GENERAL SERVICES ADMINISTRATION

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAA Advantage.gov.

Multiple Award Schedule

FSC Group: MAS  Contract number: GS-35F-0264Y

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>Concept Plus LLC</th>
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<tbody>
<tr>
<td></td>
<td>12150 Monument Dr Ste 615</td>
</tr>
<tr>
<td></td>
<td>Fairfax VA 22033</td>
</tr>
<tr>
<td>TELEPHONE &amp; FAX</td>
<td>Phone: (703) 436-8085</td>
</tr>
<tr>
<td></td>
<td>Fax: (888) 450-7960</td>
</tr>
<tr>
<td>WEBSITE:</td>
<td><a href="http://www.conceptplusllc.com">www.conceptplusllc.com</a></td>
</tr>
<tr>
<td>BUSINESS SIZE:</td>
<td>8(a), SDB, SB</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>Ahmad Abuzaakouk</td>
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<tr>
<td>EMAIL:</td>
<td><a href="mailto:ahmad@conceptplusllc.com">ahmad@conceptplusllc.com</a></td>
</tr>
<tr>
<td>CONTRACT PERIOD:</td>
<td>March 14 2017 – March 13, 2022</td>
</tr>
</tbody>
</table>
1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>SIN Title</th>
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<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>54151HEAL</td>
<td>Health Information Technology Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials</td>
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</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply:

- 54151S: Project Administrator - $47.25
- 54151HEAL: Healthcare System Integration Engineer II: $91.62

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided:

**54151S - LABOR CATEGORY DESCRIPTIONS**

**Software Engineer Category**

- **Labor Category #1 - Software Engineer I**

Minimum/General Experience: Two (2) years technical experience with knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job.

Functional Responsibility: Designs, modifies, develops and implements software systems and applications. Supports and/or installs software systems and applications. Participates in the testing process through test review and analysis, test witnessing and certification of software. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ **Labor Category #2 - Software Engineer V**

Minimum/General Experience: Has at least fourteen (14) years technical experience demonstrating expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Designs, modifies, develops and implements software systems and applications. Also, coordinates work teams. Provides technical support to project team members. Performs a variety of tasks. May provide consultation on complex projects and is considered to be the top-level contributor/specialist. Typically reports to an executive or a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #3 - Data Warehouse Architect I**

Minimum/General Experience: Two (2) years technical experience with knowledge of commonly used concepts, practices, and procedures within the particular field. Relies on instructions and pre-established guidelines to perform the functions of the job.

Functional Responsibility: Designs and builds relational databases for data storage or processing. Develops strategies for warehouse implementation, data acquisition, and archive recovery. Cleans and maintains the database by removing and deleting old data. May evaluate new data sources for adherence to the organization's quality standards and ease of integration. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #4 – Data Warehouse Architect III**

Minimum/General Experience: Nine (9) years technical experience with knowledge of commonly used concepts, practices and procedures within the particular field. Relies on experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Designs and builds relational databases for data storage or processing. Develops strategies for warehouse implementation, data acquisition, and archive recovery. Cleans and maintains the database by removing and deleting old data. May evaluate new data sources for adherence to the organization's quality standards and ease of integration. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
Database Administrator Category

❖ Labor Category #5 - Database Administrator I

Minimum/General Experience: Two (2) years technical experience and familiarity with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. A certain degree of creativity and latitude is required.

Functional Responsibility: Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity of the database. Implements data models and database designs, data access and table maintenance codes; resolves Oracle database performance issues, database capacity issues, replication, and other distributed data issues. Performs a variety of tasks. Works under general supervision; typically reports to a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #6 - Database Administrator II

Minimum/General Experience: Five (5) years technical experience and familiarity with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. A certain degree of creativity and latitude is required.

Functional Responsibility: Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity of the database. Implements data models and database designs, data access and table maintenance codes; resolves Oracle database performance issues, database capacity issues, replication, and other distributed data issues. Performs a variety of tasks. Works under general supervision; typically reports to a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #7 - Database Administrator III

Minimum/General Experience: Has at least nine (9) years technical experience and familiarity with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. A certain degree of creativity and latitude is required.

Functional Responsibility: Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity of the database. Implements data models and database designs, data access and table maintenance codes; resolves Oracle database performance issues, database capacity issues, replication, and other distributed data issues. Performs a variety of tasks. Coordinates and consolidates design efforts on major products. May provide work leadership for lower level employees.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
Administration Category

❖ Labor Category #8 - Project Administrator

Minimum/General Experience: Two (2) years experience demonstrating the ability to use word processing and graphics production software and equipment.

Functional Responsibility: Duties include general administrative and clerical duties such as typing, filing, taking meeting minutes, composing routine correspondence, assisting in the production of final form documentation to meet requirements of governing contract; performing data entry on a variety of systems; and maintaining a technical library – all in a supervised setting.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #9 - Junior Project Control Specialist

Minimum/General Experience: Five (5) years technical experience demonstrating the ability to prepare and analyze financial statements, develop project schedules, utilize cost accounting and labor-reporting systems, and manage contracts and/or subcontracts with minimal oversight. Has demonstrated experience and ability to use spreadsheets and project management tools to track deliverables, financial transactions, and management information.

Functional Responsibility: Manages financial and/or administrative aspects of assigned contracts and deliverables. Tracks and validates all client financial information, maintains master contract files, prepares and monitors status of all deliverables, tracks the value of contracts, and reports payment of government fees. Updates task reports with funding information and prepares revenue projections for all active contract task orders.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

Management Category

❖ Labor Category #10 - Project Manager

Minimum/General Experience: Eight (8) years technical experience and familiarity with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Responsible for the coordination and completion of projects. Oversees all aspects of projects. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Prepares reports for upper management regarding status of project. Performs a variety of tasks. Leads and directs the work of others. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ Labor Category #11 - Program Manager

Minimum/General Experience: Twelve (12) years technical experience and familiarity with standard concepts, practices, and procedures within a particular field. Usually holds a professional certification with Program Management as the central focus of knowledge, skills, or abilities. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is required.

Functional Responsibility: Coordinates and monitors the scheduling, pricing, and technical performance of company programs. Responsibilities also include aiding in the negotiation of contracts and contractual changes and coordinating preparations of proposals, plans, specifications, and financial conditions of contracts. Develops new business and expands product line. Ensures adherence to master plans and schedules, develops solutions to program problems, and directs work of incumbents assigned to program from various departments. Ensures projects are completed on time and within budget. Acts as advisor to program team regarding projects, tasks, and operations. Performs a variety of complex tasks. Typically reports to a unit/department head.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #12 - Technical Manager

Minimum/General Experience: Eight (8) years technical experience and must have detailed familiarity with commercial test environments and operating procedures. Demonstrated experience and ability to supervise a team of test specialists and manage complex, state-of-the-art test programs. Ability to manage and work effectively with diverse organizations and personalities to execute a successful test program.

Functional Responsibility: Translates complex program requirements into testable objectives. Recommends test cycle, test plans, safety reviews, and detailed test objectives. Applies complex test methodologies and compensate for limitations and restrictions. Has the ability to develop overall test strategy to include objectives, methodologies, analysis, and schedules. Able to independently assess system performance against stated requirements. Capable of applying test discipline to design a thorough and executable test program. Spearheads analysis efforts to dissect output data, interface with the client, and provide clear results and recommendations.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #13 - System Security Manager

Minimum/General Experience: Eight (8) years technical experience and familiarity with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Responsible for developing and managing Information Systems security, including disaster recovery, database protection and software development. Manages IT security analysts to ensure that all applications are functional and secure. Performs a variety of tasks. Leads and directs the work of others. Typically reports to top management.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ Labor Category #14 - Test/Requirements Manager

Minimum/General Experience: Eight (8) years technical experience and must have detailed familiarity with commercial test environments and operating procedures. Demonstrated experience and ability to supervise a team of test specialists and manage complex, state-of-the-art test programs. Ability to manage and work effectively with diverse organizations and personalities to execute a successful test program.

Functional Responsibility: Translates complex program requirements into testable objectives. Recommends test cycle, test plans, safety reviews, and detailed test objectives. Applies complex test methodologies and compensates for limitations and restrictions. Has the ability to develop overall test strategy to include objectives, methodologies, analysis, and schedules. Able to independently assess system performance against stated requirements. Capable of applying test discipline to design a thorough and executable test program. Spearheads analysis efforts to dissect output data, interface with the client, and provide clear results and recommendations.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

Systems Integration Category

❖ Labor Category #15 - Systems Integration Engineer I

Minimum/General Experience: Two (2) years technical experience with the ability to assist in the analysis of existing systems and the definition, design and development of new system requirements. Able to perform requirements analysis for general users of office automation.

Functional Responsibility: Participates in the determination of system specifications, input/output processes, and working parameters for hardware/software compatibility. Works with direct supervision, to identify, analyze and resolve program support deficiencies.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #16 - Systems Integration Engineer II

Minimum/General Experience: Five (5) years technical experience having demonstrated the ability to implement computer systems in a phased approach of requirements analysis and conceptual design, site survey, system design review, critical design review, installation, integration, and testing with minimal oversight. Demonstrated ability to analyze existing systems and define, design and develop new integrated system requirements.

Functional Responsibility: Determines system specifications, input/ output processes, and working parameters for hardware/software compatibility. Performs requirements analysis for a wide range of users in areas of office automation. Coordinates design of subsystems and integration of total system. Identifies, analyzes and resolves program support deficiencies.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ Labor Category #17 - Systems Integration Engineer III

Minimum/General Experience: Nine (9) years technical experience having demonstrated ability to lead a team of specialists involved in combining a multitude of very complex system and software packages. Demonstrated ability to assess architecture and current hardware limitations, define and design complex system specifications, input/output processes and working parameters for hardware/software compatibility. Demonstrated ability to implement computer systems in a phased approach of requirements analysis and conceptual design, site survey, system design review, critical design review, installation, integration, and testing.

Functional Responsibility: Presents system designs for user approval at formal reviews. Independently integrate software, interpret software test results, and recommend solutions for unsatisfactory test results. Coordinates design of subsystems and integration of total system and life-cycle support, including maintenance, administration, and management. Analyzes and resolves difficult and complicated program support deficiencies. Conducts independent technical investigations in systems design. Coordinates and consolidates design efforts on major products. May provide work leadership for lower level employees.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #18 - Systems Integration Engineer IV

Minimum/General Experience: Fourteen (14) years technical experience having demonstrated ability to lead a team of specialists involved in combining a multitude of very complex system and software packages. Demonstrated ability to assess architecture and current hardware limitations, define and design complex system specifications, input/output processes and working parameters for hardware/software compatibility. Demonstrated ability to implement computer systems in a phased approach of requirements analysis and conceptual design, site survey, system design review, critical design review, installation, integration, and testing.

Functional Responsibility: Presents system designs for user approval at formal reviews. Independently integrate software, interpret software test results, and recommend solutions for unsatisfactory test results. Coordinates design of subsystems and integration of total system and life-cycle support, including maintenance, administration, and management. Analyzes and resolves difficult and complicated program support deficiencies. Conducts independent technical investigations in systems design. Coordinates and consolidates design efforts on major products. May provide work leadership for lower level employees.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

Systems Analyst Category

❖ Labor Category #19 - Systems Analyst I

Minimum/General Experience: Two (2) years experience with knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job.

Functional Responsibility: Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization’s application systems. Consults with users to identify current operating procedures and to clarify program objectives. Primary job functions do not typically require exercising independent judgment. Works under immediate supervision and typically reports to a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ **Labor Category #20 - Systems Analyst III**

Minimum/General Experience: Nine (9) years technical experience and familiarity with a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals.

Functional Responsibility: Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems. Consults with users to identify current operating procedures and to clarify program objectives. Performs a variety of complicated tasks. May provide consultation on complex projects and is considered to be the top-level contributor/specialist. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #21 - Systems Analyst IV**

Minimum/General Experience: Fourteen (14) years technical experience, which provides the ability to demonstrate expertise in a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals.

Functional Responsibility: Reviews, analyzes, and evaluates business systems and user needs. Documents requirements, defines scope and objectives, and formulates systems to parallel overall business strategies. May provide consultation on complex projects and is considered to be the top-level contributor/specialist. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

**Subject Matter Experts Category**

❖ **Labor Category #22 - SME I**

Minimum/General Experience: Five (5) years experience demonstrating the ability to define problems and analyze and develop plans and requirements in the subject matter area for simple to moderately complex systems in the subject matter area.

Functional Responsibility: Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the areas of risk management; life-cycle management; policy development, methodologies, and modeling, and simulation in the functional area being addressed.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #23 - SME III**

Minimum/General Experience: Nine (9) years experience demonstrating the ability to provide managerial, and administrative direction for problem definition, analysis, requirements development and implementation for complex to extremely complex systems in the subject matter area.

Functional Responsibility: Makes recommendations and advises on system-wide improvements, risk management; automation, modeling and simulation, optimization and maintenance efforts in the functional area being addressed.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ Labor Category #24 - SME IV

Minimum/General Experience: Has at least fourteen (14) years experience demonstrating the ability to confer with senior management using industry expertise to define the client's strategic information technology business goals, and advises in the reengineering of business processes to meet these goals.

Demonstrated experience and ability to effectively communicate, both orally and in writing.

Functional Responsibility: Analyze client requirements and recommend development or acquisition strategies. Ability to assist client in developing strategies and concepts. Advises the client on the impact of new legislation or new technologies that are relevant to their activity.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

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54151HEAL - LABOR CATEGORY DESCRIPTIONS

❖ Labor Category #1 - Healthcare Software Engineer I

Minimum/General Experience: Two (2) years technical experience with knowledge of commonly used concepts, practices, and procedures within a particular field.

Relies on instructions and pre-established guidelines to perform the functions of the job.

Functional Responsibility: Designs, modifies, develops and implements software systems and clinical/healthcare applications. Supports and/or installs software systems and applications. Participates in the testing process through test review and analysis, test witnessing and certification of software. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #2 - Healthcare Software Engineer III

Minimum/General Experience: Has at least eight (8) years technical experience demonstrating expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Designs, modifies, develops and implements software systems and clinical/healthcare applications. Also, coordinates work teams. Provides technical support to project team members. Performs a variety of tasks. May provide consultation on complex projects and is considered to be the top-level contributor/specialist. Typically reports to an executive or a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ **Labor Category #3 - Healthcare Software Engineer V**

Minimum/General Experience: Has at least fourteen (14) years technical experience demonstrating expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Designs, modifies, develops and implements software systems and clinical/healthcare applications. Also, coordinates work teams. Provides technical support to project team members. Performs a variety of tasks. May provide consultation on complex projects and is considered to be the top-level contributor/specialist. Typically reports to an executive or a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #4 - Healthcare Data Warehouse Architect I**

Minimum/General Experience: Two (2) years technical experience with knowledge of commonly used concepts, practices, and procedures within the particular field.

Relies on instructions and pre-established guidelines to perform the functions of the job.

Functional Responsibility: Designs and builds relational clinical/healthcare databases for data storage or processing. Develops strategies for warehouse implementation, data acquisition, and archive recovery. Cleans and maintains the database by removing and deleting old data. May evaluate new data sources for adherence to the organization's quality standards and ease of integration. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #5 - Healthcare Data Warehouse Architect III**

Minimum/General Experience: Nine (9) years technical experience with knowledge of commonly used concepts, practices and procedures within the particular field.

Relies on experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Designs and builds relational clinical/healthcare databases for data storage or processing. Develops strategies for warehouse implementation, data acquisition, and archive recovery. Cleans and maintains the database by removing and deleting old data. May evaluate new data sources for adherence to the organization's quality standards and ease of integration. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ **Labor Category #6 - Healthcare Database Administrator I**

Minimum/General Experience: Two (2) years technical experience and familiarity with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. A certain degree of creativity and latitude is required.

Functional Responsibility: Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity of clinical/healthcare databases. Implements data models and database designs, data access and table maintenance codes; resolves Oracle database performance issues, database capacity issues, replication, and other distributed data issues. Performs a variety of tasks. Works under general supervision; typically reports to a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #7 - Healthcare Database Administrator II**

Minimum/General Experience: Five (5) years technical experience and familiarity with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. A certain degree of creativity and latitude is required.

Functional Responsibility: Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity clinical/healthcare databases. Implements data models and database designs, data access and table maintenance codes; resolves Oracle database performance issues, database capacity issues, replication, and other distributed data issues. Performs a variety of tasks. Works under general supervision; typically reports to a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #8 - Healthcare Database Administrator III**

Minimum/General Experience: Has at least nine (9) years technical experience and familiarity with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. A certain degree of creativity and latitude is required.

Functional Responsibility: Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity clinical/healthcare databases. Implements data models and database designs, data access and table maintenance codes; resolves Oracle database performance issues, database capacity issues, replication, and other distributed data issues. Performs a variety of tasks. Coordinates and consolidates design efforts on major products. May provide work leadership for lower level employees.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ **Labor Category #9 - Healthcare Project Administrator**

Minimum/General Experience: Two (2) years experience demonstrating the ability to use word processing and graphics production software and equipment.

Functional Responsibility: Duties include general clinical/healthcare administrative and clerical duties such as typing, filing, taking meeting minutes, composing routine correspondence, assisting in the production of final form documentation to meet requirements of governing contract; performing data entry on a variety of systems; and maintaining a technical library – all in a supervised setting.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #10 - Healthcare Security Specialist**

Minimum/General Experience: Eight (8) years of experience with knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job.

Functional Responsibility: Analyzes and defines security requirements. Verifies clinical/healthcare system protections meet designated certification and accreditation criteria. Plan, implement, upgrade, or monitor security measures for the protection of clinical/healthcare computer networks and information. May ensure appropriate security controls are in place that will safeguard clinical/healthcare digital files and vital electronic infrastructure. May respond to computer security breaches and viruses.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #11 - Healthcare Junior Project Control Specialist**

Minimum/General Experience: Five (5) years technical experience demonstrating the ability to prepare and analyze financial statements, develop project schedules, utilize cost accounting and labor-reporting systems, and manage contracts and/or subcontracts with minimal oversight. Has demonstrated experience and ability to use spreadsheets and project management tools to track deliverables, financial transactions, and management information.

Functional Responsibility: Manages clinical/healthcare financial and/or administrative aspects of assigned contracts and deliverables. Tracks and validates all client financial information, maintains master contract files, prepares and monitors status of all deliverables, tracks the value of contracts, and reports payment of government fees. Updates task reports with funding information and prepares revenue projections for all active contract task orders.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ Labor Category #12 - Healthcare Project Manager

Minimum/General Experience: Eight (8) years technical experience and familiarity with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Responsible for the coordination and completion of projects. Oversees all aspects of clinical/healthcare projects. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Prepares reports for upper management regarding status of project. Performs a variety of tasks.

Leads and directs the work of others. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #13 - Healthcare Program Manager

Minimum/General Experience: Twelve (12) years technical experience and familiarity with standard concepts, practices, and procedures within a particular field. Usually holds a professional certification with Program Management as the central focus of knowledge, skills, or abilities. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is required.

Functional Responsibility: Coordinates and monitors the scheduling, pricing, and technical performance of company clinical/healthcare programs. Responsibilities also include aiding in the negotiation of contracts and contractual changes and coordinating preparations of proposals, plans, specifications, and financial conditions of contracts. Develops new business and expands product line. Ensures adherence to master plans and schedules, develops solutions to program problems, and directs work of incumbents assigned to program from various departments.

Ensures projects are completed on time and within budget. Acts as advisor to program team regarding projects, tasks, and operations. Performs a variety of complex tasks. Typically reports to a unit/department head.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ Labor Category #14 - Healthcare Technical Manager

Minimum/General Experience: Eight (8) years technical experience and must have detailed familiarity with commercial test environments and operating procedures. Demonstrated experience and ability to supervise a team of test specialists and manage complex, state-of-the-art test programs. Ability to manage and work effectively with diverse organizations and personalities to execute a successful test program.

Functional Responsibility: Translates complex clinical/healthcare program requirements into testable objectives. Recommends test cycle, test plans, safety reviews, and detailed test objectives. Applies complex test methodologies and compensate for limitations and restrictions. Has the ability to develop overall test strategy to include objectives, methodologies, analysis, and schedules. Able to independently assess system performance against stated requirements. Capable of applying test discipline to design a thorough and executable test program. Spearheads analysis efforts to dissect output data, interface with the client, and provide clear results and recommendations.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
Labor Category #15 - Healthcare System Security Manager

Minimum/General Experience: Eight (8) years technical experience and familiarity with a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. A wide degree of creativity and latitude is expected.

Functional Responsibility: Responsible for developing and managing clinical/healthcare Information Systems security, including disaster recovery, database protection and software development. Manages Health IT security analysts to ensure that all applications are functional and secure. Performs a variety of tasks. Leads and directs the work of others. Typically reports to top management.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

Labor Category #16 - Healthcare Test/Requirements Manager

Minimum/General Experience: Eight (8) years technical experience and must have detailed familiarity with commercial test environments and operating procedures. Demonstrated experience and ability to supervise a team of test specialists and manage complex, state-of-the-art test programs. Ability to manage and work effectively with diverse organizations and personalities to execute a successful test program.

Functional Responsibility: Translates complex clinical/healthcare program requirements into testable objectives. Recommends test cycle, test plans, safety reviews, and detailed test objectives. Applies complex test methodologies and compensate for limitations and restrictions. Has the ability to develop overall test strategy to include objectives, methodologies, analysis, and schedules. Able to independently assess system performance against stated requirements. Capable of applying test discipline to design a thorough and executable test program. Spearheads analysis efforts to dissect output data, interface with the client, and provide clear results and recommendations.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

Labor Category #17 - Healthcare Systems Integration Engineer I

Minimum/General Experience: Two (2) years technical experience with the ability to assist in the analysis of existing systems and the definition, design and development of new system requirements. Able to perform requirements analysis for general users of office automation.

Functional Responsibility: Participates in the determination of clinical/healthcare system specifications, input/output processes, and working parameters for hardware/software compatibility. Works with direct supervision, to identify, analyze and resolve program support deficiencies.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
Labor Category #18 - Healthcare Systems Integration Engineer II

Minimum/General Experience: Five (5) years technical experience having demonstrated the ability to implement computer systems in a phased approach of requirements analysis and conceptual design, site survey, system design review, critical design review, installation, integration, and testing with minimal oversight. Demonstrated ability to analyze existing systems and define, design and develop new integrated system requirements.

Functional Responsibility: Determines clinical/healthcare system specifications, input/output processes, and working parameters for hardware/software compatibility. Performs requirements analysis for a wide range of users in areas of office automation. Coordinates design of subsystems and integration of total system. Identifies, analyzes and resolves program support deficiencies.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

Labor Category #19 - Healthcare Systems Integration Engineer III

Minimum/General Experience: Nine (9) years technical experience having demonstrated ability to lead a team of specialists involved in combining a multitude of very complex system and software packages. Demonstrated ability to assess architecture and current hardware limitations, define and design complex system specifications, input/output processes and working parameters for hardware/software compatibility. Demonstrated ability to implement computer systems in a phased approach of requirements analysis and conceptual design, site survey, system design review, critical design review, installation, integration, and testing.

Functional Responsibility: Presents system designs for user approval at formal reviews. Independently integrate clinical/healthcare software, interpret software test results, and recommend solutions for unsatisfactory test results. Coordinates design of subsystems and integration of total system and life-cycle support, including maintenance, administration, and management. Analyzes and resolves difficult and complicated program support deficiencies. Conducts independent technical investigations in systems design. Coordinates and consolidates design efforts on major products. May provide work leadership for lower level employees.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

Labor Category #20 - Healthcare Systems Integration Engineer IV

Minimum/General Experience: Fourteen (14) years technical experience having demonstrated ability to lead a team of specialists involved in combining a multitude of very complex system and software packages. Demonstrated ability to assess architecture and current hardware limitations, define and design complex system specifications, input/output processes and working parameters for hardware/software compatibility. Demonstrated ability to implement computer systems in a phased approach of requirements analysis and conceptual design, site survey, system design review, critical design review, installation, integration, and testing.

Functional Responsibility: Presents system designs for user approval at formal reviews. Independently integrate clinical/healthcare software, interpret software test results, and recommend solutions for unsatisfactory test results. Coordinates design of subsystems and integration of total system and life-cycle support, including maintenance, administration, and management. Analyzes and resolves difficult and complicated program support deficiencies. Conducts independent technical investigations in systems design. Coordinates and consolidates design efforts on major products. May provide work leadership for lower level employees.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ **Labor Category #21 - Healthcare Systems Analyst I**

Minimum/General Experience: Two (2) years experience with knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job.

Functional Responsibility: Reviews, analyzes, and modifies clinical/healthcare programming systems including encoding, testing, debugging and installing to support an organization’s application systems. Consults with users to identify current operating procedures and to clarify program objectives. Primary job functions do not typically require exercising independent judgment. Works under immediate supervision and typically reports to a manager.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #22 - Healthcare Systems Analyst III**

Minimum/General Experience: Nine (9) years technical experience and familiarity with a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals.

Functional Responsibility: Reviews, analyzes, and modifies clinical/healthcare programming systems including encoding, testing, debugging and installing to support an organization's application systems. Consults with users to identify current operating procedures and to clarify program objectives. Performs a variety of complicated tasks. May provide consultation on complex projects and is considered to be the top-level contributor/specialist. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #23 - Healthcare Systems Analyst IV**

Minimum/General Experience: Fourteen (14) years technical experience, which provides the ability to demonstrate expertise in a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals.

Functional Responsibility: Reviews, analyzes, and evaluates clinical/healthcare systems and user needs. Documents requirements, defines scope and objectives, and formulates systems to parallel overall business strategies. May provide consultation on complex projects and is considered to be the top-level contributor/specialist. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
❖ **Labor Category #24 - Healthcare SME I**

Minimum/General Experience: Five (5) years experience demonstrating the ability to define problems and analyze and develop plans and requirements in the subject matter area for simple to moderately complex systems in the subject matter area.

Functional Responsibility: Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of clinical/healthcare programs and systems specifications in the areas of risk management; life-cycle management; policy development, methodologies, and modeling, and simulation in the functional area being addressed.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #25 - Healthcare SME III**

Minimum/General Experience: Nine (9) years experience demonstrating the ability to provide managerial, and administrative direction for problem definition, analysis, requirements development and implementation for complex to extremely complex systems in the subject matter area.

Functional Responsibility: Makes recommendations and advises on clinical/healthcare system-wide improvements, risk management; automation, modeling and simulation, optimization and maintenance efforts in the functional area being addressed.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.

❖ **Labor Category #26 - Healthcare SME IV**

Minimum/General Experience: Has at least fourteen (14) years experience demonstrating the ability to confer with senior management using industry expertise to define the client’s strategic information technology business goals, and advises in the reengineering of business processes to meet these goals.

Demonstrated experience and ability to effectively communicate, both orally and in writing.

Functional Responsibility: Analyze clinical/healthcare client requirements and recommend development or acquisition strategies. Ability to assist client in developing strategies and concepts. Advises the client on the impact of new legislation or new technologies that are relevant to their activity.

Minimum Education: Bachelor’s Degree in a related area or four (4) years work experience in specific field.
EXPERIENCE/EDUCATION SUBSTITUTION

Purpose: This policy describes the conditions and controls for labor and degree substitutions.

Policy: It is the policy of Concept Plus, LLC that labor and degree substitutions are acceptable on contracts where substitutions is not prohibited within the contractual guidelines.

Procedure: On a case-by-case basis, education may be substituted for years of experience (and vice versa) for purposed position consideration. In instances where contractual authority dictates specific experience and/or degree requirements, the contract shall be referred to as the document of authority.

In instances where specific experiences and degree requirements are not contractually defined, Concept Plus, LLC may elect to allow substitution of experience and/or degree substitutions. In general, the substitution criteria are as follows for education:

- **For Bachelor’s degree, the following substitutions may be made:**
  - Base experience Requirement + 4 Additional Years of Experience in a functionally related field.

- **For Master’s degree, the following substitutions may be made:**
  - Base experience Requirement + Bachelor’s Degree + 2 Additional Years of Experience in a functionally related field.
  - Base experience Requirement + 6 Additional Years of Experience in a functionally related field.

- **For Doctorate degree, the following substitutions may be made:**
  - Base experience Requirement + Master’s Degree + 6 Additional Years of Experience in a functionally related field.
  - Base experience Requirement + 10 Additional Years of Experience in a functionally related field.

**Allowable Work Experience Substitution:**

- For One (1) Year Work Experience, the following substitutions may be made: Vocational or technical training in work-related field

- For Two (2) Year’s Work Experience, the following Substitutions may be made: An Associate’s Degree or specialized professional certification in a related field
2. Maximum order: $500,000
3. Minimum order: $100
4. Geographic coverage (delivery area). Domestic Delivery
5. Point(s) of production (city, county, and State or foreign country): Same as company address
6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)
7. Quantity discounts. None Offered.
8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. 1% -20 days, Net 30 days
9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Yes
9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will Accept
10. Foreign items (list items by country of origin). Not Applicable
11a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level
11b. Expedited Delivery. Items available for expedited delivery are noted in this price list. To Be Determined at the Task Order level
11c. Overnight and 2-day delivery. To Be Determined at the Task Order level
11d. Urgent Requirements. To Be Determined at the Task Order level
12. F.O.B. point(s). Destination
13a. Ordering address(es). Same as company address
13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address(es): Same as company address
15. Warranty provision. Contractor’s standard commercial warranty.
16. Export packing charges, if applicable. Not Applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Will accept.
18. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
19. Terms and conditions of installation (if applicable). Not Applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
20a. Terms and conditions for any other services (if applicable). Not Applicable
21. List of service and distribution points (if applicable). Not Applicable
22. List of participating dealers (if applicable). Not Applicable
23. Preventive maintenance (if applicable). Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable

25. Data Universal Number System (DUNS) number: 828934062

26. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM
## 54151S OFFERED RATES

<table>
<thead>
<tr>
<th>LABOR CATEGORY POSITION</th>
<th>GSA PRICE W/IFF</th>
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<tbody>
<tr>
<td>Software Engineer I</td>
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<tr>
<td>Software Engineer V</td>
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## LABOR CATEGORY POSITION

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<th>LABOR CATEGORY POSITION</th>
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<td>Healthcare Software Engineer I</td>
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### Service Contract Labor Standards:

The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.