



General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

Schedule 70: General Purpose Commercial Information Technology Equipment, Software, and Services

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is:

<http://www.GSAAdvantage.gov>.

Contract Number: GS-35F-0178S

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at www.gsa.gov.

Contract Period: January 17, 2016 – January 16, 2021

Contractor Name: **Computercraft Corporation**

Address: 1314 Vincent Place
McLean, VA 22101

Phone Number: (571) 266-3120

Fax Number: (571) 266-3374

E-mail: chill@computercraft-usa.com

Website: www.computercraft-usa.com

Contract Administrator: Carolyn Hill

Business Size: Small Business, Veteran Owned Small Business

Current through Modification #PO-0027 dated January 17, 2016

Customer Information

1a. Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:

SIN	SIN Description	Labor Category Description Page	Awarded Price Page
132-51	Information Technology Professional Services	5-9	10

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Please refer to page 10

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. Please refer to pages 5-9

2. Maximum Order: \$500,000

3. Minimum Order: \$100

4. Geographic Coverage: Domestic and Overseas Delivery

5. Point of production: US

6. Discount from list prices or statement of net price: Prices shown herein are net prices

7. Quantity discounts: None

8. Prompt payment terms: Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards are accepted up to the micro-purchase threshold (currently \$3,500).

9b. Government purchase cards **are accepted** above the micro-purchase threshold (currently \$3,500).

10. Foreign items: None

11a. Time of Delivery: 30 days ARO

11b. Expedited Delivery: Contact Contractor

11c. Overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements: Contact Contractor

12. F.O.B Points: Destination available in continental US only

13a. Ordering Address: **Computercraft Corporation**
1314 Vincent Place
McLean, VA 22101

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (gsa.gov/schedules).

14. Payment address: Same as ordering address

15. Warranty provision: None

16. Export Packing Charges: N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Government purchase cards **are accepted** above the micro-purchase threshold (currently \$3,500).

18. Terms and conditions of rental, maintenance, and repair: N/A

19. Terms and conditions of installation: N/A

20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

20b. Terms and conditions for any other services: N/A

- 21. List of service and distribution points:** N/A
- 22. List of participating dealers:** N/A
- 23. Preventive maintenance:** N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/ - N/A**
- 25. Data Universal Numbering System (DUNS) number:** 106738198
- 26. Notification regarding registration in System for Award Management (SAM) database:** Computercraft Corporation is registered in the SAM Database.

Labor Category Descriptions

1. PROGRAM MANAGER

Education: Bachelor degree in Computer Science, Business Administration, Engineering or related discipline with an Information Technology focus. A Master's degree can account for two years of experience.

Experience: Minimum of six years relevant experience

Functional Responsibility: Provide executive experience and guidance to an engagement. Direct all phases of programs and projects including research, analysis, planning, and implementation. Define project scope and operating budgets. Communicate with client management to develop program activity, budget, schedule and technical performance. Monitor and maintain schedule, budget, and technical assignments. Identify program problems and develop solutions. Prepare management reports as necessary.

2. PROJECT MANAGER

Education: Bachelor degree in Computer Science, Business Administration, Engineering or related discipline with an Information Technology focus. A Master's degree can account for two years of experience.

Experience: Minimum of two to four years relevant experience

Functional Responsibility: Research and respond to internal and client management inquiries, concerns and requests on a project issue either commercially or technically. Manage project implementation with consistent and thorough communications between a variety of users and teams. Contact various parties including client management and onsite and offshore teams as necessary to obtain critical information required to complete project within intended time frame. Prepare management reports as necessary.

3. PROGRAMMER I

Education: Masters' degree in Computer Science, Business Administration, Engineering or related discipline with an information technology focus.

Experience: Minimum of five to eight years relevant experience

Functional Responsibility: Develop new programs to support customer needs and systems upgrades. Provide production support and resolve system problems. Develop software design and approach to ensure systems requirements and internal and external interfaces are addressed.

4. PROGRAMMER ANALYST II

Education: Bachelor degree in Computer Science, Business Administration, Engineering or related discipline with an Information Technology focus.

Experience: Minimum of two to four years relevant experience

Functional Responsibility: Perform analysis and assessment of system interfaces, performance, and installations requirements. Develop software design and approach to ensure systems requirements and internal and external interfaces are addressed. Review software requirements and design to ensure traceability, compatibility, and adequacy.

5. SYSTEM ADMINISTRATOR / SECURITY SPECIALIST

Education: Bachelor degree in Computer Science, Engineering or related discipline with an Information Technology focus. A Master's degree can account for two years of experience.

Experience: Minimum of four to six years relevant experience

Functional Responsibility: Perform installation, maintenance, administration, security and backup/system recovery of both UNIX and Windows systems. Provide daily support to users in addition to developing information security requirements, information security plans and status reports. Proficient in UNIX and Windows security and knowledgeable in LAN/WAN and internet related protocols to ensure comprehensive systems support. Experience with HTML and Perl/Expect/Shell scripts; Linux administration; ColdFusion; C; and Java programming.

6. NETWORK ADMINISTRATOR I

Education: Bachelor degree in Computer Science, Engineering or related discipline with an Information Technology focus. A Master's degree can account for two years of experience.

Experience: Minimum of four to six years relevant experience

Functional Responsibility: Provide maintenance and system administration support for LAN/WAN hardware and software, including but not limited to diagnosing network problems, installing and removing hardware, repairing hardware problems and resolving software configuration issues. Provide recommendations and approaches to preventive maintenance, including data backup systems, remote and onsite analysis of system status, update patches, security and antivirus DAT files for all customer servers and workstations. Knowledgeable in LAN/WAN technologies, operating systems, network management systems, and network protocols. Review existing hardware, software and recommend future purchases including cost estimates and time tables.

7. NETWORK ADMINISTRATOR II

Education: Bachelor degree in Computer Science, Engineering or related discipline with an Information Technology focus. A Master's degree can account for two years of experience.

Experience: Minimum of two to four years relevant experience

Functional Responsibility: Provide maintenance and system administration support for LAN/WAN hardware and software, including but not limited to diagnosing network problems, installing and removing hardware, repairing hardware problems and resolving software configuration issues. Provide recommendations and approaches to preventive maintenance, including data backup systems, remote and onsite analysis of system status, update patches, security and antivirus DAT files for all customer servers and workstations. Knowledgeable in LAN/WAN technologies, operating systems, network management systems, and network protocols.

8. TECHNICIAN

Education: Associates degree or equivalent training and/or experience in the required technical area necessary to fulfill project performance.

Experience: Minimum two years relevant experience

Functional Responsibility: Install, repair and maintain systems and equipment. Provide support for a variety of equipment under the direction of a team lead.

9. TRAINING SPECIALIST / TECHNICAL WRITER

Education: Bachelor degree in Business Administration, Computer Science, Engineering, English, Management Information Systems or related discipline with an Information Technology and/or writing focus; or four years of professional experience.

Experience: Minimum of two years relevant experience

Functional Responsibility: Plan, develop, and implement product and services training for support personnel and customers. Communicate with users to obtain information needed to prepare training materials, develop methodology and course content. Respond to user questions, conduct training, and provide technical expertise to customers and personnel. Provide technical writing and editing to ensure accurate and user friendly technical documents and reports.

10. DATABASE ADMINISTRATOR I

Education: Bachelor degree in Computer Science or related discipline with an Information Technology focus. A Master's degree can account for two years of experience.

Experience: Minimum of four to six years relevant experience

Functional Responsibility: Plan, develop and implement relational database design. Provide specialized expertise and practical assistance in the use of database management systems and the manipulation of data for information systems, including work at any stage of the database life cycle (feasibility, design, development and service delivery). Work with the client to define data requirements and determine if and how the database can be designed to meet these needs. Define and develop new database structures. Define all required database administration policies, procedures, standards and guidelines. Customize data conversion strategies, specifications and routines. Manage and organize database in order to ensure share ability, coherence, availability, accuracy, completeness and integrity. Design, develop, and document internal procedures that include: Database backup, Restore and Recovery; Database Monitoring; Database Performance Optimization; Database Extraction; Database Security. Provide technical direction and support in the areas of database performance and scalability.

11. DATABASE ADMINISTRATOR II

Education: Bachelor degree in Computer Science or related discipline with an Information Technology focus. A Master's degree can account for two years of experience.

Experience: Minimum of two to four years relevant experience

Functional Responsibility: Provide practical assistance in the use of database management systems and the manipulation of data for information systems, including work at any stage of the database life cycle (feasibility, design, development and service delivery). Work with the client to define data requirements and determine if and how the database can be designed to meet these needs. Assist in new database structures and defining database administration policies, procedures, standards and guidelines. Customize data conversion strategies, specifications and routines. Organize database in order to ensure share ability, coherence, availability, accuracy, completeness and integrity. Document internal procedures that include: Database backup, Restore and Recovery; Database Monitoring; Database Performance Optimization; Database Extraction; Database Security. Provide technical direction and support in the areas of database performance and scalability.

12. WEBSITE DEVELOPER I

Education: Bachelor degree in Computer Science or related discipline with a graphic design or Information Technology focus. A Master's degree can account for two years of experience.

Experience: Minimum of four to six years relevant experience

Functional Responsibility: Design, develop and manage client web sites. Provide technical expertise with regard to WWW policy and procedures. Lead design concept, technical specifications, and site architecture according to client business/project objectives and specifications. Responsible for technical coding of Web (and other interactive) and multimedia program including HTML, Java, Flash, Javascript, and other software applications required to meeting client objectives.

GSA Labor Rates SIN 132-51

ComputerCraft Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
	1/17/2016 - 1/16/2017	1/17/2017 - 1/16/2018	1/17/2018 - 1/16/2019	1/17/2019 - 1/16/2020	1/17/2020 - 1/16/2021
	Computercraft Offsite	Computercraft Offsite	Computercraft Offsite	Computercraft Offsite	Computercraft Offsite
Program Manager	\$170.27	\$173.34	\$176.46	\$179.63	\$182.87
Project Manager	\$122.38	\$124.59	\$126.83	\$129.11	\$131.44
Programmer I	\$174.08	\$177.21	\$180.40	\$183.65	\$186.95
Programmer Analyst II	\$143.67	\$146.26	\$148.89	\$151.57	\$154.30
System Administrator/ Security Specialist	\$132.91	\$135.30	\$137.74	\$140.22	\$142.74
Network Administrator I	\$143.67	\$146.26	\$148.89	\$151.57	\$154.30
Network Administrator II	\$125.57	\$127.83	\$130.13	\$132.47	\$134.86
Technician	\$93.66	\$95.34	\$97.06	\$98.81	\$100.58
Training Specialist/Technical Writer	\$90.46	\$92.09	\$93.75	\$95.43	\$97.15
Database Administrator I (DBA I)	\$170.27	\$173.34	\$176.46	\$179.63	\$182.87
Database Administrator II (DBA II)	\$148.18	\$150.85	\$153.56	\$156.33	\$159.14
Website Developer	\$101.10	\$102.92	\$104.77	\$106.66	\$108.58

Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise,

reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against

the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science