

AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**SIN 132-100 - ANCILLARY SUPPLIES AND/OR SERVICES**

- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Ancillary supplies and/or services are supplies and services which are not within the scope of any other SIN on this schedule. These supplies and/or services may only be ordered in conjunction with or in support of supplies and/or services purchased under another SIN in this schedule to provide a solution to a customer requirement. This SIN may be used for orders and blanket purchases agreements that involve work or a project that is solely associated with the supplies and/or services purchased under this schedule. This SIN EXCLUDES purchases that are exclusively for supplies and/or services already available under another schedule and is limited to information technology (IT) products and/or services.

**Special Instructions:** The work performed under this SIN shall be associated with existing SINs that are part of this schedule. Ancillary supplies and/or services shall not be the primary purpose of the work ordered, but be an integral part of the solution offered. Ancillary supplies and/or services may only be ordered in conjunction with or in support of supplies and/or services purchased under another SIN in this schedule. Offerors may

be required to provide additional information to support a determination that their proposed ancillary supplies and/or services are commercially offered in support of one or more SINs under this schedule.

**Note:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.



Edgesource Corporation  
901 North Washington Street, Suite 200, Alexandria, VA 22314-1554  
**703-837-0550 (Voice) \*\* 703-837-0260 (FAX)**  
**www.edgesource.com**

Contract Number:

**GS-35F-0235T**

Period Covered by Contract:

**January 22, 2017 through January 21, 2022**

General Services Administration  
Federal Supply Service

Pricelist current through Modification #PO-0017, dated 01/22/2017.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>.

## Table of Contents

INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS.....	1
1. GEOGRAPHIC SCOPE OF CONTRACT:.....	1
2. CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:.....	1
3. LIABILITY FOR INJURY OR DAMAGE:.....	1
4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF .....2	2
STANDARD FORM 279: .....	2
5. FOB DESTINATION:.....	2
6. DELIVERY SCHEDULE:.....	2
7. DISCOUNTS (Prices shown are NET Prices; Basic Discounts have been deducted.):.....	2
8. TRADE AGREEMENTS ACT OF 1979, as amended:.....	2
9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: .....	2
10. SMALL REQUIREMENTS: .....	2
11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.): .....	3
12. ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS: .....	3
13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: .....	3
14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001): .....	3
15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: .....	4
16. GSA ADVANTAGE! .....	4
17. PURCHASE OF OPEN MARKET ITEMS: .....	5
18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS: .....	5
19. OVERSEAS ACTIVITIES .....	5
20. BLANKET PURCHASE AGREEMENTS (BPAs): .....	5
21. CONTRACTOR TEAM ARRANGEMENTS: .....	6
22. INSTALLATION, DEINSTALLATION, REINSTALLATION: .....	6
23. SECTION 508 COMPLIANCE:.....	6
25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5):.....	6
26. SOFTWARE INTEROPERABILITY: .....	7
27. ADVANCE PAYMENTS: .....	7
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51).....	8
SIN 132-51 Edgesource Corporation Labor Categories .....	11
SIN 132-51 Edgesource Corporation GSA Labor Hour Pricing.....	29
SIN 132-100 Edgesource Corporation Labor Categories .....	33
SIN 132-100 Edgesource Corporation GSA Labor Hour Pricing.....	39
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS .....	41
BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE .....	42
BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS” .....	45

## INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

### **SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

### **1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

### **2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

**Edgesource Corporation**  
**909 N. Washington Street**  
**Suite 200**  
**Alexandria, VA 22314-1554**

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

**703-837-0550**

### **3. LIABILITY FOR INJURY OR DAMAGE:**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule  
 Block 16: Data Universal Numbering System (DUNS) Number: 08-1683828  
 Block 30: Type of Contractor - B. - Other Small Business  
 Block 31: Woman-Owned Small Business - NO  
 Block 36: Contractor's Taxpayer Identification Number (TIN): 84-1421894

- 4a. CAGE Code: 1C5Q3
- 4b. Contractor has registered with the Central Contractor Registration Database.

**5. FOB DESTINATION:**

**6. DELIVERY SCHEDULE:**

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	Based on Order
132-100	Based on Order

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS (Prices shown are NET Prices; Basic Discounts have been deducted.):**

None.

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

**10. SMALL REQUIREMENTS:**

The minimum dollar value of orders to be issued is \$100.00.

**11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.):**

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:  
Special Item Number 132-51 - Information Technology (IT) Professional Services
- b. The Maximum Order value for the following Special Item Numbers (SINs) is \$150,000:  
Special Item Number 132-100 - Ancillary Supplies and/or Services

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS:**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001):**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be

priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

## **15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:**

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

## **16. GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

**17. PURCHASE OF OPEN MARKET ITEMS:**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS:**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Contiguous 48 States ONLY

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Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs):**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).



**21. CONTRACTOR TEAM ARRANGEMENTS:**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION:**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

**23. SECTION 508 COMPLIANCE:**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.edgesource.com>

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES:**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5):**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
  - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain



a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY:**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS:**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
- (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

**9. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b.** To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to labor-hour orders placed under this contract.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## 16. DESCRIPTION OF IT SERVICES AND PRICING

### SIN 132-51 Edgesource Corporation Labor Categories

LC	Professional Labor Category Descriptions and Education/Experience Levels
1	<p><b>Commercial Title:</b> Program Manager</p> <p><b>Minimum/General Experience:</b> This position requires a minimum of 10 years information technology experience. Experience includes increasing responsibilities in program management of information systems and related services.</p> <p><b>Functional Responsibility:</b> Manages substantial contract support operations involving multiple projects. Organizes, directs, and coordinates planning and production of all contract support activities. Must have demonstrated communications skills at all levels of management. Serves as the contractor's authorized interface with the Contracting Officer's Technical Representative (COTR), government management personnel, and client agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinate personnel. Responsible for overall contract performance. Assembles and recruits professionals as necessary to perform assigned tasks. Demonstrated capability in the overall management of multi-task contracts of the size, type, and complexity described in the Task Order(s).</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree (in the fields described in Min. Education above): 6 years IT experience.</li> <li>• With a PH.D. (in the fields described in Min. Education above): 4 years of IT experience.</li> <li>• With 12 years experience, a degree is not required.</li> </ul>
2	<p><b>Commercial Title:</b> Project Manager II</p> <p><b>Minimum/General Experience:</b> This position requires a minimum of eight years ADP experience. Experience includes increasing responsibilities in information systems design and management.</p> <p><b>Functional Responsibility:</b> Simultaneously plans and directs a technical project (or a group of related tasks) and assists the Program Manager in working with the government Contracting Officer, the COTR, government management personnel, and client agency representatives. Under the guidance of the Program Manager, is responsible for the overall management of specific Task Orders and ensures that the technical solutions and schedules in the Task Order are implemented in a timely manner.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree (in the fields described in Min. Education above): 4 years IT experience.</li> <li>• With a PH.D. (in the fields described in Min. Education above): 2 years of IT experience.</li> <li>• With 10 years experience, a degree is not required.</li> </ul>
3	<p><b>Commercial Title:</b> Project Manager I</p> <p><b>Minimum/General Experience:</b> This position requires a minimum of six years ADP experience. Experience includes increasing responsibilities in information systems design and management.</p> <p><b>Functional Responsibility:</b> Simultaneously plans and directs a technical project (or a group of related tasks) and assists the program manager in working with the government Contracting Officer, the COTR, government management personnel, and client agency representatives. Under the guidance of the Program Manager, is responsible for the overall management of specific Task Orders and ensures that the technical solutions and schedules in the Task Order are implemented in a timely manner.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree (in the fields described in Min. Education above): 2 years IT experience.</li> <li>• With a PH.D. (in the fields described in Min. Education above): 1 years of IT experience.</li> </ul>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<ul style="list-style-type: none"> <li>• With 8 years experience, a degree is not required.</li> </ul>
4	<p><b>Commercial Title:</b> Operations Manager</p>
	<p><b>Minimum/General Experience:</b> This position requires a minimum of three years of management experience, of which at least one year must be specialized. Specialized experience includes: supervision and operations experience on large-scale information systems, knowledge of hardware, software and operating systems.</p> <p><b>Functional Responsibility:</b> Oversees computer operations, ensuring schedules are met and system resources are used effectively. Coordinates the resolution of production-related problems. Provides users with output. Provides supervision and direction to staff responsible for support to users in areas such as e-mail, personal computer applications, local area networks, and peripherals.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree (in the fields described in Minimum Education above): 1 year of general experience of operations experience on a large-scale information system or multi-server local area network.</li> <li>• With 5 years of general experience of which the last 2 years must be specialized experience, a degree is not required.</li> </ul>
5	<p><b>Commercial Title:</b> Systems Administrator III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience, of which at least three years must be specialized experience in administrating computer systems.</p> <p><b>Functional Responsibility:</b> Manages the operation of business systems that may be mainframe-, mini-, or client/server-based. Troubleshoots computer-related problems and, as necessary, contacts appropriate service representatives to resolve systems problems. Installs hardware and software, as needed. Performs backups, database administration, and file recovery. Optimizes system operation and resource utilization and performs system-capacity analysis and planning. Provides assistance to users in accessing and using business systems. May provide direction to lower-level systems administrators.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: two years of specialized experience.</li> <li>• With seven years general experience of which four years is specialized, a degree is not required.</li> </ul>
6	<p><b>Commercial Title:</b> Systems Administrator II</p>
	<p><b>Minimum/General Experience:</b> Two years of experience, of which at least one year must be specialized experience in administrating computer systems.</p> <p><b>Functional Responsibility:</b> Administers the operation of business systems that may be mainframe-, mini-, or client/server-based. Troubleshoots computer-related problems and, as necessary, contacts appropriate service representatives to resolve systems problems. Installs hardware and software, as needed. Performs backups, database administration, and file recovery. Provides assistance to users in accessing and using business systems. May provide assistance to lower-level systems administrators.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: with knowledge of relevant skills necessary to perform duties.</li> <li>• With five years general experience of which three years is specialized, a degree is not required.</li> </ul>
7	<p><b>Commercial Title:</b> Database Designer II</p>
	<p><b>Minimum/General Experience:</b> Five years of experience, of which at least three years must be specialized experience in designing, maintaining and administering databases and database operations.</p> <p><b>Functional Responsibility:</b> Responsible for the design and development of the database applications which are utilized throughout various ADP systems. Additionally, this position is expected to respond to trouble calls, diagnose hardware and software problems, assess database issues, install and maintain MS SQL Server, Oracle, Informix, Sybase and/or other relational database systems.</p>



LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: three years experience.</li> <li>• With six years experience of which three years is specialized in computer database design, a degree is not required.</li> </ul>
8	<p><b>Commercial Title:</b> Database Designer I</p>
	<p><b>Minimum/General Experience:</b> Three years of experience, of which at least one year must be specialized experience in designing, maintaining and administering databases and database operations.</p> <p><b>Functional Responsibility:</b> Responsible for the design and development of the database applications which are utilized throughout various ADP systems. Additionally, this position is expected to respond to trouble calls, diagnose hardware and software problems, assess database issues, install and maintain MS SQL Server, Oracle, Informix, Sybase and/or other relational database systems.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: three years experience.</li> <li>• With four years general experience of which two years is specialized in computer database design, a degree is not required.</li> </ul>
9	<p><b>Commercial Title:</b> Database Administrator III</p>
	<p><b>Minimum/General Experience:</b> Three years of experience, of which at least one year must be specialized experience in administrating data bases and data base operations.</p> <p><b>Functional Responsibility:</b> Ensures efficient operation of a multi-computer site that supports data base administration, analysis, and report production; data dictionary administration; and system development. Performs database administration, backups and recoveries, and works with users to resolve database questions or problems. Coordinates systems resource availability with database analysts, system and application programmers, and other users. Provides advice and assistance to users on equipment operations. Maintains and updates databases and data dictionaries. May provide assistance to less experienced database administrators.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: one year experience must be specialized experience in database administration and/or operations.</li> <li>• With six years general experience of which three years is specialized in computer systems administration, a degree is not required.</li> </ul>
10	<p><b>Commercial Title:</b> Database Administrator II</p>
	<p><b>Minimum/General Experience:</b> One year of related experience.</p> <p><b>Functional Responsibility:</b> Performs database administration, backups and recoveries, and works with users to resolve database questions or problems. Coordinates systems resource availability with database analysts, system and application programmers, and other users. Provides advice and assistance to users on equipment operations. Maintains and updates databases and data dictionaries.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With six years general experience of which three years is specialized in computer systems administration, a degree is not required.</li> </ul>
11	<p><b>Commercial Title:</b> Database Administrator I</p>
	<p><b>Minimum/General Experience:</b> Entry level position.</p> <p><b>Functional Responsibility:</b> Performs database administration, backups and recoveries, and works with users to resolve database questions or problems. Provides assistance to users on equipment operations. Maintains and updates databases and data dictionaries.</p>
	<p><b>Minimum Education:</b> A Bachelor s degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.</p>



LC	Professional Labor Category Descriptions and Education/Experience Levels
	<ul style="list-style-type: none"> <li>With five years general experience of which two years is specialized in computer systems administration, a degree is not required.</li> </ul>
12	<p><b>Commercial Title:</b> Systems Engineer III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience in assignments involving complex systems, at least three years of specialized experience in one or more of the following: communications engineering, electronic engineering, communications security, network analysis, interoperability analysis, system standards, military operations, program analysis, programming, and/or cost analysis.</p> <p><b>Functional Responsibility:</b> Applies information technology skills in the analysis, specification, development, integration, and acquisition of systems. Ensures systems and applications are compliant with applicable standards specified in task orders. Tests and installs COTS products and applications, and integrates them into the client's environment. Provides on-site support for minor requirements that do not meet functional specifications; modifies programs to be compliant with specifications. Assignments are generally complex in nature and may be in support of one or more of the following disciplines: communications engineering, electronic engineering, communications security, network analysis, interoperability analysis, system standards, military operations, program analysis, programming, and/or cost analysis. May function as team leader for less experienced systems engineers.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>With a Master's degree: two years of specialized experience.</li> <li>With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
13	<p><b>Commercial Title:</b> Systems Engineer II</p>
	<p><b>Minimum/General Experience:</b> Two years of experience in assignments involving complex systems, at least three years of specialized experience in one or more of the following: communications engineering, electronic engineering, communications security, network analysis, interoperability analysis, system standards, military operations, program analysis, programming, and/or cost analysis.</p> <p><b>Functional Responsibility:</b> Works with more experienced systems engineers in applying information technology skills in the analysis, specification, development, integration, and acquisition of systems. Ensures systems and applications are compliant with applicable standards specified in task orders. Tests and installs COTS products and applications, and integrates them into the client's environment. Provides on-site support for minor requirements that do not meet functional specifications; modifies programs to be compliant with specifications. Assignments are generally of moderate scope and may be in support of one or more of the following disciplines: communications engineering, electronic engineering, communications security, network analysis, interoperability analysis, system standards, military operations, program analysis, programming, and/or cost analysis. May provide task direction to less experienced systems engineers.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>With a Master's degree: knowledge relevant to systems engineering.</li> <li>With 5 years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
14	<p><b>Commercial Title:</b> Software Engineer III</p>
	<p><b>Minimum/General Experience:</b> Seven years of experience in software engineering. At least three year of specialized experience in use of structured analysis, design methodologies, design tools, and object oriented principles.</p> <p><b>Functional Responsibility:</b> Develop and apply software code toward the end goal of a software product using a wide variety of techniques, languages and/or software programs to achieve this end. Assists in the selection of the proper languages and/or software programs to use given the project goals and/or objectives. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. May function as a task or team lead.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<ul style="list-style-type: none"> <li>• With a Master's degree: three years of specialized experience.</li> <li>• With ten years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
15	<p><b>Commercial Title:</b> Software Engineer II</p>
	<p><b>Minimum/General Experience:</b> Four years of experience in software engineering. At least two years of specialized experience in use of structured analysis, design methodologies, design tools, and object oriented principles.</p> <p><b>Functional Responsibility:</b> Assist in the development and application of software code toward the end goal of a software product using a wide variety of techniques, languages and/or software programs to achieve this end. Assists in the selection of the proper languages and/or software programs to use given the project goals and/or objectives. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With six years of general information technology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
16	<p><b>Commercial Title:</b> Systems/Software Analyst III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience, of which at least the last three years must be specialized in: analysis and design of business applications on complex systems, data base management, use of programming languages, and/or DBMS.</p> <p><b>Functional Responsibility:</b> Analyzes, develops, tests, and/or modifies hardware and software solutions to meet the customer's data processing, systems analysis, and/or systems integration requirements. Defines systems objectives and prepares system design specifications to meet user requirements and satisfy interface problems. Defines controls, conversion procedures, and system implementation plans. May prepare reports and presentations. May function as team leader and/or provide direction to lower level staff.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: two years of specialized experience.</li> <li>• With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
17	<p><b>Commercial Title:</b> Systems/Software Analyst II</p>
	<p><b>Minimum/General Experience:</b> Two years of experience, of which at least the last year must be specialized in: analysis and design of business applications on complex systems, data base management, use of programming languages, and/or DBMS.</p> <p><b>Functional Responsibility:</b> Under general supervision, analyzes, develops, tests, and/or modifies hardware and software solutions to meet the customer's data processing, systems analysis, and/or systems integration requirements. Defines systems objectives and prepares system design specifications to meet user requirements and satisfy interface problems. Defines controls, conversion procedures, and system implementation plans. May assist in the preparation of reports and presentation.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With an Associates Degree: four years of specialized experience.</li> <li>• With five years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
18	<p><b>Commercial Title:</b> Systems/Software Analyst I</p>
	<p><b>Minimum/General Experience:</b> Entry level position with knowledge in: analysis and design of business applications on complex systems, data base management, use of programming languages, and/or DBMS.</p> <p><b>Functional Responsibility:</b> Under direct supervision, analyzes and evaluates hardware and software solutions to</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p>meet the user s systems analysis and/or systems integration requirements. Assists more experienced systems analyst in identifying data availability, report requirements, and systems design problems. Assists in defining system objectives and prepares system design specifications to meet user requirements and to satisfy interface problems. May assist with preparation of status reports and presentations. Assignments are generally of limited scope and reviewed by more experienced analysts.</p>
	<p><b>Minimum Education:</b> A Bachelor s degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.</p> <ul style="list-style-type: none"> <li>• With five years of general information technology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
19	<p><b>Commercial Title:</b> Business Process Reengineering Analyst II</p>
	<p><b>Minimum/General Experience:</b> Four years of experience in information technology three years of specialized experience adapting functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets.</p> <p><b>Functional Responsibility:</b> Confers with client senior management to understand or develop the client's strategic business goals and advises in the creation of an appropriate information technology strategy. Applies process improvement and reengineering methodologies and principles to process modernization projects. Is responsible for effective transition of existing project teams, and the facilitation of project teams in the accomplishment of project activities and objectives. Provides group facilitation, interviewing, training, and additional forms of knowledge transfer. May act as coordinator among multiple project teams to ensure enterprise-wide integration of reengineering efforts. May provide daily supervision and direction to business process reengineering team. (May include specific knowledge of paperless environment and electronic document management systems.)</p>
	<p><b>Minimum Education:</b> A Bachelor’s degree.</p> <ul style="list-style-type: none"> <li>• With a Master’s degree: two years of specialized experience.</li> <li>• With eight years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
20	<p><b>Commercial Title:</b> Business Process Reengineering Analyst I</p>
	<p><b>Minimum/General Experience:</b> One year of experience in information technology and knowledge of adapting functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets.</p> <p><b>Functional Responsibility:</b> Confers with client management to understand the client's strategic goals and participates in the creation of an appropriate information technology strategy or plan. Applies process improvement and reengineering methodologies and principles to process modernization projects. Provides group facilitation, interviewing, training. Assists more experienced business process engineers in coordinating multiple project teams to ensure enterprise-wide integration of reengineering efforts. (May include specific knowledge of paperless environment and electronic document management systems.)</p>
	<p><b>Minimum Education:</b> A Bachelor’s degree.</p> <ul style="list-style-type: none"> <li>• With a Master’s degree: knowledge relevant to business process reengineering.</li> <li>• With five years of general information technology experience and at least one year of specialized experience, a degree is not required.</li> </ul>
21	<p><b>Commercial Title:</b> Systems Architect III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience with at least three years of specific experience with the use of structured analysis, design methodologies and design tools, object oriented concepts, and/or experience with logical and physical technical architectures.</p> <p><b>Functional Responsibility:</b> Designs architectures that include software, hardware, and communications solutions to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces. Ensures architectures are in compliance with open systems standards as they apply to the client s environment. Evaluates compatibility of information system development efforts with agency architectures and</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p>recommends adjustments, as appropriate. Evaluates problems of workflow, organization, and planning and develops appropriate corrective action. May provide guidance and direction to less experienced systems architects. (May include technical knowledge of workflow processes, document management systems, document imaging software, network requirements, and imaging hardware.)</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: two years of specialized experience.</li> <li>• With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
22	<p><b>Commercial Title:</b> Systems Architect II</p>
	<p><b>Minimum/General Experience:</b> Three years of experience with at least one years of specific experience with the use of structured analysis, design methodologies and design tools, object oriented concepts, and/or experience with logical and physical technical architectures.</p> <p><b>Functional Responsibility:</b> Designs architectures that include software, hardware, and communications solutions to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces. Ensures architectures are in compliance with open systems standards as they apply to the client s environment. Evaluates compatibility of information system development efforts with agency architectures and recommends adjustments, as appropriate. Evaluates problems of workflow, organization, and planning and develops appropriate corrective action. May function as team leader for less experienced systems architects. (May include technical knowledge of workflow processes, document management systems, document imaging software, network requirements, and imaging hardware.)</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: knowledge relevant to systems architecture.</li> <li>• With six years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
23	<p><b>Commercial Title:</b> Systems Architect I</p>
	<p><b>Minimum/General Experience:</b> One year of experience with knowledge of specific areas of structured analysis, design methodologies and design tools, object oriented concepts, and experience with logical and/or physical technical architectures.</p> <p><b>Functional Responsibility:</b> Assists more experienced systems architects in designing architectures that include software, hardware, and communications solutions to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces. Assists in evaluating problems of workflow, organization, and planning and develops appropriate corrective action.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With six years of general information technology experience and at least three years of specialized experience, a degree is not required.</li> </ul>
24	<p><b>Commercial Title:</b> Programmer III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience in information technology, of which at least three years must be specialized in applications programming and develop complex software to satisfy design objectives.</p> <p><b>Functional Responsibility:</b> Analyzes systems specifications and designs, develops, modifies, and installs complex and customized software. Conducts detailed analyses of defined system specifications, and prepares associated documentation, block diagrams, and logic flow charts. Takes system design specifications and customizes software to meet application requirements. Enhances software to reduce operating time or improve efficiency. Modifies existing software, as well as creates special-purpose software to ensure efficiency and integrity between systems and applications. Tests, debugs, and refines software to produce the required product. May include programming experience with database systems such as Sybase, Oracle, and Informix; and/or experience with .NET, C#, Java, 4GL languages, etc. May function as team leader and provide direction to less experienced programmers.</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: two years of specialized experience.</li> <li>• With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
25	<p><b>Commercial Title:</b> Programmer II</p>
	<p><b>Minimum/General Experience:</b> Three years of experience in information technology, of which at least one year must be specialized in applications programming and develop complex software to satisfy design objectives.</p> <p><b>Functional Responsibility:</b> Analyzes systems specifications and designs, develops, modifies, and installs software. Conducts analyses of defined system specifications, and prepares a wide variety of computer programs, associated documentation, block diagrams, and logic flow charts. Takes system design specifications and customizes software to meet application requirements. Enhances software to reduce operating time or improve efficiency. Modifies existing software, as well as creates special-purpose software to ensure efficiency and integrity between systems and applications. Tests, debugs, and refines software to produce the required product. May provide task direction to less experienced programmers.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: knowledge relevant to programming.</li> <li>• With six years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
26	<p><b>Commercial Title:</b> Programmer I</p>
	<p><b>Minimum/General Experience:</b> Entry level position with knowledge in applications programming.</p> <p><b>Functional Responsibility:</b> Assists more experienced programmers in coding and maintaining applications and/or operating systems software. Assists in preparing associated documentation, block diagrams, and logic flow charts. Tests, debugs, and refines software to produce the required product. Assignments are generally of limited scope and reviewed by more experienced programmers.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With four years of general information technology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
27	<p><b>Commercial Title:</b> Database Analyst/Programmer III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience in information technology, of which at least three years of specialized experience in data base design and system analysis, systems software internals and data manipulation languages.</p> <p><b>Functional Responsibility:</b> Provides expertise and guidance in the use of database management systems. Designs, implements, and maintains databases with respect to access methods and time, device allocation, validation checks, file organization, indexing methods, protection and security, documentation, guidelines, and statistical methods. Establishes procedures for operations of the database and database management systems. Collects data elements and prepares database specifications. Develops, maintains, and controls the data dictionary. May include experience with database systems such as Sybase, Oracle, SQL Server, and Informix. May function as team leader and provide direction to less experienced database programmers/analysts.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: two years of specialized experience.</li> <li>• With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
28	<p><b>Commercial Title:</b> Database Analyst/Programmer II</p>
	<p><b>Minimum/General Experience:</b> Three years of experience in information technology, of which at least one year of specialized experience in data base design and system analysis, systems software internals and data manipulation</p>



LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p>languages.</p> <p><b>Functional Responsibility:</b> Provides guidance in the use of database management systems. Designs, implements, and maintains databases with respect to access methods and time, device allocation, validation checks, file organization, indexing methods, protection and security, documentation, guidelines, and statistical methods. Collects data elements and prepares database specifications. Develops, maintains, and controls the data dictionary. May provide task direction to less experienced database programmers/analysts.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: knowledge relevant of databases/programming.</li> <li>• With six years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
29	<p><b>Commercial Title:</b> Database Analyst/Programmer I</p>
	<p><b>Minimum/General Experience:</b> Entry level position, knowledge in data base design and system analysis, systems software internals and data manipulation languages.</p> <p><b>Functional Responsibility:</b> Assists more experienced database analysts/programmers in the design, implementation, and maintenance of databases, collection of data elements, and preparation of database specifications. Helps to develop, maintain, and control the data dictionary.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With four years of general information technology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
30	<p><b>Commercial Title:</b> Functional Domain Expert</p>
	<p><b>Minimum/General Experience:</b> Six years of experience in information technology of which at least 3 years of specialized experience in determining functional and cross-functional requirements.</p> <p><b>Functional Responsibility:</b> Analyzes user needs to determine functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Possesses requisite knowledge and expertise so recognized in the professional community that the Government is able to qualify the individual as an expert in the field for an actual Task Order. Evaluates analytically and systematically problems of workflow, organization, and planning and develops corrective action. Establishes standards for information systems procedures. Develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with the configuration information management guiding principles, cost savings and open architecture objectives.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: three years of specialized experience.</li> <li>• With nine years of general information technology experience and at least six years of specialized experience, a degree is not required.</li> </ul>
31	<p><b>Commercial Title:</b> Web Developer III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience in information technology, of which at least three years of specialized experience in WEB user interface design, applications, and various design tools for development.</p> <p><b>Functional Responsibility:</b> Develops applications, interfaces, and database front-ends with visual development and design tools for use in Internet/Intranet/Extranet sites and applications. May provide human factors engineering and usability testing and support. May provide database design and modeling. Works with HTML, Java, JavaScript, VBScript, PERL, CGI, SQL, Active Server Pages, Oracle, Active Data Objects, ActiveX, Plug-Ins, Visual Basic, Visual C++, GIF, JPEG, MPEG, video/audio streaming, and more. Provides web site development, design, support and maintenance. May function as team leader for less experienced developers.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master s degree: two years of specialized experience.</li> </ul>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<ul style="list-style-type: none"> <li>With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
32	<p><b>Commercial Title:</b> Web Developer II</p>
	<p><b>Minimum/General Experience:</b> Three years of experience in information technology, of which at least one year of specialized experience in WEB user interface design, applications, and various design tools for development.</p> <p><b>Functional Responsibility:</b> Develops applications, interfaces, and database front-ends with visual development and design tools for use in Internet/Intranet/Extranet sites and applications. Works with HTML, Java, JavaScript, VBScript, PERL, CGI, SQL, Active Server Pages, Oracle, Active Data Objects, ActiveX, Plug-Ins, Visual Basic, Visual C++, GIF, JPEG, MPEG, video/audio streaming, and more. Provides web site development, design, support, and maintenance.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>With a Master's degree: knowledge relevant to web development.</li> <li>With six years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
33	<p><b>Commercial Title:</b> Security Analyst III</p>
	<p><b>Minimum/General Experience:</b> Seven years of experience in information technology, of which at least five years of specialized experience in system engineering and/or design, design assurance or testing for INFOSEC products and system computer networking technology.</p> <p><b>Functional Responsibility:</b> Analyzes and defines information security, automated information security (AIS), and/or computer security requirements. Designs, develops, engineers, and implements security solutions. Gathers and organizes technical information about an organization's mission, goals, and needs; existing security products; and ongoing programs. Develops, analyzes, and implements security architecture(s) as appropriate. Performs risk analysis and security audit services, develops analytical reports as required. May be required to perform in one or more of the following areas: AIS risk assessment methods and procedures; security of system software generation; security of computer hardware; operating system utility/support software; disaster recovery and contingency planning; telecommunications security; development of AIS security policies and procedures. May have experience in one or more of the following: digital signatures, encryption, public key and certification management, cross certification of public key systems, and X.500 directories. May be responsible for leading a team in performing these services.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>With a Master's Degree: three years experience</li> <li>With a PH.D.: one year of experience</li> <li>With ten years IT experience and 7 years of specialized experience, a degree is not required.</li> </ul>
34	<p><b>Commercial Title:</b> Security Analyst II</p>
	<p><b>Minimum/General Experience:</b> Five years of experience in information technology, of which at least three years of specialized experience in system engineering and/or design, design assurance or testing for INFOSEC products and system computer networking technology.</p> <p><b>Functional Responsibility:</b> Analyzes and defines security requirements and designs, develops, engineers, and implements solutions. Performs risk analysis and security audit services, developing analytical reports as required. May be required to perform in one or more of the following areas: AIS risk assessment methods and procedures; security of system software generation; security of computer hardware; operating system utility/support software; disaster recovery and contingency planning; telecommunications security; development of AIS security policies and procedures.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>With a Master's degree: two years of specialized experience.</li> <li>With eight years of general information technology experience and at least five years of specialized</li> </ul>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	experience, a degree is not required.
35	<b>Commercial Title:</b> Security Analyst I
	<p><b>Minimum/General Experience:</b> Two years of experience in information technology, and knowledge in system engineering and/or design, design assurance or testing for INFOSEC products and system computer networking technology.</p> <p><b>Functional Responsibility:</b> Assists more experienced analysts in analyzing and defining security requirements. Assists in performing risk analysis and security audit services and in developing analytical reports. May assist in performing in one or more of the following areas: AIS risk assessment methods and procedures; security of system software generation; security of computer hardware; operating system utility/support software; disaster recovery and contingency planning; telecommunications security; development of AIS security policies and procedures.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: knowledge relevant to INFOSEC.</li> <li>• With six years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
36	<b>Commercial Title:</b> CAD/System Designer
	<p><b>Minimum/General Experience:</b> Five years of experience in information technology, of which at least three years of specialized experience of computer-based drawing packages and engineering drawings.</p> <p><b>Functional Responsibility:</b> Develops engineering drawings and provides drafting support (using computer-based drawing packages such as AUTOCAD) for hardware schematics, site plans, electrical interconnects, network schematics, and mechanical plans. Conducts tests in accordance with approved procedures for acceptance or characterization. Develops and implements preventative maintenance procedures, coordinates maintenance activities, and assists technicians.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: one years of specialized experience.</li> <li>• With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
37	<b>Commercial Title:</b> Network Consultant
	<p><b>Minimum/General Experience:</b> Ten years of information technology experience, of which at least seven years of specialized experience in Software/Hardware LAN and WAN Network design and analysis.</p> <p><b>Functional Responsibility:</b> Works with operational management and client in a consulting role to implement specific technology approaches. Develops detailed logical and physical design, acceptance criteria definition, and project plans. Analyzes, studies, and designs complex data networks. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Manages network software development and support requirements using formal specifications, data flow diagrams, and other accepted design techniques. Estimates network hardware and software development and implementation costs and schedules.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: seven years experience.</li> <li>• With a PH.D. ( in the fields described in Min. Education above): five years of experience.</li> <li>• With fourteen years IT experience and at least 9 years of specialized experience, a degree is not required.</li> </ul>
38	<b>Commercial Title:</b> Network Manager
	<p><b>Minimum/General Experience:</b> Eight years of experience in information technology, of which at least four years of specialized experience in protocol analysis, communication network system design and maintenance, and knowledge of communication protocols (i.e. TCP/IP, X.25, X.400, X.500).</p>



LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p><b>Functional Responsibility:</b> Applies extremely complex networking concepts in the analysis, study, and design of data networks. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and supervises installations, transitions, and cutovers of network components and capabilities. Reviews existing network designs and capabilities with the goal of making refinements, reducing operating overhead, enhancing network throughput, and improving current network topologies. Determines environmental and building power requirements for system design, types and gauges of cable for communications applications, installation and testing requirements, cross-connection on distribution equipment, intermediate distribution frames, wire closets, pin and jack arrangements, and cable inventory management systems. May provide team leadership or consulting support on complex tasks.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: six years experience.</li> <li>• With a PH.D. ( in the fields described in Min. Education above): four years of experience.</li> <li>• With twelve years IT experience and at least 8 years of specialized experience, a degree is not required.</li> </ul>
39	<p><b>Commercial Title:</b> Network Engineer III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience in information technology, of which at least three years of specialized experience in protocol analysis, communication network system design and maintenance, and knowledge of communication protocols (i.e. TCP/IP, X.25, X.400, X.500).</p> <p><b>Functional Responsibility:</b> Applies complex networking concepts in the analysis, study, and design of data networks. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Diagnoses and remediates problems; plans installations, transitions, and cutovers of network components and capabilities. May review existing network designs and capabilities with the goal of making refinements, reducing operating overhead, enhancing network throughput, and improving current network topologies. May function as team leader for less experienced network engineers.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: two years of specialized experience.</li> <li>• With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
40	<p><b>Commercial Title:</b> Network Engineer II</p>
	<p><b>Minimum/General Experience:</b> Three years of experience in information technology, of which at least one year of specialized experience in protocol analysis, communication network system design and maintenance, and knowledge of communication protocols (i.e. TCP/IP, X.25, X.400, X.500).</p> <p><b>Functional Responsibility:</b> Applies advanced networking concepts in the analysis, study, and design of data networks. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans installations, transitions, and cutovers of network components and capabilities. May review existing network designs and capabilities with the goal of making refinements, reducing operating overhead, enhancing network throughput, and improving current network topologies. May provide task direction to less experienced network engineers.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree. (in the fields described in Minimum Education above).</li> <li>• With seven years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
41	<p><b>Commercial Title:</b> Network Engineer I</p>
	<p><b>Minimum/General Experience:</b> Entry level position, with knowledge in protocol analysis, communication</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p>network system design and maintenance, and knowledge of communication protocols (i.e. TCP/IP, X.25, X.400, X.500).</p> <p><b>Functional Responsibility:</b> Applies basic networking concepts in the analysis, study, and design of data networks. Assists more experienced network engineers in analyzing network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput). Assists in planning installations, transitions, and cutovers of network components and capabilities. Assists higher level network engineering in the review of existing network designs and capabilities with the goal of making refinements, reducing operating overhead, enhancing network throughput, and improving current network topologies.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With five years of general information ntechnology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
42	<p><b>Commercial Title:</b> Network Specialist III</p>
	<p><b>Minimum/General Experience:</b> Five years of experience in information technology, of which at least three years of specialized experience in designing, testing, installing, implementing and maintaining computer networks;</p> <p><b>Functional Responsibility:</b> Monitors and adjusts network parameters for optimum performance. Installs and supports local area networks (LANs). Configures the network, and adds and deletes users and printers. Diagnoses, troubleshoots and repairs complex LANs and interfaces between differing networks via remote and local bridges, repeaters, routers, and switches (including mainframe connectivity via gateway, telecommunication circuits, and direct network access). Assures that LAN security is maintained according to recommendations. Creates documentation for systems support staff and users. Provides technical expertise for performance and configuration of networks. Evaluates communication hardware and software, and performs compatibility testing of system and application software. Coordinates with all responsible users and sites. May perform site surveys and network performance assessments, schedule conversions and cutovers, and oversee a network control center. May supervise staff.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree in Mathematics, Computer Science, Information Systems, Engineering, Business, or other related discipline.</p> <ul style="list-style-type: none"> <li>• With a Master's degree (in the fields described in Minimum Education above) and two years of specialized experience.</li> <li>• With eight years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
43	<p><b>Commercial Title:</b> Network Specialist II</p>
	<p><b>Minimum/General Experience:</b> Three years of experience in information technology, of which at least one year of specialized experience in designing, testing, installing, implementing and maintaining computer networks.</p> <p><b>Functional Responsibility:</b> Monitors and adjusts network parameters for optimum performance. Installs and supports local area networks (LANs). Configures the network, and adds and deletes users and printers. Diagnoses, troubleshoots and repairs LANs and interfaces between differing networks via remote and local bridges, repeaters, routers, and switches (including mainframe connectivity via gateway, telecommunication circuits, and direct network access). Assures that LAN security is maintained according to recommendations. Creates documentation for systems support staff and users. Evaluates communication hardware and software, and performs compatibility testing of system and application software. Coordinates with all responsible users and sites. May perform site surveys, and schedule conversions and cutovers. May provide guidance to less experienced network specialists.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.</p> <ul style="list-style-type: none"> <li>• With a Master's degree. (in the fields described in Minimum Education above).</li> <li>• With seven years of general information technology experience and at least four years of specialized experience, a degree is not required.</li> </ul>
44	<p><b>Commercial Title:</b> Network Specialist I</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p><b>Minimum/General Experience:</b> Entry level position with knowledge in designing, testing, installing, implementing and maintaining computer networks.</p> <p><b>Functional Responsibility:</b> Assists more experienced network specialist/network engineers in monitoring and adjusting network parameters for optimum performance. Installs and supports local area networks (LANs). Configures the network, and adds and deletes users and printers. May assist in troubleshooting and repairing LANs and interfaces between differing networks via remote and local bridges, repeaters, routers, and switches (including mainframe connectivity via gateway, telecommunication circuits, and direct network access). Creates documentation for systems support staff and users. Supports the evaluation of communication hardware and software. Assists in compatibility testing of system and application software.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.</p> <ul style="list-style-type: none"> <li>• With five years of general information technology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
45	<p><b>Commercial Title:</b> Communications Analyst III</p>
	<p><b>Minimum/General Experience:</b> Eight years of experience in information technology, of which at least four years of specialized experience in designing, developing, and testing complex communications.</p> <p><b>Functional Responsibility:</b> Designs, develops, and tests complex communications interface programs, which may include voice, data, or image communication. Conducts feasibility studies. Researches, recommends, and implements leading-edge/state-of-the-art technology. Prepares detailed specifications and flowcharts for implementing new internal programs or modification to vendor software. Possesses advanced knowledge of communications protocols, hardware, and real-time system programming. Analyzes user requirements and recommends system solutions. Interfaces at the highest levels within the program. May provide consulting support in defining strategic direction and implementing strategic plans.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: six years experience.</li> <li>• With a PH.D.: four years of experience.</li> <li>• With thirteen years IT experience and at least 8 years of specialized experience, a degree is not required.</li> </ul>
46	<p><b>Commercial Title:</b> Communications Analyst II</p>
	<p><b>Minimum/General Experience:</b> Four years of experience in information technology, of which at least two years of specialized experience in designing, developing, and testing complex communications.</p> <p><b>Functional Responsibility:</b> Designs, develops, and tests complex communications interface programs, which may include voice, data, or image communication. Conducts feasibility studies. Prepares detailed specifications and flowcharts for implementing new internal programs or modification to vendor software. Possesses a thorough knowledge of communications protocols, hardware, and real-time system programming. Analyzes user requirements and recommends system solution. May function as team leader and/or provide guidance to less experienced communications analysts.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's degree: one year of specialized experience.</li> <li>• With seven years of general information technology experience and at least five years of specialized experience, a degree is not required.</li> </ul>
47	<p><b>Commercial Title:</b> Communications Analyst I</p>
	<p><b>Minimum/General Experience:</b> Two years of information technology experience and knowledge in designing, developing, and testing complex communications.</p> <p><b>Functional Responsibility:</b> Assists more experienced communications analysts in the design, development, and testing of communications interface programs, which may include voice, data, or image communication. Assists in conducting feasibility studies. Prepares detailed specifications and flowcharts for implementing new internal</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	programs or modification to vendor software. Possesses a basic knowledge of communications protocols, hardware, and real-time system programming.
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: knowledge relevant to voice, data or image communications.</li> <li>• With seven years general experience of which four years is specialized, a degree is not required.</li> </ul>
48	<b>Commercial Title:</b> Subject Matter Expert II
	<p><b>Minimum/General Experience:</b> Ten years of experience as an industry/functional consultant, of which at least seven years of specialized experience in determining information technology effects on the organizational structure and determining the ability that IT can support/meet organizational goals.</p> <p><b>Functional Responsibility:</b> Confers with client management to understand or develop the client's strategic information technology business goals, and assists in formulation of an appropriate information technology strategy. Analyzes client requirements and recommends development or acquisition strategies. Assists clients in developing strategic plans and concepts. Advises client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrates exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: seven years experience</li> <li>• With a PH.D.: five years of experience</li> <li>• With eleven years IT experience and at least 8 years of specialized training, a degree is not required.</li> </ul>
49	<b>Commercial Title:</b> Subject Matter Expert I
	<p><b>Minimum/General Experience:</b> Eight years of experience as an industry/functional consultant, of which at least seven years of specialized experience in determining information technology effects on the organizational structure and determining the ability that IT can support/meet organizational goals.</p> <p><b>Functional Responsibility:</b> Confers with client management to understand the client 's strategic information technology business goals and information technology strategy. Analyzes client requirements and recommends development or acquisition strategies. Assists clients in developing strategic plans and concepts. Advises client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrates exceptional oral and written communication skills. Possesses requisite knowledge and expertise so recognized in the professional community that the individual is considered "expert" in the technical/specialty area being addressed.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: six years experience</li> <li>• With a PH.D.: four years of experience</li> <li>• With ten years IT experience and at least 7 years of specialized experience, a degree is not required.</li> </ul>
50	<b>Commercial Title:</b> Trainer II
	<p><b>Minimum/General Experience:</b> Five years of experience in related field, with a minimum of three years of specialized experience in the delivery of training instruction and services.</p> <p><b>Functional Responsibility:</b> Serves as lead instructor in delivering training/development programs where the subject matter or process is complex in nature. Conducts research necessary to develop, revise, or select training/development courses. Prepares training catalogs. Develops instructor materials, such as course outlines, background material, and training/development aids. Develops student materials, such as course manuals, workbooks, handouts, completion certificates, and course critique forms. Conducts formal classroom courses, workshops, seminars, and computer-based training. May formulate and provide overall direction for training/development activities within a program. Coordinates for additional functional analysts (subject matter experts) to participate in training/ development as needed. May function as team leader for less experienced trainers.</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: three years experience.</li> <li>• With a PH.D.: one year of experience.</li> <li>• With eight years IT experience and at least six years specialized, a degree is not required.</li> </ul>
51	<p><b>Commercial Title:</b> Trainer I</p>
	<p><b>Minimum/General Experience:</b> Two years of experience in related field, of which a minimum of one year of specialized in the delivery of training instruction and services.</p> <p><b>Functional Responsibility:</b> Serves as lead instructor in delivering training programs where the subject matter or process is moderately complex in nature. Conducts research necessary to develop, revise, or select training courses. Prepares training catalogs. Develops instructor materials, such as course outlines, background material, and training aids. Develops student materials, such as course manuals, workbooks, handouts, completion certificates, and course critique forms. Conducts formal classroom courses, workshops, seminars, and computer-based training. May provide task direction to less experienced trainers.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: one year of experience.</li> <li>• With seven years IT experience and at least four years of specialized experience, a degree is not required.</li> </ul>
52	<p><b>Commercial Title:</b> Technical Writer/Editor</p>
	<p><b>Minimum/General Experience:</b> Four years of experience, of which at least two year is specialized experience in editing documents.</p> <p><b>Functional Responsibility:</b> Researches, writes, and edits materials for related reports, manuals, briefs, proposals, instructional material, catalogs, technical publications, and/or software and hardware documentation. Obtains technical data from independent observation, review with technical staff members, and/or studies of published materials and existing documentation. Interfaces with users, specialists, analysts, programmers, etc., to obtain background information of technologies, methods, and standards. Revises text and recommends changes in scope, format, and content to ensure conformance with established standards. May edit, standardize, or make changes to material prepared by other writers. Performs final quality assurance on all materials.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: three years general experience and one year of specialized experience.</li> <li>• With seven years of general experience of which at least five years is specialized, a degree in to required.</li> </ul>
53	<p><b>Commercial Title:</b> Documentation Specialist</p>
	<p><b>Minimum/General Experience:</b> One of experience I preparing technical documentation and/or researching applicable Government and industry standards.</p> <p><b>Functional Responsibility:</b> Gathers, analyzes, and composes information technology-related technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With four years of documentation / research experience and at least three years of specialized experience, a degree is not required.</li> </ul>
54	<p><b>Commercial Title:</b> Quality Assurance / Configuration Manager</p>
	<p><b>Minimum/General Experience:</b> Ten years of experience in information technology, of which at least six years specialized in QA areas as Configuration Management, verification and validation, software testing and integration, software metrics and software quality assessment.</p> <p><b>Functional Responsibility:</b> Develops, implements, and maintains quality assurance/configuration management programs in support of a variety of software, hardware, and services. Establishes standards for life cycle, documentation, development methods, testing, and maintenance. Develops and defines major and minor</p>



LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p>characteristics of quality/configuration management (including metrics and scoring parameters) and determines requisite quality control/configuration management resources for an actual task order. Conducts or participates in formal and informal reviews at predetermined points throughout the system life cycle. Serves as liaison between Program Management and other functional groups to resolve issues regarding quality assurance/configuration management. Reviews and evaluates software products and services for adherence to government directives, standards, and guidelines. Provide daily supervision and direction to support staff.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: seven years experience.</li> <li>• With a PH.D.: five years of experience.</li> <li>• With fourteen years IT experience and at least eight years of specialized experience, a degree is not required.</li> </ul>
55	<p><b>Commercial Title:</b> Quality Assurance/Configuration Analyst III</p>
	<p><b>Minimum/General Experience:</b> Nine years of experience in information technology, of which at least six years specialized in QA areas as Configuration Management, verification and validation, software testing and integration, software metrics and software quality assessment.</p> <p><b>Functional Responsibility:</b> Develops, implements, and maintains quality assurance/configuration management programs in support of a variety of software, hardware, and services. Establishes standards for life cycle, documentation, development methods, testing, and maintenance. Develops and defines major and minor characteristics of quality/configuration management (including metrics and scoring parameters) and determines requisite quality control/configuration management resources for an actual task order. Conducts or participates in formal and informal reviews at predetermined points throughout the system life cycle. Serves as liaison between Program Management and other functional groups to resolve issues regarding quality assurance/configuration management. Reviews and evaluates software products and services for adherence to government directives, standards, and guidelines. May provide daily supervision and direction to support staff.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: seven years experience.</li> <li>• With a PH.D.: five years of experience.</li> <li>• With thirteen years IT experience and at least eight years of specialized experience, a degree is not required.</li> </ul>
56	<p><b>Commercial Title:</b> Quality Assurance/Configuration Analyst II</p>
	<p><b>Minimum/General Experience:</b> Five years of experience in information technology, of which at least three years specialized in QA areas as Configuration Management, verification and validation, software testing and integration, software metrics and software quality assessment.</p> <p><b>Functional Responsibility:</b> Develops, implements, and maintains quality assurance/configuration management programs in support of a variety of software, hardware, and services. Establishes standards for life cycle, documentation, development methods, testing, and maintenance. Develops and defines major and minor characteristics of quality/configuration management (including metrics and scoring parameters) and determines requisite quality control/configuration management resources for an actual task order. Conducts or participates in formal and informal reviews at predetermined points throughout the system life cycle. Serves as liaison between Program Management and other functional groups to resolve issues regarding quality assurance/configuration management. Reviews and evaluates software products and services for adherence to government directives, standards, and guidelines. May provide task direction and guidance to less experienced team members.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: three years experience</li> <li>• With a PH.D.: one year of experience</li> <li>• With eight years IT experience and at least five years of specialized experience, a degree is not required.</li> </ul>
57	<p><b>Commercial Title:</b> Quality Assurance/Configuration Analyst I</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p><b>Minimum/General Experience:</b> Three years of experience in information technology, of which at least one year specialized in QA areas as Configuration Management, verification and validation, software testing and integration, software metrics and software quality assessment.</p> <p><b>Functional Responsibility:</b> Provides technical and administrative support for personnel performing software development tasks, including the review of work products for correctness, adherence to design concepts and to user standards, review of program documentation to assure government standards/requirements are adhered to, configuration management for all hardware and software, and for progress in accordance with schedules. Coordinates with the Program Manager and/or Quality Assurance/Configuration Manager to ensure problem resolution and user satisfaction. Makes recommendations, if needed, for approval of systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, end user representatives.</p>
	<p><b>Minimum Education:</b> A Bachelor's degree.</p> <ul style="list-style-type: none"> <li>• With a Master's Degree: knowledge relevant to quality assurance / configuration analysis.</li> <li>• With seven years IT experience and at least four years of specialized experience, a degree is not required.</li> </ul>

**SIN 132-51 Edgesource Corporation GSA Labor Hour Pricing**

<b>Government Site Labor Rates</b>					
<b>Labor Category Title</b>	<b>Contract Year 11 1/22/2017 – 1/21/2018</b>	<b>Contract Year 12 1/22/2018 – 1/21/2019</b>	<b>Contract Year 13 1/22/2019 – 1/21/2020</b>	<b>Contract Year 14 1/22/2020 – 1/21/2021</b>	<b>Contract Year 15 1/22/2021 – 1/21/2022</b>
Program Manager	\$243.06	\$247.92	\$252.88	\$257.94	\$263.10
Project Manager II	\$142.74	\$145.60	\$148.51	\$151.48	\$154.51
Project Manager I	\$132.32	\$134.97	\$137.67	\$140.42	\$143.23
Operations Manager	\$121.60	\$124.03	\$126.51	\$129.05	\$131.63
Systems Administrator III	\$128.28	\$130.85	\$133.46	\$136.13	\$138.86
Systems Administrator II	\$94.75	\$96.65	\$98.58	\$100.55	\$102.56
Database Designer II	\$143.95	\$146.83	\$149.77	\$152.76	\$155.82
Database Designer I	\$122.52	\$124.97	\$127.47	\$130.02	\$132.62
Database Administrator III	\$134.92	\$137.62	\$140.37	\$143.18	\$146.04
Database Administrator II	\$104.26	\$106.35	\$108.47	\$110.64	\$112.86
Database Administrator I	\$86.88	\$88.62	\$90.39	\$92.20	\$94.04
Systems Engineer III	\$120.79	\$123.20	\$125.67	\$128.18	\$130.74
Systems Engineer II	\$92.24	\$94.09	\$95.97	\$97.89	\$99.85
Software Engineer III	\$158.54	\$161.71	\$164.94	\$168.24	\$171.61
Software Engineer II	\$115.30	\$117.61	\$119.96	\$122.36	\$124.81
Systems/Software Analyst III	\$105.58	\$107.69	\$109.85	\$112.04	\$114.29
Systems/Software Analyst II	\$77.53	\$79.08	\$80.66	\$82.28	\$83.92
Systems/Software Analyst I	\$62.84	\$64.10	\$65.38	\$66.69	\$68.02
Business Process Reengineering Analyst II	\$176.64	\$180.18	\$183.78	\$187.46	\$191.21
Business Process Reengineering Analyst I	\$142.93	\$145.79	\$148.71	\$151.68	\$154.71
Systems Architect III	\$164.51	\$167.80	\$171.16	\$174.58	\$178.08
Systems Architect II	\$120.11	\$122.51	\$124.96	\$127.46	\$130.01
Systems Architect I	\$94.94	\$96.84	\$98.78	\$100.75	\$102.77
Programmer III	\$109.93	\$112.13	\$114.38	\$116.66	\$119.00
Programmer II	\$79.89	\$81.49	\$83.12	\$84.78	\$86.47
Programmer I	\$52.30	\$53.35	\$54.42	\$55.50	\$56.61
Database Analyst / Programmer III	\$134.45	\$137.14	\$139.88	\$142.68	\$145.53
Database Analyst / Programmer II	\$113.35	\$115.62	\$117.93	\$120.29	\$122.69
Database Analyst / Programmer I	\$89.42	\$91.21	\$93.03	\$94.89	\$96.79
Functional Domain Expert	\$170.66	\$174.07	\$177.55	\$181.11	\$184.73



<b>Government Site Labor Rates</b>					
Labor Category Title	Contract Year 11 1/22/2017 – 1/21/2018	Contract Year 12 1/22/2018 – 1/21/2019	Contract Year 13 1/22/2019 – 1/21/2020	Contract Year 14 1/22/2020 – 1/21/2021	Contract Year 15 1/22/2021 – 1/21/2022
Web Developer III	\$106.90	\$109.04	\$111.22	\$113.45	\$115.71
Web Developer II	\$93.56	\$95.43	\$97.34	\$99.29	\$101.27
Security Analyst III	\$113.60	\$115.87	\$118.19	\$120.56	\$122.97
Security Analyst II	\$93.56	\$95.43	\$97.34	\$99.29	\$101.27
Security Analyst I	\$74.40	\$75.89	\$77.40	\$78.95	\$80.53
CAD/System Designer	\$95.84	\$97.76	\$99.71	\$101.70	\$103.74
Network Consultant	\$228.51	\$233.08	\$237.75	\$242.50	\$247.35
Network Manager	\$190.38	\$194.19	\$198.07	\$202.03	\$206.07
Network Engineer III	\$173.73	\$177.21	\$180.75	\$184.37	\$188.05
Network Engineer II	\$135.09	\$137.80	\$140.55	\$143.36	\$146.23
Network Engineer I	\$104.44	\$106.53	\$108.66	\$110.84	\$113.05
Network Specialist III	\$101.37	\$103.40	\$105.47	\$107.57	\$109.73
Network Specialist II	\$87.29	\$89.04	\$90.82	\$92.64	\$94.49
Network Specialist I	\$66.74	\$68.08	\$69.44	\$70.83	\$72.24
Communications Analyst III	\$129.26	\$131.84	\$134.48	\$137.17	\$139.91
Communications Analyst II	\$107.44	\$109.58	\$111.78	\$114.01	\$116.29
Communications Analyst I	\$69.92	\$71.32	\$72.75	\$74.20	\$75.69
Subject Matter Expert II	\$280.44	\$286.05	\$291.77	\$297.61	\$303.56
Subject Matter Expert I	\$218.62	\$222.99	\$227.45	\$232.00	\$236.64
Trainer II	\$105.28	\$107.39	\$109.53	\$111.72	\$113.96
Trainer I	\$94.52	\$96.41	\$98.34	\$100.30	\$102.31
Technical Writer/Editor	\$76.06	\$77.58	\$79.13	\$80.72	\$82.33
Documentation Specialist	\$74.20	\$75.68	\$77.19	\$78.74	\$80.31
Quality Assurance / Configuration Manager	\$99.88	\$101.88	\$103.91	\$105.99	\$108.11
Quality Assurance / Configuration Analyst III	\$118.45	\$120.82	\$123.23	\$125.70	\$128.21
Quality Assurance / Configuration Analyst II	\$96.78	\$98.71	\$100.69	\$102.70	\$104.75
Quality Assurance / Configuration Analyst I	\$75.61	\$77.12	\$78.66	\$80.23	\$81.84

<b>Contractor Site Labor Rates</b>					
Labor Category Title	Contract Year 11 1/22/2017 – 1/21/2018	Contract Year 12 1/22/2018 – 1/21/2019	Contract Year 13 1/22/2019 – 1/21/2020	Contract Year 14 1/22/2020 – 1/21/2021	Contract Year 15 1/22/2021 – 1/21/2022
Program Manager	\$267.39	\$272.73	\$278.19	\$283.75	\$289.43
Project Manager II	\$157.02	\$160.16	\$163.36	\$166.63	\$169.96
Project Manager I	\$145.54	\$148.45	\$151.42	\$154.45	\$157.54
Operations Manager	\$133.75	\$136.43	\$139.16	\$141.94	\$144.78
Systems Administrator III	\$111.37	\$113.59	\$115.86	\$118.18	\$120.55
Systems Administrator II	\$94.96	\$96.86	\$98.80	\$100.77	\$102.79
Database Designer II	\$158.34	\$161.50	\$164.73	\$168.03	\$171.39
Database Designer I	\$134.80	\$137.50	\$140.25	\$143.05	\$145.91
Database Administrator III	\$148.40	\$151.37	\$154.40	\$157.49	\$160.64
Database Administrator II	\$114.69	\$116.98	\$119.32	\$121.71	\$124.14
Database Administrator I	\$95.58	\$97.49	\$99.44	\$101.43	\$103.46
Systems Engineer III	\$137.26	\$140.00	\$142.80	\$145.66	\$148.57
Systems Engineer II	\$101.44	\$103.47	\$105.54	\$107.65	\$109.80
Software Engineer III	\$174.39	\$177.88	\$181.43	\$185.06	\$188.76
Software Engineer II	\$126.82	\$129.36	\$131.94	\$134.58	\$137.28
Systems/Software Analyst III	\$116.12	\$118.44	\$120.81	\$123.23	\$125.69
Systems/Software Analyst II	\$85.27	\$86.97	\$88.71	\$90.49	\$92.30
Systems/Software Analyst I	\$69.10	\$70.48	\$71.89	\$73.33	\$74.79
Business Process Reengineering Analyst II	\$194.31	\$198.19	\$202.16	\$206.20	\$210.32
Business Process Reengineering Analyst I	\$154.19	\$157.27	\$160.42	\$163.62	\$166.90
Systems Architect III	\$180.98	\$184.60	\$188.29	\$192.05	\$195.90
Systems Architect II	\$132.15	\$134.79	\$137.49	\$140.24	\$143.04
Systems Architect I	\$104.45	\$106.54	\$108.67	\$110.85	\$113.06
Programmer III	\$120.91	\$123.32	\$125.79	\$128.31	\$130.87
Programmer II	\$87.89	\$89.65	\$91.44	\$93.27	\$95.13
Programmer I	\$57.52	\$58.67	\$59.85	\$61.04	\$62.26
Database Analyst / Programmer III	\$147.91	\$150.87	\$153.88	\$156.96	\$160.10
Database Analyst / Programmer II	\$124.68	\$127.17	\$129.71	\$132.31	\$134.95
Database Analyst / Programmer I	\$98.37	\$100.34	\$102.34	\$104.39	\$106.48
Functional Domain Expert	\$187.73	\$191.48	\$195.31	\$199.22	\$203.20
Web Developer III	\$117.60	\$119.95	\$122.35	\$124.80	\$127.30
Web Developer II	\$102.93	\$104.99	\$107.09	\$109.23	\$111.42

<b>Contractor Site Labor Rates</b>					
Labor Category Title	Contract Year 11 1/22/2017 – 1/21/2018	Contract Year 12 1/22/2018 – 1/21/2019	Contract Year 13 1/22/2019 – 1/21/2020	Contract Year 14 1/22/2020 – 1/21/2021	Contract Year 15 1/22/2021 – 1/21/2022
Security Analyst III	\$172.20	\$175.65	\$179.16	\$182.74	\$186.40
Security Analyst II	\$124.97	\$127.47	\$130.02	\$132.62	\$135.27
Security Analyst I	\$102.83	\$104.89	\$106.99	\$109.13	\$111.31
CAD/System Designer	\$105.42	\$107.53	\$109.68	\$111.87	\$114.11
Network Consultant	\$251.39	\$256.41	\$261.54	\$266.77	\$272.11
Network Manager	\$209.39	\$213.58	\$217.85	\$222.21	\$226.65
Network Engineer III	\$191.12	\$194.95	\$198.84	\$202.82	\$206.88
Network Engineer II	\$148.60	\$151.58	\$154.61	\$157.70	\$160.85
Network Engineer I	\$114.88	\$117.18	\$119.52	\$121.91	\$124.35
Network Specialist III	\$111.53	\$113.76	\$116.03	\$118.35	\$120.72
Network Specialist II	\$96.02	\$97.94	\$99.90	\$101.90	\$103.94
Network Specialist I	\$73.41	\$74.88	\$76.38	\$77.90	\$79.46
Communications Analyst III	\$142.18	\$145.02	\$147.92	\$150.88	\$153.90
Communications Analyst II	\$118.20	\$120.56	\$122.97	\$125.43	\$127.94
Communications Analyst I	\$76.90	\$78.43	\$80.00	\$81.60	\$83.24
Subject Matter Expert II	\$308.49	\$314.66	\$320.96	\$327.38	\$333.92
Subject Matter Expert I	\$240.47	\$245.28	\$250.19	\$255.19	\$260.30
Trainer II	\$115.79	\$118.10	\$120.47	\$122.88	\$125.33
Trainer I	\$103.95	\$106.03	\$108.15	\$110.31	\$112.52
Technical Writer/Editor	\$83.69	\$85.36	\$87.07	\$88.81	\$90.59
Documentation Specialist	\$81.64	\$83.28	\$84.94	\$86.64	\$88.37
Quality Assurance / Configuration Manager	\$109.84	\$112.04	\$114.28	\$116.57	\$118.90
Quality Assurance / Configuration Analyst III	\$130.28	\$132.88	\$135.54	\$138.25	\$141.02
Quality Assurance / Configuration Analyst II	\$106.46	\$108.59	\$110.76	\$112.97	\$115.23
Quality Assurance / Configuration Analyst I	\$83.16	\$84.83	\$86.52	\$88.25	\$90.02

**SIN 132-100 Edgesource Corporation Labor Categories**

LC	Professional Labor Category Descriptions and Education/Experience Levels
1	<p><b>Commercial Title:</b> Technical Specialist III</p> <p><b>Minimum/General Experience:</b> Five years of experience. Requires extensive knowledge of employers (or clients) computer equipment, software, and application processes.</p> <p><b>Functional Responsibility:</b> Provides high-level support to users. Applies expertise and knowledge of state-of-the-art software, hardware, network infrastructure, and/or information technology to troubleshoot complex user/system problems. May possess knowledge of document imaging, document management, and workflow COTS systems. May provide guidance to lower level technical specialists.</p>
	<p><b>Minimum Education:</b> Associate's degree.</p> <ul style="list-style-type: none"> <li>Two years of specialized experience may be substituted for a degree.</li> </ul>
2	<p><b>Commercial Title:</b> Technical Specialist II</p> <p><b>Minimum/General Experience:</b> Two years of experience. Requires extensive knowledge of employers (or clients) computer equipment, software, and application processes.</p> <p><b>Functional Responsibility:</b> Provides support to users on issues of moderate complexity. Applies knowledge of state-of-the-art software, hardware, network infrastructure, and information technology to troubleshoot user/system problems. Provide installation services and define facilities requirements. Route highly complex problems to more experienced technical specialists. May possess knowledge of structured cabling systems, document imaging, document management, and workflow COTS systems.</p>
	<p><b>Minimum Education:</b> High School Diploma or equivalent.</p>
3	<p><b>Commercial Title:</b> Technical Specialist I</p> <p><b>Minimum/General Experience:</b> Zero years of experience. Requires knowledge of the employers (or clients) computer equipment and software.</p> <p><b>Functional Responsibility:</b> Provides first-level, intermediate, support to users. Applies software, hardware, and/or information technology to troubleshoot user or system problems. Routes complex problems to more experienced technical specialists. May provide installation support to include cable/network infrastructure. May possess knowledge of document imaging, document management, and workflow COTS systems.</p>
	<p><b>Minimum Education:</b> High School Diploma or equivalent.</p>
4	<p><b>Commercial Title:</b> Systems Administrator I</p> <p><b>Minimum/General Experience:</b> Zero years of experience. Requires knowledge of administrating computer systems.</p> <p><b>Functional Responsibility:</b> Administers the operation of business systems that may be mainframe-, mini-, or client/server-based Troubleshoots computer-related problems and, as necessary, contacts appropriate service representatives to resolve systems problems. Installs hardware and software, as needed. Performs backups, database administration, and file recovery. Provides assistance to users in accessing and using business systems. Routes complex problems to more experienced technical specialists.</p>
	<p><b>Minimum Education:</b> Associate's degree.</p> <ul style="list-style-type: none"> <li>With two years general experience of which one year is specialized in computer systems administration, a degree is not required.</li> </ul>
5	<p><b>Commercial Title:</b> Systems Engineer I</p> <p><b>Minimum/General Experience:</b> Entry level position with knowledge in one or more of the following: communications engineering, electronic engineering, communications security, network analysis, interoperability analysis, system standards, military operations, program analysis, programming, and/or cost analysis.</p> <p><b>Functional Responsibility:</b> Assists more experienced systems engineers in applying information technology skills in the analysis, specification, development, integration, and acquisition of systems. Ensures systems and</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p>applications are compliant with applicable standards specified in task orders. Tests and installs COTS products and applications, and integrates them into the client's environment. Provides on-site support for minor requirements that do not meet functional specifications; modifies programs to be compliant with specifications. Assignments are generally of limited scope and reviewed by more experienced engineers.</p>
	<p><b>Minimum Education:</b> Associates degree.</p> <ul style="list-style-type: none"> <li>• With 3 years of general information technology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
6	<p><b>Commercial Title:</b> Software Engineer I</p>
	<p><b>Minimum/General Experience:</b> Entry level position with knowledge in software engineering.</p> <p><b>Functional Responsibility:</b> Under general supervision, assists in the development and application of software code toward the end goal of a software product using a wide variety of techniques, languages and/or software programs to achieve this end.</p>
	<p><b>Minimum Education:</b> Associates degree.</p> <ul style="list-style-type: none"> <li>• With three years of general information technology experience and at least one year of specialized experience, a degree is not required.</li> </ul>
7	<p><b>Commercial Title:</b> Internet Engineer I</p>
	<p><b>Minimum/General Experience:</b> Two years of experience in information technology and knowledge in specialized areas of analysis, designs, efficient improvement, and various network components associated with TCP/IP networks.</p> <p><b>Functional Responsibility:</b> Analyzes, studies, and designs TCP/IP networks and systems. Works with Internet protocols, gateways, firewalls, routers, switches, servers, clients, streaming, messaging, transactions, and database backends. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. May provide Internet database design and modeling. Plans installations, transitions, and cutovers of network components and capabilities. May review existing network and database designs and capabilities with the goal of making refinements, reducing operating overhead, enhancing network throughput, and improving current network topologies.</p>
	<p><b>Minimum Education:</b> Associate s degree.</p> <ul style="list-style-type: none"> <li>• Specialized experience may be substituted for education.</li> </ul>
8	<p><b>Commercial Title:</b> Web Developer I</p>
	<p><b>Minimum/General Experience:</b> Two years of experience in information technology and knowledge in WEB user interface design, applications, and various design tools for development.</p> <p><b>Functional Responsibility:</b> Develops applications, interfaces, and database front-ends with visual development and design tools for use in Internet/Intranet/Extranet sites and applications. Works with HTML, Java, JScript, JavaScript, VBScript, PERL, CGI, SQL, Active Server Pages, Oracle, Active Data Objects, ActiveX, Plug-Ins, Visual Basic, Visual C++, GIF, JPEG, MPEG, and video/audio streaming. Provides web site development, design, support, and maintenance.</p>
	<p><b>Minimum Education:</b> Associate s degree.</p> <ul style="list-style-type: none"> <li>• Specialized experience may be substituted for education.</li> </ul>
9	<p><b>Commercial Title:</b> CAD/Systems Draftsman</p>
	<p><b>Minimum/General Experience:</b> Two years of experience in information technology, of which at least one year of specialized experience of computer-based drawing packages and engineering drawings.</p> <p><b>Functional Responsibility:</b> Responsible for preparing engineering drawings from rough sketches and verbal instructions. Supports design and development projects involving structural, electronic and electrical, creating new and modifying drawings provided by customers. Applies standards and specifications to the development of drawings using CAD technology.</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
	<b>Minimum Education:</b> A High School Diploma.
10	<b>Commercial Title:</b> Software System Specialist III
	<b>Minimum/General Experience:</b> Five years of experience in information technology with three years specialized experience providing software system support. <b>Functional Responsibility:</b> Responsible for software analysis and monitoring, network design, operating system and email system implementation, ongoing network operating system and application support. Additional responsibilities include, but are not limited to, assessing effectiveness of software tools on system and evaluating/recommending new products to enhance system and user efficiency. May act as a team leader and provide guidance to technical staff in performance of duties.
	<b>Minimum Education:</b> An Associate's degree. <ul style="list-style-type: none"> <li>With seven years of general information technology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
11	<b>Commercial Title:</b> Software System Specialist II
	<b>Minimum/General Experience:</b> Two years experience in information technology with specialized experience providing software system support. <b>Functional Responsibility:</b> Responsible for software analysis and monitoring, network design, operating system and email system implementation, ongoing network operating system and application support. Additional responsibilities include, but are not limited to, assessing effectiveness of software tools on system and evaluating/recommending new products to enhance system and user efficiency. Provides guidance to technical staff in performance of duties.
	<b>Minimum Education:</b> A high school diploma, or equivalent.
12	<b>Commercial Title:</b> Software System Specialist I
	<b>Minimum/General Experience:</b> Entry level position with knowledge of various software and information technology systems. <b>Functional Responsibility:</b> Under supervision, assist in providing ongoing network operating system and application support.
	<b>Minimum Education:</b> A high school diploma, or equivalent.
13	<b>Commercial Title:</b> Computer Technician III
	<b>Minimum/General Experience:</b> Five years experience in information technology with three years specialized experience in maintaining, diagnosing and repairing PCs or peripheral components. <b>Functional Responsibility:</b> Experience with both notebook and desktop models of PC's and various types of servers and workstations in a networked environment. Diagnosing, repairing, and reporting problems with PC or peripheral components and on/offsite repairs of that equipment. May serve as team leader and assist other technical staff members with technical issues.
	<b>Minimum Education:</b> A high school diploma, or equivalent.
14	<b>Commercial Title:</b> Computer Technician II
	<b>Minimum/General Experience:</b> Two years experience in information technology with one year experience maintaining, diagnosing and repairing PCs or peripheral components. <b>Functional Responsibility:</b> Experience with both notebook and desktop models of PC's and various types of servers and workstations in a networked environment. Diagnosing, repairing, and reporting problems with PC or peripheral components and on/offsite repairs of that equipment.
	<b>Minimum Education:</b> A high school diploma, or equivalent.
15	<b>Commercial Title:</b> Computer Technician I
	<b>Minimum/General Experience:</b> Entry level position with knowledge in information technology, PCs and peripheral components.



LC	Professional Labor Category Descriptions and Education/Experience Levels
	<p><b>Functional Responsibility:</b> Under general supervision, assist in the diagnosing, repairing and reporting of problems with PCs or peripheral components.</p>
	<p><b>Minimum Education:</b> A high school diploma, or equivalent.</p>
16	<p><b>Commercial Title:</b> Help Desk Manager</p>
	<p><b>Minimum/General Experience:</b> Five years experience in information technology with two years of supervisory experience within a help desk / call center environment.</p> <p><b>Functional Responsibility:</b> Managing a help desk or team of technicians in a call center and/or technician maintenance center with regards to employee scheduling, trouble ticket coverage and resolution, coordination of scheduled maintenance programs and various other tasks. May need to provide reports and supporting documentation regarding trouble ticket requests and resolution.</p>
	<p><b>Minimum Education:</b> An Associate's degree.</p> <ul style="list-style-type: none"> <li>• With seven years of general information technology experience and at least two years of specialized experience, a degree is not required.</li> </ul>
17	<p><b>Commercial Title:</b> Help Desk Specialist III</p>
	<p><b>Minimum/General Experience:</b> <b>Five years experience in information technology with three years specialized experience providing help desk support.</b></p> <p><b>Functional Responsibility:</b> <b>Responsible for call center troubleshooting, advice, direction, and reporting for clients experiencing issues with workstation performance, software performance/compatibility, connectivity, user account access, and various other technical or performance issues in an professional environment. May serve as team leader.</b></p>
	<p><b>Minimum Education:</b> A high school diploma, or equivalent.</p>
18	<p><b>Commercial Title:</b> Help Desk Specialist II</p>
	<p><b>Minimum/General Experience:</b> Two years experience in information technology with one year specialized experience providing help desk support.</p> <p><b>Functional Responsibility:</b> Responsible for call center troubleshooting, advice, direction, and reporting for clients experiencing issues with workstation performance, software performance/compatibility, connectivity, user account access, and various other technical or performance issues in an professional environment.</p>
	<p><b>Minimum Education:</b> A high school diploma, or equivalent.</p>
19	<p><b>Commercial Title:</b> Help Desk Specialist I</p>
	<p><b>Minimum/General Experience:</b> Entry level position with knowledge in information technology and user support.</p> <p><b>Functional Responsibility:</b> Under general supervision, assist with call center troubleshooting, advice, direction, and reporting for clients experiencing issues with workstation performance, software performance/compatibility, connectivity, user account access, and various other technical or performance issues in an professional environment.</p>
	<p><b>Minimum Education:</b> A high school diploma, or equivalent.</p>
20	<p><b>Commercial Title:</b> Data Entry Clerk II</p>
	<p><b>Minimum/General Experience:</b> Three years of experience information technology with one year specialized experience performing data entry.</p> <p><b>Functional Responsibility:</b> Input data from source documents into a keyboard controlled data entry device. Extract, cross-reference, and prepare data for entry. Compile and summarize data, as well as perform mathematical computations. Develop charts, graphs, and other statistical reports. Correct copy and question originator of document concerning missing information, improper formatting, or discrepancies in instructions. Carefully examine vouchers before performing data entry for payment to vendors. Maintain files and records. Use several word processing and software packages. Independently complete tasks and resolve problems.</p>
	<p><b>Minimum Education:</b> A high school diploma, or equivalent.</p>

LC	Professional Labor Category Descriptions and Education/Experience Levels
21	<b>Commercial Title:</b> Data Entry Clerk I
	<p><b>Minimum/General Experience:</b> Entry level position with knowledge of data entry in an information technology environment.</p> <p><b>Functional Responsibility:</b> Under general supervision, input data from source documents into a keyboard controlled data entry device. Extract, cross-reference, and prepare data for entry. Assist with the development of charts, graphs, and other statistical reports. Help maintain files and records. Use word processing and software packages.</p>
	<b>Minimum Education:</b> A high school diploma, or equivalent.
22	<b>Commercial Title:</b> Computer Operator II
	<p><b>Minimum/General Experience:</b> Three years of experience in information technology with one year specialized in computer operations.</p> <p><b>Functional Responsibility:</b> Support daily operations at computer centers, including batch job execution, on-line task initiation and monitoring, device reconfiguration, system back-up and system recovery, data purges, tape management and other software processes. Independently corrects non-device problems that may occur using specialized knowledge gained by working with customer specific software applications. Notify system maintenance personnel of device malfunctions and reallocate resources and adjust workload to support critical application in the case of device failure. Maintain appropriate daily logs to record details of systems' operations for analysis of system activity to recognize abnormal operating situations and to realign resources as needed, and prepare trouble reports.</p>
	<b>Minimum Education:</b> A high school diploma, or equivalent.
23	<b>Commercial Title:</b> Computer Operator I
	<p><b>Minimum/General Experience:</b> Entry level position with knowledge in information technology and computer operations.</p> <p><b>Functional Responsibility:</b> Under direct supervision, support daily operations at computer centers by performing numerous tape management functions, including tape retrieval, recycling, maintenance, inventory, and mounting. Maintain peripheral equipment and supplies located in various areas of the computer facilities. Notify appropriate personnel of hardware device malfunctions and reallocate resources and adjust workload to support critical application in the case of device failure. Maintain appropriate daily logs to record details of systems' operations for analysis of system activity to recognize abnormal operating situations.</p>
	<b>Minimum Education:</b> A high school diploma.
24	<b>Commercial Title:</b> Clerical II
	<p><b>Minimum/General Experience:</b> Three years experience providing word processing, clerical duties and general computer duties.</p> <p><b>Functional Responsibility:</b> Provides daily IT administrative support. Generates WORD documents for the office. Researches and identifies data required for a various amount of IT information which could require formatting into a document. Draft correspondence. Provide quality assurance on the administrative control of large document productions. Uses Microsoft packages for spreadsheets and desktop publishing for use in creating a Variety of reports on IT subjects, e.g. hardware inventory, software utilization, and hardware cost deprecation reports. Able to train others in the document development process.</p>
	<b>Minimum Education:</b> A high school diploma, or equivalent.
25	<b>Commercial Title:</b> Clerical I
	<p><b>Minimum/General Experience:</b> Entry level position with knowledge in word processing, clerical duties and general computer experience.</p> <p><b>Functional Responsibility:</b> Provides daily IT administrative support. Generates MS WORD documents for the office. Edists draft correspondence for grammar, spelling and content. Uses Microsoft packages for spreadsheets and desktop publishing for use in creating a variety of reports on IT subjects, e.g., hardware inventory, software</p>



LC	Professional Labor Category Descriptions and Education/Experience Levels
	utilization, and hardware cost depreciation reports.
	<b>Minimum Education:</b> A high school diploma, or equivalent.

**SIN 132-100 Edgesource Corporation GSA Labor Hour Pricing**

<b>Government Site Labor Rates</b>					
Labor Category Title	Contract Year 11 1/22/2017 – 1/21/2018	Contract Year 12 1/22/2018 – 1/21/2019	Contract Year 13 1/22/2019 – 1/21/2020	Contract Year 14 1/22/2020 – 1/21/2021	Contract Year 15 1/22/2021 – 1/21/2022
Technical Specialist III	\$128.28	\$130.85	\$133.46	\$136.13	\$138.86
Technical Specialist II	\$94.75	\$96.65	\$98.58	\$100.55	\$102.56
Technical Specialist I	\$62.03	\$63.27	\$64.53	\$65.82	\$67.14
Systems Administrator I	\$78.29	\$79.85	\$81.45	\$83.08	\$84.74
Systems Engineer I	\$83.02	\$84.68	\$86.38	\$88.10	\$89.87
Software Engineer I	\$87.77	\$89.52	\$91.31	\$93.14	\$95.00
Internet Engineer I	\$138.14	\$140.90	\$143.72	\$146.59	\$149.52
Web Developer I	\$76.86	\$78.39	\$79.96	\$81.56	\$83.19
CAD / Systems Draftsman	\$78.73	\$80.31	\$81.91	\$83.55	\$85.22
Software Systems Specialist III	\$83.70	\$85.37	\$87.08	\$88.82	\$90.60
Software Systems Specialist II	\$63.42	\$64.68	\$65.98	\$67.30	\$68.64
Software Systems Specialist I	\$55.31	\$56.42	\$57.55	\$58.70	\$59.87
Computer Technician III	\$94.52	\$96.41	\$98.34	\$100.30	\$102.31
Computer Technician II	\$76.94	\$78.48	\$80.05	\$81.65	\$83.28
Computer Technician I	\$67.53	\$68.88	\$70.25	\$71.66	\$73.09
Help Desk Manager	\$82.76	\$84.42	\$86.10	\$87.83	\$89.58
Help Desk Specialist III	\$68.47	\$69.84	\$71.24	\$72.66	\$74.12
Help Desk Specialist II	\$59.93	\$61.13	\$62.35	\$63.60	\$64.87
Help Desk Specialist I	\$49.92	\$50.92	\$51.94	\$52.98	\$54.04
Data Entry Clerk II	\$45.06	\$45.96	\$46.88	\$47.82	\$48.77
Data Entry Clerk I	\$33.16	\$33.82	\$34.50	\$35.19	\$35.89
Computer Operator II	\$56.92	\$58.06	\$59.22	\$60.40	\$61.61
Computer Operator I	\$42.66	\$43.51	\$44.38	\$45.27	\$46.18
Clerical II	\$42.68	\$43.53	\$44.40	\$45.29	\$46.20
Clerical I	\$37.94	\$38.70	\$39.48	\$40.27	\$41.07

<b>Contractor Site Labor Rates</b>					
Labor Category Title	Contract Year 11 1/22/2017 – 1/21/2018	Contract Year 12 1/22/2018 – 1/21/2019	Contract Year 13 1/22/2019 – 1/21/2020	Contract Year 14 1/22/2020 – 1/21/2021	Contract Year 15 1/22/2021 – 1/21/2022
Technical Specialist III	\$141.08	\$143.90	\$146.78	\$149.71	\$152.71
Technical Specialist II	\$104.22	\$106.31	\$108.43	\$110.60	\$112.81
Technical Specialist I	\$68.22	\$69.59	\$70.98	\$72.40	\$73.85
Systems Administrator I	\$94.96	\$96.86	\$98.80	\$100.77	\$102.79
Systems Engineer I	\$86.14	\$87.86	\$89.62	\$91.41	\$93.24
Software Engineer I	\$96.55	\$98.49	\$100.45	\$102.46	\$104.51
Internet Engineer I	\$151.98	\$155.02	\$158.12	\$161.28	\$164.51
Web Developer I	\$84.53	\$86.22	\$87.95	\$89.71	\$91.50
CAD / Systems Draftsman	\$86.60	\$88.33	\$90.10	\$91.90	\$93.74
Software Systems Specialist III	\$92.07	\$93.91	\$95.79	\$97.71	\$99.66
Software Systems Specialist II	\$69.76	\$71.16	\$72.58	\$74.03	\$75.51
Software Systems Specialist I	\$60.87	\$62.08	\$63.33	\$64.59	\$65.88
Computer Technician III	\$103.95	\$106.03	\$108.15	\$110.31	\$112.52
Computer Technician II	\$84.63	\$86.33	\$88.05	\$89.82	\$91.61
Computer Technician I	\$74.30	\$75.78	\$77.30	\$78.84	\$80.42
Help Desk Manager	\$91.02	\$92.84	\$94.70	\$96.59	\$98.53
Help Desk Specialist III	\$75.31	\$76.82	\$78.36	\$79.92	\$81.52
Help Desk Specialist II	\$65.93	\$67.25	\$68.60	\$69.97	\$71.37
Help Desk Specialist I	\$54.93	\$56.03	\$57.15	\$58.29	\$59.46
Data Entry Clerk II	\$49.57	\$50.56	\$51.57	\$52.61	\$53.66
Data Entry Clerk I	\$36.47	\$37.20	\$37.95	\$38.71	\$39.48
Computer Operator II	\$62.60	\$63.85	\$65.13	\$66.43	\$67.76
Computer Operator I	\$46.92	\$47.86	\$48.82	\$49.79	\$50.79
Clerical II	\$46.94	\$47.88	\$48.84	\$49.82	\$50.81
Clerical I	\$41.73	\$42.57	\$43.42	\$44.29	\$45.17

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **(Edgesource Corporation, Chris Lansburgh, 703-837-0550 x103, [jck@edgesource.com](mailto:jck@edgesource.com))**.

**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
Ordering Activity

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)  
**BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and



(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.