



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

CURRENT AS OF MODIFICATION #A826 Signed 11/18/2020

Prices Shown Herein are Net (discount deducted)

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!®, a menu-driven database system. The INTERNET address for GSA-Advantage!® is: GSAAvantage.gov.

**MULTIPLE AWARD SCHEDULE
INFORMATION TECHNOLOGY
IT SERVICES
FSC/PSC Class | DA01**

Contract Number: GS-35F-014CA

Contract Period: Oct. 3, 2019 – Oct. 2, 2024

Contractor Information: The Fila Group, LLC
21 N. Broad Street, Suite B-2
Luray, VA 22835
Phone: 571-210-0090
Fax: 703-562-6977
<http://www.filagroup.com>

Business Size: Certified 8(a) & HUBZone Small Business

Contract Administrator: Jonathan Keough
Contracts@filagroup.com

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

CUSTOMER INFORMATION

1a. Table of awarded special item numbers(s) with appropriate cross-reference to item descriptions and awarded price(s):

SIN	SIN Description	Awarded Price Page	Description Page
54151S	Information Technology Professional Services	4	5

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply: Not Applicable

1c. Labor Category Descriptions: See pages 5 – 21 for GSA commercial labor category titles, experience, functional responsibilities, and education.

2. Maximum Order Threshold:

SIN	MAXIMUM ORDER
54151S	\$500,000

3. Minimum Order: \$100.00

4. Geographic coverage (delivery area): Domestic

5. Points of Production: Same as company address

6. Discount from list prices or statement of net price: Prices shown Herein are Net (discount deducted)

7. Quantity discounts: None

8. Prompt payment terms: 0% Net 30 days Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign Items: None

10a. Time of delivery: Specified on Task Order

10b. Expedited delivery: Items available for expedited delivery are noted in this price list.

10c. Overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

11. F.O.B. point(s): Destination

12a. Ordering Address: The Fila Group, LLC
Attention: Contracts
21 N. Broad St, Ste. B-2, Luray, VA 22835
571-210-0090 – phone | 703-562-6977 – facsimile
contracts@filagroup.com | <http://www.filagroup.com>

12b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3

13. Payment address: *Check* The Fila Group, LLC, PO Box 7334, Arlington, VA 22207
Wire Bank account information for wire transfer payments will be shown on the invoice.

14. Warranty Provision: Contractor's Standard Commercial Warranty

15. Export packing charges: Not applicable

16. Terms and conditions of rental, maintenance, and repair: Not applicable

17. Terms and conditions of installation (if applicable): Not applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not applicable

18b. Terms and conditions for any other services (if applicable): Not applicable

19. List of service and distribution points (if applicable): Not applicable

20. List of participating dealers (if applicable): Not applicable

21. Preventative maintenance (if applicable): Not applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not applicable

22b. Section 508 Compliance: If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: The EIT standards can be found at: www.Section508.gov/

23. Data Universal Number System (DUNS) number: 147184712

24. Notification regarding registration in System for Award Management (SAM) database: The Fila Group, LLC is registered in the SAM database.

APPENDIX A: SIN 54151S Labor Rates

Labor Category	Year 1 (10/3/19 10/2/20)		Year 2 (10/3/20 10/2/21)		Year 3 (10/3/21 10/2/22)		Year 4 (10/3/22 10/2/23)		Year 5 (10/3/23 10/2/24)	
	Fila Site	Gov Site								
Analyst I	\$92.58	\$84.16	\$95.67	\$86.97	\$98.86	\$89.88	\$102.17	\$92.88	\$105.58	\$95.98
Analyst II	\$124.74	\$113.40	\$128.91	\$117.19	\$133.21	\$121.10	\$137.66	\$125.15	\$142.26	\$129.33
Data Architect I	\$111.09	\$100.99	\$114.80	\$104.36	\$118.64	\$107.85	\$122.60	\$111.45	\$126.69	\$115.18
Data Architect II	\$127.16	\$115.60	\$131.40	\$119.46	\$135.79	\$123.45	\$140.33	\$127.57	\$145.02	\$131.83
Designer I	\$97.70	\$88.82	\$100.97	\$91.79	\$104.34	\$94.85	\$107.82	\$98.02	\$111.42	\$101.29
Designer II	\$124.74	\$113.40	\$128.91	\$117.19	\$133.21	\$121.10	\$137.66	\$125.15	\$142.26	\$129.33
Developer I	\$95.81	\$87.10	\$99.01	\$90.01	\$102.32	\$93.01	\$105.73	\$96.12	\$109.26	\$99.33
Developer II	\$124.28	\$112.98	\$128.43	\$116.76	\$132.72	\$120.66	\$137.16	\$124.69	\$141.74	\$128.85
Program Manager	\$186.43	\$169.48	\$192.65	\$175.14	\$199.09	\$180.99	\$205.74	\$187.03	\$212.61	\$193.28
Project Manager	\$159.58	\$145.08	\$164.91	\$149.92	\$170.42	\$154.93	\$176.11	\$160.10	\$182.00	\$165.45
Quality Assurance/Testing Specialist I	\$98.75	\$89.77	\$102.05	\$92.77	\$105.45	\$95.87	\$108.98	\$99.07	\$112.62	\$102.38
Quality Assurance/Testing Specialist II	\$124.74	\$113.40	\$128.91	\$117.19	\$133.21	\$121.10	\$137.66	\$125.15	\$142.26	\$129.33
Subject Matter Expert I	\$161.35	\$146.68	\$166.74	\$151.58	\$172.30	\$156.64	\$178.06	\$161.87	\$184.01	\$167.28
Subject Matter Expert II	\$169.05	\$153.68	\$174.70	\$158.82	\$180.53	\$164.12	\$186.56	\$169.60	\$192.80	\$175.27
Subject Matter Expert III	\$217.77	\$197.98	\$225.05	\$204.59	\$232.56	\$211.42	\$240.33	\$218.48	\$248.36	\$225.78
Subject Matter Expert IV	\$259.77	\$236.15	\$268.44	\$244.04	\$277.41	\$252.19	\$286.68	\$260.61	\$296.25	\$269.32
Technical Writer I	\$90.62	\$82.38	\$93.64	\$85.13	\$96.77	\$87.97	\$100.00	\$90.91	\$103.34	\$93.95
Training Specialist / Instructor I	\$111.09	\$100.99	\$114.80	\$104.36	\$118.64	\$107.85	\$122.60	\$111.45	\$126.69	\$115.18

APPENDIX B: SIN 54151S Labor Category Descriptions

Role	Description
Analyst I	<p>General Experience: Possess at least 2 years of experience in a related field.</p> <p>Functional Responsibility: Applies strong analytical and communication skills to support information technology (IT) teams. Prepares analyses using structured problem solving frameworks. Provides analytical support to technology teams. Prepares analytical reports. Conducts customer interviews, needs analysis, functional and non-functional requirements development, use and test case development, communications plans, system documentation, cost/benefit analyses, and product/solution assessments.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Analyst II	<p>General Experience: Possess at least 5 years of experience in a related field.</p> <p>Functional Responsibility: Applies strong analytical and communication skills to support IT teams. Prepares analyses using structured problem solving frameworks. Provides analytical support to technology teams. Prepares analytical reports. Conducts customer interviews, needs analysis, functional and non-functional requirements development, use and test case development, communications plans, system documentation, cost/benefit analyses, and product/solution assessments.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Data Architect I	<p>General Experience: Possess at least 3 years of experience in a related field.</p> <p>Functional Responsibility: Designs complex data environments including data design, database architecture, metadata, reporting, and repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Responsible for developing data environment blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Conducts data cleaning to rid systems of old, unused, or duplicate data. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>

Role	Description
Data Architect II	<p>General Experience: Possess at least 6 years of experience in a related field.</p> <p>Functional Responsibility: Designs complex data environments including data design, database architecture, metadata, reporting, and repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Responsible for developing data environment blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Conducts data cleaning to rid systems of old, unused, or duplicate data. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Designer I	<p>General Experience: Possess at least 2 years of experience in a related field.</p> <p>Functional Responsibility: Responsible for overseeing the layout of end-user software documentation; creating cover designs, hand-drawn and computer-generated illustrations; and graphics of tables, charts, logos, icons, images for the application interface, and documentation; using appropriate data compression standards to create documents and Web pages that download quickly; and developing interfaces, images, and identities for software applications. In addition, responsible for designing branding concepts and images for software products, publications and demonstrations.</p> <p>Minimum Education: Associate degree or equivalent experience.</p>
Designer II	<p>General Experience: Possess at least 6 years of experience in a related field.</p> <p>Functional Responsibility: Responsible for overseeing the layout of end-user software documentation; creating cover designs, hand-drawn and computer-generated illustrations; and graphics of tables, charts, logos, icons, images for the application interface, and documentation; using appropriate data compression standards to create documents and Web pages that download quickly; and developing interfaces, images, and identities for software applications. In addition, responsible for designing branding concepts and images for software products, publications and demonstrations.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Developer I	<p>General Experience: Possess at least 3 years of experience in a related field.</p> <p>Functional Responsibility: Applies basic knowledge of programming techniques. Develops program specifications for writing and testing programs. Develops, modifies and maintains assigned software according to specifications. Develops test data, performs thorough testing and corrects faulty code to ensure compliance with specifications. Documents programs according to Government standards and procedures.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>

Role	Description
Developer II	<p>General Experience: Possess at least 6 years of experience in a related field.</p> <p>Functional Responsibility: Applies basic knowledge of programming techniques. Develops program specifications for writing and testing programs. Develops, modifies and maintains assigned software according to specifications. Develops test data, performs thorough testing and corrects faulty code to ensure compliance with specifications. Documents programs according to Government standards and procedures.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Program Manager	<p>General Experience: Possess at least 12 years of experience in a related field.</p> <p>Functional Responsibility: Serves as the contract manager and administrator over the entire contract effort. Acts as the primary interface and point of contact with Government project authorities and representatives on technical and contract administration issues. Supervises project operations by developing management procedures, planning and directing project execution, monitoring and reporting progress. Manages and controls financial and administrative aspects of the project with respect to contract requirements, enforces work standards, and assigns schedules.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Project Manager	<p>General Experience: Possess at least 10 years of experience in a related field.</p> <p>Functional Responsibility: Serves as the central point of contact for delivery orders and interfaces with the Contracting Officers Technical Representatives. Establishes and enforces procedures to assure that all tasks are performed in accordance with applicable standards, quality requirements, estimated costs, and schedules. Coordinates development, quality assurance, configuration management, documentation support, software maintenance, and daily supervision of subordinates. Prepares reports and delivers briefings on the status of task assignments to contract management personnel and technical points of contact. Reviews work of subordinates, resolves discrepancies, prioritizes work, and accommodates changes</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Quality Assurance/ Testing Specialist I	<p>General Experience: Possess at least 2 years of experience in a related field.</p> <p>Functional Responsibility: Must be capable of designing and executing IT software tests and evaluating results to ensure compliance with applicable regulations. Must be able to prepare test scripts and all required test documentation. Must be able to design and prepare all needed test data. Analyzes internal security within systems. Reviews test results and evaluates for conformance to design.</p> <p>Minimum Education: Associate degree or equivalent experience.</p>

Role	Description
Quality Assurance/ Testing Specialist II	<p>General Experience: Possess at least 4 years of experience in a related field.</p> <p>Functional Responsibility: Must be capable of designing and executing IT software tests and evaluating results to ensure compliance with applicable regulations. Must be able to prepare test scripts and all required test documentation. Must be able to design and prepare all needed test data. Analyzes internal security within systems. Reviews test results and evaluates for conformance to design.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Subject Matter Expert I	<p>General Experience: Possess at least 8 years of experience in the IT field directly related to the required area of expertise.</p> <p>Functional Responsibility: Develops and/or contributes to the development of deliverables from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other project team members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, evaluation, and/or maintenance efforts in the following specialties: information systems architecture; enterprise architecture; IT security; information management; systems development; infrastructure; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; systems integration; and modeling and simulation.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
Subject Matter Expert II	<p>General Experience: Possess at least 10 years of experience in the IT field directly related to the required area of expertise.</p> <p>Functional Responsibility: Develops and/or contributes to the development of deliverables from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other project team members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, evaluation, and/or maintenance efforts in the following specialties: information systems architecture; enterprise architecture; IT security; information management; systems development; infrastructure; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; systems integration; and modeling and simulation.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>

Role	Description
<p>Subject Matter Expert III</p>	<p>General Experience: Possess at least 12 years of experience in the IT field directly related to the required area of expertise.</p> <p>Functional Responsibility: Develops and/or contributes to the development of deliverables from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other project team members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, evaluation, and/or maintenance efforts in the following specialties: information systems architecture; enterprise architecture; IT security; information management; systems development; infrastructure; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; systems integration; and modeling and simulation.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
<p>Subject Matter Expert IV</p>	<p>General Experience: Possess at least 14 years of experience in the IT field directly related to the required area of expertise.</p> <p>Functional Responsibility: Develops and/or contributes to the development of deliverables from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other project team members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, evaluation, and/or maintenance efforts in the following specialties: information systems architecture; enterprise architecture; IT security; information management; systems development; infrastructure; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; systems integration; and modeling and simulation.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>
<p>Technical Writer I</p>	<p>General Experience: Possess at least 2 years of experience in a related field.</p> <p>Functional Responsibility: Assists in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, and any other customer deliverables and documents. Assists in performing financial and administrative functions.</p> <p>Minimum Education: Associate degree or equivalent experience.</p>

Role	Description
Training Specialist / Instructor I	<p>General Experience: Possess at least 3 years of experience in a related field.</p> <p>Functional Responsibility: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars.</p> <p>Minimum Education: B.A. or B.S. degree or equivalent experience.</p>

For all labor categories:

- Two (2) years of relevant work experience are equivalent to an Associate Degree.
- Four (4) years of relevant work experience are equivalent to a Bachelor’s Degree.
- Four (4) years of work experience with a Bachelor’s Degree is equivalent to a Master’s Degree. Additional experience beyond a Master’s Degree may be equivalent to a Doctor’s Degree.

Further, both parties recognize that, on occasion, there may be a need to waive the requirements in order to use the best individual for the task. Therefore, waivers to the education/experience requirements may be granted by either the task order contracting officer or contracting officer technical representative. If such a waiver is included in our proposal, award of said proposal shall be deemed a grant of the waiver.