

## *Federal Supply Service*

# *Authorized Information Technology Schedule Pricelist*

### ***GS-35F-0140J***

*Period Covered by Contract: December 11, 2008 THROUGH December 10, 2018*

*Pricelist current through Modification A195 Dated February 18, 2011*

***GENERAL PURPOSE COMMERCIAL  
INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES***

---

Special Item Numbers (SIN)	Products/Services
132-50.....	Training Courses
132-51.....	Professional Services

SIN 132-50 - TRAINING COURSES FOR INFORMATION  
TECHNOLOGY EQUIPMENT AND SOFTWARE

---

FPDS Code U012

Contractor:

**New Horizons Computer Learning Centers, Inc.  
1900 South State College Ave Suite 450  
Anaheim, CA 92806**

**Tel: (714) 940-8040  
Tel: (714) 940-8034  
Fax: (714) 940-8321**

**Course outlines can be viewed at:**

**[www.newhorizons.com](http://www.newhorizons.com)**

**Contract Number: GS-35F-0140J**

**Period Covered by Contract: 12/11/98 thru 12/10/18**

General Services Administration  
Federal Supply Service

Pricelist current through Modification PO-0037, Feb  
18, 2011.

Products and ordering information in this Authorized  
FSS Information Technology Schedule Pricelist are  
also available on the GSA Advantage! System.  
Agencies can browse GSA Advantage! by accessing  
the Federal Supply Service's Home Page via the  
Internet at <http://www.fss.gsa.gov/>

## TABLE OF CONTENTS

<b>INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS .....</b>	<b>4</b>
<b>TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE (SPECIAL ITEM NUMBER 132-50).....</b>	<b>10</b>
<b>NEW HORIZONS GSA SCHEDULE PRICE LIST.....</b>	<b>15</b>

## INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

### SPECIAL NOTICE TO AGENCIES Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

### 1. GEOGRAPHIC SCOPE OF CONTRACT:

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.  
 The Geographic Scope of Contract will be overseas delivery only.  
 The Geographic Scope of Contract will be domestic delivery only.

### 2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

**New Horizons Computer Learning Centers, Inc.  
Shelley Morris  
1900 South State College, Suite 450  
Anaheim, CA 92806  
(714) 940-8040**

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

- (714) 940-8040 Technical Assistance  
(714) 940-8034 Ordering Assistance

### 3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

### 4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule  
Block 16: Data Universal Numbering System (DUNS) Number: 792997074  
Block 30: Type of Contractor – C. Large Business – Computer Training

Block 31: Woman-Owned Small Business - No  
Block 36: Contractor's Taxpayer Identification  
Number (TIN): 33-0479763

4a. CAGE Code: 1LNP1

4b. Contractor has registered with the Central  
Contractor Registration Database.

#### 5. **FOB DESTINATION**

---

#### 6. **DELIVERY SCHEDULE**

---

a. **TIME OF DELIVERY:** The Contractor shall  
deliver to destination within the number of calendar  
days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<b>132-50</b>	<b>Upon mutual agreement</b>

b. **URGENT REQUIREMENTS:** When the  
Federal Supply Schedule contract delivery period  
does not meet the bona fide urgent delivery  
requirements of an ordering activity, ordering  
activities are encouraged, if time permits, to contact  
the Contractor for the purpose of obtaining  
accelerated delivery. The Contractor shall reply to  
the inquiry within 3 workdays after receipt.  
(Telephonic replies shall be confirmed by the  
Contractor in writing.) If the Contractor offers an  
accelerated delivery time acceptable to the ordering  
activity, any order(s) placed pursuant to the agreed  
upon accelerated delivery time frame shall be  
delivered within this shorter delivery time and in  
accordance with all other terms and conditions of the  
contract.

#### 7. **DISCOUNTS:**

---

Prices shown are NET Prices; Basic Discounts have  
been deducted.

- a. **PROMPT PAYMENT:** 0% - Net 30 days  
from receipt of invoice or date of  
acceptance, whichever is later.
- b. **QUANTITY.** None unless otherwise  
specified in the pricelist.
- c. **DOLLAR VOLUME.** None unless  
otherwise specified in the pricelist.
- d. **GOVERNMENT EDUCATIONAL  
INSTITUTIONS.** Government  
Educational Institutions are offered the  
same discounts as all other Government  
customers unless otherwise specified in  
the pricelist.
- e. **OTHER.** None unless otherwise  
specified in the pricelist.

#### 8. **TRADE AGREEMENTS ACT OF 1979, AS AMENDED:**

---

All items are U.S. made end products,  
designated country end products, Caribbean Basin  
country end products, Canadian end products, or  
Mexican end products as defined in the Trade  
Agreements Act of 1979, as amended.

#### 9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

---

Not Applicable

#### 10. **SMALL REQUIREMENTS:**

---

The minimum dollar value of orders to be issued is  
\$100.

#### 11. **MAXIMUM ORDER** (All dollar amounts are exclusive of any discount for prompt payment.)

---

a. The Maximum Order value for the following  
Special Item Numbers (SINs) is \$25,000:

Special Item Number 132-50 - Training  
Courses

#### 12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

---

Ordering activities shall use the ordering  
procedures of Federal Acquisition Regulation (FAR)  
8.405 when placing an order or establishing a BPA  
for supplies or services. These procedures apply to  
all schedules.

- a. FAR 8.405-1 Ordering procedures for  
supplies, and services not requiring a statement of  
work.
- b. FAR 8.405-2 Ordering procedures for  
services requiring a statement of work.

#### 13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:**

---

Ordering activities acquiring products from  
this Schedule must comply with the provisions of the  
Federal Standards Program, as appropriate  
(reference: NIST Federal Standards Index).  
Inquiries to determine whether or not specific  
products listed herein comply with Federal

Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

### **13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

---

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

### **13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):**

---

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

### **14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**

---

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in

accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

#### **15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:**

---

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

#### **16. GSA ADVANTAGE!**

---

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

#### **17. PURCHASE OF OPEN MARKET ITEMS NOTE:**

---

Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated at open market purchases. Ordering Activities procuring open market items must follow FAR 8.401(d).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

#### **18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

---

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or

functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

## **19. OVERSEAS ACTIVITIES**

---

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

---

---

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## **20. BLANKET PURCHASE AGREEMENTS (BPAS)**

---

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

## **21. CONTRACTOR TEAM ARRANGEMENTS**

---

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales

and remit the IFF for all products and services provided under its individual contract.

## **22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

---

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

## **23. SECTION 508 COMPLIANCE.**

---

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

[www.newhorizons.com](http://www.newhorizons.com)

---

The EIT standard can be found at:

[www.Section508.gov/](http://www.Section508.gov/).

## **24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

---

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall



follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:  
This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

## **25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

---

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

## **26. SOFTWARE INTEROPERABILITY.**

---

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

## **27. ADVANCE PAYMENTS**

---

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF  
TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL  
INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE  
(SPECIAL ITEM NUMBER 132-50)**

**1. SCOPE**

---

a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.

b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

**2. ORDER**

---

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

**3. TIME OF DELIVERY**

---

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

**4. CANCELLATION AND RESCHEDULING**

---

a. Cancellation Policy. No cancellation penalty is incurred for cancellation made more than five (5) business days prior to the class date. If cancellation occurs two (2) to five (5) business days or less before the class date, a penalty of 50% of the class fee will be charged. For students who cancel one (1) or less business day's prior or fail to show for a class with no notification, the full fee for the class will be invoiced.

b. Technical Classes. The Government will notify New Horizons at least 11 days before the scheduled training date, if a student will be unable to attend a Technical class. New Horizons will then permit the Government to either cancel the order or reschedule the training at no additional charge. In

the event the training class is rescheduled, the Government will modify its original training order to specify the time and date of the rescheduled training class.

c. In the event the ordering activity fails to cancel or reschedule a Technical training course within the time frame specified in paragraph b, above, the ordering activity will be liable for the full contracted dollar amount of the training course. If the cancellation occurs within 5 days of the event, 100% of the contacted dollar amount of the training course will be charged. If the cancellation occurs within 6-10 days of the event, 50% of the contracted dollar amount of the training course will be charged.

d. The ordering activity reserves the right to substitute one student for another up to the first day of class.

e. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

**5. FOLLOW-UP SUPPORT**

---

The Contractor agrees to provide each student with an asynchronous, self-paced, Web-based version of standard instructor training courses (when available) for a period of 6 months from the completion of the training course. During this period, the student may use the self-paced, Web based version of the class for refresher assistance from the course.

**6. PRICE FOR TRAINING**

---

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

**7. INVOICES AND PAYMENT**

---

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT

PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

## **8. FORMAT AND CONTENT OF TRAINING**

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings when applicable. Such documentation will become the property of the student upon completion of the training class.
- b. For hands-on training courses when applicable, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
  - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
  - (2) The length of the course;
  - (3) Mandatory and desirable prerequisites for student enrollment;
  - (4) The minimum and maximum number of students per class;
  - (5) The locations where the course is offered;
  - (6) Class schedules; and
  - (7) Price (per student, per class (if applicable)).

### **Important Information for Private Classes**

Customization: All New Horizons' courseware are written in modular format, which allows Federal Government customers to choose the topics they wish New Horizons to cover during the private class(es). This benefit must be discussed before both parties agree on a class date.

Using Coupons for Private Classes: Coupons may be redeemed at face value for private classes. "Face value" is defined as the purchase price per coupon. For example, if a customer pays \$145 per Corporate Coupon and schedules a private Microsoft Word class quoted at \$1,500, the customer has the option of paying with eleven (11) Corporate Coupons (rounded up to the nearest whole number).

Rosters: For each private class scheduled, Federal Government agrees to provide new Horizons with the number of students, and names, if available, no later than 10 working days prior to each scheduled class. This allows New Horizons to allocate the proper resources for the class and simplify the invoice procedure.

Travel Expenses: In accordance with the Federal Travel Regulations for any federal government organization located more than 50 miles away from the nearest New Horizons Computer Learning Center.

e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

## **9. "NO CHARGE" TRAINING**

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

None

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

---

**1. PREAMBLE**

---

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**2. COMMITMENT**

---

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and

increase their participation in ordering activity contracts. To accelerate potential opportunities please contact the Contractor.

**SUGGESTED FORMATS FOR BLANKET  
PURCHASE AGREEMENTS**

---

**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE  
(Insert Customer Name)**

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s)

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
Agency Date

\_\_\_\_\_  
Contractor Date

BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must

contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

***BASIC GUIDELINES FOR USING  
"CONTRACTOR TEAM ARRANGEMENTS"***

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

## NEW HORIZONS GSA SCHEDULE PRICE LIST

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
<b>Apps A - Applications Training via Instructor Led Training</b>						
<b>INTEGRATED DESKTOP APPLICATIONS PUBLIC CLASSES</b>						
132-50	Applications	<i>Instructor Led</i>	Integrated Desktop	AILID1	Regularly scheduled public open enrollment class (Rate is per student, per day)	\$161
132-50	Applications	<i>Instructor Led</i>	Integrated Desktop	AILID4	Physical or Virtual Tuition Vouchers/Learning Passes 1000+	\$115
<b>ONSITE CLASSES</b>						
132-50	Applications	<i>Instructor Led</i>	Onsite	AILON5	Instructor and manuals at Company location for 12 students (Rate is per class, per day)	\$856
132-50	Applications	<i>Instructor Led</i>	Onsite	AILON6	Instructor and manuals at Company location each student over 12. (Rate is per student, per day)	\$83
132-50	Applications	<i>Instructor Led</i>	Onsite	AILON7	Instructor, manuals and computers at Company location for 12 students. (Rate is per class, per day)	\$1,158
132-50	Applications	<i>Instructor Led</i>	Onsite	AILON8	Instructor, manuals and computers at Company location for each student over 12. (Rate is per student, per day)	\$98
132-50	Applications	<i>Instructor Led</i>	Onsite	AILON9	Applications class prep charge, price per class	\$528
<b>ONE-ON-ONE DESKSIDE COACHING</b>						
132-50	Applications	<i>Instructor Led</i>	One-on-one deskside coaching	AIL1ON1	One-on-one deskside coaching	\$1,007
<b>PRIVATE CLASSES</b>						
132-50	Applications	<i>Instructor Led</i>	Private Classes	AILPC3	Instructor, manuals and computers at New Horizon facility for 12 students. (Rate is per student, per day)	\$1,259
132-50	Applications	<i>Instructor Led</i>	Private Classes	AILPC4	Instructor, manuals and computers at New Horizons facility each student over 12. (Rate is per student, per day)	\$98
<b>INSTRUCTOR RENTAL</b>						
132-50	Applications	<i>Instructor Led</i>	Instructor Rental	AILIR1	Instructor only - rate per day (courseware not included) up to 12 students	\$906

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
<b>Apps B – Applications Training via Instructor Led Training</b>						
<b>INTEGRATED GRAPHICS / MULTIMEDIA CLASS</b>						
132-50	Level B Applications	<i>Instructor Led</i>	Integrated Graphics/Multimedia	LBAILIGM1	Regularly scheduled public open enrollment class (Rate is per student, per day)	\$241
132-50	Level B Applications	<i>Instructor Led</i>	Integrated Graphics/Multimedia	LBAILIGM2	Physical or Virtual Tuition Vouchers/Learning Passes 250-499+	\$226
<b>ONSITE CLASSES</b>						
132-50	Level B Applications	<i>Instructor Led</i>	Onsite Classes	LBAILON1	Instructor and manuals at Company location for 10 students. (Rate is per class, per day)	\$1,511
132-50	Level B Applications	<i>Instructor Led</i>	Onsite Classes	LBAILON2	Instructor and manuals at Company location each student over 10. (Rate is per student, per day)	\$151
132-50	Level B Applications	<i>Instructor Led</i>	Onsite Classes	LBAILON3	Instructor, manuals and computers at Company location for 10 students. (Rate is per class, per day)	\$2,166
132-50	Level B Applications	<i>Instructor Led</i>	Onsite Classes	LBAILON4	Instructor, manuals and computers at Company location each student over 10.	\$216
<b>ONE-ON-ONE DESKSIDE COACHING</b>						
132-50	Level B Applications	<i>Instructor Led</i>	One-on-one deskside coaching	LBAIL1ON1	One-on-one deskside coaching	\$1,108
132-50	Level B Applications	<i>Instructor Led</i>	One-on-one deskside coaching	LBAILPC1	Instructor, manuals and computers at New Horizon facility for 10 students. (Rate is per class, per day)	\$2,216
<b>PRIVATE CLASSES</b>						
132-50	Level B Applications	<i>Instructor Led</i>	Private Classes	LBAILPC2	Instructor, manuals and computers at New Horizons facility each student over 10	\$221
<b>INSTRUCTOR RENTAL</b>						
132-50	Level B Applications	<i>Instructor Led</i>	Instructor Rental	LBAILIR1	Instructor only - rate per day (courseware not included)	\$1,057
<b>STUDENT MANUALS</b>						
132-50	Level B Applications	<i>Instructor Led</i>	Student Manuals	LBAILSM1	Additional applications training manuals with online resources for students attending New Horizons applications class (rate is per manual, per class day)	\$35



SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
<b>Tech A - Technical Training via Instructor Led Training</b>						
<b>INTEGRATED LEVEL B TECHNICAL PUBLIC CLASSES</b>						
132-50	Tech A	<i>Instructor Led</i>	Integrated Public Classes	LBTILIPC1	Regularly scheduled public open enrollment class (Rate is per student, per day)	\$277
132-50	Tech A	<i>Instructor Led</i>	Integrated Public Classes	LBTILIPC2	Physical or Virtual Tuition Vouchers/Learning Passes 250-499+	\$267
<b>ONSITE CLASSES</b>						
132-50	Tech A	<i>Instructor Led</i>	Onsite Classes	LBTILON1	Instructor and manuals at Company location for 8 students. (Rate is per class day)	\$1,813
132-50	Tech A	<i>Instructor Led</i>	Onsite Classes	LBTILON2	Instructor and manuals at Company location each student over 8. (Rate is per student per day)	\$226
132-50	Tech A	<i>Instructor Led</i>	Onsite Classes	LBTILON3	Instructor, manuals and computers at Company location for 8 students. (Rate is per class per day)	\$2,317
132-50	Tech A	<i>Instructor Led</i>	Onsite Classes	LBTILON4	Instructor, manuals and computers at Company location each student over 8. (Rate is per student, per day)	\$277
132-50	Tech A	<i>Instructor Led</i>	Onsite Classes	LBTILON5	Instructor, manuals and computers at Company location each student over 8. (Rate is per student, per day)	\$277
<b>ONE-ON-ONE DESKSIDE COACHING</b>						
132-50	Tech A	<i>Instructor Led</i>	One-on-one deskside coaching	LBTIL1ON1	One-on-one deskside coaching	\$1,209
<b>PRIVATE CLASSES</b>						
132-50	Tech A	<i>Instructor Led</i>	Private Classes	LBTILPC1	Instructor, equipment and student kits at New Horizons facility for 8 students (rate is per class day)	\$2,408
132-50	Tech A	<i>Instructor Led</i>	Private Classes	LBTILPC2	Instructor and manuals at New Horizons facility location each student over 8 (rate is per student per class day)	\$277
<b>INSTRUCTOR RENTAL</b>						
132-50	Tech A	<i>Instructor Led</i>	Instructor Rental	LBTILIR1	Instructor only - rate per day (courseware not included)	\$1,158
<b>STUDENT MANUALS</b>						
132-50	Tech A	<i>Instructor Led</i>	Student Manuals	LBTILSM1	Additional applications training manuals with online resources for students attending New Horizons applications class (rate is per manual, per class day)	\$35

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
<b>Tech B - Technical Training via Instructor Led Training</b>						
<b>INTEGRATED TECHNICAL TRAINING PUBLIC CLASS</b>						
132-50	Tech B	<i>Instructor Led</i>	Integrated Public Class	TTILIPC1	Regularly scheduled public open enrollment class (Rate is per student, per day)	\$327
132-50	Tech B	<i>Instructor Led</i>	Integrated Public Class	TTILIPC2	Physical or Virtual Tuition Vouchers/Learning Passes 100-499+	\$297
<b>ONSITE CLASSES</b>						
132-50	Tech B	<i>Instructor Led</i>	Onsite Class 8 student minimum	TTILON1	Instructor and manuals at Company location. (Rate is per student, per day)	\$267
132-50	Tech B	<i>Instructor Led</i>	Onsite Class	TTILON2	Instructor and manuals at Company location each student over 8. (Rate is per student, per day)	\$267
132-50	Tech B	<i>Instructor Led</i>	Onsite Class	TTILON3	Instructor, manuals and computers at Company location for 8 students. (Rate is per class, per day)	\$2,297
132-50	Tech B	<i>Instructor Led</i>	Onsite Class	TTILON4	Instructor, manuals and computers at Company location each student over 8. (Rate is per student, per day)	\$292
132-50	Tech B	<i>Instructor Led</i>	Onsite Class	TTILON5	Technical class set-up for On-Site training class at client facility	\$528
132-50	Tech B	<i>Instructor Led</i>	Onsite Bootcamp Class	TTILONB1	On-Site Technical "bootcamp" class instructor only at client site up to 8 students. (rate is per class day)	\$1,959
132-50	Tech B	<i>Instructor Led</i>	Onsite Bootcamp Class	TTILONB2	Additional student On-Site Technical "bootcamp" class at client facility (instruction only) (rate is per student per day)	\$244
132-50	Tech B	<i>Instructor Led</i>	Onsite Bootcamp Class 8 student minimum	TTILONB3	On-Site Technical "bootcamp" class instructor, PC's, Server at client site (courseware not included), (rate per student, per day)	\$312
132-50	Tech B	<i>Instructor Led</i>	Onsite Bootcamp Class 8 student minimum	TTILONB4	Technical class set-up for On-Site at Client facility. Rate is per class set-up	\$528
<b>ONE-ON-ONE INTEGRATED MENTORED LEARNING LAB</b>						
132-50	Tech B	<i>Instructor Led</i>	One-on-one integrated mentoring learning lab	TTIL1ON1MLL	Regularly scheduled public open enrollment lab	\$352
<b>PRIVATE CLASSES</b>						
132-50	Tech B	<i>Instructor Led</i>	Private Classes	TTILTPC1	Instructor, equipment and student kits at New Horizons facility for up to 8 students. (Rate is per class day)	\$2,317

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
132-50	Tech B	<i>Instructor Led</i>	Private Classes	TTILTPC2	Each Additional student over 8 with instructor, equipment and student kits for a private class at client facility) (rate is per student per day)	\$292
<b>INSTRUCTOR RENTAL</b>						
132-50	Tech B	<i>Instructor Led</i>	Instructor Rental	TTILIR1	Instructor only - rate per day (courseware not included)	\$1,712
<b>STUDENT MANUALS</b>						
132-50	Tech B	<i>Instructor Led</i>	Student Manuals	TTILSM1	Additional technical training manuals with online resources for students attending New Horizons technical class (rate is per manual, per student, per day)	\$75
<b>Tech C - High End Technical Training via Instructor Led Learning</b>						
<b>INTEGRATED HIGH END TECHNICAL CLASSES</b>						
132-50	Tech C	<i>Instructor Led Led</i>	Integrated Public Classes	HETTILIPC1	Regularly scheduled public open enrollment class (Rate is per student, per day)	\$428
132-50	Tech C	<i>Instructor Led</i>	Integrated Public Classes	HETTILIPC2	Physical or Virtual Tuition Vouchers/Learning Passes 250-499	\$408
132-50	Tech C	<i>Instructor Led</i>	Integrated Public Classes	HETTILIPC3	Physical or Virtual Tuition Vouchers/Learning Passes 500+	\$392
132-50	Tech C	<i>Instructor Led</i>	Integrated Public Classes	HETTCILIPC4	SANS (CISSP, CEH, GSE, etc): Regularly scheduled public open enrollment (Rate is per student, per day) [Directive 8570 Certification Classes]	\$450
<b>ONSITE CLASSES</b>						
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON1	Cisco Instructor and manuals at Client location (Rate is per student, per day)	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON2	Cisco Instructor and manuals at Client location each student over 8 (Rate is per student per day)	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON3	Cisco Instructor, manuals and computers at Client location for 8 students (Rate is per student, per day)	\$490

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON4	Cisco Instructor, manuals and computers at Client location each student over 8. (Rate is per student, per day)	\$490
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON5	Cisco Technical class set-up for On-Site training class at client facility. (Rate is per class set-up)	\$528
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON6	Cisco Works 2000 at client's location (5 day class). Instructor and Courseware only at client location (up to 12 students). (Rate is per class)	\$23,173
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON7	CISSP Instructor and manuals at Client location (Rate is per student, per day)	\$443
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON8	CISSP Instructor and manuals at Client location each student over 8. (Rate is per student, per day)	\$443
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON11	CISSP Technical class set-up for On-Site training class at client facility. (Rate is per class set-up)	\$629
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON12	Citrix Instructor and manuals at Client location (Rate is per student, per day)	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON13	Citrix Instructor and manuals at Client location each student over 8	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON14	Citrix Instructor, manuals and computers at Client location (Rate is per student, per day)	\$491
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON15	Citrix Instructor, manuals and computers at Client location each student over 8. (Rate is per student, per day)	\$491
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON16	Technical class set-up for On-Site training class at client facility. (Rate is per class set-up)	\$528
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON17	Linux Instructor and manuals at Client location (Rate is per student, per day)	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON18	Linux Instructor and manuals at Client location each student over 8. (Rate is per student, per day)	\$418

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON19	Linux Instructor, manuals and computers at Client location (Rate is per student, per day)	\$491
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON20	Linux Instructor, manuals and computers at Client location each student over 8. (Rate is per student, per day)	\$491
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON21	Linux Technical class set-up for On-Site training class at client facility. (Rate is per class set-up)	\$528
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON22	Microsoft Developer Instructor and manuals at Client location (Rate is per student, per day)	\$320
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON23	Microsoft Developer Instructor and manuals at Client location each student over 8. (Rate is per student, per day)	\$320
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON24	Instructor, manuals and computers at Client location (Rate is per student, per day)	\$382
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON25	Microsoft Developer Instructor, manuals and computers at Client location each student over 8. (Rate is per student, per day)	\$382
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON26	Technical class set-up for On-Site training class at client facility. (Rate is per class set-up)	\$528
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON32	SCNA/SCNP Instructor and manuals at Client location (Rate is per student, per day)	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON33	SCNA/SCNP Instructor and manuals at Client location each student over 8. (Rate is per student, per day)	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON34	SCNA/SCNP Instructor, manuals and computers at Client location (Rate is per student, per day)	\$491
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON35	SCNA Instructor, manuals and computers at Client location each student over 8. (Rate is per student, per day)	\$491
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON36	SCNA/SCNP Technical class set-up for On-Site training class at client facility	\$528

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON37	Unix Instructor and manuals at Client location (Rate is per student, per day)	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON38	Unix Instructor and manuals at Client location each student over 8. (Rate is per student, per day)	\$418
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON39	Unix Instructor, manuals and computers at Client location (Rate is per student, per day)	\$491
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes 8 student minimum	HETTILON40	Unix Instructor, manuals and computers at Client location each student over 8. (Rate is per student, per day)	\$491
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON41	Unix Technical class set-up for On-Site training class at client facility. (Rate is per class set-up)	\$528
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON42	On-site HP Openview High-End Technical Training at client's location (5 day class). Instructor and Courseware (up to 12 students). (Rate is per class)	\$23,173
132-50	Tech C	<i>Instructor Led</i>	Onsite Classes	HETTILON43	On-site ISS Real Secure High-End Technical Training at client location (5 day class) Instructor and Courseware (up to 12 students). (Rate is per class)	\$23,173
132-50	High End Technical Training	<i>Instructor Led</i>	Onsite Classes	HETTILON44	On-site Raptor High-End Technical Training at client location (5 day class). Instructor and Courseware only (up to 12 students). (Rate is per class)	\$23,173
<b>ONE-ON-ONE DESKSIDE COACHING</b>						
132-50	Tech C	<i>Instructor Led</i>	One-on-one deskside coaching	HETTILON1 D1	One-on-one deskside coaching	\$1,964
<b>PRIVATE CLASSES</b>						
132-50	Tech C	<i>Instructor Led</i>	Private Classes	HETTILPC1	Instructor, equipment and student kits at New Horizons facility (rate is per class day)	\$2,208
132-50	Tech C	<i>Instructor Led</i>	Private Classes	HETTILPC2	Technical class set-up for On-Site at Client facility	\$528

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
<b>INSTRUCTOR RENTAL</b>						
132-50	Tech C	<i>Instructor Led</i>	Instructor Rental	HETTILIR1	1 Day High-End Technical Class - Instructor only - rate per day (courseware not included)	\$2,216
<b>STUDENT MANUALS</b>						
<b>ONLINE LIVE (Instructor Led Training Live Over the Web)</b>						
<b>INTEGRATED Online LIVE APPLICATIONS CLASS OPTIONS</b>						
132-50	Online Live	<i>Instructor Led Over the Web</i>	INTEGRATED Online LIVE APPLICATIONS CLASS OPTIONS	ONLINT4	Private Applications Training (6-12 Students - Rate is per class, per day - one day = 2 Online LIVE sessions)	\$730
132-50	Online Live	<i>Instructor Led Over the Web</i>	INTEGRATED Online LIVE APPLICATIONS CLASS OPTIONS	ONLINT5	Per Student Rate over 12	\$60
<b>INTEGRATED Online LIVE TECHNICAL CLASS OPTIONS</b>						
132-50	Online Live	<i>Instructor Led Over the Web</i>	INTEGRATED Online LIVE TECHNICAL CLASS OPTIONS (Microsoft, Novell, Lotus, etc.)	ONLINT6	Private Technical Training (Rate is per student, per day - one day = 2 Online LIVE sessions)	\$1,350
132-50	Online Live	<i>Instructor Led Over the Web</i>	INTEGRATED Online LIVE TECHNICAL CLASS OPTIONS (Microsoft, Novell, Lotus, etc.)	ONLINT7	Per Student Rate over 12	\$111
<b>Virtual Room Rentals</b>						
132-50	Online Live	<i>Instructor Led Over the Web</i>	Virtual Training Rental; Daily Rate - Six Hours Per Day	ONLVIR1	Per Hour	\$342
132-50	Online Live	<i>Instructor Led Over the Web</i>	Virtual Training/Room Rental Daily Rate - Six Hours Per Day	ONLVIR2	1 - 20 Days	\$1,813
132-50	Online Live	<i>Instructor Led Over the Web</i>	Virtual Training/Room Rental; Daily Rate - Six Hours Per Day	ONLVIR3	21-50 Days	\$680
132-50	Online Live	<i>Instructor Led Over the Web</i>	Virtual Training/Room Rental; Daily Rate - Six Hours Per Day	ONLVIR3	51-100 Days	\$1,269
132-50	Online Live	<i>Instructor Led Over the Web</i>	Virtual Training/Room Rental; Daily Rate - Six Hours Per Day	ONLVIR4	100+	\$997
<b>Online LIVE Custom Training</b>						

SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
<b>ENTERPRISE PACKAGES &amp; SEAT LICENSES</b>						
132-50	Enterprise Package	<i>Enterprise Package</i>		EPSL1	Enterprise Package (Enterprise packages will vary at individual New Horizon Locations)	Centers published list price will vary by New Horizons Center
132-50	Enterprise Project Package	<i>Enterprise Project</i>		EPSL2	Enterprise Project Package (Enterprise projects will vary at individual New Horizons Locations)	Centers published list price will vary by New Horizons Center
132-50	Enterprise Seat Package	<i>Seat Package</i>		EPSL3	Membership for an Applications Club / Enterprise Seat Package (Packages will vary at individual New Horizon Locations)	Centers published list price will vary by New Horizons Center
<b>IT Project Management Packages</b>						
132-50	IT Project	Blended /Public Classes	<i>IT Package</i>	ITPROJMGT1	IT Project Management, Package I (Packages will vary at individual New Horizon Locations)	\$391
132-50	IT Project	Blended /Public Classes	<i>IT Package</i>	ITPROJMGT1	IT Project Management, Package II (Packages will vary at individual New Horizon Locations)	\$1,626
132-50	IT Project	Blended /Public Classes	<i>IT Package</i>	ITPROJMGT1	IT Project Management, Package III (Packages will vary at individual New Horizon Locations)	\$2,579
132-50	IT Project	Blended /Public Classes	<i>IT Package</i>	ITPROJMGT1	IT Project Management, Package IV (Packages will vary at individual New Horizon Locations)	\$3,810
<b>CompTIA Certification Vouchers</b>						
132-50	CompTIA Certification Vouchers	<i>A+ Certification Test Voucher (2008)</i>		COMPTIA1	1 to 250+	\$127
132-50	CompTIA Certification Vouchers	<i>Network+, i-Net+, Server+, Linux+, Project+, CTT+ (CBT), HTI+</i>		COMPTIA2	1 to 250	\$182



SIN	Type	Category [Note 2]	Location / Description	Item Number	Title / Description [Notes 3 - 11]	GSA Catalog Price
132-50	CompTIA Certification Vouchers	Security+ CDIA+, e-Biz, CTT(VBT)		COMPTIA3	1 to 250	\$221.00

## PROFESSIONAL SERVICES

### Project Management & IT Labor Services

132-50	Professional Services	Training Coordinator	Training Coordinator	NHTC1	Training Coordinator	\$55.36
132-51	Professional Services	Labor Services	Program Manager	NHPM1	Program Manager	\$89.27
132-51	Professional Services	Labor Services	Network Manager	NHNM1	Network Manager	\$89.27
132-51	Professional Services	Labor Services	System Administrator	NHSA1	System Administrator	\$71.42
132-51	Professional Services	Labor Services	Help Desk and Database Support	NHHDDS1	Help Desk and Database Support	\$71.42

#### Notes to Price List

[1] Generally commercially the minimum order for Online Anytime is \$25,000; but this can be negotiated on an as-needed basis.

[2] Integrated Instructor Led Training (ILT) Pricing includes student workbooks, and six months of classroom training content (Online ANYTIME) for student use as a post-class training reference tool. Online ANYTIME is available on the Web 24/7 and is included with all ILT training titles whenever Online ANYTIME is available.

[3] Prices reflect COTS course offering. Tailoring requirements will incur additional expense.

[4] Minimum number of students to hold an Applications class is 10.

[5] Minimum number of students to hold a Technical class is 8.

[6] Maximum number of students per class at a New Horizons Training Centers is 12, and 15 at a Client Facility.

[7] If a Local Instructor is not available, the ordering activity will be billed for actual and reasonable travel expenses. The ordering activity shall reimburse non-local Travel and Per Diem for the instructor at the prevailing Federal Travel Regulation or Joint Travel Regulations rates effective at the time the travel is performed. The ordering activity will reimburse the Contractor for the incurred costs of shipping course materials to the Ordering activity site prior to training.

[8] Classroom set-up may be required for On-site training. Should the ordering activity wish to have the Contractor perform this setup, this setup shall be provided and negotiated under the provisions of the contract.

[9] Evening classes will incur a 25% premium for dedicated classes.

[10] Additional fees associated with A+, Network+, Cisco and other technical classes with hardware/equipment shipping charges shall be provided and negotiated under the incidental, non-contract provisions of this contract.

[11] Learning Passes: New Horizons Learning Passes offer cost-effective and flexible solutions for agencies whose training needs vary from a single course to an entire series of courses, and can help you meet your evolving training needs as they arise. A Learning Pass is a tuition voucher for training that is redeemable in a variety of ways for new Horizons training. Once procured, Learning Passes can save your agency time, paperwork and effort, and can be physical or virtual. For large volumes, Online tracking or summary reports are included that detail who has attended which courses during the month, and how many Learning Passes are remaining. Learning Passes can be applied for Open Enrollment training from our public schedules, or bundled together for Private Group, and On-Site class training. Using a Learning Pass, personnel from your agency can use Tuition Vouchers/Learning Passes to register for any New Horizons course offered through our open enrollment schedule anytime. Each Learning Pass is valid for up to 12 months and is used in lieu of the tuition for any New Horizons training.

[12] Generally commercially the minimum labor services order for Professional Services is \$100,000; but this can be negotiated on an as-needed basis.