AUTHORIZED MULTIPLE AWARD SCHEDULE (MAS) PRICELIST
GENERAL PURPOSE COMMERCIAL MULTIPLE AWARD SCHEDULE (MAS)
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 54151S Information Technology Professional Services
Special Item No. 54151ECOM Electronic Commerce and Subscription Services

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER 54151S – INFORMATION TECHNOLOGY PROFESSIONAL SERVICES</th>
</tr>
</thead>
<tbody>
<tr>
<td>FPDS Code D301 IT Facility Operation and Maintenance</td>
</tr>
<tr>
<td>FPDS Code D302 IT Systems Development Services</td>
</tr>
<tr>
<td>FPDS Code D306 IT Systems Analysis Services</td>
</tr>
<tr>
<td>FPDS Code D307 Automated Information Systems Design and Integration Services</td>
</tr>
<tr>
<td>FPDS Code D308 Programming Services</td>
</tr>
<tr>
<td>FPDS Code D310 IT Backup and Security Services</td>
</tr>
<tr>
<td>FPDS Code D311 IT Data Conversion Services</td>
</tr>
<tr>
<td>FPDS Code D316 IT Network Management Services</td>
</tr>
<tr>
<td>FPDS Code D399 Other Multiple Award Schedule (MAS) Services, Not Elsewhere Classified</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER 54151ECOM – ELECTRONIC COMMERCE AND SUBSCRIPTION SERVICES</th>
</tr>
</thead>
<tbody>
<tr>
<td>FPDS Code D399 Other Data Transmission Services, Not Elsewhere Classified</td>
</tr>
</tbody>
</table>

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Multiple Award Schedule (MAS) Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

---

**PARTNET**

2455 E Parleys Way Suite 210  
Salt Lake City, UT 84109  
801-581-1118  
www.partnet.com

Contract Number: #GS-35F-0195W

Period Covered by Contract: January 15, 2020 to January 14, 2025

Multiple Award Schedule (MAS)  
Federal Acquisition Service

**Pricelist current through Modification #0033 Dated: 11/12/2019**

**MAS MOD A812 Acceptance Dated: 02/05/2020**

Products and ordering information in this Authorized FSS Multiple Award Schedule (MAS) Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).
Table of Contents

Customer Information 3

Description of Labor Categories and Pricing 5

SIN 54151S Labor Rates 12

SIN 54151S Terms and Conditions 13

SIN 54151ECOM Description and Pricing Terms and Conditions 18
CUSTOMER INFORMATION

1a. Table of awarded special item numbers with appropriate cross-reference to item descriptions and awarded prices:

   SIN 54151S IT Professional Services – See labor category description and pricing section for more detail.

   SIN 54151ECOM Electronic Commerce Services – See service offering descriptions and pricing section for details.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

   - SIN 54151S – Business Data Analyst – II $77.99 per hour.
   - SIN 54151ECOM - Internet-based Purchasing Systems and Services (Per transaction fee based pricing) 18% transaction fee.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided – See labor category description section for details.

2. Maximum order: $500,000 for both SINS.

3. Minimum order: $100


5. Point of production: Salt Lake City, Utah USA

6. Discount from list prices or statement of net price – Prices including in pricing section are net price after discount.

7. Quantity discounts: None.

8. Prompt payment terms: 0% Net 30 Days.

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Credit cards are accepted at or below the micro-purchase threshold.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Credit cards are accepted above the micro-purchase threshold.

10. Foreign items: None.

11a. Time of delivery: For both SINs upon mutual agreement with the Customer.

11b. Expedited Delivery. For both SINs upon mutual agreement with the Customer.

11c. Overnight and 2-day delivery. For both SINs upon mutual agreement with the Customer.

11d. Urgent Requirements. For both SINs upon mutual agreement with the Customer.
12. F.O.B. Point: Destination

13a. Ordering address:

    Partnet, Inc.
    2455 E Parleys Way Suite 210
    Salt Lake City, UT 84109

13b. Ordering procedures:

    For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address:

    Partnet, Inc.
    2455 E Parleys Way Suite 210
    Salt Lake City, UT 84109

15. Warranty provision: None.

16. Export packing charges: Not Applicable

17. Terms and conditions of Government purchase card acceptance: Credit cards are accepted above the micro-purchase threshold.

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation: Not Applicable

20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

20a. Terms and conditions for any other services: Not Applicable

21. List of service and distribution points: Not Applicable

22. List of participating dealers: Not Applicable

23. Preventive maintenance: Not Applicable

24a. Special attributes such as environmental attributes: Not Applicable

25. Data Universal Number System (DUNS) number: 944317163

26. Notification regarding registration in System for Award Management (SAM) database: Partnet is registered in SAM and the registration is current.
Administrator - Senior

General Experience
5 years of relevant experience

Functional Responsibility
Experienced in working with project management tools and reporting systems. Familiar with government contracts, work breakdown structures, management/business plans, and program reporting. Provides direct program experience in contract administration and preparing management reports. Has worked in support of a Program Manager on a government contract.

Manages the preparation of management plans and various customer reports. Develops and presents results to program and executive management and provides direction to other administrative personnel. Coordinates schedules to facilitate the completion of task order and change proposals, contract deliverables, task order reviews, briefings and presentations, and IPR preparation. Performs analysis, development, and review of program administrative operating plans and procedures. This labor category is offered only in conjunction with IT Professional labor categories.

Minimum Education
Possesses a BA/BS degree or higher in Accounting, Business or related field.

Business Process Re-Engineering Specialist - Senior

General Experience
4 years direct related experience

Functional Responsibility
Provides facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices, and supervision of business process reengineers. Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. Creates process change by integrating new processes with existing ones and communicating these changes to impacted Business Systems teams. Recommends and facilitates quality improvement efforts.

Four years’ experience in business process re-engineering with demonstrated, increasing responsibilities within this field. Undergraduate degree required. Strong verbal and written communication skills including the ability to create frequent business presentations. Persuasion skills are critical. Ability to communicate verbally and in writing with business and technical personnel at all levels.

Minimum Education
Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business or related field or equivalent technical training

Business Data Analyst - II

General Experience
5 years of relevant experience

Functional Responsibility
Provides support in collecting and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Provides support in performing financial and administrative tasks. Under general supervision, is responsible for preparing and/or maintaining systems, programming, and operations documentation, procedures and methods. Maintains a current internal documentation library. Provides or coordinates special documentation services as required.

**Minimum Education**
Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

**Computer Operator - Senior**

**General Experience**
5 years of related experience.

**Functional Responsibility**
Demonstrated experience and ability to lead or direct a team of specialists in the implementation and operation of various types of fully integrated computer-based systems. Demonstrated experience and ability to test and operate all phases of the system cycle. Ability to operate all system components as defined in the TO to include hardware, software, and mass storage devices. Ability to operate communications-computer systems, and install, implement, maintain and tune operating systems, disk and tape management systems, and computer operations automation software.

**Minimum Education**
Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

**Configuration Management Specialist – Senior**

**General Experience**
5 years direct related experience,

**Functional Responsibility**
Demonstrated ability to lead or supervise a team of configuration management specialists. Demonstrated experience and ability to provide configuration baseline control throughout the lifecycle of highly complex information systems as well as component software and hardware elements. Ability to facilitate and advise Configuration Control Boards (CCBs). Ability to maintain allocated, functional and physical baseline control and ability to perform audit support. Able to review all engineering change requests to assess impact upon configuration baseline and logistics support elements. Maintains configuration control records and technical documents. Works closely with quality assurance and management representatives to ensure accurate and well-documented product baseline. Prepares directives for change authorization and implementation.

**Minimum Education**
Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business or related field or equivalent technical training.

**Cybersecurity Engineer**

**General Experience**
7 years direct related experience

**Functional Responsibility**
Performs a variety of routine project tasks applied to specialized Cybersecurity problems. Tasks involve integration of electronic processes or methodologies to resolve total system problems, or technology problems as they relate to cybersecurity requirements. Analyzes information security requirements. Applies analytical and systematic approaches in the resolution of problems of work flow, organization, and planning. Provides security engineering support for planning, design, development, testing, demonstration, integration of information systems.

Minimum Education
Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business or related field or equivalent technical training.

Database Manager
General Experience
5 years direct related experience

Functional Responsibility
Monitors databases to ensure full functionality of all databases and troubleshoots and fixes database problems as they arise. Deploys and administers server databases, staging, and production. Documents the deployment steps for any changes in database environments. Assists with administration of server databases as needed. Installs the software and performs the setup for new database servers on an as needed basis. Supports the databases and seeks to resolve problems as needed. Monitors the performance of database automated jobs to assess successful runs.

Minimum Education
Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

Database Management Specialist
General Experience
5 years related experience

Functional Responsibility
Experience in DBMS system analysis and programming. Experience in using current DBMS technologies and application design using various database management systems; experience with DBMS internals. Must be capable of providing highly technical expertise and support in the use of DBMS. Must be able to evaluate and recommend available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications. Develops, implements, and maintains database backup and recovery procedures for the processing environments and ensures that data integrity, security, and recoverability are built into the DBMS applications.

Minimum Education
Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

Documentation Specialist
General Experience
5 years of direct related experience

Functional Responsibility
Experience in technical writing and documentation pertaining to all aspects of IT. Experience in preparing technical documentation, including conducting research on applicable standards. Gathers, analyzes, and composes technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into
clear, readable documents to be used by technical and nontechnical personnel. For applications built to run in a Windows environment, uses the standard help compiler to prepare all on-line documentation. This labor category is offered only in conjunction with IT Professional labor categories. Demonstrated experience and ability to work independently or under only general direction.

*Minimum Education*

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

**Firewall Administrator**

*General Experience*

5 years direct related experience

*Functional Responsibility*

Demonstrates knowledge and accomplishment in monitoring and analyzing Firewall system logs. Works under general supervision, developing the requirements of a product from inception to conclusion. Develops required specifications for simple to moderately complex problems. Coordinates with the user representatives to ensure accurate solutions and user satisfaction on technical matters. Ability to formulate Security policy and manage Security configuration.

*Minimum Education*

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business or related field or equivalent technical training.

**Functional Specialist - Senior**

*General Experience*

6 years direct related experience

*Functional Responsibility*

Using a broad base of extensive functional experience, analyzes highly complex customer needs to determine innovative solutions and recommendations for business process improvement where appropriate. Addresses higher-order analysis required to understand continually evolving strategies as the customer faces transformation initiatives. Performs functional allocation to identify required tasks and their interrelationships. Analyzes user needs to determine functional and cross-functional requirements. Identifies resources required for each task. May provide daily supervision and direction to support staff.

*Minimum Education*

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business or related field or equivalent technical training.

**Program Manager (Key Personnel)**

*General Experience*

Have 5 years of experience in program management; and 10 years of leadership experience with progressively higher responsibility in the public and/or private sector in the IT and/or consulting fields; have experience with the Multiple Award Schedule (MAS) Acquisition process and its milestones; have experience in analyzing a variety of source documentation and supporting the creation of acquisition documentation.

*Functional Responsibility*
Leads projects that involve the successful management of teams composed of data processing and other information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information and/or telecommunications systems. Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business or related field or equivalent technical training.

---

**Project Manager**

**General Experience**

6 years direct related experience

**Functional Responsibility**

Manages the development of projects by acting as the interface between integration services, technology services, and the engineers. Performs scope validation to ensure work specifications are necessary and feasible. Creates a work breakdown structure by dividing overall requirements into manageable tasks. Responsible for appropriate task assignment to engineers. Monitors and follows-up on assigned tasks to assess status, delays, etc. Responsible for risk identification and risk mitigation.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business or related field or equivalent technical training.

---

**Quality Assurance Manager**

**General Experience**

5 years of direct related experience

**Functional Responsibility**

Provides management with release status based on open bugs and rate of new release. Provides and plans for functional, load and failover test plan. Prepares functionality tests of new features, reconciles external bugs with internal bugs, and provides accurate bug reports to development. Has a good knowledge of software system development process and web base application.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

---

**Senior Systems Administrator**

**General Experience**

7 years direct related experience,

**Functional Responsibility**

Ensures the stable operation of the in-house computer software systems and network connections. This includes planning, developing, installing, configuring, maintaining, supporting, and optimizing all network software and communication links. Analyzes and resolves end user software program and connectivity issues. Provides end user training. Provide
recommendations on technology direction to align with business vision. Will be required to provide both local and remote maintenance support to various operational systems deployed at more than one location. Support includes general maintenance, upgrades, and new installs of servers and applications. Applies advanced technical knowledge of application networking, including load balancing applications, and ensuring fault tolerance. Performs vulnerability management

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering, Business or related field or equivalent technical training.

---

**Software Architect**

**General Experience**

5 years of direct related experience

**Functional Responsibility**

Prepares specifications and programs of a highly technical or complex nature. Comprehends and translates technical software specifications into software design. Assists Systems Analysts/Programmers with application or technical problems. Senior level position requires advanced technical knowledge in all areas of applications programming, system design and update, storage, and retrieval methods.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

---

**Software Developer**

**General Experience**

5 years of direct related experience,

**Functional Responsibility**

Designs, develops, and integrates custom Java software modules for web applications and distributed back-end services with supervision of Sr. Software Engineers. Debugs and profiles software to improve speed, reliability, resource consumption, and other system metrics.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

---

**Software Systems Engineer**

**General Experience**

5 years direct related experience

**Functional Responsibility**

Formulates/defines specifications for complex operating software programming applications or modifies/maintains complex existing applications using engineering releases and utilities from the manufacturer. Designs, codes, tests, debugs, and documents those programs. Provides overall operating system maintenance, such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages. Assists all phases of software systems programming applications. Evaluates new and existing software products.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.
**Systems Engineer**

**General Experience**

5 years of direct related professional experience, 5 years experience in Oracle and or SQL, Server Database Administration

**Functional Responsibility**

Formulates/defines specifications for complex operating software programming applications or modifies/maintains complex existing applications using engineering releases and utilities from the manufacturer. Designs, codes, tests, debugs, and documents those programs. Provides overall operating system maintenance, such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages. Assists all phases of software systems programming applications. Evaluates new and existing software products.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

**Testing Specialist**

**General Experience**

5 years relevant experience

**Functional Responsibility**

Experience in computer software development. Provides software testing experience (integration and acceptance). Must be capable of designing and executing IT software tests and evaluating results to ensure compliance with applicable regulations. Must be able to prepare test scripts and all required test documentation. Must be able to design and prepare all needed test data. Analyzes internal security within systems.Reviews test results and evaluates for conformance to design.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.

**UNIX Administrator**

**General Experience**

7 years related experience

**Functional Responsibility**

Designs, configures, implements, and maintains UNIX hardware and operating system environments including; AIX, HP-UX, and Solaris. Optimizes backup processes; optimizes disk space allocations; performs installations and upgrades; monitors and reviews logs; applies appropriate operating system security measures; designs and implements high availability solutions, and plans data migrations between systems. Provides technical expertise and assistance to team members as required. Monitors operating system, hardware, storage, and backup procedures. Determines execution and recovery times during disaster recovery and production environment testing, along with designing and implementing efficiency improvements. Engineers and implements redundant systems; develops and enforces policies, procedures, and tests for disaster recovery and data archiving to ensure effective protection and integrity of data assets. Participates in initial project analysis including feasibility studies, scope, time line, task list, and duration of projects. Designs, implements and performs UNIX authentication and security audits while providing solutions and remediation for identified discrepancies. Reviews real-time trending information, and contacts tiered support, when necessary. Maintains regular contact with users and supervisor/manager regarding status of open or pending service calls. Assesses and develops long-term strategic goals for production operating systems versions in conjunction with data owners.

**Minimum Education**

Possesses a BA/BS degree or higher in Information Systems, Computer Science, Engineering or related field or equivalent technical training.
### Labor Rates

<table>
<thead>
<tr>
<th>Labor Categories</th>
<th>GSA Price W/IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrator - Senior</td>
<td>78.79</td>
</tr>
<tr>
<td>Business Process Re-Engineering Specialist - Senior</td>
<td>89.40</td>
</tr>
<tr>
<td>Business Data Analyst - II</td>
<td>77.99</td>
</tr>
<tr>
<td>Computer Operator - Senior</td>
<td>92.98</td>
</tr>
<tr>
<td>Configuration Mgmt Specialist - Senior</td>
<td>114.18</td>
</tr>
<tr>
<td>Cybersecurity Engineer</td>
<td>152.23</td>
</tr>
<tr>
<td>Database Manager</td>
<td>105.92</td>
</tr>
<tr>
<td>Database Management Specialist</td>
<td>98.15</td>
</tr>
<tr>
<td>Documentation Specialist</td>
<td>92.09</td>
</tr>
<tr>
<td>Firewall Administrator</td>
<td>117.93</td>
</tr>
<tr>
<td>Functional Specialist - Senior</td>
<td>117.45</td>
</tr>
<tr>
<td>Program Manager</td>
<td>171.28</td>
</tr>
<tr>
<td>Project Manager</td>
<td>150.35</td>
</tr>
<tr>
<td>Quality Assurance Manager</td>
<td>129.88</td>
</tr>
<tr>
<td>Senior Systems Administrator</td>
<td>112.76</td>
</tr>
<tr>
<td>Software Architect</td>
<td>166.38</td>
</tr>
<tr>
<td>Software Developer</td>
<td>141.91</td>
</tr>
<tr>
<td>Software Systems Engineer</td>
<td>140.48</td>
</tr>
<tr>
<td>Systems Engineer</td>
<td>136.06</td>
</tr>
<tr>
<td>Testing Specialist</td>
<td>89.40</td>
</tr>
<tr>
<td>UNIX Administrator</td>
<td>108.07</td>
</tr>
</tbody>
</table>

The Service Contract Act (SCA) is applicable to this contract. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).
The phrase, “Multiple Award Schedule (MAS) Professional Services/Identity Access Management (IAM) Professional Services” in the following paragraphs may need to be revised in order to be consistent with the Offeror’s proposal; e.g., if only IT Professional Services are offered, all references to IAM Services should be deleted.**

**NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately. Further, non-professional labor categories shall be offered under SIN 132 100 only.

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Multiple Award Schedule (MAS) Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Multiple Award Schedule (MAS) Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

   d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

   (1) Cancel the stop-work order; or

   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

   (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the

   (2) facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(c)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.
13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 54151S IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

c. The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science
DESCRIPTION OF ELECTRONIC COMMERCE AND SUBSCRIPTION SERVICES AND PRICING (SIN 54151ECOM)

<table>
<thead>
<tr>
<th>Internet-based Purchasing Systems and Services (Per transaction fee based pricing):</th>
<th>18% per transaction fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Government customer can transact business using Partnet’s e-commerce suite of products and can pay Partnet on a per transaction basis, rather than on a level-of-effort approach. Payment of the transaction fee may be done by the government directly to Partnet or Partnet may collect a fee from the end user.</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** If offering Information Technology Professional Services with E-Commerce, use SIN 54151S and include the Terms and Conditions applicable to the IT Professional Services offered.

1. **SCOPE**
   
   The prices, terms and conditions stated under Special Item Number 54151ECOM Electronic Commerce (EC) Services apply exclusively to EC Services within the scope of this Multiple Award Schedule (MAS) Schedule.

2. **ELECTRONIC COMMERCE CAPACITY AND COVERAGE**
   
   The Ordering Activity shall specify the capacity and coverage required as part of the initial requirement.

3. **INFORMATION ASSURANCE**
   
   a. The Ordering Activity is responsible for ensuring to the maximum extent practicable that each requirement issued is in compliance with the Federal Information Security Management Act (FISMA)

   b. The Ordering Activity shall assign an impact level (per Federal Information Processing Standards Publication 199 & 200 (FIPS 199, “Standards for Security Categorization of Federal Information and Information Systems”) (FIPS 200, “Minimum Security Requirements for Federal Information and Information Systems”) prior to issuing the initial statement of work. Evaluations shall consider the extent to which each proposed service accommodates the necessary security controls based upon the assigned impact level. The Contractor awarded SIN 54151ECOM is capable of meeting at least the minimum security requirements assigned against a low-impact information system (per FIPS 200).
c. The Ordering Activity reserves the right to independently evaluate, audit, and verify the FISMA compliance for any proposed or awarded Electronic Commerce services. All FISMA certification, accreditation, and evaluation activities are the responsibility of the ordering activity.

4. **DELIVERY SCHEDULE.**

The Ordering Activity shall specify the delivery schedule as part of the initial requirement. The Delivery Schedule options are found in Information for Ordering Activities Applicable to All Special Item Numbers, paragraph 6. Delivery Schedule.

5. **INTEROPERABILITY**

When an Ordering Activity requires interoperability, this requirement shall be included as part of the initial requirement. Interfaces may be identified as interoperable on the basis of participation in a sponsored program acceptable to the Ordering Activity. Any such access or interoperability with teleports/gateways and provisioning of enterprise service access will be defined in the individual requirement.

6. **ORDER**

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering electronic services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all electronic services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

7. **PERFORMANCE OF ELECTRONIC SERVICES**

The Contractor shall provide electronic services on the date agreed to by the Contractor and the ordering activity.

8. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

9. **RIGHTS IN DATA**

The Contractor shall comply FAR 52.227-14 RIGHTS IN DATA – GENERAL and with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

10. **ACCEPTANCE TESTING**

If requested by the ordering activity the Contractor shall provide acceptance test plans and procedures for ordering activity approval. The Contractor shall perform acceptance testing of the systems for ordering activity approval in accordance with the approved test procedures.
11. **WARRANTY**: N/A

12. **MANAGEMENT AND OPERATIONS PRICING**

   The Contractor shall provide management and operations pricing on a uniform basis. All management and operations requirements for which pricing elements are not specified shall be provided as part of the basic service.

13. **TRAINING**

   The Contractor shall provide normal commercial installation, operation, maintenance, and engineering interface training on the system. If there is a separate charge, indicate below:

14. **MONTHLY REPORTS**

   In accordance with commercial practices, the Contractor may furnish the ordering activity/user with a monthly summary ordering activity report.

15. **ELECTRONIC COMMERCE SERVICE PLAN**

   a. Describe the electronic service plan and eligibility requirements.

      N/A

   b. Describe charges, if any, for additional usage guidelines.

      N/A

   c. Describe corporate volume discounts and eligibility requirements if any;

      N/A