

**General Services Administration
Federal Acquisition Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!™, a menu-driven database system. The Internet address for GSA-Advantage!™ is: <http://www.gsadvantage.gov>

**GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Contract Number: GS-35F-0260T

Contract Period: 02/05/2007 – 02/04/2022

For more information on ordering from Federal Supply Schedules, please visit: <http://www.gsa.gov/schedules-ordering>



**Danya International, Inc.
8737 Colesville Road, Suite 1100
Silver Spring, MD 20910
Telephone: (301) 565-2142
Fax: (301) 565-3710
www.danya.com**

Business Size/Status: Other than Small Business

Prices shown herein are NET (discount deducted).

Pricelist current through PS-0027 dated March 23, 2017



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GENERAL CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs):

- SIN 132-51 / 132-51STLOC / 132-51RC: Information Technology Professional Services
- SIN 132-56 / 132-56STLOC / 132-56RC: Health Information Technology Services

Our GSA Information Technology Schedule Contract can also support state and local agencies under the following programs:



- Section 211 of the E-Government Act of 2002 ([Public Law 107-347](#)) authorizes state and local governments access to [GSA's Federal Supply Schedule 70](#), Information Technology (IT).



- Disaster Recovery Purchasing Program. Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. This includes advance and pre-positioning in preparation for a disaster.

- 1b. Lowest Priced Model Number and Lowest Price: Please refer to page [#20](#) & [#21](#)
- 1c. Labor Category Descriptions: Please refer to page [#12](#) & [#15](#)
2. Maximum Order: \$500,000
3. Minimum Order: \$100
4. Geographic Coverage: Domestic and Overseas
5. Point of Production: Silver Spring, Maryland
6. Discount from List Price: All Prices Herein are Net
7. Quantity Discounts: None
8. Prompt Payment Terms: Net 30 days
- 9a. Government Purchase Card *is* accepted at or below the micro-purchase threshold.
- 9b. Government Purchase Card *is* accepted above the micro-purchase threshold.
10. Foreign Items: Not Applicable
- 11a. Time of Delivery: To Be Negotiated with Ordering Agency
- 11b. Expedited Delivery: To Be Negotiated with Ordering Agency
- 11c. Overnight and 2-Day Delivery: To Be Negotiated with Ordering Agency
- 11d. Urgent Requirement: To Be Negotiated with Ordering Agency
12. F.O.B. Point(s): Destination

GENERAL CONTRACT INFORMATION (CONTINUED)

- 13a. Ordering Address: Danya International, Inc.
Attn: Fred Vago, President
8737 Colesville Road, Suite 1200
Silver Spring, MD 20910
E-Mail: fvago@danya.com
- 13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address: Danya International, Inc.
Attn: Accounting Department
8737 Colesville Road, Suite 1200
Silver Spring, MD 20910
15. Warranty Provision: Not Applicable
16. Export Packing Charges: Not Applicable
17. Terms and Conditions of Government Purchase Card Acceptance: Upon proper authorized signature
18. Terms and conditions of rental, maintenance, and repair: Not Applicable
19. Terms and conditions of installation (if applicable): Not Applicable
20. Terms and conditions of repair parts indicating date of parts, pricelists and any discounts from list prices: Not Applicable
- 20a. Terms and conditions for any other services (if applicable): Not Applicable
21. List of service and distribution points (if applicable): Not Applicable
22. List of participating dealers (if applicable): Not Applicable
23. Preventative maintenance (if applicable) Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.): Not Applicable
- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/ : Contact contract administrator for more information
25. Data Universal Number System (DUNS) Number: 009741190
26. Danya International, Inc. *is* registered in the System for Award Management (SAM) Database.

CONTRACT OVERVIEW

GSA awarded Danya International, Inc. a GSA Federal Supply Schedule contract for the Information Technology Equipment, Software, and Services Schedule (70) Contract Number GS-35F-0260T. The base contract period is 2/05/2007 - 2/04/2022. GSA may exercise a one additional 5-year option period. This contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Fred Vago
Danya International, Inc.
8737 Colesville Road, Suite 1100
Silver Spring, MD 20910
Telephone: (301) 565-2142
Fax Number: (301) 565-3710
Email: fvago@danya.com

MARKETING AND TECHNICAL POINT OF CONTACT

Kim McCarley
Danya International, Inc.
8737 Colesville Road, Suite 1100
Silver Spring, MD 20910
Telephone: (301) 565-2142
Fax Number: (301) 565-3710
Email: kmccarley@danya.com

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for Information Technology Equipment, Software, and Services Schedule Services. Executive agencies, other Federal agencies, mixed-ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. Danya International, Inc. has been awarded a contract by GSA to provide services under the following SINs:

- SIN 132-51 / 132-51STLOC / 132-51RC: Informational Technology Professional Services
- SIN 132-56 / 132-56STLOC / 132-56RC: Health Information Technology Services

SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

SIN 132-51 / 132-51STLOC / 132-51RC: Informational Technology Professional Services: Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, conversion and implementation support, network services project management, data/records management, and other services relevant to 29CFR541.400.

SIN 132-56 / 132-56STLOC / 132-56RC: Health Information Technology Services: Includes a wide range of Health IT services to include connected health, electronic health records, health information exchanges, health analytics, personal health information management, innovative Health IT solutions, health informatics, emerging Health IT research, and other Health IT services.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51 / 132-51STLOC / 132-51RC)**

******NOTE:** All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 / 132-51STLOC /132-51RC Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15)(AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work

is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 / 132-51STLOC / 132-51R. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

Please refer to the information provided on page #12.

**TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY (IT)
SERVICES (SPECIAL ITEM NUMBER 132-56 / 132-56STLOC / 132-56RC)**

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

******NOTE: All non-professional labor categories must be incidental to, and used solely to support Health IT services, and cannot be purchased separately.**

******NOTE: All labor categories under the Special Item Number 132-51 Information Technology Professional Services may remain under SIN 132-51 unless the labor categories are specific to the Health IT SIN.**

1. SCOPE

- a. The labor categories, prices, terms and conditions stated under Special Item Number 132-56 Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

4. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF HEALTH IT SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 132-56 Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all Health IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

Please refer to the information beginning on Page [#15](#).

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that Danya International, Inc. meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide GSA Schedule services, follow these simple steps:

Orders under the Micro-Purchase Threshold
<ul style="list-style-type: none"> Select the contractor best suited for your needs and place the order.
Orders in-between the Micro-Purchase Threshold and the Simplified Acquisition Threshold
<ul style="list-style-type: none"> Prepare a SOW or PWS in accordance with FAR 8.405-2(b). Prepare and send the RFQ (including SOW and evaluation criteria) to at least three GSA Schedule contractors. Evaluate, then make a "Best Value" determination. <p>Note: The ordering activity should request GSA Schedule contractors to submit firm-fixed prices to perform the services identified in the SOW.</p>
Orders over the Simplified Acquisition Threshold
<ul style="list-style-type: none"> Prepare the RFQ (including the SOW and evaluation criteria) and post on eBay to afford all Schedule contractors the opportunity to respond, or provide the RFQ to as many Schedule contractors as practicable, consistent with market research, to reasonably ensure that quotes are received from at least three contractors. Seek price reductions. Evaluate all responses and place the order, or establish the BPA with the GSA Schedule contractor that represents the best value (refer to FAR 8.405-2(d)). <p>Note: The ordering activity should request GSA Schedule contractors to submit firm-fixed prices to perform the services identified in the SOW.</p>

Developing a Statement of Work (SOW)

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Preparing a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

For more information related to ordering services, go to <http://www.gsa.gov/schedules-ordering> and click "Ordering Information". Also see summary guidelines in the [Multiple Award Schedule \(MAS\) Desk Reference Guide, Ordering Procedures.](#)

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and Danya International, Inc enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-35F-0260T.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date

(CUSTOMER NAME)
 BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-35F-0260T, Blanket Purchase Agreements, Danya International, Inc agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

SIN 132-51 / 132-51STLOC / 132-51RC: GSA LABOR CATEGORY DESCRIPTIONS

Experience Substitutions:

H.S. Diploma + 4 years additional experience	Equals	Bachelors Degree
Bachelors Degree + 2 years additional experience	Equals	Masters Degree
Masters Degree + 3 years additional experience	Equals	Ph.D.

Education Substitutions:

A Ph.D. may be substituted for three years of required experience with a Masters Degree or four years with a Bachelors Degree.
A Masters Degree may be substituted for two years of required experience with a Bachelors Degree.
A Bachelors Degree may be substituted for four years of required experience with a H.S. Diploma.
A Bachelors Degree may be substituted for Microsoft Certified Systems Engineer (MCSE) or similarly complex certifications and two years of required experience with a H.S. Diploma.

Job Title: IT Project Manager

Minimum/General Experience: 9 years of experience.

Functional Responsibility: The IT Project Manager has a strong understanding of the information technology industry in general, and advance knowledge to support project areas. IT Project Managers have responsibility for multiple projects running concurrently. The IT Project Manager is a key leader with prime responsibility for client interaction and relationship management.

Minimum Education: Bachelors degree.

Job Title: Database Programmer I

Minimum/General Experience: 7 years of experience.

Functional Responsibility: The Database Programmer I is a skilled practitioner with several years relevant information technology experience, to perform advanced system development. The Database Programmer is primarily responsible for the delivery of specific expertise with deep technically-focused knowledge. These staff members are expected to perform a variety of complex project tasks independently to complete project deliverables.

Minimum Education: Bachelors degree.

Job Title: Database Programmer II

Minimum/General Experience: 5 years of experience.

Functional Responsibility: The Database Programmer II is a skilled practitioner with several years relevant information technology experience, to perform advanced system development. The Database Programmer is primarily responsible for the delivery of specific expertise with deep technically-focused knowledge. These staff members are expected to perform a variety of complex project tasks independently to complete project deliverables.

Minimum Education: Bachelors degree.

Job Title: Web Specialist
Minimum/General Experience: 5 years of experience.
Functional Responsibility: The Web Specialist is a skilled practitioner with several years relevant experience possessing advanced web development skills. The Web Specialist is primarily responsible for the delivery of specific expertise with deep technically-focused knowledge. The Web Specialist provides the advanced skills required to complete project deliverables.
Minimum Education: Bachelors degree.

Job Title: Senior Programmer
Minimum/General Experience: 5 years of experience.
Functional Responsibility: The Senior Programmer is a skilled practitioner with several years relevant experience possessing advanced information technology skills. The Senior Programmer is primarily responsible for the delivery of specific expertise with deep technically-focused knowledge. These staff members are expected to perform a variety of complex project tasks independently to complete project deliverables.
Minimum Education: Bachelors degree.

Job Title: Web Design Master
Minimum/General Experience: 4 years of experience.
Functional Responsibility: The Web Design Master is a skilled practitioner with relevant experience in web development and design. These staff members are expected to perform a variety of complex project tasks independently, or in teams as assigned by the IT Project Manager.
Minimum Education: Bachelors degree.

Job Title: Web Content Specialist I
Minimum/General Experience: 3 years of experience.
Functional Responsibility: The Web Content Specialist I is a skilled practitioner with relevant experience in web content development. These staff members are expected to perform a variety of complex project tasks independently, or in teams as assigned by the IT Project Manager.
Minimum Education: Bachelors degree.

Job Title: Web Content Specialist II
Minimum/General Experience: 1 year of experience.
Functional Responsibility: The Web Content Specialist II performs web content development. These staff members perform project tasks independently, or in teams as assigned by the IT Project Manager.
Minimum Education: Bachelors degree.

Job Title: Web Programmer
Minimum/General Experience: 1 year of experience.
Functional Responsibility: The Web Programmer performs basic web programming skills. These staff members perform project tasks independently, or in teams as assigned by the IT Project Manager.
Minimum Education: Bachelors degree.

Job Title: Subject Matter Expert I

Minimum/General Experience: 12 years of experience.

Functional Responsibility: Serves as a subject matter technical expert in areas relevant to the project. Provides training and strategic guidance on the implementation of systems. Produces/reviews substantive and/or complex technical documentation reflecting detailed knowledge of technical areas. Documentation subjects shall include but not be limited to systems design, system architecture, feasibility studies, and system specifications. Interfaces with Government management personnel. Reports in writing and orally to Contractor management and Government representatives, including the Government CO and COTR.

Minimum Education: Bachelors degree.

SIN 132-56 / 132-56STLOC / 132-56RC: GSA LABOR CATEGORY DESCRIPTIONS

Experience Substitutions:

H.S. Diploma + 4 years additional experience	Equals	Bachelors Degree
Bachelors Degree + 2 years additional experience	Equals	Masters Degree
Masters Degree + 3 years additional experience	Equals	Ph.D.

Education Substitutions:

A Ph.D. may be substituted for three years of required experience with a Masters Degree or four years with a Bachelors Degree.
A Masters Degree may be substituted for two years of required experience with a Bachelors Degree.
A Bachelors Degree may be substituted for four years of required experience with a H.S. Diploma.
A Bachelors Degree may be substituted for Microsoft Certified Systems Engineer (MCSE) or similarly complex certifications and two years of required experience with a H.S. Diploma.

Job Title: Health IT Chief Information Security Officer
Minimum/General Experience: 10 years of experience
Functional Responsibility: Responsible for determining Health IT enterprise information security standards. Develop and implements information security standards and procedures. Provide tactical information security advice and examining the ramifications of new technologies. Ensure that all information systems are functional and secure. Develop and maintain Incident Response Plans and procedures.
Minimum Education: Bachelor's degree

Job Title: Health IT Database Manager
Minimum/General Experience: 4 years of experience
Functional Responsibility: Manages the development of Health IT database projects. Plans and budget staff and data base resources. Prepares and delivers presentations on Health IT database management concepts. Provides supervision and direction to support staff.
Minimum Education: Bachelor's degree

Job Title: Health IT Database Specialist
Minimum/General Experience: 2 years of experience
Functional Responsibility: Evaluate and recommend available Health IT DBMS products to meet user requirements. Determine file organization, indexing methods, and security procedures for specific user application. Commensurate experience and education.
Minimum Education: Associate's degree

Job Title: Health IT Graphic User Interface Designer
Minimum/General Experience: 2 years of experience
Functional Responsibility: Provide specialized expertise in the design and layout of Health IT graphical user interfaces, particularly, screen layouts and functionality for client-server applications (e.g. Microsoft Windows presentation screens) and web applications. Conduct studies, testing and evaluation of screen prototypes for functionality, ease of use, efficiency, and accuracy.
Minimum Education: Bachelor's degree

Job Title: Health IT Informatics Consultant
Minimum/General Experience: 2 years of experience
Functional Responsibility: Provide expertise in the application of technology to areas of interest to government health organizations including Medical Informatics or Public Health Informatics; statistics, bio-statistics, mathematics; specific tools and data resources relevant to the federal health mission including SAS, Epi Info, etc.; applying sound quantitative data and methods to support deployment of resources for massive public health surveillance, prevention and intervention campaigns and related health activities. Provide expertise across a wide variety of IT areas as applied to public health, including information retrieval technology, decision science, web technology, data mining, expert systems, networking, public health science, and education. Provide expertise in the integration of a variety of heterogeneous public health information systems and databases the sharing and dissemination of public health information; in the interaction of information security technology and the requirements for privacy and confidentiality of public health data; in the application of the HIPAA regulations to the use of information technology in public health; in new areas of interest to public health including the information available from managed care organizations; with national and/or international standards development activities such as HL7, X12, W3C; and in the application of advanced scientific visualization technology to public health science and practice.
Minimum Education: Bachelor's degree

Job Title: Health IT Technical Expert
Minimum/General Experience: 8 years of experience
Functional Responsibility: Apply an enterprise-wide set of disciplines for the planning, analysis, design and construction of Health information systems on an enterprise-wide basis or across a major sector of the enterprise. Develop analytical and computational techniques and methodology for problem solutions. Perform enterprise wide strategic systems planning, business information planning, business and analysis. Perform process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer-Aided Software Engineering tools. Apply reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Provide technical guidance in software engineering techniques and automated support tools.
Minimum Education: Bachelor's degree

Job Title: Health IT Information Specialist
Minimum/General Experience: 2 years of experience
Functional Responsibility: Analyze and study complex medical information system requirements. Design healthcare specific workflows, rules and data objects to support operational and analytical requirements. Develop, interpret and maintain formal specifications, data flow diagrams, other accepted design techniques and Computer Aided Software Engineering (CASE) tools.
Minimum Education: Associate's degree

Job Title: Health IT Instructional Learning Designer
Minimum/General Experience: 6 years of experience
Functional Responsibility: Create health care and patient wellness specific educations systems using technology and training-related products. Analyzes and evaluates various types of training-related product documents for adherence to patient and provider centric current health care instructional systems design (ISD) principles and practices. Reviews, approves, and develops training products that comply with all Federal statutes, regulations, policies, and standards. Supports the planning of ISD process, including needs analysis, course/program/curriculum design and development, selection of instructional media and methods, and evaluations.
Minimum Education: Bachelor's degree

Job Title: Health IT Program Administration Specialist
Minimum/General Experience: 1 years of experience
Functional Responsibility: Assist in the preparation of Health IT management plans and reports. Coordinate schedules to facilitate completion of proposals, contract deliverables, task order review, briefings/presentations, and in-process review preparation. Perform analysis, development, and review of medical systems program administrative operating procedures.
Minimum Education: Associate's degree

Job Title: Health IT Project Lead I
Minimum/General Experience: 1 year of experience
Functional Responsibility: Consult in a specific functional area of Health IT project. Supports the development of work plans to fulfill government requirements. Support formulation of milestone schedules or other documented plans. Reviews work of lower level staff, resolves discrepancies, prioritizes work, and accommodates changes. Delivers briefings on the status of task assignments to contract management personnel and technical points of contact. Develops strategies to ensure compliance with customer objectives.
Minimum Education: Bachelor's

Job Title: Health IT Project Lead II
Minimum/General Experience: 0 years of experience
Functional Responsibility: Consult in a specific functional area of Health IT project. Support the development of work plans to fulfill government requirements. Support formulation of milestone schedules or other documented plans.
Minimum Education: Bachelor's degree

Job Title: Health IT Project Manager I
Minimum/General Experience: 6 years of experience
Functional Responsibility: Oversee all aspects of the Health IT project, leading a team on large projects or a significant segment of large and complex projects. Analyzes new and complex project-related problems and create innovative solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project. Provides applications systems analysis, long and short-range plans for application selection, systems development, systems maintenance, and production activities for necessary support resources. Manages the project schedule, risk management, and delivery of the project. May oversee lower level project managers.
Minimum Education: Bachelor's Degree

Job Title: Health IT Project Manager II
Minimum/General Experience: 4 years of experience
Functional Responsibility: Leads a team on large projects or a significant segment of large and complex Health IT projects. Analyzes new and complex project-related problems and create innovative solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project. Provides applications systems analysis and long and short-range plans for application selection, systems development, systems maintenance, and production activities for necessary support resources.
Minimum Education: Bachelor's degree

Job Title: Health IT Project Director
Minimum/General Experience: 10 years of experience
Functional Responsibility: Responsible for organizing, directing, and managing all aspects of Health IT contract operational support functions involving multiple complex and inter-related project tasks that often require managing teams of contractor personnel at multiple locations. Provide overall direction of program activities. Manage and maintain contractor interface with the senior levels of the customer's organization. Consult with customer and contractor personnel to formulate and review task plans and deliverables, ensuring conformance with program and project task schedules and costs and contractual obligations. Establish and maintain technical and financial reports to show progress of projects to management and customers, organize and assign responsibilities to subordinates, oversee the successful completion of all assigned tasks, and assume the initiative and provide support to marketing personnel in identifying and acquiring potential business.
Minimum Education: Bachelor's degree

Job Title: Health IT Analyst
Minimum/General Experience: 2 years of experience
Functional Responsibility: Develop Health IT data management systems, including computer programs to monitor data quality, such as SAS, MS ACCESS, MS Excel, etc. Analyze data for reports, presentations and publications; assist in the review of study data for data quality; organize study files, including data and correspondence files using common word processing software; perform scientific, medical and research literature searches and prepare slides for scientific presentations.
Minimum Education: Associate's degree

Job Title: Health IT Quality Assurance Specialist
Minimum/General Experience: 4 years of experience
Functional Responsibility: Develop and implement quality control methodologies to ensure compliance with clinical quality assurance standards, guidelines, and procedures in a large healthcare delivery organization. Develop and define major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for an actual task order. Establish and maintain a process for evaluating hardware, software, and associated documentation and/or assist in the evaluation. Conduct and/or participate as a Health IT expert in formal and informal reviews at pre-determined points throughout the development life cycle.
Minimum Education: Bachelor's degree

Job Title: Health IT Usability Experience Specialist
Minimum/General Experience: 2 years of experience
Functional Responsibility: Provide services and technical assistance for Health IT usability and user-centered design activities, based upon user experience methodologies. Make recommendations for designs for websites and applications that are measurably easier to learn, remember, and use, and research-based usability methodologies and best practices shall guide these efforts.
Minimum Education: Bachelor's degree

Job Title: Health IT Documentation Specialist/Technical Writer
Minimum/General Experience: 2 years of experience
Functional Responsibility: Write and/or edit Health IT specific technical documents, including business proposals, reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, special reports, and other project deliverables to meet contract requirements. Research and gather health care specific technical and background information for inclusion in project documentation and deliverables. Consult relevant information sources, including medical journals, Health IT periodicals, library resources, technical and financial documents, and client and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing project deliverables.
Minimum Education: Bachelor's degree

Job Title: Health IT Senior Documentation Specialist/Technical Writer

Minimum/General Experience: 4 years of experience

Functional Responsibility: Write and/or edit Health IT specific technical documents, including business proposals, reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, special reports, and other project deliverables to meet contract requirements. Develop outlines and drafts for review and approval by technical specialists and project management ensuring that final documents meet applicable contract requirements and regulations. Research and gather health care specific technical and background information for inclusion in project documentation and deliverables. Consult relevant information sources, including medical journals, Health IT periodicals, library resources, technical and financial documents, and client and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing project deliverables. Translates technical information into a format that is appropriate for technical and nontechnical audiences. Analyzes application usability and reports the results of the analysis to project team throughout the course of the project.

Minimum Education: Bachelor's Degree

GSA LABOR RATES – SIN 132-51/132-51STLOC/132-51RC

Labor Category	02/05/17 - 02/04/18	02/05/18 - 02/04/19	02/05/19 - 02/04/20	02/05/20 - 02/04/21	02/05/21 - 02/04/22
IT Project Manager	\$204.51	\$212.69	\$221.20	\$230.05	\$239.25
Database Programmer I	\$194.43	\$202.21	\$210.29	\$218.71	\$227.45
Database Programmer II	\$174.34	\$181.32	\$188.57	\$196.11	\$203.96
Web Specialist	\$152.16	\$158.24	\$164.57	\$171.16	\$178.00
Senior Programmer	\$134.29	\$139.66	\$145.25	\$151.06	\$157.10
Web Design Master	\$99.22	\$103.19	\$107.32	\$111.61	\$116.08
Web Content Specialist I	\$97.46	\$101.36	\$105.41	\$109.63	\$114.02
Web Content Specialist II	\$71.92	\$74.79	\$77.79	\$80.90	\$84.13
Web Programmer	\$66.47	\$69.13	\$71.90	\$74.77	\$77.76
Subject Matter Expert I	\$265.81	\$276.45	\$287.50	\$299.00	\$310.96

GSA LABOR RATES – SIN 132-56/132-56STLOC/132-56RC

Labor Category	02/05/17 - 02/04/18	02/05/18 - 02/04/19	02/05/19 - 02/04/20	02/05/20 - 02/04/21	02/05/21 - 02/04/22
Health IT Chief Information Security Officer	\$238.34	\$243.10	\$247.97	\$252.93	\$257.98
Health IT Database Manager	\$112.24	\$114.48	\$116.77	\$119.11	\$121.49
Health IT Database Specialist	\$61.08	\$62.30	\$63.55	\$64.82	\$66.12
Health IT Graphic User Interface Designer	\$97.75	\$99.71	\$101.70	\$103.74	\$105.81
Health IT Informatics Consultant	\$90.10	\$91.90	\$93.74	\$95.62	\$97.53
Health IT Technical Expert	\$204.84	\$208.93	\$213.11	\$217.37	\$221.72
Health IT Information Specialist	\$68.08	\$69.44	\$70.83	\$72.25	\$73.69
Health IT Instructional Learning Designer	\$154.99	\$158.09	\$161.25	\$164.47	\$167.76
Health IT Program Administration Specialist	\$45.81	\$46.72	\$47.66	\$48.61	\$49.58
Health IT Project Lead I	\$82.30	\$83.95	\$85.63	\$87.34	\$89.08
Health IT Project Lead II	\$72.76	\$74.22	\$75.70	\$77.22	\$78.76
Health IT Project Manager I	\$154.99	\$158.09	\$161.25	\$164.47	\$167.76
Health IT Project Manager II	\$132.84	\$135.49	\$138.20	\$140.97	\$143.79
Health IT Project Director	\$215.78	\$220.09	\$224.49	\$228.98	\$233.56
Health IT Analyst	\$64.90	\$66.20	\$67.52	\$68.87	\$70.25
Health IT Quality Assurance Specialist	\$109.76	\$111.96	\$114.19	\$116.48	\$118.81
Health IT Usability Experience Specialist	\$90.82	\$92.64	\$94.49	\$96.38	\$98.31
Health IT Documentation Specialist/Technical Writer	\$93.04	\$94.90	\$96.80	\$98.74	\$100.71
Health IT Senior Documentation Specialist/Technical Writer	\$137.29	\$140.03	\$142.83	\$145.69	\$148.61