



1911 North Fort Myer Drive, Suite 300, Arlington, VA 22209

(P):571-480-4444

(F): 571-480-4445

www.binarygroup.com

Small Business

Duns: 072849677

132 51 (Information Technology Professional Services)

Contract No.: GS-35F-0387N

May 12, 2003 through May 11, 2018

Catalog effective through Mod # CM-A454

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The Internet address for GSA Advantage!™ is <http://www.fss.gsa.gov>.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.



1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

Contract	SIN	Description
GS-35F-0387N	132 51	Information Technology (IT) Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

- Not Applicable

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

- See Attached Pricelist

2. Maximum order.

- Maximum order for all SINs is: \$500,000

3. Minimum order.

- Minimum order for all SINs is: \$100.00

4. Geographic coverage.

- Domestic delivery

5. Point of production:

- Not Applicable

6. Discount from list prices or statement of net price.

- Prices shown are NET Prices, Basic Discounts have been deducted

7. Quantity discounts.

- None

8. Prompt payment terms.

- 0.5% Net 20

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Notification whether Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items.

- Not Applicable



11a. Time of delivery.

- As negotiated

11b. Expedited Delivery.

- As negotiated

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery is available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.

- As negotiated

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to affect a faster delivery.

- As negotiated

12. F.O.B. point.

- Destination

13a. Ordering address.

- Binary Group, Inc.

1911 Fort Myer Drive Suite 300
Arlington, VA 22209

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal FCIS-JB-980001-B Refresh: 32 Part II - CONTRACT TERMS AND CONDITIONS Page: 85 of 126 Acquisition Regulation (FAR) 8.405-3.

14. Payment address.

- Binary Group, Inc.

1911 Fort Myer Drive Suite 300
Arlington, VA 22209

15. Warranty provision.

- Standard Commercial Warranty.

16. Export packing charges, if applicable.

- Not Applicable

17. Terms and conditions of Government purchase card acceptance.

- None



18. Terms and conditions of rental, maintenance, and repair.

- Not Applicable

19. Terms and conditions of installation.

- Not Applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices.

- Not Applicable

20a. Terms and conditions for any other services.

- None

21. List of service and distribution points.

- See Attached Pricelist

22. List of participating dealers.

- Not Applicable

23. Preventive maintenance.

- Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

- Not Applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

- Not Applicable

25. Data Universal Number System (DUNS) number.

- 072849677

26. Notification regarding registration in SAM database.

- Binary Group is registered in the SAM database.

LABOR CATEGORY DESCRIPTIONS

Program Manager

Minimum/ General Experience: Must have a minimum of ten years management experience in computer systems development, computer engineering, or software development.

Functional Responsibility: Must be capable of planning, coordinating, and directing the activities of administrative, program control, and technical personnel involved in providing services in fulfillment of the contract. Must have a thorough understanding and experience in the complete life cycle of the software in military systems. Must have knowledge and experience with Department of Defense (DoD)/Army plans, policies, standards, and methods aimed at the acquisition and support of software and computer resources for Army systems. Must be capable of managing and controlling schedules and cost to provide on time, within budget, performance of all aspects of the contractual effort. Must be capable of providing direction for operations and ensuring compliance with all management policies, plans, and procedures. Must be capable of providing recommendations for resolution of technical problems.

Minimum Education: A Bachelor's degree in any discipline is required. An advanced degree in management, business administration, computer science, or any engineering discipline is desirable. Experience may substitute for education.

Engineering Supervisor

Minimum/ General Experience: Must have a minimum of seven years of experience working on computer systems, engineering and/or software development in the functional area (or areas) to which assigned.

Functional Responsibility: Must be capable of planning, directing, and coordination the activity of technical personnel involved in providing life cycle software engineering support of military computer software systems. Must be experienced and trained in state-of-the-art software engineering techniques such as design languages, structure programming, configuration control, quality assurance, top-down programming, etc. Must have the ability to understand the technical requirements for software support and be able to develop and maintain realistic work plans, schedules, and controls to establish effective software support of both fielded software and support software of computer based systems. Must have technical expertise to review and evaluate the technical work performed by subordinates.

Minimum Education: A Bachelor's Degree (or a Master's Degree in computer Science, electronics engineering, or other engineering or technical discipline is required. A Master's Degree in any of these fields is desirable. Experience may substitute for education.

Principal Technologist

Minimum/ General Experience: Must have seventeen years of experience in providing expert, independent services and leadership in specialized technical areas. Provides expertise on an as needed basis to all task assignments while coordinating with team members to ensure the problem has been properly defined and that the solution satisfied requirements. Possesses requisite knowledge and expertise so recognized in the professional community that the Government is able to qualify the individual as an expert in the field for a specific Task Assignment. Demonstrates exceptional oral and written communications skills.

Functional Responsibility: Must serve as a technology expert in the architecture and development of large systems requiring state-of-art technology that is based on complex engineering techniques and/or processes. Establishes system requirements using analysis of enterprise-wide or large scale information systems to determine critical features and establishing performance models to ensure the viability of the required tasks, the interrelationships of the tasks, and that a recommended solution will meet all requirements in an effective manner. Designs systems architectures that include software, hardware, and communications to support the total set of system requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI) and International Standards Organization (ISO) reference models, and profiles of standards - such as Institute of Electrical and Electronic Engineers (IEEE) Open Systems Environment (OSE) reference model - as they apply to the implementation and specification of Information Management (IM) solution of the application platform, across the application program interface (API), and the external environment/software application. Ensures that the common operating environment is compliant with agency standards. Evaluates analytically and systematically problems of workflows, organization, and planning and develops appropriate corrective action.

Minimum Education: A Master of Science degree from an accredited university with a major in Engineering, Computer Science or other related scientific or technical discipline. Experience may substitute for education.

Senior Architect

Minimum/ General Experience: Must have at least five years experience solving engineering problems in the functional area to which assigned.

Functional Responsibility: Must have detailed knowledge of modern software development processes, to include object-oriented development and use of tools, and how to apply them to software application program development. Must be capable of providing detailed technical support for software development programs with minimal management supervision. Must be capable of translating operational requirements into detailed software/system requirements. Must be capable of integrating COTS products into software/system architectures. Must be able to rapidly understand the use of tools and technologies and integrate them into existing products and processes. Must have knowledge of distributed systems. Must be capable of providing technical direction to design and development teams, and monitoring progress and productivity through the use of metrics. Additionally, must have a general understanding of communications protocols, and be able to quickly understand the Joint Technical Architecture guidelines. Must have excellent interpersonal skills to include the ability to work on multi-functional teams, as well as proven verbal and written communication skills. Must have demonstrated ability to lead large (5 or more people) design and development teams, providing them technical direction and monitoring through the use of metrics, with minimal management supervision. Must have advanced knowledge of modern software development processes and tools, with repeated track record of applying them to programs. Senior Architect helps address the issues of the ease of integration, fundamental technologies, durability, and performance characteristics of the existing information technology components. Senior Architect enables an organization's efforts to take best advantage of the opportunities and mitigate the threats in an environment based on

dynamically upgrading technology. Senior Architect ensures that policies and IT implementations are always aligned with organization's goals.

Minimum Education: A Master's Degree in Computer Engineering or other engineering or technical discipline is required.

Senior System Analyst / Senior Analyst

Minimum/ General Experience: Must have a minimum of ten years experience in one or more of the disciplines with the Analyst labor category.

Functional Responsibility: Manages mission-critical tasks across multiple functional areas. Provides leadership for key tasks and resolves problems for major functional areas through assessment of complex and technically challenging situations. Has domain and expert technical knowledge of functional areas and programmatic knowledge practice -wide. Manages controls and directs the activities of multiple functional areas through program and project/task managers with overall responsibility for the implementation of project phases. Is responsible for decision making that has long-term impact on meeting major project performance objectives.

Minimum Education: Advanced degree from an accredited university. Experience may substitute for education.

System Architect

Minimum/ General Experience: Must have a minimum of five years experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation.

Functional Responsibility: Must serve as a technical expert in the development of large, complex task order (or a group of task orders affecting the same common/standard/migration system). Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI) and International Standards Organization (ISO) reference models, and profiles of standards - such as Institute of Electrical and Electronic Engineers (IEEE) Open Systems Environment (OSE) reference model - as they apply to the implementation and specification of Information Management (IM) solution of the application platform, across the application program interface (API), and the external environment/software application. Ensures that the common operating environment is compliant with agency standards. Evaluates analytically and systematically problems of workflows, organization, and planning and develops appropriate corrective action. Manages change to development and production baselines for architecture, software, hardware and documentation.

Minimum Education: A Master of Science degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline. Experience may substitute for education.

Lead Software Engineer

Minimum/ General Experience: Must have at least five years experience solving engineering problems (or managing the solution of engineering problems) in the functional area to which assigned.



Functional Responsibility: Provides functional and empirical analysis related to the design, development, and implementation of software systems, including, but not limited to application software, utility software, development software, and diagnostic software. Participates in the development of test strategies, devices, and systems. Leads a team of at least two engineer/analyst professionals.

Minimum Education: A Bachelor's Degree (or Master's Degree) in computer science, electronics engineering or other engineering or technical discipline is required. An advanced degree in computer science, electronics engineering or other engineering or technical discipline is desirable. Experience may substitute for education.

Senior Software Engineer

Minimum/ General Experience: Must have at least five years experience solving engineering problems (or managing the solution of engineering problems) in the functional area to which assigned.

Functional Responsibility: Provides functional and empirical analysis related to the design, development, and implementation of software systems, including, but not limited to application software, utility software, development software, and diagnostic software. Participates in the development of test strategies, devices, and systems. Leads a team of at least two engineer/analyst professionals.

Minimum Education: A Bachelor's Degree (or Master's Degree) in computer science, electronics engineering or other engineering or technical discipline is required. An advanced degree in computer science, electronics engineering or other engineering or technical discipline is desirable. Experience may substitute for education.

Software Engineer

Minimum/ General Experience: Must have at least three years experience solving engineering problems (or managing the solution of engineering problems) in the functional area to which assigned.

Functional Responsibility: Provides functional and empirical analysis related to the design, development, and implementation of software systems, including, but not limited to application software, utility software, development software, and diagnostic software. Participates in the development of test strategies, devices, and systems.

Minimum Education: A Bachelor's Degree (or Master's Degree) in computer science, electronics engineering or other engineering or technical discipline is required. Experience may substitute for education.

Lead Systems Engineer

Minimum/ General Experience: This position requires a minimum of ten years experience, of which at least seven years must be specialized. Specialized experience includes: supervision of system engineers, and experience with the logical and physical functional, operational, and technical architecture of large and complex information systems. General experience includes increasing responsibilities in systems engineering. Position requires a minimum of 5 years technical management experience. Demonstrated ability to interface and coordinate efforts of technical and non-technical personnel involved in architecting system solutions to satisfy business information systems needs. Excellent communication skills, both written and oral, with

the ability to formulate and document proposed system solutions in comprehensive, quantitative and qualitative terms appropriate for comparative analysis.

Functional Responsibility: Applies software, hardware, and standards information technology skills in the analysis, specification, development, integration, and acquisition of systems for information management applications. Ensures these systems and applications are compliant with standards for open systems architectures, reference models, and profiles of standards – such as the IEEE Open Systems Environment reference model – as they apply to the implementation and specification of information management solutions on the application platform, across the application program interface, and the external environment/software application. Evaluates and recommends COTS applications and methodologies that can be acquired to provide interoperable, portable, and scalable information technology solutions. Performs analysis and validation of reusable software/hardware components to ensure the integration of these components into interoperable information management designs.

Minimum Education: A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline; and 10+ years experience that provides the required knowledge and skills, with at least 5 years experience in project management/implementation. Experience may substitute for education.

Senior Systems Engineer

Minimum/ General Experience: A minimum of five years of progressively more difficult systems experience with two years experience within the last five years in architecting large scale business systems; a minimum of three years experience involving data base, batch, interactive, and/or LAN based business systems utilizing PCS, and/or medium to large main frame computers is required; a working knowledge of operating systems concepts and facilities applicable to the site supported; five years experience in one or more of the applicable structured programming languages; a minimum of three years experience in the types of applicable data base software; working knowledge of the basic principle of business information systems and engineering disciplines; knowledge of state of the art business information systems hardware, software, development tools, techniques, and concepts.

Functional Responsibility: Applies software, hardware, and standards information technology skills in the analysis, specification, development, integration, and acquisition of systems for information management applications. Ensures these systems and applications are compliant with standards for open systems architectures, reference models, and profiles of standards – such as the IEEE Open Systems Environment reference model – as they apply to the implementation and specification of information management solutions on the application platform, across the application program interface, and the external environment/software application. Evaluates and recommends COTS applications and methodologies that can be acquired to provide interoperable, portable, and scalable information technology solutions. Performs analysis and validation of reusable software/hardware components to ensure the integration of these components into interoperable information management designs.

Minimum Education: A Bachelor's Degree in a business, computer science, information systems or related field. With ten years applicable experience, a degree is not required. Experience may substitute for education.



Systems Engineer

Minimum/ General Experience: Requires two years experience to include: a minimum of one year experience involving data base, batch, interactive, and/or LAN based business systems utilizing PCS, and/or medium to large main frame computers; a working knowledge of operating systems concepts and facilities; I minimum of two years experience in one or more of the applicable structured programming languages; a minimum of one year experience in the types of applicable data base software; working knowledge of the basic principle of business information systems and engineering disciplines; knowledge of state of the art business information systems hardware, software, development tools, techniques, and concepts.

Functional Responsibility: Applies software, hardware, and standards information technology skills in the analysis, specification, development, integration, and acquisition of systems for information management applications. Ensures these systems and applications are compliant with standards for open systems architectures, reference models, and profiles of standards – such as the IEEE Open Systems Environment reference model – as they apply to the implementation and specification of information management solutions on the application platform, across the application program interface, and the external environment/software application. Evaluates and recommends COTS applications and methodologies that can be acquired to provide interoperable, portable, and scalable information technology solutions. Performs analysis and validation of reusable software/hardware components to ensure the integration of these components into interoperable information management designs.

Minimum Education: A Bachelor's Degree in a business, computer science, information systems, or related field. With six years related experience, a degree is not required.

Junior System Analyst / Junior Analyst

Minimum/ General Experience: Must have a minimum of 2 years experience in on one of the disciplines associated with the Analyst labor category.

Functional Responsibility: Understands fundamental concepts, processes, practices, and procedures of the specific professional or technical assignment or in specialty area. Performs tasks that are routine and learns to apply training to practice. Uses established procedures and works under close supervision in support of assigned project. Specialty areas include but are not limited to: Budget, Graphics.

Minimum Education: B.A. or B.S. degree. Experience may substitute for education.

Systems Analyst / Analyst

Minimum/ General Experience: Must have a minimum of 4 years experience in one or more of the disciplines associated with the Analyst labor category. Proven ability to work independently o requirements that are not overly complex and ability to work under the direction of a senior analyst on requirements that are moderately complex to analyze, plan, program, and implement.

Functional Responsibility: Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements



determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of systems applications.

Minimum Education: B.A. or B.S. degree. Experience may substitute for education.

Senior Functional Analyst

Minimum/ General Experience: This position requires a minimum of twelve years ADP experience, of which at least six years must be specialized in ADP system functional analysis. Must possess superior functional knowledge of task order specific requirements and have experience in developing functional requirements for complex integrated ADP systems. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Provides daily supervision and direction to support staff. Possesses requisite knowledge and expertise so recognized that the Government is able to qualify the individual as an expert in the field for an actual task order. Demonstrates exceptional oral and written communications skills.

Minimum Education: A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific, technical, or functional discipline. Experience may substitute for education.

Database Engineer

Minimum/ General Experience: This position requires a minimum of six years experience. General experience includes increasing responsibilities in the development and maintenance of data base systems.

Functional Responsibility: Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Provides daily supervision and direction to support staff. Possesses requisite knowledge and expertise so recognized that the Government is able to qualify the individual as an expert in the field for an actual task order. Demonstrates exceptional oral and written communications skills.

Minimum Education: A Bachelor's Degree in engineering, scientific, technical or business management discipline. Experience may substitute for education.

Senior Acquisition Specialist

Minimum/ General Experience: Typically has 5 to 7 years experience providing acquisition logistic support.

Functional Responsibility: Provides a full spectrum of acquisition logistics support to a product or system throughout its entire life-cycle. Responsibilities would include: general logistics consultation support, development, and preparation of acquisition milestone documentation, acquisition planning, development of specifications/performance-based work statements, and/or integrated logistics support plans (ILSPs). Duties may also include conducting various logistics support analyses, to include: spares modeling, field problem analysis, reliability studies, maintainability studies, and equipment readiness analyses. Also would provide assistance in developing and monitoring program funding plans. Performs day-to-day management of assigned task order projects in the acquisition logistics area.

Minimum Education: A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Experience may substitute for education.

Computer Support Trainee

Minimum/ General Experience: Typically required to work under close supervision and direction.

Functional Responsibility: Provides technical assistance in the use of computers. Reviews computer systems in terms of machine capabilities and man-machine interface. Prepares reports and studies concerning hardware. Prepares functional requirements and specifications.

Minimum Education: Requires a high school diploma.

Junior Systems Engineer

Minimum/ General Experience: General knowledge of data base, batch, interactive, and/or LAN based business systems utilizing PCS, and/or medium to large main frame computers; a working knowledge of operating systems concepts and facilities; general knowledge of the applicable structured programming languages; a general knowledge of applicable data base software; general knowledge of the basic principle of business information systems and engineering disciplines; knowledge of state of the art business information systems hardware, software, development tools, techniques, and concepts.

Functional Responsibility: Applies software, hardware, and standards information technology skills in the analysis, specification, development, integration, and acquisition of systems for information management applications. Ensures these systems and applications are compliant with standards for open systems architectures, reference models, and profiles of standards – such as the IEEE Open Systems Environment reference model – as they apply to the implementation and specification of information management solutions on the application platform, across the application program interface, and the external environment/software application. Evaluates and recommends COTS applications and methodologies that can be acquired to provide interoperable, portable, and scalable information technology solutions. Performs analysis and validation of reusable software/hardware components to ensure the integration of these components into interoperable information management designs.

Minimum Education: A Bachelor's Degree in a business, computer science, information systems, or related field or similar experience that substitutes for education.

System Architect-Level 2

Minimum/ General Experience: Must have two years of experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation.

Functional Responsibility: Must serve as a technical expert in the development of large, complex task order (or a group of task orders affecting the same common/standard/migration system). Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI) and International Standards

Organization (ISO) reference models, and profiles of standards - such as Institute of Electrical and Electronic Engineers (IEEE) Open Systems Environment (OSE) reference model - as they apply to the implementation and specification of Information Management (IM) solution of the application platform, across the application program interface (API), and the external environment/software application. Ensures that the common operating environment is compliant with agency standards. Evaluates analytically and systematically problems of workflows, organization, and planning and develops appropriate corrective action.

Minimum Education: A Bachelor degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline. Experience may substitute for education.

IT Executive

Minimum/ General Experience: Experience managing, directing, and implementing large scale information technology and management projects. Substantial experience managing the business issues associated with customer relationships and client requirements.

Functional Responsibility: Manages contractual relationship with agencies and departments of various levels and complexity. Experience in overseeing a diverse group of functional activities and subordinate groups of technical and administrative personnel. Manages and controls large funds and resources and possesses demonstrated capability in managing complex, multi-task commercial and government contracts. Experience in assessing, managing and evaluating software engineering, information engineering, knowledge management, software technology, and business process reengineering.

Minimum Education: Masters degree or equivalent experience. Fifteen years of applicable experience, with at least four managing large projects. An advanced degree is equivalent to three years of experience. Experience may substitute for education.

Principal Program Analyst

Minimum/ General Experience: At least 10 years in the information systems field. Substantial experience managing the business issues associated with customer relationships and client requirements.

Functional Responsibility: Provides senior professional, functional, and technical analysis leadership to resolve highly complex program and project issues. Areas of expertise include, but are not limited to: Operations Research, Mathematics, Statistics, Health Services, Economics, and Finance. Applies in depth experience and technical expertise to design new analytical approaches to improve management processes, analyze complex problems or complete study designs. Typical duties include formulation of new analysis and planning methodologies, development of research protocols, and design of technical and functional architectures.

Minimum Education: Has a Doctorate in Operations Research, Mathematics, Public Health, Computer Science or similar technical or scientific discipline. Alternate qualification: advanced degree in above fields and at least 12 years experience or a bachelors degree and 16 years of experience.

Principal Information Engineer

Minimum/ General Experience: At least 10 years in the information systems field. Substantial experience managing the business issues associated with customer relationships and client requirements.

Functional Responsibility: Applies an organization wide set of disciplines for the planning, analysis, design, and construction of information systems on an enterprise wide basis or across a major sector of the enterprise. Performs enterprise strategic systems planning, enterprise information planning, and business area analysis. Performs process and data modeling in support of the planning and analysis efforts by using both manual and automated (integrated computer-aided software engineering [ICASE]) tools. Develops and applies organization wide information models for use in designing and building integrated, shared software and database management systems. Assists in establishing standards for information systems procedures. Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Applies reverse engineering and re-engineering disciplines to develop migration strategies and planning documents. Has experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design, and documentation preparation. Trains personnel by conducting classroom courses, workshops, and seminars. Defines acquisition requirements and develops the acquisition documentation necessary to accomplish different tasks.

Minimum Education: Has an advance degree in the information systems, information technology, computer science, or similar technical discipline. Alternate qualification: bachelors degree in above fields and at least 12 years of experience in the information systems field.

Senior Program Manager

Minimum/ General Experience: Must have a minimum of twelve years management experience in computer systems development, computer engineering, or software development.

Functional Responsibility: Must be capable of planning, coordinating, and directing the activities of administrative, program control, and technical personnel involved in providing services in fulfillment of the contract. Must have a thorough understanding and experience in the complete life cycle of the software in military systems. Must have knowledge and experience with Department of Defense (DoD)/Army plans, policies, standards, and methods aimed at the acquisition and support of software and computer resources for Army systems. Must be capable of managing and controlling schedules and cost to provide on time, within budget, performance of all aspects of the contractual effort. Must be capable of providing direction for operations and ensuring compliance with all management policies, plans, and procedures. Must be capable of providing recommendations for resolution of technical problems.

Minimum Education: A Bachelor's degree in any discipline is required. An advanced degree in management, business administration, computer science, or any engineering discipline is desirable. Experience may substitute for education.

Senior Principal Technologist / Senior Subject Matter Expert

Minimum/ General Experience: Must have a minimum of fifteen years experience in providing expert, independent services and leadership in the required area of expertise.

Functional Responsibility: Provides technical, managerial, and administrative directions for problem definition, analysis, requirements development, and implementation for complex to extremely systems in the subject matter area. Studies, analyzes and recommends changes in processes that if accepted might require management to conduct intensive change management efforts. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects.



Minimum Education: Advanced degree from an accredited university. Experience may substitute for education.

Administrative Assistant / Secretary

Minimum/ General Experience: Must have 3-6 years of related experience.

Functional Responsibility: Performs a variety of complex and confidential administrative duties, including but not limited to preparing correspondence, schedules and coordinating travel. Compiles reports and prepares agendas and background materials. Maintains databases, coordinates special projects by developing project plans and schedules. Requires extensive working knowledge of assigned department's practices and procedures. May provide work direction to lower level secretarial staff. Requires ability to handle sensitive situations. Requires a thorough working knowledge of computer applications including word processing, spreadsheet, database, and presentation software.

Minimum Education: High school diploma and relevant college-level courses.

Executive Assistant / Secretary

Minimum/ General Experience: Must have 5 or more years of related experience.

Functional Responsibility: Performs administrative duties for top executive other than chief executive. Reports to a senior officer in a small organization or to the executive responsible for a major activity in a large organization. Performs duties of a highly confidential nature that require comprehensive knowledge of organizational policies, practice, and procedures. Also studies, analyzes and provides assistance on admin regulation, procedures and policy. Sets up meeting and may act as proxy for superior. May directly supervise lower level secretarial of clerical staff. Requires sufficient skills to communicate effectively with peers and senior level management staff. Organizes reports, presentations and additional documents.

Minimum Education: Preferably must have a college degree or relevant college-level courses.

Senior Program Administration Specialist

Minimum/ General Experience: Must have a minimum of five years experience working with project management tools and reporting systems. Familiar with government contracts, work breakdown structures, management/business plans, and program reporting.

Functional Responsibility: Manages the preparation of management plans and various customer reports. Develops and presents results to program and executive management and provides direction to other administrative personnel. Coordinates schedules to facilitate the completion of task order and change proposals, contract deliverables, task order reviews, briefings and presentations, and IPR preparation. Performs analysis, development, and review of program administrative operating plans and procedures. Is responsible for a full range of contracting functions including pre-award and post-award activities. The contracts specialist is responsible for implementing a process to monitor compliance with the contract, which includes periodic inspection of deliverables and modification of requirements during program implementation. Monitors, analyzes and evaluates contract performance.

Minimum Education: B.A. or B.S. degree. Experience may substitute for education.

Enterprise Architect

Minimum/ General Experience: Must have a minimum of eight years experience in defining and contributing to architectures that map organizational capabilities to business needs and strategy.

Functional Responsibility: Enterprise Architect provides strategic, operational, systems and technical guidance to align organizational initiatives, plans and procurements. Performs market and technology research to identify potential alternatives to address complex issues faced by an organization. Enterprise Architect assesses current Technical Reference Models for using social networking environments (i.e. wikis) to collect reference model data. Champions and develops the architecture and engineering service offering that expresses strategic understanding through architectural form that enable an organization to achieve its goals.

Minimum Education: Bachelor's Degree from an accredited university. Experience may substitute for education.

Financial Subject Matter Expert

Minimum/ General Experience: Must have a minimum of ten years experience in providing expertise in the financial area, i.e. business case analysis, life cycle cost estimates, and budget development.

Functional Responsibility: The Financial Subject Matter Expert provides financial policy and analysis support. Participates in all acquisition process phases; conducting lifecycle cost estimates, business case analyses and risk analyses; identifying and managing programmatic resources; preparing and executing program budgets. The Financial SME conducts analysis and provides financial-related guidance in all acquisition process phases. Interacts daily with supervisors and functional peer groups and with outside customers, and is responsible for the technical direction, leadership, and training of less experienced staff. Ancillary responsibilities will include but not be limited to analyzing projects; developing and reviewing fiscal and related documentation; developing and administering budgets and schedules; researching and evaluating process tools and methods; documenting and improving processes; and maintaining familiarity with relevant policies.

Minimum Education: Bachelor's Degree from an accredited university. Experience may substitute for education.

LABOR CATEGORY PRICING

SIN	Labor Category Title	GSA Price
132 51	Program Manager	\$ 167.68
132 51	Engineering Supervisor	\$ 160.99
132 51	Principal Technologist	\$ 166.10
132 51	Senior Architect	\$ 143.75
132 51	Senior System Analyst / Senior Analyst	\$ 137.99
132 51	System Architect	\$ 133.54
132 51	Lead Software Engineer	\$ 121.89
132 51	Senior Software Engineer	\$ 112.69
132 51	Software Engineer	\$ 97.75
132 51	Lead Systems Engineer	\$ 121.08
132 51	Senior Systems Engineer	\$ 91.98
132 51	Systems Engineer	\$ 80.78
132 51	Junior Systems Analyst / Junior Analyst	\$ 83.67
132 51	Systems Analyst / Analyst	\$ 107.85
132 51	Senior Functional Analyst	\$ 137.03
132 51	Database Engineer	\$ 69.79
132 51	Senior Acquisition Specialist	\$ 63.08
132 51	Computer Support Trainee	\$ 24.41
132 51	Junior Systems Engineer	\$ 60.47
132 51	System Architect-Level 2	\$ 108.04
132 51	IT Executive	\$ 284.36
132 51	Principal Program Analyst	\$ 248.80
132 51	Principal Information Engineer	\$ 213.26
132 51	Senior Program Manager	\$ 234.50
132 51	Senior Principal Technologist / Senior Subject Matter Expert	\$ 175.88
132 51	Administrative Assistant/Secretary	\$ 78.69
132 51	Executive Assistant/Secretary	\$ 99.35
132 51	Senior Program Administration Specialist	\$ 164.19
132 51	Enterprise Architect	\$ 180.95
132 51	Financial Subject Matter Expert	\$ 217.15