On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! a menu-driven database system. The INTERNET address GSA Advantage! is: www.GSAAdvantage.gov

Schedule Title: Multiple Award Schedule (MAS)

FSC Group, Part, and Section or Standard Industrial Group: Information Technology

Contract Number: GS-35-0391P

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov


Contractor's Name: Accelera Solutions, Inc.

Contractors Address: 4013 Williamsburg Ct, Suite 300, Fairfax VA, 220321139, USA

Contractors Phone: 703-389-2254

Contractors Fax: 703-288-0197

Contractors Web Site: www.accelerasolutions.com

Contract Administrator: John P McNicholas

Business Size and Status: Asian Pacific American Owned Small Business

This price list is effective through modification #PO-0074 11-15-2021.
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CUSTOMER INFORMATION

1a. **Table of awarded special item number(s):**
   - 518210C - Cloud and Cloud Related IT Professional Services
   - 54151S - Information Technology Professional Services
   - 54151ECOM - Electronic Commerce and Subscription Services
   - 54151HEAL - Health Information Technology Services
   - OLM - Order Level Materials (OLMs)

1b. **Identification of the lowest priced model:** No products offered

1c. **Hourly Rates:** See Rate Tables elsewhere in this catalog

2. **Maximum order:** $500,000.00

3. **Minimum order:** $100.00

4. **Geographic coverage (delivery area):** The Geographic Scope of Contract will be domestic and overseas delivery

5. **Point(s) of Production:** Metro Washington DC

6. **Discount from List Prices:** Government Net Prices (discounts already deducted)

7. **Quantity Discounts:** Available for 54151S Services only:

<table>
<thead>
<tr>
<th>Order Size</th>
<th>Basic Discount</th>
<th>Quantity Discount ***</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 to 480 hours</td>
<td>**</td>
<td>None</td>
</tr>
<tr>
<td>481 to 6200 hours</td>
<td>**</td>
<td>10% off CPL</td>
</tr>
<tr>
<td>For 6201 hours and up</td>
<td>**</td>
<td>15% off CPL</td>
</tr>
</tbody>
</table>

* Customer may choose basic or quantity discount but not both

** Basic Discount already taken in prices quoted elsewhere in this Catalog

*** Quantity Discounts do not apply to ASI-FLEX packages.

8. **Prompt payment terms:** 0% net 30 days ARO

9. **Foreign items:** Not applicable

10a. **Time of delivery:** To be determined at Task Order Level

10b. **Expedited Delivery:** To be determined at Task Order Level

10c. **Overnight and 2-day delivery:** Overnight and 2-day deliveries are available on certain items to be determined at Task Order Level.

10d. **Urgent Requirements:** The Contractor notes the “Urgent Requirements” clause in its contract. Please contact us for details.

11. **F.O.B. point:** Destination
12a. Ordering address:  Accelera Solutions, 4013 Williamsburg Ct, Fairfax VA, 220321139, USA

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address:  Accelera Solutions, 4013 Williamsburg Ct, Fairfax VA, 220321139, USA

14. Warranty provision: The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

15. Export packing charges: Not applicable

16. Terms and conditions of rental, maintenance, and repair: Not applicable

17. Terms and conditions of installation: Not applicable

18a Terms and conditions of repair parts: Not applicable

18b. Terms and conditions other services: Not applicable

19. List of service and distribution points: Not applicable

20. List of participating dealers: Not applicable

21. Preventive maintenance: Not applicable

22a. Special attributes such as environmental attributes: Not applicable

22b. Section 508 compliance information is available: On contractors’ web site

23. Data Universal Number System (DUNS) number: 096027870

24. Notification: Contractor is registered in the SAM database and active.
### Table 1: Cloud Computing Services (i.e. IaaS, etc.)

<table>
<thead>
<tr>
<th>SIN Description</th>
<th>Sub-Categories</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Commercially available cloud computing services</td>
<td>1. <strong>Software as a Service (SaaS):</strong> Consumer uses provider’s applications on cloud infrastructure. Does not manage/control platform or infrastructure. Limited application level configuration may be available.</td>
</tr>
<tr>
<td>● Meets the National Institute for Standards and Technology (NIST) definition of Cloud Computing essential characteristics</td>
<td>2. <strong>Platform as a Service (PaaS):</strong> Consumer deploys applications onto cloud platform service using provider-supplied tools. Has control over deployed applications and some limited platform configuration but does not manage the platform or infrastructure.</td>
</tr>
<tr>
<td>● Open to all deployment models (private, public, community or hybrid), vendors specify deployment models</td>
<td>3. <strong>Infrastructure as a Service (IaaS):</strong> Consumer provisions computing resources. Has control over OS, storage, platform, deployed applications and some limited infrastructure configuration, but does not manage the infrastructure.</td>
</tr>
</tbody>
</table>

**NOTE:** Offerors may optionally select the single sub-category that best fits each cloud service offering, per Service Model Guidance, or select no sub-category if the offering does not fit an existing NIST service model.

1) **DESCRIPTION OF CLOUD COMPUTING SERVICES (i.e. IaaS, etc.) AND PRICING**

   a) The information provided below is designed to assist Offerors in qualifying cloud computing services and provide complete descriptions.

   b) In addition to standard pricing requirements, all pricing models must have the core capability to meet the NIST Essential Cloud Characteristics, particularly with respect to on-demand self-service, while allowing alternate variations at the task order level at agency discretion, pursuant to the guidance on NIST Essential Characteristics.
Table 2 summarizes the additional Offeror provided description requirements for services proposed under the Cloud Computing Services (i.e. IaaS, etc.). All mandatory description requirements must be complete, and adequate according to evaluation criteria.

In addition there is one “Optional” reporting descriptions which exists to provide convenient service selection by relevant criteria. Where provided, optional description requirements must be complete and adequate according to evaluation criteria:

1) The NIST Service Model provides sub-categories for the Cloud SIN and is strongly encouraged, but not required. The Service Model based sub-categories provide this SIN with a structure to assist ordering activities in locating and comparing services of interest. Contractors may optionally select the single service model most closely corresponding to the specific service offering.

2) If a sub-category is selected it will be evaluated with respect to the NIST Service Model definitions and guidelines in “Guidance for Contractors”.

Table 2: Cloud Service Description Requirements

<table>
<thead>
<tr>
<th>Description Requirement</th>
<th>Reporting Type</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide a brief written description of how the proposed cloud computing services (i.e. IaaS, etc.) satisfies each individual essential NIST Characteristic</td>
<td>Mandatory</td>
<td>The cloud service must be capable of satisfying each of the five NIST essential Characteristics as outlined in NIST Special Publication 800-145. See ‘GUIDANCE FOR CONTRACTORS: NIST Essential Characteristics’ below in this document for detailed overall direction, as well as guidance on inheriting essential characteristics. The NIST “Measured Service” characteristic requires a minimal “pay as you go” unit of measurement appropriate for the service. In the case of SaaS, the appropriate maximum measured increment of service shall be no more than 30 days per user, or some other equivalent discrete measurement that provides the government with the advantage of frequent (approximately every 30 days) “pay as you go” metering cycles. SaaS products, where consumption is only measured on an annual basis, may better fit under “Term Software License” SIN 132-32. Likewise, offers of any combinations of IaaS, PaaS or any other cloud product services in a bundle or other fashion that do not meet the frequency requirements of approximately 30-day measurement and billing cycles, will not be accepted as complying with the NIST Measured Service characteristic.</td>
</tr>
</tbody>
</table>
| Select NIST deployment models for the cloud computing service proposed.                   | Mandatory      | Contractors must select at least one NIST deployment model as outlined in NIST Special Publication 800-145 describing how the proposed cloud computing service is deployed. Select multiple deployment models if the service is offered in more than one deployment model.  
See ‘GUIDANCE FOR CONTRACTORS: NIST Deployment Model’ below in this document for detailed direction on how to best categorize a service for the NIST deployment models. |
Optionally select the most appropriate NIST service model that will be the designated sub-category, or may select no sub-category.

Optional

Contractor may select a single NIST Service model to sub-categorize the service as outlined in NIST Special Publication 800-145. Sub-category selection is optional but recommended. See ‘GUIDANCE FOR CONTRACTORS: NIST Service Model’ below in this document for detailed direction on how to best categorize a service for the NIST IaaS, PaaS, and SaaS service models.

2) GUIDANCE FOR OFFERORS

This section offers guidance for interpreting the Contractor Description Requirements in Table 2 (above) including the NIST essential cloud characteristics, service models and deployment models. This section is not a list of requirements.

Offeror specific definitions of cloud computing characteristics and models or significant variances from the NIST essential characteristics or models are discouraged and will not be considered in the scope of this SIN or accepted in response to evaluation factors. The only applicable cloud characteristics, service model/subcategories and deployment models for this SIN will be drawn from the NIST 800-145 special publication. Services qualifying for listing as cloud computing services (i.e. IaaS, etc.) under this SIN must substantially satisfy the essential characteristics of cloud computing as documented in the NIST Definition of Cloud Computing SP 800-145.

Offerors must select deployment models corresponding to each way the service can be deployed. Multiple deployment model designations for a single cloud service are permitted but at least one deployment model must be selected.

Both Cloud service model (i.e. IaaS, etc.) and deployment model (i.e. public, etc.) designations must accord with NIST definitions. Guidance is offered in this document on making the most appropriate selection.

a) NIST Essential Characteristics

<table>
<thead>
<tr>
<th>Characteristic</th>
<th>Capability</th>
<th>Guidance</th>
</tr>
</thead>
</table>

NIST’s essential cloud characteristics provide a consistent metric for whether a service is eligible for inclusion in this SIN. It is understood that due to legislative, funding and other constraints that government entities cannot always leverage a cloud service to the extent that all NIST essential characteristics are commercially available. For the purposes of the Cloud SIN, meeting the NIST essential characteristics is determined by whether each essential capability of the commercial service is available for the service, whether or not the Ordering Activity actually requests or implements the capability. The guidance in Table 3 offers examples of how services might or might not be included based on the essential characteristics, and how the Contractor should interpret the characteristics in light of current government contracting processes.

Table 3: Guidance on Meeting NIST Essential Characteristics

| On-demand self-service | Government procurement guidance varies on how to implement on-demand provisioning at this time. Ordering activities may approach on-demand in a variety of ways, including “not-to-exceed” limits, or imposing monthly or other appropriate payment cycles on what are essentially on demand services. Services under this SIN must be capable of true on-demand self-service, and ordering activities and Contractors must negotiate how they implement on demand capabilities in practice at the task order level:  
- Ordering activities must specify their procurement approach and requirements for on-demand service  
- Contractors must propose how they intend to meet the approach  
- Contractors must certify that on-demand self-service is technically available for their service should procurement guidance become available. |
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
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<tr>
<td>Broad Network Access</td>
<td></td>
</tr>
</tbody>
</table>
- Ordering activities are able to access services over standard agency networks  
- Service can be accessed and provisioned using standard devices such as browsers, tablets and mobile phones  
- Broad network access must be available without significant qualification and in relation to the deployment model and security domain of the service  
- Contractors must specify any ancillary activities, services or equipment required to access cloud services or integrate cloud with other cloud or non-cloud networks and services. For example, a private cloud might require an Ordering Activity to purchase or provide a dedicated router, etc. which is acceptable but should be indicated by the Contractor. |
| Resource Pooling | ● Pooling distinguishes cloud services from simple offsite hosting.  
● Ordering activities draw resources from a common pool maintained by the Contractor  
● Resources may have general characteristics such as regional location  
| The cloud service must draw from a pool of resources and provide an automated means for the Ordering Activity to dynamically allocate them.  
● Manual allocation, e.g. manual operations at a physical server farm where Contractor staff configure servers in response to Ordering Activity requests, does not meet this requirement  
● Similar concerns apply to software and platform models; automated provisioning from a pool is required  
● Ordering activities may request dedicated physical hardware, software or platform resources to access a private cloud deployment service. However the provisioned cloud resources must be drawn from a common pool and automatically allocated on request. |
|---|---|
| Rapid Elasticity | ● Rapid provisioning and de-provisioning commensurate with demand  
| Rapid elasticity is a specific demand-driven case of self-service  
● ‘Rapid’ should be understood as measured in minutes and hours, not days or weeks.  
● Elastic capabilities by manual request, e.g. via a console operation or programming interface call, are required.  
● Automated elasticity which is driven dynamically by system load, etc. is optional. Contractors must specify whether automated demand-driven elasticity is available and the general mechanisms that drive the capability. |
<table>
<thead>
<tr>
<th>Measured Service</th>
<th>Measured service should be understood as a reporting requirement that enables an Ordering Activity to control their use in cooperation with self service</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Procurement guidance for on-demand self-service applies to measured service as well, i.e. rapid elasticity must be technically available but ordering activities and Contractors may mutually designate other contractual arrangements.</td>
</tr>
<tr>
<td></td>
<td>Regardless of specific contractual arrangements, reporting must indicate actual usage, be continuously available to the Ordering Activity, and provide meaningful metrics appropriate to the service measured.</td>
</tr>
<tr>
<td></td>
<td>Contractors must specify that measured service is available and the general sort of metrics and mechanisms available.</td>
</tr>
<tr>
<td></td>
<td>The goal of the Measured Service requirement is to ensure Ordering Activities realize the full benefit of “pay as you go” consumption models. Consumption measurements that are not discrete enough or frequent enough (greater than 30 days), will not fulfill this NIST essential characteristic and will not be eligible for inclusion in this SIN.</td>
</tr>
</tbody>
</table>

**Inheriting Essential Characteristics**

Cloud Services (i.e. IaaS, etc.) may depend on other cloud services, and cloud service models such as PaaS and SaaS are able to inherit essential characteristics from other cloud services that support them. For example a PaaS platform service can inherit the broad network access made available by the IaaS service it runs on, and in such a situation would be fully compliant with the broad network access essential characteristic. Cloud Services (i.e. IaaS, etc.) inheriting essential characteristics must make the inherited characteristic fully available at their level of delivery to claim the relevant characteristic by inheritance.

Inheriting characteristics does not require the inheriting provider to directly bundle or integrate the inherited service, but it does require a reasonable measure of support and identification. For example, the Ordering Activity may acquire an IaaS service from “Provider A” and a PaaS service from “Provider B”. The PaaS service may inherit broad network access from “Provider A” but must identify and support the inherited service as an acceptable IaaS provider.

**Assessing Broad Network Access**
Typically broad network access for public deployment models implies high bandwidth access from the public internet for authorized users. In a private cloud deployment internet access might be considered broad access, as might be access through a dedicated shared high bandwidth network connection from the Ordering Activity, in accord with the private nature of the deployment model.

### Resource Pooling and Private Cloud

All cloud resource pools are finite, and only give the appearance of infinite resources when sufficiently large, as is sometimes the case with a public cloud. The resource pool supporting a private cloud is typically smaller with more visible limits. A finite pool of resources purchased as a private cloud service qualifies as resource pooling so long as the resources within the pool can be dynamically allocated to the ultimate users of the resource, even though the pool itself appears finite to the Ordering Activity that procures access to the pool as a source of dynamic service allocation.

1) **NIST Service Model**

The Contractor may optionally document the service model of cloud computing (e.g. IaaS, PaaS, SaaS, or a combination thereof, that most closely describes their offering, using the definitions in The NIST Definition of Cloud Computing SP 800-145. The following guidance is offered for the proper selection of service models.

NIST’s service models provide this SIN with a set of consistent sub-categories to assist ordering activities in locating and comparing Cloud services (i.e. IaaS, etc.) of interest. Service model is primarily concerned with the nature of the service offered and the staff and activities most likely to interact with the service. Contractors should select a single service model most closely corresponding to their proposed service based on the guidance below. It is understood that cloud services can technically incorporate multiple service models and the intent is to provide the single best categorization of the service.

Contractors should take care to select the NIST service model most closely corresponding to each service offered. Contractors should not invent, proliferate or select multiple cloud service model sub-categories to distinguish their offerings, because ad-hoc categorization prevents consumers from comparing similar offerings. Instead vendors should make full use of the existing NIST categories to the fullest extent possible.

For example, in this SIN an offering commercially marketed by a Contractor as “Storage as a Service” would be properly characterized as Infrastructure as a Service (IaaS), storage being a subset of infrastructure. Services commercially marketed as “LAMP as a Service” or “Database as a Service” would be properly characterized under this SIN as Platform as a Service (PaaS), as they deliver two kinds of platform services. Services commercially marketed as “Travel Facilitation as a Service” or “Email as a Service” would be properly characterized as species of Software as a Service (SaaS) for this SIN.

However, Contractors can and should include appropriate descriptions (including commercial marketing terms) of the service in the full descriptions of the service’s capabilities.

When choosing between equally plausible service model sub-categories, Contractors should consider several factors:

a) Visibility to the Ordering Activity. Service modelsub-categories in this SIN exist to help Ordering Activities match their requirements with service characteristics. Contractors should select the most intuitive and appropriate service model from the point of view of an Ordering Activity.

b) Primary Focus of the Cloud Service (i.e. IaaS, etc.). Services may offer a mix of capabilities that span service models in the strict technical sense. For example, a service may offer both IaaS capabilities for processing and storage, along with some PaaS capabilities for application deployment, or SaaS capabilities for specific applications. In a service mix situation the Contractor should select the service model that is their primary focus. Alternatively contractors may choose to submit multiple service offerings for the SIN, each optionally and separately subcategorized.
c) **Ordering Activity Role.** Contractors should consider the operational role of the Ordering Activity’s primary actual consumer or operator of the service. For example, services most often consumed by system managers are likely to fit best as IaaS; services most often consumed by application deployers or developers as PaaS, and services most often consumed by business users as SaaS.

d) **Lowest Level of Configurability.** Contractors can consider IaaS, PaaS and SaaS as an ascending hierarchy of complexity, and select the model with the lowest level of available Ordering Activity interaction. As an example, virtual machines are an IaaS service often bundled with a range of operating systems, which are PaaS services. The Ordering Activity usually has access to configure the lower level IaaS service, and the overall service should be considered IaaS. In cases where the Ordering Activity cannot configure the speed, memory, network configuration, or any other aspect of the IaaS component, consider categorizing as a PaaS service.

Cloud management and cloud broker services should be categorized based on their own characteristics and not those of the other cloud services that are their targets. Management and broker services typically fit the SaaS service model, regardless of whether the services they manage are SaaS, PaaS or IaaS. Use Table 3 to determine which service model is appropriate for the cloud management or cloud broker services, or, alternately choose not to select a service model for the service.

The guidance in Table 4 offers examples of how services might be properly mapped to NIST service models and how a Contractor should interpret the service model sub-categories.

**Table 4: Guidance on Mapping to NIST Service Models**

<table>
<thead>
<tr>
<th>Service Model</th>
<th>Guidance</th>
</tr>
</thead>
</table>
| Infrastructure as a Service (IaaS) | Select an IaaS model for service based equivalents of hardware appliances such as virtual machines, storage devices, routers and other physical devices.  
  ● IaaS services are typically consumed by system or device managers who would configure physical hardware in a non-cloud setting  
  ● The principal customer interaction with an IaaS service is provisioning then configuration, equivalent to procuring and then configuring a physical device.  

Examples of IaaS services include virtual machines, object storage, disk block storage, network routers and firewalls, software defined networks.

Gray areas include services that emulate or act as dedicated appliances and are directly used by applications, such as search appliances, security appliances, etc. To the extent that these services or their emulated devices provide direct capability to an application they might be better classified as Platform services (PaaS). To the extent that they resemble raw hardware and are consumed by other platform services they are better classified as IaaS.
| Platform as a Service (PaaS) | Select a PaaS model for service-based equivalents of complete or partial software platforms. For the purposes of this classification, consider a platform as a set of software services capable of deploying all or part of an application.

- A complete platform can deploy an entire application. Complete platforms can be proprietary or open source.
- Partial platforms can deploy a component of an application which combined with other components make up the entire deployment.
- PaaS services are typically consumed by application deployment staff whose responsibility is to take a completed agency application and cause it to run on the designated complete or partial platform service.
- The principal customer interaction with a PaaS service is deployment, equivalent to deploying an application or portion of an application on a software platform service.
- A limited range of configuration options for the platform service may be available.

Examples of complete PaaS services include:

- A Linux/Apache/MySQL/PHP (LAMP) platform ready to deploy a customer PHP application.
- A custom complete platform ready to develop and deploy a customer application in a proprietary language.
- A multiple capability platform ready to deploy an arbitrary customer application on a range of underlying software services.

The essential characteristic of a complete PaaS is defined by the customer's ability to deploy a complete custom application directly on the platform.

PaaS includes partial services as well as complete platform services. Illustrative examples of individual platform enablers or components include:

- A database service ready to deploy a customer's tables, views and procedures.
- A queuing service ready to deploy a customer's message definitions.
- A security service ready to deploy a customer's constraints and target applications for continuous monitoring.

The essential characteristic of an individual PaaS component is the customer's ability to deploy their unique structures and/or data onto the component for a partial platform function.

Note that both the partial and complete PaaS examples all have two things in common:

- They are software services, which offer significant core functionality out of the box.
- They must be configured with customer data and structures to deliver results.

As noted in IaaS, operating systems represent a gray area in that OS is definitely a platform service, but is typically bundled with IaaS infrastructure. If your service provides an OS but allows for interaction with infrastructure, please sub-categorize it as IaaS. If your service “hides” underlying infrastructure, consider it as PaaS.
2) **Deployment Model**

Deployment models (e.g. private, public, community, or hybrid) are not restricted at the SIN level and any specifications for a deployment model are the responsibility of the Ordering Activity.

Multiple deployment model selection is permitted, but at least one model must be selected. The guidance in Table 4 offers examples of how services might be properly mapped to NIST deployment models and how the Contractor should interpret the deployment model characteristics. Contractors should take care to select the range of NIST deployment models most closely corresponding to each service offered.

Note that the scope of this SIN does not include hardware or software components used to construct a cloud, only cloud capabilities delivered as a service, as noted in the Scope section.

**Table 5: Guidance for Selecting a Deployment Model**

<table>
<thead>
<tr>
<th>Deployment Model</th>
<th>Guidance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private Cloud</td>
<td>The service is provided exclusively for the benefit of a definable organization and its components; access from outside the organization is prohibited. The actual services may be provided by third parties, and may be physically located as required, but access is strictly defined by membership in the owning organization.</td>
</tr>
<tr>
<td>Cloud Type</td>
<td>Description</td>
</tr>
<tr>
<td>------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Public Cloud</strong></td>
<td>The service is provided for general public use and can be accessed by any entity or organization willing to contract for it.</td>
</tr>
<tr>
<td><strong>Community Cloud</strong></td>
<td>The service is provided for the exclusive use of a community with a definable shared boundary such as a mission or interest. As with private cloud, the service may be in any suitable location and administered by a community member or a third party.</td>
</tr>
<tr>
<td><strong>Hybrid Cloud</strong></td>
<td>The service is composed of one or more of the other models. Typically hybrid models include some aspect of transition between the models that make them up, for example a private and public cloud might be designed as a hybrid cloud where events like increased load permit certain specified services in the private cloud to run in a public cloud for extra capacity, e.g. bursting.</td>
</tr>
</tbody>
</table>
****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.
4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.
6. **INSPECTION OF SERVICES**

7. **RESPONSIBILITIES OF THE CONTRACTOR**
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**
   a. Definitions.
   “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
   
   “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
   
   An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
   
   b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.
11. **INVOICES**
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate.

Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract.


(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by— (1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **RESUMES**
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**
The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**
a. The Contractor shall provide a description of each type of IT Service offered under Special
Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE:** Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science
1. SCOPE
   a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HEAL Health
      Information Technology Services apply exclusively to Health IT Services within the scope of this
      Information Technology Schedule.
   b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware
      and software can be acquired through different Special Item Numbers
   c. This SIN provides ordering activities with access to Health IT services.
   d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry
      standards as applicable at the task order level.
   e. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as
      agreed to by the Contractor and the ordering activity.

2. ORDER
   a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements,
      individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase
      Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made
      and the contract terms and conditions shall continue in effect until the completion of the order. Orders for
      tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19
      (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify
      the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task
      order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by
      the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of
      Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel
      Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed.
      Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use
      GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.
4. INSPECTION OF SERVICES


5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. ORGANIZATIONAL CONFLICTS OF INTEREST
   a. Definitions.

   “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract. “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

   An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

   b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services.
Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF HEALTH IT SERVICES AND PRICING

a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 54151HEAL, Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all Health IT Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: Health IT Subject Matter Expert

Minimum Experience: Ten (10) years.

Functional Responsibilities: Significant information technology consulting and clinical information system strategy and implementation experience. Experienced in client engagements representing a wide array of activities, related to professional information technology projects, in a healthcare/clinical environment, including strategic planning related to information technology systems and/or software, governance, process design/ redesign, clinical content development, and communications and training strategies for information technology solutions.

Minimum Education: Medical Doctor or Doctor of Osteopathic Medicine.
Description of Offerings and Price Tables

518210C - Cloud and Cloud Related IT Professional Services (Microsoft)
54151S - IT Professional Services (Accelera)
54151ECOM - Electronic Commerce and Subscription Services (Accelera, Microsoft)
54151HEAL - Health Technology Services (Accelera)
### Microsoft Azure GSA Prices (518210C)

<table>
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<th>SIN</th>
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<th>PART #</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
<th>WARRANTY</th>
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</table>

From the Azure calculator (https://azure.microsoft.com/en-us/pricing/calculator/) with the most current offerings and prices, select the Azure items required, save the URL link and include it in an RFQ for bid. The calculator will show Azure items with their associated list prices. Based on Azure items required, purchase the appropriate number of Azure Commits from the table above.
ACCELERA LABOR CATEGORY DESCRIPTIONS and RATES (54151S)

1. **Senior Project Manager**

   **Minimum/General Experience:** Minimum of eight years of experience in developing, specifying, managing, directing, controlling, and executing complex tasks. Possesses leadership and management skills commensurate with level of experience. Exercises sound judgment and problem solving skills.

   **Functional Responsibility:** Manages large scale, complex projects. Provides guidance and direction to subordinate managers and staff. Develops detailed cost, technical, and schedule baselines and controls task(s) accordingly. Leads individuals based upon performance criteria. Makes personnel decisions, including the hiring of others.

   **Minimum Education:** Minimum of an MS degree in, engineering, business or other analytical/logical/quantitative disciplines. An MS degree may be substituted by six additional years of relevant experience or a Bachelor’s Degree with eight additional years of relevant experience is required.

2. **Project Manager**

   **Minimum/General Experience:** Minimum of four years of experience in developing, specifying, managing, directing, controlling, and executing basic tasks. Possesses leadership and management skills commensurate with level of experience. Exercises sound judgment and problem solving skills.

   **Functional Responsibility:** Manages tasks or assigned portion(s) of projects. Works autonomously or under the guidance and direction of a superior. Develops costs, technical, and schedule baselines and controls task(s) accordingly. Leads individuals based upon performance criteria, and hiring authority of others.

   **Minimum Education:** Minimum of a Bachelor’s Degree in any discipline or combination of disciplines. In lieu of a Bachelor’s Degree, four additional years of relevant experience are required.

3. **Senior Business Analyst**

   **Minimum/General Experience/Qualifications:** Minimum of eight years of experience of which at least six must be specialized in information systems, engineering, business or other related scientific, technical or functional discipline. Must possess superior functional knowledge of task order specific requirements and have experience in developing functional requirements for complex integrated systems. Must demonstrate the ability to work independently or under only general direction.

   **Functional Responsibility:** Analyze user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Establishes standards for information systems procedures. Develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with corporate information management guiding principles, cost savings and open system architecture objectives. Identifies resources required for each task.

   **Minimum Education:** Minimum of an MS degree in Information Systems or Computer Science. In lieu of an MS degree, a Bachelor’s Degree in a related field and four additional years of specialized experience are required.

4. **Business Analyst**

   **Minimum/General Experience/Qualifications:** Minimum of four years of experience of which at least two must be specialized in information systems, engineering, business or other related scientific, technical or functional discipline. Must possess functional knowledge of task order specific requirements and have experience in developing functional requirements for integrated systems.

   **Functional Responsibility:** Analyze user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Assists in establishing standards for information systems procedures. Assists in the development and application of departmental information models for
use in designing and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with corporate information management guiding principles, cost savings and open system architecture objectives. Identifies resources required for each task.

Minimum Education: Minimum of a BS degree in Information Systems or Computer Science. In lieu of a BS degree, two additional years of relevant experience are required.

5.Senior Windows Developer

Minimum/General Experience: Minimum of six years’ experience in the design and development of complex server based, client/server, and n-tiered applications. Extensive experience in GUI design for the Win32 environment. Able to manage large scale development efforts, including the supervision of development staff. Experience assisting project managers with creating code design documents and executing in the development following those designs.

Functional Responsibility: Design, develop, and manage large scale application development projects. Duties include technical project milestone reviews, staff evaluations, code architecture sessions, resource estimation, and development best practices knowledge transfer. Direct supervision of development staff, along with peer level interaction with project managers and architects.

Minimum Education: Minimum of a Bachelor’s Degree in Computer Science or Computer Engineering. In lieu of a Bachelor’s Degree, four additional years of relevant experience are required.

6.Windows Developer

Minimum/General Experience: Minimum of four years of experience in the development of complex server based, client/server, and n-tiered applications. Experience in GUI design for the Win32 environment. Able to accomplish assigned tasks as a team member of large scale development efforts. Experience assisting project managers with creating code design documents and executing in the development following those designs.

Functional Responsibility: Develop components for large scale application development projects. Duties include pseudo code development, code step through, development, and troubleshooting.

Minimum Education: Minimum of a Bachelor’s Degree in Computer Science or Computer Engineering. In lieu of a Bachelor’s Degree, four additional years of relevant experience are required.

7.Senior Web Developer

Minimum/General Experience: Minimum of six years of experience in the design and development of complex server based, client/server, and n-tiered applications. Expertise in current Internet standards, including Web browsers and browser specifications. In-depth knowledge of one or more current web markup or scripting languages: HTML, XHTML, CSS, JavaScript, XML, XSL, XSLT. Extensive knowledge of networking technologies, including security and encryption on the Internet, and networking concepts. Ability to clearly document all projects and to manage bug reports from Residential Computing staff efficiently. Extensive experience in GUI design for the Win32 environment. Able to manage large scale development efforts, including the supervision of development staff. Experience assisting project managers with creating code design documents and executing in the development following those designs. Effective verbal and written communication skills and the ability to interact professionally with a diverse group of users and support staff.

Functional Responsibility: Design, develop, and manage large scale application development projects. Duties include technical project milestone reviews, staff evaluations, code architecture sessions, resource estimation, and development best practices knowledge transfer. Direct supervision of development staff, along with peer level interaction with project managers and architects.

Minimum Education: Minimum of a Bachelor’s Degree in Computer Science or Computer Engineering. In lieu of a Bachelor’s Degree, four additional years of relevant experience are required.
8. Web Developer

Minimum/General Experience: Minimum of four years of experience in the development of complex server-based, client/server, and n-tiered applications. Experience in GUI design for the Win32 environment. Able to accomplish assigned tasks as a team member of large scale development efforts. Experience assisting project managers with creating code design documents and executing in the development following those designs. Experience with managing web site content. Ability to learn new Internet and authoring technologies relevant for web site development. Working knowledge of networking technologies, including security and encryption on the Internet, and basic networking concepts. Effective verbal and written communication skills and the ability to interact professionally with a diverse group of users and support staff. Strong background with one of the following OS's and familiarity with the others: Windows (98/ME/NT/2000), Mac, Unix (Linux). Understanding of dynamic or active web content and the use of Perl, C/C++, CGI, and/or SQL, ASP, VBScript, JavaScript, and DHTML.

Extensive experience with two or more desktop publishing/imaging applications:

- Photo Editing (Adobe Photoshop, Paint Shop Pro)
- Drawing (Macromedia Freehand, Adobe Illustrator, Corel Draw)
- Page Layout (Adobe PageMaker)
- Presentation (MS PowerPoint, Astound)
- Multimedia (Macromedia Director, Flash, streaming audio and video)
- Others (Adobe Distiller/Exchange, GifBuilder, GifConverter, 3D Studio)

Functional Responsibility: Proficiency in web based development and design using ASP, VBScript, JavaScript, TSQL, and DHTML. Candidate will have extensive knowledge of the software development lifecycle and will be responsible for verifying and documenting user requirements, developing and presenting prototypes, programming, testing and implementing the web portal. The qualified candidate will be a detail-oriented and highly motivated selfstarter that is able to work closely in a collaborative role with other team members.

Minimum Education: Minimum of a Bachelor’s Degree in Computer Science or Computer Engineering. In lieu of a Bachelor’s Degree, four additional years of relevant experience are required.

9. Senior Systems Engineer

Minimum/General Experience: Minimum of six years of experience in installation, checkout, and maintenance of information technology and other systems, of which four years must have involved supervisory responsibilities, and have involved system level duties. Demonstrated ability to manage and perform own work with and lead others in performing technical duties and complex team tasks. May include experience working in or for the military.

Functional Responsibility: Plan, estimate, define, and document the requirements for complex systems, equipment, and software configurations. Install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Lead others in performing these or comparable functions.

Minimum Education: Minimum of a Bachelor’s Degree in a discipline or combination of disciplines. In lieu of a Bachelor’s Degree, four additional years of relevant experience are required.

10. Systems Engineer
Minimum/General Experience: Minimum of four years of experience in installation, checkout, and maintenance of information technology and other systems. Demonstrated ability to manage and perform own work with minimum of supervision. Ability to work with others in performing technical duties and complex team tasks. May include experience working in or for the military.

Functional Responsibility: Install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain, and repair installed hardware, software, and systems. Maintain configuration of installed systems. Lead others in performing these or comparable functions.

Minimum Education: Minimum of an Bachelor’s Degree in relevant field. In lieu of a Bachelor’s Degree, four additional years of relevant experience are required.

11. Architect

Minimum/General Experience: Minimum of fifteen years of experience in defining, isolating, and resolving problems. Proven ability to design and implement complex information systems, ability to explain complex issues to others in a manner that facilitates informed decision making. Experienced in mathematical analysis, both manual and computer assisted or other approaches to resolving complex problems and issues. May include experience in evaluating, developing and/or analyzing information systems (IS) or information technology (IT) applied to information architectures/information warfare, including the use of client-server systems, distributed data bases, both wide-area and local area communications, and a performance-based acquisition process. May include experience in any field of subject matter expertise.

Functional Responsibility: Analytically or subjectively evaluates complex problems and develops appropriate options. Reduces complex issues to practical recommended options. Explains recommendation to decision-maker in terms that permit decisions. Performs studies and analyses on subjects within the technical scope of work.

Minimum Education: Minimum of an MS degree in engineering, business or other analytical/logical/quantitative disciplines. An MS degree may be substituted by six additional years of relevant experience or a Bachelor’s Degree with eight additional years of relevant experience is required.

12. Support Analyst

Minimum/General Experience: Minimum of two years of experience in installation, and maintenance of network infrastructure and related systems. Demonstrated ability to manage and perform own work with minimum of supervision.


Minimum Education: Minimum of an Associate’s Degree in relevant field. In lieu of an Associate’s Degree, two additional years of relevant experience are required.

13. Network Analyst

Minimum/General Experience: Minimum of two years of experience in installation, checkout, and maintenance of network infrastructure and related systems. Demonstrated ability to manage and perform own work with minimum of supervision. Minor programming knowledge may be required.


Minimum Education: Minimum of an Associate’s Degree in relevant field. In lieu of an Associate’s Degree, two additional years of relevant experience are required.

14. Security Specialist
**Minimum/General Experience:** Minimum of 8 years of experience of which 4 must be specialized in securing information systems, network infrastructures, or other related technologies. Must possess in depth technical knowledge regarding up to date methods for securing information sources and delivery mechanisms. Must be able to define procedures relevant to securing technology, working with other team members to fulfill project requirements.

**Functional Responsibility:** Analyze user requirements to determine both strategic and operational security procedures and technology requirements. Assist project manager in developing project plan, functional requirements, and delivery of secured IT infrastructures and applications.

**Minimum Education:** Minimum of a BS degree in Information Systems or Computer Science. In lieu of a BS degree, two additional years of relevant experience are required.

### 15. Deputy Project Manager (D/PM)

**Minimum Experience:** 5 years  
**Minimum Education:** Associate’s degree in Information Systems or related disciplines.

**Functional Responsibility:** Support the program manager and program leadership team with integrated master schedules, contract deliverable tracking, and earned value analysis of budgets. Work with project technical leads to develop, track, and deliver program CDRLs, and ensure program compliance. Work with project technical teams to support weekly and monthly technical reporting to the government. D/PM will serve as customer and program contact for PM matters during PM absence.

### 16. Program Control Analyst

**Minimum Experience:** 4 years  
**Minimum Education:** Associate’s degree in Information Systems or related disciplines.

**Functional Responsibility:** Provides financial management and control, schedule coordination, contract data administration and functional support and coordination to support operations, under general supervision. Interfaces with various employee and management levels. Assists in developing financial controls, procedures, systems and forecasting techniques. Develops plans, including budgets and schedules, to meet contractual/project requirements for several major portions of a program. Ensures compliance with internal customer procedures, such as government procurement regulations. Implements program plan requirements and coordinates or performs in-depth studies to determine optimum program plans. Assists in developing financial controls, procedures, systems and forecasting techniques to evaluate contract/program status and ensure compliance with government and customer requirements. Monitors progress of program requirements. Monitors cost performance against plans to ensure contractual cost obligations are met.

### 17. Intermediate Windows Developer

**Minimum Experience:** 2 years  
**Minimum Education:** Associate’s degree in Information Systems or related disciplines.

**Functional Responsibility:** Develop components for large scale application development projects. Duties include pseudo code development, code step through, development, and troubleshooting.
18. Junior Windows Developer
Minimum Experience: 2 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Develop components for large scale application development projects. Duties include pseudo code development, code step through, development, and troubleshooting.

19. Intermediate Web Developer
Minimum Experience: 2 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Proficiency in web based development and design using ASP, VBScript, JavaScript, TSQL, and DHTML. Candidate will have extensive knowledge of the software development lifecycle and will be responsible for verifying and documenting user requirements, developing and presenting prototypes, programming, testing and implementing the web portal. The qualified candidate will be a detail-oriented and highly motivated selfstarter that is able to work closely in a collaborative role with other team members.

20. Junior Web Developer
Minimum Experience: 2 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Proficiency in web based development and design using ASP, VBScript, JavaScript, TSQL, and DHTML. Candidate will have extensive knowledge of the software development lifecycle and will be responsible for verifying and documenting user requirements, developing and presenting prototypes, programming, testing and implementing the web portal. The qualified candidate will be a detail-oriented and highly motivated selfstarter that is able to work closely in a collaborative role with other team members.

21. Systems Engineer – Intermediate
Minimum Experience: 3 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Responsibility in leading and participating in Information Technology (IT) engineering projects. Demonstrated ability to manage a project and to provide direction for specific smaller projects or subtasks. Proven expertise in several of the primary IT engineering disciplines. Increasing responsibility in the design, implementation, and management of IT engineering services. Interacts with the customer on a daily basis at the project level. Directs the completion of projects with estimated time frames and budget guidelines.

22. Systems Engineer – Junior
Minimum Experience: 2 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Proven experience in several of the primary IT engineering disciplines. Under the supervision of engineering personnel, participate in IT engineering projects. Work with other technical and administrative personnel to assure coordination between
groups. Analyzes existing systems and defines, designs and develops new system requirements. Reports progress and problems to senior engineering personnel.

23. **Deputy Architect**

Minimum Experience: 10 years overall IT experience with 3 years in cloud platforms

Minimum Education: Bachelor’s degree in Information Systems or related disciplines.

Functional Responsibility: Research, design, test, and evaluate new technologies, platforms and third party products. Provide leadership and expertise in the development of standards, architectural governance, design patterns, and practices. Ensure alignment of solutions with Customer Enterprise Architecture principles and guidelines. Interfacing with both the generalists and specialists in the engineering team and providing overall technical leadership.

24. **Systems Administrator - Senior**

Minimum Experience: 6 years

Minimum Education: Bachelor’s degree in Information Systems or related disciplines.

Functional Responsibility: Provides installation and operations support of operating systems and commercial application software for networks and stand-alone systems. Optimizes system operation and performs system analysis and planning. Installs network software and interface programs. Troubleshoots network and system problems. Implements system policies, procedures, and standards and ensures their conformance. Provides continuous liaison with users and project staff to identify unique and/or common difficulties and prepare plans for their resolution. Demonstrated ability to provide guidance and direction for specific projects or subtasks. Demonstrated experience in optimizing system operation and resource utilization and performing system capacity analysis and planning.

25. **Systems Administrator – Intermediate**

Minimum Experience: 4 years

Minimum Education: Associates’ degree in Information Systems or related disciplines.

Functional Responsibility: Supervises and manages the daily activities of configuration and operation of business systems. Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Performs software installations and upgrades to operating systems and layered software packages. Schedules installations and upgrades and maintains systems in accordance with established Information Technology policies and procedures. Monitors and tunes the system to achieve optimum levels of performance. Develops and promotes standard operating procedures. Develops and maintains a comprehensive operating system hardware and software configuration database/library of all supporting documentation.

26. **Systems Administrator – Junior**

Minimum Experience: 4 years

Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Supports the stable operation of computing infrastructure in a team environment. Installs new software releases, system upgrades, evaluates and installs patches and resolves software related problems. Performs system backups and recovery. Maintains data files and monitors system configuration to ensure data integrity.

27. Configuration Manager - Senior
Minimum Experience: 10 years of experience in Information systems of which 4 years must be in a configuration management position on large software development project.
Minimum Education:
Master degree in Information Systems or related disciplines
Functional Responsibility: Provides configuration management operations across all baselines under configuration control, to include all documentation. Provides support to Program Manager (PM), infrastructure, associated documentation, and configuration and change management (CM) processes. Develops and implements the CM processes and procedures, tracking of CM tasks and action items, management of the change repository, and prepares and coordinates CM correspondence and documentation. Maintain a repository to track and report on Engineering Change Proposals (ECP), Change Requests, and baseline analysis. Provides configuration accounting in support of change management activities and facilitate/participate in applicable IPTs and Control Board. Provides configuration management operations across all baselines under configuration control, to include all documentation. Provides support to Program Manager (PM), infrastructure, associated documentation, and configuration and change management (CM) processes. Develops and implements the CM processes and procedures, tracking of CM tasks and action items, management of the change repository, and prepares and coordinates CM correspondence and documentation. Maintain a repository to track and report on Engineering Change Proposals (ECP), Change Requests, and baseline analysis. Provides configuration accounting in support of change management activities and facilitate/participate in applicable IPTs and Control Board.

28. Configuration Manager
Minimum Experience: 4 years
Minimum Education: Associates’ degree in Information Systems or related disciplines.
Functional Responsibility: Oversees baseline configurations for applications, software, and hardware assets. Must be able to identify, organize, and control software and hardware configuration changes, as well as provide the overall Configuration Management (CM) infrastructure and environment to the team. Supports the product development activity so that developers and integrators have appropriate workspaces to build and test their work, and so that all artifacts are available for inclusion in the deployment unit, as required. Ensure that the configuration management environment facilitates product review, and change and defect tracking activities. Responsible for writing the CM Plan and reporting progress statistics based on change requests, identify and coordinate processes for version management, system build, backup and recovery, archiving, and change management. Supports and facilitates configuration status auditing and reporting activities.

29. Client Support Engineer - Senior
Minimum Experience: 5 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Analytically evaluates complex problems, develops and implements appropriate solutions. Reduces complex issues to simpler terms and develops practical solutions. Explains complex problems to end users in a way that they can understand. Performs studies and analyses subjects within the technical scope of work.

### 30. Client Support Engineer

Minimum Experience: 3 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Analytically evaluates complex problems, develops and implements appropriate solutions. Reduces complex issues to simpler terms and develops practical solutions. Explains complex problems to end users in a way that they can understand. Performs studies and analyses subjects within the technical scope of work.

### 31. Client Support Engineer Junior

Minimum Experience: 2 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Analytically evaluates complex problems, develops and implements appropriate solutions. Reduces complex issues to simpler terms and develops practical solutions. Explains complex problems to end users in a way that they can understand. Performs studies and analyses subjects within the technical scope of work.

### 32. Information Assurance Engineer - Senior

Minimum Experience: 10 years
Minimum Education: Bachelor’s degree in Information Systems or related disciplines.
Functional Responsibility: Responsible for analyzing and defining security requirements, conducting risk assessments, and building robust defense in-depth solutions in accordance with various National Institute of Standards and Technology (NIST), Department of Defense (DoD), and Intelligence Community (IC) guidance. Defines system security requirements, including but not limited to the authorization boundary, security domains, classification of data, etc. Harden systems in accordance with Security Technical Implementation Guides (STIG) and Center for Internet Security (CIS) Benchmark. Help address challenges to ensure customers are compliant with current cybersecurity policy, and support the Project manager’s management plan and provide inputs to update the plan when necessary.

### 33. Information Assurance Engineer

Minimum Experience: 6 years
Minimum Education: Associate’s degree in Information Systems or related disciplines.
Functional Responsibility: Responsible for analyzing and defining security requirements, conducting risk assessments, and building robust defense in-depth solutions in accordance with various National Institute of Standards and Technology (NIST), Department of Defense (DoD), and Intelligence Community (IC) guidance. Defines system security requirements, including but not limited to the authorization boundary, security domains, classification of data, etc. Harden systems in accordance with Security Technical Implementation Guides (STIG) and Center for Internet Security (CIS) Benchmark. Help address challenges to ensure customers are compliant with current cybersecurity policy, and support the Project manager's management plan and provide inputs to update the plan when necessary.

34. Database Engineer - Senior
Minimum Experience: 8 years
Minimum Education: Bachelor's degree in Information Systems or related disciplines.
Functional Responsibility: Needs to have expert level knowledge of database architecture, standards, programming, and optimization techniques. Will build highly available database configurations, maintain data flows and related processes, optimize servers and databases, increase automation, usability, and create technical documentation. Will perform complex database security techniques, backup, restoration, migration strategies, risk management, and disaster recovery.

35. Database Engineer
Minimum Experience: 5 years
Minimum Education: Associate's degree in Information Systems or related disciplines.
Functional Responsibility: The Database Engineer will possess the capability to manage and maintain the enterprise database infrastructure to provide relevant data to the organization. Will need to have knowledge with the installation of Microsoft SQL Server software, creation and security of databases, encrypted and unencrypted instances, backup and restoration techniques, perform upgrades, database security, and documentation skills.

36. Database Engineer - Junior
Minimum Experience: 5 years
Minimum Education: Associate's degree in Information Systems or related disciplines.
Functional Responsibility: The Database Engineer will possess the capability to manage and maintain the enterprise database infrastructure to provide relevant data to the organization. Will need to have knowledge with the installation of Microsoft SQL Server software, creation and security of databases, encrypted and unencrypted instances, backup and restoration techniques, perform upgrades, database security, and documentation skills.

Accelera's Policy Allowing Substitution of Experience for Education and Education for Experience

It is Accelera Solutions policy to allow the substitution of relevant experience for education requirements and education for experience requirements. The following table provides the basis for this substitution:
AS/AA Degree -- 4 years’ experience  
BS/BA Degree -- 6 years’ experience or AS/AA degree plus 2 years of experience  
MS/MA Degree -- 10 years’ experience, BS/BA and 6 years of experience, AS/AA and 8 years’ of experience  

**Rates for 54151S Labor Categories**

<table>
<thead>
<tr>
<th>Labor Categories</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Senior Project Manager</td>
<td>$191.50</td>
</tr>
<tr>
<td>2. Project Manager</td>
<td>$170.35</td>
</tr>
<tr>
<td>3. Senior Business Analyst</td>
<td>$191.50</td>
</tr>
<tr>
<td>4. Business Analyst</td>
<td>$170.35</td>
</tr>
<tr>
<td>5. Senior Windows Developer</td>
<td>$191.50</td>
</tr>
<tr>
<td>6. Windows Developer</td>
<td>$170.35</td>
</tr>
<tr>
<td>7. Senior Web Developer</td>
<td>$170.35</td>
</tr>
<tr>
<td>8. Web Developer</td>
<td>$141.96</td>
</tr>
<tr>
<td>9. Senior Systems Engineer</td>
<td>$170.35</td>
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<tr>
<td>10. Systems Engineer</td>
<td>$141.96</td>
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<tr>
<td>11. Architect</td>
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<tr>
<td>12. Support Analyst</td>
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<td>13. Network Analyst</td>
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<tr>
<td>14. Security Specialist</td>
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<td>15. Deputy Project Manager (D/P)</td>
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<td>16. Project Control Analyst</td>
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<td>17. Intermediate Windows Developer</td>
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<td>18. Junior Windows Developer</td>
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<tr>
<td>19. Intermediate Web Developer</td>
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<td>20. Junior Web Developer</td>
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<td>21. Systems Engineer – Intermediate</td>
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<td>22. Systems Engineer – Junior</td>
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<td>23. Deputy Architect</td>
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<td>24. Systems Admin. – Senior</td>
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<td>26. Systems Admin. – Junior</td>
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<tr>
<td>31</td>
<td>Client Support Engineer Junior</td>
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<tr>
<td>32</td>
<td>Information Assurance Engineer</td>
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<tr>
<td>33</td>
<td>Information Assurance Engineer</td>
</tr>
<tr>
<td>34</td>
<td>Database Engineer – Senior</td>
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<td>35</td>
<td>Database Engineer</td>
</tr>
<tr>
<td>36</td>
<td>Database Engineer - Junior</td>
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</table>

The Table that follows provides descriptions and prices for Bulk purchases of Accelera IT Professional Services:

<table>
<thead>
<tr>
<th>Plan</th>
<th>Description</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>ASI-Flex 40</td>
<td>One year term of coverage for up to 40 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution and system enhancement. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package is valid for support during Basic Coverage Hours (9:00 a.m. - 6:00 p.m. ET, Monday - Friday excluding holidays). The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. *Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
<td>$6,088.81</td>
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<tr>
<td>ASI-Flex 80</td>
<td>One year term of coverage for up to 80 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution and system enhancement. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package is valid for support during Basic Coverage Hours (9:00 a.m. - 6:00 p.m. ET, Monday - Friday excluding holidays). The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. *Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
<td>$12,477.61</td>
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<tr>
<td>ASI-Flex 100</td>
<td>One year term of coverage for up to 100 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution and system enhancement. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package is valid for support during Basic Coverage Hours (9:00 a.m. - 6:00 p.m. ET, Monday - Friday excluding holidays). The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. *Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
<td>$15,222.02</td>
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<tr>
<td>ASI-Flex-Plus 40</td>
<td>One year term of coverage for up to 40 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package is valid for support during Basic Coverage Hours (9:00 a.m. - 6:00 p.m. ET, Monday - Friday excluding holidays.) The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. *Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
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<tr>
<td>ASI-Flex -Plus 80</td>
<td>One year term of coverage for up to 80 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package is valid for support during Basic Coverage Hours (9:00 a.m. - 6:00 p.m. ET, Monday - Friday excluding holidays.) The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
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<td>ASI-Flex-Plus-100</td>
<td>One year term of coverage for up to 100 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package is valid for support during Basic Coverage Hours (9:00 a.m. - 6:00 p.m. ET, Monday - Friday excluding holidays.) The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
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<td>ASI-Flex-40-Extend</td>
<td>One year term of coverage for up to 40 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
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<tr>
<td>ASI-Flex-80Extend</td>
<td>One year term of coverage for up to 80 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
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<td>One year term of coverage for up to 100 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a fourhour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
<td>$19,909.32</td>
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<tr>
<td>ASI-Flex 40 - Upgrade to Extend</td>
<td>One year term of coverage for up to 40 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a fourhour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
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<tr>
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<td>One year term of coverage for up to 80 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
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<tr>
<td>ASI - Flex Plus - 40</td>
<td>One year term of coverage for up to 40 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
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<tr>
<td>ASI - Flex Plus - 100 - Upgrade to Extend</td>
<td>One year term of coverage for up to 100 hours of technical support. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require a four hour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first. * Please note travel outside the DC Metro area will be billed at FTR or JTR rates as applicable.</td>
<td></td>
</tr>
<tr>
<td>ASI-FLEX 40 Extend SECURE</td>
<td>One year term of coverage for up to 40 hours of technical support. Accelera will leverage engineering resources that are US based and hold a minimum of a DoD Top Secret clearance. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require an eight hour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first.</td>
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<table>
<thead>
<tr>
<th>ASI-FLEX 80 Extend SAFE</th>
<th>One year term of coverage for up to 80 hours of technical support. Accelera will leverage engineering resources that are US based and hold a minimum of a DoD Top Secret clearance. Prepaid hourly technical support hours can be utilized for problem resolution, system enhancement, and exchanged for training. Telephone support incidents will require a minimum of one hour. Onsite support will require an eight hour minimum. This support package offers telephone support during Basic and Extended Coverage Hours, and onsite support during Basic Coverage Hours only unless scheduled in advance with your account manager. Basic Coverage Hours are defined as 9:00 a.m. - 6:00 p.m. ET, Monday – Friday, excluding holidays. Extended Coverage Hours are defined as 24 hours per day, 7 days per week, 365 days per year. The support agreement start date is considered the date of purchase or the date of first use, whichever is earlier. The agreement is valid for a period of 12 months from the start date or until all hours are used, whichever comes first.</th>
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$19,143.58

*Quantity Discounts*

Quantity/Volume Discounts for SIN 54151S labor category orders are available as follows:
For 0 to 480 hours – 0%  For 481 to 6200 hours – 10% For 6201 hours and up – 15%

Notes:
1. Volume Discounts do not apply to ASI-FLEX packages.
2. Government customers are offered either the base discount OR the quantity discount for volume purchases, not both.
## Electronic Commerce Pricing – 54151ECOM (Accelera)

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<tr>
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<th>PRODUCT NAME</th>
<th>PRODUCT DESCRIPTION</th>
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<th>GSA PRICE (inclusive of the .75% IFF)</th>
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<td>Accelera</td>
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# Ecommerce Services by Microsoft (54151ECOM)

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<th>DEALER PART NUMBER (if applicable)</th>
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Title: Health IT Project Analyst  
Minimum Experience:  
Minimum Education:  
Functional Responsibility: Within Health IT projects provides financial management and control, schedule coordination, contract data administration and functional support and coordination to support operations, under general supervision. Interfaces with various employee and management levels. Assists in developing financial controls, procedures, systems and forecasting techniques. Develops plans, including budgets and schedules, to meet contractual/project requirements for several major portions of a program. Ensures compliance with internal customer procedures, such as government procurement regulations. Implements program plan requirements and coordinates or performs in-depth studies to determine optimum program plans. Assists in developing financial controls, procedures, systems and forecasting techniques to evaluate contract/program status and ensure compliance with government and customer requirements. Monitors progress of program requirements. Monitors cost performance against plans to ensure contractual cost obligations are met. BS/BA or AS/AA +6 yr. or No degree and 8 years

Title: Health IT Junior Project Manager  
Minimum Experience: 10 years  
Minimum Education: BS/BA in IT related subject  
Functional Responsibility: Within Health IT projects manages mid-size ($3M+) and small programs involving multiple health related IT projects. Organizes, directs, and coordinates planning and production of all contract support activities. Has demonstrated communications skills at all levels of management. Serves as the contractor’s authorized interface with the Contracting Officer’s Technical Representative (COTR), Government management personnel, and client agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinate personnel. Responsible for overall contract performance. Under stringent time frames, assembles and recruits as necessary to perform assigned tasks. Demonstrated capability in the overall management of multi-task contracts of the size, type, and complexity as described in the Task Order

Title: Health IT Project Manager  
Minimum Experience: 12 years  
Minimum Education: BS/BA in IT related subject  
Functional Responsibility: Within Health IT projects manages large-scale programs ($5M+) involving multiple health related IT projects. Organizes, directs, and coordinates planning and production of all contract support activities. Has demonstrated communications skills at all levels of management. Serves as the contractor’s authorized interface with the Contracting Officer’s Technical Representative (COTR), government management personnel, and client agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinate personnel. Responsible for overall contract performance. Under stringent time frames, assembles and recruits as necessary to perform assigned tasks. Demonstrated capability in the overall management of multi-task contracts of the size, type, and complexity as described in the Task Order.

Title: Health IT Senior Project Manager  
Minimum Experience: 15 years  
Minimum Education: BS/BA in IT related subject  
Functional Responsibility: Within Health IT projects manages large-scale, complex projects. Leads the delivery of replicable health related IT services and solutions into new and existing clients OR manages large-scale programs (10M+) Functions as a health industry expert to evaluate the client’s business strategy, objectives and requirements. Using advanced consulting methodologies, translates the client’s
longrange business plan into a services strategy. Interfaces with the client’s most senior executive team, up to the CXO level, to successfully deliver health IT solutions

**Title: Health IT Junior Support Engineer**

**Minimum Experience:** 0 years

**Minimum Education:** BS/BA in IT related subject

**Functional Responsibility:** Within Health IT projects analytically evaluates complex problems, develops and implements appropriate solutions. Reduces complex issues to simpler terms and develops practical solutions. Explains complex problems to end users in a way that they can understand. Performs studies and analyses subjects within the technical scope of work.

**Title: Health IT Support Engineer**

**Minimum Experience:** 5 years

**Minimum Education:** BS/BA in IT related subject

**Functional Responsibility:** Within Health IT projects analytically evaluates complex problems, develops and implements appropriate solutions. Reduces complex issues to simpler terms and develops practical solutions. Explains complex problems to end users in a way that they can understand. Performs studies and analyses subjects within the technical scope of work.

**Title: Health IT Senior Support Engineer**

**Minimum Experience:** 8 years

**Minimum Education:** BS/BA in IT related subject

**Functional Responsibility:** Within Health IT projects analytically evaluates complex problems, develops and implements appropriate solutions. Reduces complex issues to simpler terms and develops practical solutions. Explains complex problems to end users in a way that they can understand. Performs studies and analyses subjects within the technical scope of work.

**Title: Health IT Systems Administrator**

**Minimum Experience:** 4 years

**Minimum Education:** BS/BA in IT related subject

**Functional Responsibility:** Within Health IT projects supervises and manages the daily activities of configuration and operation of business systems. Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Performs software installations and upgrades to operating systems and layered software packages. Schedules installations and upgrades and maintains systems in accordance with established Information Technology policies and procedures. Monitors and tunes the system to achieve optimum levels of performance. Develops and promotes standard operating procedures. Develops and maintains a comprehensive operating system hardware and software configuration database/library of all supporting documentation.

**Title: Health IT Junior Systems Engineer**

**Minimum Experience:** 0 years

**Minimum Education:** BS/BA in IT related subject

**Functional Responsibility:** Within Health IT projects install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Maintain configuration of installed systems.

**Title: Health IT Systems Engineer**
Minimum Experience: 5 years

Minimum Education: BS/BA in IT related subject

Functional Responsibility: Within Health IT projects install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Maintain configuration of installed systems. Lead others in performing these or comparable functions.

Title: Health IT Senior Systems Engineer

Minimum Experience: 8 years

Minimum Education: BS/BA in IT related subject

Functional Responsibility: Within Health IT projects plan, estimate, define, and document the requirements for complex systems, equipment, and software configurations. Install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Lead others in performing these or comparable functions.

Title: Health IT Junior Architect

Minimum Experience: 0 years

Minimum Education: BS/BA in IT related subject

Functional Responsibility: Within Health IT projects assists in the design of architectures that include software, hardware, and communications solutions to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces specific to health IT related programs and environments. Evaluates compatibility of information system development efforts with agency architectures and recommends appropriate adjustments. Works under the general supervision of more experienced Engineer/Architects.

Title: Health IT Intermediate Architect

Minimum Experience: 5 years

Minimum Education: BS/BA in IT related subject

Functional Responsibility: Within Health IT projects establishes information requirements for large-scale information systems, databases, and/or networks specific to health IT related programs and environments. Designs architectures that include software, hardware, and communications solutions to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces. Evaluates compatibility of information system development efforts with agency architectures and recommends appropriate adjustments. May provide direction to less experienced Engineer/Architects.

Title: Health IT Senior Architect

Minimum Experience: 8 years

Minimum Education: BS/BA in IT related subject

Functional Responsibility: Within Health IT projects design, develop, and manage large scale application development projects. Duties include technical project milestone reviews, staff evaluations, code architecture sessions, resource estimation, and development best practices knowledge transfer. Direct supervision of development staff, along with peer level interaction with project managers and architects.
Title: Health IT Intermediate Developer

Minimum Experience: 5 years

Minimum Education: BS/BA in IT related subject

Functional Responsibility: Within Health IT projects develop components for large scale application development projects. Duties include pseudo code development, code step through, development, and troubleshooting.

Title: Health IT Senior Developer

Minimum Experience: 5 years

Minimum Education: BS/BA in IT related subject

Functional Responsibility: Within Health IT projects design, develop, and manage large scale application development projects. Duties include technical project milestone reviews, staff evaluations, code architecture sessions, resource estimation, and development best practices knowledge transfer. Direct supervision of development staff, along with peer level interaction with project managers and architects.

Title: Health IT Chief Developer

Minimum Experience: 15 years

Minimum Education: BS/BA in IT related subject

Functional Responsibility: Within Health IT projects serves as staff professional, expert in a health related IT domain with general knowledge of other domains. Provides strategic guidance and influences program direction. Recommends enterprise level solutions and policies, and assists with business integration across organizational levels. Provides program level guidance within area of expertise and recommends domain-specific solutions and policies. Evaluates various business models including cost-benefit analysis and return on investment (ROI). May provide daily supervision and directions to other Developers, or high level consulting input

**Accelera’s Policy Allowing Substitution of Experience for Education and Education for Experience**

It is Accelera Solutions policy to allow the substitution of relevant experience for education requirements and education for experience requirements. The following table provides the basis for this substitution:

- **AS/AA Degree** -- 4 years’ experience
- **BS/BA Degree** -- 6 years’ experience or AS/AA degree plus 2 years of experience
- **MS/MA Degree** -- 10 years’ experience, BS/BA and 6 years of experience, AS/AA and 8 years’ of experience
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