GENERAL SERVICES ADMINISTRATION
Federal Supply Service

Authorized Federal Supply Schedule Price List

On-Line access to contract ordering information, terms and conditions, up-to-date pricing, and the
option to create an electronic delivery order are available through GSA Advantage®, a menu –
driven database system. The INTERNET address for GSA Advantage® is: GSAAAdvantage.gov

Information Technology

FSC Code D399

IT Services

Contract Number    GS-35F-0275V

For more information on ordering from Federal Supply Schedules click on the FSS Schedules
button at http://www.fss.gsa.gov/

Period Covered by Contract:    March 3, 2009 thru March 02, 2024

Price List current through Modification PO-0010 dated March 3, 2019

CONTRACTOR:

Acelo Solutions, Inc.
22375 Broderick Drive, Suite 130
Sterling, VA 20166

Phone:  703 378-8115    Fax:  703 378-8137

http://www.acelosolutions.com

Business Size:  Small Business
CUSTOMER INFORMATION

1a. Awarded Special Item Numbers (All SIN’s Subject to Cooperative Purchasing):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Lowest Priced Item:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
<th>Net GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Application Consultant</td>
<td>$110.34 / HR</td>
</tr>
</tbody>
</table>

1c. Description of IT Services - Labor Category Descriptions

2. Maximum Order: The maximum dollar value of orders is

   - SIN 54151S: $500,000.00
   - SIN OLM: $350,000.00

3. Minimum Order: There is no minimum order required.

4. Geographic Coverage (Delivery Area): Delivery within the 48 contiguous states and Washington, DC.

5. Point of Production: Sterling, Loudon County, VA

6. Prices Shown Are Net Prices; Basic Discounts have been deducted.

7. Quantity Discounts: None

8. Prompt Payment Terms: 1% 10, NET 30 Days.

9a. Acceptance of Government Purchase Cards: Acelo Solutions, Inc. accepts credit cards for payments equal to or less than the micro-purchase threshold for all orders.

9b. Credit Cards will not be acceptable for payment above the micro-purchase threshold.

10. Foreign Items: None
11a. **Time of Delivery:** As Scheduled with Customer.

11b. **Expedited Delivery:** Contact Acelo Solutions, Inc. Contract Administrator for information on expedited delivery.

11c. **Overnight and 2-Day Delivery:** Contact Acelo Solutions, Inc. Contract Administrator for information on overnight and 2-day delivery.

11d. **Urgent Requirements:** Contact Acelo Solutions, Inc. Contract Administrator for information on urgent delivery.

12. **F.O.B. Point:** Destination

13a. **Ordering Address**

   Acelo Solutions, Inc.
   22375 Broderick Drive, Suite 130
   Sterling, VA 20166

13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. **Payment Address:**

   Acelo Solutions, Inc.
   22375 Broderick Drive, Suite 130
   Sterling, VA 20166

15. **Warranty Provision**

   Acelo Solutions, Inc. provides a 90-day warranty period for software following user acceptance. The warranty covers unlimited support of software defects or anomalies that occur during this period.

   User acceptance occurs when the software is approved to be implemented into production.

16. **Export Packing Charges:** N/A

17. **Credit Cards** will be accepted for payment above the micro-purchase threshold.

18. **Terms and Conditions of Rental, Maintenance And Repair:** Rental, Maintenance and Repairs are not covered under this contract.

19. **Terms and Conditions of Installation:** N/A

20. **Terms and Conditions of Repair Parts:** Repair parts are not covered under this contract.

20a. **Terms and Conditions of Any Other Services – N/A**
21. **List of Service and Distribution Points:**
   Acelo Solutions, Inc.
   22375 Broderick Drive, Suite 130
   Sterling, VA 20166

22. **List of Participating Dealers (If Applicable):** None

23. **Preventative Maintenance:** N/A

24a. **Special Attributes Such As Environmental Attributes:** None

24b. **SECTION 508 COMPLIANCE** Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): [http://www.acelosolutions.com](http://www.acelosolutions.com)

25. **Data Universal Number System (DUNS):** 096992974

26. **SAM Registration:** Acelo Solutions, Inc. is registered in the SAM Database.
**NOTE:** All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
   (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
      (1) Cancel the stop-work order; or
      (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
   (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.
10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
Microsoft Engineer

General Experience: 3 years of practical experience in implementing COTS application and methodology.

Functional responsibility: Evaluates and recommends COTS application and methodologies that can be acquired to provide interoperable, portable, and saleable information technology solutions. Applies software, hardware, and standards information technology skills in the analysis, specification, development, integration, and acquisition of systems for information management applications. Ensures these systems and application are compliant with standards for open systems architectures.

Minimum Education: Bachelor’s Degree with 3 years or 5 years of practical experience.

Senior System Engineer

General Experience: 8 years of practical experience in analyzing information technology requirements

Functional responsibility: Develops and applies organization-wide information models for us in designing and building integrated shared software and database management systems. Constructs sound, logical business improvement opportunity consistent with the configuration of information management guiding principles, cost savings and open architecture objectives.

Minimum Education: Bachelor’s degree with 4 years experience or 5 years of practical experience

Senior Application Consultant

General Experience: 8 years of practical experience in analyzing accounting software systems.

Functional responsibility: Provides competent leadership and responsible technical direction through successful performance of a variety of detailed, diverse elements of project transitioning. Analyzes and
develops effective solutions. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Reports in writing and orally to Government representatives.

**Minimum Education:** Bachelor’s degree with a minimum of 4 years experience.

**Application Consultant**

**General Experience:** 3 years of practical experience in analyzing accounting software systems.

**Functional responsibility:** Defines and directs application initiatives and task to be performed and defines target dates of tasks and subtasks. Provides guidance and assistance in coordinating daily activities to support the daily task of varies applications. Supports plans for technological improvements and project management.

**Minimum Education:** Bachelor’s degree with a minimum of 2 years experience.

**Great Plains Developer**

**General Experience:** 3 years of practical experience in developing for Microsoft Dynamics GP.

**Functional responsibility:** Develop and support Microsoft Dynamics GP application and all customizations that are built to integrate with Dynamics. Ensure both compiled and uncompiled code for solution and use Government required source safe code application. Modify existing software as well as create software to ensure efficiency and integrity between systems and applications.

**Minimum Education:** Bachelor’s degree with a minimum of 2 years experience.
Database Administrator

General Experience: 3 years of practical experience in managing upgrading and supporting Microsoft SQL databases.

Functional responsibility: Installation, configuration and upgrading of Microsoft SQL server software and related products. Establish and maintain sound backup and recovery policies and procedures and document accordingly. Perform application tuning and performance monitoring. Perform general technical troubleshooting and give consultation to development team. Write stored procedures to facilitate report righting.

Minimum Education: Bachelor's Degree or 4 years of practical experience.
INFORMATION TECHNOLOGY PROFESSIONAL SERVICES
GSA PRICING

Acelo Solutions, Inc.
22375 Broderick Drive, Suite 130
Sterling, VA 20166

Phone: 703 378-8115    Fax: 703 378-8137
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SIN 54151S

$ Rate/Hour

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<tbody>
<tr>
<td>Microsoft Engineer</td>
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