

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

SPECIAL ITEM NUMBER 518210C – CLOUD AND CLOUD-RELATED IT PROFESSIONAL SERVICES

SPECIAL ITEM NUMBER 54151HACS – HIGHLY ADAPTIVE CYBERSECURITY SERVICES (HACS)

SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

SPECIAL ITEM NUMBER 54151HEAL – HEALTH INFORMATION TECHNOLOGY SERVICES

OLM – ORDER LEVEL MATERIALS

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



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Contract Number:	GS-35F-0183T
Period Covered by Contract:	December 18, 2011 through December 17, 2021
Business Size:	Other than Small Business
Contact:	Sanjiv Jain

Schedule Title: Multiple Award Schedule
Federal Supply Group: Professional Services

Pricelist current through Modification # PS-A812, effective April 16,2020.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*®, a menu-driven database system. The INTERNET address *GSA Advantage!*® is: GSAAdvantage.gov

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 517312 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: 703 652-0991.

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G. Order/Modification Under Federal Schedule Contract
- Block 16: Data Universal Numbering System (DUNS) Number: 17-189-8732
- Block 30: Type of Contractor: Type of Contractor— C. Other than a Small Business

Block 31: Woman-Owned Small Business - No

Block 37: Contractor's Taxpayer Identification Number (TIN): 56-2448125

4a. CAGE Code: 36AK8

4b. Contractor has registered with the System for Award Management (SAM) Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
518210C	As mutually agreed with each ordering activity
54151HACS	As mutually agreed with each ordering activity
54151S	As mutually agreed with each ordering activity
54151HEAL	As mutually agreed with each ordering activity
OLM	As mutually agreed with each ordering activity

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: None

b. Quantity: None

c. Dollar Volume: None

d. Government Educational Institutions: are offered the same discounts as all other government customers.

e. Other: N/A

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Not Applicable

10. SMALL REQUIREMENTS:

The minimum dollar value of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 518210C – Cloud and Cloud-Related IT Professional Services

Special Item Number 54151HACS – Highly Adaptive Cybersecurity Services (HACS)

Special Item Number 54151S - Information Technology Professional Services

Special Item Number 54151HEAL – Health Information Technology Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain the official company business travel in regards to this contract.

- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4).

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer
- (2) Manufacturer's Part Number;
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19))
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 33411 or 33411REF.

23. SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

Global Tech, Inc. supports Federal Regulation Section 508 and the continuing efforts of the Federal Government and ordering activities in making IT products and services easily accessible to all people including those with disabilities.

Global Tech, Inc. fully understands our Government customers must act in accordance to Section 508 of the United States Rehabilitation Act.

Global Tech, Inc. is committed to assist ordering activities with products/services that provide accessibility for all our customers, including those with disabilities.

Global Tech, Inc.'s goal is to deliver clear, accurate and dependable information 508 options to Federal agencies or ordering activities allowing them to promote access by the growing number of people who count on Federal information sources in their work and in their lives.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes X

No

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): <http://www.eglobaltech.com/508.html>

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe
- (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO CLOUD AND CLOUD-RELATED IT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 518210C)

1. SCOPE

The prices, terms and conditions stated under Special Item Number (SIN) 518210C Cloud and Cloud-Related IT Professional Services apply exclusively to Cloud Computing Services within the scope of this Multiple Award Schedule.

This SIN provides ordering activities with access to technical services that run in cloud environments and meet the NIST Definition of Cloud Computing Essential Characteristics. Services relating to or impinging on cloud that do not meet all NIST essential characteristics should be listed in other SINs.

The scope of this SIN is limited to cloud capabilities provided entirely as a service. Hardware, software and other artifacts supporting the physical construction of a private or other cloud are out of scope for this SIN. Currently, an Ordering Activity can procure the hardware and software needed to build on premise cloud functionality, through combining different services on other Multiple Award Schedule SINs (e.g. 54151S).

Sub-categories in scope for this SIN are the three NIST Service Models: Software as a Service (SaaS), Platform as a Service (PaaS), and Infrastructure as a Service (IaaS). Offerors may optionally select a single sub-category that best fits a proposed cloud service offering. Only one sub-category may be selected per each proposed cloud service offering. Offerors may elect to submit multiple cloud service offerings, each with its own single sub-category. The selection of one of three sub-categories does not prevent Offerors from competing for orders under the other two sub-categories.

See service model guidance for advice on sub-category selection.

Sub-category selection within this SIN is optional for any individual cloud service offering, and new cloud computing technologies that do not align with the aforementioned three sub-categories may be included without a sub-category selection so long as they comply with the essential characteristics of cloud computing as outlined by NIST.

See Table 1 for a representation of the scope and sub-categories.

Table 1: Cloud Computing Services SIN

SIN Description	Sub-Categories ¹
<ul style="list-style-type: none">● Commercially available cloud computing services● Meets the National Institute for Standards and Technology (NIST) definition of Cloud Computing essential characteristics● Open to all deployment models (private, public, community or hybrid), vendors specify deployment models	<ol style="list-style-type: none">1. Software as a Service (SaaS): Consumer uses provider's applications on cloud infrastructure. Does not manage/control platform or infrastructure. Limited application level configuration may be available.2. Platform as a Service (PaaS): Consumer deploys applications onto cloud platform service using provider-supplied tools. Has control over deployed applications and some limited platform configuration but does not manage the platform or infrastructure.3. Infrastructure as a Service (IaaS): Consumer provisions computing resources. Has control over OS, storage, platform, deployed applications and some limited infrastructure configuration, but does not manage the infrastructure.

2. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

a. Acceptance Testing

Any required Acceptance Test Plans and Procedures shall be negotiated by the Ordering Activity at task order level. The Contractor shall perform acceptance testing of the systems for Ordering Activity approval in accordance with the approved test procedures.

b. Training

If training is provided commercially the Contractor shall provide normal commercial installation, operation, maintenance, and engineering interface training on the system. Contractor is responsible for indicating if there are separate training charges.

c. Information Assurance/Security Requirements

The contractor shall meet information assurance/security requirements in accordance with the Ordering Activity requirements at the Task Order level.

d. Related Professional Services

The Contractor is responsible for working with the Ordering Activity to identify related professional services and any other services available on other SINs that may be associated with deploying a complete cloud solution. Any additional substantial and ongoing professional services related to the offering such as integration, migration, and other cloud professional services are out of scope for this SIN.

e. Performance of Cloud Computing Services

The Contractor shall respond to Ordering Activity requirements at the Task Order level with proposed capabilities to Ordering Activity performance specifications or indicate that only standard specifications are offered. In all cases the Contractor shall clearly indicate standard service levels, performance and scale capabilities.

The Contractor shall provide appropriate cloud computing services on the date and to the extent and scope agreed to by the Contractor and the Ordering Activity.

f. Reporting

The Contractor shall respond to Ordering Activity requirements and specify general reporting capabilities available for the Ordering Activity to verify performance, cost and availability.

In accordance with commercial practices, the Contractor may furnish the Ordering Activity/user with a monthly summary Ordering Activity report.

3. RESPONSIBILITIES OF THE ORDERING ACTIVITY

The Ordering Activity is responsible for indicating the cloud computing services requirements unique to the Ordering Activity. Additional requirements should not contradict existing SIN or Multiple Award Schedule Terms and Conditions. Ordering Activities should include (as applicable) Terms & Conditions to address Pricing, Security, Data Ownership, Geographic Restrictions, Privacy, SLAs, etc.

Cloud services typically operate under a shared responsibility model, with some responsibilities assigned to the Cloud Service Provider (CSP), some assigned to the Ordering Activity, and others shared between the two. The distribution of responsibilities will vary between providers and across service models. Ordering activities should engage with CSPs to fully understand and evaluate the shared responsibility model proposed. Federal Risk and Authorization Management Program (FedRAMP) documentation will be helpful regarding the security aspects of shared responsibilities, but operational aspects may require additional discussion with the provider.

a. Ordering Activity Information Assurance/Security Requirements Guidance

- (1) The Ordering Activity is responsible for ensuring to the maximum extent practicable that each requirement issued is in compliance with the Federal Information Security Management Act (FISMA) as applicable.
- (2) The Ordering Activity shall assign a required impact level for confidentiality, integrity and availability (CIA) prior to issuing the initial statement of work.² The Contractor must be capable of meeting at least the minimum security requirements assigned against a low-impact information system in each CIA assessment area (per FIPS 200) and must detail the FISMA capabilities of the system in each of CIA assessment area.
- (3) Agency level FISMA certification, accreditation, and evaluation activities are the responsibility of the Ordering Activity. The Ordering Activity reserves the right to independently evaluate, audit, and verify the FISMA compliance for any proposed or Awarded Cloud Computing Services.
- (4) The Ordering Activity has final responsibility for assessing the FedRAMP status of the service, complying with and making a risk-based decision to grant an Authorization to Operate (ATO) for the cloud computing service, and continuous monitoring. A memorandum issued by the Office of Management and Budget (OMB) on Dec 8, 2011 outlines the responsibilities of Executive departments and agencies in the context of FedRAMP compliance.
- (5) Ordering activities are responsible for determining any additional information assurance and security related requirements based on the nature of the application and relevant mandates.

b. Deployment Model

If a particular deployment model (Private, Public, Community, or Hybrid) is desired, Ordering Activities are responsible for identifying the desired model(s). Alternately, Ordering Activities could identify requirements and assess Contractor responses to determine the most appropriate deployment model(s).

c. Delivery Schedule

The Ordering Activity shall specify the delivery schedule as part of the initial requirement. The Delivery Schedule options are found in Information for Ordering Activities Applicable to All Special Item Numbers.

d. Interoperability

Ordering Activities are responsible for identifying interoperability requirements. Ordering Activities should clearly delineate requirements for API implementation and standards conformance.

e. Performance of Cloud Computing Services

The Ordering Activity should clearly indicate any custom minimum service levels, performance and scale requirements as part of the initial requirement.

f. Reporting

The Ordering Activity should clearly indicate any cost, performance or availability reporting as part of the initial requirement.

g. Privacy

The Ordering Activity should specify the privacy characteristics of their service and engage with the Contractor to determine if the cloud service is capable of meeting Ordering Activity requirements. For example, a requirement could be requiring assurance that the service is capable of safeguarding Personally Identifiable Information (PII), in accordance with NIST SP 800-122⁴ and OMB memos M-06-16⁵ and M-07-16⁶. An Ordering Activity will determine what data elements constitute PII according to OMB Policy, NIST Guidance and Ordering Activity policy.

h. Accessibility

The Ordering Activity should specify the accessibility characteristics of their service and engage with the Contractor to determine the cloud service is capable of meeting Ordering Activity requirements. For example, a requirement could require assurance that the service is capable of providing accessibility based on Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d).

i. Geographic Requirements

Ordering activities are responsible for specifying any geographic requirements and engaging with the Contractor to determine that the cloud services offered have the capabilities to meet geographic requirements for all anticipated task orders. Common geographic concerns could include whether service data, processes and related artifacts can be confined on request to the United States and its territories, or the continental United States (CONUS).

j. Data Ownership and Retrieval and Intellectual Property

Intellectual property rights are not typically transferred in a cloud model. In general, CSPs retain ownership of the Intellectual Property (IP) underlying their services and the customer retains ownership of its intellectual property. The CSP gives the customer a license to use the cloud services for the duration of the contract without transferring rights. The government retains ownership of the IP and data they bring to the customized use of the service as spelled out in the FAR and related materials.

General considerations of data ownership and retrieval are covered under the terms of Schedule 70 and the FAR and other laws, ordinances, and regulations (Federal, State, City, or otherwise). Because of considerations arising from cloud shared responsibility models, ordering activities should engage with the Contractor to develop more cloud-specific understandings of the boundaries between data owned by the government and that owned by the cloud service provider, and the specific terms of data retrieval.

In all cases, the Ordering Activity should enter into an agreement with a clear and enforceable understanding of the boundaries between government and cloud service provider data, and the form, format and mode of delivery for each kind of data belonging to the government.

The Ordering Activity should expect that the Contractor shall transfer data to the government at the government's request at any time, and in all cases when the service or order is terminated for any reason, by means, in formats and within a scope clearly understood at the initiation of the service. Example cases that might require clarification include status and mode of delivery for:

- Configuration information created by the government and affecting the government's use of

- the cloud provider's service.
- Virtual machine configurations created by the government but operating on the cloud provider's service.
- Profile, configuration and other metadata used to configure SaaS application services or PaaS platform services.

The key is to determine in advance the ownership of classes of data and the means by which Government owned data can be returned to the Government.

k. Service Location Distribution

The Ordering Activity should determine requirements for continuity of operations and performance and engage with the Contractor to ensure that cloud services have adequate service location distribution to meet anticipated requirements. Typical concerns include ensuring that:

- (1) Physical locations underlying the cloud are numerous enough to provide continuity of operations and geographically separate enough to avoid an anticipated single point of failure within the scope of anticipated emergency events.
- (2) Service endpoints for the cloud are able to meet anticipated performance requirements in terms of geographic proximity to service requestors.

Note that cloud providers may address concerns in the form of minimum distance between service locations, general regions where service locations are available, etc.

l. Related Professional Services

Ordering activities should engage with Contractors to discuss the availability of limited assistance with initial setup, training and access to the services that may be available through this SIN.

Any additional substantial and ongoing professional services related to the offering such as integration, migration, and other cloud professional services are out of scope for this SIN. Ordering activities should consult the appropriate GSA professional services schedule.

Pricing for all Cloud Computing Services

GSA Schedule Number: GS-35F-0183T SIN 518210C				
MRF PART #	PRODUCT NAME	PRODUCT DESCRIPTIONS	UOI	GSA PRICE W/ IFF
AWS-COMMIT-10	AWS Cloud Services Commit 10	AWS Commit - \$10 in usage fees at AWS MSRP	EA	\$9.57
AWS-COMMIT-100	AWS Cloud Services Commit 100	AWS Commit - \$100 in usage fees at AWS MSRP	EA	\$95.72
AWS-COMMIT-1000	AWS Cloud Services Commit 1000	AWS Commit - \$1,000 in usage fees at AWS MSRP	EA	\$957.18
AWS-COMMIT-10000	AWS Cloud Services Commit 10000	AWS Commit - \$10,000 in usage fees at AWS MSRP	EA	\$9,571.79
AWS-COMMIT-100000	AWS Cloud Services Commit 100000	AWS Commit - \$100,000 in usage fees at AWS MSRP	EA	\$95,717.88

TERMS AND CONDITIONS APPLICABLE TO HIGHLY ADAPTIVE CYBERSECURITY SERVICES (HACS) (SPECIAL ITEM NUMBERS , 54151HACS)

Vendor suitability for offering services through the Highly Adaptive Cybersecurity Services (HACS) SINS must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- **Federal Acquisition Regulation (FAR) Part 52.204-21**
- **OMB Memorandum M-06-19** - Reporting Incidents Involving Personally Identifiable Information and Incorporating the Cost for Security in Agency Information Technology Investments
- **OMB Memorandum M -07-16** - Safeguarding Against and Responding to the Breach of Personally Identifiable Information
- **OMB Memorandum M-16-03** - Fiscal Year 2015-2016 Guidance on Federal Information Security and Privacy Management Requirements
- **OMB Memorandum M-16-04** – Cybersecurity Implementation Plan (CSIP) for Federal Civilian Government
- **The Cybersecurity National Action Plan (CNAP)**
- **NIST SP 800-14** - Generally Accepted Principles and Practices for Securing Information Technology Systems
- **NIST SP 800-27A** - Engineering Principles for Information Technology Security (A Baseline for Achieving Security)
- **NIST SP 800-30** - Guide for Conducting Risk Assessments
- **NIST SP 800-35** - Guide to Information Technology Security Services
- **NIST SP 800-37** - Guide for Applying the Risk Management Framework to Federal Information Systems: A Security Life Cycle Approach
- **NIST SP 800-39** - Managing Information Security Risk: Organization, Mission, and Information System View
- **NIST SP 800-44** - Guidelines on Securing Public Web Servers
- **NIST SP 800-48** - Guide to Securing Legacy IEEE 802.11 Wireless Networks
- **NIST SP 800-53** – Security and Privacy Controls for Federal Information Systems and Organizations
- **NIST SP 800-61** - Computer Security Incident Handling Guide
- **NIST SP 800-64** - Security Considerations in the System Development Life Cycle
- **NIST SP 800-82** - Guide to Industrial Control Systems (ICS) Security
- **NIST SP 800-86** - Guide to Integrating Forensic Techniques into Incident Response
- **NIST SP 800-115** - Technical Guide to Information Security Testing and Assessment
- **NIST SP 800-128** - Guide for Security-Focused Configuration Management of Information Systems
- **NIST SP 800-137** - Information Security Continuous Monitoring (ISCM) for Federal Information Systems and Organizations
- **NIST SP 800-153** - Guidelines for Securing Wireless Local Area Networks (WLANs)
- **NIST SP 800-171** - Protecting Controlled Unclassified Information in non-federal Information Systems and Organizations

1. SCOPE

a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HACS High Adaptive Cybersecurity Services apply exclusively to High Adaptive Cybersecurity Services within the scope of this Information Technology Schedule.

- b. Services under these SINs are limited to Highly Adaptive Cybersecurity Services only. Software and hardware products are under different Special Item Numbers on Multiple Award Schedule (e.g. 511210 and 33411), and may be quoted along with services to provide a total solution.
- c. These SINs provide ordering activities with access to Highly Adaptive Cybersecurity services only.
- d. Highly Adaptive Cybersecurity Services provided under these SINs shall comply with all Cybersecurity certifications and industry standards as applicable pertaining to the type of services as specified by ordering agency.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- b. The Contractor agrees to render services during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of Highly Adaptive Cybersecurity Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

4. INSPECTION OF SERVICES

Inspection of services is in accordance with 552.212-4 - CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (MAY 2015) (ALTERNATE II – JUL 2009) (FAR DEVIATION – JUL 2015) (TAILORED) for Firm-Fixed Price and Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAY 2014) Rights in Data – General, may apply.

The Contractor shall comply with contract clause (52.204-21) to the Federal Acquisition Regulation (FAR) for the basic safeguarding of contractor information systems that process, store, or transmit Federal data received by the contract in performance of the contract. This includes contract documents and all information generated in the performance of the contract.

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to the ordering activity's security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Highly Adaptive Cybersecurity Services.

7. INDEPENDENT CONTRACTOR

All Highly Adaptive Cybersecurity Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Highly Adaptive Cybersecurity Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products.

Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

12. DESCRIPTION OF HIGHLY ADAPTIVE CYBERSECURITY SERVICES AND PRICING

a. The Contractor shall provide a description of each type of Highly Adaptive Cybersecurity Service offered under Special Item Number 54151HACS for Highly Adaptive Cybersecurity Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

FISMA Analyst

Minimum/General Experience: The FISMA Analyst must possess two (2) years of experience in information security, with a concentration in assessment and authorization and/or the Risk Management Framework (RMF) as it applies to the U.S. Government. Understanding of Federal Information Security Management Act (FISMA) of 2002 and related National Institute of Standards and Technology (NIST) standards and special publications.

Functional Responsibilities: This position performs independent security compliance reviews, tracking, and continuous monitoring of Federal Government Information Technology (IT) systems.

Minimum Education: Bachelor's Degree. High School Diploma with four (4) years of experience may substitute for a Bachelor's degree.

Governance/Policy Analyst

Minimum/General Experience: The Governance/Policy Analyst must possess one (1) year of experience in information security, with a concentration on governance and compliance.

Functional Responsibilities: This position assists with maintaining and reviewing information security policies and procedures using simple and plain language. Additionally, suggests updates to policies and procedures to reflect any changes in the U.S. Laws, Executive Branch, and/or Agency internal Standard Operating Procedures (SOPs).

Minimum Education: Bachelor's Degree. High School Diploma with three (3) years of experience may substitute for a Bachelor's degree.

Governance/Policy Analyst Sr.

Minimum/General Experience: The Governance/Policy Analyst Sr. must possess eight (8) years of experience in information security, with a concentration on governance and compliance. Must possess an advanced understanding of federal policies and government-wide programs related to information security.

Functional Responsibilities: This position develops, updates, and maintains information security policies and procedures to reflect any changes in the U.S. Laws, Executive Branch, and/or Agency internal SOPs.

Minimum Education: Master's Degree. Bachelor's Degree with ten (10) years of experience may substitute for a Master's Degree. Over Fifteen (15+) years of experience may substitute for a Master's Degree.

Incident Response Analyst

Minimum/General Experience: The Incident Response Analyst must possess one (1) year of experience in at least one of the phases of incident response: preparing, detecting, analyzing, containing, eradicating, or recovering.

Functional Responsibilities: This position assists with preparing, detecting, analyzing, containing, eradicating, and recovering from incidents.

Minimum Education: Bachelor's Degree. High School Diploma with three (3) years of experience may substitute for Bachelor's degree.

Incident Response Analyst Sr.

Minimum/General Experience: The Incident Response Analyst Sr. must possess eight (8) years of experience responding to incidents and familiarity with NIST and other incident response methodologies and standards such as Kill Chain.

Functional Responsibilities: This position leads incident response efforts and make recommendations for short and long term remediation of security vulnerabilities.

Minimum Education: Master's Degree. Bachelor's Degree with ten (10) years of experience may substitute for a Master's Degree. Over fifteen (15+) years of experience may substitute for a Master's Degree.

ISSO Sr.

Minimum/General Experience: The ISSO Sr. must possess eight (8) years of experience with the RMF and deep understanding of security controls as articulated in NIST 800-53.

Functional Responsibilities: This position conducts all steps of the NIST RMF and improves security controls and enhances system security.

Minimum Education: Bachelor's Degree. High School Diploma with ten (10) years of experience may substitute for a Bachelor's degree.

ISSO Support

Minimum/General Experience: The ISSO Support must possess two (2) years of experience in information security, with a concentration on system security authorization as it applies to the U.S. Government.

Functional Responsibilities: This position assists with continuous monitoring of system security on Federal information systems

Minimum Education: Bachelor's Degree. High School Diploma with four (4) years of experience may substitute for Bachelor's degree.

Security Consultant

Minimum/General Experience: The Security Consultant must possess three (3) years of experience with security principles, approaches, and technologies (including academic or internship experience) and understanding of Systems Development Life Cycle (SDLC) methodologies and implementing security throughout the lifecycle.

Functional Responsibilities: This position assists with security compliance and continuous monitoring activities for Federal information systems.

Minimum Education: Bachelor's Degree. High School Diploma with five (5) years of experience may substitute for Bachelor's degree.

Security Consultant Sr.

Minimum/General Experience: The Security Consultant Sr. must possess eight (8) years of experience with security principles, approaches, and technologies and experience implementing security controls throughout the SDLC.

Functional Responsibilities: This position provides subject matter expert recommendations and guidance for cybersecurity teams and senior-level Federal Government customers.

Minimum Education: Bachelor's Degree. High School Diploma with ten (10) years of experience may substitute for a Bachelor's degree.

Security Control Assessor Mid.

Minimum/General Experience: The Security Control Assessor Mid must possess three (3) years of experience performing security testing and/or security control assessments.

Functional Responsibilities: This position assists with security control assessments, develops, and reviews Rules of Engagement, Security Assessment Plans, and Security Assessment Reports.

Minimum Education: Bachelor's Degree. High School Diploma with five (5) years of experience may substitute for Bachelor's degree.

Security Control Assessor Sr.

Minimum/General Experience: The Security Control Assessor Sr must possess six (6) years of experience leading security control assessments and understanding of NIST 800-53 and 800-53A.

Functional Responsibilities: This position conducts and manages security control assessments according to pre-defined plan and develops and reviews Rules of Engagement, Security Assessment Plans, and Security Assessment Reports.

Minimum Education: Bachelor's Degree. Master's Degree may substitute for two (2) years of experience (i.e. Master's Degree plus six (6) years of experience).

Security Program Manager

Minimum/General Experience: The Security Program Manager must possess eight (8) years of demonstrated experience as a Program Manager, leading teams performing work in at least two task areas. Must have experience in developing program management plans and related reports.

Functional Responsibilities: This position oversees the performance of tasks by project personnel and directs and monitors the performance of day-to-day program/project activities.

Minimum Education: Bachelor's Degree. Master's Degree may substitute for two (2) years of experience (i.e. Master's Degree plus six (6) years of experience).

Security SME

Minimum/General Experience: The Security Subject Matter Expert (SME) must possess ten (10) years of experience with system and architecture design concepts; security control implementation; policies and procedures; and industry best practices and trends.

Functional Responsibilities: This position evaluates system security and network defenses and identifies security vulnerabilities. Additionally, this position makes recommendations for improvement.

Minimum Education: Master's Degree. Bachelor's Degree with twelve (12) years of experience may substitute for a Master's Degree. Over seventeen (17+) years of experience may substitute for a Master's Degree.

Security Task Lead

Minimum/General Experience: The Security Task Lead must possess five (5) years of experience as a lead or Project Manager (PM), supporting information security projects. Must have experience in developing project management briefs and reports.

Functional Responsibilities: This position oversees the performance of assigned tasks by project personnel and directs and monitors the performance of day-to-day task activities.

Minimum Education: Bachelor's Degree. High School Diploma with seven (7) years of experience may substitute for Bachelor's degree.

Security Training Analyst

Minimum/General Experience: The Security Training Analyst must possess two (2) years of experience with instructional design and/or training and the ability to communicate and facilitate effectively with all levels of leadership.

Functional Responsibilities: This position assists the organization with implementing and managing their cybersecurity training program. Provides recommendations for the program.

Minimum Education: Bachelor's Degree. High School Diploma with five (5) years of experience may substitute for Bachelor's degree.

SOC Analyst

Minimum/General Experience: The Security Operations Center (SOC) Analyst must possess three (3) years of experience working in a Computer Incident Response Team (CIRT), SOC, or supporting incident response programs.

Functional Responsibilities: This position acts independently to identify, protect, detect, respond, and recover from security incidents.

Minimum Education: Bachelor's Degree. High School Diploma with five (5) years of experience may substitute for Bachelor's degree.

SOC Analyst Jr.

Minimum/General Experience: The SOC Analyst Jr must possess 6 months experience with information security incident response phases and concepts.

Functional Responsibilities: This position assists with identifying, protecting, detecting, responding, and recovering from security incidents.

Minimum Education: High School Diploma or GED.

Technical Writer

Minimum/General Experience: The Technical Writer must possess 6 months experience with technical writing or editing.

Functional Responsibilities: This position must plan, develop, organize, write, and edit procedures and technical manuals. Additionally, must review documentation for consistency, style, and flow.

Minimum Education: High School Diploma or GED.

Cyber Threat/Hunt Analyst

Minimum/General Experience: The Cyber Threat/Hunt Analyst must possess three (3) years of technical experience providing threat analysis, threat hunting, cyber security, incident analysis, intelligence gathering and/or DNS protection.

Functional Responsibilities: Monitor and analyze network traffic and security alerts, respond to potential threats/vulnerabilities. Provide information regarding intrusion events, security incidents, and other threat indications to leadership/senior analysts.

Minimum Education: Bachelor's Degree.

Cyber Threat/Hunt Analyst Sr.

Minimum/General Experience: The Cyber Threat/Hunt Analyst Sr. must possess eight (8) years of technical experience providing threat analysis, threat hunting, cyber security, incident analysis, intelligence gathering and/or DNS protection. Position requires competence in field of expertise, with experience in at least one of the following: Computer Incident Response Team (CIRT), Computer Security Incident Response Center (CSIRC), Security Operations Center (SOC), and/or experience with APT/crimeware ecosystems.

Functional Responsibilities: Responsible for understanding and interpreting event discovery and incident response activities. Proactively detects advanced threats to cyber infrastructure using specialized security applications. The

Cyber Threat/Hunt Analyst Sr. will also participate in developing processes, procedures, training, etc. for new technologies.

Minimum Education: Bachelor's Degree.

ISSO

Minimum/General Experience: The ISSO must possess five (5) years of experience supporting security-engineering efforts consistent with customer and program security and engineering processes and policies.

Functional Responsibilities: Research, develop, implement, test and review an organization's information security in order to protect information and prevent unauthorized access. The ISSO supports security solutions to maintain confidentiality, integrity, and the availability of information assets throughout the enterprise, and identify and develop improvements to security controls currently in place.

Minimum Education: Bachelor's Degree.

Penetration Tester

Minimum/General Experience: Penetration Tester Sr. must possess three (3) years of technical experience with penetration testing, ethical hacking, firewall and intrusion detection/prevention, threat modeling, and/or system architecture.

Functional Responsibilities: Performs penetration tests and vulnerability analysis on web and other applications, network infrastructure, and operating system infrastructures. Researches and maintains proficiency in tools, techniques, countermeasures, and trends in computer network vulnerabilities, data hiding and network security and encryption.

Minimum Education: Bachelor's Degree.

Penetration Tester Sr.

Minimum/General Experience: Penetration Tester Sr. must possess six (6) years of technical experience with penetration testing, ethical hacking, firewall and intrusion detection/prevention, threat modeling, and/or system architecture.

Functional Responsibilities: Performs penetration tests and vulnerability analysis on web and other applications, network infrastructure, and operating system infrastructures. Researches and maintains proficiency in tools, techniques, countermeasures, and trends in computer network vulnerabilities, data hiding and network security and encryption.

Minimum Education: Bachelor's Degree.

Security Consultant Jr.

Minimum/General Experience: The Security Consultant Jr. must possess one (1) year of experience with security principles, approaches, and technologies (including academic or internship experience).

Functional Responsibilities: The Security Consultant Jr. assists with security compliance and continuous monitoring activities for Federal information systems.

Minimum Education: Bachelor's Degree.

Security Integration Specialist Sr.

Minimum/General Experience: Security Integration Specialist Sr. must possess eight (8) years of technical experience designing, implementing, or consulting with security applications deployed in technical environments. Should be familiar with a variety of security infrastructure, such as Security Information and Event Management (SIEM) platforms, network security monitoring, endpoint security monitoring, vulnerability management, web application firewalls, and/or network firewalls.

Functional Responsibilities: Supports implementation, troubleshooting, and maintenance of client security infrastructure. Leads deployment of security processes and procedures in agency environments, as well as the placement, testing and verification of system operation.

Minimum Education: Bachelor's Degree.

Subject Matter Specialist

Minimum/General Experience: Subject Matter Specialist must possess eight (8) years of technical experience in a cyber related field. Recognized at the industry level in a cyber related or specialized technology area and is proficient in relevant principles and practices.

Functional Responsibilities: Applies experience, skills, and expert knowledge within a discipline to complex assignments. Generates unique concepts as evidenced by synthesis of new products or processes. Utilizes and develops tools, techniques, and/or processes to solve technical problems.

Minimum Education: Bachelor's Degree.

Subject Matter Specialist Sr.

Minimum/General Experience: Subject Matter Specialist Sr. must possess twelve (12) years of technical experience in a cyber related field. Recognized at the industry level in a cyber related or specialized technology area and is proficient in relevant principles and practices.

Functional Responsibilities: Applies experience, skills, and expert knowledge within a discipline to complex assignments. Generates unique concepts as evidenced by synthesis of new products or processes. Utilizes and develops tools, techniques, and/or processes to solve technical problems. Provides leadership for cyber activities and serves as a major contributor to technical planning process and for providing technical management and guidance.

Minimum Education: Master's Degree.

EDUCATION EQUIVALENCY SUBSTITUTIONS

1. Associate's Degree may be substituted for an additional two (2) years of experience
2. Bachelor's Degree may be substituted for an additional four (4) years of experience
3. Master's Degree may be substituted for an additional six (6) years of experience
4. PhD may be substituted for an additional eleven (11) years of experience

Pricing for all Highly Adaptive Cybersecurity Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates,, minimum general experience and minimum education.

GSA Schedule Number: GS-35F-0183T SIN 54151HACS					
Labor Category	12/18/16 - 12/17/17	12/18/17 - 12/17/18	12/18/18 - 12/17/19	12/18/19 - 12/17/20	12/18/20 - 12/17/21
FISMA Analyst	N/A	\$114.10	\$117.07	\$120.11	\$123.23
Governance/Policy Analyst	N/A	\$82.91	\$85.07	\$87.28	\$89.55
Governance/Policy Analyst Sr.	N/A	\$141.09	\$144.76	\$148.52	\$152.38
Incident Response Analyst	N/A	\$89.48	\$91.81	\$94.19	\$96.64
Incident Response Analyst Sr.	N/A	\$130.92	\$134.32	\$137.82	\$141.40
ISSO Sr.	N/A	\$147.90	\$151.75	\$155.69	\$159.74
ISSO Support	N/A	\$113.91	\$116.87	\$119.91	\$123.03
Security Consultant	N/A	\$126.09	\$129.37	\$132.73	\$136.18
Security Consultant Sr.	N/A	\$153.33	\$157.32	\$161.41	\$165.60
Security Control Assessor Mid.	N/A	\$94.79	\$97.25	\$99.78	\$102.38
Security Control Assessor Sr.	N/A	\$114.54	\$117.52	\$120.57	\$123.71
Security Program Manager	N/A	\$152.58	\$156.55	\$160.62	\$164.79
Security SME	N/A	\$181.29	\$186.00	\$190.84	\$195.80
Security Task Lead	N/A	\$152.58	\$156.55	\$160.62	\$164.79
Security Training Analyst	N/A	\$90.24	\$92.59	\$94.99	\$97.46
SOC Analyst	N/A	\$108.31	\$111.13	\$114.02	\$116.98
SOC Analyst Jr.	N/A	\$92.25	\$94.65	\$97.11	\$99.63
Technical Writer	N/A	\$73.17	\$75.07	\$77.02	\$79.03

GSA Schedule Number: GS-35F-0183T SIN 5415IHACS

Labor Category	12/18/16 - 12/17/17	12/18/17 - 12/17/18	12/18/18 - 12/17/19	12/18/19 - 12/17/20	12/18/20 - 12/17/21
Cyber Threat/Hunt Analyst	N/A	N/A	N/A	\$175.48	\$179.34
Cyber Threat/Hunt Analyst Sr.	N/A	N/A	N/A	\$199.86	\$204.26
ISSO	N/A	N/A	N/A	\$127.39	\$130.19
Penetration Tester	N/A	N/A	N/A	\$149.99	\$153.29
Penetration Tester Sr.	N/A	N/A	N/A	\$181.84	\$185.84
Security Consultant Jr.	N/A	N/A	N/A	\$109.69	\$112.10
Security Integration Specialist Sr.	N/A	N/A	N/A	\$187.83	\$191.96
Subject Matter Specialist	N/A	N/A	N/A	\$170.85	\$174.61
Subject Matter Specialist Sr.	N/A	N/A	N/A	\$216.30	\$221.06

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

IT Strategy Partner

Minimum/General Experience: Fifteen years of experience, of which at least eight years must be specialized. Specialized experience includes supervision of system architects, use of structured analysis, design methods and design tools, techniques, object-oriented principles, and experience with the logical and physical functional, operational, and technical architecture of information systems.

Functional Responsibility: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for cross-

functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems architectures. Evaluates problems of workflow, organization, and planning, and develops appropriate corrective action. Provides daily supervision and direction to staff.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

IT Strategy Managing Consultant

Minimum/General Experience: Fifteen years of software development, systems integration, and/or information systems development. Experience in software/systems lifecycle development methods, research and analysis of information systems requirements and issues

Functional Responsibility: Tasks include analyzing problems, work-flows, applications and design specifications for functional activities. Analyzes and evaluates moderate to complex data processing systems, both current and proposed, translating customer information system requirements into detailed system or program requirements. Gathers information by developing and implementing data collection instruments and conducts surveys, document reviews, and interviews. Synthesizes gathered data to develop system requirements and program specifications.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

Principal Systems Architect

Minimum/General Experience: Recognized leader in the field of information technology. Ten years of technical experience providing internal/external consulting services to management and technical staff in solving complex information and architecture issues. Position requires competence in field of expertise, such as technology assessment, feasibility studies and cost/benefit analyses, requirements analysis, workshop facilitation, hardware and software evaluation, and business process re-engineering. Candidate possesses knowledge of state-of-the-art in information technology and systems management, as well as Architectural frameworks.

Functional Responsibility: Provides advice and guidance regarding the architecture in terms of business, data, application and technology.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

IT Strategy Principal Consultant

Minimum/General Experience: Ten years of technical experience in systems lifecycle management, structured system development processes, and the development of information systems. Understands and articulates the impact of information technology and systems processes as well provide leadership in relevant design techniques including activity and data modeling, information systems development methods and practices and training.

Functional Responsibility: Responsible for translating high-level requirements into effective information system solutions, along with devising and executing on a development plan to implement such a solution. Conducts assessments, evaluations, selections, site surveys, requirements analysis and definition, technology prototyping, and cost analysis related to information technology. Also responsible for application architecture and specification, software component evaluation/selection, scalability, and application security. This work includes directing and participating in all phases of software development with emphasis on analysis, coding, testing, documentation, and acceptance phases. Architects design and develop prototypes to confirm project requirements and illustrate technical approaches. Responsible for identifying new and emerging technology to support strategic planning initiatives required to meet business needs.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

Senior Information Technologist

Minimum/General Experience: Recognized leader in the field of information technology. Fifteen years of technical experience providing internal/external consulting services to management and technical staff in solving complex information issues. Position requires competence in field of expertise, such as technology assessment, feasibility studies and cost/benefit analyses, requirements analysis, workshop facilitation, hardware and software evaluation, and business process re-engineering. Candidate possesses knowledge of state-of-the-art in information technology and systems management.

Functional Responsibility: Provides advice and guidance regarding the requirements, analysis, design, development, and operations of complex information systems.

Minimum Education: Bachelor's Degree.

Senior Systems Architect

Minimum/General Experience: Recognized expert in the field of information technology. Six years of information technology experience, providing internal/external consulting services to management and technical staff in solving complex information issues. Requires competence in field of expertise, such as technology assessment, feasibility studies and cost/benefit analyses, and other architecture related areas. Possesses knowledge of state-of-the-art in information technology management and architectural frameworks.

Functional Responsibility: Provides supervisory and client guidance regarding the architecture in terms of business, data, application and technology.

Minimum Education: Bachelor's Degree.

Systems Analyst

Minimum/General Experience: Two years of technical experience analyzing and supporting the design of computer systems.

Functional Responsibility: Develops plans for automated information systems. Defines problems and system requirements as well as program specifications. Works under supervision, and coordinates closely with programmers to ensure proper implementation of program and system specifications.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

Project Manager

Minimum/General Experience: Eight years of experience in relevant fields and five years of experience managing task orders or groups of task orders affecting the same system - requires competence in project development from inception to deployment and providing guidance and direction in engineering tasks. Candidate possesses knowledge of best practices in the management and control of personnel, funds and resources for multi-task information system projects.

Functional Responsibility: Directs completion of tasks within estimated time frames and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Candidate interfaces with internal and Government management personnel. Reports to internal and Government management.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

Senior Information Engineer

Minimum/General Experience: Eight years of technical experience providing internal/external consulting services to management and technical staff in solving complex information issues. Requires competence in requirements

analysis and cost/benefit analyses, hardware and software evaluation, data modeling, developing IS standards and methodologies, and business process re-engineering. Candidate possesses knowledge of the state-of-the-art in information technology and systems management.

Functional Responsibility: Provides advice and guidance regarding the data, design, development, installation, operation, and maintenance of complex information systems.

Minimum Education: Bachelor's Degree.

Senior Systems Analyst

Minimum/General Experience: Five years of technical experience analyzing and designing computer systems. May provide technical and administrative direction for personnel performing system and software development tasks including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Requires competence in requirements and systems analysis, develops relevant documentation, assists in developing feasibility and cost-benefit analyses and co-ordinates specific tasks in a project.

Functional Responsibility: Coordinates with the Project Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of solution implementation. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. May provide daily supervision and direction to support staff.

Minimum Education: Bachelor's Degree.

Principal Enterprise Architect

Minimum/General Experience: Recognized leader in the field of information technology. Ten years of technical experience providing internal/external consulting services to management and technical staff in solving complex information and architecture issues. Position requires competence in field of expertise, such as technology assessment, feasibility studies and cost/benefit analyses, requirements analysis, workshop facilitation, hardware and software evaluation, and business process re-engineering. Candidate possesses knowledge of state-of-the-art in information technology and systems management, as well as Architectural frameworks.

Functional Responsibility: Provides advice and guidance regarding the architecture in terms of business, data, application and technology.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

Enterprise Architect

Minimum/General Experience: Three years of information technology experience, providing internal/external consulting services to management and technical staff in solving complex information issues. Requires competence in field of expertise, such as technology assessment, feasibility studies and cost/benefit analyses and hardware and software evaluation.

Functional Responsibility: Develops enterprise architecture artifacts and conducts analyses on enterprise architecture artifacts.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

Senior Enterprise Architect

Minimum/General Experience: Recognized expert in the field of information technology. Six years of information technology experience, providing internal/external consulting services to management and technical staff in solving complex information issues. Requires competence in field of expertise, such as technology assessment, feasibility

studies and cost/benefit analyses, and other architecture related areas. Possesses knowledge of state-of-the-art in information technology management and architectural frameworks.

Functional Responsibility: Provides supervisory and client guidance regarding the architecture in terms of business, data, application and technology.

Minimum Education: Bachelor's Degree.

IT Analyst

Minimum/General Experience: One year of experience. Person requires competence in problem solving, systems analysis, Microsoft Word and Powerpoint, and preparing draft and final reports in Word and Powerpoint for dissemination. Candidate must be exposed to requirements and IT business analysis, IT process modeling and re-engineering, documentation development, and project task coordination.

Functional Responsibility: Supports IT process analysis, and IT systems requirements development efforts; supports IT assessments to ensure alignment with business needs; coordinates with the task leads to ensure problem resolution and user satisfaction; prepares milestone status reports and deliveries/presentations to colleagues and end user representatives.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

Security Consultant

Minimum/General Experience: Four years of experience. Person requires competence in problem solving, systems analysis, systems security and risk assessment skills, and writing skills. Candidate must be experienced in all phases of certification and accreditation packages, security authorization actions, documentation development, and project task coordination.

Functional Responsibility: Advise and assist with security authorization process, and developing artifacts such as Systems Security Plans (SSPs), Risk Assessments, Contingency Plans, Privacy Impact Assessments, etc., manage security authorization process, identify security controls, develop risk assessment reports, coordinates security authorization actions and system testing with security personnel; prepares milestone status reports and deliveries/presentations to colleagues and stakeholder representatives.

Minimum Education: Bachelor's Degree or an Associates' Degree and two additional years of experience.

EDUCATION EQUIVALENCY SUBSTITUTIONS

1. Associate's Degree may be substituted for an additional two (2) years of experience
2. Bachelor's Degree may be substituted for an additional four (4) years of experience
3. Master's Degree may be substituted for an additional six (6) years of experience
4. PhD may be substituted for an additional eleven (11) years of experience

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

GSA Schedule Number: GS-35F-0183T SIN 54151S					
Labor Category	12/18/16 - 12/17/17	12/18/17 - 12/17/18	12/18/18 - 12/17/19	12/18/19 - 12/17/20	12/18/20 - 12/17/21
IT Strategy Partner	\$426.09	\$435.47	\$445.05	\$454.84	\$464.84
IT Strategy Managing Consultant	\$311.62	\$318.47	\$325.48	\$332.64	\$339.96
Principal Systems Architect	\$190.79	\$194.98	\$199.27	\$203.66	\$208.14
IT Strategy Principal Consultant	\$107.18	\$109.54	\$111.94	\$114.41	\$116.92
Senior Information Technologist	\$203.51	\$207.99	\$212.56	\$217.24	\$222.02
Senior Systems Architect	\$152.64	\$155.99	\$159.43	\$162.93	\$166.52
Systems Analyst	\$89.04	\$91.00	\$93.00	\$95.04	\$97.13
Project Manager	\$146.27	\$149.49	\$152.78	\$156.14	\$159.57
Senior Information Engineer	\$158.99	\$162.49	\$166.07	\$169.72	\$173.45
Senior Systems Analyst	\$101.75	\$103.99	\$106.28	\$108.61	\$111.00
Principal Enterprise Architect	\$216.22	\$220.98	\$225.84	\$230.81	\$235.89
Enterprise Architect	\$108.12	\$110.50	\$112.93	\$115.41	\$117.95
Senior Enterprise Architect	\$139.91	\$142.99	\$146.14	\$149.35	\$152.64
IT Analyst	\$68.10	\$69.59	\$71.13	\$72.69	\$74.29
Security Consultant	\$124.84	\$127.58	\$130.39	\$133.26	\$136.19

**TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION
TECHNOLOGY (IT) PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 54151HEAL)**

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. SCOPE

- a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HEAL Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on Multiple Award Schedule (e.g. 511210 and 33411).
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the

2. ORDER

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS

(MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008)

(DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF IT SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

Health IT Analyst

Minimum/General Experience: The Health IT Analyst must possess three (3) years of technical experience analyzing and supporting the design of Information Technology (IT) Systems and/or Health IT Systems. Candidate must be exposed to Health IT requirements; business analysis; process modeling and reengineering; documentation development; and project task coordination.

Functional Responsibility: The Health IT Analyst analyzes business and user needs in a Health IT environment and provides direction to less experienced business analyst personnel. Assists in developing and defining the system scope and objectives through research, combined with a thorough understanding of business systems and industry requirements. Develops or modifies procedures to solve moderately complex problems with information or business systems.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Developer

Minimum/General Experience: The Health IT Developer must possess (3) years of experience. Required competence in coding, programming, Health IT systems, and software development.

Functional Responsibility: This position develops, codes, and tests new software and/or enhancements to existing software in a Health IT environment. Works with technical staff to understand and resolve software issues and/or customer complaints with insightful and informed suggestions for modifications and enhancements. Develops user manuals and demonstrates software as necessary.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Expert Architect

Minimum/General Experience: The Health IT Expert Architect must possess eight (8) years of experience. Recognized leader in the field of Health IT. Required competence in solving complex information and architecture issues. Expertise in areas such as technology assessment; feasibility studies and cost/benefit analyses; Requirements Analysis (RA); workshop facilitation; hardware and software evaluation; and business process re-engineering.

Candidate possesses knowledge of Healthcare business processes, regulatory requirements, and state-of-the-art Health IT and systems management, as well as Architectural frameworks.

Functional Responsibility: Performs as a technical expert in the design, implementation, and maintenance of the organization's application systems and/or IT infrastructure for moderately complex systems in a Health IT environment. Understands users and process requirements and ensures those requirements can be achieved through high quality deliverables. Ensures that solutions are continuously improved, supported, and aligned with industry and company standards as well as emerging business requirements. Works closely with engineers and developers in the application, development, and integration among information systems and the IT infrastructure. Also analyzes systems and performs usability testing to ensure performance, reliability, and scalability. Must ensure all systems meet security requirements. May assist in training and mentoring less experienced peers.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Junior Analyst

Minimum/General Experience: The Health IT Junior Analyst must possess one (1) year of experience. The Health IT Junior Analyst executes competence in problem solving; Health systems analysis; Microsoft Word and PowerPoint; and preparing draft and final reports in Word and PowerPoint for dissemination. Candidate must be exposed to Health IT requirements and business analysis, process modeling and reengineering, documentation development, and project task coordination.

Functional Responsibility: This position analyzes business and user needs in a Health IT environment under the direction of more experienced business analyst personnel. Assists in developing and defining the system scope and objectives through research combined with basic understanding of business systems and industry requirements.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree.

Health IT Mid Architect

Minimum/General Experience: The Health IT Mid Architect must possess three (3) years of IT experience with Health IT. Must demonstrate required competence in technology assessment, feasibility studies, cost/benefit analyses, and hardware and software evaluation.

Functional Responsibility: This position designs, implements, and maintains the organization's application systems and/or IT infrastructure for moderately complex systems in a Health IT environment. Understands users and process requirements and ensures those requirements can be achieved through high-quality deliverables. Works closely with engineers and developers in the application, development, and integration among information systems and the IT infrastructure. Also analyzes systems and performs usability testing to ensure performance, reliability, and scalability. Must ensure all systems meet security requirements.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Program Manager

Minimum/General Experience: The Health IT Program Manager must possess eight (8) years of experience. Required competence in managing large complex Health IT programs or multiple health IT projects simultaneously. Experience includes program strategy development program planning, program risk management, program

financial, and schedule control. Possess knowledge of Health IT business processes and requirements as defined by health-related regulations.

Functional Responsibility: This position is responsible for the performance of large technical health programs or multiple smaller technical health programs. Manages the technological development of the program including the allocation of staff toward meeting the requirements of the program. Manages the technical direction of the program in accordance with the program objectives through design, implementation, and testing. Responsible for positioning and capture of follow-on business and organic growth associated with current programs as well as supporting new business development by leading or assisting with proposal efforts. Must be able to identify and mitigate program risks in addition to managing cost, schedule, and performance requirements.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Project Manager

Minimum/General Experience: The Health IT Project Manager must possess five (5) years of experience. Required competence in project management of Health IT initiatives. This includes project planning; performance management; risk management; cost management; schedule management; deliverable management; and personnel management.

Functional Responsibility: This position is responsible for the performance of technical health projects or a specific task within a larger health-related technical program. Directs and supervises all support staff for the performance of project activities and development of project deliverables. Manages the technical direction of the project in accordance with the project objectives through design, implementation, and testing. Responsible for positioning and capture of follow-on business and organic growth associated with current projects as well as supporting new business development by leading or assisting with proposal efforts. Must be able to identify and mitigate project risks in addition to managing cost, schedule, and performance requirements.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Security Engineer

Minimum/General Experience: The Health IT Security Engineer must possess three (3) years of experience. Requires knowledge of Health IT security standards, controls, guidelines (including Health Insurance Portability and Accountability Act of 1996 (HIPAA)) requirements. Experience includes developing Assessment and Authorization (A&A) packages for Health IT systems.

Functional Responsibility: This position defines, designs, and evaluates information security of Health IT systems. Assesses architecture and current hardware limitations; defines and designs system specifications; and executes input/output processes and parameters for Software (SW) and Hardware (HW) compatibility. Ability to apply technical knowledge to information security designs, especially as they relate to Health IT systems.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Senior Analyst

Minimum/General Experience: The Health IT Senior Analyst must possess five (5) years of technical experience analyzing computer systems in Health IT. Requires competence in Health IT requirements and systems analysis, develops relevant documentation; assists in developing feasibility; performs cost-benefit analyses; and coordinates specific tasks in a project.

Functional Responsibility: This position formulates and designs systems scope and objectives through user needs in a Health IT environment and provides direction to less experienced business analyst personnel. Develops or modifies procedures to solve complex problems with information or business systems. Analyzes business and user needs, documents requirements, and incorporates results into system requirement specifications. May provide technical and administrative direction for personnel performing system and SW development tasks including the review of work products for correctness; adherence to the design concept and to user standards; and for progress in accordance with schedules.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Senior Architect

Minimum/General Experience: The Health IT Senior Architect must possess five (5) years of experience. Required competence in areas such as Health IT technology assessment; Health IT Solution Architecture (SA) development; feasibility studies and cost/benefit analyses; and other architecture-related areas. Possesses knowledge of state-of-the-art management and Health IT architectural frameworks.

Functional Responsibility: This position designs, implements, and maintains the organization's application systems and/or IT infrastructure for moderately complex systems in a Health IT environment. Understands users and process requirements and ensures those requirements can be achieved through high-quality deliverables. Ensures that solutions are continuously improved, supported, and aligned with industry and company standards, as well as emerging business requirements. Works closely with engineers and developers in the application, development, and integration among information systems and the IT infrastructure. Also analyzes systems and performs usability testing to ensure performance, reliability, and scalability. Must ensure all systems meet security requirements. May assist in training and mentoring less experienced peers.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Senior Cloud Engineer

Minimum/General Experience: The Health IT Senior Cloud Engineer must possess five (5) years of experience. Requires competence in cloud-based development and/or migration of Health IT systems and related security requirements for cloud-based IT systems. Experience includes IaaS, PaaS, and SaaS in public, private, and hybrid models.

Functional Responsibility: The Health IT Cloud Engineer will have overall technical responsibility and oversight for a cloud development/migration effort in a Health IT environment. Primary responsibilities include the oversight of the cloud requirements analysis, conceptual design, detailed design, and implementation of a cloud project. This may also include oversight in the migration of a cloud effort. Must generate/approve requisite cloud documentation and customer design review materials, as well as present at customer design reviews.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience; and vice versa, i.e. two years can substitute for a Master's degree.

Health IT Senior Program Manager

Minimum/General Experience: The Health IT Senior Program Manager must possess ten (10) years of experience. Required competence in managing large complex Health IT programs. Experience with diverse Health IT programs with subject matter expertise in full systems life cycle development; enterprise-wide network engineering; strategic information planning; and business process reengineering. Possesses expertise in Health IT business processes and requirements as defined by health-related regulations.

Functional Responsibility: The Health IT Senior Program Manager possesses experience with diverse Health IT programs with subject matter expertise in full systems life cycle development, enterprise-wide network engineering, strategic information planning, and business process reengineering. This position is responsible for the performance of large technical health programs or multiple smaller technical health programs. Manages the technological development of the program including the allocation of staff toward meeting the requirements of the program. Manages the technical direction of the program in accordance with the program objectives through design, implementation, and testing. Responsible for positioning and capture of follow-on business and organic growth associated with current programs as well as supporting new business development by leading or assisting with proposal efforts.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. A Bachelor's plus two years of related experience can substitute an Advanced degree. An Associate's degree plus two years of related experience can substitute a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Senior Security Engineer

Minimum/General Experience: The Health IT Senior Security Engineer must possess five (5) years of experience. Required advanced knowledge of Health IT security standards, controls, and guidelines (including HIPAA requirements). Experience includes developing A&A packages for Health IT systems.

Functional Responsibility: This position defines, designs, and evaluates information security of Health IT systems. Assesses architecture and current hardware limitations; defines and designs system specifications; and handles input/output processes and parameters for SW/HW compatibility. Ability to apply technical knowledge to information security designs, especially as they relate to Health IT systems. Leads and guides less-experienced engineers and is capable of independent management of engineering projects.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience; and vice versa, i.e. two years can substitute for a Master's degree.

Health IT SME

Minimum/General Experience: The Health IT Subject Matter Expert (SME) must possess ten (10) years of experience. Requires expertise in Health IT regulations, standards, and guidelines; health IT systems; and resolving complex health IT issues. Experience includes managing implementation of multiple Health IT systems, including in areas such as data interoperability/sharing; payer/provider systems; clinical management; electronic health records; and fraud waste abuse systems.

Functional Responsibility: The Health IT SME must possess experience in the coordination of program and project leaders with the ability to define requirements for system architecture concerning Health IT systems. Must have extensive experience with analysis of requirements against fiscal, schedule, and performance issues and subject matter expertise in Health IT-related environments. Prepares and delivers presentations to colleagues, subordinates, and government representatives.

Minimum Education: Requires Advanced degree or a Bachelor's plus two (2) years of related experience. A Bachelor's plus two years of related experience can substitute and Advanced degree. An Associate's degree plus two years of related experience can substitute a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

Health IT Technical Writer/Editor

Minimum/General Experience: The Health IT Technical Writer/Editor must possess three (3) years of experience. Required competence in technical writing and editing of documentation in the Health IT field. Experience includes graphics development and editing.

Functional Responsibility: This position must be experienced in editing Health IT-related narratives and graphics. Must have experience in a variety of word processing, spreadsheet, graphics, and scheduling tools. Ability to collaborate with other writers, SMEs, and senior leadership to create, compile, and review publishable content is required. Ensures technical documentation is accurate, complete, and meets editorial and government specifications.

Minimum Education: Bachelor's Degree or an Associate's Degree and two (2) additional years' experience. An Associate's degree plus two years of related experience can substitute for a Bachelor's degree. A Master's degree can substitute two years of experience. Two years of experience can substitute for a Master's degree.

EDUCATION EQUIVALENCY SUBSTITUTIONS

1. Associate's Degree may be substituted for an additional two years of experience
2. Bachelor's Degree may be substituted for an additional four years of experience
3. Master's Degree may be substituted for an additional six years of experience
4. PhD may be substituted for an additional eleven years of experience

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

GSA Schedule Number: GS-35F-0183T SIN 54151HEAL					
Labor Category	12/18/16 - 12/17/17	12/18/17 - 12/17/18	12/18/18 - 12/17/19	12/18/19 - 12/17/20	12/18/20 - 12/17/21
HIT Analyst	\$103.71	\$103.71	\$105.99	\$108.32	\$110.71
HIT Developer	\$114.71	\$114.71	\$117.23	\$119.81	\$122.45
HIT Expert Architect	\$149.62	\$149.62	\$152.91	\$156.28	\$159.71
HIT Junior Analyst	\$63.49	\$63.49	\$64.89	\$66.31	\$67.77
HIT Mid Architect	\$100.44	\$100.44	\$102.65	\$104.91	\$107.22
HIT Program Manager	\$147.69	\$147.69	\$150.94	\$154.26	\$157.65
HIT Project Manager	\$121.69	\$121.69	\$124.37	\$127.10	\$129.90
HIT Security Engineer	\$139.65	\$139.65	\$142.72	\$145.86	\$149.07
HIT Senior Analyst	\$121.69	\$121.69	\$124.37	\$127.10	\$129.90
HIT Senior Architect	\$142.26	\$142.26	\$145.39	\$148.59	\$151.86
HIT Senior Cloud Engineer	\$158.48	\$158.48	\$161.97	\$165.53	\$169.17
HIT Senior Program Manager	\$184.74	\$184.74	\$188.80	\$192.96	\$197.20
HIT Senior Security Engineer	\$169.57	\$169.57	\$173.30	\$177.11	\$181.01
HIT SME	\$324.18	\$324.18	\$331.31	\$338.60	\$346.05
HIT Technical Writer/Editor	\$74.44	\$74.44	\$76.08	\$77.75	\$79.46

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Global Tech, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Theresa Grouge
571-224-9375
theresa.grouge@eglobaltech.com
703-842-7591 Fax

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.