



AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316 IT Network Management Services
FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or
Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

SPECIAL ITEM NO. 132-62 HSPD-12 PRODUCT AND SERVICE COMPONENTS (FPDS D399)

Personal Identity Verification (PIV) Credentials and Services. This facilitates trusted physical and electronic access to government facilities and networks using smart card technology. PIV Credentials and Services is a key enabler of identity assurance for access control and protects Federal facilities and information systems from unauthorized access, interception, and tampering.

SPECIAL ITEM NUMBER 132-60F IDENTITY AND ACCESS MANAGEMENT PROFESSIONAL SERVICES - SUBJECT TO COOPERATIVE PURCHASING. Supports planning, risk assessment, deployment, implementation and integration of Identity and Access Management (IAM) with customer agency applications, both certificate-based and non-certificate-based. (FPDS D399)

LS3 Technologies
8266 Lokus Road, Suite 113
Odenton, MD 21113
Telephone: (410) 672-4280
Fax: (410) 672-4289
Email: corporate@LS3tech.com
www.LS3-inc.com

Contract Number: GS-35F-0134V

Period Covered by Contract: December 17, 2013 – December 16, 2018

General Services Administration
Federal Acquisition Service

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fss.gsa.gov/>



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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

a. For orders by facsimile transmission:

Contact: Steven Roberts
Telephone Number: (410) 672-4280
Fax Number: (410) 672-4289

b. For mailed orders:

LS3 Incorporated
Attn: Steven Roberts
8266 Lokus Road, Suite 113
Odenton, MD 21113

c. For remittance:

LS3 Incorporated
Attn: Lenice Roberts
13503 Fendall Court
Upper Marlboro, MD 20772



Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:
(410) 672-4280 – Ask for Service Delivery Department

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 05-041-7455
- Block 30: Type of Contractor – A. Small Disadvantaged Business
- Block 31: Woman-Owned Small Business - Yes
- Block 36: Contractor's Taxpayer Identification Number (TIN): 52-2341292

- 4a. CAGE Code: 3STA7
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51 and 132-60F	As negotiated between Contractor and Agency
132-62	As negotiated between Contractor and Agency

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0% -30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions are offered the same discounts as all other Government cusotmers

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.



9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: None

10. Small Requirements: The minimum dollar value of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

b. The Maximum Order value for the following Special Item Numbers (SINs) is \$1,000,000:

Special Item Number 132-60A-F – Access Certificates for Electronic Services (ACES) Program

Special Item Number 132-62 – HSPD-12 Product and Service Components

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.



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- (b) **Travel:** The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:



- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).



21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.LS3-inc.com>

The EIT standard can be found at: www.Section508.gov/.



24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)



TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND IDENTITY ACCESS MANAGEMENT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-60F)

*****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed.



Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS

2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract. ~~COMMERCIAL ITEMS~~

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.



9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—



-
- (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING



IT PRICING SIN 132-51

Proposed Labor Rates - Offsite (Worked performed at LS3) SIN 132-51						
Labor Rates		Year -6	Year-7	Year-8	Year-9	Year-10
Item #	Labor Category	12/17/2013 - 12/16/2014	12/17/2014 - 12/16/2015	12/17/2015 - 12/16/2016	12/17/2016 - 12/16/2017	12/17/2017 - 12/16/2018
System Services						
SYS101	Sr. Technical Architect	\$197.02	\$203.32	\$209.83	\$216.54	\$223.47
SYS004	Sr. Installation and Configuration Engineer	\$102.10	\$105.37	\$108.74	\$112.22	\$115.81
SYS005	Operations Engineer	\$104.89	\$108.25	\$111.71	\$115.28	\$118.97
SYS006	Web Systems Engineer	\$109.69	\$113.20	\$116.82	\$120.56	\$124.42
SYS009	Sr. Systems Administrator	\$113.62	\$117.26	\$121.01	\$124.88	\$128.88
SYS043	Systems Engineer	\$153.36	\$158.27	\$163.33	\$168.56	\$173.95
SYS054	Portal Engineer	\$178.92	\$184.65	\$190.56	\$196.66	\$202.95
SYS055	Solution Architect	\$179.60	\$185.35	\$191.28	\$197.40	\$203.72
SYS200	Subject Matter Expert	\$188.57	\$194.60	\$200.83	\$207.26	\$213.89
SYS210	Corestreet Product Consultant	\$312.24	\$322.23	\$332.54	\$343.18	\$354.16
Security Services						
SEC003	Security Practitioner	\$114.89	\$118.57	\$122.36	\$126.28	\$130.32
SEC004	Database Engineer	\$123.40	\$127.35	\$131.43	\$135.64	\$139.98
SEC005	Security Analyst	\$125.17	\$129.18	\$133.31	\$137.58	\$141.98
SEC006	Security Officer	\$118.51	\$122.30	\$126.21	\$130.25	\$134.42
SEC009	Sr. IT Security Architect	\$130.52	\$134.70	\$139.01	\$143.46	\$148.05
SEC010	Security Tester	\$132.46	\$136.70	\$141.07	\$145.58	\$150.24
SEC015	Security Manager	\$151.23	\$156.07	\$161.06	\$166.21	\$171.53
Software Development Services						
SFT008	Web Systems Analyst	\$116.54	\$120.27	\$124.12	\$128.09	\$132.19
SFT009	Sr. Software Developer	\$122.85	\$126.78	\$130.84	\$135.03	\$139.35
SFT010	Integration Engineer	\$115.83	\$119.54	\$123.37	\$127.32	\$131.39
SFT020	PKI Engineer	\$155.58	\$160.56	\$165.70	\$171.00	\$176.47
Program Management and Support Services						
PMP005	Technical Writer	\$89.12	\$91.97	\$94.91	\$97.95	\$101.08
PMP013	Budget Analyst	\$113.23	\$116.85	\$120.59	\$124.45	\$128.43



PMP016	Sr. Administrative Manager	\$96.54	\$99.63	\$102.82	\$106.11	\$109.51
PMP017	Configuration Manager	\$89.12	\$91.97	\$94.91	\$97.95	\$101.08
PMP 018	Sr. Change Management Analyst	\$178.92	\$184.65	\$190.56	\$196.66	\$202.95
PMP 019	Project Coordinator	\$90.77	\$93.67	\$96.67	\$99.76	\$102.95
PMP026	Project Manager	\$157.69	\$162.74	\$167.95	\$173.32	\$178.87
PMP032	Sr. Program Manager	\$168.27	\$173.65	\$179.21	\$184.94	\$190.86
Data Services						
DAT007	Data Analyst	\$130.26	\$134.43	\$138.73	\$143.17	\$147.75
DAT019	Sr. Database Architect/Analyst	\$144.70	\$149.33	\$154.11	\$159.04	\$164.13
DAT022	Data Management Lead	\$157.69	\$162.74	\$167.95	\$173.32	\$178.87
Web Development Services						
WEB015	Web Development Lead	\$143.96	\$148.57	\$153.32	\$158.23	\$163.29



IAM PRICING SIN 132-60F

Proposed Labor Rates - Offsite (Work performed at LS3) SIN 132-60F						
Labor Rates		Year -6	Year-7	Year-8	Year-9	Year-10
		12/17/2013 -	12/17/2014 -	12/17/2015 -	12/17/2016 -	12/17/2017 -
Item #	Labor Category	12/16/2014	12/16/2015	12/16/2016	12/16/2017	12/16/2018
System Services						
SYS007	IAM Systems Engineer	\$143.96	\$148.57	\$153.32	\$158.23	\$163.29
SYS008	IAM Lead	\$171.39	\$176.87	\$182.53	\$188.37	\$194.40
SYS011	IAM Sr. Infrastructure Consultant	\$102.10	\$105.37	\$108.74	\$112.22	\$115.81
SYS012	IAM Systems Analyst	\$150.82	\$155.65	\$160.63	\$165.77	\$171.07
SYS056	IAM Sr. Identity Architect	\$173.83	\$179.39	\$185.13	\$191.05	\$197.16
SYS205	IAM Corporate Consultant	\$287.54	\$296.74	\$306.24	\$316.04	\$326.15
PMP033	IAM Program Manager	\$167.73	\$173.10	\$178.64	\$184.36	\$190.26



IT DESCRIPTIONS

Sr. Technical Architect		Item: SYS101
Minimum Education	Minimum General Experience	
Bachelor's degree	8-10 years of experience designing technical solutions; modeling business processes; intersecting technology to address business needs; analyzing, defining, and documenting process improvements	
High School diploma	11+ years of experience designing technical solutions; modeling business processes; intersecting technology to address business needs; analyzing, defining, and documenting process improvements	
Functional Responsibility		
Reviews customer requirements and designs technical solutions that solve business problems. Analyzes, defines, and documents process improvements for data, workflow, logical processes, hardware and operating system environment, interface with other systems, internal and external checks and controls, and outputs. Investigates and plans for technology changes. Ensures continuity of services by providing the planning, technical leadership, and project coordination necessary to implement technical solutions that resolve business problems. Responsible for technical aspects of end-to-end solutions delivery, deployment, system integration, and customer acceptance of the project. Researches and evaluates software and hardware to assist in enterprise solution identification. Analyzes, assists installs, and tests solutions of internally/externally developed application programs.		

Sr. Installation and Configuration Engineer		Item: SYS004
Minimum Education	Minimum General Experience	
Bachelor's degree	2-4 years of experience	
High School diploma	5+ years of experience	
Functional Responsibility		
Responsible for supporting the organization's systems engineering efforts through the installation and configuration of Commercial Off The Shelf (COTS) products. Use tools to manage version control, change management, and release management processes. Responsible for application support and software release management to the development, test, QA, and production-like testing environments through the approved SDLC procedures. Uses formal deployment procedures, change-control management, and quality assurance processes to ensure success in software implementations. Maintains or develops customer specific documentation as required. Recommends architectural improvements in the product build and deployment processes to increase reliability and efficiency of technical solutions.		

Operations Engineer		Item: SYS005
Minimum Education	Minimum General Experience	
Bachelor's degree	2-4 years of experience	
High School diploma	5+ years of experience	
Functional Responsibility		
Provides operational support and troubleshooting services in support of information systems and technology solutions in customer environments. Support of data center operations including		



server, network, and storage hardware and the various associated management platforms. Ability work collaboratively with customers and business users during the course of daily support and on complex projects. Performs incident/alert troubleshooting, problem analysis, and solutions to technical issues and service requests while adhering to standard operating procedures (SOP) to resolve incidents. Investigates and develops fixes for common problems, escalating urgent problems requiring more in-depth knowledge to appropriate resources for resolution.

Web Systems Engineer		Item: SYS006
Minimum Education	Minimum General Experience	
Master's degree	0-2 years experience designing, building, testing, deploying, and supporting the operation of multi-user computer systems	
Bachelor's degree	2-4 years experience designing, building, testing, deploying, and supporting the operation of multi-user computer systems	
High School diploma	7 years experience designing, building, testing, deploying, and supporting the operation of multi-user computer systems	
Functional Responsibility		
<p>Researches, analyzes, evaluates and recommends new and existing technologies focusing on eliminating redundancy through integration and consolidation. Supports and maintains desktop and network operating systems, commercial software applications as well as business/industry-specific proprietary software applications. Establishes and maintains IT security and data integrity. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a project leader or manager. A certain degree of creativity and latitude is required.</p>		

Sr. Systems Administrator		Item: SYS009
Minimum Education	Minimum General Experience	
Bachelor's degree	5-7 years of experience managing the daily activities of configuration and operation of business systems and optimizing system operation and resource utilization	
High School diploma	8+ years of experience managing the daily activities of configuration and operation of business systems and optimizing system operation and resource utilization	
Functional Responsibility		
<p>Supervises and manages daily configuration and operation of business systems which may be mainframe, mini, or client/server based. Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems.</p>		

Systems Engineer		Item: SYS043
Minimum Education	Minimum General Experience	
Bachelor's degree	5-7 years of experience performing systems engineering planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, security	



	impact analysis
High School diploma	8+ years of experience performing systems engineering planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, security impact analysis
Functional Responsibility	
Defines and executes systems engineering activities within a project. Performs systems engineering planning, information system planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, security impact analysis. Analyzes and develops technical documentation detailing the integration and system performance. May analyze security implications of authentication and authorization of Cloud based services spanning all the Delivery Models (SaaS, PaaS, IaaS). May analyze system or security implications of transitioning from IPv4 to Internet Protocol version 6 (IPv6).	

Portal Engineer		Item: SYS054
Minimum Education	Minimum General Experience	
Bachelor's degree	5-8 years of experience	
High School diploma	8+ years of experience	
Functional Responsibility		
Responsible for coding, requirements validation, creating functional/technical specifications, creating application designs, code migration/deployment support, unit testing of code, deployment scripting, support integration, and support testing of portal applications. Ensures developed applications integrate with web services, Portlets, databases and legacy systems to retrieve and present information with a common look-and-feel. Ability to design Portal based solutions from ground up, based on customer requirements or business needs, and structure a development team to address the requirements with fast time-to-market solutions that offer positive user experience, efficient operations to address business needs, and cost effective solutions for customers/projects.		

Solutions Architect		Item: SYS055
Minimum Education	Minimum General Experience	
Bachelor's degree	6-8 years of experience developing technical architectures and approaches	
High School diploma	9+ years of experience developing technical architectures and approaches	
Functional Responsibility		
Develops technical architectures and approaches as part of response to customer defined needs. Involved throughout the business lifecycle and responsible leading and managing the development of diverse solutions. Provides full life cycle support to the business development lifecycle includes: vetting customer requirements, presenting solutions to customers and senior management, negotiating with partners and vendors to determine a compelling solution for customer needs. Interacts with technical staff across the sector and company to ensure proposed solutions effectively capabilities. Works to assure the customer perspective is maintained and		



developed. Captures lessons learned to help improve future efforts. Provides technical approach and solution thought leadership during project delivery.

Subject Matter Expert		Item: SYS200
Minimum Education	Minimum General Experience	
Bachelor's degree	10-12 years of experience providing expert guidance and insight into specific technologies and their application and independently performing a variety of system design and integration tasks	
High School diploma	13+ years of experience providing expert guidance and insight into specific technologies and their application and independently performing a variety of system design and integration tasks	
Functional Responsibility		
Expert in single or multiple technical disciplines. Provides Expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary. Plans and performs research, design assessment, development, integration and other assignments in a specific technical area. Supervises broad team of systems engineers. Responsible for highly complex technical/engineering areas.		

Corestreet Product Consultant		Item: SYS210
Minimum Education	Minimum General Experience	
Bachelor's degree	2-4 years of experience	
High School diploma	5+ years of experience	
Functional Responsibility		
Subject Matter Expert with specific capabilities of supporting the CoreStreet line of products. Capable of implementing CoreStreet solutions in any customer environment, with 100% success. Must have a mastery of networking, application architecture, and disaster recovery technologies, solutions, and frameworks to be able to consult with customers and resolve any and all dependencies associated with implementing the CoreStreet technologies successfully. Must have a background and understanding of Public Key Infrastructure technologies and solutions, and understand how these intersect with OCSP, SCVP, and related protocols and capabilities as part of the ability to support these technical implementations.		

Security Practitioner		Item: SEC003
Minimum Education	Minimum General Experience	
Bachelor's degree	2-4 years of experience	
High School diploma	5+ years of experience	
Functional Responsibility		
Performs security administration functions on computer systems. Responsibilities span certification and accreditation (C&A) of federal government systems which include: developing and updating security and contingency plans; performing privacy impact assessments, testing and assessment of security controls to support continuous monitoring; system and database audit review and monitoring; system security configuration assessment and monitoring; security		



impact assessment as part of system change management process; support for incident detection, handling and response; plan of action and milestone (POA&M) development and update to include corrective action planning; and security training planning and reporting.

Database Engineer		Item: SEC004
Minimum Education	Minimum General Experience	
Bachelor's degree	2-4 years of experience designing, building, configuring, and developing policies for security subsystems in direct support of IT systems required to comply with established security, privacy, and usage policies.	
High School diploma	7 years of experience designing, building, configuring, and developing policies for security subsystems in direct support of IT systems required to comply with established security, privacy, and usage policies.	
Functional Responsibility		
Maintains systems to protect data from unauthorized users. Identifies, reports, and resolves security violations. May require a bachelor's degree in area of specialty and 2-4 years of experience in the field or in a related area. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.		

Security Analyst		Item: SEC005
Minimum Education	Minimum General Experience	
Bachelor's degree	4-6 years of experience applying management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions	
High School diploma	6+ years of experience applying management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions	
Functional Responsibility		
Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client security requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects with a special focus on security needs. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service security posture. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system security.		

Security Officer		Item: SEC006
Minimum Education	Minimum General Experience	
Bachelor's degree	5-7 years of experience performing security management and oversight on computer systems	



High School diploma	8+ years of experience performing security management and oversight on computer systems
Functional Responsibility	
Performs security oversight on computer systems and for teams of computer security professionals. Responsibilities span certification and accreditation (C&A) of federal government systems which include: developing and updating security and contingency plans; performing privacy impact assessments, testing and assessment of security controls to support continuous monitoring; system and database audit review and monitoring; system security configuration assessment and monitoring; security impact assessment as part of system change management process; support for incident detection, handling and response; plan of action and milestone (POA&M) development and update to include corrective action planning; and security training planning and reporting.	

Sr. IT Security Architect		Item: SEC009
Minimum Education	Minimum General Experience	
Bachelor's degree	5-7 years of experience developing strategies to address evolving technology security needs and issues, and guide towards a secure infrastructure that meets legal, regulatory, and client compliance requirements	
High School diploma	7+ years of experience developing strategies to address evolving technology security needs and issues, and guide towards a secure infrastructure that meets legal, regulatory, and client compliance requirements	
Functional Responsibility		
Establishes technical security standards through development of policy, procedure and best practices. Develops strategies to address evolving technology security needs and issues, and guide towards a secure infrastructure that meets legal, regulatory, and client compliance requirements, as well as service and operational level agreements. Works with all architect(s) to drive Enterprise Architecture (EA) processes and best practices. Ensures that all security solutions, architecture design and analysis work is documented in a structured fashion. Works closely with peers to ensure that security reviews regarding information security technologies provide feasible requirements and are consistent with contracts, and regulations. Monitors information security news and keep abreast of events, research, and developments. Assists Senior Management in defining the overall information security strategy. Designs in-house solutions for maintaining security posture.		

Security Tester		Item: SEC010
Minimum Education	Minimum General Experience	
Bachelor's degree	2-4 years of experience	
High School diploma	4+ years of experience	
Functional Responsibility		
Executes testing related specifically to FISMA compliant processes, NIST 800 series recommendations, and agency security policies. Utilizes security scanning tools to perform system security scans to capture security controls in accordance with supported templates or standards (e.g., NIST 800-53). Capable of reviewing and analyzing security scan results to assist		



security analysis and security management resources in isolating High level findings or Moderate level findings that should be resolved within technical approaches or listed as Plan of Action and Milestones (POA&Ms).

Security Manager		Item: SEC015
Minimum Education	Minimum General Experience	
Bachelor's degree	7-9 years of experience	
High School diploma	9+ years of experience	
Functional Responsibility		
<p>Manages security teams, including security oversight authorities/parties for computer systems. Responsibilities include all direct Program Management services required to manage security teams that address certification and accreditation (C&A) of federal government systems. Security expertise must address the full breadth of security needs which include but are not limited to: developing and updating security and contingency plans; performing privacy impact assessments, testing and assessment of security controls to support continuous monitoring; system and database audit review and monitoring; system security configuration assessment and monitoring; security impact assessment as part of system change management process; support for incident detection, handling and response; plan of action and milestone (POA&M) development and update to include corrective action planning; and security training planning and reporting.</p>		

Web Systems Analyst		Item: SFT008
Minimum Education	Minimum General Experience	
Bachelor's degree	5-7 years of experience analyzing functional requirements, prototyping, writing application code, modeling, and defining scope	
High School diploma	10 years of experience analyzing functional requirements, prototyping, writing application code, modeling, and defining scope	
Functional Responsibility		
<p>Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems. Consults with users to identify current operating procedures and to clarify program objectives. May be expected to write documentation to describe program development, logic, coding, and corrections. Writes manuals for users to describe installation and operating procedures. Requires a bachelor's degree in a related area and at least 5 years of experience in the field or in a related area. Must have a working knowledge of relational databases and client-server concepts. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a project leader or manager. A wide degree of creativity and latitude is expected.</p>		

Sr. Software Developer		Item: SFT009
Minimum Education	Minimum General Experience	
Bachelor's degree	5-7 years of experience analyzing functional requirements, prototyping, writing application code, modeling, and defining	



	scope
High School diploma	7+ years of experience analyzing functional requirements, prototyping, writing application code, modeling, and defining scope
Functional Responsibility	
Serves as a development /programmer team leader having oversight responsibility for more junior programmers. Working from business requirements and solution design data, performs software coding, testing, installation and documentation of computer system software and software products, including building interfaces to commercial-off-the-shelf (COTS) products. Creates and maintains documentation for as-built software, installation procedures, system administration, user operation and maintenance. Analyzes and resolves system software problems. Implements security controls in system software with assistance from appropriate security professionals. Enhances software to reduce operating time and improve efficiency. Provides technical direction to more junior Software Developers, as required, to ensure compliance with project timelines.	

Integration Engineer		Item: SFT010
Minimum Education	Minimum General Experience	
Bachelor's degree	5-8 years of experience performing concept exploration and assessment, systems integration, systems of systems integration, performance management, technology assessment, testing and validation	
High School diploma	8+ years of experience performing concept exploration and assessment, systems integration, systems of systems integration, performance management, technology assessment, testing and validation	
Functional Responsibility		
Defines and executes integration engineering activities within a project. Performs concept exploration and assessment, systems integration, systems of systems integration, performance management, technology assessment, testing and validation. Analyzes and develops technical documentation detailing the integration and system performance. May test implementation of Internet Protocol version 6 (IPv6). Addresses integration needs for COTS products in support of customer objectives.		

PKI Engineer		Item: SFT020
Minimum Education	Minimum General Experience	
Bachelor's degree	6-8 years support in PKI technologies or implementations	
High School diploma	8+ years support in PKI technologies or implementations	
Functional Responsibility		
Designs, modifies, develops, writes and implements software programming applications for PKI projects. Supports and/or installs software applications/operating systems. Participates in the testing process through test review and analysis, test witnessing and certification of software for PKI projects. Designs, plans, and coordinates work teams. Provides technical support to project team members. Requires a bachelor's degree in a related area and 6-8 years of experience in the field. Familiar with a variety of the field's concepts, practices, and procedures. Generally manages a group of software developers/engineers or other PKI administrative resources. Relies on experience and judgment to plan and accomplish goals. Typically reports		



to a senior manager.

Technical Writer		Item: PMP005
Minimum Education	Minimum General Experience	
Associate's degree	0-2 years experience developing processes, procedures, presentations, point papers, and proposals using office automation software	
High School diploma	2-4 years experience developing processes, procedures, presentations, point papers, and proposals using office automation software	
Functional Responsibility		
<p>Prepares and/or maintains documentation pertaining to programming, systems operation and user documentation. Translates business specifications into user documentation. Plans, writes, and maintains systems and user support documentation efforts, including online help screen. Requires an associate's degree in a related area and 0-2 years of experience in the field or in a related area. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.</p>		

Budget Analyst		Item: PMP013
Minimum Education	Minimum General Experience	
Bachelor's degree	2-4 years experience with preparing budgets and analyzing budget data in support of IT projects and programs.	
High School diploma	5-7 years experience with preparing budgets and analyzing budget data in support of IT projects and programs.	
Functional Responsibility		
<p>Analyzes accounting records to determine financial resources required to implement programs and makes recommendations for budget allocations to ensure conformance to budgetary limits. Also responsible for reviewing operating budgets periodically in order to analyze trends affecting budget needs. Requires a bachelor's degree and 2-4 years of experience in the field or in a related area. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. Typically reports to a supervisor or manager. A certain degree of creativity and latitude is required.</p>		

Sr. Administrative Manager		Item: PMP016
Minimum Education	Minimum General Experience	
Bachelor's degree	3-5 years of experience coordinating and facilitates administration service delivery	
High School diploma	5+ years of experience coordinating and facilitates administration service delivery	
Functional Responsibility		
<p>Supports Administration units by performing and/or assisting in a variety of duties. Coordinates and facilitates administration service delivery to drive results and outcomes. Reviews business</p>		



processes and plans within the unit to gain operating efficiency in a proactive manner. Performs research on a variety of topics as directed. Prepares reports relevant to the research that may include contract analysis, identification of sources for desired goods and services, creation of databases, etc. Manages the document management process, and ensures high quality in document artifacts and products. Able to manage the efforts of administrative personnel to ensure meeting project or customer objectives with administrative support needs.

Configuration Manager		Item: PMP017
Minimum Education	Minimum General Experience	
Bachelor of Science degree	2-4 years experience maintaining the configuration of artifacts associated with an IT project or program.	
High School diploma	5-8 years experience maintaining the configuration of artifacts associated with an IT project or program.	
Functional Responsibility		
Organizes, catalogues, stores and monitors electronic documents and project artifacts while maintaining version and release management. Maintains project asset library. Requires a bachelor's degree and 2-4 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a supervisor or manager.		

Sr. Change Management Analyst		Item: PMP018
Minimum Education	Minimum General Experience	
Bachelor's degree	5-7 years of experience in system administration activities such as configuration changes, workflow changes, ad hoc queries and user account management	
High School diploma	7+ years of experience in system administration activities such as configuration changes, workflow changes, ad hoc queries and user account management	
Functional Responsibility		
Responsible for system administration activities such as configuration changes, workflow changes, ad hoc queries, release management needs, and user account management adjustments/changes. Monitors the performance and availability of key business components in production environments, and aligns changes in formal change and release management processes to fully support customer needs. Supports Network, Servers and Database team for Change Management solutions. Ability to define and design CM processes for customers or support existing CM processes and tools (e.g., Serena tools, Rational tools, etc.).		

Project Coordinator		Item: PMP026
Minimum Education	Minimum General Experience	
Bachelor's degree	2-4 years of experience working with project team, customers, and management to prioritize requirements and develop and maintain detailed project plans and documentation	
High School diploma	4+ years of experience working with project team, customers,	



	and management to prioritize requirements and develop and maintain detailed project plans and documentation
Functional Responsibility	
Works with project team, customers, and management to prioritize requirements and develop and maintain detailed project plans and documentation. Uses effective meeting management skills to initiate, conduct, and provide action items post meeting so that all appropriate parties are kept up-to-date regarding project status and issues. Ensures success of the project by taking ownership of deliverables and assist/perform analysis, testing, support, training, or other tasks as necessary. Manages customer expectations and communicate with other departments as needed to ensure successful implementation. Supports clients post implementation by assisting in providing on-going service to existing customers and their changing needs.	

Project Manager		Item: PMP026
Minimum Education	Minimum General Experience	
Bachelor's degree	9-11 years experience developing implementing processes and methodologies related to IT projects and programs.	
High School diploma	15-17 years experience developing implementing processes and methodologies related to IT projects and programs.	
Functional Responsibility		
Directs, supervises, and governs corporate projects. Reviews proposals to determine costs, timeline, funding, staffing requirements, and goals. Oversees the work of project managers and their project teams. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.		

Sr. Program Manager		Item: PMP032
Minimum Education	Minimum General Experience	
Bachelor's degree	12-15 years of experience directing the performance of a variety of highly technical projects	
High School diploma	15+ years of experience directing the performance of a variety of highly technical projects	
Functional Responsibility		
Directs the performance of a variety of highly technical projects which may be organized by technology, program or client. Oversees the technology development and/or application, enterprise and multi-agency project design, marketing, and resource allocation within program client base. Program areas typically include engineering, integration, test, systems analysis, quality assurance. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items. Operates within client guidance, contractual limitations, and Company business and policy directives. Serves as focal point of contact with client regarding program activities. Ensures that all required resources are available for program implementation. Maintains the development and execution of business opportunities based on broad, general guidance. Confers with project manager to provide technical advice and to assist with problem resolution.		



Data Analyst		Item: DAT007
Minimum Education	Minimum General Experience	
Bachelor's degree	4-6 years experience writing database interfaces, analyzing database content, developing workflow diagrams, building databases, and related IT experience, as well as supervisory experience of at least 2 years.	
High School diploma	7-9 years experience writing database interfaces, analyzing database content, developing workflow diagrams, building databases, and related IT experience, as well as supervisory experience of at least 2 years.	
Functional Responsibility		
Reviews, evaluates, designs, implements and maintains company database[s]. Identifies data sources, constructs data decomposition diagrams, provides data flow diagrams and documents the process. Writes codes for database access, modifications, and constructions including stored procedures. May require a bachelor's degree in a related area and 4-6 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a project leader or manager. A wide degree of creativity and latitude is expected.		

Sr. Database Architect/Analyst		Item: DAT019
Minimum Education	Minimum General Experience	
Bachelor's degree	5-7 years of experience managing and developing databases	
High School diploma	7+ years of experience managing and developing databases	
Functional Responsibility		
Manages and develops databases as well as is the subject matter expert on data/databases. Works with developers to ensure the quality of the generated content is excellent. Understands how data can be applied to a data-driven web site strategy. Leads the end-to-end process for data projects. Works with content team to conduct research that will drive site content projects. Investigates and analyzes data quality issues. Researches, determines scope and complexity of issue, and identifies steps to remedy issues. Provide business intelligence and analyzing data to enable decision-making.		

Data Management Lead		Item: DAT022
Minimum Education	Minimum General Experience	
Bachelor's degree	4-6 years designing, defining, or modeling data, working with database products, or similar and related experience.	
High School diploma	7-9 years designing, defining, or modeling data, working with database products, or similar and related experience.	
Functional Responsibility		
Designs and builds relational databases for data storage or processing. Develops strategies for warehouse implementation, data acquisition, and archive recovery. Cleans and maintains the database by removing and deleting old data. May evaluate new data sources for adherence to the organization's quality standards and ease of integration. May require a bachelor's degree in a related area and 4-6 years of experience in the field or in a related area. Relies on experience and		



judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a supervisor or manager.

Web Development Lead		Item: WEB015
Minimum Education	Minimum General Experience	
Bachelor's degree	3-5 years experience working as a software developer, application developer, or otherwise programmer specific focus.	
High School diploma	4-6 years experience working as a software developer, application developer, or otherwise programmer specific focus.	
Functional Responsibility		
Consults with clients and other project team members to design, build and manage web sites. Develops installation programs for websites. May negotiate contracts/agreements with software vendors and other internet companies. May require a bachelor's degree in a related area and 3-5 years of experience in the field or in a related area. Has knowledge of a variety of concepts, practices, and procedures within a particular field (i.e., SQL, C++, HTML, CGI and JavaScript). Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a project leader or manager. A wide degree of creativity and latitude is expected.		



IAM DESCRIPTIONS

IAM Systems Engineer		Item: SYS007
Minimum Education	Minimum General Experience	
Master's degree	2-4 years experience designing, building, testing, deploying, and supporting the operation of multi-user computer systems	
Bachelor's degree	4-6 years experience designing, building, testing, deploying, and supporting the operation of multi-user computer systems	
High School diploma	10 years experience designing, building, testing, deploying, and supporting the operation of multi-user computer systems	
Functional Responsibility		
<p>Researches, analyzes, evaluates and recommends new and existing technologies focusing on eliminating redundancy through integration and consolidation. Supports and maintains desktop and network operating systems, commercial software applications as well as business/industry-specific proprietary software applications. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a project leader or manager. A wide degree of creativity and latitude is expected.</p>		

IAM Lead		Item: SYS008
Minimum Education	Minimum General Experience	
Bachelor's degree	4-6 years experience leading various phases of the systems development lifecycle and/or a specific technology area.	
High School diploma	10 years experience leading various phases of the systems development lifecycle and/or a specific technology area.	
Functional Responsibility		
<p>Supervises information technology systems development efforts. Ensures proper functioning of information systems in accordance with established design specifications and requirements. Helps business operations utilize information systems to improve efficiency. Keeps computer equipment, hardware, and software updated to meet organizational needs. Follows appropriate programming procedures. A level III technical supervisor that has full authority to make technical decisions throughout the systems development lifecycle. Requires a bachelor's degree in area of specialty. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.</p>		

IAM Sr. Infrastructure Consultant		Item: SYS011
Minimum Education	Minimum General Experience	
Bachelor's degree	6-8 years of experience	
High School diploma	8+ years of experience	
Functional Responsibility		
<p>Highly skilled infrastructure and operations professional with a background in Identity and Access Management technologies. Capable of supporting all manner of infrastructure, data</p>		



center, and operational needs, which includes: networking strategies, disaster recovery approaches, load balancing, installation of core COTS products, virtualization technologies, and support of “reaching the Cloud” needs for customers. Able to articulate in written and verbal form, the needs and approaches that will garner the most success for enterprise IAM solutions. Able to work with IAM development and architecture personnel to align networking and infrastructure (hardware/software) to support build and development efforts.

IAM Systems Analyst		Item: SYS012
Minimum Education	Minimum General Experience	
Bachelor’s degree	6-8 years experience building, testing, deploying, and supporting the development of multi-user computer systems	
High School diploma	11 years experience building, testing, deploying, and supporting the development of multi-user computer systems	
Functional Responsibility		
Reviews, analyzes, and modifies systems including encoding, testing, debugging and installing to support an organization's IT systems. Consults with users to identify current operating procedures and to clarify program objectives. Requires a bachelor's degree in area of specialty and 6-8 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.		

IAM Sr. Identity Architect		Item: SYS056
Minimum Education	Minimum General Experience	
Bachelor’s degree	10-12 years of experience designing and overseeing the implementation of Identity and Access Management solutions	
High School diploma	12+ years of experience designing and overseeing the implementation of Identity and Access Management solutions	
Functional Responsibility		
Designs and oversees the implementation of Identity and Access Management solutions to include identification, authentication, authorization, and more within and across domains. Serves as technical expert responsible for the design of application and enterprise platforms within the identity lifecycle space. Leads the collection of business requirements and the design / development of IAM solutions based upon personal experience and lessons learned. Sets and manages global / cross organization architectural standards for programs. Works closely with other IAM architects and initiatives. Provides issue resolution and remediation. Ensure successful development and delivery of project deliverables to support IAM architecture and development activities. Understanding of Federal ICAM project needs and how IAM solution align to meet FICAM requirements/needs, with an ability to realize solutions that support customer specific needs.		

IAM Sr. Solution Integration Consultant		Item: SYS081
Minimum Education	Minimum General Experience	
Bachelor’s degree	5-7 years of experience performing concept exploration and	



	assessment, IAM systems integration, systems of systems integration, performance management, technology assessment, testing and validation
High School diploma	7+ years of experience performing concept exploration and assessment, IAM systems integration, systems of systems integration, performance management, technology assessment, testing and validation
Functional Responsibility	
<p>Performs concept exploration and assessment, IAM systems integration, systems of systems integration, performance management, technology assessment, testing and validation. Analyzes and develops technical documentation detailing the integration and system performance. Coordinates the activities of system integration engineers assigned to specific systems integration projects. Acts as a lead in defining and executing integration engineering activities within an IAM project. Development and staffing of an IAM systems integration management plan. Supports other Engineers and Program Managers, as required. Consult with senior project leaders to express and define IAM concepts, solution approaches, and work with customers to ensure that IAM implementation provide the Return on Investment (ROI) required to sustain business sponsorship.</p>	

IAM Corporate Consultant		Item: SYS205
Minimum Education	Minimum General Experience	
Bachelor's degree	10-12 years of experience designing and implementing solutions around Identity and Access Management technologies	
High School diploma	12+ years of experience designing and implementing solutions around Identity and Access Management technologies	
Functional Responsibility		
<p>Identifies and evaluates business needs for security gaps and will help to create and implement security strategies and plans that benefit from IAM technologies. Anticipates security requirements and identify sound security controls for applications, systems, processes and organizations that leverage IAM tools, FICAM approaches, or broader enterprise needs for the application and use of IAM solutions in support of security and business objectives. Works with customers to outline roadmaps, strategies, and approaches for the realization of cross cutting security solutions that exploit COTS IAM product services and capabilities, and leverage out-of-the-box features to drive down costs for realizing IAM solutions with return on investment to business stakeholders. Works with clients to design and implement solutions around Identity and Access Management technologies.</p>		

IAM Program Manager		Item: PMP033
Minimum Education	Minimum General Experience	
Bachelor's degree	8-10 years of experience directing the performance of a variety of highly technical projects	
High School diploma	10+ years of experience directing the performance of a variety of highly technical projects	
Functional Responsibility		
Directs the performance of a variety of highly technical IAM focused projects which may be		



organized by technology, program or client. Oversees the technology development and/or application, enterprise and multi-agency project design, marketing, and resource allocation within program client base. Program areas typically include engineering, integration, test, systems analysis, quality assurance. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items. Operates within client guidance, contractual limitations, and Company business and policy directives. Serves as focal point of contact with client regarding program activities. Ensures that all required resources are available for program implementation. Maintains the development and execution of business opportunities based on broad, general guidance. Confers with project manager to provide technical advice and to assist with problem resolution.



TERMS AND CONDITIONS APPLICABLE TO AUTHENTICATION PRODUCTS AND SERVICES (SPECIAL ITEM NUMBER 132-62)

AUTHENTICATION PRODUCTS AND SERVICES (MAY 2006) (CI-FSS-052)

A. General Background.

Authentication Products and Services provide for authentication of individuals for purposes of physical and logical access control, electronic signature, performance of E-business transactions and delivery of Government services. Authentication Products and Services consist of hardware, software components and supporting services that provide for identity assurance.

Homeland Security Presidential Directive 12 (HSPD-12), "Policy for a Common Identification Standard for Federal Employees and Contractors" establishes the requirement for a mandatory Government-wide standard for secure and reliable forms of identification issued by the Federal Government to its employees and contractor employees assigned to Government contracts in order to enhance security, increase Government efficiency, reduce identity fraud, and protect personal privacy. Further, the Directive requires the Department of Commerce to promulgate a Federal standard for secure and reliable forms of identification within six months of the date of the Directive. As a result, the National Institute of Standards and Technology (NIST) released Federal Information Processing Standard (FIPS) 201: Personal Identity Verification of Federal Employees and Contractors on February 25, 2005. FIPS 201 requires that the digital certificates incorporated into the Personal Identity Verification (PIV) identity credentials comply with the X.509 Certificate Policy for the U.S. Federal PKI Common Policy Framework. In addition, FIPS 201 requires that Federal identity badges referred to as PIV credentials, issued to Federal employees and contractors comply with the Standard and associated NIST Special Publications 800-73, 800-76, 800-78, and 800-79.

B. Special Item Numbers.

The General Services Administration has established the E-Authentication Initiative (see URL: <http://cio.gov/eauthentication>) to provide common infrastructure for the authentication of the public and internal federal users for logical access to Federal E-Government applications and electronic services. To support the government-wide implementation of HSPD-12 and the Federal E-Authentication Initiative, GSA is establishing the following Special Item Numbers (SINs):

- SIN 132-62: HSPD-12 Product and Service Components. SIN 132-62 is established for products and services for agencies to implement the requirements of HSPD-12, FIPS-201 and associated NIST special publications. The HSPD-12 implementation components specified under this SIN are:

- PIV enrollment and registration services,
- PIV systems infrastructure,
- PIV card management and production services,
- PIV card finalization services,
- Physical access control products and services,
- Logical access control products and services,
- PIV system integration services, and
- Approved FIPS 201-Compliant products and services.



C. Qualification Information.

D.

All of the products and services for the SINs listed above must be qualified as being compliant with Government-wide requirements before they will be included on a GSA Information Technology (IT) Schedule contract. The Qualification Requirements and associated evaluation procedures against the Qualification Requirements for each SIN and the specific Qualification Requirements for HSPD-12 implementation components are presented at the following URL: <http://www.idmanagement.gov>.

In addition, the National Institute of Standards and Technology (NIST) has established the NIST Personal Identity Verification Program (NPIVP) to evaluate integrated circuit chip cards and products against conformance requirements contained in FIPS 201. GSA has established the FIPS 201 Evaluation Program to evaluate other products needed for agency implementation of HSPD-12 requirements where normative requirements are specified in FIPS 201 and to perform card and reader interface testing for interoperability. Products that are approved as FIPS-201 compliant through these evaluation and testing programs may be offered directly through SIN 132-62 under the category "Approved FIPS 201-Compliant Products and services."

D. Qualification Requirements.

Offerors proposing products and services under Special Item Numbers (SINs) 132-62 are required to provide the following:

1. Proposed items must be determined to be compliant with Federal requirements for that Special Item Number. Qualification Requirements and procedures for the evaluation of products and services are posted at the URL: <http://www.idmanagement.gov>. GSA will follow these procedures in qualifying offeror's products and services against the Qualification Requirements for applicable to SIN. Offerors are encouraged to submit a proposal under the Multiple Award Schedule (MAS) Information Technology (IT) solicitation at the same time they submits products and services to be qualified. Award for SINs 132-60, 132-61 and 132-62 will be dependent upon receipt of official documentation from the Acquisition Program Management Office (APMO) listed below verifying satisfactory qualification against the Qualification Requirements of the proposed SIN(s).
2. After award, Contractor agrees that certified products and services will not be offered under any other SIN on any GSA Multiple Award Schedule.
3.
 - a. If the Contractor changes the products or services previously qualified, GSA may require the contractor to resubmit the products or services for re-qualification.
 - b. If the Federal Government changes the qualification requirements or standards, Contractor must resubmit the products and services for re-qualification.

E. Demonstrating Conformance.

The Federal Government has established Qualification Requirements for demonstrating conformance with the Standards. The following websites provide additional information regarding the evaluation and qualification processes:

1. for Access Certificates for Electronic Services (ACES) and PKI Shared Service Provider (SSP) Qualification Requirements and evaluation procedures: <http://www.idmanagement.gov>;
2. for HSPD-12 Product and Service Components Qualification Requirements and evaluation procedures: <http://www.idmanagement.gov>;
3. for FIPS 201 compliant products and services qualification and approval procedures: <http://www.csrg.nist.gov/piv-project/> and <http://www.smart.gov>.

F. Acquisition Program Management Office (APMO).



GSA has established the APMO to provide centralized technical oversight and management regarding the qualification process to industry partners and Federal agencies. Contact the following APMO for information on the E-Authentication Qualification process.

1. The Acquisition Program Management Office point-of-contact for Access Certificates for Electronic Services (ACES – SIN 132-60) and PKI Shared Service Providers (PKI SSP – SIN 132-61) is:

Stephen P. Duncan
Program Manager
E-Authentication Program Management Office
2011 Crystal Drive, Suite 911
Arlington, VA 22202
stephen.duncan@gsa.gov
703.872.8537

2. The Acquisition Program Management Office point-of-contact for HSPD-12 Product and Service Components is:

Mike Brooks
Director, Center for Smartcard Solutions
Office of Center for Smartcard Solutions
1800 F Street, N.W., Room 5010
Washington, D.C. 20405
202.501.2765 (telephone)
202.208.3133 (fax)

1. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering authentication products and services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

c. When placing an order, ordering activities may deal directly with the contractor or ordering activities may send the requirement to the Program Management Office to received assisted services for a fee.

2. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of the Services under SINs 132-60, 132-61 and 132-62 must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

3. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the



Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

4. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

5. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite services.

6. INDEPENDENT CONTRACTOR

All services performed by the Contractor under the terms of this contract shall be an independent Contractor, and not as an agent or employee of the ordering activity.

7. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.



“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

8. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for products and/or services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

9. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF AUTHENTICATION PRODUCTS, SERVICES AND PRICING



HSPD-12 PRICING SIN 132-62

Proposed Labor Rates - Offsite (Work performed at LS3) SIN 132-62						
Labor Rates		Year -6	Year-7	Year-8	Year-9	Year-10
		12/17/2013 -	12/17/2014 -	12/17/2015 -	12/17/2016 -	12/17/2017 -
Item #	Labor Category	12/16/2014	12/16/2015	12/16/2016	12/16/2017	12/16/2018
Software Development Services						
SFT002	HSPD-12 Systems Analyst	\$111.60	\$115.17	\$118.86	\$122.66	\$126.59
SFT006	HSPD-12 PKI Engineer	\$155.58	\$160.56	\$165.70	\$171.00	\$176.47
SFT034	HSPD-12 Sr. Technical Expert	\$143.96	\$148.57	\$153.32	\$158.23	\$163.29
SFT101	IAM Sr. Solution Integration Consultant	\$197.02	\$203.32	\$209.83	\$216.54	\$223.47

* Prices Include the IFF of 0.75%



Descriptions

HSPD-12 Systems Analyst		Item: SFT002
Minimum Education	Minimum General Experience	
Bachelor's degree	6-8 years of experience performing systems analysis, installation and integration of computer and networking systems	
High School diploma	10 years of experience performing systems analysis, installation and integration of computer and networking systems	
Functional Responsibility		
<p>Performs systems analysis of computer and networking systems. Acts as a lead in performing systems analysis of HSPD-12 systems. Oversees the overall installation of computer operating systems, network, and application software. Oversees the overall integration of all systems peripherals so that they can operate correctly within a predefined HSPD-12 environment. Oversees hotline support to customers. Analyzes and develops HSPD-12 technical documentation detailing the installation procedures. Supports other Sr. Systems Analysts and Program Managers, as required.</p>		

HSPD-12 PKI Engineer		Item: SFT006
Minimum Education	Minimum General Experience	
Bachelor's degree	6-8 years of experience in HSPD-12 implementation and support in an enterprise environment	
High School diploma	10 years of experience in HSPD-12 implementation and support in an enterprise environment	
Functional Responsibility		
<p>Designs, modifies, develops, writes and implements software programming applications for HSPD-12 projects. Supports and/or installs software applications/operating systems. Participates in the testing process through test review and analysis, test witnessing and certification of software for HSPD-12 projects. Designs, plans, and coordinates work teams. Provides technical support to project team members. Requires a bachelor's degree in a related area and 6-8 years of experience in the field. Familiar with a variety of the field's concepts, practices, and procedures. Generally manages a group of software developers/engineers. Relies on experience and judgment to plan and accomplish goals. Typically reports to a senior manager.</p>		

HSPD-12 Sr. Technical Expert		Item: SFT034
Minimum Education	Minimum General Experience	
Bachelor's degree	6-8 years of experience	
High School diploma	10 years of experience	
Functional Responsibility		
<p>Performs concept exploration and assessment, applies working knowledge and experience related to HSPD-12 systems and applications, consults on system integration matters, conducts technology assessments, and tests and analyzes HSPD-12 (and related) solutions for customers. Analyzes and develops technical documentation detailing the HSPD-12 solution compliance, integration approaches, and remediation of any system performance concerns. Coordinates the</p>		



activities of system integration engineers assigned to specific systems integration projects. Acts as a lead technical consultant for defining and executing engineering or development activities within a HSPD-12 project. Troubleshoots system performance concerns. Supports other Engineers and Program Managers, as required.

HSPD-12 Sr. Solution Integration Consultant		Item: SFT101
Minimum Education	Minimum General Experience	
Bachelor's degree	10-12 years of experience performing concept exploration and assessment, HSPD-12 systems integration, systems of systems integration, performance management, technology assessment, testing and validation	
High School diploma	15 years of experience performing concept exploration and assessment, HSPD-12 systems integration, systems of systems integration, performance management, technology assessment, testing and validation	
Functional Responsibility		
Performs concept exploration and assessment, HSPD-12 systems integration, systems of systems integration, performance management, technology assessment, testing and validation. Analyzes and develops technical documentation detailing the integration and system performance. Coordinates the activities of system integration engineers assigned to specific systems integration projects. Acts as a lead in defining and executing integration engineering activities within a HSPD-12 project. Development and staffing of a HSPD-12 systems integration management plan. Supports other Engineers and Program Managers, as required.		



USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

LS3, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Contact: Steven Roberts
Email: sroberts@LS3tech.com
Telephone Number: (410) 672-4280
Fax Number: (410) 672-4289



BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;



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- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.