

Authorized Federal Supply Schedule Price List for **SYSCOM, Inc.**

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!* ®, a menu-driven database system. The INTERNET address GSA *Advantage!* ® is: GSAAdvantage.gov.

Schedule Title: General Purpose Commercial Information Technology Equipment, Software and Services

Special Item No. 132-51 Information Technology Professional Services

Contract Number: GS-35F-0187N

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: Through November 25, 2017 (extension estimated November 26, 2017 – November 25, 2022)

SYSCOM, Inc.
400 East Pratt Street, Suite 600
Baltimore, MD 21202
Phone: 410-539-3737
Facsimile: 410-837-9535

www.syscom.com

Contract administration source: The program is managed SYSCOM's address above.

Business size: SYSCOM is a small business.

SYSCOM INFORMATION:

- 1a. Table of award special item number with cross-reference to item descriptions and awarded prices: Special Item No. 132-51 Information Technology Professional Services.

Position	Description	Minimum Year of Experience	GSA Price per Hour
Senior Architect/Content Manager	This position is an enterprise architect position that primarily deals with Content Management solutions and their integration with existing applications. The person in this role typically has 8+ years of in-depth Content Management experience.	8+	\$171.78
Senior Architect/WebSphere MQ Workflow	This position is an enterprise architect position that primarily deals with Workflow type solutions and their integration with existing applications. The person in this role typically has 8+ years of in-depth Websphere Workflow experience.	8+	\$171.78
Project Manager	This position requires experience in the Content Management as well as the Workflow areas, as well as strong organization skills needed to direct and manage ECM and BPM type of projects.	8+	\$155.16
Senior Architect/Developer - Capture Systems	This position is an enterprise architect position that primarily deals with Capture solutions and their integration with existing applications. The person in this role typically has 8+ years of in-depth Capture experience.	8+	\$155.16
Architect/Developer - Content Manager	This position is an architect position that primarily deals with Content Management solutions and their integration with existing applications. The person in this role typically has between 5-8 years of in-depth Content Management experience.	5 to 8	\$155.16
Content Manager or WebSphere MQ Workflow Software Developer	This is a software developer position that encompasses CM skills or Workflow skills. This person typically has less than 5 years of experience.	less than 5	\$155.16
Architect/Developer - WebSphere MQ Workflow	This position is an architect position that primarily deals with Workflow solutions and their integration with existing applications. The person in this role typically has between 5-8 years of in-depth Websphere Workflow experience.	5 to 8	\$154.00
Content Capture Developer	This is a software developer position that deals with capture type solutions. This person typically has less than 5 years of experience.	less than 5	\$132.99
Manager	Under the supervision of the Project Director, organizes, directs, and manages contract technical services.	8+	\$129.78

Senior Database Administrator	Under the supervision of the Manager performs and leads all aspects of database analysis, design, testing, implementation, maintenance, and tuning.	8+	\$129.78
Senior Information Systems Analyst	Under the supervision of the Manager, performs and leads all aspects of analysis and design and assures development and implementation of new and changed software is satisfactory.	8+	\$117.40
Database Analyst	Under the general supervision of a DBA, performs database creation, modification, troubleshooting and maintenance activities.	5+	\$117.40
Information Systems Analyst	Under the supervision of a Sr. Information Systems Analyst or Manager, performs all aspects of analysis and design and assists in assuring development and implementation of new and changed software is satisfactory.	5+	\$107.53
Production Support Analyst	Under the general supervision of the Manager, provides production and operations services to include: job scheduling and monitoring; on-line system performance monitoring; coordination of software releases, migrations, and emergency implementation; capacity planning and forecasting; system security maintenance; applications testing coordination and support; and system software administration.	5+	\$107.53
Senior Programmer/Analyst	Under the supervision of a Sr. Information Systems Analyst or Manager, performs and leads all aspects of detailed software design, programming, unit and systems testing, and implementation.	5+	\$90.22
Applications Testing Specialist	Develops and executes applications software test scripts.	2+	\$82.81
Programmer	Under the supervision of a Sr. Information Systems Analyst or Sr. Programmer/Analyst, performs programming, unit and systems testing, and implementation support.	2+	\$67.99

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract:

SYSCOM does not have any discounting policies and in accordance with SYSCOM's standard commercial sales practices, SYSCOM does not offer discounting pricing to its customers. In addition, SYSCOM's pricing to the Government for SIN 132-51 is below the prices offered to SYSCOM's commercial customers. In other words, the prices offered to the Government are the best prices SYSCOM offers to any customer for the above positions.

- 1c. SYSCOM is proposing hourly rates, and a description of all corresponding commercial job titles, experience, functional responsibility is provided in item 1a above.
2. Maximum Order: \$500,000.00 per order
3. Minimum Order: \$100.00
4. Geographic Coverage: United States of America
5. Points of Production: SYSCOM is providing labor hours. Such hours will be performed in the United States as directed by its client.
6. Discount from list prices or statement of net price: SYSCOM does not have a discounting policy and in accordance with SYSCOM's standard commercial practices, SYSCOM does not offer discounted pricing to any of its customers. The prices shown above are the net price for such position and includes the Industrial Funding Fee.
7. Quantity discounts: SYSCOM does not offer quantity discounts.
8. Prompt payment terms: SYSCOM terms are NET 30 days.
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. Government Purchase Cards: SYSCOM does accept purchase cards at or below the micro-purchase threshold.
- 9b. Government Purchase Cards: SYSCOM does not accept purchase cards at or above the micro-purchase threshold.
10. Foreign Items: SYSCOM does not offer foreign items.
- 11a. Time of delivery: SYSCOM provides consultants to the Government as needed and depending on availability of SYSCOM resource.
- 11a. Expedited delivery: SYSCOM services list above may be available on an expedited basis on a case by case basis depending on resource availability.

- 11b. Overnight and 2 day delivery: SYSCOM services list above may be available on an overnight or two day basis on a case by case basis depending on resource availability.
- 11c. Urgent Requirements: SYSCOM services list above may be available on an urgent requirement basis on a case by case basis depending on resource availability under the Urgent Requirements clause.
12. F.O.B. Points: All services listed above are available at SYSCOM's offices in Baltimore or the Government site as agreed between the parties.
- 13a. Ordering Address: SYSCOM, Inc.
400 East Pratt Street, Suite 600
Baltimore, MD 21202
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address: SYSCOM, Inc.
400 East Pratt Street, Suite 600
Baltimore, MD 21202
15. Warranty period: SYSCOM provides a 30 day warranty on its services.
16. Export packing charges: Not applicable
17. Terms and conditions of Government purchase card acceptance: Not applicable
18. Terms and conditions of rental, maintenance, and repair: Not applicable
19. Terms and conditions of installation: Not applicable
20. Terms and conditions of repair parts: Not applicable
- 20a. Terms and conditions for any other services: All resources are listed above by position and the terms and conditions are the as provided for SIN 132-51.

21. List of service and distribution points: All resources are listed above by position and the terms and conditions are the as provided for SIN 132-51 and can be provided at the Government's location or SYSCOM's facility as agreed to by the parties.
22. List of participating dealers: Not applicable
23. Preventive maintenance: Not applicable
- 24a. Special attributes such as environmental attributes: None
- 24b. Section 508 compliance: SYSCOM is delivering services only and such services will comply with all the requirements of each individual order requirements.
25. DUNS Number: 17-424-0507
26. SAM registration: SYSCOM is registered in the System for Award Management at www.sam.gov

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND IDENTITY ACCESS MANAGEMENT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-60F)

1. SCOPE a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either- (1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize,

or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by— (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science