GENERAL SERVICES ADMINISTRATION
Federal Supply Schedule
Final Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAA Advantage.gov

Totally Joined for Achieving Collaborative Techniques, LLC (TJFACT)

MULTIPLE AWARD SCHEDULE
• Federal Supply Group: Information Technology

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at gsa.gov.

<table>
<thead>
<tr>
<th>Contract Number:</th>
<th>GS35F038GA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Period Covered by Contract:</td>
<td>October 21, 2016 through October 20, 2021</td>
</tr>
</tbody>
</table>

TOTALLY JOINED FOR ACHIEVING COLLABORATIVE TECHNIQUES, LLC
dba TJFACT
50 Hurt Plaza SE, Suite 1600
Atlanta, GA 30303
Attn: Terrence Evans
Tel: 202.294.9181 | Fax: 888.224.5996
Terrence_evans@tjfact.com
www.tjfact.com
TJFACT is a Small Business

CONTRACTOR INFORMATION
TJFACT is committed to forming productive partnerships with its customers by driving dynamic and innovative solutions to propel operational efficiencies and profitability. It is a company dedicated to providing quality output through its capacity to apply out-of-the-box thinking and creative strategies to the needs of its customers. TJFACT will utilize a workforce of high integrity difference and decision makers seeking to enhance the effectiveness of customers and to maximize their potential in the process.

Prices Shown Herein are Net (discount deducted)
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1A. AWARDED SPECIAL ITEM NUMBER

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
</tbody>
</table>

1B. LOWEST PRICED ITEM

IT Hardware Application Support Services - $31.24

1C. HOURLY RATES

See pages 8-12 within this pricelist for experience, functional responsibility, and education.

<table>
<thead>
<tr>
<th>Labor Category Title</th>
<th>Category</th>
<th>Commercial Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager Sr.</td>
<td>54151S OLM</td>
<td>$110.16</td>
</tr>
<tr>
<td>Enterprise Architect</td>
<td>54151S OLM</td>
<td>$108.12</td>
</tr>
<tr>
<td>Quality Professional Staff Sr.</td>
<td>54151S OLM</td>
<td>$74.50</td>
</tr>
<tr>
<td>Subject Matter Expert 4</td>
<td>54151S OLM</td>
<td>$100.50</td>
</tr>
<tr>
<td>Web Developer</td>
<td>54151S OLM</td>
<td>$63.86</td>
</tr>
<tr>
<td>Instructional Designer</td>
<td>54151S OLM</td>
<td>$73.13</td>
</tr>
<tr>
<td>Video Editor</td>
<td>54151S OLM</td>
<td>$45.61</td>
</tr>
<tr>
<td>Test Administration Services</td>
<td>54151S OLM</td>
<td>$135.91</td>
</tr>
<tr>
<td>Computer Support Services</td>
<td>54151S OLM</td>
<td>$251.66</td>
</tr>
<tr>
<td>SharePoint Developer</td>
<td>54151S OLM</td>
<td>$64.89</td>
</tr>
<tr>
<td>IT Hardware Application Support Services</td>
<td>54151S OLM</td>
<td>$31.24</td>
</tr>
<tr>
<td>Senior Data Analyst, Continuous Monitoring</td>
<td>54151S OLM</td>
<td>$98.49</td>
</tr>
<tr>
<td>Subject Matter Expert (SME) Portfolio Investment</td>
<td>54151S OLM</td>
<td>$143.26</td>
</tr>
<tr>
<td>Journeyman Business Analyst</td>
<td>54151S OLM</td>
<td>$114.11</td>
</tr>
<tr>
<td>Senior Business Analyst</td>
<td>54151S OLM</td>
<td>$129.85</td>
</tr>
<tr>
<td>Requirements Development Analyst</td>
<td>54151S OLM</td>
<td>$96.38</td>
</tr>
<tr>
<td>Data/Architecture Analyst</td>
<td>54151S OLM</td>
<td>$100.01</td>
</tr>
</tbody>
</table>

2. MAXIMUM ORDER GUIDELINE

$500,000 per order

3. MINIMUM ORDER

$100 per order

4. GEOGRAPHIC COVERAGE

Domestic only.
5. POINT(S) OF PRODUCTION
United States (Services)

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE
Prices are net prices; discounts have been deducted

7. QUANTITY DISCOUNTS
None.

8. PROMPT PAYMENT TERMS
Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. FOREIGN ITEMS
None.

10A. TIME OF DELIVERY
As mutually agreed on between the vendor and ordering activity.

10B. EXPEDITED DELIVERY
As mutually agreed on between the vendor and ordering activity.

10C. OVERNIGHT AND 2-DAY DELIVERY
As mutually agreed on between the vendor and ordering activity.

10D. URGENT REQUIREMENTS
As mutually agreed on between the vendor and ordering activity.

11. FOB POINT
Destination

12A. ORDERING ADDRESS
50 Hurt Plaza SE, Ste. 1600, Atlanta, GA 30303
12B. ORDERING PROCEDURES
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. PAYMENT ADDRESS
50 Hurt Plaza SE, Ste. 1600, Atlanta, GA 30303

14. WARRANTY PROVISION
Not applicable

15. EXPORT PACKING CHARGES
Not applicable

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR
Not applicable

17. TERMS AND CONDITIONS OF INSTALLATION
Not applicable

18A. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES
Not applicable

18B. TERMS AND CONDITIONS FOR ANY OTHER SERVICES
Not applicable

19. LIST OF SERVICE AND DISTRIBUTION POINTS
Not applicable

20. LIST OF PARTICIPATING DEALERS
Not applicable
21. PREVENTIVE MAINTENANCE
Not applicable

22A. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES
Not applicable

22B. INDICATE SECTION 508 COMPLIANCE INFORMATION IS AVAILABLE ON ELECTRONIC AND INFORMATION TECHNOLOGY SUPPLIES AND SERVICES
www.tjfact.com

23. Data Universal Number System (DUNS) Number
790293331

24. Notification Regarding Registration in System for Award Management (SAM)
Registration valid
## LABOR CATEGORY DESCRIPTIONS

<table>
<thead>
<tr>
<th>Project Manager Senior</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minimum Education:</strong></td>
<td>Bachelor's degree in Engineering (any discipline), Science, Information Systems, or Business Administration</td>
</tr>
<tr>
<td><strong>Minimum Years’ Experience:</strong></td>
<td>5+ years of experience of increasingly responsible project management</td>
</tr>
<tr>
<td><strong>Responsibilities:</strong></td>
<td></td>
</tr>
<tr>
<td>• Responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects.</td>
<td></td>
</tr>
<tr>
<td>• Takes projects from original concept through final implementation.</td>
<td></td>
</tr>
<tr>
<td>• Interfaces with all areas affected by the project including end users, computer services, and client services.</td>
<td></td>
</tr>
<tr>
<td>• Defines project scope and objectives.</td>
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</tr>
<tr>
<td>• Develops detailed work plans, schedules, project estimates, resource plans, and status reports.</td>
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</tr>
<tr>
<td>• Conducts project meetings and is responsible for project tracking and analysis.</td>
<td></td>
</tr>
<tr>
<td>• Ensures adherence to quality standards and reviews project deliverables.</td>
<td></td>
</tr>
<tr>
<td>• Manages the integration of vendor tasks and tracks and reviews vendor deliverables.</td>
<td></td>
</tr>
<tr>
<td>• Provides technical and analytical guidance to project team.</td>
<td></td>
</tr>
<tr>
<td>• Recommends and takes action to direct the analysis and solutions of problems.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Enterprise Architect</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minimum Education:</strong></td>
<td>Bachelor's degree Computer Science, Computer Engineering or Information Technology</td>
</tr>
<tr>
<td><strong>Minimum Years’ Experience:</strong></td>
<td>6+ years of experience, of which at least two years must be specialized, including: supervision of substantial IT projects. One year of this experience must have been in supervising large IT service contracts, including people of various job categories and skills must have occurred in the last five years. General experience includes progressive IT experience including at least five projects in the technical areas. At least one project must have occurred within the past three years.</td>
</tr>
<tr>
<td><strong>Responsibilities:</strong></td>
<td></td>
</tr>
<tr>
<td>• Must have demonstrated team leadership experience in Enterprise Architecture Development</td>
<td></td>
</tr>
<tr>
<td>• Demonstrated ability and experience in developing business architectures</td>
<td></td>
</tr>
<tr>
<td>• Demonstrated experience with Enterprise Architecture in the Army and DOD environment</td>
<td></td>
</tr>
<tr>
<td>• Demonstrated expertise with the DOD Architecture Framework</td>
<td></td>
</tr>
<tr>
<td>• Must have experience with architecture modeling toolsets</td>
<td></td>
</tr>
<tr>
<td>• Experience with the Joint Architecture Reference Model (JARM)</td>
<td></td>
</tr>
<tr>
<td>• Possesses extensive knowledge of and hands-on experience with the DoDAF, the Business Enterprise Architecture and Enterprise Transition Plan, Service Oriented Architecture, and the Business Mission Area Federation Strategy and Roadmap.</td>
<td></td>
</tr>
<tr>
<td>• Proven ability to develop strong working relationships within a team.</td>
<td></td>
</tr>
<tr>
<td>• Outstanding customer service skills</td>
<td></td>
</tr>
</tbody>
</table>
- Excellent written/verbal communication skills and interpersonal skills.
- Must have or be eligible for a DoD Secret Clearance.
- Experience with Microsoft Products

### Quality Professional Staff Sr.

<table>
<thead>
<tr>
<th>Minimum Education:</th>
<th>Bachelor's degree in Business, Mathematics, Engineering, Management Information Systems, or Computer Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Years' Experience:</td>
<td>5+ years of experience working with quality assurance principles and practices and software development methodologies.</td>
</tr>
</tbody>
</table>

#### Responsibilities:
- Establishes and documents a tailored strategy quality plan in collaboration with the project manager, for the performance of quality assurance activities for assigned project or task.
- Develops and maintains quality assurance documentation for projects and tasks to include quality metrics. Ensures documentation complies with established software development standards, policies and procedures or best practices.
- Conducts assessments and evaluations through analysis and interpretation of objective and subjective evidence to verify compliance to established standards and applicable quality plan. Determines level of process and product quality. Develops written reports of findings; escalates unresolved issues to appropriate level.
- Evaluates work products to independently assess quality and reports findings. Researches alternative solutions to problems, determines proper approaches and makes verbal and/or written recommendations to appropriate parties. Assists in implementing recommendations as approved.
- Gathers, uses and independently analyzes defect metrics data. Presents analysis findings to the appropriate level verbally and through the preparation of periodic written reports. Provides recommendations regarding possible approaches to resolving defects.
- Participates in special projects, external audits and process improvements in support of quality assurance initiatives. Assists management defining and maintaining an effective and efficient quality program including developing and presenting associated training and familiarization to affected staff.

### Subject Matter Expert 4

<table>
<thead>
<tr>
<th>Minimum Education:</th>
<th>Bachelor’s degree in Business, Mathematics, Engineering, Management Information Systems, or Computer Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Years' Experience:</td>
<td>5+ years’ experience working between business and IT eliciting requirements, developing business process documentation, functional specifications, sizing and estimating project efforts</td>
</tr>
</tbody>
</table>

#### Responsibilities:
- Provides extremely high-level subject matter proficiency for work described in the task.
- Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems that require doctorate level knowledge of the subject matter for effective implementation.

### Web Developer

<table>
<thead>
<tr>
<th>Minimum Education:</th>
<th>Bachelor's degree</th>
</tr>
</thead>
</table>
### Minimum Years’ Experience:

<table>
<thead>
<tr>
<th>Role</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Designer</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Minimum Years’ Experience</td>
<td>3+ years</td>
</tr>
<tr>
<td>Test Administration Services</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Minimum Years’ Experience</td>
<td>2 years of experience</td>
</tr>
</tbody>
</table>

### Responsibilities:

<table>
<thead>
<tr>
<th>Role</th>
<th>Experience</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Designer</td>
<td>Bachelor’s Degree</td>
<td>Conducts needs analysis of groups, processes, or software to identify performance requirements of training and curricula to ensure effectiveness in achieving desired training results and meet mission objectives.</td>
</tr>
<tr>
<td></td>
<td>Bachelor’s Degree</td>
<td>Analyzes, develops, delivers, and evaluates training and support materials, including instructor and student materials.</td>
</tr>
<tr>
<td></td>
<td>Bachelor’s Degree</td>
<td>Assures delivery of training courses supporting specific customer needs.</td>
</tr>
<tr>
<td></td>
<td>Bachelor’s Degree</td>
<td>Determines appropriate design to ensure that training products are instructionally and educationally sound and develops training materials based on results of content research conducted with subject matter experts and customers.</td>
</tr>
<tr>
<td></td>
<td>Bachelor’s Degree</td>
<td>Selects and provides guidance on use of various types of media to be integrated into training products.</td>
</tr>
<tr>
<td></td>
<td>Bachelor’s Degree</td>
<td>Evaluates training products and services to measure effectiveness in achieving desired results.</td>
</tr>
<tr>
<td></td>
<td>Bachelor’s Degree</td>
<td>Delivers training courses supporting specific customer or corporate business needs and provides guidance to other instructors.</td>
</tr>
</tbody>
</table>

**Note:** This labor category cannot be sold by itself and must be sold in conjunction with an IT Service labor category.

### Minimum Years’ Experience:

<table>
<thead>
<tr>
<th>Role</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Designer</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Minimum Years’ Experience</td>
<td>3+ years</td>
</tr>
<tr>
<td>Test Administration Services</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Minimum Years’ Experience</td>
<td>2 years of experience</td>
</tr>
</tbody>
</table>

### Responsibilities:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Instructional Designer</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Minimum Years’ Experience</td>
<td>3+ years</td>
</tr>
<tr>
<td>Test Administration Services</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Minimum Years’ Experience</td>
<td>2 years of experience</td>
</tr>
</tbody>
</table>
Responsibilities:

- Responsible for all aspects of video related development to meet program requirements and customer expectations.
- Responsible for administering the following categories of tests to eligible military personnel, military dependents and civilian personnel as authorized by the Defense Activity for Non-Traditional Education Support (DANTES), Air Force Institute for Advanced Distributed Learning (AFIADL), Air Combat Command (ACC) and local regulations.
- Responsible for Tests requested to be administered by eligible personnel, such as correspondence courses and qualification/certification exams.
- Responsible for ensuring any test required by the Air Force that is not normally administered through the local military Weighted Airmen Promotion System (WAPS) test control officer.
- Responsible for Tests shall be administered in accordance with instructions provided in testing handbooks, test examiner guides, Test Control Officer (TCO)/Alternate Test Control Officer (ATCO) instructions, and the Langley Testing Standard Operating Procedure Guide to ensure no possibility of test compromise.
- Schedule all examinees in the Air Force Automated Education Management System (AFAEMS) testing module. The test administrator will schedule and reschedule examinees as needed.
- Check room prior to testing to ensure proper spacing between desks and that adequate lighting, heat, and air exist. Ensure testing office and testing room are kept in a condition conducive to good test performance and an adequate circulation of fresh air is available.
- Print official DANTES log from AFAEMS for all tests, showing the individual’s name, the test title and the start and stop times for all test intervals.
- Withdraw all test exams from safe prior to start of each test session.
- Review test materials for marks/missing pages before issuing them to students.
- Require all examinees to present an official Government issued photo identification to confirm their identity prior to allowing them to test.
- Ensure each student signs the official DANTES log upon receiving his/her test. The contractor shall ensure all entries are complete and legible.

## Computer Support Services

<table>
<thead>
<tr>
<th>Minimum Education:</th>
<th>Bachelor’s Degree/Computer Technical Degree or Equivalent work experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Years’ Experience:</td>
<td>6 years</td>
</tr>
</tbody>
</table>

Responsibilities:

- Provide hardware and software system administration on all personal computers, servers, fax machines, switches, routers, printers and other peripherals critical to proper function of JBLE BTEC technology systems. Hardware and software systems will be on the Quality of Life Network only. The contractor will not provide services on NIPR Net equipment.
- Implement any new systems (software/hardware) as required by the Education Services Officer (ESO). Set up new computers and other information systems in a timely manner to support improvement and maintenance of the BTEC facility as well as personnel changes.
- Provide all networking architecture recommendations and networking support to improve the BTEC network as directed by the ESO.
- Establish procedures for safeguarding all critical data. Design back-up methodology to guarantee uninterrupted BTEC service to customers.
• Develop and maintain tracking system database (including all required documentation) to monitor all information systems on the QOL network. Establish diagram of facility with associated database to track fixes and implementation of information systems.
• Provide for safe migration of important data from one system to another. Install and maintain BTEC primary database. Conduct upgrades to database and provide training to BTEC personnel.
• Provide recommendations to ESO for future planning and improvements to existing information systems structure.
• Assist ESO in research and purchase of all information systems and components required to improve existing structure.
• Provide for proper information security on all systems.
• Train office personnel and appropriate contractors on software required for them to efficiently execute their jobs.
• Perform any other critical system support as requested by the ESO or Supervisory Education Services Specialist (SESS) for successful operation of BTEC technology.
• Complete all assigned mandatory training required by the Air Force in a timely manner, and attend mandatory staff meetings as requested.

**Sharepoint Developer**

<table>
<thead>
<tr>
<th>Minimum Education:</th>
<th>Bachelor’s Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Years’ Experience:</td>
<td>8+ years of experience with Microsoft.Net and C# technologies</td>
</tr>
</tbody>
</table>

**Responsibilities:**

• Design, develop and implement business applications using current technologies and architect solutions in SPS and WSS.
• Must have expert level knowledge in the administration, configuration and customization of SharePoint Portal Server and be able to architect and develop technical solutions from business requirements, as well as be able to take current business rules and provide improvements.
• Assist in the identification of a client's business needs and potential sales opportunities and contribute to business development activities such as presentations and proposals.
• Will be required to present and defend technical solutions and designs to clients.
• Will develop design documents (i.e., technical specification documents, functional requirement documents, object modules, system test plans).
• Must ensure successful completion of a solution that meets the projects requirements and perform technical evaluations of project team members, as well as assist and mentor consultants and serve as a technical resource across multiple projects.
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SIN 54151S)

1. SCOPE
a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order.
issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either - (1) Cancel the stop-work order; or (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

6. INSPECTION OF SERVICES

7. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR
All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions. “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract. “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor. An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.
b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision: (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation. (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by— (1) The offeror; (2) Subcontractors; and/or (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Number 54151S IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education. The following is an example of the manner in which the description of a commercial job title should be
presented: EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices. Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies. Minimum Education: Bachelor's Degree in Computer Science