

AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST

General Purpose Commercial Information Technology Equipment,
Software And Services



Emagine IT, Inc.

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www.eit2.com

8(a) disadvantaged minority-owned
small business

SIN 132-51 Information Technology Professional Services

FDPS Code 301	IT Facility Operation and Maintenance
FDPS Code 302	IT Systems Development Services
FDPS Code 306	IT Systems Analysis Services
FDPS Code 308	Programming Services
FDPS Code 316	IT Network Management Services
FDPS Code 399	Other IT Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offeror's and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances, the services must be performance by the publisher or manufacturer or one of their authorized agents.

CONTRACT NUMBER: GS-35F-0217T

PERIOD COVERED BY CONTRACT: JANUARY 10, 2007 – JANUARY 09, 2017

PRICELIST CURRENT THROUGH MODIFICATION # PS-0025 DATED AUGUST 17, 2015

**General Services Administration - Federal
Supply Service**

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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INFORMATION APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: SMALL BUSINESS PARTICIPATION

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Emagine IT, Inc.
3040 Williams Drive, Suite 400
Fairfax, VA 22031-4618

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: **Phone:** 202.587.5607 **Fax:** 301.560.5865

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279

BLOCK 9: ORDER/MODIFICATION UNDER FEDERAL SCHEDULE
 BLOCK 16: DATA UNIVERSAL NUMBERING SYSTEM: **165636205**
 BLOCK 30: A. **SMALL DISADVANTAGED BUSINESS**
 BLOCK 31: WOMAN-OWNED SMALL BUSINESS - **NO**
 BLOCK 36: CONTRACTOR'S TAXPAYER IDENTIFICATION (TIN): **82-0543598**
 4A. CAGE CODE: **30NG5**
 4B. **EMAGINE IT, INC.** HAS REGISTERED WITH THE CCR DATABASE.

5. FOB

DESTINATION

6. DELIVERY SCHEDULE

a. **Time of Delivery:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

Special Item Number	Delivery Time (Days Aro)
<u>132-51</u>	Negotiated for each task order

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0% - 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None
- c. Dollar Volume: None
- d. Other Special Discounts: None

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

10. Small Requirements: The minimum dollar of orders to be issued is \$100.00.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order for the following Special Item Number (SIN) is \$500,000:
 Special Item Number 132-51 - Information Technology Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3

when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes X _____

No _____

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.eit2.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

****NOTE:** Include paragraph 3 BELOW only if hourly rates for IT Professional Services are offered. If the IT Professional Services are firm-fixed price solutions for a specifically defined service or task, use FAR 8.404 ordering procedures. FAR 8.404 is provided under item 12, Information for Ordering Activities Section of the pricelist.**

**3. ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK)
(G-FCI-920) (MAR 2003)**

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

When ordering services over \$100,000, Department of Defense (DOD) ordering offices and non-DOD agencies placing orders on behalf of the DOD must follow the policies and procedures in the Defense Federal Acquisition Regulation Supplement (DFARS) 208.404-70 – Additional ordering procedures for services. When DFARS 208.404-70 is applicable and there is a conflict between the ordering procedures contained in this clause and the additional ordering procedures for services in DFARS 208.404-70, the DFARS procedures take precedence.

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering activity using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

- (a) When ordering services, ordering activities shall—
 - (1) Prepare a Request (Request for Quote or other communication tool):
 - (i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

(ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering activity makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.

(iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

Based upon an initial evaluation of catalogs and price lists, the ordering activity should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate) and transmit the request as follows:

NOTE: When buying IT professional services under SIN 132—51 ONLY, the ordering office, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINs as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the agency's needs are available, if the order is estimated to exceed the micro-purchase threshold.

(i) The request should be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold.

(ii) For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the ordering activity's needs.

(iii) In addition, the request shall be provided to any contractor who specifically requests a copy of the request for the proposed order.

(iv) Ordering activities should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering activity the opportunity to secure volume discounts. When establishing BPAs, ordering activities shall—

(1) Inform contractors in the request (based on the ordering activity's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) **SINGLE BPA:** Generally, a single BPA should be established when the ordering activity can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

(ii) **MULTIPLE BPAs:** When the ordering activity determines multiple BPAs are needed to meet its requirements, the ordering activity should determine which contractors can meet any technical qualifications before establishing the BPAs. When establishing the BPAs, the procedures in (a)(2) above must be followed. The procedures at (a)(2) do not apply to orders issued under multiple BPAs. Authorized users must transmit the request for quote for an order to all BPA holders and then place the order with the Schedule contractor that represents the best value.

(2) **Review BPAs Periodically:** Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)

(c) The ordering activity should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering activity's requirement involves both products as well as executive, administrative and/or professional, services, the ordering activity should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

(e) The ordering activity, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For ordering activity requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

4. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

5. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is

performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11 INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), Alternate I (APR 1984) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), Alternate II (DEC 2002) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

Emagine IT is a Minority-Owned, Disadvantaged Small Business that has been providing quality IT consulting services since 2003. Our Principals have more than 20 years of combined experience delivering enterprise IT solutions to Government and Corporate clients. Our dedication and commitment is unmatched.

Emagine IT will be serving the commercial and governmental marketplace, offering the highest level of quality services to meet our clients' demanding IT requirements. Our staff of experts includes Web Designers and Network Administrators, Database Administrators, Project Managers, System Engineers, Service Support Engineers, Network Security Engineers, and Business Analysts. Emagine IT will provide strategic consulting, application services, technology solutions and managed services to our clients and help them achieve results by identifying mission critical issues and implementing innovative and customized solutions designed to generate revenue, reduce costs and access the right information at the right time. Emagine IT was founded in 2002, and is a successful Minority-owned business with offices in suburban Maryland and the District of Columbia.

Emagine IT is designated as an SBA 8(a) participant (till 2014). Emagine IT offers the IT services necessary to see an IT project through from start to finish, including, but not limited to, the following specialties:

Network Infrastructures

Services related to all basic and advanced communications products (including hardware and software, network architectures, and network administration services) to meet customer requirements in the areas of networks, data, and Internet Protocol (IP). Services cover the entire range from the most basic to the most sophisticated network structure requirements, including, Internet access, data services, network equipment, and more. Typical tasks may include, but are not limited to: defining, testing, maintaining, designing, installing, tuning, troubleshooting, and operating network systems of all types.

Server Hardware and Software, Systems Programming and Systems Administration

Evaluation and selection of all types of client/server hardware, operating systems and other systems software to support server installations, includes all forms of systems programming and

systems administrative services, installation and tailoring, tuning, backup/recovery, troubleshooting, patching and upgrading.

Storage Devices, Associated Equipment and Supporting Software

Evaluation and selection of all forms of storage devices together with supporting software, including, but not limited to, direct access storage devices (DASD) and tape. Systems administrative and programming support for all such software and hardware.

Servers. Software. Local and Wide Area Networks

Design, implementation, maintenance, and management of all forms of servers, enterprise servers and other peripherals included within LAN or WAN IT architecture. This also includes, testing, installing, deploying, maintaining, and updating a wide variety of Operating Systems (OS) environments and Commercial Off-the-Shelf (COTS) products required to support existing or planned automated information systems (AIS) applications.

Information, System and Data

Establishment of secure logical and physical infrastructures for information systems (IS) environments including security plans, risk assessments, access controls, firewalls, intrusion detection/scanning systems, anti-virus tools and data protection policies.

Configuration and Architectural Management and Control

Recommendation and implementation, utilizing industry best practices for systems and infrastructures, for configuration and architectural management and control, including detailed recording and updating of information describing an enterprise's computer systems and networks, and support for decision-making in determining the architecture and configuration of an enterprise, which will include all hardware and software components, including versions and updates that have been applied to installed software packages and the locations and network addresses of hardware devices.

Application Maintenance

Application services with respect to all aspects of application support, including, planning, requirements analysis, system integration testing, implementation, maintenance and updating of applications. Applications software includes development of a System Maintenance Guide, tracking and analyzing problems reported by the customer, and ongoing technical support activities.

Project Management Services

Provide Project Management services for the purpose of assisting customers in accomplishing specific, non-routine tasks. Activities such as developing new products or services, new lines of business, or solving problems where any change may impact many other areas are usually handled through Project Management services. Projects are limited in scope to objectives included in them, have specific starting and completion dates, and may have predetermined expenditures budgeted for them. Project Management services will be provided for both capital projects (equipment, processes, computer programs or things which are considered physical assets) and non-capital projects (e.g., general research, feasibility studies, market analysis, and product development studies). Emagine IT project managers apply knowledge, skills, tools, and techniques to guide projects through the development life cycle.

Commercial Off-the-shelf Software Products and Support

Services related to the usage and installation of Commercial Off-the-Shelf (COTS) software products, including, study, evaluation, implementation, tailoring, and maintenance of ready-made products that can easily be obtained in the marketplace without engaging in software development efforts. This includes the entire spectrum of available software.

Independent Validation and Verification (IV&V) and Systems Quality Assurance (SQA) Support for IT Services and Software

Both IV&V and SQA assess how well technology solutions meet customer requirements, resulting in the desired business value. The focus is on managing risks and providing quality throughout the system development lifecycle.

Typical IV&V tasks include:

Review functional requirements, develop comprehensive test plans and test scenarios.

Migrate software to secure environment and perform tests, document test results according to standard configuration management procedures, and verify correction of system deficiencies.

Certify software and conduct post implementation reviews.

Typical SQA tasks include:

Review and audit products and activities to verify compliance with applicable repeatable procedures and standards. In addition, provide management with the results (defects and deviations) of these reviews and audits and track them to closure

Resolve compliance issues with staff and/or managers.

Place designated SQA work products under appropriate levels of configuration management.

Database and Data Warehouse Administration

Services related to all types of database management systems and database applications, including: logical and physical design and redesign, installation, tailoring, and tuning, troubleshooting, patching, and upgrading, ETL tools, and backup/recovery.

Disaster Recover and Business Continence Operations, Including Physical Infrastructure, Hardware, Software, Network and Personnel

Services related to any and all methodologies, in the information technology context, pertaining to disaster recovery and business continuity. The range of recovery services under this functional area covers the spectrum from partial loss of function or data for a brief amount of time to a "worst-case" scenario in which a man-made or natural disaster or IT failure results in the loss of the entire IT enterprise. The scope will run the gamut from customers willing to wait as much as one month for continuance of business processes to customers requiring zero down time. Services may be required at any timeframe from initial declaration of a disaster to final recovery of all business processes. Services may also cover any aspect of business continuity planning.

File and Print Services

Services related to file and print services, including all classes of computer infrastructures, providing customers with file/print services, development, installation, operations, maintenance, and troubleshooting. This may include file/print services for multiple network and technical configurations in multiple locations; Integration with multiple server platforms; Implementation of complex printing or faxing; Form management solutions using multiple architectures to support multiple workstations in multiple locations.

Computer Systems Facilities Management and Maintenance

Administration, integration, installation, operation, and maintenance for computer centers, including:

Electrical systems, such as: Utility Feed, UPS system, Emergency Power, Power Distribution Units (PDU's) and Emergency Power Off (EPO) system.

Mechanical systems, such as: UPS room, air conditioning, Fire Protection System and Alarms.

Telephone/Data Information, such as: telephone service, data transmission, and any additional data service.

Facilities planning, such as: Plan, schedule and coordinate the utilization, relocation, installation, changing, expansion, rearrangement and connection/disconnection of computer systems and networks, including ancillary data stations and cabling.

Computer Center/Network/Technical Services, such as: Providing administration, integration, installation, operations, maintenance, and training for all types of computer center services. Scope also includes providing administration, integration, installation, operations, maintenance, and training services for all types of data networks.

Systems installation and integration, such as: Cable systems installation, workstation connection and integration, system testing, providing system and user documentation, and administrator user training.

Media management, such as: Maintaining a physical library, performing operations for media management; retrieving/storing media for various activities, preparing, recording media for archiving and /or off-site storage; performing support services for off-site storage of disaster recovery media; and maintaining and stocking sufficient inventory or required supplies.

Security Program Support

Integration of operations security - Ensure that the facilities include Operations Security (OPSEC) principles and practices in the daily operation of the facility.

Develop processes and policies specific to IT operations and ensure facilities adhere to specified guidelines. Ensure contractors meet applicable reporting requirements and designates appropriate personnel to CMPC responsibilities.

Physical Security - Ensure facilities adhere to physical security requirements, including review of Alarms, Access Controls, etc. Identify deficiencies and provide guidance on how to correct them. Conduct physical security surveys to identify requirements for any new construction or modification of existing facilities.

Vulnerability Assessment and corresponding documents – Assist in developing the process to include conducting research and analysis of postulated threats.

Conduct a comprehensive self-assessment, including a review of the security topical elements of Physical Security, Information Security, Personnel Security and Security Program management. Develop corrective action plans to resolve any documented findings.

Performance Assurance Program support for physical and information security – Coordinate and conduct security-related tests to identified deficiencies.

Certification and Accreditation - Provide Information Assurance solutions. Develop Security Plans, Risk Assessments, and Contingency planning.

Project Manager

Minimum/General Experience: Eight years experience

Functional Responsibilities: Coordinate IT project schedules, timelines, and related project information. Monitors tasks and advises the customer of any problems, delays, issues, or requirements associated with the project. The PM provides direction and coordination for all task related efforts. Responsibilities include identifying new technologies that can be applied to reduce costs, optimize performance, or improve the overall quality of the output-products being developed under the task.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Principal Systems Architect

Minimum/General Experience: Eight years of experience.

Functional Responsibilities: Plans, designs, oversees deployment of complex enterprise-wide or large scale information architectures including computer hardware and software, operating systems, middleware, communications hardware and software, and security components. Ensures these systems are compatible and in compliance with the standards for open systems architectures as they apply to the implementation and specification of complex information management solutions. The PSA identifies necessary interfaces between enterprise solution applications and legacy IT environments. Supports all program/project planning and milestone development.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Information Technology Consultant

Minimum/General Experience: Eight years experience.

Functional Responsibilities: The IT Consultant possesses a high level of experience in enterprise application development, data warehousing, the development of personalized electronic customer relationship management systems, and the design and build of web applications. IT Consultants have experience in a variety of industries and leverage their diverse experience throughout project planning, execution, and delivery of IT System Solutions.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Principal Business Process Reengineer

Minimum/General Experience: Eight years experience.

Functional Responsibilities: Applies process improvement and reengineering methodologies and principles in support of process modernization and automation projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. customer interviews to determine system requirements. May reverse engineer and reengineer existing system applications to develop migration strategies and documents.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Senior Business Process Reengineer

Minimum/General Experience: Six years experience

Functional Responsibilities: Applies process improvement and reengineering methodologies and principles in support of process modernization and automation projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. The SBPR facilitates customer interviews to determine system requirements. May reverse engineer and reengineer existing system applications to develop migration strategies and documents. May be under the supervision and direction of a Principal Business Process Reengineering Specialist or may work independently.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Principal Information Engineer

Minimum/General Experience: Eight years experience.

Functional Responsibilities: Applies IT disciplines for planning, analysis, design, and construction of information systems on an enterprise-wide basis or across a major section of the enterprise. The PIE performs enterprise-wide strategic systems planning, information planning, and systems analysis. The PIE performs process and data modeling in support of the planning and analysis efforts using manual and automated tools. May reverse engineer and reengineer existing system applications to develop system and data migration strategies.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Senior Applications Engineer

Minimum/General Experience: Six years experience

Functional Responsibilities: Analyzes business requirements and develops software application design specifications for functional activities, including block diagrams and logical flow charts. Uses detailed design documents to develop computer software. Tests, debugs, and refines computer software to meet required standards and expectations. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Application Engineer

Minimum/General Experience: Four years experience.

Functional Responsibilities: Analyzes business requirements and develops software application design specifications for functional activities, including block diagrams and logical flow charts. Uses detailed design documents to develop computer software. Tests, debugs, and refines computer software to meet required standards and expectations. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Computer Systems Analyst

Minimum/General Experience: Four years experience.

Functional Responsibilities: Performs systems analysis of computer and communications/network systems. The CSA installs computer operating systems, software applications, and computer/network hardware. Possesses keen troubleshooting skills

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Help Desk Manager

Minimum/General Experience: Four years experience in a help desk environment.

Functional Responsibilities: Provides daily supervision and direction to staff who are responsible for phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed or deployed under this contract. These personnel serve as the first point of contact for troubleshooting hardware/software PC and printer problems.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field or appropriate technical certifications plus 2 additional years of experience

Help Desk Specialist

Minimum/General Experience: Two years experience in a helpdesk environment.

Functional Responsibilities: Provides phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed under this contract or predecessors. The HDS serves as the initial point of contact for troubleshooting hardware/software PC and printer problems.

Minimum Education: High School Diploma

Systems Administrator

Minimum/General Experience: Four years experience.

Functional Responsibilities: Responsible for all system administration and management including daily system operation, for the computer operating system applicable to the site supported. The SA must be adept at problem identification and resolution. The SA must be capable of documenting operating system problems and developing solutions. The SA uses performance monitoring tools to profile system performance and correct bottlenecks. The Sa uses security monitoring tools to detect weaknesses, viruses, Trojans, and intrusions in order to plug security vulnerabilities.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field or appropriate technical certification.

Network Engineer - Intermediate

Minimum/General Experience: Eight years experience

Functional Responsibilities: Regarded as experts in their domain, and have general knowledge of other domains. Provides technical guidance within their area of expertise, and recommends domain-specific technical solutions and policies. These staff work at the project and program level and may lead tasks or projects in their area of expertise. Plans, designs, and implements physical and logical Wide Area Networks (WANs), Local Area Networks (LANs), communications, and infrastructures across the client's enterprise. Works with client staff to identify voice/data/video communications requirements. Performs system-level assessments of communications systems. Researches and evaluates network technologies, protocols, and applications for integration into the environment. Provides analysis of interoperability, implementation, and integration issues related to topology, deployment strategies, operations, and management. Uses network design tools and techniques.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Imaging Specialist

Minimum/General Experience: Two years experience

Functional Responsibilities: Experience in a client server environment with demonstrated ability to lead a project team in definition and design of a product. Must be familiar with object oriented design concepts using PowerTool or similar software. Must have experience with Graphical User Interface designs. Must also be familiar with relational database concepts. Person must be able to establish and support all

aspects of the technical environment in an applications design environment. Will work with relational database design concepts and work with DBAs to make recommendations for a design team to follow during design and development. Assists other project team members in all aspects in the use of applicable tools.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Storage Engineer

Minimum/General Experience: Twelve years experience.

Functional Responsibilities: Demonstrates in-depth understanding of a client's business requirements relating to their data storage environment. They are responsible for the creation of deliverables that address current and evolving client business and storage requirements and the development of customized solutions that address specific needs, and the successful management and/or delivery of engagements. The Storage Engineer has specific experience in evaluating and architecting storage operations, policies, and procedures to help clients assess, design, and implement strategic storage solutions, Information Lifecycle Management (ILM), Disaster Recovery Planning (DRP), archiving, Storage Area Networks (SANs), and backup initiatives. They have extensive experience in assisting clients with storage purchasing decisions and have experience with all leading storage vendors including EMC, IBM, SUN, Hitachi Data Systems, Veritas Netbackup, Legato NetWorker, and IBM Tivoli Storage Manager. They are experienced in documenting storage best practices, methodologies, and cost models and can evaluate customers' strategic business issues, identify requirements, create business case justifications, and propose appropriate enterprise solutions.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field or appropriate technical certification and 12 years relevant experience.

Database Administrator

Minimum/General Experience: Eight years experience

Functional Responsibilities: Provides consulting services on application development and database systems management. Requires extensive expertise across hardware, software and system platforms supplied by multiple vendors.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Senior Information Technology Expert

Minimum/General Experience: Ten years experience

Functional Responsibilities: Provides technical support to the delivery of contract deliverables as directed by senior consultant or project manager. Provides technical recommendations to senior consultant in the delivery of contract products and services. Performs duties and responsibilities with minimal supervision. Meets with clients, senior consultant, and project manager as required. Provides report data in support of senior consultant proposals, white papers, and other technical documentation as required. Serves as backup for senior consultant in specific technical meetings with clients. Conducts data analysis and assessment as required.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Principal Enterprise Architect

Minimum/General Experience: Thirteen years experience

Functional Responsibilities: Principal Enterprise Architects are experts in their respective domains, have extensive knowledge of other domains, provide strategic guidance and influence program direction, recommend enterprise technical solutions and policies, and assist with integration of technical efforts across project areas. These staff work at the enterprise and program level and have knowledge of other domains. Responsible for the analysis of business, engineering, or scientific problems and is charged with the documentation and development of well-defined methods, procedures, and programs in the delivery of practical systems solutions. Supports all aspects of software development tasks. Works with the client's staff and user groups to develop requirements. Develops knowledge of enterprise to assist in defining requirements. Analyzes and develops computer software programs for complex, large-scale business operations.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Senior Network Engineer

Minimum/General Experience: Ten years experience

Functional Responsibilities: Experience must include work with V.24, V.35, 10BaseT electronic and other telecommunications cabling interfaces. Experience with multiplexers, routers, hubs, modems, and terminals. Experience wiring and testing cabling for data communications and telecommunications. Manages telecommunications requests for end users. Researches various communication issues or technologies and prepares technical summaries, executive overviews, etc. Assists in monitoring and troubleshooting WANs. Designs, configures, and installs telephone systems. Interacts with vendors on resolving communications problems.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field. Advanced technical training required

Senior Hardware Installation Technician

Minimum/General Experience: Eight years experience

Functional Responsibilities: Experience in PC software configuration, installation, and support required. Experience in upgrading and troubleshooting PC problems required. Knowledge of multiple operating systems, programming languages, and software packages including registry and system policies required. Performs PC configuration, set up, installation, upgrades, troubleshooting, and technical support for multiple platforms and technical environments. Researches and recommends PC configurations for desktops and laptops and identifies and implements emerging technologies to support and maintain standard computer configurations. Tracks and maintains software upgrades. Develops test plans, test data, and conducts tests to ensure the reliability and completeness of standard configurations. Analyzes, designs, develops, tests, and implements programs and procedures for installing and customizing commercial off-the-shelf PC and LAN packages. Maintains quality assurance practices and procedures to ensure software is in accordance with approved quality assurance practices and procedures.

Minimum Education: Bachelors Degree in Computer Science, Engineering, Business or related field.

Database Architect

Minimum/General Experience: Six years of experience.

Functional Responsibilities: Designs and builds relational databases for data storage or processing. Develops strategies for warehouse implementation, data acquisition, and archive recovery. Cleans and maintains the database by removing and deleting old data. May evaluate new data sources for adherence to the organization's quality standards and ease of integration. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and

accomplish goals. Performs a variety of tasks. Leads and directs the work of others. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Infrastructure Architect

Minimum/General Experience: Six years of experience.

Functional Responsibilities: Responsible for designing and implementing information systems which will adequately support the enterprise infrastructure of the organization. Analyzes system requirements and ensures that systems will offer security and will be effectively integrated with current applications. Ensures that all systems are working at optimal levels and offers support to application development department regarding new technologies and system requirements. Has thorough knowledge of infrastructure, application programming, and web and software applications. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Applications Express Developer

Minimum/General Experience: Two years of experience.

Functional Responsibilities: Responsible for developing, testing, implementing, and maintaining web-based application systems. Troubleshoots system problems and issues and looks for ways to improve the application. Has knowledge of a variety of concepts, practices, and procedures within a particular field (i.e., HTML, Java, etc.) Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Typically reports to a manager or head of a unit/department. A wide degree of creativity and latitude is expected.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Databasics Application Administrator

Minimum/General Experience: Six years of experience.

Functional Responsibilities: Administers the Data Basics Applications. Responsible for maintaining the Data Basics Applications systems support and updating function. Monitors end-user usage of systems and performs daily administrative tasks. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Technical Writer

Minimum/General Experience: Four years of experience.

Functional Responsibilities: Writes a variety of technical articles, reports, brochures, and/or manuals for documentation for a wide range of uses. May be responsible for coordinating the display of graphics and the production of the document. Familiar with a variety of the field's concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks.

May lead and direct the work of others. Typically reports to a manager or head of a unit/department. A wide degree of creativity and latitude is expected.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Functional Specialist/SME VI

Minimum/General Experience: Fifteen years of experience.

Functional Responsibilities: Provide expert, independent services and leadership in specialized technical areas. Provides expertise on an as-needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with Contractor management and Client personnel to ensure that the problem has been properly defined and that the solution will satisfy the Client's requirements.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Functional Specialist/SME II

Minimum/General Experience: Eight years of experience.

Functional Responsibilities: Provide expert, independent services and leadership in specialized technical areas. Provides expertise on an as-needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with Contractor management and Client personnel to ensure that the problem has been properly defined and that the solution will satisfy the Client's requirements.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Functional Specialist/SME IV

Minimum/General Experience: Ten years of experience.

Functional Responsibilities: Provide expert, independent services and leadership in specialized technical areas. Provides expertise on an as-needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with Contractor management and Client personnel to ensure that the problem has been properly defined and that the solution will satisfy the Client's requirements.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

IT Engineer IV

Minimum/General Experience: Six years of experience.

Functional Responsibilities: Plans, designs, oversees deployment of complex enterprise-wide or large scale information architectures including computer hardware and software, operating systems, middleware, communications hardware and software, and security components. Ensures these systems are compatible and in compliance with the standards for open systems architectures as they apply to the implementation and specification of complex information management solutions. The PSA identifies necessary interfaces between enterprise solution applications and legacy IT environments. Supports all program/project planning and milestone development.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

IT Engineer III

Minimum/General Experience: Four years of experience.

Functional Responsibilities: Installs, configures, tests, troubleshoots, repairs IT systems including network and telecommunications hardware/software. Supervises technical support in the installation, relocation, reconfiguration, integration and testing of computer, peripherals, equipment and associated software programs, applying the principals of computer science, telecommunications and mechanical, electrical engineering. Experience in leading client site installation or assembly team. Oversees the use of current diagnostic procedures, equipment, tools and instruments to determine the cause of malfunctions and perform corrective action.

Minimum Education: Bachelors Degree in Computer Science, Engineering, or related field.

Pricing

Pricing is Net, all discounts have been deducted.

Labor Category	Govt. Site (Onsite)
Project Manager	\$105.17
Principal Systems Architect	\$113.08
Information Technology Consultant	\$108.39
Principal Business Process Reengineer	\$115.15
Senior Business Process Reengineer	\$92.20
Principal Information Engineer	\$120.49
Sr. Applications Engineer	\$77.23
Application Engineer	\$73.64
Computer Systems Analyst	\$71.60
Help Desk Manager	\$71.66
Help Desk Specialist	\$53.36
System Administrator	\$66.19
Network Engineer - Intermediate	\$82.82
Imaging Specialist	\$50.89
Storage Engineer	\$102.49
Database Administrator	\$90.58
Senior Information Technology Expert	\$78.06
Principal Enterprise Architect	\$243.30
Senior Network Engineer	\$94.21
Senior Hardware Installation Tech	\$62.16
Database Architect	\$114.48
Infrastructure Architect	\$114.48
Application Express Developer	\$149.32
Databasics Application Administrator	\$99.55
Technical Writer	\$50.17
Functional Specialist/SME VI	\$126.92
Functional Specialist/SME II	\$58.28
Functional Specialist/SME IV	\$95.38
IT Engineer IV	\$91.12
IT Engineer III	\$73.10

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Emagine IT, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Aamir Saleem, President, ph# 202.587.5607, www.eit2.com, Fax: 301.560.5865.**

GSA SCHEDULE ----- BLANKET PURCHASE AGREEMENT

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

GSA SCHEDULE ----- BLANKET PURCHASE AGREEMENT

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.