



Solicitation Number: FCIS-JB-980001-B

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

**AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST GENERAL PURPOSE
COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES**

FSC Group, Part, and Section or Standard Industrial Group (as applicable)
FSC Class(es)/Product code(s) and/or Service Codes (as applicable)

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Contract number **GS-35F-0363W**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period. **April 1, 2015 through March 31, 2020**

Contractor's name, address, and phone number (include toll-free WATS number and FAX number, if applicable)

CTIS, Inc.

One Research Court, Suite 200

Rockville, MD 20850

(301) 948-3033 (phone)

(301) 948-2242 (fax)

Contractor's internet address/web site where schedule information can be found (as applicable).

<http://www.ctisinc.com>

Contract administration source (if different from preceding entry).

Business size. **Small**

CUSTOMER INFORMATION: The following information should be placed under this heading in consecutively numbered paragraphs in the sequence set forth below. If this information is placed in another part of the Federal Supply Schedule Price List, a table of contents must be shown on the cover page that refers to the exact location of the information.

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

Special Item Number
Special Item Number 132-51 - Information Technology Professional Services

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- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

GSA Labor Category	GSA Rate w/IFF 4/1/2015 to 3/31/2016	GSA Rate w/IFF 4/1/2016 to 3/31/2017	GSA Rate w/IFF 4/1/2017 to 3/31/2018	GSA Rate w/IFF 4/1/2018 to 3/31/2019	GSA Rate w/IFF 4/1/2019 to 3/31/2020
Project Director III	\$289.06	\$295.41	\$301.90	\$308.55	\$315.33
Project Director II	\$196.11	\$200.41	\$204.82	\$209.32	\$213.93
Project Director I	\$164.67	\$168.29	\$171.99	\$175.77	\$179.64
Project Manager II	\$156.50	\$159.93	\$163.45	\$167.05	\$170.72
Project Manager I	\$149.50	\$152.78	\$156.14	\$159.57	\$163.09
Senior Technical Architect	\$170.09	\$173.82	\$177.65	\$181.56	\$185.55
Technical Architect	\$116.78	\$119.35	\$121.97	\$124.66	\$127.40
Systems Analyst III	\$135.07	\$138.03	\$141.07	\$144.17	\$147.34
Systems Analyst II	\$105.20	\$107.51	\$109.88	\$112.30	\$114.77
Systems Analyst I	\$77.70	\$79.41	\$81.15	\$82.94	\$84.76
Software Developer	\$36.69	\$37.49	\$38.32	\$39.16	\$40.02
Business Analyst III	\$136.44	\$139.43	\$142.50	\$145.63	\$148.84
Business Analyst II	\$90.52	\$92.50	\$94.54	\$96.62	\$98.75
DBA III	\$165.45	\$169.08	\$172.80	\$176.60	\$180.49
DBA II	\$90.55	\$92.54	\$94.57	\$96.65	\$98.78
Network Engineer II	\$105.33	\$107.64	\$110.01	\$112.43	\$114.90
System Administrator IV	\$158.59	\$162.07	\$165.64	\$169.28	\$173.01
System Administrator III	\$89.62	\$91.59	\$93.60	\$95.66	\$97.76
System Administrator II	\$81.59	\$83.38	\$85.21	\$87.09	\$89.00
System Administrator I	\$67.35	\$68.83	\$70.34	\$71.89	\$73.47
Software Tester IV	\$115.82	\$118.36	\$120.97	\$123.63	\$126.35
Software Tester III	\$97.16	\$99.29	\$101.48	\$103.71	\$105.99
Software Tester II	\$90.48	\$92.46	\$94.50	\$96.58	\$98.70
Software Tester I	\$75.66	\$77.32	\$79.02	\$80.76	\$82.53
Technical Writer III	\$127.65	\$130.45	\$133.32	\$136.26	\$139.26
Technical Writer II	\$89.16	\$91.11	\$93.12	\$95.17	\$97.26
Trainer III	\$135.35	\$138.32	\$141.37	\$144.48	\$147.66
Trainer II	\$90.13	\$92.11	\$94.13	\$96.21	\$98.32
Customer Support III	\$127.96	\$130.77	\$133.65	\$136.59	\$139.59
Customer Support II	\$72.32	\$73.90	\$75.53	\$77.19	\$78.89
Quality Analyst I	\$90.25	\$92.23	\$94.26	\$96.33	\$98.45

- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors

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who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

CTIS GSA LABOR CATEGORY DESCRIPTIONS

GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
Project Director III	The Project Director III has extensive experience planning and managing large-scale or complex programs and has demonstrated the ability to set and maintain overall direction for a program; to control overall scope, budget, and schedule for complex, multi-project programs; and the ability to communicate with client executive management to ensure that critical program related issues are addressed.	The Project Director II has management authority for programs and is responsible for overall contract performance for large or complex IT projects. The Project Director is responsible for providing overall direction to a program, works directly with the project/task managers on each project within the program, and ensure that a program is executed on schedule and within budget. The Project Director also meets regularly with client management to discuss status and resolve program related issues.	Bachelor's Degree in Computer Science or equivalent and 18 years relevant experience.
Project Director II	The Project Director II has extensive experience planning and managing large-scale or complex programs and has demonstrated the ability to set and maintain overall direction for a program; to control overall scope, budget, and schedule for complex, multi-project programs; and the ability to communicate with client executive management to ensure that critical program related issues are addressed.	The Project Director II has management authority for programs and is responsible for overall contract performance for large or complex IT projects. The Project Director is responsible for providing overall direction to a program, works directly with the project/task managers on each project within the program, and ensure that a program is executed on schedule and within budget. The Project Director also meets regularly with client management to discuss status and resolve program related issues.	Bachelor's Degree in Computer Science or equivalent and 15 years relevant experience.
Project Director I	The Project Director I has extensive experience planning and managing large-scale or complex programs and has demonstrated the ability to set and maintain overall direction for a program; to control overall scope, budget, and schedule for complex, multi-project programs; and the ability to communicate with client executive management to ensure that critical program related issues are addressed.	The Project Director I has management authority for programs and is responsible for overall contract performance for large or complex IT projects. The Project Director is responsible for providing overall direction to a program, works directly with the project/task managers on each project within the program, and ensure that a program is executed on schedule and within budget. The Project Director also meets regularly with client management to discuss status and resolve program related issues.	Bachelor's Degree in Computer Science or equivalent and 12 years relevant experience.

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GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
Project Manager II	The Project Manager II has extensive experience planning and managing large-scale or complex programs and has demonstrated the ability to set and maintain overall direction for a program; to control overall scope, budget, and schedule for complex, multi-project programs; and the ability to communicate with client executive management to ensure that critical program related issues are addressed.	The Project Manager will provide day-to-day direction and control of large or complex IT Projects. The Project Manager provides technical and functional guidance to project teams, monitors the progress of tasks and deliverables, tracks and reports project status to client, and ensures that all critical project issues are addressed.	Bachelor's Degree in Computer Science or equivalent and 10 years relevant experience
Project Manager I	The Project Manager I has extensive experience planning and managing large-scale or complex programs and has demonstrated the ability to set and maintain overall direction for a program; to control overall scope, budget, and schedule for complex, multi-project programs; and the ability to communicate with client executive management to ensure that critical program related issues are addressed.	The Project Manager will provide day-to-day direction and control of large or complex IT Projects. The Project Manager provides technical and functional guidance to project teams, monitors the progress of tasks and deliverables, tracks and reports project status to client, and ensures that all critical project issues are addressed.	Bachelor's Degree in Computer Science or equivalent and 8 years relevant experience
Senior Technical Architect	The Senior Technical Architect possesses experience in projects that specialize in such areas as evaluating and architecting business systems, policies, and procedures to help implement strategic business solutions.	The Senior Technical Architect has experience developing business architectures to support an organization's vision, application blueprints that define the applications and data necessary to meet the vision, technology blueprints to meet the application and business vision, and implementation plans to transition an organization from its current state to its desired future state. They analyze current business and IT strategies, help the organization determine its future vision, design a business architecture to support the vision, and develop transition plans for designing and deploying an enterprise application and technology architecture to enable the organization to achieve this vision.	Bachelor's Degree in Computer Science or equivalent and 15 years of relevant experience

GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
Technical Architect	The Technical Architect possesses experience in projects that specialize in such areas as evaluating and architecting business systems, policies, and procedures to help implement strategic business solutions.	The Technical Architect has experience developing business architectures to support an organization's vision, application blueprints that define the applications and data necessary to meet the vision, technology blueprints to meet the application and business vision, and implementation plans to transition an organization from its current state to its desired future state. They analyze current business and IT strategies, help the organization determine its future vision, design a business architecture to support the vision, and develop transition plans for designing and deploying an enterprise application and technology architecture to enable the organization to achieve this vision.	Bachelor's Degree in Computer Science or equivalent and 12 years of relevant experience
Systems Analyst III	Designs, develops and maintains standalone, network and web-enabled applications. Consults with user, technical staff, and technical lead to clarify contract intent, identify problems, suggest changes, and determine extent of contracting and coding required. Evaluates user's requests for new or modified computer programs to determine feasibility, cost and time required, compatibility with current system, and computer capabilities. Depending on scope of requirements, formulates management plan outlining steps required to develop program, using structure analysis and design, and submits plans to user for approval, develops and tests scripts, programs, and macros necessary to meet user requirements in a cost effective way.	Documents scripts, programs and macros. Installs new software on servers or user workstations. Assists users in solving operating problems. Recreates steps taken by user to locate source problem and rewrites program to correct errors. May use computer-aided software development tools, such as flowchart design, code generation, and documentation in each stage of system development. Trains users to use programs. May oversee the installation of hardware and software. Provides technical assistance to program users. Installs and test programs at user site. Monitors performance of programs after implementation. Stores, retrieves, and manipulates data for analysis of system capabilities and requirements.	Bachelor's Degree in Computer Science or equivalent and 9 years of relevant experience

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GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
Systems Analyst II	<p>Designs, develops and maintains standalone, network and web-enabled applications. Consults with user, technical staff, and technical lead to clarify contract intent, identify problems, suggest changes, and determine extent of contracting and coding required. Evaluates user's requests for new or modified computer programs to determine feasibility, cost and time required, compatibility with current system, and computer capabilities. Depending on scope of requirements, formulates management plan outlining steps required to develop program, using structure analysis and design, and submits plans to user for approval, develops and tests scripts, programs, and macros necessary to meet user requirements in a cost effective way.</p>	<p>Documents scripts, programs and macros. Installs new software on servers or user workstations. Assists users in solving operating problems. Recreates steps taken by user to locate source problem and rewrites program to correct errors. May use computer-aided software development tools, such as flowchart design, code generation, and documentation in each stage of system development. Trains users to use programs. May oversee the installation of hardware and software. Provides technical assistance to program users. Installs and test programs at user site. Monitors performance of programs after implementation. Stores, retrieves, and manipulates data for analysis of system capabilities and requirements.</p>	<p>Bachelor's Degree in Computer Science or equivalent and 6 years of relevant experience</p>
Systems Analyst I	<p>Designs, develops and maintains standalone, network and web-enabled applications. Consults with user, technical staff, and technical lead to clarify contract intent, identify problems, suggest changes, and determine extent of contracting and coding required. Evaluates user's requests for new or modified computer programs to determine feasibility, cost and time required, compatibility with current system, and computer capabilities. Depending on scope of requirements, formulates management plan outlining steps required to develop program, using structure analysis and design, and submits plans to user for approval, develops and tests scripts, programs, and macros necessary to meet user requirements in a cost effective way.</p>	<p>Documents scripts, programs and macros. Installs new software on servers or user workstations. Assists users in solving operating problems. Recreates steps taken by user to locate source problem and rewrites program to correct errors. May use computer-aided software development tools, such as flowchart design, code generation, and documentation in each stage of system development. Trains users to use programs. May oversee the installation of hardware and software. Provides technical assistance to program users. Installs and test programs at user site. Monitors performance of programs after implementation. Stores, retrieves, and manipulates data for analysis of system capabilities and requirements.</p>	<p>Bachelor's Degree in Computer Science or equivalent and 3 years of relevant experience</p>

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GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
Software Developer	The Software Developer possesses experience performing systems analysis, design, development, and implementation of technical solutions. Our Software Developers have strong analytical and technical skills and have been trained in the use of systems development methodology.	Our Software Developers provide analytical support in assisting clients with business systems design and development. Our Software Developers analyze functional and technical requirements, prepare systems designs and specifications, and perform systems development, testing, and implementation. They also develop required systems and operation documentation.	Bachelor's Degree in Computer Science or equivalent and 0 years of relevant experience
Business Analyst III	The Business Analysts possess experience performing systems analysis, design, and development, and of strategic solutions. Our Business Analysts have strong analytical and technical skills and have been trained in the use of systems development methodology.	Our Business Analysts provide analytical support in assisting clients the development of business systems. Our Business Analysts analyze functional and technical requirements, prepare systems designs and specifications, and perform systems development. They also develop required systems and operation documentation.	Bachelor's Degree in Computer Science or equivalent and 9 years of relevant experience
Business Analyst II	The Business Analysts possess experience performing systems analysis, design, and development, and of strategic solutions. Our Business Analysts have strong analytical and technical skills and have been trained in the use of systems development methodology.	Our Business Analysts provide analytical support in assisting clients the development of business systems. Our Business Analysts analyze functional and technical requirements, prepare systems designs and specifications, and perform systems development. They also develop required systems and operation documentation.	Bachelor's Degree in Computer Science or equivalent and 6 years of relevant experience

GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
DBA III	<p>Designs, develops and maintains client databases, data warehouses and database servers. Creates standalone and web-enabled database and data warehouse reports and pivot-tables and supports third-party data query products. Consults with users, technical monitor, and technical lead to clarify contract intent, identify problems, suggest changes, and determine extent of contracting and coding required.</p>	<p>Evaluates user's requests for new or modified databases to determine feasibility, cost and time required, compatibility with current databases and systems, and computer capabilities. Depending on scope of requirements, formulates management plan outlining steps required to develop database, using structured analysis and design, and submits plans to user for approval, develops and tests database structures, scripts, programs, and macros necessary to meet user requirements in a cost effective way. Documents databases, scripts, programs and macros to the appropriate extent. Installs new software on servers or user workstations. Provides configuration management of new and changed code using industry accepted tools.</p>	<p>Bachelor's Degree in Computer Science or equivalent and 12 years of relevant experience</p>
DBA II	<p>Designs, develops and maintains client databases, data warehouses and database servers. Creates standalone and web-enabled database and data warehouse reports and pivot-tables and supports third-party data query products. Consults with users, technical monitor, and technical lead to clarify contract intent, identify problems, suggest changes, and determine extent of contracting and coding required.</p>	<p>Evaluates user's requests for new or modified databases to determine feasibility, cost and time required, compatibility with current databases and systems, and computer capabilities. Depending on scope of requirements, formulates management plan outlining steps required to develop database, using structured analysis and design, and submits plans to user for approval, develops and tests database structures, scripts, programs, and macros necessary to meet user requirements in a cost effective way. Documents databases, scripts, programs and macros to the appropriate extent. Installs new software on servers or user workstations. Provides configuration management of new and changed code using industry accepted tools.</p>	<p>Bachelor's Degree in Computer Science or equivalent and 6 years of relevant experience</p>

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GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
Network Engineer II	Network Engineer has strong analytical and technical skills.	Conducts a variety of network related tasks including the implementation of new networks, and maintenance and trouble shooting of existing networks. Can conduct research on network design and performance considerations. Has some latitude to make decisions and take actions to resolve problems or implement changes.	Bachelor's Degree in Computer Science or equivalent and 6 years of relevant experience
System Administrator IV	System Administrator has strong analytical and technical skills.	The System Administrator manages the server and Network Performance and maintains Network security. Ensures that security procedures are implemented and enforced. Installs network software and trains users on operation. Informs users when there are network problems and troubleshoots network problems. Implements network policies, procedures, and standards and ensures their conformance with information systems and client objectives. Maintains network software and hardware inventories. Monitors and maintains continuity with software licensing and maintenance agreements.	Bachelor's Degree in Computer Science or equivalent and 12 years relevant experience
System Administrator III	System Administrator has strong analytical and technical skills.	The System Administrator manages the server and Network Performance and maintains Network security. Ensures that security procedures are implemented and enforced. Installs network software and trains users on operation. Informs users when there are network problems and troubleshoots network problems. Implements network policies, procedures, and standards and ensures their conformance with information systems and client objectives. Maintains network software and hardware inventories. Monitors and maintains continuity with software licensing and maintenance agreements.	Bachelor's Degree in Computer Science or equivalent and 9 years relevant experience
System Administrator II	System Administrator has strong analytical and technical skills.	The System Administrator manages the server and Network Performance and maintains Network security. Ensures that security procedures are implemented and enforced. Installs network software and trains users on operation. Informs users when there are network problems and troubleshoots network problems. Implements network policies, procedures, and standards and ensures their conformance with information systems and client objectives. Maintains network software and hardware inventories. Monitors and maintains continuity with software licensing and maintenance agreements.	Bachelor's Degree in Computer Science or equivalent and 6 years relevant experience

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GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
System Administrator I	System Administrator has strong analytical and technical skills.	The System Administrator manages the server and Network Performance and maintains Network security. Ensures that security procedures are implemented and enforced. Installs network software and trains users on operation. Informs users when there are network problems and troubleshoots network problems. Implements network policies, procedures, and standards and ensures their conformance with information systems and client objectives. Maintains network software and hardware inventories. Monitors and maintains continuity with software licensing and maintenance agreements.	Bachelor's Degree in Computer Science or equivalent and 3 years relevant experience
Software Tester IV	Software Testers examine the extent to which the hardware, software, Web site, or internal application meets expected functional requirements. For both custom and packages solutions. Software Testers validate that a solution meets the requirements specified.	Software Testers approach to functionality testing includes verifying that an application or Web site conforms to specifications and correctly performs all required functions. In addition, they perform a feature-by-feature validation of system behavior, using a wide range of normal and erroneous input data to ensure that application will perform properly.	Bachelor's Degree in Computer Science or equivalent and 12 Years of relevant experience
Software Tester III	Software Testers examine the extent to which the hardware, software, Web site, or internal application meets expected functional requirements. For both custom and packages solutions. Software Testers validate that a solution meets the requirements specified.	Software Testers approach to functionality testing includes verifying that an application or Web site conforms to specifications and correctly performs all required functions. In addition, they perform a feature-by-feature validation of system behavior, using a wide range of normal and erroneous input data to ensure that application will perform properly.	Bachelor's Degree in Computer Science or equivalent and 9 Years of relevant experience
Software Tester II	Software Testers examine the extent to which the hardware, software, Web site, or internal application meets expected functional requirements. For both custom and packages solutions. Software Testers validate that a solution meets the requirements specified.	Software Testers approach to functionality testing includes verifying that an application or Web site conforms to specifications and correctly performs all required functions. In addition, they perform a feature-by-feature validation of system behavior, using a wide range of normal and erroneous input data to ensure that application will perform properly.	Bachelor's Degree in Computer Science or equivalent and 6 Years of relevant experience

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GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
Software Tester I	Software Testers examine the extent to which the hardware, software, Web site, or internal application meets expected functional requirements. For both custom and packages solutions. Software Testers validate that a solution meets the requirements specified.	Software Testers approach to functionality testing includes verifying that an application or Web site conforms to specifications and correctly performs all required functions. In addition, they perform a feature-by-feature validation of system behavior, using a wide range of normal and erroneous input data to ensure that application will perform properly.	High School Diploma or equivalent and 0 Years of relevant experience
Technical Writer III	The Technical Writer has experience developing technical writing and documentation pertaining to the implementation of strategic business solutions.	Specialized experience required includes preparing technical documentation including research or application of industry documentation standards and best practices.	Bachelor's Degree in English or equivalent and 12 years of relevant experience
Technical Writer II	The Technical Writer has experience developing technical writing and documentation pertaining to the implementation of strategic business solutions.	Specialized experience required includes preparing technical documentation including research or application of industry documentation standards and best practices.	Bachelor's Degree in English or equivalent and 6 years of relevant experience
Trainer III	Trainers design, develop, and deliver information system training using a structured training methodology. The Trainers have experience designing and developing training manuals to assist in training delivery, and designing and developing user manuals to explain system functionality. Trainers provide instructor lead, classroom or network based training as well as computer based training for custom developed client products.	Trainers analyze system functionality and design and develop the information systems training, training manuals, and user manuals. The Trainers are also responsible for providing guidance to the training developers and assist in the delivery of the training program.	Bachelor's Degree in Education or equivalent and 12 years of relevant experience

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GSA Labor Category	General Experience	Principal Functional Responsibility	Minimum Education
Trainer II	Trainers design, develop, and deliver information system training using a structured training methodology. The Trainers have experience designing and developing training manuals to assist in training delivery, and designing and developing user manuals to explain system functionality. Trainers provide instructor lead, classroom or network based training as well as computer based training for custom developed client products.	Trainers analyze system functionality and design and develop the information systems training, training manuals, and user manuals. The Trainers are also responsible for providing guidance to the training developers and assist in the delivery of the training program.	Bachelor's Degree in Education or equivalent and 6 years of relevant experience
Customer Support III	Minimum of 8 years of experience with directly working with client staff and responding to support requests.	Provides technical assistance, support, and advice to customers and other users, includes technical support specialists and help desk technicians. Able to interpret problems and provide technical support for hardware, software, and systems and ensure client satisfaction.	Bachelor's Degree in Technology or equivalent and 12 years of relevant experience
Customer Support II	Minimum of 4 years of experience with directly working with client staff and responding to support requests.	Provides technical assistance, support, and advice to customers and other users, includes technical support specialists and help desk technicians. Able to interpret problems and provide technical support for hardware, software, and systems and ensure client satisfaction.	Bachelor's Degree in Technology or equivalent and 6 years of relevant experience
Quality Analyst I	Minimum of 3 years of experience with directly working with project teams to assess compliance with best practices.	Provides quality assurance audits and reports based on project team compliance with corporate or client best practices. Able to understand best practice requirements, review project artifacts, interview project staff, and to report findings to management.	Bachelor's Degree in Technology or equivalent and 3 years of relevant experience.

2. Maximum order. **\$500,000.00**
3. Minimum order. **\$100.00**
4. Geographic coverage (delivery area). **Domestic, within 50 United States and U.S territories.**
5. Point(s) of production (city, county, and State or foreign country). **Maryland.**
6. Discount from list prices or statement of net price. **Govt. approved pricing listed GSA advantage**
 Prices shown are NET Prices; Basic Discounts have been deducted.
 - Prompt Payment: **None**
 - Dollar Volume: **None**

CTIS reserves the right to offer discounts in those cases where the value of an order exceeds the

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Maximum Order Limit or when business conditions warrant.

- Government Educational Institutions: **None**

7. Quantity discounts. **None**

8. Prompt payment terms. **NET 30**

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. **Government purchase cards not accepted at this time.**

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **Government purchase cards not accepted at this time.**

10. Foreign items (list items by country of origin). **None**

11a. Time of delivery. (Contractor insert number of days.) **The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:**

Special Item Number	Delivery Time (Days ARO)
132-51	30 days or as negotiated with each task order.

11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery. **No expedited delivery**

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. **No overnight or 2-day delivery**

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery. **No Urgent Requirements**

12. F.O.B. point(s). **It is expected that all Information Technology professional services described herein will be performed either at a CTIS facility or at a government designated facility. Place of performance shall be designated on the purchase order or in the Statement of Work.**

13a. Ordering address(es).

FOR MAILED ORDERS:
GSA Sales Administrator
CTIS, Inc.
One Research Court, Suite 200
Rockville, MD 20850

FOR FAXED ORDERS:
GSA Sales Administrator
CTIS, Inc.
(301) 948-2242

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es).

PAYMENT ADDRESS:
Accounts Receivable
CTIS, Inc.
One Research Court, Suite 200

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Rockville, MD 20850

15. Warranty provision.

For the purpose of this contract, commitments, warranties and representations include, in Addition to those agreed to for the entire schedule contract:

- Time of delivery/installation quotations for individual orders;
- Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

The above is not intended to encompass items not currently covered by the GSA Schedule contract.

16. Export packing charges, if applicable. **N/A**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). **N/A**

18. Terms and conditions of rental, maintenance, and repair (if applicable). **N/A**

19. Terms and conditions of installation (if applicable). **N/A**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **N/A**

20a. Terms and conditions for any other services (if applicable). **N/A**

21. List of service and distribution points (if applicable). **N/A**

22. List of participating dealers (if applicable). **N/A**

23. Preventive maintenance (if applicable). **N/A**

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **N/A**

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Number System (DUNS) number. **606270015**

26. Notification regarding registration in Central Contractor Registration (CCR) database.
Contractor has registered with the System for Award Management (SAM) and the registration is valid through 18-JUN-2015

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- (4) Amendments to Federal Supply Schedule Price Lists must include on the cover page the same information as the basic document plus the title "Supplement No. (sequentially numbered)" and the effective date(s) of such supplements.
- (5) The Contractor must provide two of the Federal Supply Schedule Price Lists (including covering letters), to the Contracting Officer 30 days after the date of award. Accuracy of information and computation of prices is the responsibility of the Contractor. NOTE: The obliteration discussed in subdivision (b)(2)(i) of this clause must be accomplished prior to the printing and distribution of the Federal Supply Schedule Price Lists.
- (6) Inclusion of incorrect information (electronically or in paper) will cause the Contractor to reprint/resubmit/correct and redistribute the Federal Supply Schedule Price List, and may constitute sufficient cause for Cancellation, applying the provisions of 52.212-4 , Contract Terms and Conditions (paragraph (m), Termination for Cause), and application of any other remedies as provided by law—including monetary recovery.
- (7) In addition, one copy of the Federal Supply Schedule Price List must be submitted to the **National Customer Service Center, Bldg. No. 4, 1500 E. Bannister Road, Kansas City, MO 64131.**