AUTHORIZED FEDERAL ACQUISITION SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICE LIST

GENERAL SERVICES ADMINISTRATION
MULTIPLE AWARD SCHEDULE 70

GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

CONTRACT NUMBER: GS-35F-0310N
PERIOD COVERED BY CONTRACT: 11 FEBRUARY 2018 THROUGH 10 FEBRUARY 2023
PRICELIST CURRENT THROUGH MODIFICATION: MOD NO. A824, DATED 19 AUG 2020

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 - Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

SPECIAL ITEM NUMBER (SIN) OLM – ORDER LEVEL MATERIALS

SPECIAL ITEM NUMBER (SIN) 54151S – INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

SIN 54151S Information Technology Professional Services – IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion, and implementation support; network services, data/records management, and testing.

FPDS Code D301  IT Facility Operation and Maintenance
FPDS Code D302  IT Systems Development Services
FPDS Code D306  IT Systems Analysis Services
FPDS Code D307  Automated Information Systems Design and Integration Services
FPDS Code D308  Programming Services
FPDS Code D316  IT Network Management Services
FPDS Code D399  Other Information Technology Services, Not Elsewhere Classified

TRANSVOYANT
5845 RICHMOND HIGHWAY, SUITE 600
ALEXANDRIA, VA 22303
PHONE: 703-778-3500   FAX: 703-778-3520
INTERNET ADDRESS: http://www.transvoyant.com

On-line access to contract ordering information, terms, and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage! – a menu-driven database system. The INTERNET address GSA Advantage! is: http://www.gsaadvantage.gov. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/fas.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>INFORMATION FOR ORDERING OFFICES APPLICABLE TO ALL SPECIAL ITEM NUMBERS</td>
<td>3</td>
</tr>
<tr>
<td>TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)</td>
<td>10</td>
</tr>
<tr>
<td>PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)</td>
<td></td>
</tr>
<tr>
<td>USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS</td>
<td>14</td>
</tr>
<tr>
<td>BASIS OF AWARD BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULES</td>
<td>15</td>
</tr>
<tr>
<td>BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”</td>
<td>18</td>
</tr>
<tr>
<td>IT PROFESSIONAL SERVICES OFFERING</td>
<td></td>
</tr>
<tr>
<td>LABOR CATEGORY DESCRIPTIONS</td>
<td>19</td>
</tr>
<tr>
<td>PRICE LIST</td>
<td>33</td>
</tr>
</tbody>
</table>
SPECIAL NOTICE TO AGENCIES: SMALL BUSINESS PARTICIPATION

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! online shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage! and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT

The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, Puerto Rico, and all U.S. Government installations and/or agencies abroad.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION

ORDERING ADDRESS:

TRANSVOYANT
5845 RICHMOND HIGHWAY, SUITE 600
ALEXANDRIA, VA 22303-1868

GOVERNMENT PURCHASE CARD ACCEPTED AT OR BELOW MICRO PURCHASE THRESHOLD:
Government purchase cards will be acceptable for payment. Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders.

GOVERNMENT PURCHASE CARD ACCEPTED ABOVE MICRO PURCHASE THRESHOLD:
Government purchase cards will be acceptable for payment. Contractors are required to accept the Government purchase card for payments above the micro purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

PAYMENT TERMS: NET 30 (Days) ARO

PROMPT PAYMENT TERMS:
1% (20 Days) and 2% (10 Days) from receipt of invoice or date of acceptance, whichever is later.

PAYMENT ADDRESS:

TRANSVOYANT
ATTN: ACCOUNTS PAYABLE
5845 RICHMOND HIGHWAY, SUITE 600
ALEXANDRIA, VA 22303-1868

3. LIABILITY FOR INJURY OR DAMAGE
The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. **Statistical Data Required for Ordering Agencies**

**Federal Procurement Data System (FPDS) Individual Contract Action Report Data**

Block 16: Contractor Identification Number (DUNS) – 021104794
Block 30: Type of Contractor – B = Other Small Business
Block 31: Woman-Owned Small Business – N = NO
Block 37: Contractor’s TIN – 54-2016438
Block 40: Veteran Owned Small Business (VOSB) – A = Service Disabled Veteran Owned Business

4a. CAGE Code: 1UHK0
4b. Contractor is registered with the System for Award Management (SAM).

5. **FOB Point(s)**

**FOB Destination (Incoterms 2010)** for Continental United States (CONUS) and **FOB Shipping Point (Incoterms 2010)** for Outside the Continental United States (OCONUS).

6. **Time of Delivery**

The Contractor shall deliver to destination within the number of calendar day(s) after receipt of order (ARO), as set forth below:

- **Special Item Number:** 54151S
- **Delivery Schedule:** As negotiated at the task order level.
- **Urgent Requirements:** As negotiated at the task order level.

**Expedited Delivery** and/or **Overnight Delivery** and **2-Day Delivery** will be quoted when available and/or requested and will be FOB Origin and outside the scope of this contract.

7. **Discounts from List Prices**

Prices shown in this Price List are **NET** Prices. Basic Discounts have been deducted.

- **(1) Quantity:** None.
- **(2) Dollar Volume:** 1.5% discount for single task orders within the amount of $300,000 - $500,000
- **(3) Government Educational Institutions / Federal Funded Research and Development Centers** are offered the same discounts as all other Government agencies.
- **(4) Other:** Prompt payment discount does not apply to credit card purchases.

8. **Point(s) of Production**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **Export Packing Requirements**

Not Applicable.

10. **Minimum Order**

The minimum dollar value of orders to be issued is $100.00

11. **Maximum Order**
The maximum dollar value of orders is $500,000.00 per SIN

NOTE: All dollar amounts are exclusive of any discount for prompt payment. Notwithstanding this limit, agencies may place and Contractor may honor orders exceeding this limit in accordance with FAR 8.404. This maximum order value is a dollar amount at which it is suggested that the ordering agency request greater discounts from the contractor before issuing the order. The contractor may 1) offer a new lower price, 2) offer the lowest price available under the contract, or 3) decline the order within five (5) days. In accordance with the Maximum Order provisions contained in the Schedule, a delivery order may be placed against the schedule even though it exceeds the maximum order threshold. There is no maximum ceiling for any task order.

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION PROCESSING/TELECOMMUNICATION STANDARDS REQUIREMENTS

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STD), which are cited by ordering offices, shall be responded to promptly by the Contractor.

14. FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS)

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

15. FEDERAL TELECOMMUNICATION STANDARDS (FED-STD)

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STD) should not be acquired unless a waiver has been granted in accordance with the applicable “FED-STD.” Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.
16. **CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining and/or possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub.L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

(i) Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

17. **CONTRACT ADMINISTRATION FOR ORDERING OFFICES**

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government’s convenience, and (m) Termination for Cause (See C.1.)
18. **GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

1. Manufacturer;
2. Manufacturer's Part Number; and
3. Product categories.


19. **PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if:

1. All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
2. The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
3. The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
4. All clauses applicable to items not on the Federal Supply Schedule are included in the order.

20. **CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. The following commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract, shall apply to each order:

1. Time of delivery/installation quotations for individual orders;
2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
3. Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

21. **OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: NONE.

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a
reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

22. **BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

23. **CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor’s Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

24. **SECTION 508 COMPLIANCE**

Not applicable.

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

25. **PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order -

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _______ dated _______. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

26. **INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors’ proofs of required insurance, and shall make copies available to the Contracting Officer upon request.
27. **SOFTWARE INTEROPERABILITY**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at [http://www.core.gov](http://www.core.gov).

28. **ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324).
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

1. **SCOPE**

The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **PERFORMANCE INCENTIVES**

Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.

The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**

Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation - May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**

The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK-ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

1. Cancel the stop-work order; or

2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**

The Inspection of Services-Fixed Price (AUG 1996) (Deviation - May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation - May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. **Responsibilities of the Contractor**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end-product of a task order is software, then FAR 52.227-14 (Deviation - May 2003) Rights in Data - General, may apply.

8. **Responsibilities of the Ordering Activity**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.
9. **INDEPENDENT CONTRACTOR**

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICT OF INTEREST**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II - Feb 2002) (Deviation - May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II - Feb 2002) (Deviation - May 2003)) applies to labor-hour orders placed under this contract.

13. **RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.
14. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT SERVICES AND PRICING**

See IT PROFESSIONAL SERVICES OFFERING section.
PREAMBLE

TRANSVOYANT provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

ROBERT MISSIG, DIRECTOR OF INFORMATION SOLUTIONS
AUTHORIZED NEGOTIATOR/CONTRACT ADMINISTRATOR
PHONE: 586-939-9802 X102 | FAX: 703-778-3520
E-MAIL: robert.missig@transvoyant.com

DAWN MORAT, VICE PRESIDENT OF OPERATIONS
AUTHORIZED NEGOTIATOR/ORDERING POC
PHONE: 703-778-4774 | FAX: 703-778-3520
E-MAIL: dawn.morat@transvoyant.com

DENNIS GROSECLOSE, PRESIDENT & CEO
AUTHORIZED NEGOTIATOR
PHONE: 703-778-3508 | FAX: 703-778-3520
E-MAIL: dennis.groseclose@transvoyant.com

TRANSVOYANT
5845 RICHMOND HIGHWAY, SUITE 600
ALEXANDRIA, VA 22303-1868
BASIS OF AWARD
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) ____________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

<table>
<thead>
<tr>
<th>Ordering Activity</th>
<th>Date</th>
<th>Contractor</th>
<th>Date</th>
</tr>
</thead>
</table>

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST
TRANSVOYANT
GS-35F-0310N
BPA NUMBER______________

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)____________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
<tr>
<th>MODEL NUMBER/PART NUMBER</th>
<th>*SPECIAL BPA DISCOUNT/PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>________________________</td>
<td>___________________________</td>
</tr>
<tr>
<td>________________________</td>
<td>___________________________</td>
</tr>
</tbody>
</table>

(2) Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
<td>_________________________</td>
</tr>
<tr>
<td>____________</td>
<td>_________________________</td>
</tr>
</tbody>
</table>

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be ________________________.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _________________ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>_______</td>
<td>________________</td>
</tr>
<tr>
<td>_______</td>
<td>________________</td>
</tr>
</tbody>
</table>

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);
(e) Purchase Order Number;
(f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.
BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

✓ The customer identifies their requirements.
✓ Federal Supply Schedule Contractors may individually meet the customers’ needs, or -
✓ Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
✓ Customers make a best value selection.
LABOR CATEGORY DESCRIPTIONS

1. Business Analyst I

   **Functional Responsibilities:** Supports the development, enhancement, and maintenance of business solutions in support of information technology planning, research, and implementation. Business solutions are based on the customer needs and crafted to drive the development of information technology solutions. Documents customer specifications and interacts with other support groups to apply understanding of customer’s business. Plans and leads customer projects with some guidance. Anticipates, researches, identifies, and develops solutions to customer problems. Communicate business solutions to implementation team to ensure that business requirements are implemented accurately and meet the customer’s requirements.

   **Minimum Experience:** 2 years of relevant experience

   **Minimum Education:** Bachelor's degree or equivalent

2. Business Analyst II

   **Functional Responsibilities:** Supports the development, enhancement, and maintenance of business solutions in support of information technology planning, research, and implementation. Business solutions are based on the customer needs and crafted to drive the development of information technology solutions. Documents customer specifications and interacts with other support groups to apply understanding of customer’s business. Plans and leads customer projects with some guidance. Anticipates, researches, identifies, and develops solutions to customer problems. Communicate business solutions to implementation team to ensure that business requirements are implemented accurately and meet the customer’s requirements.

   **Minimum Experience:** 4 years of relevant experience

   **Minimum Education:** Bachelor's degree or equivalent

3. Business Analyst III

   **Functional Responsibilities:** Supports the development, enhancement, and maintenance of business solutions in support of information technology planning, research, and implementation. Business solutions are based on the customer needs and crafted to drive the development of information technology solutions. Documents customer specifications and interacts with other support groups to apply understanding of customer’s business. Plans and leads customer projects with some guidance. Anticipates, researches, identifies, and develops solutions to customer problems. Communicate business solutions to implementation team to ensure that business requirements are implemented accurately and meet the customer’s requirements.
Minimum Experience: 6 years of relevant experience

Minimum Education: Bachelor's degree or equivalent

4. Implementation Manager I

Functional Responsibilities: Manages, directs, and implements information technology projects, demonstrates ability to provide technical direction for projects, proven expertise in the management and control of funds and resources, and demonstrated capability in managing contracts. Knowledgeable in management concepts, procedures, and practices.

Minimum Experience: 2 years of relevant experience

Minimum Education: Bachelor's degree or equivalent

5. Implementation Manager II

Functional Responsibilities: Manages, directs, and implements information technology projects, demonstrates ability to provide technical direction for projects, proven expertise in the management and control of funds and resources, and demonstrated capability in managing contracts. Knowledgeable in management concepts, procedures, and practices.

Minimum Experience: 6 years of relevant experience

Minimum Education: Bachelor's degree or equivalent

6. Implementation Manager III

General Experience: This position requires a minimum of ten (10) years of progressive experience which includes: managing, directing, and implementing information technology projects, demonstrated ability to provide technical direction for projects, proven expertise in the management and control of funds and resources, and demonstrated capability in managing contracts. Must possess extensive knowledge of management concepts, procedures, and practices. General experience includes increasing responsibilities in information systems design and management; management of a diverse group of functional activities, subordinate groups of technical and administrative personnel; and management and control of funds and resources, and demonstrated capability in managing complex, multi-task commercial and government contracts.

Functional Responsibility: Serves as a technical manager, and the contractor's authorized technical interface with the Contracting Officer's Representatives (CORs), government management personnel, and
customer agency representatives. Responsible for providing technical and managerial leadership of a major program in a specialized area of technology and for overall task performance.

*Education:* Bachelor’s degree in computer science, information systems, engineering, business, or other related scientific or technical discipline.

7. **Implementation Manager, Senior**

*General Experience:* this position requires a minimum of twelve (12) years of progressive experience in managing, directing, and implementing information technology projects. Senior Implementation Managers (SIM) are experienced in managing a diverse group of functional activities, subordinate groups of technical and administrative personnel. SIMs are senior personnel who not only have responsibility for managing projects, but also possess strong technical skills.

*Functional Responsibility:* Senior Implementation Managers serve as the leader of a delivery order and assists the Program Manager in working with the Government's Contracting Officer's Representative (COR), other government management personnel, and customer agency representatives. The SIMs, under the guidance of the Program Manager, are responsible for the overall management of the specific task order(s) and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise-wide horizontal integration planning and interfaces to other functional systems. Provides overall managerial direction for a specific project. Manages information technology resources and support operations that may include multiple task orders. Organizes resources to support multiple concurrent task orders and manages the execution of those task orders. Organizes, directs, and coordinates planning and production of all project support activities. Conducts oral and written communications with the Program Manager for planning and control of the project or multiple, concurrent task orders. Communicates with all levels of Government management personnel, other contract personnel, and customer agency representatives. Formulates project feasibility studies, determines costs, and ensures conformance to work standards. Assigns, schedules, and reviews work of subordinates including subcontractors. Prepares and delivers presentations to colleagues, subordinates, and government representatives.

*Education:* Bachelor's Degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines.

8. **Implementation Manager, Principal**

*Functional Responsibilities:* Directly responsible for ensuring that accurate information and solutions are delivered to clients. Manages staff and project teams in implementations for new clients and execution of production cycles for existing clients. Establishes standards and provides solutions for process and project management. Ensures alignment of functional specifications with client requirements during implementation. Performs enterprise-wide horizontal integration planning and interfaces to other functional systems. Provides overall managerial direction for a specific project. Manages information technology resources and support operations that may include multiple task orders. Organizes resources to support multiple concurrent task orders and manages the execution of those task orders. Organizes, directs, and coordinates planning and production of all project support activities. Formulates project feasibility studies, determines costs, and ensures conformance to work standards. Assigns, schedules, and reviews work of subordinates including subcontractors.

*Minimum Experience:* 12 years of relevant experience
Minimum Education: Master’s degree or equivalent

9. Network Engineer I

Functional Responsibilities: Works with communications software, communications hardware or network systems. Communications software specialized experience includes: developing, testing, installing and operating network and computer (host) communications software (e.g., access method and protocol software, application interfaces, transaction processors and emulators); and using and implementing communications standards. Communications hardware specialized experience includes: installing, testing and operating network and computer (host) communications equipment (e.g., switches, modems, controllers, terminals and multiplexers); using and implementing communications hardware and electrical standards; using communications hardware test and monitoring equipment; and analyzing the results. Network specialized experience includes: designing, testing, installing, implementing and maintaining computer networks; using and implementing network standards; identifying and solving problems, restart/recovery, additions, deletions and modifications of terminals, hosts, etc. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommends procurement, removals and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and coordinates installations, transitions, and cutover of network components and capabilities.

Minimum Experience: 1 year of relevant experience

Minimum Education: Associate’s degree or equivalent

10. Network Engineer II

Functional Responsibilities: Works with communications software, communications hardware or network systems. Communications software specialized experience includes: developing, testing, installing and operating network and computer (host) communications software (e.g., access method and protocol software, application interfaces, transaction processors and emulators); and using and implementing communications standards. Communications hardware specialized experience includes: installing, testing and operating network and computer (host) communications equipment (e.g., switches, modems, controllers, terminals and multiplexers); using and implementing communications hardware and electrical standards; using communications hardware test and monitoring equipment; and analyzing the results. Network specialized experience includes: designing, testing, installing, implementing and maintaining computer networks; using and implementing network standards; identifying and solving problems, restart/recovery, additions, deletions and modifications of terminals, hosts, etc. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommends procurement, removals and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and coordinates installations, transitions, and cutover of network components and capabilities.

Minimum Experience: 2 years of relevant experience

Minimum Education: Bachelor's degree or equivalent
11. Network Engineer III

**General Experience:** This position requires a minimum of four (4) years’ experience in one of the following: communications software, communications hardware or network systems. General experience includes all aspects of communication networks. Communications software specialized experience includes: developing, testing, installing and operating network and computer (host) communications software (e.g., access method and protocol software, application interfaces, transaction processors and emulators); and using and implementing communications standards. Communications hardware specialized experience includes: installing, testing and operating network and computer (host) communications equipment (e.g., switches, modems, controllers, terminals and multiplexers); using and implementing communications hardware and electrical standards; using communications hardware test and monitoring equipment; and analyzing the results. Network specialized experience includes: designing, testing, installing, implementing and maintaining computer networks; using and implementing network standards; identifying and solving problems, restart/recovery, additions, deletions and modifications of terminals, hosts, etc.

**Functional Responsibility:** Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommends procurement, removals and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and coordinates installations, transitions, and cutover of network components and capabilities.

**Education:** Bachelor’s degree in computer science, information systems, engineering, business, telecommunications or other related scientific or technical discipline.

12. Network Engineer, Senior

**General Experience:** This position requires a minimum of six (6) years’ experience which includes protocol analysis, communication network system design and maintenance, and knowledge of communication protocols such as TCP/IP, X.25, X.400, X.500. Must possess knowledge of devices such as bridges, routers and gateways. The specialized experience also includes supervision of operation and maintenance of communication network systems, which may be mainframe, minicomputer, client/server, or Internet based computer networks. General experience should include all aspects of communication networks planning, installation and support.

**Functional Responsibility:** Evaluates communication hardware and software, troubleshoots LAN/WAN/Internet and other network-related problems, and provides technical expertise for performance and configuration of networks. Performs general LAN/WAN/Internet administration, and provides technical leadership in the integration and testing of complex large-scale computer-integrated networks. Schedules computer system conversions and cut-overs. Oversees network control center. Supervises maintenance of systems. Coordinates with all responsible users and sites.

**Education:** Bachelor’s degree in computer science, information systems, engineering, business, telecommunications or other related scientific or technical discipline.

13. Network Engineer, Principal

**Functional Responsibilities:** Experience in protocol analysis, communication network system design and maintenance, and knowledge of communication protocols such as TCP/IP, X.25, X.400, X.500. Knowledgeable of devices such as bridges, routers and gateways. Oversight of operation and maintenance of communication...
network systems, which may be mainframe, minicomputer, client/server, or Internet based computer networks. Evaluates communication hardware and software, troubleshoots LAN/WAN/Internet and other network-related problems, and provides technical expertise for performance and configuration of networks. Performs LAN/WAN/Internet administration, and provides technical leadership in the integration and testing of complex large-scale computer-integrated networks. Schedules computer system conversions and cut-overs.

*Minimum Experience:* 8 years of relevant experience

*Minimum Education:* Bachelor's degree or equivalent

14. Program Director

*Functional Responsibilities:* Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. Capable of negotiating and making binding decisions for the company.

*Minimum Experience:* 14 years of relevant experience

*Minimum Education:* Master’s degree or equivalent

15. Program Manager

*Functional Responsibilities:* Perform day-to-day management of assigned delivery orders projects that involve multi-disciplinary teams involving technology, program scheduling, budget management and subcontractor interactions.

*Minimum Experience:* 12 years of relevant experience

*Minimum Education:* Bachelor’s degree or equivalent

16. Program Manager, Senior

*General Experience:* This position requires a minimum of fourteen (14) years of progressive experience which includes: managing, directing, and implementing information technology projects, demonstrated ability to provide guidance and direction for projects, proven expertise in the management and control of funds and resources, and demonstrated capability in managing multi-task contracts. Must possess extensive knowledge of management concepts, procedures, and practices. General experience includes increasing responsibilities in information systems design and management; management of a diverse group of functional activities, subordinate groups of technical and administrative personnel; and management and control of funds and resources, and demonstrated capability in managing complex, multi-task commercial and government contracts.
**Functional Responsibility:** Serves as the contractor's single contract manager, and shall be the contractor's authorized technical interface with the Government Contracting Officer (CO), Contracting Officer's Representatives (CORs), government management personnel, and customer agency representatives. Responsible for providing technical and managerial leadership for a major program, in a specialized area of technology, and for overall contract performance.

**Education:** The qualified individual shall have a Bachelor’s degree in computer science, information systems, engineering, business, or other related scientific or technical discipline.

17. Project Manager

**Functional Responsibilities:** Serves as the project manager for a task order and shall assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order-level COR(s), Government management personnel and customer agency representatives. Under the guidance of the Program Manager, is responsible for the overall technical, performance, schedule and cost management of the specific task order(s). Insures that the SOW (task order) requirements are satisfied.

**Minimum Experience:** 8 years of relevant experience

**Minimum Education:** Bachelor’s degree or equivalent

18. Subject Matter Expert I

**Functional Responsibilities:** Serves as a subject matter technical expert in areas relevant in areas relating to the information technology services efforts. Provide guidance to the technical staff on the functional procedures/processes/policies reflecting detailed knowledge of functional areas included in contract.

**Minimum Experience:** 8 years of relevant experience

**Minimum Education:** Bachelor’s degree or equivalent

19. Subject Matter Expert II

**Functional Responsibilities:** Serves as a subject matter technical expert in areas relevant in areas relating to the information technology services efforts. Provide guidance to the technical staff on the functional procedures, processes, and policies reflecting detailed knowledge of functional areas included in contract.

**Minimum Experience:** 10 years of relevant experience

**Minimum Education:** Bachelor’s degree or equivalent
20. Subject Matter Expert III

*Functional Responsibilities:* Serves as a subject matter technical expert in areas relevant in areas relating to the information technology services efforts. Provide guidance to the technical staff on the functional procedures, processes, and policies reflecting detailed knowledge of functional areas included in contract.

*Minimum Experience:* 12 years of relevant experience

*Minimum Education:* Bachelor’s degree or equivalent

21. Subject Matter Expert, Senior

*General Experience:* This position requires a minimum of fifteen (15) years of progressive experience in supporting large information technology projects related to the individual's subject matter expertise. These personnel are often corporate officers, leaders, and directors with many years of experience, and are nationally and/or internationally renowned experts in either functional domains (e.g., finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.). They have advanced degrees, and many have a Ph.D. They all have extensive experience as technical leaders and/or senior Program/Project Managers.

*Functional Responsibility:* Senior Subject Matter Experts (SSMEs) serve as technical experts in areas relevant to a particular project. SSMEs produce and/or review substantive and/or complex technical documentation reflecting detailed knowledge of technical areas as identified in the statement of work. Documentation subjects include, but are not limited to, systems design, system architecture, feasibility studies, and system specifications.

*Education:* Master's Degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines.

22. Subject Matter Expert, Principal

*Functional Responsibilities:* Demonstrates high-level relevant specialized experience in one or more of the following areas: finance; business process reengineering and/or improvement methods; facilitation; programming; engineering; systems design, analysis, and evaluation. The expert may also analyze client requirements and recommend strategies; advise the client on developing strategic plans and concepts; represent the organization in outside discussions and technical forums.

*Minimum Experience:* 17 years of relevant experience

*Minimum Education:* Master’s degree or equivalent
23. Systems Developer I

Functional Responsibilities: Analyzes functional business applications and design specifications for functional activities. Translates detailed design into computer applications. Tests, debugs and refines computer applications to produce the required product. Prepares required documentation, including both program and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.

Minimum Experience: 1 years of relevant experience

Minimum Education: Associate’s degree or equivalent

24. Systems Developer II

Functional Responsibilities: Analyzes functional business applications and design specifications for functional activities. Translates detailed design into computer applications. Tests, debugs and refines computer applications to produce the required product. Prepares required documentation, including both program and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.

Minimum Experience: 4 years of relevant experience

Minimum Education: Bachelor’s degree or equivalent

25. Systems Developer III

General Experience: This position requires a minimum of six (6) years’ experience which includes experience as an applications programmer on Web-based applications, data base management systems, knowledge of computer equipment, and the ability to perform computer programming in order to develop complex software to satisfy design objectives. Demonstrated ability to work independently or under minimal supervision.

Functional Responsibility: Analyzes functional business applications and design specifications for functional activities. Translates detailed design into computer applications. Tests, debugs and refines computer applications to produce the required product. Prepares required documentation, including both program and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.

Education: The qualified individual shall have a Bachelor’s degree in computer science, information systems, engineering, business, telecommunications or other related scientific or technical discipline.

26. Systems Developer, Senior

General Experience: This position requires a minimum of eight (8) years of experience. Experience includes: demonstrated capabilities with third and fourth generation programming languages, Web-based
development tools, experience with object-oriented programming, ability to develop complex software to satisfy design objectives, and experience developing software for data base management systems. General experience includes knowledge of Internet, client/server, and mainframe environments, and demonstrated experience supervising software development projects.

**Functional Responsibility:** Supervises software development projects. Translates design specifications into Web-based software applications. Tests, debugs, and refines software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Modifies existing software as well as creates special-purpose software to ensure efficiency and integrity between systems and applications.

**Education:** The qualified individual shall have a Bachelor’s degree in computer science, information systems, engineering, business, telecommunications or other related scientific or technical discipline.

---

27. **Systems Developer, Principal**

**Functional Responsibilities:** Oversees software development projects. Translates design specifications into Web-based software applications. Tests, debugs, and refines software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Modifies existing software as well as creates special-purpose software to ensure efficiency and integrity between systems and applications.

**Minimum Experience:** 10 years of relevant experience

**Minimum Education:** Bachelor’s degree or equivalent

---

28. **Systems Integrator I**

**Functional Responsibilities:** Analyses functional business applications and design specifications for functional activities. Translates detailed system design specifications into Web-based applications. Integrates Web-based application tools to support customer business processes/needs. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improved performance efficiency.

**Minimum Experience:** 1 year of relevant experience

**Minimum Education:** Associate’s degree or equivalent

---

29. **Systems Integrator II**

**Functional Responsibilities:** Analyses functional business applications and design specifications for functional activities. Translates detailed system design specifications into Web-based applications. Integrates Web-based application tools to support customer business processes/needs. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improved performance efficiency.
application tools to support customer business processes/needs. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improved performance efficiency.

Minimum Experience: 2 years of relevant experience

Minimum Education: Bachelor’s degree or equivalent

30. Systems Integrator III

General Experience: This position requires a minimum of four (4) years of progressive experience in computer programming and/or information systems development or a relevant technical discipline. Experience in a combination of standards and policy development, research and analysis of information system issues and trends, research and development in a technical discipline, and development of information systems. Experience in developing and providing technical and end-user training on application software. Demonstrated ability to communicate orally and in writing. Must possess strong organizational skills and strong interpersonal skills to effectively relate to customer needs.

Specialized Experience: Experienced in one of the following engineering disciplines: systems engineering, systems integration, software engineering, information engineering telecommunications engineering, network engineering, or other relevant engineering disciplines.

Functional Responsibility: Analyses functional business applications and design specifications for functional activities. Translates detailed system design specifications into Web-based applications. Integrates Web-based application tools to support customer business processes/needs. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improved performance efficiency.

Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.

31. Systems Integrator, Senior

General Experience: This position requires a minimum of nine (9) years in systems lifecycle management, structured system development methodologies, structured analysis, and/or information systems development or a relevant technical discipline. Experience in some of the following or related technical disciplines: data communications, network management, and operational activities of a network; functional requirements analysis; computer security systems; and quality assurance. Progressive experience may include software development, software management, data management, ADP engineering, and enterprise-wide strategic systems planning, business information planning, and business analysis.

Specialized Experience: Experienced in one of the following engineering disciplines: systems engineering, systems integration, software engineering, information engineering, telecommunications engineering, network engineering, electrical engineering, and data quality engineering or other relevant engineering disciplines.

Functional Responsibility: Provide design, programming, documentation and implementation of applications which requires knowledge of government information technology systems for effective development and deployment of software modules. Directs and participates in all phases of software development with emphasis
on analysis, coding, testing, documentation, and acceptance phases. Responsible for identifying new and emerging technology to support strategic planning initiatives required to meet customer needs. Conducts assessments, evaluations, selections, site surveys, requirements analysis and definition, technology prototyping, and cost analysis related to information technology. Designs and prepares technical reports and documentation to record results.

*Education:* Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.

32. Systems Integrator, Principal

*Functional Responsibilities:* Provide design, programming, documentation and implementation of applications which requires knowledge of government information technology systems for effective development and deployment of software modules. Directs and participates in all phases of software development with emphasis on analysis, coding, testing, documentation, and acceptance phases. Responsible for identifying new and emerging technology to support strategic planning initiatives required to meet customer needs. Conducts assessments, evaluations, selections, site surveys, requirements analysis and definition, technology prototyping, and cost analysis related to information technology. Designs and prepares technical reports and documentation to record results.

*Minimum Experience:* 10 years of relevant experience

*Minimum Education:* Bachelor’s degree or equivalent

33. Technical Writer/Admin Support Specialist III

*Functional Responsibilities:* Assists in collecting and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Prepares and edits documentation incorporating information provided by the user, specialist, analyst, programmer, and management personnel. Duties include writing, editing, and graphics presentation of technical information for both technical and non-technical personnel. Interprets technical documentation standards and prepares documentation accordingly.

*Minimum Experience:* 2 years of relevant experience

*Minimum Education:* Bachelor’s degree or equivalent

34. Technical Writer/Administrative Support Specialist II

*General Experience:* This position requires a minimum of one (1) year experience developing, editing, and producing technical and graphic documentation for information technology systems. Must have a basic understanding of computer processing, including commonly used information technology terminology and must possess strong organizational skills.
**Functional Responsibility:** The Technical Writer assists in collecting and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Prepares and edits documentation incorporating information provided by the user, specialist, analyst, programmer, and management personnel. Duties include writing, editing, and graphics presentation of technical information for both technical and non-technical personnel. Interprets technical documentation standards and prepares documentation accordingly.

**Education:** Bachelor's Degree in Accounting, Business, Engineering, Computer Science, Information Engineering or other related scientific, technical or social sciences discipline.

35. **Technical Writer/Admin Support Specialist I**

**Functional Responsibilities:** Gathers, analyzes, and composes technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel.

**Minimum Experience:** 1 years of relevant experience

**Minimum Education:** Associate’s degree or equivalent

36. **Training Specialist**

**General Experience:** This position requires a minimum of two (2) years of experience conducting research necessary to design, develop, and deliver technical and non-technical training material. Develops and revises training courses and prepares appropriate training material. Prepares instructor materials (course outlines, background material, and training aids). Prepares student materials (course manuals, workbooks, handouts, completion certificates and course critique forms). Trains personnel by conducting formal classroom courses, workshops and seminars.

**Functional Responsibility:** Specialized experience includes experience in developing and providing technical and end-user training on computer hardware and application software. General experience includes information systems development, training or related fields. Demonstrated ability to communicate orally and in writing.

**Education:** Associate or Bachelor’s degree in any field.
TRANSVOYANT'S EDUCATION/EXPERIENCE SUBSTITUTION POLICY

<table>
<thead>
<tr>
<th>DEGREE</th>
<th>DEGREE &amp; EXPERIENCE SUBSTITUTION</th>
<th>RELATED EXPERIENCE SUBSTITUTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years</td>
<td>2 years</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s + 2 years</td>
<td>4 years</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s + 2 years</td>
<td>6 years</td>
</tr>
</tbody>
</table>
### PRICE LIST

**NOTE:** Rates include Industrial Funding Fee of 0.0075%

<table>
<thead>
<tr>
<th>No.</th>
<th>LABOR CATEGORY</th>
<th>GSA PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BUSINESS ANALYST I</td>
<td>$118.95</td>
</tr>
<tr>
<td>2</td>
<td>BUSINESS ANALYST II</td>
<td>$133.25</td>
</tr>
<tr>
<td>3</td>
<td>BUSINESS ANALYST III</td>
<td>$143.17</td>
</tr>
<tr>
<td>4</td>
<td>IMPLEMENTATION MANAGER I</td>
<td>$105.73</td>
</tr>
<tr>
<td>5</td>
<td>IMPLEMENTATION MANAGER II</td>
<td>$132.16</td>
</tr>
<tr>
<td>6</td>
<td>IMPLEMENTATION MANAGER III</td>
<td>$152.66</td>
</tr>
<tr>
<td>7</td>
<td>IMPLEMENTATION MANAGER, SENIOR</td>
<td>$161.48</td>
</tr>
<tr>
<td>8</td>
<td>PRINCIPAL IMPLEMENTATION MANAGER</td>
<td>$167.40</td>
</tr>
<tr>
<td>9</td>
<td>NETWORK ENGINEER I</td>
<td>$88.10</td>
</tr>
<tr>
<td>10</td>
<td>NETWORK ENGINEER II</td>
<td>$121.14</td>
</tr>
<tr>
<td>11</td>
<td>NETWORK ENGINEER III</td>
<td>$136.08</td>
</tr>
<tr>
<td>12</td>
<td>NETWORK ENGINEER, SENIOR</td>
<td>$144.26</td>
</tr>
<tr>
<td>13</td>
<td>NETWORK ENGINEER, Principal</td>
<td>$149.78</td>
</tr>
<tr>
<td>14</td>
<td>PROGRAM DIRECTOR</td>
<td>$180.62</td>
</tr>
<tr>
<td>15</td>
<td>PROGRAM MANAGER, SENIOR</td>
<td>$178.09</td>
</tr>
<tr>
<td>16</td>
<td>PROGRAM MANAGER</td>
<td>$155.29</td>
</tr>
<tr>
<td>17</td>
<td>PROJECT MANAGER</td>
<td>$145.38</td>
</tr>
<tr>
<td>18</td>
<td>SUBJECT MATTER EXPERT I</td>
<td>$205.94</td>
</tr>
<tr>
<td>19</td>
<td>SUBJECT MATTER EXPERT II</td>
<td>$233.48</td>
</tr>
<tr>
<td>20</td>
<td>SUBJECT MATTER EXPERT III</td>
<td>$264.31</td>
</tr>
<tr>
<td>21</td>
<td>SUBJECT MATTER EXPERT, SENIOR</td>
<td>$300.09</td>
</tr>
<tr>
<td>22</td>
<td>SUBJECT MATTER EXPERT, PRINCIPAL</td>
<td>$305.06</td>
</tr>
<tr>
<td>23</td>
<td>SYSTEMS DEVELOPER I</td>
<td>$98.01</td>
</tr>
<tr>
<td>24</td>
<td>SYSTEMS DEVELOPER II</td>
<td>$121.14</td>
</tr>
<tr>
<td>25</td>
<td>SYSTEMS DEVELOPER III</td>
<td>$135.65</td>
</tr>
<tr>
<td>26</td>
<td>SYSTEMS DEVELOPER, SENIOR</td>
<td>$144.22</td>
</tr>
<tr>
<td>27</td>
<td>SYSTEMS DEVELOPER, PRINCIPAL</td>
<td>$160.79</td>
</tr>
<tr>
<td>28</td>
<td>SYSTEMS INTEGRATOR I</td>
<td>$98.01</td>
</tr>
<tr>
<td>29</td>
<td>SYSTEMS INTEGRATOR II</td>
<td>$121.14</td>
</tr>
<tr>
<td>30</td>
<td>SYSTEMS INTEGRATOR III</td>
<td>$135.91</td>
</tr>
<tr>
<td>31</td>
<td>SYSTEMS INTEGRATOR, SENIOR</td>
<td>$144.22</td>
</tr>
<tr>
<td>32</td>
<td>SYSTEMS INTEGRATOR, PRINCIPAL</td>
<td>$146.48</td>
</tr>
<tr>
<td>33</td>
<td>TECHNICAL WRITER/ADMIN SUPPORT SPECIALIST III</td>
<td>$81.50</td>
</tr>
<tr>
<td>34</td>
<td>TECHNICAL WRITER/ADMIN SUPPORT SPECIALIST II</td>
<td>$68.08</td>
</tr>
<tr>
<td>35</td>
<td>TECHNICAL WRITER/ADMIN SUPPORT SPECIALIST I</td>
<td>$55.07</td>
</tr>
<tr>
<td>36</td>
<td>TRAINING SPECIALIST</td>
<td>$110.80</td>
</tr>
</tbody>
</table>