General Services Administration

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov

Schedule Number: MAS

Schedule Title: Multiple Award Schedule

Large Category: Information Technology

Subcategories:
- IT Hardware
- IT Software
- IT Services

Complimentary Special Item Numbers (SINs):
- OLM

SIN: 33411 / formerly "(f.)" 132-8 Purchase of Equipment
SIN: 511210 / (f.) 132-33 Perpetual Software Licenses
SIN: 54151 / (f.) 132-34 Maintenance of Software
SIN: 54151S / (f.) 132-51 Information Technology Professional Services
SIN: OLM / (f.) 70-500 Order Level Materials (OLMs)

Contract Number: GS-35F-0149N

Period Covered by Contract: November 2002 through November 25, 2022

730 24th ST NW, STE 3
Washington DC 20037
202-536-2800
www.sirc.net

Modification # PA-0049/A826 Effective Date: March 1, 2021
SIN 33411 / (f.) 132-8 - PURCHASE OF EQUIPMENT

FSC CLASS 7010 - SYSTEM CONFIGURATION
1. End User Computer/Desktop
2. Professional Workstation
3. Server
4. Laptop/Portable/Notebook Computers
5. Large Scale Computers
6. Optical and Imaging Systems
7. Other System Configuration Equipment Not Elsewhere Classified

FSC CLASS 7025 - INPUT/OUTPUT AND STORAGE DEVICES
1. Printers
2. Displays
3. Graphics including Video Graphics, Light Pens, Digitizers, Scanners, Touch Screen
4. Network Equipment
5. Other Communication Equipment
6. Optical Recognition Input/Output Devices
7. Storage Devices including Magnetic Storage, Magnetic Tape Storage and Optical Disk Storage
8. Other Input/Output and Storage Devices Not Elsewhere Classified

FSC CLASS 7035 - ADP SUPPORT EQUIPMENT
1. ADP Support Equipment

FSC CLASS 7042 - MINI AND MICRO COMPUTER CONTROL DEVICES
1. Microcomputer Control Devices
2. Telephone Answering and Voice Messaging Systems

FSC CLASS 7050 - ADP COMPONENTS
1. ADP Boards

FSC CLASS 5995 - CABLE, CORD, AND WIRE ASSEMBLIES: COMMUNICATIONS EQUIPMENT
1. Communications Equipment Cable

FSC CLASS 6015 - FIBER OPTIC CABLES Fiber Optic Cables

FSC CLASS 6020 - FIBER OPTIC CABLE ASSEMBLES AND HARNESSES Fiber Optic Cable Assemblies and Harnesses

FSC CLASS 6145 - WIRE AND CABLE, ELECTRICAL Coaxial Cable

FSC CLASS 5805 – TELEPHONE AND TELEGRAPH EQUIPMENT
1. Telephone Equipment
2. Audio and Video Teleconferencing Equipment

FSC CLASS 5810 - COMMUNICATIONS SECURITY EQUIPMENT AND COMPONENTS Communications Security Equipment

FSC CLASS 5815 - TELTYPE AND FACSIMILE EQUIPMENT Facsimile Equipment (FAX)

FSC CLASS 5820 – RADIO AND TELEVISION COMMUNICATION EQUIPMENT, EXCEPT AIRBORNE
1. Two-way Radio Transmitters/Receivers/Antennas
2. Broadcast Band Radio Transmitters/Receivers/Antennas
3. Microwave Radio Equipment/Antennas and Waveguides
4. Satellite Communications Equipment

FSC CLASS 5821 - RADIO AND TELEVISION COMMUNICATION EQUIPMENT, AIRBORNE Airborne Radio Transmitters/Receivers

FSC CLASS 5825 - RADIO NAVIGATION EQUIPMENT, EXCEPT AIRBORNE Radio Navigation Equipment/Antennas
FSC CLASS 5826 – RADIO NAVIGATION EQUIPMENT, AIRBORNE
Airborne Radio Navigation Equipment

FSC CLASS 5830 – INTERCOMMUNICATION AND PUBLIC ADDRESS SYSTEMS, EXCEPT AIRBORNE
Pagers and Public Address Systems (wired and wireless transmission, including background music systems) (Note:
Pager Transmission Services are excluded from this solicitation.)

FSC CLASS 5841 – RADAR EQUIPMENT, AIRBORNE
Airborne Radar Equipment

FSC CLASS 5895 – MISCELLANEOUS COMMUNICATION EQUIPMENT
Miscellaneous Communications Equipment

Provide the following information, as applicable, for the products offered under SIN 33411 / (f.) 132-8 PURCHASE OF
EQUIPMENT

__ Special Physical, Visual, Speech, and Hearing Aid Equipment
__ Used Equipment
__X Installation for equipment offered under SIN 33411 / (f.) 132-8 (FPDS Code N070)
____ Deinstallation for equipment offered under SIN 33411 / (f.) 132-8 (FPDS Code N070)
____ Reinstallation for equipment offered under SIN 33411 / (f.) 132-8 (FPDS Code N070)

Note: Installation must be incidental to, in conjunction with and in direct support of the products sold under SIN 33411 / (f.) 132-8
on this contract and cannot be purchased separately. If the construction, alteration or repair is segregable and exceeds $2,000,
then the requirements of the Davis-Bacon Act apply. In applying the Davis-Bacon Act, ordering activities are required to
incorporate wage rate determination into orders, as applicable.

SIN 511210 / (f.) 132-33 - PERPETUAL SOFTWARE LICENSE
SC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Large Scale Computers
  Operating System Software
  Application Software
  Electronic Commerce (EC) Software
  Utility Software
  Communications Software
  Core Financial Management Software
  Ancillary Financial Systems Software
  Special Physical, Visual, Speech, and Hearing Aid Software

Microcomputers
  Operating System Software
  Application Software
  Electronic Commerce (EC) Software
  Utility Software
  Communications Software
  Core Financial Management Software
  Ancillary Financial Systems Software
  Special Physical, Visual, Speech, and Hearing Aid Software

NOTE: Offerors are encouraged to identify within their software items any component interfaces that support open
standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a
Government agency-sponsored program or in an independent organization program. Interfaces may be identified by
reference to an interface registered in the component registry located at http://www.core.gov.

SIN 54151 / (f.) 132-34 - MAINTENANCE OF SOFTWARE

SIN 54151S / (f.) 132-51 – INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

FPDS Code D301   IT Facility Operation and Maintenance
FPDS Code D302   IT Systems Development Services FPDS
Code D306          IT Systems Analysis Services
FPDS Code D307     Automated Information Systems Design and Integration Services
FPDS Code D308     Programming Services
FPDS Code D310     IT Backup and Security Services
FPDS Code D311     IT Data Conversion Services
FPDS Code D313     Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316     IT Network Management Services
FPDS Code D317     Creation/Retrieval of IT Related Automated News Services, Data Services, or Other
                   Information Services (All other information services belong under Schedule 76)
FPDS Code D399     Other Information Technology Services, Not Elsewhere Classified

Note 1:  All non-professional labor categories must be incidental to and used solely to support hardware, software
         And/or professional services and cannot be purchased separately.

Note 2:  Offerors and Agencies are advised that the MAS – Information Technology Category is not to be used as a means to
         procure services which properly fall under the Brooks Act.  These services include, but are not limited to, architectural,
         engineering, mapping, cartographic production, remote sensing, geographic information systems,and related services.
         FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor
         incidental to the traditionally accepted A/E Services.

Note 3:  This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of
         implementation, maintenance, integration, or training services in direct support of a product.  Under such circumstances
         the services must be performed by the publisher or manufacturer or one of their authorized agents.
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**APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

**SPECIAL NOTICES TO AGENCIES:**

Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules program. To enhance Small Business Participation, SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! Online shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage! And the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to insist in including small, small disadvantaged, and woman-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINS):**

<table>
<thead>
<tr>
<th>MAS SIN# / Legacy SIN#</th>
<th>MAS SIN Title / Legacy SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>33411 / (f) 132-8</td>
<td>Purchasing of new electronic equipment / Purchase of General-Purpose Commercial IT New Equipment</td>
</tr>
<tr>
<td>511210 / (f) 132-33</td>
<td>Perpetual Software Licenses</td>
</tr>
<tr>
<td>54151 / (f) 132-34</td>
<td>Software Maintenance Services</td>
</tr>
<tr>
<td>54151S / (f) 132-51</td>
<td>Information Technology Professional Services / Professional Services</td>
</tr>
<tr>
<td>OLM / (f) 70-500</td>
<td>Order-Level Materials (OLM) / Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. IDENTIFICATION OF THE LOWEST PRICED SERVICE FOR EACH SPECIAL ITEM NUMBER AWARDED IN THE CONTRACT: (See Price Pages at end of document)

1c. HOURLY RATES: (See hourly rates in pricing section at end of document)

2. **MAXIMUM ORDER THRESHOLDS:**

   (All dollar amounts are exclusive of any discount for prompt payment.)

   a. The maximum order values for the following SINs are:

      | SIN   | Description                              | Maximum Order Value |
      |-------|------------------------------------------|---------------------|
      | 33411 | Purchase of Equipment                     | ($500,000)          |
      | 511210| Perpetual Software Licenses              | ($500,000)          |
      | 54151 | Software Maintenance Services            | ($500,000)          |
      | 54151S| IT Professional Services                 | ($500,000)          |
      | OLM   | Order Level Materials                    | ($100,000)          |

3. **MINIMUM ORDER:** The minimum dollar value of orders to be issued is $50.

4. **Geographic Scope of Contract:**

   Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the areas, for orders received from overseas activities.

   Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico and U.S. Territories.

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**GS-35F-0149N**
Offerors are requested to check one of the following boxes:

[X] The Geographic Scope of Contract will be domestic and overseas delivery.
[  ] The Geographic Scope of Contract will be overseas delivery only.
[  ] The Geographic Scope of Contract will be domestic delivery only.

Under Cooperative Purchasing authorized State and local government entities are eligible to place orders.

5. POINT(S) OF PRODUCTION: USA

6. DISCOUNTS: PRICES SHOWN ARE NET PRICES; BASIC DISCOUNTS HAVE BEEN DEDUCTED.

7. QUANTITY OR VOLUME DISCOUNTS: None

8. Prompt payment terms: None

9. ARE GOVERNMENT PURCHASE CARDS ACCEPTABLE FOR PAYMENT AT OR BELOW THE MICROPURCHASE THRESHOLD?: YES

9B. ARE GOVERNMENT PURCHASE CARDS ACCEPTABLE FOR PAYMENT ABOVE THE MICROPURCHASE THRESHOLD?: CONTACT CONTRACTOR

10. FOREIGN ITEMS: NONE

11. DELIVERY SCHEDULE

a. TIME OF DELIVERY

The contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below.

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER</th>
<th>DELIVERY TIME (DAYS ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>33411 / (f) 132-8</td>
<td>30</td>
</tr>
<tr>
<td>511210 / (f) 132-33</td>
<td>30</td>
</tr>
<tr>
<td>54151 / (f) 132-34</td>
<td>30</td>
</tr>
<tr>
<td>54151S / (f) 132-51</td>
<td>As agreed between Contractor and Government Agency</td>
</tr>
</tbody>
</table>

*Expedited, overnight and 2nd day delivery can be arranged on a case by case basis for an additional fee. Customers should call for pricing and product availability.

b. URGENT REQUIREMENTS

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the contractor for the purpose of obtaining accelerated delivery. The contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the contractor in writing.) If the contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. FOB Destination CONUS; FOB Origin for AK, HI, PR

13. Contractor's Ordering Address:

Software Information Resource Corp.
730 24th St NW, Ste 3
13B. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS
Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a Blanket Purchase Agreement (BPA) for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1: Ordering procedures for supplies and services not requiring a statement of work (SOW)
b. FAR 8.405-2: Ordering procedures for services requiring a SOW

14. Contractor's Payment Address:
Software Information Resource Corp.
730 24th ST NW, STE 3
Washington DC 20037

15. Warranty Provision:
CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
(1) Time of delivery/installation quotations for individual orders;
(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the contractor.
b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

PRODUCT RETURNS:
Defective products - Defective products handled under warranty.
Returns due to errors:
SIRC error - must be requested within 30 days from date of invoice. Pre-approval from SIRC Customer Support required.
Gov't error - must be requested within 30 days from date of invoice. 15% re-stock fee applies. Customer responsible for shipping cost.

16. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: NOT APPLICABLE.

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL): CONTACT CONTRACTOR

18. TERMS AND CONDITIONS OF RENTAL MAINTENANCE, AND REPAIR: SEE TERMS AND CONDITIONS FOR CORRESPONDING SIN(S).

19. TERMS AND CONDITIONS OF INSTALLATION: CONTACT CONTRACTOR.
20. TERMS AND CONDITIONS OF REPAIR PARTS: SEE TERMS AND CONDITIONS FOR CORRESPONDING SIN(S).

21. LIST OF SERVICE AND DISTRIBUTION POINTS: CONTACT CONTRACTOR.

22. LIST OF PARTICIPATING DEALERS: NONE.

23. PREVENTATIVE MAINTENANCE: CONTACT CONTRACTOR.

24. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES: CONTACT CONTRACTOR.

25. DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER: 938265865

26. NOTIFICATION REGARDING REGISTRATION IN THE SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: REGISTRATION IN SAM.GOV IS CURRENT. CAGE Code: 0S0H9

27. LIABILITY FOR INJURY OR DAMAGE
   The contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

28. Trade Agreements Act of 1979, as amended:
   All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

29. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:
   Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDs), which are cited by ordering offices, shall be responded to promptly by the Contractor.

FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDs):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STD) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STD should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number 301/975-2833.
30. SECURITY REQUIREMENTS:

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub.L. 99-234 and FAR Part 31 and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges. NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regard to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

(i) Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligations on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

31. CONTRACT ADMINISTRATION FOR ORDERING OFFICES:

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (1) Termination for the Government's convenience, and (m) Termination for Cause (See C.1.)

32. GSA ADVANTAGE!

The GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! Will allow the user to perform various searches.
across all contracts including, but not limited to:

(1) Manufacturer;
(2) Manufacturer's Part Number; and
(3) Product category(ies).

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: Netscape). The Internet address is http://www.fss.gsa.gov/.

33. PURCHASE OF INCIDENTAL, NON-SCHEDULE ITEMS

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.401(d).

34. OVERSEAS ACTIVITIES
The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:
Upon request of the contractor, the Government may provide the contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis and will only be provided to the contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

35. **BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

36. **CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

37. **INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is separable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The requisitioning activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 33411 / (f) 132-8.

38. **SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.sirc.net

The EIT standard can be found at: www.Section508.gov.

39. **PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
(b) The following statement:

This order is placed under written authorization from ________ dated ________. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

40. INSURANCE-WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government’s interest shall not be effective:

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or
(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph ©, in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors’ proofs of required insurance and shall make copies available to the Contracting Officer upon request.

41. SOFTWARE INTEROPERABILITY

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

42. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the services already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract (31 U.S.C. 3324).
1. MATERIAL AND WORKMANSHIP

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

2. ORDER

A written order, EDI (GSA Advantage! and FACNET), credit card, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the contractor will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders and BPA’s, telephone orders are permissible.

3. TRANSPORTATION OF EQUIPMENT

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

4. INSTALLATION AND TECHNICAL SERVICES

a. INSTALLATION. When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the Government, at the Government's location, to install the equipment and to train Government personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule:

b. INSTALLATION, DEINSTALLATION, REINSTALLATION. The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is separable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The requisitioning activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, de-installation, and reinstallation services under SIN 33411 / (F) 132-8.

c. OPERATING AND MAINTENANCE MANUALS. The Contractor shall furnish the Government with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.
5. **INSPECTION/ACCEPTANCE**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any equipment that has been tendered for acceptance. The Government may require repair or replacement of nonconforming equipment at no increase in contract price. The Government must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

6. **WARRANTY**

a. Unless specified otherwise in this contract, the Contractor’s standard commercial warranty as stated in the contract’s commercial pricelist will apply to this contract.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor's plant, the address is as follows will be provided.

7. **PURCHASE PRICE FOR ORDERED EQUIPMENT**

The purchase price that the Government will be charged will be the Government purchase price in effect at the time of order placement, or the Government purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

8. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

9. **TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT**

When an agency determines that Information Technology equipment will be replaced, the agency shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).
5. 511210 / (f.) 132-33 -- PERPETUAL SOFTWARE LICENCE

   a. Includes operating system software, application software, EDI translations and mapping software, enabled E-Mail message-based products, Internet software, database management programs, and other software.

   Software maintenance as a product includes publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQ (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user’s self-diagnostics.

   Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service under SIN 54151 / (f.) 132-34

   Software Maintenance as a Service.

   Software Maintenance as a product is billed at the time of purchase.

6. 54151 / (f.) 132-34 – SOFTWARE MAINTENANCE AS A SERVICE

   a. Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person to person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially.

   Software maintenance as a service is billed in arrears in accordance with 31 U.S.C.3324.

7. INVOICES AND PAYMENT

   Invoices for term software, perpetual software and software maintenance shall be submitted by the Contractor at the time of order.

   Invoices for software as a service shall be submitted by the Contractor monthly or quarterly in arrears for the services provided. Charges for software as a service must be paid in arrears 31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.
1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 54151S / (f) 132-51 Information Technology Professional Services and Special Item Number 132-52 Electronic Commerce Services apply exclusively to IT/EC Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **PERFORMANCE INCENTIVES**
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made, and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

1. Cancel the stop-work order; or
2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

9. **INDEPENDENT CONTRACTOR**

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.
—Contractor\(^1\) means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

—Contractor and its affiliates\(^1\) and —Contractor or its affiliates\(^1\) refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An Organizational conflict of interest\(^5\) exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
# DESCRIPTION OF IT SERVICES AND PRICING

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 1 GSA Rate (11/26/17 - 11/25/18)</th>
<th>Year 2 GSA Rate (11/26/18 - 11/25/19)</th>
<th>Year 3 GSA Rate (11/26/19 - 11/25/20)</th>
<th>Year 4 GSA Rate (11/26/20 - 11/25/21)</th>
<th>Year 5 GSA Rate (11/26/21 - 11/25/22)</th>
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<tbody>
<tr>
<td>Practice Director</td>
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<td>$296.97</td>
<td>$308.85</td>
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<td>Technical Director</td>
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<td>$175.49</td>
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<td>Network Engineer</td>
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<td>Senior Principal</td>
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<td>$203.29</td>
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<tr>
<td>Software Engineer III</td>
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<td>$145.56</td>
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<td>$140.00</td>
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<td>$266.60</td>
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</tr>
</tbody>
</table>
SIRC Labor Category Descriptions

Practice Director
Minimum General Experience: Significant management experience (typically 10 years) in the following areas: delegation, team development, personnel development, and performance management. Experience with implementation of Oracle methodologies, re-engineering, and QA. Experience with management of large bid and contract processes. Experience managing projects with diverse teams, including members from clients and subcontractors.

Functional Responsibility: Responsible for developing client relationships, ensuring adequacy of infrastructure, and personnel assignments. Provide direction to middle and line managers, and junior consultants. Possess a working knowledge of relevant Oracle and third-party technology and a strong understanding of the information technology industry.

Minimum Education: BA/BS or higher in Information Systems, Computer Science, Engineering, Business, or related field and/or equivalent experience.

Technical Director
Minimum General Experience: Substantial management experience (typically 10 years) with leadership skills necessary for directing large projects including implementation of Oracle methodologies, re-engineering, and quality assurance. Experience with enterprise-wide technology, architecture, and strategy. Experience with management of large bid and contract processes.

Functional Responsibility: Manage large account relationships at the senior executive level. Manage multiple concurrent project implementations. Manage consulting engagements, IS projects, and programs. Ensure delivery of high-quality services on multiple projects. Must be proactive in identifying new opportunities for technology insertion.

Minimum Education: BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business, or related field and/or equivalent experience.

Database Engineer

Functional Responsibility: Manage and design database(s) to support the customer requirements in the area of Data Warehousing and Online Transaction Processing Systems. Makes DBMS corrections for performance and tuning. Monitors data base security and often acts as a task leader. Audits common DBMS application development design and programming techniques for performance and efficiency. Has considerable direct customer contact. Implements security audits and affects security measures.

Minimum Education: BA/BS higher in Information Systems, Computer Science, Engineering, Business, or related field and/or equivalent experience.
SIRC Labor Category Descriptions (Continued)

**Network Engineer**
Minimum General Experience: Significant Network Engineering experience (typical 7 years). Under general direction, manages the purchase, installation, and support of network communications, including LAN/WAN systems. Responsible for evaluating current systems.

Functional Responsibility: Works on complex problems where analysis of situation requires in-depth evaluation of various factors. Plans large-scale systems projects through vendor comparison and cost studies. Provides work leadership and training to lower level network engineers. Requires expert knowledge of LAN/WAN systems, networks, and applications.

Minimum Education: BA/BS higher in Information Systems, Computer Science, Engineering, Business, or related field and/or equivalent experience.

**Senior Principal**
Minimum General Experience: Significant experience in a consulting environment (typical 4 years) with use of an Oracle consulting methodology. High level of technical competence within Oracle.

Functional Responsibility: Perform analysis of client requirements and translate them into application specifications. Manage application implementations. Provide consulting services to the clients regarding integrated applications. Develop high-quality deliverables on time and within budget. Possess skills in designing and developing approaches to satisfy clients' business needs.

Minimum Education: BA/BS in Computer Science, Information Systems, Business, or related field and/or equivalent experience.

**Program Manager II**
Minimum General Experience: Significant (typically 5+ years) experience in program or project management on complex application and/or custom development efforts. Successful track record managing on-time, on-budget, and in-scope efforts. Experience with Time and Materials and Fixed Priced projects. Understanding of process management, QA, and project management methodologies and tools. Familiarity with Oracle Methodologies and SEI CMM. Experience managing complex projects.

Functional Responsibility: Manage Oracle programs on-time, within budget, and within scope. Direct daily activities of project team. Communicate status to client and senior Oracle management. Review/Approve schedules, estimates, plans, and change orders. Plan, design, implement, and manage projects utilizing Oracle Method. Serve as client focal point for project communications.

Minimum Education: BA/BS or higher in Computer Science, Information Systems, Business, or related field and/or equivalent experience.
SIRC Labor Category Descriptions (Continued)

**Technical Manager**
Minimum General Experience: Considerable implementation experience with Oracle applications (typical 7 years) and/or other enterprise software applications. Possess a high level of technical competence and insight into current and/or emerging technologies. Project leadership experience required with strong analytical abilities and familiarity with business processes.

Functional Responsibility: Relational database experience (Oracle Preferred) plus experience in client/server application development. Experience with GUI Tools and CASE implementation. Experience in project life-cycle development. Ability to work independently with customers.

Minimum Education: BA/BS in Computer Science, Information Systems, or related field and/or equivalent experience.

**Software Engineer III**
Minimum General Experience: Typical 3 years’ experience in: Performs systems modeling, simulation, and analysis on moderately complex assignments. Designs, develops, troubleshoots, and analyzes complicated and difficult software programs.

Functional Responsibility: Working with more experienced software engineers, manages software development and support using formal specifications, data flow diagrams, other accepted design techniques, and CASE tools. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. May function as team leader for lower level software engineers.

Minimum Education: BA/BS in Computer Science, Information Systems, or related field and/or equivalent experience.

**Software Engineer IV**
Minimum General Experience: Typical 5 years’ experience in: Develops and applies advanced methods, theories, and research techniques in the evaluation and development of highly complex software applications and problems. Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and manages their implementation.

Functional Responsibility: Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques, and CASE tools. Estimates software development costs and schedules. Reviews existing programs and makes required refinements, reducing operating time, and improving current techniques. May provide daily supervision and direction to support staff.

Minimum Education: BA/BS in Computer Science, Information Systems, or related field and/or equivalent experience.
Software Engineer V
Minimum General Experience: Typical 7 years’ experience in: Develops and applies advanced methods, theories, and research techniques in the evaluation and development of highly complex software applications and problems. Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and manages their implementation.

Functional Responsibility: Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques, and CASE tools. Estimates software development costs and schedules. Reviews existing programs and makes required refinements, reducing operating time, and improving current techniques. May provide daily supervision and direction to support staff.

Minimum Education: BA/BS in Computer Science, Information Systems, or related field and/or equivalent experience.

Trainer III
Minimum General Experience: Serves as lead instructor (typical 6 years) in delivering training/development programs where the subject matter or process is complex in nature. Conducts research necessary to develop, revise, or select training/development courses. Prepares training catalogs. Develops instructor materials, such as course outlines, background material, and training/development aids. Develops student materials, such as course manuals, workbooks, handouts, completion certificates, and course critique forms.

Functional Responsibility: Conducts formal classroom courses, workshops, seminars, and computer-based training. May formulate and provide overall direction for training/development activities within a program. Coordinates for additional functional analysts (subject matter experts) to participate in training/development as needed. May function as team leader for less experienced trainers.

Minimum Education: BA/BS or higher in Information Systems, Computer Science, Engineering, Business, or related field and/or equivalent experience.

Functional Analyst II
Minimum General Experience: Applies analytical skills to support information technology process improvement (typical 5 years), studies, and analysis projects. Typical duties include analysis, planning, establishment of requirements, functional modeling, development of procedures, development of functional architectures, business case development and cost justification, and other related management and technical duties.

Functional Responsibility: Possesses experience in specialty areas as described in the individual Task Order, such as: wargaming, logistics, military medicine, government financial systems, human resources, C3I, document management, document imaging, paperless office environment, etc. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task.

Minimum Education: BA/BS or higher in Information Systems, Computer Science, Engineering, Business, or related field and/or equivalent experience.
**SIRC Labor Category Descriptions (Continued)**

**Functional Analyst III**
Minimum General Experience: Applies analytical skills to support information technology process improvement (typical 8 years), studies, and analysis projects. Typical duties include analysis, planning, establishment of requirements, functional modeling, development of procedures, development of functional architectures, business case development and cost justification, and other related management and technical duties.

Functional Responsibility: Possesses expertise in specialty areas as described in the individual Task Order, such as: wargaming, logistics, military medicine, government financial systems, human resources, C3I, document management, document imaging, paperless office environment, etc. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task.

Minimum Education: BA/BS or higher in Information Systems, Computer Science, Engineering, Business, or related field and/or equivalent experience.

**Data Modeler**
Minimum/General Experience: 7 years of general IT experience and 5 years of specialized experience. Strong background in modeling methodologies such as IDEF1X, UML, OMT or other industry standards.

Functional Responsibilities: The Data Modeler's responsibilities include the design and construction of an organization’s enterprise logical data model, business model, logical or physical data model.

Minimum Education: BA/BS in Computer Science, Information Systems, or related field and/or equivalent experience.

**Sr. Oracle DBA**
Minimum General Experience: Manage the development, implementation and maintenance of database applications (typical 9 years) employing relational and/or object-oriented database software.

Functional Responsibility: Monitors existing database applications making recommendations for improved performance and service to the application user. Knowledge and experience with application development tools, code generators and full system development life cycle. Expertise in designing and building Web-enabled database applications. Supervisor experience in managing database developers, database administrators and programmers.

Minimum Education: BA/BS in Computer Science, Information Systems, or related field and/or equivalent experience.
Enterprise Architect Position Description

Advising and assisting in aligning technology projects with the business

The Enterprise Architect combines many different skills and experiences to solve business, information, and technology related problems. In many activities, the Architecture developed by the Enterprise Architect is the “glue” that integrates the project and program strategies across multiple programs and projects, and ensures alignment with business strategies and drivers, and management financial priorities. This “glue” is a series of explicit graphical models that, at a minimum, define and describe the Goals the Enterprise is trying to achieve, the Functions needed to be performed to meet these Goals, the Things (Data) needed to perform these Functions, and the Organizational alignment and responsibilities in place to perform the required Functions. The Enterprise Architect sets the direction and establishes the approach for integrating information applications and programs. Finally, the Enterprise Architect catalogs, develops, coordinates, communicates, maintains, and enforces the overall Enterprise Architecture Principles, Models, and Standard Components used by the Enterprise to perform all information system related activities.

Experience:

Normally, a minimum of 10 years of information system planning and analysis experience is expected. In addition to the information systems background, the Enterprise Architect will possess a broad background in different sectors, with in-depth experience and knowledge in at least one aspect of the business (example: engineering, manufacturing, planning, etc.). This is necessary to allow the Enterprise Architect to dialog with businesspeople and management, on their terms. Finally, and key to this position, the Enterprise Architect should have demonstrated skills, and actual examples of models built using the Zachman Framework for Enterprise Architecture. Master’s Degree in related field desirable.

Skills:

- A successful Enterprise Architect should possess many skills. The key skills are:
  - Communications, both verbal (e.g.: presentations, seminars, etc.), and written (e.g.: reports, articles, etc.).
  - Group session facilitation.
  - Team Leadership.
  - Marketing (“selling” the results of architectural approaches).
  - Analysis and design.
  - Modeling and graphical representation and abstractions.
  - Actual experience developing and building models based on the Zachman Framework for Enterprise Architecture. Management (e.g.: prioritization, trade-off analysis, psychology, etc.).

The Enterprise Architect will be involved in projects with the following roles. While the following is not exhaustive, it does represent some of the key roles:

- The Architect for cross-program, and cross-project Architecture strategies and problem resolution
- The Architect for complex systems development projects.
- The technology consultant in business process analysis and design, and service delivery, particularly with respect to the use of information technology, and trends and directions
- The Project “Auditor” to ensure conformance and compliance of projects and programs with Architect guidelines.

The successful Enterprise Architect will have many responsibilities. While the following is not exhaustive, it does represent some of the key responsibilities:
• Definition, implementation, and execution of the processes for the definition, maintenance, and conformance management of the Enterprise Architecture.
• Maintenance of the key Enterprise Architecture deliverables.
• Establishment and maintenance of contacts within business units and information system programs to understand business processes and business drivers, business requirements, solutions strategies and alternatives, etc., being considered and/or implemented.
• Architectural leadership in the resolutions of inter-program and inter-project issues.
• On-going publicity and communication of the Enterprise Architecture both within the information systems community, and the business units.
• Ongoing research and assessment of new technology for potential use within the Enterprise.

The Enterprise Architect is responsible for the development or coordination of the following deliverables:
• Development of the Enterprise Architecture.
• Coordinating all Enterprise Architecture activities globally.
• Developing and Coordinating Architecture Plans.
• Auditing compliance within the Enterprise Architecture standards.
• Serving as advisor to senior business management on information integration strategies.
• Influencing business strategy Translating or mapping business strategy into technology strategy
Understanding technology product and vendor strategies, products, and customer preferences
Understanding, modeling, and documenting the organizations business requirements, as it relates to technology strategy

Organizational Competencies:
Communicating with business and technology leaders, both within and outside the company Understanding the business needs for technology Influencing the organization to accomplish technology needs through architecture activities Being viewed as the technology advisor to the organization Building an effective architecture organization Understanding systems developers needs in parallel with business needs Demonstrated abilities to derive, define, and explicitly represent various artifacts within the Zachman Framework for Enterprise Architecture. Understand the meanings and relationships between various models. Developing and maintaining project level and Enterprise level model consistency and integration.
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION

PROCUREMENT PROGRAMS

PREAMBLE

SIRC provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To ensure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Ajay Gandhi, 202-449-9644, contracts@sirc.net.
(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) ________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

<table>
<thead>
<tr>
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<th>Date</th>
<th>Contractor</th>
<th>Date</th>
</tr>
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GS-35F-0149N 23
(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) __________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER  *SPECIAL BPA DISCOUNT/PRICE

(2) Delivery:

DESTINATION  DELIVERY SCHEDULES / DATES

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be ____________.

(4) This BPA does not obligate any funds.

(5) This BPA expires on ____________ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE  POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;

(b) Contract Number;

(c) BPA Number;

(d) Model Number or National Stock Number (NSN);

(e) Purchase Order Number;

(f) Date of Purchase;

_________________________________________________________________________________________
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

*****************************************************************************

BASIC GUIDELINES FOR USING
–CONTRACTOR TEAM ARRANGEMENTS–

Federal Supply Schedule Contractors may use –Contractor Team Arrangements‖ (see FAR 9.6) to provide solutions when responding to an ordering activity requirement.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

● The customer identifies their requirements.

Federal Supply Schedule Contractors may individually meet the customer’s needs, or -

● Federal Supply Schedule Contractors may individually submit a Schedules –Team Solution‖ to meet the customer’s requirement.

● Customers make a best value selection.
### Product Pricing

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