



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsaadvantage.gov>

SCHEDULE TITLE: Federal Supply Schedule 70 – General Purpose Commercial Information Technology Equipment, Software, and Services

CONTRACT NUMBER: GS-35F-028CA

SPECIAL ITEM NUMBER: 132 51 Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING

CONTRACT PERIOD: 10/17/14 – 10/16/19

For more information on ordering from Federal Supply go to this website: www.gsa.gov/schedules

CONTRACTOR: Cyber Clarity Inc.
5501 Merchants View SQ Suite 219
Haymarket, VA 20169-5439
Phone number: (703) 589-5704
E-Mail: ed@cyberclarity.com

CONTRACTOR'S ADMINISTRATION SOURCE: Edward W. Kraemer, Vice President
5501 Merchants View SQ Suite 219
Haymarket, VA 20169-5439
Phone number: (703) 589-5704
E-Mail: ed@cyberclarity.com

BUSINESS SIZE: Small Business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
132 51	Information Technology Professional Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)

132-51 Information Technology Specialist-1 \$65.41

1c. HOURLY RATES (Services only): See awarded price list attached below

2. MAXIMUM ORDER*: The maximum order is \$500,000 per SIN

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: The minimum order is \$100 to the Government.

4. GEOGRAPHIC COVERAGE: Domestic, 50 states, Washington, DC, Puerto Rico, US Territories

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7. QUANTITY DISCOUNT(S): N/A

8. PROMPT PAYMENT TERMS: Net 30

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: Net 30

- 11b. EXPEDITED DELIVERY:** N/A
- 11c. OVERNIGHT AND 2-DAY DELIVERY:** N/A
- 11d. URGENT REQUIREMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. FOB POINT:** Destination
- 13a. ORDERING ADDRESS:** Same as contractor address
- 13b. ORDERING PROCEDURES:** Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).
- 14. PAYMENT ADDRESS:** Same as contractor address
- 15. WARRANTY PROVISION:** N/A
- 16. EXPORT PACKING CHARGES:** N/A
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** (any thresholds above the micropurchase level may be inserted by contractor)
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**
N/A
- 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. Section 508 Compliance for Electronic and Information Technology (EIT):** N/A

25. DUNS NUMBER: 968519301

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.

AWARDED PRICE LIST

SIN(s) PROPOSED	SERVICE PROPOSED (e.g. Job Title/Task)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE	UNIT OF ISSUE (e.g. Hour, Task, Sq ft)	PRICE OFFERED TO GSA (including IFF)
132 51	<i>Program Manager Level (III)</i>	<i>Bachelors</i>	<i>8 Years</i>	<i>Hour</i>	<i>\$151.74</i>
132 51	<i>Information Technology Specialist-1</i>	<i>Bachelors</i>	<i>0</i>	<i>Hour</i>	<i>\$65.41</i>
132 51	<i>Information Technology Specialist-2</i>	<i>Bachelors</i>	<i>3</i>	<i>Hour</i>	<i>\$78.89</i>
132 51	<i>Information Technology Specialist-3</i>	<i>Bachelors</i>	<i>5</i>	<i>Hour</i>	<i>\$111.26</i>
132 51	<i>Information Engineer/ Analyst Principal- IV</i>	<i>Bachelors, Masters, PHD</i>	<i>7-9, 5-7, 3-5</i>	<i>Hour</i>	<i>\$133.52</i>
132 51	<i>Technical Writer/Editor III</i>	<i>Bachelors</i>	<i>4-6</i>	<i>Hour</i>	<i>\$90.73</i>
132 51	<i>Subject Matter Expert IV</i>	<i>Bachelors</i>	<i>10</i>	<i>Hour</i>	<i>\$182.67</i>
132 51	<i>Systems Engineer (Level II)</i>	<i>Bachelors</i>	<i>4</i>	<i>Hour</i>	<i>\$99.67</i>
132 51	<i>Systems Engineer (Level III)</i>	<i>Bachelors</i>	<i>6</i>	<i>Hour</i>	<i>\$123.43</i>

AWARDED LABOR CATEGORY DESCRIPTIONS

Information Technology Specialist-1

GSA Labor Category: IT Security Analyst-1

Education: Bachelors

Minimum Experience: 0 Years

Adept in the use of various security analysis and vulnerability assessment tools and is familiar with many network and operating systems and protocols. Has analytical skills and hands-on experience using security processes and tools.

Information Technology Specialist-2

GSA Labor Category: IT Security Analyst-II

Education: Bachelors

Minimum Experience: 3 Years

Fully adept in the use of various security and vulnerability assessment tools and analytical skills and hands-on experience using security processes, tools and techniques in a large, complex, high-availability network/systems environment. Has the ability to communicate effectively in a verbal and written manner with senior company officers as well as clients and project managers.

Information Technology Specialist-3

GSA Labor Category: IT Security Analyst-III

Education: Bachelors

Minimum Experience: 5 Years

A recognized expert in IT Security, is fully adept in the use of various security analysis and vulnerability assessment tools, and analytical skills and hands-on experience using security processes, tools and techniques in a large, complex, high-availability network/systems environment. Works directly with senior manager/executive clients.

Subject Matter Expert IV

GSA Labor Category: SME-IV

Education: Bachelors

Minimum Experience: 10 Years

Subject Matter Expertise in Information Technology, Information Security, or any other type of technology related to service area being supported. Must be capable of identifying issues and developing recommended courses of action based on experience and industry best practices. The level IV SME is recognized expert in a given area of technology. In addition to providing significant technology support, the Level IV SME is capable of directing teams engaged in large scale, complex projects.

System Engineer (Level II)

GSA Labor Category: Systems Engineer-II

Education: Bachelors

Minimum Experience: 4 Years

Designs and develops solutions to complex computer applications problems, system administration issues, or network concerns. Performs systems management and integration functions. The Level III Systems Engineer is assigned to the most complex independent technical tasks or performs as a team lead directing and coordinating the technical work of all team members to complete projects successfully.

System Engineer (Level III)

GSA Labor Category: Systems Engineer-III

Education: Bachelors

Minimum Experience: 6 Years

Designs and develops solutions to complex computer applications problems, system administration issues, or network concerns. Performs systems management and integration functions. The Level III Systems Engineer is assigned to the most complex independent technical tasks or performs as a team lead directing and coordinating the technical work of all team members to complete projects successfully. Supports and/or installs software applications/operating systems. May participate in testing process through test review and analysis, test witnessing and certification of software.

Technical Writer/Editor III

GSA Labor Category: Technical Writer/Editor III

Education: Bachelors

Minimum Experience: 4-6 Years

Researches, analyzes, writes, edits, and proofreads technical data for use in documents or sections of documents such as manuals, procedures, and specifications. Performs these functions in two main business areas – proposals and software development projects. May participate in the full life cycle of the project. Participation ranges from attending meetings such as those to determine software requirements, writing system requirement specifications, software specifications, software specifications, end user documentation, and any other required documentation as part of the contract deliverable.

On smaller projects, Technical Writer participation may be limited to writing a smaller set of documentation, i.e., end user manuals only. Skill requirements vary depending on the project. As a rule, Technical Writers must have a working understanding of systems analysis and design concepts. For more complex projects, clients may require that Technical Writers possess the technical skills necessary to navigate and launch subsystem executable from a command line.

Project/Program Manager III

GSA Labor Category: Program Manager-III

Education: Bachelors

Minimum Experience: 8 Years

The Program Manager has progressive experience in managing, directing, and implementing Information Technology (IT) projects. Experienced in managing a diverse group of functional activities, subordinate groups of technical and administrative personnel. Experienced in management and control of funds and resources, and demonstrated capability in managing complex, multi-task commercial and government IT contracts.

Responsible for the overall contract performance. Manages support operations that may include multiple projects. Organizes resources to support multiple concurrent projects and manages the execution of multiple concurrent projects. Organizes, directs, and coordinates planning and production of all contract support activities. Conducts oral and written communications with all levels of management for planning and control of projects.

Information Engineer/Analyst Principal-IV

GSA Labor Category: Information Engineer/Analyst Principal-IV

Education: Bachelors, Masters, PHD

Minimum Experience: 4-6 Years, 5-7 Years, 3-5 Years

Has experience in engineering or management disciplines (e.g., business analysis; systems analysis; software engineering; system engineering; process engineering; data administration; group facilitation of systems requirements; change management; or project management of software or systems engineering projects). Demonstrates ability and may need to analyze and integrate business functions and activities of an enterprise. Understands the phases of an enterprise information-engineering life cycle.

Applies sound engineering logic and principles in a methodological approach to describe and communicate business needs and expected outcomes. Demonstrates communication, facilitation and client management skills; and functions as a team member integrating activities and artifacts of the enterprise life cycle. Works with and demonstrates capabilities with a variety of tools spanning life cycle phases. May collaborate with business and technical experts to define solutions integrating business and technology applying a data centric value chain. Drives change to business guidance and operations to implement effective and efficient outcomes. Facilitates change to the enterprise.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY
(IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Cyber Clarity Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Cyber Clarity Inc.

Edward W. Kraemer

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