On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The internet address for GSA Advantage® is: GSAAdvantage.gov

IT SCHEDULE 70: SIN 132-51 INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

FSC CLASS/SPECIAL ITEM NUMBERS AND CATEGORY CODES
FPDS Code D306 – IT Systems Analysis Services
FPDS Code D307 – Information Systems Design and Integration Services
FPDS Code D310 – IT Backup and Security Services

CONTRACT NUMBER: GS-35F-0144X
January 3, 2011 – January 2, 2021
Prices Valid through December 31, 2016

Office Automation Systems, Limited (OASYS) DBA CIAN
Service Disabled Veteran Owned Small Business
1803 W. Detweiller Dr.
Peoria, IL 61615
309-691-3000
Fax: 309-691-3007
www.OASYS-Ltd.com | www.CIANCenter.com

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov
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SIN 132-51 Information Technology Professional Services

1b. Model Rates
N/A

1c. Hourly Rates

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<th>Computer System Analyst I</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSA Schedule Rate:</td>
<td>$69.52</td>
</tr>
<tr>
<td>Minimum/General Experience:</td>
<td>2 Years + Degree/ 4 Years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Analyzes and solves personal computer-related problems as well as plans, develops, tests, and documents application programs and systems. Assists with personal computer operating systems software and communication system software.</td>
</tr>
<tr>
<td>Minimum Education:</td>
<td>Associates Degree in Computer Science</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Computer System Analyst II</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSA Schedule Rate:</td>
<td>$76.94</td>
</tr>
<tr>
<td>Minimum/General Experience:</td>
<td>3 Years + Degree/ 5 Years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Analyzes and solves personal computer-related problems as well as plans, develops, tests, and documents application programs and systems. Assists with personal computer operating systems software and communication system software. Schedules installation of new hardware and software and modifications to existing systems. Monitors performance of hardware and its capacity in all assigned locations. Designs, tests, and maintains personal computer systems.</td>
</tr>
<tr>
<td>Minimum Education:</td>
<td>Associates Degree in Computer Science</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Computer System Analyst III</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSA Schedule Rate:</td>
<td>$85.74</td>
</tr>
<tr>
<td>Minimum/General Experience:</td>
<td>4 Years + Degree/ 6 Years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Analyzes and solves personal computer-related problems as well as plans, develops, tests, and documents application programs and systems. Assists with personal computer operating systems software and communication system software. Schedules installation of new hardware and software and modifications to existing systems. Monitors performance of hardware and its capacity in all assigned locations. Designs, tests, and maintains personal computer systems. Recommends and implements enhancements to existing hardware and systems. Develops documentation regarding analysis and recommendations on design and implementation of complex systems.</td>
</tr>
<tr>
<td>Job Title:</td>
<td>Information Assurance Engineer</td>
</tr>
<tr>
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</tr>
<tr>
<td>GSA Schedule Rate:</td>
<td>$69.52</td>
</tr>
<tr>
<td>Minimum/General Experience:</td>
<td>4 Years + Degree/ 6 Years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Develops information assurance analytical methodologies, approaches, techniques, processes, and procedures. Performs enterprise-wide information assurance strategic planning, security policy development and requirements identification.</td>
</tr>
<tr>
<td>Minimum Education:</td>
<td>Bachelor Degree in Information Technology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Incident Response Engineer</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSA Schedule Rate:</td>
<td>$69.52</td>
</tr>
<tr>
<td>Minimum/General Experience:</td>
<td>5 years + Degree/ 6 Years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Reviews logs and conducts interviews in association with lost/stolen devices, data compromise, website defacement, and other technological incidents. Works with Security Analysts on intrusion detection and intrusion prevention systems maintenance and installation.</td>
</tr>
<tr>
<td>Minimum Education:</td>
<td>Bachelor Degree in Engineering</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Technical Project Manager I</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSA Schedule Rate:</td>
<td>$120.50</td>
</tr>
<tr>
<td>Minimum/General Experience:</td>
<td>4 Years + Degree or PMP/ 6 Years</td>
</tr>
<tr>
<td>Functional Responsibility:</td>
<td>Participates in the identification, design, and development of projects. Assigned projects may be general IT projects or system-specific. Interfaces with internal and external resources to ensure the successful and timely completion in accordance with user needs. Participates in training users and evaluating project results.</td>
</tr>
<tr>
<td>Minimum Education:</td>
<td>Bachelor Degree in Computer Science or Information Technology</td>
</tr>
</tbody>
</table>
### Technical Project Manager II

**Job Title:** Technical Project Manager II  
**GSA Schedule Rate:** $162.22  
**Minimum/General Experience:** 6 years + Degree or PMP/8 Years  
**Functional Responsibility:** Participates in the identification, design, and development of projects. Assigned projects may be general IT projects or system-specific. Interfaces with internal and external resources to ensure the successful and timely completion in accordance with user needs. Participates in training users and evaluating project results. Consults with management and reviews project proposals to determine goals, time frame, funding limitations, procedures for accomplishing project, staffing requirements, and allotment of resources. Directs and coordinates activities of project personnel to ensure project progresses on schedule and within budget. Establishes standards and procedures for project reporting and documentation.

**Minimum Education:** Bachelor Degree in Computer Science or Information Technology

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### Technical Project Manager III

**Job Title:** Technical Project Manager III  
**GSA Schedule Rate:** $199.76  
**Minimum/General Experience:** 8 years + Degree or PMP/10 Years  
**Functional Responsibility:** Participates in the identification, design, and development of projects. Assigned projects may be general IT projects or system-specific. Interfaces with internal and external resources to ensure the successful and timely completion in accordance with user needs. Participates in training users and evaluating project results. Consults with management and reviews project proposals to determine goals, time frame, funding limitations, procedures for accomplishing project, staffing requirements, and allotment of resources. Directs and coordinates activities of project personnel to ensure project progresses on schedule and within budget. Establishes standards and procedures for project reporting and documentation. Participates in the identification, design, development and implementation of assigned projects. Interfaces with internal and external resources to ensure successful and timely completion in accordance with user needs. Manages performance of the project team and evaluates overall team performance.

**Minimum Education:** Bachelor Degree in Computer Science or Information Technology
### Security Administrator I

**Job Title:** Security Administrator I  
**GSA Schedule Rate:** $63.50  
**Minimum/General Experience:** 5 Years + Degree/ 6 Years  

**Functional Responsibility:** With supervision of Security Administrator II and III, develops, establishes, and maintains information security policies, standards, and procedures. Coordinates and implements security mechanisms for user applications. Responsible for system controls, security, and data integrity. Works with client staff to analyze and define information security requirements. Performs analysis of security risks, threats, and vulnerabilities of networks, systems, and applications. Recommends strategies to prevent security exposures and detect intrusions.  

**Minimum Education:** Bachelor Degree in Computer Science or Information Technology

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### Security Administrator II

**Job Title:** Security Administrator II  
**GSA Schedule Rate:** $74.16  
**Minimum/General Experience:** 8 Years + Degree/ 9 Years  

**Functional Responsibility:** With supervision of Security Administrator III, develops, establishes, and maintains information security policies, standards, and procedures. Coordinates and implements security mechanisms for user applications. Responsible for system controls, security, and data integrity. Works with client staff to analyze and define information security requirements. Performs analysis of security risks, threats, and vulnerabilities of networks, systems, and applications. Recommends strategies to prevent security exposures and detect intrusions. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. Researches and evaluates security concepts, tools, and techniques for incorporation into the environment with supervision. Assists in testing information security products to provide the best solution to protect and maintain data security and to cost-effectively protect information systems assets from intentional or inadvertent modification, disclosure, or destruction.  

**Minimum Education:** Bachelor Degree in Computer Science or Information Technology
### Security Administrator III

**GSA Schedule Rate:** $111.23  
**Minimum/General Experience:** 10 Years + Degree/ 11 Years  
**Functional Responsibility:** Develops, establishes, and maintains information security policies, standards, and procedures. Coordinates and implements security mechanisms for user applications. Responsible for system controls, security, and data integrity. Works with client staff to analyze and define information security requirements. Performs analysis of security risks, threats, and vulnerabilities of networks, systems, and applications. Recommends strategies to prevent security exposures and detect intrusions. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. Researches and evaluates security concepts, tools, and techniques for incorporation into the environment. Performs testing of information security products to provide the best solution to protect and maintain data security and to cost-effectively protect information systems assets from intentional or inadvertent modification, disclosure, or destruction.  
**Minimum Education:** Bachelor Degree in Computer Science or Information Technology

### Senior Database Administrator

**GSA Schedule Rate:** $99.18  
**Minimum/General Experience:** 10 Years + Degree/ 11 Years  
**Functional Responsibility:** Provides administration of database including, but not limited to, design, development, installation, and maintenance. Responsible for developing project plans, justifications, guidelines, and controls. Consults with and advises users on access to various databases. Works directly with users to resolve data conflicts and inappropriate data usage.  
**Minimum Education:** Bachelor Degree in Computer Science or Information Technology

### Senior Web Developer

**GSA Schedule Rate:** $115.87  
**Minimum/General Experience:** 10 Years + Degree/ 11 Years  
**Functional Responsibility:** Responsible for developing, creating, and maintaining graphic user interfaces for the internet. Will coordinate with application engineers, project leads and end users to determine ultimate requirements. Will continually work with application engineers, project leads and end users to maintain effective graphic user interfaces using advanced web design tools and network technology.  
**Minimum Education:** Masters Degree in Computer Science
<table>
<thead>
<tr>
<th>Job Title: Subject Matter Expert III</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GSA Schedule Rate:</strong> $101.96</td>
</tr>
<tr>
<td><strong>Minimum/General Experience:</strong> 10 Years + Degree/ 12 Years</td>
</tr>
<tr>
<td><strong>Functional Responsibility:</strong> Provides technical guidance for program requirements, implementation, development, and design integration from program inception to program retirement for assigned systems in the subject matter area.</td>
</tr>
<tr>
<td><strong>Minimum Education:</strong> Masters Degree in Computer Science, Engineering, or Information Technology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Title: Subject Matter Expert IV</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GSA Schedule Rate:</strong> $119.11</td>
</tr>
<tr>
<td><strong>Minimum/General Experience:</strong> 12 Years + Degree/ 14 Years</td>
</tr>
<tr>
<td><strong>Functional Responsibility:</strong> Provides technical guidance for program requirements, implementation, development, and design integration from program inception to program retirement for assigned systems in the subject matter area. Conducts site and organization wide analysis of existing systems, policies, and architecture, and provides recommendations for technical optimization, program improvements, and security enhancements. Researches and evaluates operational impacts and security consequences of new technologies, business methods, and software and system vulnerabilities.</td>
</tr>
<tr>
<td><strong>Minimum Education:</strong> Masters Degree in Computer Science, Engineering, or Information Technology</td>
</tr>
<tr>
<td><strong>Job Title:</strong></td>
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<tr>
<td>---------------</td>
</tr>
<tr>
<td><strong>GSA Schedule Rate:</strong></td>
</tr>
<tr>
<td><strong>Minimum/General Experience:</strong></td>
</tr>
</tbody>
</table>

**Functional Responsibility:** Provides technical guidance for program requirements, implementation, development, and design integration from program inception to program retirement for assigned systems in the subject matter area. Conducts site and organization wide analysis of existing systems, policies, and architecture, and provides recommendations for technical optimization, program improvements, and security enhancements. Researches and evaluates operational impacts and security consequences of new technologies, business methods, and software and system vulnerabilities. Subject matter expertise is provided in the following areas:
- Information Security
- Networking
- Communications Protocols
- Telecommunications Services
- Risk Management/Risk Assessment
- Database Development and Analysis
- Software Development
- Software Support and Migration
- Data Storage and Retention
- Computer Aided Design/Computer Aided Manufacturing Services
- Information Systems Architecture
- System Life-Cycle Management
- Intrusion Detection
- Incident Response

**Minimum Education:** Masters Degree in Computer Science, Engineering, or Information Technology

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2. **Maximum Order**

Special Item 132-51 – IT Professional Services: The maximum dollar value per order will be $500,000 for all IT Professional Services.

3. **Minimum Order**

The minimum dollar value of orders to be issued under this contract is $100.00.

4. **Geographic Scope of This Contract**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.
Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:
[ ] The Geographic Scope of Contract will be domestic and overseas delivery.
[ ] The Geographic Scope of Contract will be overseas delivery only.
[X] The Geographic Scope of Contract will be domestic delivery only.

5. Point(s) of Production
United States of America

6. Discount from List Prices
Discount from List Prices: Prices shown are NET prices; Basic Discounts have been deducted.

7. Quantity Discount
$250,000 - $499,999 = 1%
$500,000 = 2%

8. Prompt Payment Terms
.25% NET 15

9a. Government Purchase cards accepted at or below micro purchase threshold
Yes

9b. Government Purchase cards accepted above micro purchase threshold
Yes

10. Foreign Items
None

11a. Time of delivery
Negotiated at the task order level

11b. Expedited delivery
Negotiated at the task order level

11c. Overnight and 2-day delivery
Negotiated at the task order level
11d. Urgent Requirements
Negotiated at the task order level

12. F.O.B. Point(s)
Destination

13a. Contractor’s Ordering Address and Payment Information:
ORDERING ADDRESS:
Office Automation Systems, Limited (OASYS) DBA CIAN
ATTN: GSA Contracting Officer
1803 W. Detweiller Dr.
Peoria, IL 61615
PAYMENT ADDRESS:
Office Automation Systems, Limited (OASYS) DBA CIAN
1803 W. Detweiller Dr.
Peoria, IL 61615

Or as indicated on the OASYS/CIAN invoice.

The following telephone number can be used by ordering agencies to obtain technical and/or
ordering assistance:
309-691-3000

13b. Ordering Procedures
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements
(BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address(es)
Office Automation Systems, Limited (OASYS) DBA CIAN
1803 W. Detweiller Dr.
Peoria, IL 61615

15. Warranty Provision
N/A

16. Export Packing Charges
N/A
17. Terms and Conditions of Government Purchase Card Acceptance
Accepted for above, at or below the micro purchase threshold.

18. Terms and Conditions of Rental, Maintenance, and Repair
None

19. Terms and Conditions of Installation
None

20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices
None

20a. Terms and Conditions for any Other Services
N/A

21. List of Service and Distribution Points
None

22. List of Participating Dealers
None

23. Preventative Maintenance
None

24a. Special Attributes Such as Environmental Attributes
None

24b. Section 508
N/A

25. Data Universal Number System (DUNS) number
96-086-8636
26. Notification regarding registration in System for Award Management (SAM) database
Active
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the
Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIAION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIAION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**