



Schedule
Contract GS-35F-013GA



CAMBRIDGE Federal

Your Mission = Our Commitment



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Punta Gorda, FL 33950
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CONTACT INFORMATION

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CORPORATE CERTIFICATIONS

GSA: GS-35F-013GA
DUNS: 052059390
Cage Code: 78MC0
MD DoT SBE: 15-185
SBA HUBZone:53990
VA Certified SDVOSB

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GSA MAS SINS

541519 Other Computer Related Services (Primary)

33411 Purchase of New Equipment	54151S IT Professional Services
334290 Security and Protection Services	54151HEAL Health Information Services
517312 Wireless Mobility Services Technology	OLM Order-Level Materials
611420 Information Technology Training	

MARYLAND CONSULTING AND TECHNICAL SERVICES (CATS+) **FUNCTIONAL AREAS**

Area 1: Enterprise Service Provider (ESP)
Area 3: Electronic Document Management
Area 6: Systems/Facilities Management
Area 8: Application Service Provider
Area 11: Business Process Consulting Services
Area 17: Documentation/Technical Writing

Area 2: Web and Internet Systems
Area 5: Software Engineering
Area 7: Info System and Security
Area 10: IT Management Consulting Service
Area 16: Media and training Center Support

GSA CONTRACT INFORMATION

Contract Number: GS-35F-013GA

Contract Active Period: October 12th, 2021 – October 11th, 2026

Pricelist current through: 03/04/2022

*For a full list of our catalogue and purchasing information please visit our GSA Advantage! System Contractor Page ([0W421Z.3RUF00_GS-35F-013GA_GSAPRICELISTCAMBRIDGEFEDERALV2.PDF](#) ([gsaadvantage.gov](#))) or email us at sales@cambridgefederal.com to speak to a representative

GSA MAS SINS

541519 Other Computer Related Services (Primary)

33411 Purchase of New Equipment

334290 Security and Protection Systems

611430ST Security Training

611420 Information Technology Training

54151S IT Professional Services

54151HEAL Health Information Technology Services

OLM Order-Level Materials

SIN DESCRIPTIONS AND INFORMATION

541519 Other Computer Related Services (Primary)

334290 Security and Detection Systems:

Includes security and detection systems and devices, such as gas detectors, pressure level monitoring, patient/detainee monitoring systems, etc. NOTE: Excludes vehicular alarms.

*NOTE: Subject to Cooperative Purchasing

54151HEAL Health Information Technology Services:

Includes a wide range of Health IT services to include connected health, electronic health records, health information exchanges, health analytics, personal health information management, innovative Health IT solutions, health informatics, emerging Health IT research, and other Health IT services.

*NOTE: Subject to Cooperative Purchasing

54151S IT Professional Services:

IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.

*NOTE: Subject to Cooperative Purchasing

611420 Information Technology Training:

Includes training on hardware, software, cloud, and other applicable systems.

*NOTE: Subject to Cooperative Purchasing

611430ST Security Training

Includes training for security and detection systems and devices

*NOTE: Subject to Cooperative Purchasing.

As Per GSA IT 70, and now GSA MAS:

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

CORPORATE PROFILE

CAMBRIDGE FEDERAL, CAMBRIDGE FORENSICS dba

Michael Ross founded Cambridge Federal in 2012. Mr. Ross is a US Naval Aviator and combat veteran, he served in Beirut and Grenada in the 1980s, is an experience government contracting executive and an Adjunct Professor at Salisbury University. Cambridge Federal (CF) is a certified Service-Disabled Veteran Owned Small Business (SDVOSB), HUBZone, and Maryland DoT Small Business Entity (SBE), with its main office located in Punta Gorda, FL.

CF has three main lines of business:

- (1) Information Technology (IT) products and services
- (2) Asset tracking/Forensic coding/Supply Chain Validation
- (3) Internet of Things (IoT).

Across all tree lines of business, CF develops and delivers all things related to training to include eLearning and offers an Online Hosted Platform for training, Training as a Service (TaaS). CF was established to foster economic development, job creation, and to enhance quality of life in the surrounding communities by increasing employment opportunities.

SIN 334290 SECURITY AND DETECTION SYSTEMS PRODUCTS



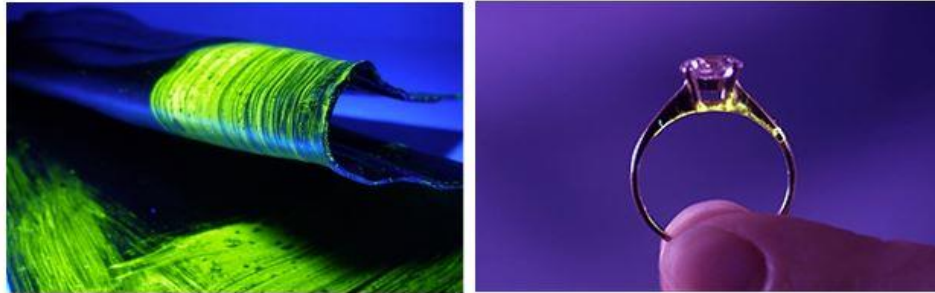
SmartWater products are designed to “Forensically” identify an “Asset” to an owner or a “Suspect” back to the scene of a crime/offense, or the original equipment manufacturer in the supply chain. They contain a 1-in-a-billion forensic code visible only under a specific UV wavelength light. The “Forensic Code” is identified by Law Enforcement and/or a certified SmartWater trained personnel by collecting a small sample from either the Asset or Suspect. It is then sent to a SmartWater Certified lab, where the code is then identified, linking it back to the original registered source. Forensic Codes are not repeated and are registered to the Property Owner and/or Law Enforcement Agency for specific “Covert Operations”. The products are extremely robust and are manufactured to last a minimum of 5-Years on an Asset. Products used to mark suspects are formulated to last for several weeks. It cannot be washed off and will eventually exfoliate off an individual but will last longer on clothing. All “Forensic Coding” water-based solutions are classified as Non-Hazardous.

Comprehensive List of Products

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-035-STK	SmartTrace Law Enforcement Sponsored Kit	Negotiated Per Task Order	Yes, as of 3/2022	\$ 42.50
CF-SW-001-ST-3ML	3ml SmartTrace forensic liquid	Negotiated Per Task Order	Yes, as of 3/2022	\$42.50
CF-SW-003-ST-50ML	50ml SmartTrace forensic liquid	Negotiated Per Task Order	Yes, as of 3/2022	\$134.41
CF-SW-004-ST-200ML	200ml SmartTrace forensic liquid	Negotiated Per Task Order	Yes, as of 3/2022	\$270.27
CF-SW-005-ST-500ML	500ml SmartTrace forensic liquid	Negotiated Per Task Order	Yes, as of 3/2022	\$450.45
CF-SW-087-ST-1L	1 Liter SmartTrace forensic liquid	Negotiated Per Task Order	Yes, as of 3/2022	\$924.49
CF-SW-088-ST-5L	5 Liter SmartTrace forensic liquid	Negotiated Per Task Order	Yes, as of 3/2022	\$1,321.01
CF-SW-XXX-ST-55G	55 Gallons SmartTrace forensic liquid – one forensic code (supplied in 55-5 Liter bottles)	Negotiated Per Task Order	Yes, as of 3/2022	\$48,437.19
CF-SW-244-SG	SmartGrease Heavy Duty Transferable Grease – LAW ENFORCEMENT USE ONLY	Negotiated Per Task Order	Yes, as of 3/2022	\$78.64
CF-SW-152-HTM	SmartTrace High Temperature Marker Kit	Negotiated Per Task Order	Yes, as of 3/2022	\$43.58
CF-SW-269-STSLE	SmartTag Handheld Spray Cannister, Small – LAW ENFORCEMENT USE ONLY	Negotiated Per Task Order	Yes, as of 3/2022	\$104.83
CF-SW-270-STSLEP	SmartTag Handheld Spray Cannister, Large – LAW ENFORCEMENT USE ONLY	Negotiated Per Task Order	Yes, as of 3/2022	\$262.08
CF-SW-256-LSM-110ML	110ml SmartTrace Additive for Agricultural Marking	Negotiated Per Task Order	Yes, as of 3/2022	\$222.77
CF-SW-293-USU	SmartSpray Universal Spray Unit	Negotiated Per Task Order	Yes, as of 3/2022	\$1,813.56
CF-SW-XXX-USU-wCOMMS	USU with Comms Unit	Negotiated Per Task Order	Yes, as of 3/2022	\$3,141.60
CF-SW-XXX-COMMS	Comms unit for USU	Negotiated Per Task Order	Yes, as of 3/2022	\$1,378.04

CF-SW-118-USU-SOLUTION	SmartSpray Solution for USU	Negotiated Per Task Order	Yes, as of 3/2022	\$267.04
CF-SW-XXX-MK	SmartTrace Marine Kit	Negotiated Per Task Order	Yes, as of 3/2022	\$46.07
CF-XXX-UVBKL	UV Booking Station Kit	Negotiated Per Task Order	Yes, as of 3/2022	\$1,950.00
CF-SW-XXX-EV	Evidence Collection Kits	Negotiated Per Task Order	Yes, as of 3/2022	\$15.00
CF-SW-XXX-EVHH	Evidence Collection Kits + UV Hand Held Flashlight	Negotiated Per Task Order	Yes, as of 3/2022	\$105.00
CF-ANALYSIS-C-US	Analysis - Covert Operations Only (US-lab)	Negotiated Per Task Order	Yes, as of 3/2022	\$1,500.00
CF-ANALYSIS-C-UK	Analysis - Covert Operations Only (UK-lab)	Negotiated Per Task Order	Yes, as of 3/2022	\$425.00
CF-ANALYSIS-AR-SC-US	Analysis - Asset Recovery/Supply Chain (US-lab)	Negotiated Per Task Order	Yes, as of 3/2022	\$1,000.00
CF-ANALYSIS-AR-SC-UK	Analysis - Asset Recovery/Supply Chain (UK-lab)	Negotiated Per Task Order	Yes, as of 3/2022	\$425.00
CF-SIGNAGE-YS	Signage - 6x9 Yard Sign	Negotiated Per Task Order	Yes, as of 3/2022	\$15.47
CF-SIGNAGE-SS	Signage - 12x18 Street Sign	Negotiated Per Task Order	Yes, as of 3/2022	\$37.57
CF-SIGNAGE-LARGE	Signage - 18x24 Booking Farm and Comm Sign	Negotiated Per Task Order	Yes, as of 3/2022	\$69.62

SMARTTRACE



SmartTrace Law Enforcement Sponsored Kit Information:

SmartTrace Law Enforcement Sponsored Kits are designed to be distributed by Law Enforcement Agencies to assist in reducing crime in targeted areas. Each individual kit contains a 3ml SmartTrace Coding Solution containing a 1-in-a-billion “Forensic Code” visible only under a specific UV wavelength light capable of marking 50-70 individual owner assets, Internal Property Marker Decals for display at property access points stating property is “Forensically” protected, and Small round decals to be placed on assets to identify/warn that the individual asset is “Forensically” marked. The coding solution is extremely robust and is manufactured to last a minimum of 5-Years on an Asset.

Uses:

These kits are intended for asset tagging in the home, you can tag up to 70 assets with this 3ml vial. Once you tag your items, they are forensically registered to you. If the assets is ever stolen and it is recovered and SmartTrace is detected on the item, the Law Enforcement Agency will use the Evidence Collection Kit to take samples of the solution and send it into the SmartWater lab for verification. This product has a legacy of 100% success rate for proving an item is indeed the owner’s property.

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-035-STK	SmartTrace Law Enforcement Sponsored Kit	Negotiated Per Task Order	Yes, as of 3/2022	\$ 42.50

SmartTrace Solution Options:

Each of the below listed SmartTrace Coding Solutions contain a 1-in-a-billion “Forensic Code” visible only under a specific UV wavelength light. Solutions can be utilized for identifying an asset back to an owner or commercially to identify supply chain identification/issues. The coding solution is extremely robust and is manufactured to last a minimum of 5-Years on an Asset. Please see individual line items for approximate asset tagging capacity.

Possible solutions in the supply chain:

- **Original equipment manufacturing**
- **Counterfeit product identification**
- **Pharmaceutical authenticity tracing**

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-001-ST-3ML	3ml SmartTrace forensic liquid 50-70 Assets	Negotiated Per Task Order	Yes, as of 3/2022	\$42.50
CF-SW-003-ST-50ML	50ml SmartTrace forensic liquid approx. 1,150 assets	Negotiated Per Task Order	Yes, as of 3/2022	\$134.41
CF-SW-004-ST-200ML	200ml SmartTrace forensic liquid approx. 4,600 assets	Negotiated Per Task Order	Yes, as of 3/2022	\$270.27
CF-SW-005-ST-500ML	500ml SmartTrace forensic liquid Approx. 11,650 assets	Negotiated Per Task Order	Yes, as of 3/2022	\$450.45
CF-SW-087-ST-1L	1 Liter SmartTrace forensic liquid Approx. 23,300 assets	Negotiated Per Task Order	Yes, as of 3/2022	\$924.49
CF-SW-088-ST-5L	5 Liter SmartTrace forensic liquid Approx. 116,600 assets	Negotiated Per Task Order	Yes, as of 3/2022	\$1,321.01
CF-SW-XXX-ST-55G	55 Gallons SmartTrace forensic liquid – one forensic code (supplied in 55-5 Liter bottles)	Negotiated Per Task Order	Yes, as of 3/2022	\$48,437.19

Evidence Collection Kits

Evidence Collection Kits provide all requisite material for law enforcement and/or supply chain professionals to collect suspected SmartWater/SmartTag forensic code; following pre-described chain of custody policies and procedures.

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-XXX-EV	Evidence Collection Kits	Negotiated Per Task Order	Yes, as of 3/2022	\$15.00
CF-SW-XXX-EVHH	Evidence Collection Kits + UV Hand Held Flashlight	Negotiated Per Task Order	Yes, as of 3/2022	\$105.00

* NOTE: Requisite training is required with the purchase of SmartTrace products. The training will be scheduled with the customer. Information will be provided in each proposal, please contact randy_b@cambridgefederal.com for more information.

SmartTrace High Temperature Coding Solution Kit



SmartTrace High Temperature Coding Solution Kit contains a 3ml SmartTrace High Temperature Coding Solution containing a 1-in-a-billion “Forensic Code” visible only under a specific UV wavelength light and External Property Marker Decals for display on vehicles, e.g. stating Catalytic Converter is “Forensically” protected. The coding solution is extremely robust and is manufactured to last a minimum of 5-Years or 100,000 miles on the Catalytic Converter. This product can be used on multiple high-temperature use cases.

Possible solutions in the supply chain:

- Catalytic converter tagging
- Airbag tagging
- Heavy machinery parts tagging
- Product authenticity tagging

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-152-HTM	SmartTrace High Temperature Marker Kit	Negotiated Per Task Order	Yes, as of 3/2022	\$43.58

SmartTrace Marine Solution Kit

SmartTrace Marine Coding Solution Kit contains a 3ml SmartTrace Coding Solution containing a 1-in-a-billion “Forensic Code” visible only under a specific UV wavelength light and External Property Marker Decals for display on vessel stating that it is “Forensically” protected. The solution can be used all assets of the vessel whether they be submerged or not. The coding solution is extremely robust and is manufactured to last a minimum of 5-Years.

Possible solutions in the marine industry:

- Original equipment manufacturing
- Identification of high value marine electronics and machinery
- Marking of high value watercraft vessels
- Potential use in aviation related applications

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-XXX-MK	SmartTrace Marine Kit	Negotiated Per Task Order	Yes, as of 3/2022	\$46.07

SmartTrace Agriculture/Livestock Marking

SmartTrace Additive for Livestock Marking contains a 1-in-a-billion “Forensic Code” visible only under a specific UV wavelength light. It is designed to be applied to Livestock for identifying asset owner without additional branding or tagging requirements. Dependent on the marking location, the “Forensic Code” will last for 6-8 weeks. Application locations vary depending on the type of livestock and can be sprayed or brushed on. All “Forensic Coding” are water-based solutions and classified as Non-Hazardous. SmartTag products are also used to tag Agricultural equipment.

*For non-consumable applications only - Not FDA approved for human consumption.

Possible solutions in the agriculture industry:

- Tagging highly sought-after parts of agriculture equipment
- Tagging beehives (non-consumable part of the harvesting process)
- Tagging cattle hooves/non-consumable part of livestock
- Tagging of product packaging in the fruits, vegetables, meats, etc.
- Tagging of products/packaging to trace en-route transit

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-256-LSM-110ML	110ml SmartTrace Additive for Agricultural Marking	Negotiated Per Task Order	Yes, as of 3/2022	\$222.77

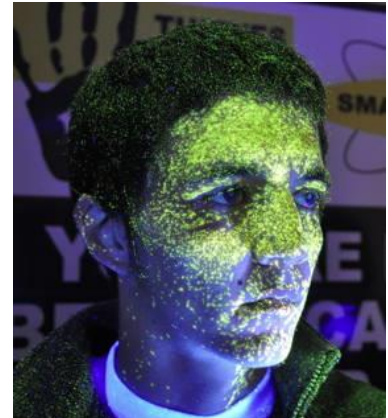
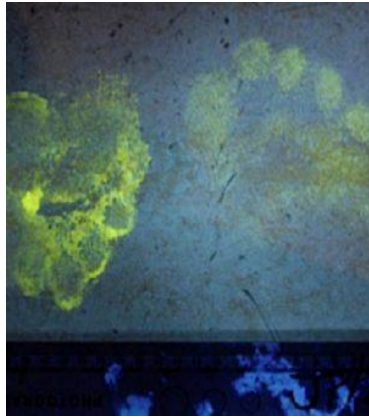
SMARTGREASE

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-244-SG	SmartGrease Heavy Duty Transferable Grease – LAW ENFORCEMENT USE ONLY	Negotiated Per Task Order	Yes, as of 3/2022	\$78.64

This product is for LAW ENFORCEMENT USE ONLY. Please contact Cambridge Forensics for inquiries.

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SMARTTAG



SmartTag Handheld Spray – Law Enforcement

This product is for LAW ENFORCEMENT USE ONLY. The SmartTag is a sprayed propelled cannister containing a 1-in-a-billion “Forensic Code” visible only under a specific UV wavelength light. The SmartTag is designed for use in Social Disorder, Fleeing Suspects or Vehicles and for “Domestic Protective Order” violations. The cannister disburses the SmartTag solution in a precise stream allowing the agent to mark a specified individual. The “Forensic Code” will identify the individual back to the scene. Products used to mark suspects are formulated to last for several weeks. It cannot be washed off and will eventually exfoliate off an individual but will last longer on clothing. All “Forensic Coding” are water-based solutions and classified as Non-Hazardous.

NOTE: Plus denotes that this is a much larger cannister.

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-269-STSLE	SmartTag Handheld Spray Cannister – LAW ENFORCEMENT USE ONLY	Negotiated Per Task Order	Yes, as of 3/2022	\$104.83
CF-SW-270-STSLEP	SmartTag Handheld Spray Cannister Plus – LAW ENFORCEMENT USE ONLY	Negotiated Per Task Order	Yes, as of 3/2022	\$262.08



SMARTSPRAY

Universal Spray Units

Product information:

SmartSpray Universal Spray Units are designed to be used in Residential or Commercial properties. Typically connected to existing alarm systems and installed at entry points or high-risk areas. When activated, the SmartSpray unit will disburse a 1-in-a-billion “Forensically Coded” mist onto the offender only visible under a specific UV wavelength light linking them back to the crime scene. Products used to mark offenders/suspects are formulated to last for several weeks. It cannot be washed off and will eventually exfoliate off an individual but will last longer on clothing. All “Forensic Coding” are water-based solutions and classified as Non-Hazardous.

+ Communications Unit required to integrate the USU to a security system

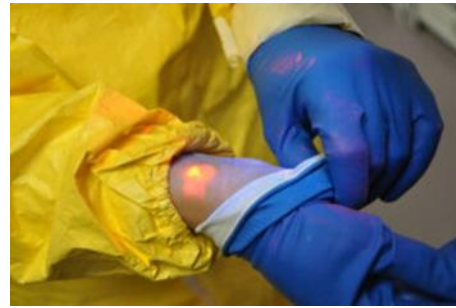
Possible solutions:

- Extra security measure for small and large retail businesses
- Can be integrated into existing security systems
- Can be integrated into shipping containers, and/or tractor trailers
- Extra security for homes

Product #	Product	Lead Time	TAA	GSA Price
CF-SW-293-USU	SmartSpray Universal Spray Unit	Negotiated Per Task Order	Yes, as of 3/2022	\$1,813.56
CF-SW-XXX-USU-wCOMMS	USU with Comms Unit	Negotiated Per Task Order	Yes, as of 3/2022	\$3,141.60
CF-SW-XXX-COMMS	Comms unit for USU	Negotiated Per Task Order	Yes, as of 3/2022	\$1,378.04
CF-SW-118-USU-SOLUTION	SmartSpray Solution for USU	Negotiated Per Task Order	Yes, as of 3/2022	\$267.04

SIN 54151HEAL – HEALTH INFORMATION TECHNOLOGY SERVICES

Services



Cambridge Federal offers various courses related to Contagious Disease Training for First Responders on how to properly don and doff their Personal Protective Equipment. Cambridge Federal can create and adapt their curriculums to fit your company’s needs. Please reach out to us for more information.

HEALTH IT TRAINING SPECIALIST

Labor Category	Health IT Training Specialist I
Responsibility	Online training help, support specialist, on-call - eLearning Design and Development of online courses for First Responder, Medical and Government personnel. CF recruits and retains Training Specialists and Subject Matter Experts as well as management and Quality Assurance staff to fulfil the needs of the customer
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$100.00
Labor Category	Health IT Training Specialist II
Responsibility	Online training help, support specialist, on-call - eLearning Design and Development of online courses for First Responder, Medical and Government personnel. CF recruits and retains Training Specialists and Subject Matter Experts as well as management and Quality Assurance staff to fulfil the needs of the customer
Minimum Education	B.A. or B.S. and/or 8 years of professional experience
Minimum Experience	8
Rate/Hr	\$150.00
Labor Category	Health IT Training Specialist III
Responsibility	Online training help, support specialist, on-call - eLearning Design and Development of online courses for First Responder, Medical and Government personnel. CF recruits and retains Training Specialists and Subject Matter Experts as well as management and Quality Assurance staff to fulfil the needs of the customer
Minimum Education	B.A. or B.S. and/or 10 years of professional experience
Minimum Experience	10
Rate/Hr	\$200.00

HEALTHCARE TRAINING SPECIALIST

Labor Category	Healthcare Training Specialist I
Responsibility	Develop, revise, and deliver technical training courses and catalogs. Curriculum writing and development. Prepare and work with instructor and student materials. Courses are provided in classrooms, workshops, and seminars.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$100.00
Labor Category	Healthcare Training Specialist II
Responsibility	Develop, revise, and deliver technical training courses and catalogs. Curriculum writing and development. Prepare and work with instructor and student materials. Courses are provided in classrooms, workshops, and seminars.
Minimum Education	B.A. or B.S. and/or 8 years of professional experience
Minimum Experience	8
Rate/Hr	\$150.00
Labor Category	Healthcare Training Specialist III
Responsibility	Develop, revise, and deliver technical training courses and catalogs. Curriculum writing and development. Prepare and work with instructor and student materials. Courses are provided in classrooms, workshops, and seminars.
Minimum Education	B.A. or B.S. and/or 10 years of professional experience
Minimum Experience	10
Rate/Hr	\$200

HEALTHCARE SUBJECT MATTER EXPERT

Labor Category	Healthcare Subject Matter Expert I
Responsibility	Provide Expert Level Support. Assists with analyses and evaluations. Prepare recommendations for system improvements, optimization, development, and maintenance.
Minimum Education	B.A. or B.S. and/or 10 years of professional experience
Minimum Experience	10
Rate/Hr	\$175.00
Labor Category	Healthcare Subject Matter Expert II
Responsibility	Provide expert level support. Conducts studies and analyses of subject. Finds and presents solutions found. Manages analyses, evaluations, and recommendations.
Minimum Education	B.A. or B.S. and/or 15 years of professional experience
Minimum Experience	15
Rate/Hr	\$225.00
Labor Category	Healthcare Subject Matter Expert III
Responsibility	Provide Expert Level Support. Provides technical, managerial, and administrative support. Conducts studies and analyses of subject. Finds and presents solutions found. Make recommendations, lead technical project, and advises system improvements, optimization, and maintenance efforts.
Minimum Education	Masters or Ph.D., and/or 20 years of professional experience
Minimum Experience	20
Rate/Hr	\$350.00

TRAINING ADMINISTRATION SUPPORT

Labor Category	Training Administration Support I
Responsibility	Support training courses and course coordination/certification management. Helps to keep track of all course proceedings and works with the Training Specialist in any administrative tasks.
Minimum Education	B.A. or B.S. and/or 2 years of professional experience
Minimum Experience	2

Rate/Hr	\$75.00
Labor Category	Training Administration Support II
Responsibility	Support training courses and course coordination/certification management. Helps to keep track of all course proceedings and works with the Training Specialist in any administrative tasks.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$100.00
Labor Category	Training Administration Support III
Responsibility	Support training courses and course coordination/certification management. Helps to keep track of all course proceedings and works with the Training Specialist in any administrative tasks.
Minimum Education	B.A. or B.S. and/or 6 years of professional experience
Minimum Experience	6
Rate/Hr	\$125.00

SIN 54151S – INFORMATION TECHNOLOGY

PROFESIONAL SERVICES

SERVICES

OFFERINGS

Cambridge Federal has staffed on multiple contracts to support IT Professional services including System Design, Application Development, Analysis, Quality Assurance, and any other IT Services needed. Please see below for our current list of Labor Categories:

ADMINISTRATION

Labor Category	Administration I
Responsibility	General Administrative support for projects; secretarial, word-processing, graphics, desktop publishing, editing and coordination. Assist project managers with project schedules, status reports, correspondences, and presentations.
Minimum Education	High School Diploma
Minimum Experience	0
Rate/Hr	\$45.00
Labor Category	Administration II
Responsibility	General Administrative support for projects; secretarial, word-processing, graphics, desktop publishing, editing and coordination. Assist project managers with project schedules, status reports, correspondences, and presentations.
Minimum Education	Associates Degree or greater
Minimum Experience	4
Rate/Hr	\$50.00
Labor Category	Administration III
Responsibility	General Administrative support for projects; secretarial, word-processing, graphics, desktop publishing, editing and coordination. Assist project managers with project schedules, status reports, correspondences, and presentations.
Minimum Education	Associates Degree or greater
Minimum Experience	8
Rate/Hr	\$60.00

APPLICATIONS DEVELOPER

Labor Category	Applications Developer I
Responsibility	Assist with the design, development and modification of applications and programs. Compare and evaluate company and competitor's products and equipment. Provide sales team with capability reports.
Minimum Education	B.A. or B.S. and/or 2 years of professional experience
Minimum Experience	0
Rate/Hr	\$66.40
Labor Category	Applications Developer II
Responsibility	Assist with the design, development and modification of applications and programs. Compare and evaluate company and competitor's products and equipment. Provide sales team with capability reports.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$87.71
Labor Category	Applications Developer III

Responsibility	Assist with the design, development and modification of applications and programs. Compare and evaluate company and competitor's products and equipment. Provide sales team with capability reports.
Minimum Education	B.A. or B.S. and/or 8 years of professional experience
Minimum Experience	8
Rate/Hr	\$117.72

BUSINESS PROCESS CONSULTANT

Labor Category	Business Process Consultant I
Responsibility	Analyze process and re-engineering. Develop and integrate new process, methods, and practices. Recommend and initiate quality improvement. Understand technical problems and solutions. Train and communicate new process and methods.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	0
Rate/Hr	\$85.00
Labor Category	Business Process Consultant II
Responsibility	Analyze process and re-engineering. Develop and integrate new process, methods, and practices. Recommend and initiate quality improvement. Understand technical problems and solutions. Train and communicate new process and methods.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$120.00
Labor Category	Business Process Consultant III
Responsibility	Analyze process and re-engineering. Develop and integrate new process, methods, and practices. Recommend and initiate quality improvement. Understand technical problems and solutions. Train and communicate new process and methods.
Minimum Education	B.A. or B.S. and/or 8 years of professional experience
Minimum Experience	8
Rate/Hr	\$150.00

DATA ARCHITECT

Labor Category	Data Architect
Responsibility	Create and Implement Methods of storing and maintaining data. Adhere to quality standards for new data. Develop methods of warehouse implementation, data acquisition and archive recovery.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$125.00

DATABASE SPECIALIST

Labor Category	Database Specialist I
Responsibility	Develop and maintain policies and procedures for security. Analyze security risk and develop solutions. Solve performance, capacity, and data issues. Monitor operation of multi-computer site. Perform backups, tuning and file recoveries. System application and software installation, testing, recovery, and configuration.
Minimum Education	B.A. or B.S. and/or 6 years of professional experience
Minimum Experience	2
Rate/Hr	\$100.00
Labor Category	Database Specialist II
Responsibility	Develop and maintain policies and procedures for security. Analyze security risk and develop solutions. Solve performance, capacity, and data issues. Monitor operation of multi-computer site. Perform backups, tuning and file recoveries. System application and software installation, testing, recovery, and configuration.

Minimum Education	B.A. or B.S. and/or 10 years of professional experience
Minimum Experience	6
Rate/Hr	\$150.00
Labor Category	Database Specialist III
Responsibility	Develop and maintain policies and procedures for security. Analyze security risk and develop solutions. Solve performance, capacity, and data issues. Monitor operation of multi-computer site. Perform backups, tuning and file recoveries. System application and software installation, testing, recovery, and configuration.
Minimum Education	B.A. or B.S. and/or 15 years of professional experience
Minimum Experience	10
Rate/Hr	\$200.00

ERP ANALYST

Labor Category	ERP Analyst I
Responsibility	Implement and maintain the Enterprise Resource Planning (ERP) System. Tests ERP periodically to make sure business standards and needs are met. Facilities ERP integration with other applications
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	0
Rate/Hr	\$100.00
Labor Category	ERP Analyst II
Responsibility	Implement and maintain the Enterprise Resource Planning (ERP) System. Tests ERP periodically to make sure business standards and needs are met. Facilities ERP integration with other applications
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$150.00
Labor Category	ERP Analyst III
Responsibility	Implement and maintain the Enterprise Resource Planning (ERP) System. Tests ERP periodically to make sure business standards and needs are met. Facilities ERP integration with other applications
Minimum Education	B.A. or B.S. and/or 8 years of professional experience
Minimum Experience	8
Rate/Hr	\$250.00

FINANCIAL ANALYST

Labor Category	Financial Analyst I
Responsibility	Manage financial projects. Develop work plans. Gather financial data. Monitor all projects to make sure all stay within budget. Analysis of potential problems and solutions. Adhere to established accounting principles and practices. Report to project manager.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	0
Rate/Hr	\$100.00
Labor Category	Financial Analyst II
Responsibility	Manage financial projects. Develop work plans. Gather financial data. Monitor all projects to make sure all stay within budget. Analysis of potential problems and solutions. Adhere to established accounting principles and practices. Report to project manager.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$150.00
Labor Category	Financial Analyst III
Responsibility	Manage financial projects. Develop work plans. Gather financial data. Monitor all projects to make sure all stay within budget. Analysis of potential problems and solutions. Adhere to established accounting principles and practices. Report to project manager.

Minimum Education	B.A. or B.S. and/or 8 years of professional experience
Minimum Experience	8
Rate/Hr	\$200.00

HELPDESK SPECIALIST

Labor Category	Helpdesk Specialist I
Responsibility	Identify, diagnose, and solve end users' hardware and software issues. Telephone and email communication. Document, track, and monitor issues
Minimum Education	High School Diploma and/or Associates
Minimum Experience	0
Rate/Hr	\$60.00
Labor Category	Helpdesk Specialist II
Responsibility	Identify, diagnose, and solve end users' hardware and software issues. Telephone and email communication. Document, track, and monitor issues
Minimum Education	High School Diploma and/or Associates
Minimum Experience	4
Rate/Hr	\$80.00
Labor Category	Helpdesk Specialist III
Responsibility	Identify, diagnose, and solve end users' hardware and software issues. Telephone and email communication. Document, track, and monitor issues
Minimum Education	High School Diploma and/or Associates
Minimum Experience	8
Rate/Hr	\$95.00

IT ENGINEER

Labor Category	IT Engineer I
Responsibility	Develop, code, debug, and implement software systems. Routine task to gain experience with the engineering process and programs.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$100.00
Labor Category	IT Engineer II
Responsibility	Develop, code, debug, and implement software systems. Develop and implement analysis, design, quality assurance and maintenance processes. Defines requirements, specifications, quality plans and configuration management plans. Performs computer analysis and testing.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$125.00
Labor Category	IT Engineer III
Responsibility	Develop, code, debug, and implement software systems. Defines requirements, specifications, quality plans and configuration management plans. Performs computer analysis and testing. Directs software development lifecycles. Develops and implements software requirements, quality plan, design, configuration management plan and verification plan.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$175.00

NETWORK SPECIALIST

Labor Category	Network Specialist I
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Responsibility	Support, design, maintain and monitor internal and external networks. Manage systems, applications, security, and network configurations. Resolves issues. Implement file recovery plan. Develop and integrate upgrades, applications, and equipment. Provide technical support, guidance, and training to users.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$75.00
Labor Category	Network Specialist II
Responsibility	Support, design, maintain and monitor internal and external networks. Manage systems, applications, security, and network configurations. Resolves issues. Implement file recovery plan. Develop and integrate upgrades, applications, and equipment. Provide technical support, guidance, and training to users.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$110.00
Labor Category	Network Specialist III
Responsibility	Support, design, maintain and monitor internal and external networks. Manage systems, applications, security, and network configurations. Resolves issues. Implement file recovery plan. Develop and integrate upgrades, applications, and equipment. Provide technical support, guidance, and training to users.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$150.00

PROGRAM/PROJECT MANAGEMENT

Labor Category	Program Manager I
Responsibility	Oversee and develop project schedules, issue management plans and risk management plans. Hire/Staff projects. Monitor project resources and contract deliverables. Plan, direct and coordinate multiple projects. Develop and implement work standards and project schedules.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$120.00
Labor Category	Program Manager II
Responsibility	Oversee and develop project schedules, issue management plans and risk management plans. Hire/Staff projects. Monitor project resources and contract deliverables. Plan, direct and coordinate multiple projects. Develop and implement work standards and project schedules.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$175.00
Labor Category	Program Manager III
Responsibility	Oversee and develop project schedules, issue management plans and risk management plans. Hire/Staff projects. Monitor project resources and contract deliverables. Plan, direct and coordinate multiple projects. Develop and implement work standards and project schedules.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$225.00

Labor Category	Project Manager I
Responsibility	Coordinate resources, establish deadlines and assign responsibilities. Track progress of projects and develop project reports and other deliverables assigned by Project Management. Ensure goals and objectives are met. Provide technical direction, work standards and project procedures. Oversee and develop configuration of hardware and software.

Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$120.00
Labor Category	Project Manager II
Responsibility	Coordinate resources, establish deadlines and assign responsibilities. Track progress of projects and develop project reports and other deliverables assigned by Project Management. Ensure goals and objectives are met. Provide technical direction, work standards and project procedures. Oversee and develop configuration of hardware and software.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$150.00
Labor Category	Project Manager III
Responsibility	Coordinate resources, establish deadlines and assign responsibilities. Track progress of projects and develop project reports and other deliverables assigned by Project Management. Ensure goals and objectives are met. Provide technical direction, work standards and project procedures. Oversee and develop configuration of hardware and software.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$190.00

QUALITY ASSURANCE SPECIALIST

Labor Category	Quality Assurance Specialist I
Responsibility	Production Support assisting in preventing mistakes and defects in the operations and execution of a service and/or product. This position ensures the quality standards are consistently maintained in the product and the results.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$85.00
Labor Category	Quality Assurance Specialist II
Responsibility	Production Support assisting in preventing mistakes and defects in the operations and execution of a service and/or product. This position ensures the quality standards are consistently maintained in the product and the results.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$125.00
Labor Category	Quality Assurance Specialist III
Responsibility	Production Support assisting in preventing mistakes and defects in the operations and execution of a service and/or product. This position ensures the quality standards are consistently maintained in the product and the results.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$160.00

SUBJECT MATTER EXPERT

Labor Category	Subject Matter Expert I
Responsibility	Provide Expert Level Support. Assists with analyses and evaluations. Prepare recommendations for system improvements, optimization, development, and maintenance.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$100.00
Labor Category	Subject Matter Expert II

Responsibility	Provide Expert Level Support. Assists with analyses and evaluations. Prepare recommendations for system improvements, optimization, development, and maintenance.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$200.00
Labor Category	Subject Matter Expert III
Responsibility	Provide expert level support. Conducts studies and analyses of subject. Finds and presents solutions found. Manages analyses, evaluations, and recommendations.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$300.00
Labor Category	Subject Matter Expert IV
Responsibility	Provide Expert Level Support. Provides technical, managerial, and administrative support. Conducts studies and analyses of subject. Finds and presents solutions found. Make recommendations, lead technical project and advises system improvements, optimization and maintenance efforts.
Minimum Education	Masters or Ph.D.
Minimum Experience	20
Rate/Hr	\$400.00

SYSTEMS ADMINISTRATOR

Labor Category	Systems Administrator I
Responsibility	Provide Administration services for Systems including analyzing system logs, identifying potential issues with system, applying operating system updates, patches and configuration changes. Installing and configuring new hardware and software; adding, removing, or updating user account information , resetting passwords, etc. Assisting in technical queries and assisting users.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$85.00
Labor Category	Systems Administrator II
Responsibility	Provide Administration services for Systems including analyzing system logs, identifying potential issues with system, applying operating system updates, patches and configuration changes. Installing and configuring new hardware and software; adding, removing, or updating user account information , resetting passwords, etc. Assisting in technical queries and assisting users.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$125.00
Labor Category	Systems Administrator III
Responsibility	Provide Administration services for Systems including analyzing system logs, identifying potential issues with system, applying operating system updates, patches and configuration changes. Installing and configuring new hardware and software; adding, removing, or updating user account information , resetting passwords, etc. Assisting in technical queries and assisting users.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$160.00

TECHNICAL WRITER

Labor Category	Technical Writer I
Responsibility	Observe production, development, and experimental activities. Study blueprints, sketches, drawings, part list, mockups, product samples. Read journals and reports. Interview production and engineering personnel. Maintain records and files. Write, edit, and develop graphic presentations for manuals, reports, and project plans. Design layout for publication.
Minimum Education	B.A. or B.S. and/or 4 years of experience

Minimum Experience	0
Rate/Hr	\$75.00
Labor Category	Technical Writer II
Responsibility	Observe production, development, and experimental activities. Study blueprints, sketches, drawings, part list, mockups, product samples. Read journals and reports. Interview production and engineering personnel. Maintain records and files. Write, edit, and develop graphic presentations for manuals, reports, and project plans. Design layout for publication.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$100.00
Labor Category	Technical Writer III
Responsibility	Observe production, development, and experimental activities. Study blueprints, sketches, drawings, part list, mockups, product samples. Read journals and reports. Interview production and engineering personnel. Maintain records and files. Write, edit, and develop graphic presentations for manuals, reports, and project plans. Design layout for publication.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$150.00

TRAINING SPECIALIST

Labor Category	Training Specialist I
Responsibility	Develop, revise, and deliver technical training courses and catalogs. Curriculum writing and development. Prepare instructor and student materials. Courses are provided in classrooms, workshops, and seminars.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$75.00
Labor Category	Training Specialist II
Responsibility	Develop, revise, and deliver technical training courses and catalogs. Curriculum writing and development. Prepare instructor and student materials. Courses are provided in classrooms, workshops, and seminars.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$100.00
Labor Category	Training Specialist III
Responsibility	Develop, revise, and deliver technical training courses and catalogs. Curriculum writing and development. Prepare instructor and student materials. Courses are provided in classrooms, workshops, and seminars. Daily supervision and direction to staff
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$150.00

WEB CONTENT ANALYST

Labor Category	Web Content Analyst
Responsibility	Develop web content. Make website user-friendly and interactive. Research and provide end users with up-to-date information. Manage editorial activities.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$108.63

WEB DESIGNER

Labor Category	Web Designer I
Responsibility	Develops graphic and web designs for company website. Adheres to company standards and guidelines. Enhance existing graphics and designs.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	0
Rate/Hr	\$75.00
Labor Category	Web Designer II
Responsibility	Develops graphic and web designs for company website. Adheres to company standards and guidelines. Enhance existing graphics and designs.
Minimum Education	B.A. or B.S. and/or 4 years of experience
Minimum Experience	4
Rate/Hr	\$100.00
Labor Category	Web Designer III
Responsibility	Develops graphic and web designs for company website. Adheres to company standards and guidelines. Enhance existing graphics and designs.
Minimum Education	B.A. or B.S. and/or 8 years of experience
Minimum Experience	8
Rate/Hr	\$125.00

SIN 611420 INFORMATION TECHNOLOGY TRAINING

Services

IT TRAINING SPECIALIST

Labor Category	
IT Training Specialist I	
Responsibility	eLearning Design and Development of online courses for adult and university level learning. CF recruits and retains Training Specialists and Subject Matter Experts as well as management and Quality Assurance staff to fulfil the needs of the customer
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$100
Labor Category	
IT Training Specialist II	
Responsibility	eLearning Design and Development of online courses for adult and university level learning. CF recruits and retains Training Specialists and Subject Matter Experts as well as management and Quality Assurance staff to fulfil the needs of the customer
Minimum Education	B.A. or B.S. and/or 8 years of professional experience
Minimum Experience	8
Rate/Hr	\$150
Labor Category	
IT Training Specialist III	
Responsibility	eLearning Design and Development of online courses for adult and university level learning. CF recruits and retains Training Specialists and Subject Matter Experts as well as management and Quality Assurance staff to fulfil the needs of the customer
Minimum Education	B.A. or B.S. and/or 10 years of professional experience
Minimum Experience	10
Rate/Hr	\$200

SUBJECT MATTER EXPERT

Labor Category	
Subject Matter Expert I	
Responsibility	Provide Expert Level Support. Assists with analyses and evaluations. Prepare recommendations for system improvements, optimization, development and maintenance.
Minimum Education	B.A. or B.S., and/or 10 years of professional experience
Minimum Experience	10
Rate/Hr	\$175.00
Labor Category	
Subject Matter Expert II	
Responsibility	Provide expert level support. Conducts studies and analyses of subject. Finds and presents solutions found. Manages analyses, evaluations, and recommendations for system improvements, optimization, development, and maintenance.
Minimum Education	B.A. or B.S., and/or 15 years of professional experience
Minimum Experience	15
Rate/Hr	\$225.00
Labor Category	
Subject Matter Expert III	
Responsibility	Provide Expert Level Support. Provides technical, managerial, and administrative support. Conducts studies and analyses of subject. Finds and presents solutions found. Make recommendations, lead technical project and advises system improvements, optimization and maintenance efforts.
Minimum Education	Masters or Ph.D., and/or 20 years of professional experience
Minimum Experience	20

Rate/Hr	\$300.00
Labor Category	Subject Matter Expert IV
Responsibility	Provide Expert Level Support. Provides technical, managerial, and administrative support. Conducts studies and analyses of subject. Finds and presents solutions found. Make recommendations, lead technical project and advises system improvements, optimization and maintenance efforts.
Minimum Education	Masters or Ph.D., and/or 25 years of professional experience
Minimum Experience	25
Rate/Hr	\$350.00

TRAINING ADMINISTRATION SUPPORT

Labor Category	Training Administration Support I
Responsibility	Support training courses and course coordination/certification management. Helps to keep track of all course proceedings and works with the Training Specialist in any administrative tasks.
Minimum Education	B.A. or B.S. and/or 2 years of professional experience
Minimum Experience	2
Rate/Hr	\$75.00
Labor Category	Training Administration Support II
Responsibility	Support training courses and course coordination/certification management. Helps to keep track of all course proceedings and works with the Training Specialist in any administrative tasks.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$100.00
Labor Category	Training Administration Support III
Responsibility	Support training courses and course coordination/certification management. Helps to keep track of all course proceedings and works with the Training Specialist in any administrative tasks.
Minimum Education	B.A. or B.S. and/or 6 years of professional experience
Minimum Experience	6
Rate/Hr	\$125.00

SIN 611430ST SECURITY TRAINING

FORENSIC TRAINING SERVICES

FORENSICS TRAINING SPECIALIST

Labor Category	Forensics Training Specialist I
Responsibility	Assist with Federal, State, and Local Law enforcement, Chain of Custody training and general forensic applications. Develop, revise, and deliver technical training courses and catalogs. Curriculum writing and development. Prepare instructor and student materials. Courses are provided in classrooms, workshops, seminars, to include virtually hosted training.
Minimum Education	B.A. or B.S. and/or 4 years of professional experience
Minimum Experience	0
Rate/Hr	\$125.00
Labor Category	Forensics Training Specialist II
Responsibility	Assist with Federal, State, and Local Law enforcement, Chain of Custody training and general forensic applications. Develop, revise, and deliver technical training courses and catalogs. Curriculum writing and development. Prepare instructor and student materials. Courses are provided in classrooms, workshops, seminars, to include virtually hosted training.
Minimum Education	B.A. or B.S. and/or 8 years of professional experience
Minimum Experience	8
Rate/Hr	\$150.00
Labor Category	Forensics Training Specialist III
Responsibility	Assist with Federal, State, and Local Law enforcement, Chain of Custody training and general forensic applications. Develop, revise and deliver technical training courses and catalogs. Curriculum writing and development. Prepare instructor and student materials. Courses are provided in classrooms, workshops, seminars, to include virtually hosted training.
Minimum Education	B.A. or B.S. and/or 10 years of professional experience
Minimum Experience	10
Rate/Hr	\$200.00

SUBJECT MATTER EXPERT

Labor Category	Subject Matter Expert I
Responsibility	Provide Expert Level Support. Assists with analyses and evaluations. Prepare recommendations for system improvements, optimization, development, and maintenance. Develop, revise and deliver technical training courses and catalogs. Curriculum writing and development. Work with instructor to prepare instructor and student materials. Courses are provided in classrooms, workshops and seminars.
Minimum Education	B.S., and/or 10 years of professional experience
Minimum Experience	10
Rate/Hr	\$175.00
Labor Category	Subject Matter Expert II
Responsibility	Provide expert level support. Conducts studies and analyses of subject. Finds and presents solutions found. Manages analyses, evaluations, and recommendations for system improvements, optimization, development, and maintenance. Develop, revise and deliver technical training courses and catalogs. Curriculum writing and development. Work with instructor to prepare instructor and student materials. Courses are provided in classrooms, workshops and seminars.

Minimum Education	B.S., and/or 15 years of professional experience
Minimum Experience	15
Rate/Hr	\$225.00
Labor Category	Subject Matter Expert III
Responsibility	Provide Expert Level Support. Provides technical, managerial, and administrative support. Conducts studies and analyses of subject. Finds and presents solutions found. Make recommendations, lead technical project, and advises system improvements, optimization and maintenance efforts. Develop, revise and deliver technical training courses and catalogs. Curriculum writing and development. Work with instructor to prepare instructor and student materials. Courses are provided in classrooms, workshops and seminars.
Minimum Education	Masters or Ph.D., and/or 20 years of professional experience
Minimum Experience	20
Rate/Hr	\$400.00

TRAINING ADMINISTRATION SUPPORT

Labor Category	Training Administration Support I
Responsibility	Support training courses and course coordination/certification management. Work with instructor to prepare instructor and student materials. Courses are provided in classrooms, workshops and seminars.
Minimum Education	B.S. and/or 2 years of professional experience
Minimum Experience	2
Rate/Hr	\$75.00
Labor Category	Training Administration Support II
Responsibility	Support training courses and course coordination/certification management. Work with instructor to prepare instructor and student materials. Courses are provided in classrooms, workshops and seminars.
Minimum Education	B.S. and/or 4 years of professional experience
Minimum Experience	4
Rate/Hr	\$100.00
Labor Category	Training Administration Support III
Responsibility	Support training courses and course coordination/certification management. Work with instructor to prepare instructor and student materials. Courses are provided in classrooms, workshops and seminars.
Minimum Education	B.S. and/or 6 years of professional experience
Minimum Experience	6
Rate/Hr	\$125.00

TERMS AND CONDITIONS

FOR ALL PRODUCTS

1. SCOPE
 - a. The prices, terms and conditions below stated, cover the respective Special Item Number (SIN):
 - i. 334290 – Security Detection
2. MATERIAL AND WORKMANSHIP All equipment furnished hereunder must satisfactorily perform the function for which it is intended.
3. ORDER Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order. For credit card orders and BPAs, telephone orders are permissible.
 - a. Vendor Minimum Order Limit: \$100.00
 - b. Vendor Maximum Order Limit: None. Order volume manufacturer/shipping lead time provided in quotes.
 - c. Cambridge Federal offers a bulk/volume discount of 1% to single orders of over \$500,000.
4. TRANSPORTATION OF EQUIPMENT –
 - a. Delivery in days after receipt of order (DARO) by SIN as required in solicitation. TBD on a task order basis.
 - b. For locations within the 48 contiguous States, the District of Columbia and port or consolidation point, within the aforementioned areas for orders received from overseas activities, the FOB point is destination (FAR 52.247-34). For locations in Alaska, Hawaii, Puerto Rico and U.S. Territories abroad, the FOB point is destination IAW “FOB Inland Carrier, Point of Exportation” (FAR 52.247-38) and “FOB Inland Point, Country of Importation” (FAR 52.247-39). Expedited delivery requests that transcend the FAR clauses cited herein shall be outside the scope of this contract award.
 - c. Time of Delivery: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:
5. SPECIAL ITEM NUMBER DELIVERY TIME (Days ARO)
6. 334290 As negotiated between contractor and ordering agency
7. EXPEDITED DELIVERY: Contact contractor for expedited delivery availability.
7. INSTALLATION AND TECHNICAL SERVICES
 - a. INSTALLATION. When the equipment provided under this contract is not normally self- installable, the Contractor's technical personnel shall be available to the ordering activity, at the ordering activity's location, to install the equipment and to train ordering activity personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule: The equipment is not self-installable.
 - b. INSTALLATION, DEINSTALLATION, REINSTALLATION. The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration, or repair is segregable and exceeds \$2,000, then the requirement of the Davis-Bacon Act applies. The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under respective SINs.
 - c. OPERATING AND MAINTENANCE MANUALS. The Contractor shall furnish the ordering activity with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.
8. INSPECTION/ACCEPTANCE The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any equipment that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming equipment at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
9. WARRANTY
 - a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.
 - b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
 - c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.
 - d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor's plant, the address is as follows: Inspection and repair will not be performed at Contractor's plant.



10. **PURCHASE PRICE FOR ORDERED EQUIPMENT** The purchase price that the ordering activity will be charged will be the ordering activity purchase price in effect at the time of order placement, or the ordering activity purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.
11. **RESPONSIBILITIES OF THE CONTRACTOR** The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.
12. **TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT** When an ordering activity determines that Information Technology equipment will be replaced, the ordering activity shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).
13. No other Terms and/or Concessions.
14. Exclusions to price list: Negotiated at task order level
15. Exceptions to any solicitation Terms and Conditions: Negotiated at task order level
16. Sub K Plan: Negotiated at task order level

FOR ALL SERVICES:

1. SCOPE
 - a. The prices, terms and conditions stated under Special Item Number (SIN) 611420 apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
 - b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.
2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
 - a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
 - b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
 - c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
3. ORDER
 - a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
 - b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.
4. PERFORMANCE OF SERVICES
 - a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
 - b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
 - c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
 - d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
 - a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either- (1) Cancel the stop-work order; or (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
 - b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
 - c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
 - d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.
6. INSPECTION OF SERVICES In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.
7. RESPONSIBILITIES OF THE CONTRACTOR The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.
8. RESPONSIBILITIES OF THE ORDERING ACTIVITY Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.
9. INDEPENDENT CONTRACTOR All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.
10. ORGANIZATIONAL CONFLICTS OF INTEREST
 - a. Definitions. "Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract. "Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor. An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.
 - b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders



against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES** The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.
 12. **PAYMENTS** For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31 (Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision: (a) The Government contemplates award of a Time-and-Materials or LaborHour type of contract resulting from this solicitation. (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by— (1) The offeror; (2) Subcontractors; and/or (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.
 13. **RESUMES:** Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.
 14. **INCIDENTAL SUPPORT COSTS** Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.
 15. **APPROVAL OF SUBCONTRACTS** The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
 16. **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING** a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132- 51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a GS-35F-013GA GSA MAS 8 description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided. b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
-

USA Commitment to Promote Small Business Participation Procurement Programs

PREAMBLE

Cambridge Federal provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses. To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical. To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns. To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company. To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses. To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner. To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities. We signify our commitment to work in partnership with small, small disadvantaged and women owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact us at:

Cambridge Federal, LLC,
Cambridge Forensics dba
126 E Olympia Ave, Ste 404
Punta Gorda, FL, 33950
Phone: 410-443-1132
Email: Sales@CambridgeFederal.com

Best Value Blanket Purchase Agreement Federal Supply Schedule

(Insert Customer Name) _____

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations, and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures:

Ordering Activity Date

Contractor Name Title

Customer Name Title

Signature Date

Signature Date

Phone Email

Phone Email

BLANKET PURCHASE AGREEMENT

BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;

- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



BASIC GUIDELINES FOR USING **“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection