General Services Administration  
Multiple Award Schedule (MAS)  
GS-35F-0300X  
70 – IT Equipment, Software, and Services  
March 24, 2021 – March 23, 2026  
(MASS Mod PS-A812, February 5, 2020)  
Federal Supply Schedule Price List

Intellectual Concepts, LLC  
3300 Buckeye Road, Suite 601  
Atlanta, GA 30341  
[p] 678.222.2993  
[e] info@intellectualconcepts.com  
[w] www.intellectualconcepts.com  
DUNS Number: 14-806-2446  
Business Size:  
Small Business  
Woman-Owned Small Business (WOSB)  
Economically Disadvantaged Woman-Owned Small Business (EDWOSB)  
SBA Certified Small Disadvantaged Small Business  
SBA Certified 8(a) Firm

Authorized Negotiators:  
DeLois B. Babiker  
Essence Johnson  
Andre L. Turner

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The internet address for GSA Advantage!® is: GSAAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.
Information for Ordering Activities

Special Notice to Agencies:
Small Business Participation - SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!® on-line shopping service (www.gsaadvantage.gov).

The catalogs/pricelists, GSA Advantage! and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

54151S - Information Technology Professional Services IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those
contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

54151S - Information Technology Professional Services IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

Reference the attached price list.

2. Maximum order: $500,000.00
3. Minimum order: $100.00
4. Geographic coverage (delivery area): Domestic and Overseas delivery
5. Point(s) of production (city, county, and State or foreign country): Domestic
6. Discount list prices or statement of net price: None
7. Quantity discounts: None
8. Prompt payment terms: Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. Foreign items: None
10a. Time of Delivery: As negotiated with ordering agency
10b. Expedited Delivery: Items available for expedited delivery are noted in this price list.
10c. Overnight and 2-day Delivery: Contact for rates for overnight and 2-day delivery.
10d. Urgent Requirements: Contact for rates to effect faster delivery.
11. F.O.B. points: None
12a. Ordering address(es). Intellectual Concepts, LLC, 3300 Buckeye Road, Ste 601, Atlanta, GA 30341
12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es): Intellectual Concepts, LLC, 3300 Buckeye Road, Ste 601, Atlanta, GA 30341
14. Warranty provision: None
15. Export packing charges: N/A
16. Terms and conditions of rental, maintenance, and repair: N/A
17. Terms and conditions of installation: N/A
18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A
18b. Terms and conditions for any other services: N/A
19. List of service and distribution points: N/A
20. List of participating dealers: N/A
21. Preventive maintenance: N/A
22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
22b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/
23. Data Universal Number System (DUNS) number.
24. Notification regarding registration in System for Award Management (SAM) database: Registered.
JOB TITLE AND DESCRIPTIONS

Administrative Support
Performs high level of secretarial work under the general supervision of manager. Types and proofreads correspondence, reports, and documentation. Maintains filing system for department. Answers telephones, responds to routine questions, greets visitors, schedules meetings, mail distribution, and makes travel arrangements. Also, performs data entry via in-house data terminal, word-processor, key-to-disk, or similar device. Verifies data entered when applicable.

Computer Security Systems Specialist, Senior
Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Responsible for the implementation and development of the MLS. Gather information and organize technical information about an organization's mission goals and needs, existing security products and ongoing programs in the MLS area. Performs daily supervision and direction to staff.

Enterprise Web Developer
Usually works involves campus-wide or enterprise-wide Internet/Web-enabled based systems that integrate systems from component-level organizations. General experience includes increasing responsibilities with information technology network and related operating systems, including design, systems analysis, programming, systems interface and connectivity, technology refresh, and system development standards. Must demonstrate the ability to work independently or under only general direction and supervision staff.

Help Desk Manager
This position requires a minimum of eight years experience, of which at least six years must be specialized. Specialized experience includes: management of a help desk staff, comprehensive knowledge of PC operating systems, e.g., DOS, Windows, UNIX, Unix, as well as networking and mail standards and support of help desk employees. General experience includes: knowledge of client/server development, network and other work in the client/server field, or related fields. Demonstrated ability to communicate orally and in writing a positive customer service attitude.

Help Desk Specialist
This position requires a minimum of five years experience, of which at least three years must be specialized. Specialized experience includes: knowledge of PC operating systems, e.g., DOS, Windows, UNIX, Unix, as well as networking and mail standards and experience in supporting a help desk. General experience includes: knowledge of systems development, network and other work in the client/server field, or related fields. Demonstrated ability to communicate orally and in writing a positive customer service attitude.

Information Engineer
Performs periodic hardware analysis of computer hardware and software using available technology and testing tools. Required to all computer-related issues and provide technical support to all staff members. Oversees the cloud storage accounts to guarantee they're protected and secure. Conducts testing for new and renovated motherboards. Ensures existing computer equipment are up-to-date. Stay-up-to-date with the latest technologies and incorporate new technology into existing units. Drafts new computer equipment blueprints and present them to management. Plan and manage the production of computer hardware equipment. Develop and install software systems.

Program Manager
Directs contract/subcontract administrative activities, such as budgeting, resource planning, financial reporting, work standards, and resource allocation. Supervises personnel, and communicates policies, purposes, and goals of the organization to personnel. Responsible for overall program performance from inception to deployment.

Project Manager
Leads completion of tasks within estimated time frames and budget constraints. Enforces work standards and reviews/evaluates work requirements to ensure compliance with contract requirements. Schedules and assigns duties and ensures assignments are completed to specifications.

Project Support
Performs periodic hardware analysis of computer hardware and software using available technology and testing tools. Required to all computer-related issues and provide technical support to all staff members. Oversees the cloud storage accounts to guarantee they're protected and secure. Conducts testing for new and renovated motherboards. Ensures existing computer equipment are up-to-date. Stay-up-to-date with the latest technologies and incorporate new technology into existing units. Drafts new computer equipment blueprints and present them to management. Plan and manage the production of computer hardware equipment. Develop and install software systems. Oversees the IT technical support (help desk). Planning and carrying out customer support services. Diagnosing and resolving problems including highly complex or previously unsolvable problems that may require researching and applying new developments. Developing and maintaining problem tracking and resolution databases. Developing and managing customer service performance requirements. Coaching staff in the application of appropriate problem-solving methods and provides advice on work methods, practices, and procedures.

High School diploma

Bachelor's degree or equivalent substitution

Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Sciences, or other technically related discipline is required.

Bachelor's degree in Engineering, MIS, or equivalent substitution

Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Sciences, or other technically related discipline is required.

Bachelor's degree in Engineering, MIS, or equivalent substitution

Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Sciences, or other technically related discipline is required.

Bachelor's degree in Engineering, MIS, or equivalent substitution

Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Sciences, or other technically related discipline is required.
| Project Support I | Perform periodic hardware analysis of computer hardware and software using available technology and testing tools. Respond to all computer-related issues and provide technical support to all staff members. Oversee the cloud storage accounts to guarantee they’re protected and secure. Conduct validation testing for new and renovated motherboards. Ensure existing computer equipment is up-to-date. Stay-up-to-date with the latest technologies and incorporate new technology into existing units. Draft new computer equipment blueprints and present them to management. Plan and manage the production of computer hardware equipment. Develop and install software systems. Oversees the IT technical support (help desk). Planning and carrying out customer support services. Diagnosing and resolving problems including highly complex or previously unsolvable problems that may require researching and applying new developments. Developing and maintaining problem tracking and resolution databases. Developing and managing customer service performance requirements. Coaching staff in the application of appropriate problem-solving methods and provides advice on work methods, practices, and procedures. Knowledge of a wide variety of technology platforms, operating systems, applications, equipment, and development configurations. Ability to identify and diagnose IT issues and perform corrective and/or preventive actions for resolution. Ability to plan, organize, and direct the activities of an organization, ensuring that the advice and assistance provided complies with legal and regulatory requirements and meets customer needs. Ability to develop, manage, and implement comprehensive project plans for the development and deployment of IT goods and services based on organizational goals, priorities and standards. Bachelor's degree or equivalent substitution. $399.02 |
| Project Support II | Perform periodic hardware analysis of computer hardware and software using available technology and testing tools. Respond to all computer-related issues and provide technical support to all staff members. Oversee the cloud storage accounts to guarantee they’re protected and secure. Conduct validation testing for new and renovated motherboards. Ensure existing computer equipment is up-to-date. Stay-up-to-date with the latest technologies and incorporate new technology into existing units. Draft new computer equipment blueprints and present them to management. Plan and manage the production of computer hardware equipment. Develop and install software systems. Oversees the IT technical support (help desk). Planning and carrying out customer support services. Diagnosing and resolving problems including highly complex or previously unsolvable problems that may require researching and applying new developments. Developing and maintaining problem tracking and resolution databases. Developing and managing customer service performance requirements. Coaching staff in the application of appropriate problem-solving methods and provides advice on work methods, practices, and procedures. Knowledge of a wide variety of technology platforms, operating systems, applications, equipment, and development configurations. Ability to identify and diagnose IT issues and perform corrective and/or preventive actions for resolution. Ability to plan, organize, and direct the activities of an organization, ensuring that the advice and assistance provided complies with legal and regulatory requirements and meets customer needs. Ability to develop, manage, and implement comprehensive project plans for the development and deployment of IT goods and services based on organizational goals, priorities and standards. Bachelor's degree or equivalent substitution. $277.23 |
| Project Support III | Perform periodic hardware analysis of computer hardware and software using available technology and testing tools. Respond to all computer-related issues and provide technical support to all staff members. Oversee the cloud storage accounts to guarantee they’re protected and secure. Conduct validation testing for new and renovated motherboards. Ensure existing computer equipment is up-to-date. Stay-up-to-date with the latest technologies and incorporate new technology into existing units. Draft new computer equipment blueprints and present them to management. Plan and manage the production of computer hardware equipment. Develop and install software systems. Oversees the IT technical support (help desk). Planning and carrying out customer support services. Diagnosing and resolving problems including highly complex or previously unsolvable problems that may require researching and applying new developments. Developing and maintaining problem tracking and resolution databases. Developing and managing customer service performance requirements. Coaching staff in the application of appropriate problem-solving methods and provides advice on work methods, practices, and procedures. Knowledge of a wide variety of technology platforms, operating systems, applications, equipment, and development configurations. Ability to identify and diagnose IT issues and perform corrective and/or preventive actions for resolution. Ability to plan, organize, and direct the activities of an organization, ensuring that the advice and assistance provided complies with legal and regulatory requirements and meets customer needs. Ability to develop, manage, and implement comprehensive project plans for the development and deployment of IT goods and services based on organizational goals, priorities and standards. Bachelor's degree or equivalent substitution. $397.31 |
| Project Support, Lead / Senior | Perform periodic hardware analysis of computer hardware and software using available technology and testing tools. Respond to all computer-related issues and provide technical support to all staff members. Oversee the cloud storage accounts to guarantee they’re protected and secure. Conduct validation testing for new and renovated motherboards. Ensure existing computer equipment is up-to-date. Stay-up-to-date with the latest technologies and incorporate new technology into existing units. Draft new computer equipment blueprints and present them to management. Plan and manage the production of computer hardware equipment. Develop and install software systems. Oversees the IT technical support (help desk). Planning and carrying out customer support services. Diagnosing and resolving problems including highly complex or previously unsolvable problems that may require researching and applying new developments. Developing and maintaining problem tracking and resolution databases. Developing and managing customer service performance requirements. Coaching staff in the application of appropriate problem-solving methods and provides advice on work methods, practices, and procedures. Knowledge of a wide variety of technology platforms, operating systems, applications, equipment, and development configurations. Ability to identify and diagnose IT issues and perform corrective and/or preventive actions for resolution. Ability to plan, organize, and direct the activities of an organization, ensuring that the advice and assistance provided complies with legal and regulatory requirements and meets customer needs. Ability to develop, manage, and implement comprehensive project plans for the development and deployment of IT goods and services based on organizational goals, priorities and standards. Bachelor's degree or equivalent substitution. $408.07 |
| Quality Assurance, Senior | Create detailed test plans and coordinate testing activities and work to resolve and troubleshoot problems and bugs, followed by thorough regression testing on our systems when bugs are resolved. Create detailed, comprehensive and well-structured test plans and test cases. Formulates plans, and coordinate testing activities. Identify, record, document thoroughly and track bugs. Perform thorough regression testing when bugs are resolved. 4-5 years of QA experience. Strong knowledge of software QA methodologies and processes. Experience in writing clear, concise and comprehensive test plans and test cases (CRM, Telephony, SQL). Experience with performance and/or security testing is a plus. Advanced Excel expertise preferred (Pivot tables, VLOOKUP, Report Filters, etc.). Knowledge of SQL (advanced) HTML web services, HTML, JavaScript. Strong knowledge of software QA methodologies and processes. Experience in writing clear, concise and comprehensive test plans and test cases (CRM, Telephony, SQL). Bachelor's degree in Computer Science or related field. $553.17 |
| Software Developer | Provides technical and specialized solutions to complex software development challenges and projects. Current on structured programming techniques, object programming techniques, agile methodologies, and computer languages. Investigates, designs, develops, implements, tests, software systems using industry accepted standards. Performs system integration, configuration management, quality assurance, testing, or acquisition and resource management. At least five (5) years progressive experience in software engineering development life cycle. In-depth understanding of development lifecycle and experience in system engineering, development, and implementation of developing and supporting large and complex software applications. Bachelor’s degree or equivalent substitution. $281.39 |
| Subject Matter Expert | Acts as a subject matter expert in areas relevant to the rendered services. Provide guidance to the technical staff on the functional procedures/processes/policies reflecting detailed knowledge of complex or included services. At least ten (10) years of experience or equivalent substitution. Bachelor’s degree or equivalent substitution. $417.74 |
### Technical Writer
Requirements:
- Three years of general experience and one year of specialized experience. Position requires analyses and excellent writing skills of various degrees related to information technology and resources. Possesses and applies comprehensive knowledge to provide technical review and expertise when required. Must possess and apply comprehensive knowledge of information system management. Able to plan and carryout complex written projects to completion. Excellent communication and writing skills. Works within broad objectives to obtain unique solutions.
- Develops, writes, and edits material for reports, manuals, briefs, proposals, instruction books, catalogs, and related administrative publications concerned with work methods and procedures, and installation, operations and enhancement of equipment. Interviews production and other personnel and reads journals, reports and other material to become familiar with product technologies and production methods. Reviews manufacturer's and trade catalogs, drawings and other data relative to operation and enhancement of equipment. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology.
- Bachelor’s degree or equivalent substitution
- $108.70

### Technical Process Analyst
Responsibilities:
- Responsible for client’s production requirements and workflows to support the requirements. Implements a production system on top of proprietary products and helps clients’ transition to new production system. Performs system analysis of computer and communication network systems. Oversees the overall installation of computer operations systems, network and applications software. Strong problem-solving skills in the areas of application design, systems integration, and network configuration.
- At least six years of equivalent systems and analysis experience may be substituted. Experience in technical consulting, development, customer management and project leadership. Experience with software development processes, including build processes, versioning, configuration management and release management. Development background and strong knowledge of enterprise environments. Possesses keen troubleshooting skills.
- Bachelor’s degree or equivalent substitution
- $120.82

### Web Developer
Responsibilities:
- Applies HTML, Javascript, Cold Fusion Application Server, and other state-of-the-art tools to create dynamic web page designs. Typically work is done for a specific site or functional group and represents a component of a larger system. Also develops web page content based upon interviews and other data provided; utilizes web page authoring system(s) to create layouts and coding.
- Two (2) years of work experience may be substituted for one (1) year of education for equivalency determination. This position also requires a minimum of two (2) years of general experience and at least six (6) months must be specialized. Specialized experience includes: preparing Web pages for Internet, Intranet, and/or Extranet applications. General experience pertaining to all aspects of web page development and implementation. Demonstrated ability to take specific direction and under close supervision and direction as most relatively entry level staff would have to do.
- Bachelor degree in Computer Science, Information Systems, Engineering, Business, or other related discipline is required.
- $120.76

### Degree Requirement
<table>
<thead>
<tr>
<th>Degree Requirement</th>
<th>Educational and Work Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate</td>
<td>High School plus two years related experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>High School plus four years related experience or Associate’s degree plus two years related experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s degree plus three years related experience or six years related experience</td>
</tr>
<tr>
<td>Doctorate / PhD</td>
<td>Bachelor’s degree plus five years or Master’s degree plus two years or eight years related experience</td>
</tr>
</tbody>
</table>

NOTE: Rates quoted are not to exceed, fully burdened for both government and contractor sites.