



**AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

**SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL
SERVICES**

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**AmVet Technologies, LLC
7634 Noche Oscura Cir.
Las Vegas, NV 89139
301-523-7807
www.amvetttec.com**

Contract Number: GS-35F-0291x, including Modification Number: PO-0007

Period Covered by Contract: March 22, 2011 – March 21, 2016 and Mar 22, 2011 to Mar 21, 2021

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).



Information for Ordering Activities Applicable to All Special Item Numbers

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

AmVet Technologies, LLC
7634 Noche Oscura Cir.
Las Vegas, NV 89139

Contractor accepts the credit card for payments equal to, less than and above the micro-purchase for oral or written orders under this contract. (See GSAR 552.232-79 Payment by Credit Card).

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: 202-997-8200

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:



Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: 828482336
Block 30: Type of Contractor – B. Other Small Business

Block 31: Woman-Owned Small Business - NO
Block 36: Contractor's Taxpayer Identification Number (TIN): 26-3381421

5. FOB DESTINATION (50 States, DC and Puerto Rico)

6. DELIVERY SCHEDULE

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER DELIVERY TIME (Days ARO)

132-51 (Standard and Expedited) As negotiated between Contractor and Ordering Activity.

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: Net 30 Days

b. Quantity: None

c. Dollar Volume: None

d. Government Educational Institutions are offered the same discounts as all other Government customers.

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF Export PACKING: N/A

10. Small Requirements: The minimum dollar value of orders to be issued is \$100.00.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

The maximum order for SIN 132-51 is \$500,000.00.

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.



13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.



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- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser. The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this



contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

N/A

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS



Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74; Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.amvettec.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—



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- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
 - (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)



GSA Awarded Labor Category Descriptions

Labor Category	Minimum Education	Minimum Experience Years	Functional Responsibilities
Program / Project Manager – Level VI	Bachelor's Degree in IT related discipline	7	<p>The Program and Project Manager is responsible for overall management of the program, project, and/or contract requirements, in single or diverse locations. They organize, direct, and coordinate planning and production of all required activities. In addition, the Project Manager formulates and reviews all program/project documents: e.g., program, strategic, marketing, and subcontracting plans, feasibility studies, time and cost estimates, and other deliverable items. They assist in identifying changes in computer and systems technologies and interpret their meaning to senior management, employing knowledge of current and cutting-edge technology and systems as applied to customer requirements. They will also provide technical assistance to facilitate planning and directing in the design, installation, modification, and operation of information systems capabilities, ensuring that the software and related products satisfy the needs and requirements of the customer. Additionally they will establish and implement policies, procedures and standards, and ensures their conformance with information systems goals and procedures. They study and anticipate resource requirements including personnel, software, equipment, and facilities, and makes recommendations to the customer. Coordination of the preparation, review and consolidation of customer information systems, budgets, acquisitions, and business plans is also a major responsibility. They will communicate with high-level customer personnel regarding performance and scheduling issues on programs, projects, or contracts as well as ensuring coordination between subordinate personnel and all central management functions within the organization. They apply quality assurance measures to the management and performance of the contract, program, or individual project while adhering to budgets and business plans through periodic review of financial reports and capital appropriation requests. They may also assign personnel to various projects and direct their activities; review and evaluate their work, and prepare performance reports. In addition to project administration they will, confer with and advises subordinates on administrative policies and procedures, technical problems, priorities and methods. They will consult with personnel in other programs to coordinate activities.</p>
IT Program Management – Level VI	Bachelor's Degree in IT related discipline	7	<p>Performs independently or as a key multi-functional team member in identifying, planning, developing, deploying, and communicating software applications and other technology solutions that can involve multiple physical locations and business units. Works on day-to-day implementation and management of assigned delivery order projects, either independently or with assigned teams of programmers, trainers, and other information system and management professionals. As the team analyst, is expected to identify, organize, direct, coordinate, and report the status of planning and production of all activities associated with assigned</p>



Labor Category	Minimum Education	Minimum Experience Years	Functional Responsibilities
			<p>delivery order projects. Initiates, implements, and/or oversees routine or as needed administrative and managerial project-related activities, including creating analysis and feedback tools, schedules, work plans, management reporting tools, testing plans, meeting planning and materials, training plans, web site content, and other related tasks. Plans, conducts and directs the analysis of IT problems, and provides technical expertise in identifying, evaluating and recommending IT systems solutions to specific situations to improve the efficiency of internal administrative operations, organizations, or management. Develops and maintains project plans and reporting requirements in accordance with customer direction for all assigned tasks. Analyzes, evaluates, and/or makes recommendations for improvement in the efficiency of internal processes, administrative operations, organizations, or management.</p>
IT Capital Planning and Investment Control – Level IV	Bachelor's Degree in IT related discipline	5	<p>Performs independently or as a key multi-functional team member in managing the Capital Investment and budgeting process required under OMB A-11. Works on day-to-day to manage the financial responsibilities of government customers. Including the analysis of assigned delivery order projects, either independently or with assigned teams, review and completion of Exhibit 300's required by A-11. As the team analyst, is expected to identify, organize, direct, coordinate, and report the financial status of projects associated with assigned delivery order projects. Initiates, implements, and/or oversees routine or as needed administrative and managerial project-related activities, including creating analysis and feedback tools, schedules, work plans, management reporting tools, testing plans, meeting planning and materials, training plans, web site content, and other related tasks. Plans, conducts and directs the analysis of financial problems, and provides technical expertise in identifying, evaluating and recommending systems solutions to specific situations to improve the efficiency of internal administrative operations, organizations, or management. Develops and maintains project plans and reporting requirements in accordance with customer direction for all assigned tasks. Analyzes, evaluates, and/or makes recommendations for improvement in the efficiency of internal processes, administrative operations, organizations, or management. Provides supervision of financial activities, development, maintenance, and support activities, including task delegation, monitoring, and status reporting. May perform work that supports a wide range of management activities including strategic planning, capital planning and investment control, workforce planning, policy and standards development, resource management, knowledge management, architecture and infrastructure planning and management, and auditing. Assists in the development of directives and the design, development, documentation, and implementation of various reporting systems.</p>
Cyber Security – Level V	Bachelor's Degree in IT related	2	<p>Reviews and recommends information assurance solutions to resolve customer problems based on an understanding of products/systems test results. Conducts systems security analysis and implementation,</p>



Labor Category	Minimum Education	Minimum Experience Years	Functional Responsibilities
	discipline		<p>system engineering, electrical design, design assurance, testing, software engineering, program design, configuration management, integration, and testing of information assurance products and techniques. Bases solutions on a firm understanding of government and industry policy, practices, procedures, customer requirements, and emerging security technologies and future trends in support of information system and network security. Ensures that information assurance solutions are fully compatible with or engineered into the customer's network design. Establishes and satisfies system-wide information security requirements based upon the analysis of user, policy, regulatory, and resource demands. Analyzes and defines security requirement for computer systems which may include mainframes, workstations, and personal computers. Applies expertise to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures. Examples could include classified intelligence and command and control-related networks. Supports customers at the highest levels in the development and implementation of doctrine and policies. Provides customer support in solving all phases of complex information assurance-related technical problems. Provides leadership and guidance in the development, design and application of solutions implemented by more junior staff members. May have management responsibilities when assigned. Coordinates with senior representatives within the customer organizations to address program goals, milestones, resources and risks. Designs, develops, engineers, and implements solutions that meet security requirements. Analyzes and defines security requirements for local and wide area networks. Performs risk analyses of computer systems and applications during all phases of the system development life cycle, e.g., at each point of entry for ease of unregulated entry; systems resources denial; system information corruption; unlawful use of system resources; vulnerability to electronic disruption. Supports the integration of information assurance solutions and technologies into networks with particular attention to protocols, interfaces, and system design. Configures test beds and conducts testing, records and analyzes results, and provides recommendations for improvements for the products and systems under test. Applies principles, methods, and knowledge of security to specific areas task order requirements.</p>
Documentation and Reporting Expert – Level II	High School Diploma	2, in an IT organization	<p>Independently prepares and maintains systems records; programming and operations documentation; and procedures and methods including user reference manuals. Composes and finalizes IT documentation, including specifications and user manuals, in the style and format required by the task. Researches and develops documentation in support of specific customer requirements. Writes and produces brochures, position papers, and technical proposals for various activities and information technology issues. Works closely with programmer analysts and quality assurance specialists to ensure accuracy and comprehensiveness of information</p>



Labor Category	Minimum Education	Minimum Experience Years	Functional Responsibilities
			and its presentation. Maintains a current internal documentation library and provides or coordinates documentation services as required. Performs software testing during the documentation process, working with the respective developer(s) to report problems and retest solutions. May be required to rework documentation produced under contract by other software development vendors to bring the documentation into compliance for distribution. Produces manuals and documents in PDF and uploads to appropriate websites as directed. Assists the training team in the production of materials as needed. Performs other writing and production assignments as requested.
Help Desk Coordinator	High School Diploma	5, in an IT organization	Provides oversight to the Helpdesk function. Identifies problem areas and resolves minor issues. In depth knowledge of the Helpdesk system.
Help Desk Coordinator/C consultant	High School Diploma	7, in an IT organization	Senior tier Helpdesk consultant and troubleshooter. Identifies process and procedure issues and develops alternatives. Resolves critical Helpdesk issues.
Engineer Analyst	Bachelor's Degree in IT related discipline	4	Experienced in one of the following engineering disciplines: systems engineering, systems integration, software engineering, information engineering telecommunications engineering, network engineering, electrical engineering, and data quality engineering (or other relevant engineering disciplines).
Sr. Engineer Analyst	Master's Degree in IT related discipline	5	Experience in some of the following or related technical disciplines: data communications, network management, and operational activities of a network; functional requirements analysis; computer security systems; and quality assurance.
Jr. IT Analyst	High School Diploma	1-4, in an IT organization	Entry-level professional employee, who provides technical support in one or more emerging technology areas including, but not limited to, computer security, network, wireless communications, Internet technologies, secure messaging, enterprise engineering, fraud detection, intrusion detection, bioinformatics, information assurance, and critical infrastructure protection. Works independently or as part of team. Duties include the application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications; design, documentation, and testing of computer programs related to network or systems.
Mid-Level IT Analyst	Bachelor's Degree in IT related discipline	4	Provides technical expertise and support in one or more emerging technology areas including, but not limited to, computer security, network, wireless communications, Internet technologies, secure messaging, enterprise engineering, fraud detection, intrusion detection, bioinformatics, information assurance, and critical infrastructure protection.
Sr, IT Specialist	Bachelor's Degree in IT related discipline	7	Provides technical expertise, support, and oversight in one or more emerging technology areas including, but not limited to, computer security, network, wireless communications, Internet technologies, secure messaging, enterprise engineering, fraud detection, intrusion



Labor Category	Minimum Education	Minimum Experience Years	Functional Responsibilities
			detection, bioinformatics, information assurance, and critical infrastructure protection.
Senior Consultant	Master's Degree in IT related discipline	10	Reviews and recommends solutions to customer problems based on prior experience and hands-on understanding of how products and services interrelate and support the customer mission.
Junior Policy Analyst	Bachelor's Degree in IT related discipline	3	Junior technical policy analyst. Drafts and reviews policies under the supervision of senior policy analyst. Staffs corporate policy inquiries.
Senior Policy Analyst	Bachelor's Degree in IT related discipline	10	Provides senior level support of policy issues. Independently drafts policy documents as deliverables to clients. Provides oversight to junior staff.
Journeyman Portfolio Analyst	Bachelor's Degree in IT related discipline	5	Provides review of individual portfolio elements and works with the team to develop broad portfolio findings.
Portfolio Analyst	Bachelor's Degree in IT related discipline	3	Supports analysis of Agency portfolio under the supervision of senior analysts. Works on individual project analysis on small teams.
Senior Portfolio Analyst	Master's Degree in IT related discipline	11	Prepares overall analysis of Agency IT portfolio. Leads team of analysts reviewing documentation and making recommendations on priorities and funding. Provides in-depth analysis of individual elements of the Agency portfolio as required.
Spectrum Engineer	Bachelor's Degree in IT related discipline	3	Works with others to develop Spectrum allocation and design functions. Assists in development of Spectrum policy and procedures.
Senior Spectrum Engineer	Bachelor's Degree in IT related discipline	7	Independently works on Spectrum allocation and design functions. Leads in development of Spectrum policy and procedures.
Admin Assistant	High School Diploma	3, in an IT organization	Provides Administrative support to technical staff. Provides filing, record keeping and general clerical support to staff.
Sr. Software Developer	Bachelor's Degree in IT related discipline	3	The Senior Software Developer is responsible for coding software designs based on detail specifications. Often leads small teams.



Labor Category	Minimum Education	Minimum Experience Years	Functional Responsibilities
<p>Note: The following clarification applies to all labor categories: In some cases, the following will be considered in place of minimum education and experience: unique education; specialized experience, skills, knowledge, training, or certification; military training and/or experience; quality of experience; national recognition; security clearance; high demand technical area; or exceptional Grade Point Average. Related experience may be substituted for education. Education and experience requirements will be determined jointly by AmVet and the customer based on work requirements.</p>			
<p>Equivalency Requirements:</p> <ul style="list-style-type: none">General Educational Development (GED) or vocational degree = high school diplomaA.S./A.A. degree = two (2) years IT related experienceB.S./B.A. = six (6) years IT related experienceM.S./M.A. = four (4) years IT related experiencePh.D. = three (3) years IT related experience			



GSA Awarded Hourly Rates

GSA Awarded Labor Category	GSA Rate
Program / Project Manager – Level VI	\$ 161.74
IT Program Management – Level VI	\$ 164.36
IT Capital Planning and Investment Control – Level IV	\$ 111.72
Cyber Security – Level V	\$ 134.28
Documentation and Reporting Expert – Level II	\$ 76.33
Help Desk Coordinator	\$ 66.89
Help Desk Coordinator/Consultant	\$ 74.74
Engineer Analyst	\$ 70.73
Sr. Engineer Analyst	\$ 87.34
Jr. IT Analyst	\$ 49.63
Mid-Level IT Analyst	\$ 62.53
Sr, IT Specialist	\$ 79.40
Senior Consultant	\$ 143.51
Junior Policy Analyst	\$ 69.69
Senior Policy Analyst	\$ 137.46
Journeyman Portfolio Analyst	\$ 114.36
Portfolio Analyst	\$ 94.36
Senior Portfolio Analyst	\$ 137.46
Spectrum Engineer	\$ 94.36
Senior Spectrum Engineer	\$ 114.36
Admin Assistant	\$ 23.82
Sr. Software Developer	\$ 87.69



USA Commitment to Promote Small Business Participation Procurement Programs

PREAMBLE

AmVet Technologies provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

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