



AECOM Technical Services, Inc., GS-35F-0211W

GSA Schedule 70

Federal Supply Service

AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES



Vendor is authorized to sell to state and local governments

State and local governments may procure Disaster Recovery products/services from this contract

SPECIAL ITEM NUMBER 132-50 - TRAINING COURSES (FPDS Code U012)

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

AECOM Technical Services, Inc. (ATS)

Corporate Center II
401 West A Street, Suite 1200
San Diego, CA 92101
619-610-7617
www.aecom.com

Contract Number: GS-35F-0211W

Period Covered by Contract: January 29, 2015 – January 28, 2020

General Services Administration
Federal Acquisition Service

Pricelist current through Modification #P0-0007, dated January 29, 2015

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering Address:

Sue Buell
401 West A Street, Suite 1200
San Diego, CA 92101
Phone: 619-610-7617
Fax: 619-610-7601

Payment Address:

AECOM Technical Services, Inc.
Account Payables
1178 Paysphere Circle
Chicago, IL 60674

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the

micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Susan P. Buell /Contracts and Records Location Administrator 619-610-7617

Cheryl S. Giggetts / Senior Vice President AECOM GSA Program Manager; 434-582-5500

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 625334438

Block 30: Type of Contractor - C. Large Business

Block 31: Woman-Owned Small Business - No

Block 36: Contractor's Taxpayer Identification Number (TIN): 95-2661922 AECOM Technical Services, Inc. (61-1088522 Parent Company, AECOM Technology Corporation)

4a. CAGE Code: 3VXP1

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

132-50, 132-51 As agreed upon between ATS and the ordering agency.

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Outside the scope of this contract

10. Small Requirements: The minimum dollar value of orders to be issued is **\$100.00.**

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. There is no maximum order size for task orders on this contract. A maximum threshold value of \$500,000 for each task order was established for this contract. When task orders exceed this value, agencies can consider asking for discounts. Contact the contractor for further details. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology Professional Services

b. There is no maximum order size for task orders on this contract. A maximum threshold value of \$25,000 for each task order was established for this contract. When task orders exceed this value, agencies can consider asking for discounts. Contact the contractor for further details. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:

Special Item Number 132-50 - Training Courses

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated

funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

N/A

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
- (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF
TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL
INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE
(SPECIAL ITEM NUMBER 132-50(RC))**

1. SCOPE

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

3. TIME OF DELIVERY

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

4. CANCELLATION AND RESCHEDULING

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

5. FOLLOW-UP SUPPORT

The Contractor agrees to provide each student with unlimited telephone support or online support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

6. PRICE FOR TRAINING

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

7. INVOICES AND PAYMENT

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

8. FORMAT AND CONTENT OF TRAINING

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
 - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
 - (2) The length of the course;
 - (3) Mandatory and desirable prerequisites for student enrollment;
 - (4) The minimum and maximum number of students per class;
 - (5) The locations where the course is offered;
 - (6) Class schedules; and
 - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location (training site), instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.
- g. Travel expenses will be incurred as an additional line item cost to the training course fee and in accordance with JTR requirements and guidelines; travel expenses will be invoiced with Training Course fee. Airfare rate is the least expensive refundable ticket in case the class gets cancelled, postponed, or delayed. Also included in the airfare cost are airport fees, fuel surcharge fees and travel agency fees. Travel time is to pay for instructor's time traveling to/from a training site at an 8 hour travel day. Personal & Rental Car cost includes rental of car, airport fees, local fees, convention fees, taxes, fuel, parking, mileage, tolls, license fee, transportation fee, concession recoupment fee, and the cost of the trainer's mileage to/from the airport of departure, as well as parking costs at the airport. Lodging is at Government rate. Must meet company policy for safety and security. Includes all taxes, misc. hotel fees, convention fees, tourism assessment fee, city/county fees, usage fees, phone and fax charges, shipment fees, etc. (If seasonal hotel rates apply, and no class date is guaranteed, then the high season rate is quoted.)
- h. Training materials provided by AECOM as course customizations are for student handouts, manuals, worksheets, work disc files, quick start manuals, etc. Vendor authorized training may require vendor provided course materials for specific software and/or hardware and will be provided as an additional ODC cost when required for

student certification of the course agenda; in such instances the instructor will coordinate with training site on number of students attending to minimize cost of vendor authorized training materials acquired and charged to the client.

i. The classes will have one trainer, on site, at the ordering activity's location for the duration of the class. The maximum number of class attendees is twelve students. The training site is expected to provide all hardware and software (including GPS), one computer for each two students, and if training is for GPS one rover for each two students. AECOM will coordinate with each location to schedule the trainings.

9. "NO CHARGE" TRAINING

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

N/A

Training Courses for General Purpose Commercial Information Technology Equipment and Software

GSA Contract # GS-35F-0211W

SIN 132-50(RC): Training Courses for General Purpose Commercial Info Technology Equipment and Software

Course Information	Cost per Class
Title: Digital Data Development Technologies	
<p><i>Description: This course is designed to enable new users to learn most of the features and functions of CAD software to create, manage, and analyze mapping data. Topics considered fundamental to using CAD software are covered in depth. Advanced features are covered, and depending on the needs of each student, can be approached as an introduction or can be followed for a more comprehensive understanding where students learn about the geospatial features and functions available in a CAD, including how to create and manage geospatial data. Students can learn the fundamental and advanced features of the geospatial tools available in a CAD application.</i></p>	<p>\$11,806.88</p>
<p>Course length: 5-day learning event Prerequisites: None Class size: 3-12 participants Location: At customer site Contractor provides: - Course customization written and audio-visual materials - Certificate of Training to all participants at the completion of the training Workshop space and student hardware/software not provided Contractor travel charges will be based on government per diem in Joint Travel Regulations If required, vendor authorized training materials will be charged to the ordering activity as an ODC cost</p>	
Title: Visual Information Systems (VIS) I	
<p><i>Description: This course helps you understand what GIS is, what it can do, and how others are using it. You learn the fundamental concepts and basic functions of a GIS, the properties of GIS maps, and the structure of a GIS database. In course exercises, you develop basic software skills by working with ArcGIS to visualize geographic data, create maps, query a GIS database, analyze data using common analysis tools, and solve geographic problems using a systematic approach..</i></p>	<p>\$6,066.46</p>
<p>Course length: 2-day learning event Prerequisites: None Class size: 3-12 participants Location: At customer site Contractor provides: - Course customization written and audio-visual materials - Certificate of Training to all participants at the completion of the training Workshop space and student hardware/software not provided Contractor travel charges will be based on government per diem in Joint Travel Regulations If required, vendor authorized training materials will be charged to the ordering activity as an ODC cost</p>	
Title: Visual Information Systems (VIS) II	
<p><i>Description: GIS software is an integrated system that includes all the tools needed to get the most out of a visualized information system. This course teaches the range of functionality available in the software and the essential tools for visualizing, creating, managing, and analyzing geographic data. The hands-on course exercises emphasize practice with data management applications to perform common GIS tasks and workflows. The tools for creating and managing geographic data, displaying data on maps in different ways, and combining and analyzing data to discover patterns and relationships are highlighted, and you learn how these tools provide a complete GIS software solution. By the end of the course, you will be prepared to start working with the software on your own.</i></p>	<p>\$7,979.94</p>

<p>Course length: 3-day learning event Prerequisites: Visual Information Systems I Class size: 3-12 participants Location: At customer site Contractor provides: - Course customization written and audio-visual materials - Certificate of Training to all participants at the completion of the training Workshop space and student hardware/software not provided Contractor travel charges will be based on government per diem in Joint Travel Regulations If required, vendor authorized training materials will be charged to the ordering activity as an ODC cost</p>	
<p>Title: Visual Information Systems (VIS) III</p>	
<p><i>Description: Understanding how and when to apply GIS tools and functions is the key to creating an efficient GIS workflow. Building on the skills and knowledge taught in VIS II, this course shows how to apply GIS tools in a workflow context with a focus on working with data stored in a geodatabase and performing geoprocessing and analysis. In the course exercises, you organize and edit data stored in a geodatabase, prepare data for analysis, create and edit geoprocessing models using ModelBuilder, and work through a challenging analysis project.</i></p>	
<p>Course length: 2-day learning event Prerequisites: Visual Information Systems II Class size: 3-12 participants Location: At customer site Contractor provides: - Course customization written and audio-visual materials - Certificate of Training to all participants at the completion of the training Workshop space and student hardware/software not provided Contractor travel charges will be based on government per diem in Joint Travel Regulations If required, vendor authorized training materials will be charged to the ordering activity as an ODC cost</p>	<p>\$6,066.46</p>
<p>Title: Global Positioning System - Low Resolution</p>	
<p><i>Description: This is a comprehensive suite of principles, techniques, and hands-on practice to learn to use GPS equipment/software, import/export collected data, and view GPS data in a GIS. Course emphasis is on how to design and complete a GPS project with confidence. Equipment and software used during the course for project planning and field exercises includes mapping GPS receivers and specialized desktop applications for processing data.</i></p>	
<p>Course length: 3-day learning event Prerequisites: None Class size: 3-12 participants Location: At customer site Contractor provides: - Course customization written and audio-visual materials - Certificate of Training to all participants at the completion of the training Workshop space and student hardware/software not provided Contractor travel charges will be based on government per diem in Joint Travel Regulations If required, vendor authorized training materials will be charged to the ordering activity as an ODC cost</p>	<p>\$7,979.94</p>
<p>Title: Global Positioning System - High Resolution</p>	
<p><i>Description: Students gain a thorough understanding of PPK/RTK and GIS job management from start to finish in a "hands-on" environment. Basic PPK/RTK and GIS concepts are introduced. Intensive hands-on field and office exercises teach the skills necessary to perform actual GPS/GIS geo-location in real applications. This "hands-on" course teaches high-precision GPS procedures to achieve centimeter level results with short occupation times. Each student will use current dual frequency technology and software to learn design, collection, stakeout and mapping.</i></p>	
<p>Course length: 5-day learning event Prerequisites: None Class size: 3-12 participants Location: At customer site Contractor provides: - Course customization written and audio-visual materials - Certificate of Training to all participants at the completion of the training Workshop space and student hardware/software not provided Contractor travel charges will be based on government per diem in Joint Travel Regulations If required, vendor authorized training materials will be charged to the ordering activity as an ODC cost</p>	<p>\$11,806.88</p>

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51(RC))**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

From time to time, ATS personnel may be utilized in more than one labor category, depending on the tasks required under contract. In these circumstances, employees may be assigned and charged under labor categories differing from the labor category listed for the employee in the contract schedule or under the company Oracle database. An employee may be assigned to varying labor categories as deemed necessary to meet the needs of specific clients.

This variation in labor category assignment may result from unique client tasking or from varying complexity in contract tasks. For example, a software engineer performing basic web site development may be assigned and proposed under a junior labor category for one contract, whereas he/she may be assigned and proposed under a more senior category under another contract requiring use of more sophisticated programming skills, so long as he/she meets the qualifications of each contract.

However, once proposed and assigned to a particular project labor category for a Task Order/Delivery Order, that employee's labor category will remain consistent throughout Task Order/Delivery Order performance, absent other circumstances justifying a promotion to a higher labor category.

An individual's job classification within ATS's Human Resources system may also differ from the Oracle basic and Oracle project job classifications, since these HR systems are used for compensation, performance evaluation and other personnel purposes separate from proper categorization under Task Order/Delivery Order and Contract requirements.

Qualifications shown for the labor categories below illustrate normative or model qualifications and are not minimum qualifications. The circumstances of the individual Task Order and the needs of the client, as negotiated, will dictate the appropriate minimum or other qualifications.

Educational Equivalences:

- Masters Degree (MS) = BS +2 years related experience, AS +4 years related experience, HS +6 years related experience
- Bachelors Degree (BS) = AS +2 years related experience, HS +4 years related experience
- Associates Degree (AS) = HS +2 years related experience (**ancillary; order only as part of total IT solution**)
- High School Degree (HS) = Must Hold (**ancillary; order only as part of total IT solution**)
- Experience can be substituted for a Degree or a Degree can be substituted for Experience

The following non IT labor categories are ancillary and must be ordered with IT for total solutions. These categories may not be ordered independently of IT: IT Technician III, IT Technician II, IT Technician I, Contract Specialist, Project Administrator II, Project Coordinator and Project Administrator I.

SIN 132-51(RC): INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

GSA Contract # GS-35F-0211W

Effective January 29, 2010
(ON-SITE = Client Office)

Rate Escalation: 1.035
On-Site (Client Office) Labor Rates

Labor Category	CY6	CY7	CY8	CY9	CY10
	29-Jan-15 28-Jan-16	29-Jan-16 28-Jan-17	29-Jan-17 28-Jan-18	29-Jan-18 28-Jan-19	29-Jan-19 28-Jan-20
IT Senior Professional III	\$211.55	\$218.95	\$226.62	\$234.55	\$242.76
IT Senior Professional II	\$196.02	\$202.88	\$209.98	\$217.33	\$224.93
IT Senior Professional I	\$172.69	\$178.73	\$184.99	\$191.46	\$198.17
IT Project Professional III	\$160.04	\$165.64	\$171.44	\$177.44	\$183.65
IT Project Professional II	\$146.03	\$151.14	\$156.43	\$161.90	\$167.57
IT Project Professional I	\$129.13	\$133.64	\$138.32	\$143.16	\$148.17
IT Staff Professional III	\$115.73	\$119.78	\$123.97	\$128.31	\$132.80
IT Staff Professional II	\$103.17	\$106.79	\$110.52	\$114.39	\$118.39
IT Staff Professional I	\$97.56	\$100.97	\$104.51	\$108.16	\$111.95
IT Professional II	\$91.17	\$94.36	\$97.66	\$101.08	\$104.62
IT Professional I	\$80.36	\$83.17	\$86.08	\$89.10	\$92.21
IT Technician III**	\$103.63	\$107.25	\$111.01	\$114.89	\$118.91
IT Technician II**	\$83.30	\$86.22	\$89.24	\$92.36	\$95.59
IT Technician I**	\$68.02	\$70.40	\$72.86	\$75.41	\$78.05
Contracts Specialist**	\$112.13	\$116.05	\$120.12	\$124.32	\$128.67
Project Administrator II**	\$94.84	\$98.16	\$101.59	\$105.15	\$108.83
Project Coordinator**	\$71.26	\$73.76	\$76.34	\$79.01	\$81.77
Project Administrator I**	\$70.75	\$73.23	\$75.79	\$78.44	\$81.19

** Ancillary Labor Categories

SIN 132-51(RC): INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

GSA Contract # GS-35F-0211W

Effective January 29, 2010
(OFF-SITE = Home Office)

Rate Escalation: 1.035
Off-Site (Home Office) Labor Rates

Labor Category	CY6	CY7	CY8	CY9	CY10
	29-Jan-15 28-Jan-16	29-Jan-16 28-Jan-17	29-Jan-17 28-Jan-18	29-Jan-18 28-Jan-19	29-Jan-19 28-Jan-20
IT Senior Professional III	\$250.92	\$259.70	\$268.79	\$278.20	\$287.94
IT Senior Professional II	\$232.53	\$240.66	\$249.09	\$257.80	\$266.83
IT Senior Professional I	\$204.83	\$212.00	\$219.42	\$227.10	\$235.05
IT Project Professional III	\$189.84	\$196.48	\$203.36	\$210.48	\$217.85
IT Project Professional II	\$173.22	\$179.29	\$185.56	\$192.06	\$198.78
IT Project Professional I	\$153.16	\$158.52	\$164.07	\$169.82	\$175.76
IT Staff Professional III	\$137.26	\$142.07	\$147.04	\$152.18	\$157.51
IT Staff Professional II	\$122.38	\$126.66	\$131.10	\$135.68	\$140.43
IT Staff Professional I	\$115.73	\$119.78	\$123.97	\$128.31	\$132.80
IT Professional II	\$102.87	\$106.47	\$110.19	\$114.05	\$118.04
IT Professional I	\$80.83	\$83.66	\$86.59	\$89.62	\$92.76
IT Technician III**	\$122.93	\$127.23	\$131.68	\$136.29	\$141.06
IT Technician II**	\$96.89	\$100.28	\$103.79	\$107.43	\$111.19
IT Technician I**	\$76.37	\$79.04	\$81.81	\$84.67	\$87.63
Contracts Specialist**	\$133.01	\$137.66	\$142.48	\$147.47	\$152.63
Project Administrator II**	\$112.51	\$116.45	\$120.52	\$124.74	\$129.11
Project Coordinator**	\$71.71	\$74.22	\$76.82	\$79.51	\$82.29
Project Administrator I**	\$83.93	\$86.87	\$89.91	\$93.06	\$96.32

** Ancillary Labor Categories

ATS IT Labor Categories and Description

Labor Category: IT SENIOR PROFESSIONAL III

Normal/Model Experience: 15 years or more relevant functional and/or managerial experience. Recognized expert who has demonstrated industry and public service leadership in the applicable work area. Possess comprehensive knowledge, primarily in the concept definition phase of the program/project lifecycle. Possess one or more of the following science, engineering or program management disciplines: acquisition management, advanced technology, business process re-engineering, computer/internet law, enterprise information systems, logistical functions, knowledge management, information security, internet exploitation, life cycle cost planning & estimating, physical security/force and infrastructure protection, strategic planning, systems architectural design, training. Ensure compliance to federal, state, and international standards or regulations.

Functional Responsibility: may include and are not limited to lead and provide technical direction on discipline-related projects; provide guidance and direction for accomplishment of multiple, complex and interrelated projects; design and implement programs, projects or tasks; lead/manage multi-task projects of high complexity while providing primary interface with client management personnel regarding strategic issues; ensure completion of programs, projects or tasks within estimated time frames and budget constraints; coordinate with all parties to tasks; review work products for completeness, and adherence to customer requirements; brief and lead strategic level client meetings. Provides expertise support to projects including managerial advice or counsel to other professions. Generally operates with wide latitude for unreviewed action. May manage multi-million dollar programs or projects of major significance. May have profit or loss responsibility and authority to commit the firm. Typical commercial job titles: Subject Matter Expert IV, IT Program Manager III, Enterprise/System Architect IV, Sr Programmer/Database Developer IV, Sr IT/GIS Consultant, IT Consultant IV, IT Consulting Manager I or II.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT SENIOR PROFESSIONAL II

Normal/Model Experience: 10-15 years or more relevant functional and/or managerial experience

Functional Responsibility: Provides overall direction to IT programs or IT projects of considerable size, scope or complexity. Ensures established goals and objectives are met within framework of established corporate or organizational policy. Devises solutions and implementation plans to new and existing problems. Duties may include but are not limited to developing, modifying, and implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, project/task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, oversee/manage field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards or regulations. Supplies technical or managerial advice or counsel to other professionals. May have profit or loss responsibility. Typical commercial job titles: Subject Matter Expert III, IT Program Manager II, Enterprise/System Architect III, Sr Programmer/Database Developer III, Sr IT/GIS Analyst III, IT Consultant IV, IT Consulting Manager I.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT SENIOR PROFESSIONAL I

Normal/Model Experience: 8-10 years or more relevant functional and/or managerial experience.

Functional Responsibility: Provides direction to IT programs or IT projects of considerable size, scope or complexity. Ensures established goals and objectives are met within framework of established corporate or organizational policy. Devises solutions and implementation plans to new and existing problems. Duties may include but are not limited to developing, modifying, and implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, project/task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, oversee/manage field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards or regulations. Quality assurance. Supplies technical or managerial advice or counsel to other Professionals. Typical commercial job titles: Subject Matter Expert II, IT Program/Project Manager, Enterprise/System Architect II, Sr Programmer/Database Developer II, Sr IT/GIS Analyst II, IT Consultant III or IV.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT PROJECT PROFESSIONAL III

Normal/Model Experience: 7-8 years or more relevant functional and/or managerial experience.

Functional Responsibility: Under general direction, coordinates, executes and may manage IT projects of more moderate to considerable size, scope and complexity. Evaluates data and translates data products and reports. Devises solutions and implementation plans to new and existing problems. Duties may include but are not limited to developing, modifying, and implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, project/task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, oversee/manage field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards or regulations. Quality assurance. Provides technical guidance and training to other Professionals, Technicians, and CAD/GIS Operators. Typical commercial job titles: Subject Matter Expert I, IT Project Manager II, Sr Systems Engineer/Analyst III, Sr Programmer/Database Developer I, Sr IT/GIS Analyst I, IT/GIS Consultant, IT Consultant III.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT PROJECT PROFESSIONAL II

Normal/Model Experience: 6-7 years or more relevant functional and/or managerial experience

Functional Responsibility: Under general direction performs IT project work of moderate to considerable complexity; plans, conducts and executes assignments requiring judgment in independent evaluation, selection and substantial adaptation/modification of standard techniques, procedures and criteria. Devises solutions to new and existing problems. Duties may include but are not limited to developing, modifying, and implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, project/task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, perform field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards. Quality assurance. Coordinates the activities of Professionals, Technicians, and CAD/GIS Operators. Typical commercial job titles: IT Project Manager I, Sr Systems Engineer/Analyst II, Mid Programmer/Database Developer II, Mid IT/GIS Analyst II, Sr Geodetic Engineer II, IT/GIS Consultant, IT Consultant III.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT PROJECT PROFESSIONAL I

Normal/Model Experience: 5-6 years or more relevant functional and/or managerial experience

Functional Responsibility: Under general direction performs IT project work of moderate to considerable complexity; plans, conducts and executes assignments requiring judgment in independent evaluation, selection and substantial adaptation/modification of standard techniques, procedures and criteria. Devises solutions to new and existing problems. Duties may include but are not limited to developing, modifying, and implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, perform field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards. Quality assurance. Coordinates the activities of Professionals, Technicians, and CAD/GIS Operators. Typical commercial job titles: Sr Systems Engineer/Analyst I, Mid Programmer/Database Developer I, Mid IT/GIS Analyst I, Sr Geodetic Engineer I, Network Administrator IV, IT/GIS Consultant, IT Consultant II or III.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT STAFF PROFESSIONAL III

Normal/Model Experience: 4-5 years or more relevant functional experience.

Functional Responsibility: Under general direction performs IT project work of moderate to considerable complexity; independently collects, evaluates and analyzes project-specific data. Selects and applies standard techniques and procedures while using judgment when making adaptations and modifications. Duties may include but are not limited to modifying, and implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, perform field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards. Quality assurance. May coordinate the activities of project-assigned Technicians and CAD/GIS Operators. Typical commercial job titles: Mid Systems Engineer/Analyst III, Mid Programmer/Database Developer III, Mid IT/GIS Analyst III, Mid Geodetic Engineer III, Network Administrator III, IT Consultant II.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT STAFF PROFESSIONAL II

Normal/Model Experience: 3-4 years or more relevant functional experience.

Functional Responsibility: Under general direction performs IT project work of moderate to considerable complexity; independently collects, evaluates and analyzes project-specific data. Selects and applies standard techniques and procedures while using judgment when making adaptations and modifications. Duties may include but are not limited to modifying, and implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, perform field data collection, digital map products generation, integration of imagery and multiple data sets from

various reference systems, and establish and ensure compliance to federal, state, and international standards. Quality assurance. May coordinate the activities of project-assigned Technicians and CAD/GIS Operators. Typical commercial job titles: Mid Systems Engineer/Analyst II, Mid Programmer/Database Developer II, Mid IT/GIS Analyst II, Mid Geodetic Engineer II, Network Administrator II, IT Consultant II.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT STAFF PROFESSIONAL I

Normal/Model Experience: 2-3 years or more relevant functional experience

Functional Responsibility: Under general direction performs IT project work of moderate to considerable complexity; independently collects, evaluates and analyzes project-specific data. Selects and applies standard techniques and procedures while using judgment when making adaptations and modifications. Duties may include but are not limited to modifying, and implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, perform field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards. Quality assurance. May coordinate the activities of project-assigned Technicians and CAD/GIS Operators. Typical commercial job titles: Mid Systems Engineer/Analyst I, Mid Programmer/Database Developer I, Mid IT/GIS Analyst I, Mid Geodetic Engineer I, Network Administrator I, IT Consultant I.

Minimum Education: BS or MS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT PROFESSIONAL II

Normal/Model Experience: 1-2 years or more relevant functional experience

Functional Responsibility: Under direct supervision performs IT project work of moderate complexity; gathers, compiles and routinely analyzes project-specific data. Receives specific and detailed instruction for required tasks and expected results. Duties may include but are not limited to implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, task management, GPS Survey, or related disciplines to satisfy user requirements and developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, perform field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards. Quality assurance. Typical commercial job titles: Jr Systems Engineer/Analyst II, Jr Programmer/Database Developer II, Jr IT/GIS Analyst II, Jr Geodetic Engineer II, IT Consultant I.

Minimum Education: BS degree in scientific or engineering such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT PROFESSIONAL I

Normal/Model Experience: 0-1 years or more relevant functional experience.

Functional Responsibility: Under direct supervision performs IT project work of moderate complexity; gathers, compiles and routinely analyzes project-specific data. Receives specific and detailed instruction for required tasks and expected results. Duties may include but are not limited to implementing information technology solutions for geospatial information systems, databases, programming, application development, cartography, networks/systems, enterprise architecture, task management, GPS Survey, or related disciplines to satisfy user requirements and

developing supporting documentation. May analyze geodetic systems requirements and design specifications, develop and modify data collection techniques, perform field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establish and ensure compliance to federal, state, and international standards. Quality assurance. Typical commercial job titles: Jr Systems Engineer/Analyst I, Jr Programmer/Database Developer I, Jr IT/GIS Analyst I, Jr Geodetic Engineer I, IT Consultant I.

Minimum Education: BS degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience.

Labor Category: IT TECHNICIAN III

Normal/Model Experience: 7-10 years or more relevant functional experience.

Functional Responsibility: Under minimal supervision, duties include but are not limited to project/technical work of considerable complexity such as analyzing geodetic systems requirements and design specifications, developing and modifying data collection techniques to satisfy user requirements, and developing supporting documentation. May oversee field data collection, digital map products generation, integration of imagery and multiple data sets from various reference systems, and establishes and ensures compliance to federal, state, and international standards. Provides cost estimating, field drawing review, drawing development, data manipulation, data generation, data conversion, and specification development. Quality assurance. May perform CIS, GIS, GPS survey, drafting or design functions for projects. May coordinate activities of lower-level Technicians. Typical commercial job titles: Sr GIS Technician, Sr Geodetic Technician, Sr Survey Technician, Sr CIS Technician, IT Consultant I or II.

Minimum Education: Associates degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience. **The IT Technician III is an ancillary position and must be ordered as part of the IT total solutions. This category may not be ordered independently:**

Labor Category: IT TECHNICIAN II

Normal/Model Experience: 3-7 years or more relevant functional experience.

Functional Responsibility: Under general supervision, duties include but are not limited to project/technical work of moderate to considerable complexity such as analyzing geodetic systems requirements and design specifications, developing and modifying data collection techniques to satisfy user requirements, and developing supporting documentation. Performs field data collection and surveys. Conducts testing. Provides cost estimating, field drawing review, drawing development, data generation, data manipulation, and specification development. Quality assurance. May perform CIS, GIS, GPS survey, drafting or design functions for projects. Typical commercial job titles: Mid GIS Technician, Mid Geodetic Technician, Mid Survey Technician, Mid CIS Technician, IT Consultant I or II.

Minimum Education: Associates degree in scientific or engineering disciplines such as Information Technology, Computer Science, or Business, Science, Engineering or related field, and/or equivalent experience. **The IT Technician II is an ancillary position and must be ordered as part of the IT total solutions. This category may not be ordered independently:**

Labor Category: IT TECHNICIAN I

Normal/Model Experience: 0-3 years or more relevant functional experience.

Functional Responsibility: Under close supervision, duties include but are not limited to project/technical work of moderate complexity. Performs field data collection and surveys. Conducts testing. Provides cost estimating, field drawing review, drawing development, data generation, data manipulation, and specification development. May perform CIS, GIS, GPS survey, drafting or design functions for projects. Typical commercial job titles: Jr GIS Technician, Jr Geodetic Technician, Jr Survey Technician, Jr CIS Technician, IT Consultant I.

Minimum Education: High School diploma and/or on the job, or technical school, experience. **The IT Technician is an ancillary position and must be ordered as part of the IT total solutions. This category may not be ordered independently:**

Labor Category: CONTRACTS SPECIALIST

Normal/Model Experience: 5-10 years of practice in the area of contract and procurement management and administration.

Functional Responsibility: Guides, shapes and manages contracts and procurement efforts. Works closely with client's contracting officers to ensure that they are well-informed and that all contractual obligations are met. Leads the development of teaming agreements and contracts with subcontractors.

Minimum Education: BS Degree in Business, Accounting or related field, and/or equivalent experience. **The Contract Specialist is an ancillary position and must be ordered as part of the IT total solutions. This category may not be ordered independently:**

Labor Category: PROJECT ADMINISTRATOR II

Normal/Model Experience: 5+ years or more relevant functional experience.

Functional Responsibility: Under minimal supervision provides administrative support to projects. Activities include preparation of program budgets, cost and schedule control monitoring/financial reporting, billing, subcontract and purchasing administration. Other duties may include contract negotiations support, preparation of cost or pricing proposals and providing support for project financial data to outside auditors.

Minimum Education: Associates or BS degree and/or on the job experience. **The Project Administrator II is an ancillary position and must be ordered as part of the IT total solutions. This category may not be ordered independently:**

Labor Category: PROJECT COORDINATOR

Normal/Model Experience: 3-5 years or more relevant functional experience.

Functional Responsibility: Under general supervision, performs varied office duties that require a specialized, functional skill or knowledge base. Can support either an operational or administrative function. Gathers, compiles and routinely analyzes data that is used to make business or personnel decisions while utilizing specialized knowledge or expertise. Performs data entry and report generation functions utilizing a personal computer. Interfaces with internal departments and external vendor contacts to meet operational goals. May direct work of lower level Assistants and Technicians. Performs other related duties as assigned..

Minimum Education: Associates or BS degree and/or on the job experience. **The Project Coordinator is an ancillary position and must be ordered as part of the IT total solutions. This category may not be ordered independently:**

Labor Category: PROJECT ADMINISTRATOR I

Normal/Model Experience: 0-3 years or more relevant functional experience.

Functional Responsibility: Provides administrative support to projects. Activities include preparation of program budgets, cost and schedule control monitoring/financial reporting, billing, subcontract and purchasing administration. Other duties may include contract negotiations support, preparation of cost or pricing proposals and providing support for project financial data to outside auditors.

Minimum Education: High School Diploma or Associates degree and/or on the job experience. **The Project Administrator is an ancillary position and must be ordered as part of the IT total solutions. This category may not be ordered independently:**

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

ATS provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Ellen Mack/Small Business Liaison Officer, PH 210-253-7504, ellen.mack@aecom.com, FAX 210-271-9025.**

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (Agency) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____N/A_____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures

Agency Date Contractor Date

BPA NUMBER__N/A_____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)____N/A_____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER *SPECIAL BPA DISCOUNT/PRICE

(2) Delivery:

DESTINATION DELIVERY SCHEDULES / DATES

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____N/A_____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____N/A_____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;

(b) Contract Number;

(c) BPA Number;

(d) Model Number or National Stock Number (NSN);

(e) Purchase Order Number;

(f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.