

AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES



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SIN 132-51 – INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Contract Number: [GS-35F-0319R](#)
Period Covered: [February 4, 2005 to February 3, 2020](#)
Current as of: [Refresh #34 dated December 29, 2014](#)

**U.S. General Services Administration
Federal Supply Service**

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov>.

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Capabilities Statement

VeriSolv is an IT solutions provider specializing in Independent Verification and Validation; Program Management Support services; End-to-end Systems and Software Engineering; and Telecommunications and Infrastructure Support. We believe that active client involvement in all aspects of an engagement is of prime importance to producing optimum results. For that reason, we offer real practical solutions—solutions that help our customers meet and exceed their business goals.

Who We Are

- SBA certified Small Disadvantaged Business (SDB)
- PMI-certified PMP Program & Project Managers
- Staff with an average of 10+ years experience in SDLC

Contract Vehicles

- GSA 8(a) STARS II: No. GS-06F-0877Z
- GSA Schedule 70: No. GS-35F-0319R
- IRS TIPSS-4 Small Business Partner under CGI Federal and CSSS.net
- VA T-4 Small Business Partner under SAIC
- VA VistA Small Business Partner under SAIC

NAICS Code	Description
517919	All Other Telecommunications
518210	Data Processing, Hosting and Related Services
519190	All Other Information Services
541511	Custom Computer Programming Services
541512	Computer Systems Design Services
541513	Computer Facilities Management Services
541519	Other Computer Related Services
541611	Administrative Management and General Management Consulting Services

Our Core Services

Independent Verification & Validation (IV&V)

- Full Life Cycle Assessments
- Point in Time Assessments
- Technical Domain Assessments
- Data Quality Assessments
- Organizational Assessments
- Software Quality Assurance (SQA)
- Quality Assurance (QA)

Program Management Support

- Integrated Project Planning
- Portfolio Management
- Risk Management Planning
- Project Management Advocacy

End-to-End Systems & Software Engineering

- Procurement/Acquisition Support
- Requirements Development /Management
- Business Process Reengineering
- Database Administration
- Software Testing
- Implementation & Planning Support

Telecommunications & Infrastructure Support

- Communications Support
- Windows Help Desk
- Enterprise Mac Architecture & Integration
- Network Transition & OSS Support

Contract Summary

Schedule Number	70
Schedule Holder	VeriSolv Technologies, Inc. 607 Herndon Parkway, Suite 304 Herndon, Virginia 20170 Telephone: 703-707-8600 Fax: 703-935-5520 www.verisolvtech.com
Schedule Title	GSA Federal Supply Service (FSS) Information Technology (IT) Schedule
Contract Number	GS-35F-0319R
Modification Number	#22
Special Item Number (SIN)	132-51 Professional Information Technology Services
Catalog Effective Date	08/01/2014
Contract Period	2/4/2005 through 2/3/2020
Contract Administrator	René Curbelo President Telephone: 571-323-9595 Fax: 703-935-5520 E-mail: rcurbelo@verisolvtech.com
Payment Terms	Net 30 days
Prompt Payment Discount:	2% additional discount if payment made within 20 days
Government Commercial Credit Card:	Acceptance with 1% discount
Volume discounts	None
Discounts from the list prices or statement of net prices	Prices shown are NET Prices; Basic Discounts have been deducted.
Warranty	Time of delivery/installation quotations for individual orders; Technical representations and/or warranties submitted in response to requirements which result in orders under this schedule contract.
Points of production	United States
Minimum Order	\$100.00 per order
Maximum Order	\$500,000.00 per order
Time of Delivery:	As agreed upon between the contractor and the ordering activity
Delivery Area	Continental U.S. and the District of Columbia

Information for Ordering Activities Applicable to All Special Item Numbers

A. SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation, SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two (2) or more items at the same delivered price will satisfy their requirement.

B. Geographic Scope of Contract

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, D.C., and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, D.C., Alaska, Hawaii, Puerto Rico, and U.S. Territories.

The Geographic Scope of Contract will be domestic delivery only.

C. Contractor's Ordering Address and Payment Information

**VeriSolv Technologies, Inc.
607 Herndon Parkway, Suite 304
Herndon, Virginia 20170**

Contractors are required to accept credit cards for payments equal to or less than the micro purchase threshold for oral or written delivery orders. Credit cards will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

**Telephone: 703-707-8600
Fax: 703-935-5520**

D. Liability for Injury or Damage

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

E. Statistical Data for Government Ordering Office Completion of Standard Form 279

Block 9: G. Order/Modification under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: **10-331-9542**

Block 30: Type of Contractor: **Small Disadvantaged Business**

Block 31: Woman-Owned Small Business: No

Block 36: Contractor's Taxpayer Identification Number (TIN): **54-2060612**

F. CAGE Code: 1X5S9

G. CCR Registration: Contractor is registered in Central Contractor Registration Database

H. FOB Destination

I. Delivery Schedule

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

132-51

As agreed upon between the contractor and the ordering activity

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

J. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.

1. Prompt Payment: **2% - 20 days; Net 30 days**
2. Quantity: None
3. Dollar Volume: None
4. Government Educational Institutions: None
5. Other: **1% with Government Commercial Credit Card**

K. Trade Agreements Act of 1979, as amended

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

L. Statement Concerning Availability of Export Packing: Not Applicable

M. Small Requirements: The minimum dollar value of orders to be issued is \$100.00.

N. Maximum Order: (All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order value for the following Special Item Numbers (SINs) is **\$500,000.00**.

Special Item Number 132-51 - Information Technology (IT) Professional Services

O. Use of Federal Supply Service Information Technology Schedule Contracts

In accordance with FAR 8.404:

[NOTE: Special ordering procedures have been established for Special Item Numbers (SINs) 132-51 IT Professional Services and 132-52 EC Services; refer to the terms and conditions for those SINs.]

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering activities need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering activity has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the ordering activity's needs.

a. Orders placed at or below the micro-purchase threshold. Ordering activities can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

b. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering activities should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the ordering activity's needs. In selecting the supply or service representing the best value, the ordering activity may consider --

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- (2) Trade-in considerations;
- (3) Probable life of the item selected as compared with that of a comparable item;
- (4) Warranty considerations;
- (5) Maintenance availability;
- (6) Past performance; and
- (7) Environmental and energy efficiency considerations.

c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering activity to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering activities shall --

Review additional Schedule Contractors'

- (1) catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and

- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering activity determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering activities may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering activities will find it advantageous to request a price reduction. For example, when the ordering activity finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering activity the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order.

f. Small business. For orders exceeding the micro-purchase threshold, ordering activities should give preference to the items of small business concerns when two (2) or more items at the same delivered price will satisfy the requirement.

g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an ordering activity requirement, in excess of the micro-purchase threshold, is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering activity shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the ordering activity's needs.

P. Federal Information Technology/Telecommunications Standards Requirements

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

Q. Federal Information Processing Standards Publications (FIPS PUBS)

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number 703-487-4650.

R. Federal Telecommunications Standards (FED-STDS)

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, S.W., Washington, D.C. 20407, telephone number 202-619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number 301-975-2833.

S. Contractor Tasks/ Special Requirements (C-FSS-370) (NOV 2001)

- 1) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- 2) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- 3) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- 4) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- 5) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- 6) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- 7) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- 8) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- 9) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- 10) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- 11) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

Contract Administration for Ordering Activities

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.).

A. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (e.g.: Netscape). The Internet address is <http://www.fss.gsa.gov/>.

B. Purchase of Open Market Items

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Other Direct Costs (ODCs) are not part of this contract and should be treated at open market purchases. Ordering Activities procuring open market items must follow FAR 8.401(d).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if** --

- 1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- 2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- 3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- 4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

C. Contractor Commitments, Warranties and Representations

- 1) For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
 - (a) Time of delivery/installation quotations for individual orders;
 - (b) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (c) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- 2) The above is not intended to encompass items not currently covered by the GSA Schedule contract.

- 3) The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

D. Overseas Activities

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: N/A

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

E. Blanket Purchase Agreements (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

F. Contractor Team Arrangements

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

G. Installation, De-installation, Reinstallation

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

H. Section 508 Compliance

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes

No ____

The EIT standard can be found at: www.Section508.gov.

I. Prime Contractor Ordering from Federal Supply Schedules

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order --

- 1) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- 2) The following statement:
- 3) This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

J. Insurance – Work on a Government Installation (JAN 1997) (FAR 52.228-5)

- 1) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- 2) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective --
 - (a) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (b) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- 3) The Contractor shall insert the substance of this clause, including this paragraph (3), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

K. Advance Payments

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

1. Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 132-51)

A. Scope

1. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
2. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

B. Performance Incentives

1. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
2. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
3. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

C. Order

1. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
2. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

D. Performance of Services

1. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
2. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
3. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
4. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

E. Stop-Work Order (FAR 52.242-15) (AUG 1989)

1. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - a) Cancel the stop-work order; or
 - b) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
2. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if --
 - a) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - b) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
3. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
4. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

F. Inspection of Services

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I — OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

G. Responsibilities of the Contractor

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

H. Responsibilities of the Ordering Activity

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

I. Independent Contractor

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

J. Organizational Conflicts of Interest

1. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

2. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

K. Invoices

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

L. Payments

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

1. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
2. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - a) The offeror;
 - b) Subcontractors; and/or

c) Divisions, subsidiaries, or affiliates of the offeror under a common control.

M. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

N. Incidental Support Costs

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

O. Approval of Subcontracts

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

Description of IT Services and Pricing

A. Labor Category Descriptions

VeriSolv Technologies, Inc. offers information technology services based upon an hourly rate. The following is a list of the position descriptions and pricing for VeriSolv Technologies, Inc. Experience and education are included as guidelines for entry level for each position and may be substituted for each other.

1. Account Executive

Minimum/General Experience: Twenty (20) years of progressive Information Technology experience that includes ten (10) years of management experience.

Functional Responsibility: Senior member of VeriSolv management responsible for satisfying all client issues and authorized to bind the Company to meet project requirements. Heads a specific division and is the ultimate decision-maker for the Company regarding projects in progress.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus 10 years of management experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus 15 years of experience that includes 10 years of management experience, or a high school diploma with 20 years of general experience of which at least 10 years must be management experience.

2. Administrative Assistant

Minimum/General Experience: Three (3) years of general experience and one (1) year of specialized experience providing administrative support.

Functional Responsibility: Performs high level administrative support work under the general supervision of manager. Types and proofreads correspondence, reports, and documentation. Maintains filing system for department. Answers telephones, responds to routine questions/requests, greets visitors, schedules meetings, mail distribution, and makes travel arrangements.

Minimum Education: Minimum education requirement is a high school diploma.

3. Business Analyst I

Minimum/General Experience: Three (3) years of Information technology experience and one (1) year of specialized experience determining functional and cross-functional requirements.

Functional Responsibility: Assists in the analysis, planning, and documentation of information technology requirements; assists in the production of functional models depicting the business processes and functions ; assists in developing business procedures, business case and cost justification, and other related management and technical tasks. Analyzes user needs to determine functional and cross-functional requirements. Assignments are generally of limited scope and reviewed by more experienced analysts.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a high school diploma with five (5) years of relevant experience.

4. Business Analyst II

Minimum/General Experience: Five (5) years of Information technology experience and three (3) years of specialized experience in determining functional and cross-functional requirements.

Functional Responsibility: Applies analytical skills to support information technology process improvement, studies, and IT projects. Typical duties include: requirements analysis, planning, functional modeling, review and development of procedures, business case development, project cost justification, and other related management and technical tasks. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. May work jointly with a Business Analyst I to review and improve the work deliverables.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a high school diploma with eight (8) years of relevant experience.

5. Business Analyst III

Minimum/General Experience: Five (5) years of Information technology experience and Five (5) years of specialized experience in determining functional and cross-functional requirements.

Functional Responsibility: Applies analytical skills to support information technology process improvement, studies, and IT projects. Typical duties include requirements analysis, planning, and documentation, functional modeling, development of procedures, business case development, project cost justification, and other related management and technical tasks. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Supervises all the business analysts assigned to the project to verify the quality of work deliverables.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of related experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of related experience, or a high school diploma with ten (10) years of relevant experience.

6. Senior Business Analyst

Minimum/General Experience: Twelve (12) years of Information technology experience and 7 years of specialized experience in determining functional and cross-functional requirements.

Functional Responsibility: Applies analytical skills to support Information Technology process improvement, studies, and analysis projects. Typical duties include analysis, planning, establishment of requirements, functional modeling, development of procedures, development of functional architectures, business case development and cost justification, and other related management and technical duties. Analyzes user needs to determine functional and cross-functional requirements. Performs functional analysis to identify required tasks and their interrelationships. Identifies resources required for each task. Often performs in a management role, directing a team of business analysts.

Minimum Education: A bachelor's degree plus 7 years of specialized experience, or a high school diploma with 12 years of general experience of which 7 years are specialized experience, or specialized training can be substituted for the required minimum general experience.

7. Senior Business Process Consultant

Minimum/General Experience: At least eight (8) years of experience in business process engineering and four (4) years of IT experience.

Functional Responsibility: Develops business requirements and business processes re-engineering methodologies. Solves application and process related problems by creating detail process and system design specifications; and works with other areas across the organization to support a total solution approach. Communicates business requirements for reports and applications development. Facilitates collaboration within and across business units and across IT functions. Resolves problems and improves business units' technical environments.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with twelve (12) years of relevant experience.

8. Information Services Consultant

Minimum/General Experience: Fifteen (15) years of progressive Information Technology experience that includes seven (7) years of management experience.

Functional Responsibility: Senior technical resource supporting unlimited end user groups. Works with user groups to solve business problems using available technologies which may include hardware, software, databases, and peripherals. Requires high level of diverse technical experience related to systems needs, systems development, systems process analysis, design, and re-engineering. Has skills and experience related to business management, systems engineering, operations research, and management engineering.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus seven (7) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus ten (10) years of experience, or a high school diploma with fifteen (15) years of relevant experience.

9. Database Administrator

Minimum/General Experience: Seven (7) years of Information Technology experience of which 3 years are database administration and support experience.

Functional Responsibility: Defines required database administration policies, procedures, standards, and guidelines. Provides expertise and guidance in logical and physical database design, development, operations, and maintenance. Evaluates and advises on data processing techniques, database management, and management information systems, concepts, and applications.

Minimum Education: A bachelor's degree plus 3 years of database administration experience, or a high school diploma with 7 years of general experience of which 3 years are database administration and support experience. Specialized training can be substituted for the required minimum general experience.

10. Senior Database Administrator

Minimum/General Experience: Ten (10) years of Information Technology experience with 5 years of database administration and support experience.

Functional Responsibility: Defines required database administration policies, procedures, standards, and guidelines. Provides expertise and guidance in logical and physical database design, development, operations, tuning and maintenance. Evaluates and advises on data processing techniques, database management, and management information systems, concepts, and applications.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of database administration experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience of which 3 years are database administration experience, or a high school diploma with ten (10) years of experience of which 5 years are database administration experience.

11. Developer I

Minimum/General Experience: Two (2) years of Information Technology experience.

Functional Responsibility: Under general supervision, uses analysis and requirements documents to develop detailed designs for new computer programs or enhancements to existing computer applications. Prepare required program and user documentation.

Minimum Education: A bachelor's degree in Information Systems, Computer Science, or equivalent can be substituted for the required minimum general experience.

12. Developer II

Minimum/General Experience: Five (5) years of Information Technology experience.

Functional Responsibility: Under general supervision, uses analysis and requirements documents to develop detailed designs for new computer programs or enhancements to existing computer programs. Tests and debugs programs prior to turnover to system test. Prepare required program and user documentation. Provides technical assistance to junior programmers as required.

Minimum Education: A graduate degree in Information Systems, Computer Science, or equivalent can be substituted for the required minimum general experience.

13. Developer III

Minimum/General Experience: Ten (10) years of Information Technology experience.

Functional Responsibility: Uses analysis and requirements documents to develop detailed designs for new computer applications or enhancements to existing computer applications. Prepare required program and user documentation. Tests and debugs programs prior to turnover to system test. Provides technical assistance to junior programmers as required. May lead a team of developers.

Minimum Education: A graduate degree in Information Systems, Computer Science, or equivalent can be substituted for five (5) years of the required minimum general experience.

14. Graphics Specialist

Minimum/General Experience: Four (4) years of experience in design and development of graphics projects both web based and print. Should demonstrate the ability to develop user interfaces for web based applications based on an understanding of usability and other human factor issues. Must have strong design experience and with expertise in current technologies such as Photoshop, Fireworks, Flash, and DreamWeaver as well as development skills including HTML, CSS and ASP. Skillful in the use of

images, animations, cartoons, and other graphical components to enhance the presentation and user experience of the website. Familiarity with Section 508 accessibility standards.

Functional Responsibility: Designs and develops graphic images to enhance digital and print presentations. For web projects may design architecture, navigation, and screen mockups paying close attention to usability issues. Responds to developers' and customer's questions regarding the design and usability issues.

Minimum Education: A college degree in visual design, or equivalent work experience.

15. Web Designer

Minimum/General Experience: Five (5) years of Information Technology experience. Must have experience developing web applications from concept to launch using advanced programming techniques and have a strong graphic design background. Thorough knowledge of current web technologies, such as HTML, Flash, CSS, JavaScript, and CGI is required. Familiarity with Section 508 accessibility standards.

Functional Responsibility: Designs and develops the website architecture, navigation, screen mockups paying close attention to usability issues. Reviews the developers work and ensures compliance with architectural design. Responds to developers' and customer's questions regarding the web design and usability issues.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two 2) years of experience, or a high school diploma with five (5) years of relevant experience.

16. Help Desk Analyst I

Minimum/General Experience: Three (3) years of Information Technology experience.

Functional Responsibility: Performs junior level analyses and resolves ticket escalations. Assists manager in development and maintenance of organizational structure and assignment of resources. Serves as the initial point-of-contact for troubleshooting hardware/software, PC, and Macintosh problems.

Minimum Education: A bachelor's degree can be substituted for the 3 years of general experience, or a high school diploma with 3 years of Information Technology experience.

17. Senior Help Desk Analyst

Minimum/General Experience: Eight (8) years of Information Technology experience with 3 years of help desk support experience.

Functional Responsibility: Performs senior level analyses and resolves ticket escalations. Assists manager in development and maintenance of organizational structure and assignment of resources. Serves as the initial point-of-contact for troubleshooting hardware/software, PC, and Macintosh problems. May manage a team of help desk analysts

Minimum Education: A bachelor's degree with 3 years of help desk support experience, or a high school diploma with 8 years of Information Technology experience of which 3 years are help desk support experience. Specialized training can be substituted for the required minimum general experience.

18. Help Desk Manager

Minimum/General Experience: Ten (10) years of Information Technology experience with 5 years of help desk support and management experience.

Functional Responsibility: Supervises and directs overall operation of the help desk. Ensures standard methodology is followed and projects are successfully completed within resource constraints.

Minimum Education: A bachelor's degree plus 5 years of relevant experience, or a high school diploma with 10 years of Information Technology experience of which 5 years are help desk support and management experience. Specialized training can be substituted for the required minimum general experience.

19. IV&V Analyst I

Minimum/General Experience: Three (3) years of Information Technology experience.

Functional Responsibility: Under supervision formulates and defines the approach for assessing project deliverables throughout the entire product life cycle. Reviews all project documentation to determine the likelihood of the project meeting the established deadline and goals resulting in a quality product Analyzes business and user needs; reviews requirements and participates in major testing efforts, if required. .

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a high school diploma with three (3) years of relevant experience.

20. IV&V Analyst II

Minimum/General Experience: Five (5) years of Information Technology experience of which 2 years are IV&V and testing experience.

Functional Responsibility: Formulates and defines the approach for assessing project deliverables throughout the entire product life cycle. Reviews all project documentation to determine the likelihood of the project meeting the established deadline and goals resulting in a quality product Analyzes business and user needs; reviews requirements and participates in major testing efforts, if required. Meets independently with the stakeholders to define and document, if necessary, the intended project goals. Provides assistance to the junior analyst.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a high school diploma with five (5) years of relevant experience.

21. IV&V Analyst III

Minimum/General Experience: Ten (10) years of Information Technology experience of which 5 years are IV&V and testing experience.

Functional Responsibility: Provides guidance on the approach for evaluating an IV&V project that may include several IV&V analysts. Reviews all project documentation to determine the likelihood of the project meeting the established deadline and goals resulting in a quality product .. Analyzes business and user needs; reviews requirements and participates in major testing efforts, if required. May serve as the team leader of the IV&V analysts to provide a sound opinion and quality report.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or

Business plus five (5) years of experience, or a high school diploma with ten (10) years of relevant experience.

22. Senior IV&V Analyst

Minimum/General Experience: Twelve (12) years of Information Technology experience.

Functional Responsibility: Formulates and defines the approach to assessing software products throughout the entire product life cycle. Strives to ensure that quality is built into the software and that the software satisfies user requirements. Provides senior management with insights into the state of the software project and products, allowing for timely change in the products or in the development and support processes. Includes analysis of business and user needs, documenting requirements and planning major testing efforts. Considers the business implications of the application of technology to the quality of the end product. May manage system and acceptance testing efforts. May manage a large team of IV&V analysts.

Minimum Education: A graduate degree in Information Systems, Computer Science, or equivalent can be substituted for five (5) years of the required minimum general experience.

23. Quality Assurance (QA) Analyst I

Minimum/General Experience: Three (3) years of Information Technology experience.

Functional Responsibility: Under supervision, formulates and defines system scope and objectives through research and fact-finding combined with an understanding of applicable business systems. Includes analysis of business and user needs, documenting requirements, developing testing requirements, test cases, test data and test scripts. Considers the business implications of the application of technology to the current business environment. May participate in system and acceptance testing.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a high school diploma with three (3) years of relevant experience.

24. Quality Assurance (QA) Analyst II

Minimum/General Experience: Five (5) years of Information Technology experience.

Functional Responsibility: Under minimal supervision, formulates and defines system scope and objectives through research and fact-finding combined with an understanding of applicable business systems. Includes analysis of business and user needs, documenting requirements, developing testing requirements, test cases, test data and test scripts. Considers the business implications of the application of technology to the current business environment. Analysts often participate in system and acceptance testing. May lead a small team of business analysts.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a high school diploma with five (5) years of relevant experience.

25. Quality Assurance (QA) Analyst III

Minimum/General Experience: Ten (10) years of Information Technology experience.

Functional Responsibility: Formulates and defines system scope and objectives through research and fact-finding combined with an understanding of applicable business systems. Includes analysis of business

and user needs, documenting requirements and planning major testing efforts. Considers the business implications of the application of technology to the current business environment. Analysts often manage system and acceptance testing efforts. Guides and advises less experienced analysts. Considers the business implications of the application of technology to the current business environment. May lead a large team of business analysts.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with ten (10) years of relevant experience.

26. Senior Quality Assurance (QA) Analyst

Minimum/General Experience: Twelve (12) years of Information Technology experience.

Functional Responsibility: Formulates and defines system scope and objectives through research and fact-finding combined with an understanding of applicable business systems. Considers the business implications of the application of technology to the current business environment. May manage system and acceptance testing efforts. Guides and advises less experienced analysts. Considers the business implications of the application of technology to the current business environment. May lead a large team of business analysts.

Minimum Education: A bachelor's degree in Information Systems, Computer Science, or the equivalent can be substituted for 6 years of the required minimum general experience, or a high school diploma with 12 years of Information Technology experience can be substituted for the required minimum general experience.

27. Project Manager

Minimum/General Experience: Seven (7) years of experience in a computer-related field with progressive experience including: project development from inception to deployment, knowledge in the management and control of funds and resources using complex reporting mechanisms, General experience includes increasing responsibilities in information systems design and/or management.

Functional Responsibility: Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and shall be responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems. Reports to Program Manager.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a high school diploma with ten (10) years of relevant experience.

28. Senior Project Manager

Minimum/General Experience: Ten (10) years of experience managing large or complex Information Technology projects.

Functional Responsibility: Responsible for managing the development and implementation of a large, complex, software development or implementation project. Single point of contact for the project, responsible for interfacing with end users and technical staff. Develops project estimates and work plans.

Conducts project meetings and is responsible for project tracking. Manages project risks and issues. May lead a large team of technical and functional analysts.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with fifteen (15) years of relevant experience.

29. Program Manager

Minimum/General Experience: Fifteen(15) years of progressive Information Technology experience that includes ten (10) years of management.

Functional Responsibility: Responsible for the overall success of a wide range of projects of varying levels of complexity that utilize information technology. Directs, controls, administers, and regulates a project to build a software or hardware/software system. Serves as a single point of contact and interfaces with all areas affected by the project including end users, computer services, and client services. Demonstrated ability in managing multi-task contracts and/or subcontracts of various types, and complexity. Duties include, but are not limited to: refining requirements, coordinating projects, developing plans and schedules, managing resources, obtaining business approvals, estimating costs, creating and tracking project budgets, providing technical direction for a complete systems development effort (through each phase of the Software Project Life Cycle), developing software specifications and risk management plans, tracking identified risks, providing technical and analytical guidance to project team.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus ten (10) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus twelve (12) years of experience, or a high school diploma with twenty (20) years of relevant experience.

30. Senior Program Manager

Minimum/General Experience: Twenty (20) years of progressive Information Technology experience that includes 15 years of management experience.

Functional Responsibility: Leads a team of program managers to support technically diverse projects. Serves as a single point of contact for clients and can negotiate contract modifications and authorize changes to project staff and deliverables to satisfy client requirements. Duties include but are not limited to: preparing and approving contract mods; hiring, reassigning, or removing project personnel; providing specialized knowledge and expertise to technically complex projects to successfully deploy them.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (10) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus fifteen (15) years of experience, or a high school diploma with twenty (20) years of relevant experience.

31. Systems Analyst

Minimum/General Experience: Five (5) years Information Technology experience.

Functional Responsibility: Responsible for defining system scope and objectives. Gathers and documents system requirements via research and user interviews. Develops or modifies complex information systems. Defines the problem, determines a feasible solution, and produces specification for the new

system or changes to existing systems. Works with end-users to gather and document the requirements and to translate them into system and program specifications. May be involved in testing of new systems and provide user training. Guides and advises less experienced systems analysts.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a high school diploma with five (5) years of relevant experience.

32. Senior Systems Analyst

Minimum/General Experience: Ten (10) years of Information Technology experience.

Functional Responsibility: Lead Analyst responsible for defining system scope and objectives, gathering, and documenting system requirements through research and user interviews to develop or modify complex information systems. Defines the problem, determines a feasible solution, and produces specification for the new system or changes to existing systems. Works with end-users to gather and document the requirements and to translate them into system and program specifications. May be involved in testing of new systems and provide user training. Guides and advises less experienced Systems Analysts.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with ten (10) years of relevant experience.

33. Systems Engineer

Minimum/General Experience: Eight (8) years of Information Technology experience is required.

Functional Responsibility: Defines and executes systems engineering activities within a project, such as systems planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, and development of a systems engineering or security management plan.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a high school diploma with eight (8) years of relevant experience.

34. Senior Systems Engineer

Minimum/General Experience: Twelve (12) years of Information Technology experience.

Functional Responsibility: Acts as a lead in defining and executing systems engineering activities within a project, such as systems planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, and development and staffing of a systems engineering or security management plan.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus six (6) years of experience, or a high school diploma with twelve (12) years of relevant experience.

35. Systems Integration Engineer

Minimum/General Experience: Eleven (11) years of Information Technology experience.

Functional Responsibility: Defines and executes integration engineering activities within a project. These activities may consist of concept exploration and assessment, systems integration, systems of systems integration, performance management, technology assessment, testing and validation, and development and staffing of a systems integration plan.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with eleven (11) years of relevant experience.

36. Senior Interdisciplinary Engineer

Minimum/General Experience: Must have eight (8) years of experience in technical work in the major areas of system management and system integration. At least five (5) years of experience in specialized IT and telecommunications disciplines involving system interfaces, system integration and network development, and/or integration involving a wide range of network, hardware, and software solutions. At least three (3) years in operating systems software, electronic communications analysis and design, or networking.

Functional Responsibility: Must have demonstrated ability to perform senior level engineering and/or IT tasks in the disparate areas of software, electronics telecommunications, or networking. Must be capable of translating mission requirements and information problems into solutions employing current state-of-the-art information system equipment and software. Must be able to define interaction with and/or interface between these different categories of requirements and to develop the appropriate design to support these requirements while employing methodologies from any of the above disciplines as required. Must be able to serve as a liaison to interpret and translate among the various disciplines represented on the task team, and serve as a point of contact for evaluation of problems arising from the interdisciplinary nature of the task.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with twelve (12) years of relevant experience.

37. Systems Architect

Minimum/General Experience: Six (6) years of current experience in the analysis, design, development, integration, testing and implementation of complex information systems, including 2 years of experience in system design methodologies.

Functional Responsibility: Responsible for the analysis and design of complex information systems. Translates business requirements into abstract models representing the information system. Assists programmers in designing applications and components from system models. Assists the project manager in creation of a project plan and in assessing project progress.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a high school diploma with six (6) years of relevant experience.

38. Senior Systems Architect

Minimum/General Experience: This position requires a minimum of ten (10) years of experience, of which at least eight (8) years must be specialized.

Functional Responsibility: Establishes system information requirements using analysis of information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems architecture, the Open Systems Interconnection (OSI) and International Standards Organization (ISO) reference models, and profiles of standards - such as Institute of Electrical and Electronic Engineers (IEEE) Open Systems Environment (OSE) reference model - as they apply to the implementation and specification of Information Management (IM) solution of the application platform, across the application program interface (API), and the external environment/software application.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with ten (10) years of relevant experience.

39. Senior Technical Lead

Minimum/General Experience: Ten (10) years of Information Technology experience.

Functional Responsibility: Provides high end technical expertise in Systems Analysis, Design, Architecture, Development, Implementation and System Administration. Requires a high level of competence in all phases of systems analysis techniques, concepts and methods, also requires knowledge of appropriate hardware, system software, input/output devices, structure and management practices. May manage a team of technical analysts.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus two (2) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with ten (10) years of relevant experience.

40. Statistician

Minimum/General Experience: Seven (7) years of specialized experience in the field of statistics or mathematics.

Functional Responsibility: Plans data collection, and analyzes and interprets numerical data from experiments, studies, surveys, and other sources and applies statistical methodology to provide information for scientific research and statistical analysis. Plans methods to collect information and develops questionnaire techniques according to survey design. Conducts surveys utilizing sampling techniques or complete enumeration bases. Evaluates reliability of source information, adjusts and weighs raw data, and organizes results into form compatible with analysis by computers or other methods. Presents numerical information by computer readouts, graphs, charts, tables, written reports or other methods. Describes sources of information and limitations on reliability and usability. May analyze and interpret statistics to point to significant differences in relationships among sources of information. Prepares conclusions and forecasts based on data summaries.

Minimum Education: A master's degree in statistics or mathematics with 7 years of specialized experience, or a Ph.D. in statistics or mathematics with 5 years of specialized experience.

41. Subject Matter Expert I

Minimum/General Experience: Ten (10) years of experience as an industry/functional consultant with at least five (5) years of specialized experience assessing information technology impacts on organizations.

Functional Responsibility: Assists client in developing the strategic business goals for the use of information technology and formulating an appropriate information technology strategy to achieve those goals. Analyzes client requirements and recommends development of acquisition strategies. Advises client on the impact of new technologies on their organization. Demonstrates exceptional oral and written communication skills.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with ten (10) years of relevant experience.

42. Subject Matter Expert II

Minimum/General Experience: Fifteen (15) years of experience as an industry/functional consultant, with at least ten (10) years of specialized experience in determining information technology effects on the organizational structure and determining the ability that IT can support/meet organizational goals.

Functional Responsibility: Confers with client's senior management to define the client strategic information technology business goals, and advises in the reengineering of business processes to meet those goals. Analyzes client requirements and recommends development or acquisition strategies. Assists clients in developing strategic plans and concepts. Advises client on the impact of new legislation or new technologies that are relevant to their organization. Develops and presents strategic plans for senior management. Demonstrates exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus eight (8) years of experience, or a high school diploma with fifteen (15) years of relevant experience.

43. Subject Matter Expert III

Minimum/General Experience: Eighteen (18) years of experience as an industry/functional consultant with at least 10 years of specialized experience in determining Information Technology (IT) effects on the organizational structure and determining the ability that IT can support/meet organizational goals.

Functional Responsibility: Confers with client's senior management to define the client strategic Information Technology business goals, and advises in the reengineering of business processes to meet those goals. Analyzes client requirements and recommends development or acquisition strategies. Assists clients in developing strategic plans and concepts. Advises client on the impact of new legislation or new technologies that are relevant to their organization. Develops and presents strategic plans for senior management. Demonstrates exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus seven (7) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus ten (10) years of experience, or a high school diploma with eighteen (18) years of relevant experience.

44. Technical Writer

Minimum/General Experience: Five (5) years of experience with highly developed writing and verbal skills and two years of specialized experience.

Functional Responsibility: Assists in the development and preparation of draft/final copies of technical and administrative material and assists in the development of materials for briefings and presentations. Develops, writes, and edits materials technical in nature. Prepares manuals, user guides, briefs, proposals, and instruction books. Organizes material and completes writing assignments according to set standards. Reviews material and recommends changes in scope, format, content, and methods of reproduction. Researches and interprets government regulations and standards.

Minimum Education: A graduate degree from an accredited college or university in English, communications or business administration or a bachelor's degree in English, communications, or business administration plus two (2) years of experience, or a high school diploma with 5 years of experience as a technical writer.

45. Senior Technical Writer

Minimum/General Experience: Five (5) years of experience with highly developed writing and verbal skills and two (2) years of specialized experience. Should possess thorough knowledge of Federal Acquisition Regulations, and government regulations, policies, and procedures.

Functional Responsibility: The senior technical writer shall assist in the development and preparation of draft/final copies of technical and administrative material and assist in the development of materials for briefings and presentations; develop, write, and edit material of a technical nature; prepare manuals, user guides, briefs, proposals, and instruction books; organize material and complete writing assignments according to set standards; review material and recommend changes in scope, format, content, and methods of reproduction; research and interpret government regulations and standards; and provide guidance and assistance to all levels of technical and non-technical personnel.

Minimum Education: A graduate degree from an accredited college or university in English, communications, business administration, or a related field or a bachelor's degree in English, communications, business administration, or a related field with four (4) years of experience or a high school diploma with seven (7) years of specialized experience as a technical writer.

46. Network Engineer I

Minimum/General Experience: Three (3) years of experience in a computer-related field with knowledge of network analysis/management tools and techniques and be familiar with Personal Computers (PCs) in a client/server environment.

Functional Responsibility: Responsible for supporting implementation of large data communications or telecommunications networks. Supports the installation of communications circuits. Monitors local area networks and associated equipment (e.g., bridges, routers, modem pools, and gateways). Responsible for supporting the implementation of LANs/WANs using hub switching and router technology. Performs hardware/software analyses to provide comparative data of performance characteristics and suitability within the existing systems environment. Generates network monitoring/performance report, for LAN/WAN utilization studies.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a high school diploma with three (3) years of relevant experience.

47. Network Engineer II

Minimum/General Experience: Five (5) years of experience in a computer-related field with 2 years of experience in network analysis/management tools and techniques and be familiar with Personal Computers (PCs) in a client/server environment.

Functional Responsibility: Responsible for supporting implementation of large data communications or telecommunications networks. Supports the installation of communications circuits. Monitors local area networks and associated equipment (e.g., bridges, routers, modem pools, and gateways). Responsible for supporting the implementation of LANs/WANs using hub switching and router technology. Performs hardware/software analyses to provide comparative data of performance characteristics and suitability within the existing systems environment. Generates network monitoring/performance report, for LAN/WAN utilization studies.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (3) years of experience, or a high school diploma with five (5) years of relevant experience.

48. Senior Network Engineer

Minimum/General Experience: Seven (7) years of experience in a computer-related field with five (5) years of progressive experience in planning, designing, implementation, and analyzing data or telecommunications networks. Must have experience with network analysis/management tools and techniques and be familiar with Personal Computers (PCs) in a client/server environment. Must be familiar with IT technology and long distance and local carrier management.

Functional Responsibility: Responsible for the design and implementation of large data communications or telecommunications networks. Plans and monitors the installation of communications circuits. Manage and monitor local area networks and associated equipment (e.g., bridges, routers, modem pools, and gateways) Conducts short and long-term plan to meet c communications requirements. Responsible for the design and implementation of LANs/WANs using hub switching and router technology. Performs hardware/software analyses to provide comparative data of performance characteristics and suitability within the existing systems environment. Prepares tradeoff studies and evaluations for vendor equipment. Generates network monitoring/performance report, for LAN/WAN utilization studies. Recommends network design changes/enhancements for improved system availability and performance.

Minimum Education: A bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering or other related scientific or technical discipline or a high school diploma with ten (10) years of relevant experience and specialized training can be substituted for the required minimum general experience. If applicable, shall be certified as network engineer for the specific network operating system as defined in the task request. The certification criteria are determined by the network operating system vendor. An additional year of specialized experience may be substituted for the required education.

49. Network Security Engineer I

Minimum/General Experience: Nine (9) years of Information Technology experience with 3 years of network security experience.

Functional Responsibility: Participates on a team conducting network and system security assessments. Tests networks in a formal test environment. Gathers analytical data, develops assessment tools and techniques, and participates in all aspects of network security, including intrusion detection, incident response, vulnerability assessment, and vulnerability research. Supports a team in performing Network Integrity Assessment (NIA) support, including Network Assessment (NA), Host Intrusion Assessment (HIA), and Defense Assessment (DA) activities.

Minimum Education: A bachelor's degree or equivalent and 3 years of network security experience may be substituted for the 9 years of general experience, or a high school diploma with 9 years of Information Technology experience of which 3 years are network security experience. With a master's degree, 1 year of network security experience is required. The position requires knowledge and hands-on experience in TCP/IP and network protocols, Unix and Windows security configuration and system administration.

50. Network Security Engineer II

Minimum/General Experience: Eleven (11) years of Information Technology experience with 5 years of network security experience.

Functional Responsibility: Participates on a team conducting network and system security assessments. Tests networks in a formal test environment. Gathers analytical data, develops assessment tools and techniques, and participates in all aspects of network security, including intrusion detection, incident response, vulnerability assessment, and vulnerability research. Supports a team in performing Network Integrity Assessment (NIA) support, including Network Assessment (NA), Host Intrusion Assessment (HIA), and Defense Assessment (DA) activities.

Minimum Education: A bachelor's degree or equivalent and 5 years of network security experience may be substituted for the 11 years of general experience, or a high school diploma with 11 years of Information Technology experience of which 5 years are network security experience. With a master's degree, 3 years of network security experience is required. The position requires knowledge and hands-on experience in TCP/IP and network protocols, Unix and Windows security configuration and system administration.

51. Network Security Engineer III

Minimum/General Experience: Thirteen (13) years of Information Technology experience with 7 years of network security experience.

Functional Responsibility: Participates on a team conducting network and system security assessments. Tests networks in a formal test environment. Gathers analytical data, develops assessment tools and techniques, and participates in all aspects of network security, including intrusion detection, incident response, vulnerability assessment, and vulnerability research. Supports a team in performing Network Integrity Assessment (NIA) support, including Network Assessment (NA), Host Intrusion Assessment (HIA), and Defense Assessment (DA) activities.

Minimum Education: A bachelor's degree or equivalent and 7 years of network security experience or 13 years of general experience is required, or a high school diploma with 13 years of Information Technology experience of which 7 years are network security experience. With a master's degree, 5 years of network security experience is required. The position requires knowledge and hands-on experience in TCP/IP and network protocols, Unix and Windows security configuration and system administration.

52. Senior Network Security Engineer

Minimum/General Experience: Fifteen (15) years of Information Technology experience with 9 years of network security experience.

Functional Responsibility: Leads a team conducting network and system security assessments. Tests networks in a formal test environment. Gathers analytical data, develops assessment tools and techniques, and participates in all aspects of network security, including intrusion detection, incident response, vulnerability assessment, and vulnerability research. Provides team guidance and leadership in performing Network Integrity Assessment (NIA) support, including Network Assessment (NA), Host Intrusion Assessment (HIA), and Defense Assessment (DA) activities.

Minimum Education: A bachelor's degree or equivalent and 9 years of network security experience may be substituted for the 15 years of general experience, or a high school diploma with 15 years of Information Technology experience of which 9 years are network security experience. With a master's degree, 7 years of network security experience is required. Requires knowledge and hands-on experience in TCP/IP and network protocols, Unix and Windows security configuration and system administration.

53. Network Architecture Engineer I

Minimum/General Experience: Seven (7) years of Information Technology experience with 3 years of network engineering experience.

Functional Responsibility: Provides assistance and performs general technical tasks for network architecture planning. Provides support for one or more specific areas associated with network-architecture technology, interoperability, or integration. Supports the development of technical analyses, white papers, or research for specific technical areas of network architecture. Assists in general analysis on network interoperability topologies, technologies, interfaces, and protocols. May be responsible for designing new Internet Protocol version 6 (IPv6) networks and/or planning transition from IPv4 to IPv6.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus one (1) year of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus four (4) years of experience, or a high school diploma with seven (7) years of relevant experience.

54. Network Architecture Engineer II

Minimum/General Experience: Ten (10) years of Information Technology experience with 5 years of network engineering experience.

Functional Responsibility: Provides assistance and performs general technical tasks for network architecture planning. Provides support for one or more specific area associated with network-architecture technology, interoperability, or integration. Supports the development of technical analyses, white papers, or research for specific technical areas of network architecture. Assists in general analysis of network interoperability topologies, technologies, interfaces, and protocols. May be responsible for designing new Internet Protocol version 6 (IPv6) networks and/or planning transition from IPv4 to IPv6. May be responsible for managing a team of network engineers.

Minimum Education: A graduate degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus three (3) years of experience, or a bachelor's degree from an accredited college or university in Computer Science, Information Systems, Engineering, or Business plus five (5) years of experience, or a high school diploma with ten (10) years of relevant experience.

55. Client Server Network Architect

Minimum/General Experience: Possesses ten (10) years of progressive Information Technology experience that includes seven (7) years of relevant experience in network design and implementation.

Functional Responsibility: Top-level technical expert responsible for design and development of a client/server environment. Develops strategy of client/server system and the design infrastructure necessary to support that strategy. Advises on selection of technological purchases with regards to processing, data storage, data access, and applications development. Sets standards for the client/server relational database structure for the organization (SQL, ORACLE, SYBASE, etc.). Advises of feasibility of potential future projects to management

Minimum Education: A bachelor's degree plus seven (7) years of relevant experience, or with thirteen (13) years of general experience of which at least eleven (11) years must be specialized experience, a degree is not required.

56. Senior Telecom Engineer

Minimum/General Experience: At least ten (10) years of telecommunications experience. At least six (6) of experience in commercial and long distance network architectural design and engineering.

Functional Responsibility: Provides engineering and technical support for state-wide telecommunications projects and services. Provides designs and applications to insure overall technical integrity. Provides high-level planning for the systems used by telecommunications organizations. Performs process and data modeling for the planning and analyses of automated tools. Provides technical expertise and guidance in engineering techniques and automated support tools. Provides assistance with planning, design, cost/benefit analyses, assessment of configurations and performance measurements, development, implementation and recommendations for staffing levels for telecommunications systems and processes.

Minimum Education: A bachelor's degree from an accredited college or university in Engineering, Telecommunications, Computer Science, Information Systems or other related scientific or technical discipline. With fifteen (15) years of telecom experience of which at least ten (10) years must be specialized experience. A degree is not required.

57. Telecommunications System Analyst

Minimum/General Experience: Must have five (5) years of experience in engineering, systems analysis, design and programming. At least two (2) years of experience in functional and data requirement analysis, systems analysis and design, programming, program design of billing, trouble ticket management, service order entry, and/or configuration management systems supporting operations of large telecommunications support organizations.

Functional Responsibility: Must be capable of planning, analysis, design, development, and maintenance of operations support systems used by telecommunications organizations. Must be capable of performing business systems planning, information planning, and analysis in support of telecommunications support functions, including billing, trouble ticket management, service order entry, and/or configuration management. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Provides technical guidance in software engineering techniques and automated support tools.

Minimum Education: A bachelor's degree from an accredited college or university with a major in Telecommunications, Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. With ten (10) years of general experience of which at least eight (8) years must be specialized experience. A degree is not required.

58. Senior Telecommunications Systems Analyst

Minimum/General Experience: Twelve (12) years of experience in engineering, systems analysis, design and programming. At least 7 years of experience in functional and data requirement analysis, systems analysis and design, programming, program design of billing, trouble ticket management, service order entry, and/or configuration management systems supporting operations of large telecommunications support organizations.

Functional Responsibility: Manages the planning, analysis, design, development, and maintenance of operations support systems used by telecommunications organizations. Performs business systems planning, information planning, and analysis in support of telecommunications support functions, including billing, trouble ticket management, service order entry, and/or configuration management.

Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Provides technical guidance in software engineering techniques and automated support tools.

Minimum Education: A bachelor's degree in telecommunications, computer science, information systems, engineering, business, or other related technical discipline with 7 years of specialized experience is required. With 12 years of general experience of which at least 7 years of specialized experience, a degree is not required.

59. Telecommunications Technology Project Manager

Minimum/General Experience: Fifteen (15) years of Information Technology experience with 9 years of project management experience.

Functional Responsibility: Responsible for managing resources, scheduling, and allocation of funding in order to deliver contracted products and services on time. Serves as point of contact for details regarding project progress. Works with program manager, or directly with contract officer/contract officer's technical representative, to identify and address changes in project scope, schedule, and budget. Provides advice to assist with project problem resolution. May develop proposals for new work and changes to existing work. May be responsible for designing new Internet Protocol version 6 (IPv6) systems and/or planning transition from IPv4 to IPv6.

Minimum Education: A bachelor's degree and 9 years project management experience is required, or a high school diploma with 15 years of Information Technology experience of which 9 years are project management experience. A master's degree and 5 years of project management experience, or with a Ph.D., 3 years of general experience is required.

IT Professional Services Price List

SIN 132-51: PROFESSIONAL INFORMATION TECHNOLOGY SERVICES			
Category No.	Labor Categories	On-Site Rate	Off-Site Rate
1.	Account Executive	\$226.37	\$235.85
2.	Administrative Assistant	\$46.82	\$54.00
<i>Software Engineering Skills</i>			
3.	Business Analyst 1	\$85.96	\$92.55
4.	Business Analyst 2	\$96.70	\$103.32
5.	Business Analyst 3	\$108.59	\$115.19
6.	Senior Business Analyst	\$142.03	\$151.50
7.	Senior Business Process Consultant	\$109.50	\$116.47
8.	Information Services Consultant	\$141.36	\$147.84
9.	Database Administrator	\$126.53	\$136.00
10.	Senior Database Administrator	\$156.09	\$165.58
11.	Developer 1	\$82.44	Undefined
12.	Developer 2	\$88.44	Undefined
13.	Developer 3	\$105.13	Undefined
14.	Graphics Specialist	\$73.42	Undefined
15.	Web Designer	\$93.34	Undefined
16.	Help Desk Analyst I	\$83.97	\$93.44
17.	Senior Help Desk Analyst	\$131.10	\$140.58
18.	Help Desk Manager	\$139.68	\$149.16
<i>IV&V and QA Skills</i>			
19.	IV&V Analyst I	\$83.12	\$92.61
20.	IV&V Analyst II	\$92.81	\$102.29
21.	IV&V Analyst III	\$101.36	\$110.84
22.	Senior IV&V Analyst	\$111.59	\$120.88
23.	Quality Assurance (QA) Analyst 1	\$70.90	\$80.38
24.	Quality Assurance (QA) Analyst 2	\$82.22	\$91.08
25.	Quality Assurance (QA) Analyst 3	\$102.79	\$110.61
26.	Senior Quality Assurance (QA) Analyst	\$131.79	\$141.27
<i>Project Management and Systems Analysis Skills</i>			
27.	Project Manager	\$104.99	\$110.50

SIN 132-51: PROFESSIONAL INFORMATION TECHNOLOGY SERVICES			
Category No.	Labor Categories	On-Site Rate	Off-Site Rate
28.	Senior Project Manager	\$117.46	\$126.53
29.	Program Manager	\$137.52	\$141.84
30.	Senior Program Manager	\$168.74	\$178.23
31.	Systems Analyst	\$95.43	\$104.89
32.	Senior Systems Analyst	\$117.46	\$126.53
33.	Systems Engineer	\$108.80	\$118.28
34.	Senior Systems Engineer	\$135.95	\$145.43
35.	Systems Integration Engineer	\$130.55	\$140.03
36.	Senior Interdisciplinary Engineer	\$109.18	\$114.53
37.	Systems Architect	\$109.85	\$119.32
38.	Senior Systems Architect	\$143.10	\$151.95
39.	Senior Technical Lead	\$111.59	\$120.88
<i>Specialized Skills</i>			
40.	Statistician	\$210.58	\$220.05
41.	Subject Matter Expert 1	\$141.80	\$148.41
42.	Subject Matter Expert 2	\$161.14	\$167.75
43.	Subject Matter Expert 3	\$194.78	\$204.26
44.	Technical Writer	\$71.76	\$81.23
45.	Senior Technical Writer	\$80.19	\$87.39
<i>Network and Telecom Skills</i>			
46.	Network Engineer I	\$73.33	\$82.81
47.	Network Engineer II	\$83.12	\$92.61
48.	Senior Network Engineer	\$95.89	\$103.07
49.	Network Security Engineer I	\$125.03	\$134.51
50.	Network Security Engineer II	\$145.50	\$154.98
51.	Network Security Engineer III	\$165.52	\$177.10
52.	Senior Network Security Engineer	\$186.66	\$196.14
53.	Network Architecture Engineer I	\$153.00	\$162.47
54.	Network Architecture Engineer II	\$184.43	\$192.86
55.	Client Server Network Architect	\$132.67	\$141.52
56.	Senior Telecom Engineer	\$95.89	\$103.07
57.	Telecommunications System Analyst	\$83.47	\$90.65
58.	Senior Telecommunications Systems Analyst	\$109.95	\$119.42
59.	Telecom Technology Project Manager	\$188.24	\$197.71

USA Commitment to Promote Small Business Participation Procurement Programs

PREAMBLE

VeriSolv Technologies, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

René Curbelo

President and Chief Executive Officer

607 Herndon Parkway, Suite 304

Herndon, Virginia 20170

Telephone: 703-707-8600, ext. 103

Fax: 703-935-5520

E-mail: rcurbelo@verisolvttech.com

Web site: www.verisolvttech.com

Best Value Blanket Purchase Agreement Federal Supply Schedule

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.