On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

MAS – Multiple Award Schedule

CONTRACT NUMBER: GS-35F-0223S

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

CONTRACT PERIOD: FEBRUARY 6, 2006 THROUGH FEBRUARY 5, 2026

CONTRACTOR: AUCTOR CORPORATION
9449 PRIORITY WAY WEST DRIVE, SUITE 150
INDIANAPOLIS, INDIANA 46240

Point of Contact: Mike Whitlock
  e-mail: whitlockm@auctor.com
  Tel: 317-569-7487
  Fax: 317-569-7481
  Web: www.auctor.com

Business Size: Small

Price List Current as of Modification # PS-0042 Effective December 14, 2020

Auctor Corporation is a small business enterprise headquartered in Indianapolis, Indiana. Our primary business focus is to provide software, operations outsourcing, performance-improving consulting, and training development and delivery to organizations involved in administering the Child Support Enforcement Program (Title IV-D).
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CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

54151S – IT Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show

See pricelist

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item

See below

2. Maximum Order 54151S - $500,000

3. Minimum Order: $100

4. Geographic Coverage (delivery area): Domestic delivery only

5. Point(s) of production (city, county, and State or foreign country): N/A

6. Discount from list prices or statement of net price:

See attached price list. Prices shown are net of discount.

7. Quantity Discounts: None

8. Prompt payment terms. 2% NET 10 Days

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. Foreign items (list items by country of origin).

10a. Time of Delivery: As agreed with contracting agency

10b. Expedited Delivery

10c. Overnight & 2-day delivery

10d. Urgent Requirements

11. FOB Point(s)

12a. Ordering Address:

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

13. Payment Address:

14. Warranty Provision:

15. Export packing charges, if applicable:

16. Terms and conditions of rental, maintenance, and repair (if applicable):

17. Terms and conditions of installation (if applicable).

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).

18b. Terms and conditions for any other services (if applicable).

19. List of service and distribution points (if applicable):

20. List of participating dealers (if applicable):

21. Preventive maintenance (if applicable):
**22a.** Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):

**22b.** Section 508 Compliance for EIT:

**23.** Data Universal Number System (DUNS)
   Number: 845940279

**24.** Notification regarding registration in The System for Award Management (SAM) database
   Yes (Cage: 4ALR4)
1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES  I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is
performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

1. Cancel the stop-work order; or

2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
LABOR CATEGORY DESCRIPTIONS

Senior Project Manager

Minimum Experience: Ten years of technical experience in information resource management, including six years in managing large, complex Government projects; utilizes an accomplished knowledge of multiple technical disciplines and unique applications to develop technical and/or business solutions to client problems.

Major Functions: Manages and coordinates the implementation of system applications objectives through all phases, including planning, requirements analysis, design, development, testing, installation, and evaluation. Ensures conformance with work standards, interprets policies, procedures, and goals and objectives of the organization. Coordinates work effort with all parties to ensure problem resolution and user satisfaction. Reviews work products for quality, completeness, and adherence to design concepts and user requirements. Must be capable of negotiating and making binding decisions on behalf of the company.

Education: B.A - Advanced degree in computer science/technology or specialty area, or equivalent experience.

Project Manager

Minimum Experience: Six to eight years of technical analysis experience; thorough knowledge of the principles of project management. Under the general direction of the Account Manager, develops practical and workable solutions to clients technical and business problems. Competent to work on complex projects independently and on multiple phases of a project.

Major Functions: Assists in the development of logical and physical systems design. Reviews and prepares systems documents and specifications. Provides technical interpretation of methodologies and concepts underlying project objectives. Prepares reports, studies, and documentation, delivers presentations, and participates in meetings.

Education: B.A. or equivalent experience.

Senior IT Consultant

Minimum Experience: Eight years of systems analysis or programming experience, including four years in the areas of developing systems requirements and design specifications; two years of experience in project management/task leader positions in development or implementation.

Major Functions: Provides technical direction to personnel performing systems analysis and system/subsystem development tasks. Coordinates and performs logical and physical systems design. Reviews and prepares system documents and specifications. Prepares reports, studies, and documentation, delivers presentations, and participates in meetings.
Education: B.A. or equivalent experience.

**IT Consultant**

Minimum Experience: Six years of experience in database management systems; three years SQL, Oracle or DB2 and Fourth Generation Language programming experience in a batch or online environment.

Major Functions: Provides technical expertise and guidance in the logical and physical database design, development, operation, and maintenance of information systems for business processing applications. Conducts management studies, defines data requirements, proposes solutions to system problems based on cost effectiveness and quality of performance. Evaluates the data processing techniques, database management, and management information systems, concepts, and applications used as they relate to Government information goals. Defines all required database administration policies, procedures, standards, and guidelines.

Education: B.A. in computer science/technology, or equivalent experience.

**Systems Analyst**

Minimum Experience: Eight years of systems analysis or programming experience, including experience with complex information management systems.

Major Functions: Assists technical and user personnel in identifying problems and devising feasible solutions for acquiring, organizing, and processing data. Performs need assessments, requirements analyses, and develops system and subsystem functional specifications. Develops design documents and program specifications. Participates in all program development activities, including program and system testing.

Education: B.A. in computer science/technology, or equivalent experience.

**Project Support Analyst**

Minimum Experience: At least 2 years of experience supporting technical staff on computer system development or implementations projects. Must be skilled in all Microsoft Office applications.

Major Functions: Under general supervision, operates and monitors mainframe and mid-range computer and peripheral equipment, such as printers, tape and disk drives, in an environment requiring continuous shift coverage. Selects and loads input and output, observes operation of equipment, control panels, error lights, verification printouts, error messages, and faulty output. Research error messages and may manipulate console to re-sequence job steps after a job is interrupted.

Education: B.A. or equivalent experience.
## Labor Category Rates

PRODUCTS AND SERVICES PRICELIST

<table>
<thead>
<tr>
<th>LABOR CATEGORY</th>
<th>GSA Price with IFF*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Project Manager</td>
<td>$213.17</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$146.78</td>
</tr>
<tr>
<td>Senior IT Consultant</td>
<td>$193.52</td>
</tr>
<tr>
<td>IT Consultant</td>
<td>$146.55</td>
</tr>
<tr>
<td>Systems Analyst</td>
<td>$140.69</td>
</tr>
<tr>
<td><strong>Project Support Analyst</strong></td>
<td>$58.78</td>
</tr>
</tbody>
</table>

As of 12.14.2020

**Labor category must be sold as incidental to professional labor categories.