

**General Services Administration**  
**Federal Supply Service**  
**Authorized Federal Supply Schedule Price List**  
**GSA Schedule 70**

**SIN 132-32, Term Software License**  
**SIN 132-34, Maintenance of Software as a Service**  
**SIN 132-51, Information Technology Professional Services**  
**SIN 132-52, Electronic Commerce and Subscription Services**



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Contract Number: **GS-35F-0397X**

Contract Period: **May 20, 2016 through May 19, 2021**

Price List Updated through Date of Last Mod: PA-0003 effective May 20, 2016  
and MASS Mod # A518 (Refresh #37) dated April 15, 2016

KeyBridge Technologies is a Small Business  
Small Business Designation: 8(a) HUBZone

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address of GSA Advantage!® is: [GSAAAdvantage.gov](http://GSAAAdvantage.gov).

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

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May 20, 2016

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**Section I – Customer Information**

1. a. **Table of Awarded Special Item Numbers (SINs)**

SIN	SIN Description	Item Description Page Reference	Awarded Prices Page Reference
132-32	Term Software License	6	35
132-34	Maintenance of Software as a Service	6	35
132-51	Information Technology Professional Services	11	35
132-52	Electronic Commerce and Subscription Services	16	35

b. **Lowest Unit Price by SIN**

SIN	Lowest Unit Price Description	Lowest Unit Price
132-32	Administrative Assistant I	\$32.66
132-34	Administrative Assistant I	\$32.66
132-51	Administrative Assistant I	\$32.66
132-52	Administrative Assistant I	\$32.66

Government price based on a unit of one, exclusive of any quantity/dollar volume or prompt payment discount.

c. **Corresponding Descriptions for Hourly Rates**

A description of all corresponding commercial job titles and the experience, functional responsibility, and education required relative to each of those titles is provided on pages 19-34 of this Schedule.

2. Maximum Order Threshold: \$500,000.
3. Minimum Order: \$100.
4. Geographic Coverage: Contiguous U.S., Alaska, Hawaii, Puerto Rico, U.S. Territories.
5. Points of Production: Oklahoma City, OK, Alexandria, VA.
6. Standard Discount: 32% standard discount from commercial prices.
7. Quantity Discounts: Negotiable at time of ordering.
8. Prompt Payment Terms: Net 30 days standard. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9.
  - a. Government Purchase Cards are accepted for payment at or below the micro-purchase threshold.
  - b. Government Purchase Cards are not accepted for payment above the micro-purchase threshold.
10. Foreign Items: N/A.

11.
  - a. Time of Delivery: 30 days ARO or per Statement of Work.
  - b. Expedited Delivery: Per Statement of Work. All Items noted in this Price List are available for Expedited Delivery.
  - c. Overnight and 2-day Delivery: None.
  - d. Urgent Requirements: Agencies can contact the KeyBridge Contracts Team or Point of Contact identified on the title page to effect a faster delivery. Customers are encouraged to contact KeyBridge for the purpose of requesting accelerated delivery.
12. FOB Point: Destination.
13.
  - a. Ordering Address: KeyBridge Technologies, Inc., 4415 Highline Boulevard, Oklahoma City, OK 73108.
  - b. Ordering Procedures: For supplies and services, the ordering procedures, information of Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address: KeyBridge Technologies, Inc., 4415 Highline Boulevard, Suite 100, Oklahoma City, OK 73108.
15. Warranty Provisions: None.
16. Export Packing Charges: N/A.
17. Terms and Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase threshold): N/A.
18. Terms and Conditions of Rental, Maintenance, and Repair: N/A.
19. Terms and Conditions of Installation: N/A.
20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices: N/A.
  - a. Terms and Conditions for Any Other Services: N/A.
21. List of Service and Distribution Points: N/A.
22. List of Participating Dealers: N/A.
23. Preventive Maintenance: N/A.
24.
  - a. Special Attributes such as Environmental Attributes: N/A.
  - b. Section 508 Compliance for Electronic and Information Technology (EIT) supplies and services: KeyBridge adheres to any and all EIT standards for electronic and information technology used by KeyBridge under a contract with an agency that requires the use of such product, or requires the use, to a significant extent, of such product in the performance of a service or the furnishing of a product. EIT standards can be found at: [www.Section508.gov](http://www.Section508.gov).



May 20, 2016

25. Data Universal Numbering System (DUNS) Number: 125944442.
26. KeyBridge Technologies is registered in the Central Contractor Registration database via the System for Award Management (SAM): [www.SAM.gov](http://www.SAM.gov). CAGE Code: 3C6M4.

## Section II – Terms and Conditions

### Special Item Number 132-32 (Term Software License) Description

Term Software License - SUBJECT TO COOPERATIVE PURCHASING - Includes operating system software, application software, EDI translation and mapping software, enabled E-Mail message based products, Internet software, database management programs, and other software. Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for users' self-diagnostics. Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service under SIN 132.34 Software Maintenance. Software Maintenance as a product is billed at the time of purchase.

### Special Item Number 132-34 (Maintenance of Software as a Service) Description

Maintenance of Software as a Service - SUBJECT TO COOPERATIVE PURCHASING – Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

### Terms and Conditions – SIN 132-32 and SIN 132-34

**TERMS AND CONDITIONS APPLICABLE TO TERM SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-32), PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE AS A SERVICE (SPECIAL ITEM NUMBER 132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE**

#### 1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its post-acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

#### 2. ENTERPRISE USER LICENSE AGREEMENTS REQUIREMENTS (EULA)

The Contractor shall provide all Enterprise User License Agreements in an editable Microsoft Office (Word) format.

### 3. GUARANTEE/WARRANTY

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

Commercial Guarantee/Warranty: None

- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract. If no implied warranties are given, an express warranty of at least 60 days must be given in accordance with FAR 12.404(b)(2)
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

### 4. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number ((202) 609-8808) for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 8:00 AM to 5:00 PM (CST) Monday through Friday.

### 5. SOFTWARE MAINTENANCE

- a. Software maintenance as it is defined: (select software maintenance type):

X 1. Software Maintenance as a Product (SIN 132-32)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self-diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

Software Maintenance as a product is billed at the time of purchase.

X 2. Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, online technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

- b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31

U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**6. PERIODS OF TERM LICENSES (SIN 132-32) AND MAINTENANCE (SIN 132-34)**

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Term licenses and/or maintenance may be discontinued by the ordering activity on thirty (30) calendar days' written notice to the Contractor.
- c. Annual Funding. When annually appropriated funds are cited on an order for term licenses and/or maintenance, the period of the term licenses and/or maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term licenses and/or maintenance orders citing the new appropriation shall be required, if the maintenance is to be continued during any remainder of the contract period.
- d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the term licenses and/or maintenance is to be terminated at that time. Orders for the continuation of term licenses and/or maintenance will be required if the term licenses and/or maintenance is to be continued during the subsequent period.

**7. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE**

**NOTE: KeyBridge does not offer conversions from Term License to Perpetual License at this time.**

- a. The ordering activity may convert term licenses to perpetual licenses for any or all software at any time following acceptance of software. At the request of the ordering activity the Contractor shall furnish, within ten (10) calendar days, for each software product that is contemplated for conversion, the total amount of conversion credits which have accrued while the software was on a term license and the date of the last update or enhancement.
- b. Conversion credits which are provided shall, within the limits specified, continue to accrue from one contract period to the next, provided the software remains on a term license within the ordering activity.
- c. The term license for each software product shall be discontinued on the day immediately preceding the effective date of conversion from a term license to a perpetual license.
- d. The price the ordering activity shall pay will be the perpetual license price that prevailed at the time such software was initially ordered under a term license, or the perpetual license price prevailing at the time of conversion from a term license to a perpetual license, whichever is the less, minus an amount equal to 0% of all term license payments during the period that the software was under a term license within the ordering activity.

## 8. TERM LICENSE CESSATION

**NOTE: KeyBridge does not offer conversions from Term License to Perpetual License at this time.**

- a. After a software product has been on a continuous term license for a period of 0 months, a fully paid-up, non-exclusive, perpetual license for the software product shall automatically accrue to the ordering activity. The period of continuous term license for automatic accrual of a fully paid-up perpetual license does not have to be achieved during a particular fiscal year; it is a written Contractor commitment which continues to be available for software that is initially ordered under this contract, until a fully paid-up perpetual license accrues to the ordering activity. However, should the term license of the software be discontinued before the specified period of the continuous term license has been satisfied, the perpetual license accrual shall be forfeited.
- b. The Contractor agrees to provide updates and maintenance service for the software after a perpetual license has accrued, at the prices and terms of Special Item Number 132-34, if the licensee elects to order such services. Title to the software shall remain with the Contractor.

## 9. UTILIZATION LIMITATIONS - (SIN 132-32, SIN 132-33, AND SIN 132-34)

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
  - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
  - (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.
  - (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.

- (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
- (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

#### **10. SOFTWARE CONVERSIONS - (SIN 132-32 AND SIN 132-33)**

**NOTE: Software conversions, per this section, are not offered at this time.**

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version. Under a term license (132-32), conversion credits which accrued while the earlier version was under a term license shall carry forward and remain available as conversion credits which may be applied towards the perpetual license price of the new version.

#### **11. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY**

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

#### **12. RIGHT-TO-COPY PRICING**

The Contractor shall insert the discounted pricing for right-to-copy licenses.

## **Special Item Number 132-51 (Information Technology Professional Services) Description**

Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING - Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, conversion and implementation support, network services project management, data/records management, and other services relevant to 29CFR541.400.

### **Terms and Conditions – SIN 132-51**

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES  
(SPECIAL ITEM NUMBER 132-51)**

#### **1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

#### **2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

#### **3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

#### **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
  - (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
  - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- ### **b.**
- To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if

appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING**

- a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

## **Special Item Number 132-52 (Electronic Commerce and Subscription Services) Description**

Electronic Commerce and Subscription Services – SUBJECT TO COOPERATIVE PURCHASING - Includes value added network services, e-mail services, Internet access services, electronic subscription services, data transmission services, and emerging electronic commerce technologies.

### **Terms and Conditions – SIN 132-52**

#### **TERMS AND CONDITIONS APPLICABLE TO ELECTRONIC COMMERCE AND SUBSCRIPTION SERVICES (SPECIAL ITEM NUMBER 132-52)**

#### **1. SCOPE**

The prices, terms and conditions stated under Special Item Number 132-52 Electronic Commerce (EC) Services apply exclusively to EC Services within the scope of this Information Technology Schedule.

#### **2. ELECTRONIC COMMERCE CAPACITY AND COVERAGE**

The Ordering Activity shall specify the capacity and coverage required as part of the initial requirement.

#### **3. INFORMATION ASSURANCE**

- a. The Ordering Activity is responsible for ensuring to the maximum extent practicable that each requirement issued is in compliance with the Federal Information Security Management Act (FISMA)
- b. The Ordering Activity shall assign an impact level (per Federal Information Processing Standards Publication 199 & 200 (FIPS 199, “Standards for Security Categorization of Federal Information and Information Systems”) (FIPS 200, “Minimum Security Requirements for Federal Information and Information Systems”) prior to issuing the initial statement of work. Evaluations shall consider the extent to which each proposed service accommodates the necessary security controls based upon the assigned impact level. The Contractor awarded SIN 132-52 is capable of meeting at least the minimum security requirements assigned against a low-impact information system (per FIPS 200).
- c. The Ordering Activity reserves the right to independently evaluate, audit, and verify the FISMA compliance for any proposed or awarded Electronic Commerce services. All FISMA certification, accreditation, and evaluation activities are the responsibility of the ordering activity.

#### **4. DELIVERY SCHEDULE.**

The Ordering Activity shall specify the delivery schedule as part of the initial requirement. The Delivery Schedule options are found in Information for Ordering Activities Applicable to All Special Item Numbers, paragraph 6. Delivery Schedule.

#### **5. INTEROPERABILITY.**

When an Ordering Activity requires interoperability, this requirement shall be included as part of the initial requirement. Interfaces may be identified as interoperable on the basis of participation in a sponsored program acceptable to the Ordering Activity. Any such access or interoperability with teleports/gateways and provisioning of enterprise service access will be defined in the individual requirement.

## 6. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering electronic services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all electronic services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

## 7. PERFORMANCE OF ELECTRONIC SERVICES

The Contractor shall provide electronic services on the date agreed to by the Contractor and the ordering activity.

## 8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

## 9. RIGHTS IN DATA

The Contractor shall comply FAR 52.227-14 RIGHTS IN DATA – GENERAL and with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

## 10. ACCEPTANCE TESTING

If requested by the ordering activity the Contractor shall provide acceptance test plans and procedures for ordering activity approval. The Contractor shall perform acceptance testing of the systems for ordering activity approval in accordance with the approved test procedures.

## 11. WARRANTY

The Contractor shall provide a warranty covering each Contractor-provided electronic commerce service. The minimum duration of the warranty shall be the duration of the manufacturer's commercial warranty for the item listed below:

Commercial warranty is provided by each software publisher.

The warranty shall commence upon the later of the following:

- a. Activation of the user's service
- b. Installation/delivery of the equipment

The Contractor, by repair or replacement of the defective item, shall complete all warranty services within five working days of notification of the defect. Warranty service shall be deemed complete when the user has possession of the repaired or replaced item. If the Contractor renders warranty service by replacement, the user shall return the defective item(s) to the Contractor as soon as possible but not later than ten (10) working days after notification.

## 12. MANAGEMENT AND OPERATIONS PRICING

The Contractor shall provide management and operations pricing on a uniform basis. All management and operations requirements for which pricing elements are not specified shall be provided as part of the basic service.

## 13. TRAINING

The Contractor shall provide normal commercial installation, operation, maintenance, and engineering interface training on the system. If there is a separate charge, indicate below:

## 14. MONTHLY REPORTS

In accordance with commercial practices, the Contractor may furnish the ordering activity/user with a monthly summary ordering activity report.

## 14. ELECTRONIC COMMERCE SERVICE PLAN

- (a) Describe the electronic service plan and eligibility requirements.

Eligibility requirements are to be determined based on customers' access and the products procured.

- (b) Describe charges, if any, for additional usage guidelines.

Subscription/Hosted Services must be renewed on or before the expiration of the service for continued use of the software.

- (c) Describe corporate volume discounts and eligibility requirements, if any.

TBD at time of order.

## Section III - Labor Categories and Requirements

### Administrative Assistant I

**Description:** Prepares periodic or special reports of workload and information from records and files using PC-based word processing software. Performs related clerical duties such as answering the telephone, referring callers or furnishing information, and maintaining files. Follows organization and department procedures to complete tasks in a timely manner.

**Requirements:** HS diploma or equivalent with 1 to 2 years practical experience in the field. Proficiency with word processing, spreadsheets, database and other office software required.

### Administrative Assistant II

**Description:** Prepares periodic or special reports of workload and information from records and files using PC-based word processing software. Performs related clerical duties such as answering the telephone, referring callers or furnishing information, and maintaining files. May supervise the activities of other administrative personnel. Relies on experience and judgment to accomplish goals.

**Requirements:** HS diploma with 3 to 4 years practical experience in the field. Proficiency with word processing, spreadsheets, database, and other office software required.

### Administrative Assistant III

**Description:** Prepares periodic or special reports of workload and information from records and files using PC-based word processing software. Performs related clerical duties such as answering the telephone, referring callers or furnishing information, and maintaining files. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. May supervise the work of others.

**Requirements:** HS diploma with 5 or more years' practical experience in the field. Proficiency with word processing, spreadsheets, database and other office software required.

### Administrator I

**Description:** Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems. Responsible for installing, configuring, and maintaining operating system workstations and servers, including two web servers, in support of business processing requirements. Performs software installations and upgrades to operating systems and layered software packages. Schedules installations and upgrades and maintains them in accordance with established IT policies and procedures. Develops and maintains a comprehensive operating system hardware and software configuration database/library of all supporting documentation.

**Requirements:** Bachelor's degree in related field with 2 to 4 years of experience.

### Administrator II

**Description:** Supervises and manages the daily activities of configuration and operation of business systems, which may be mainframe, mini, or client/server based. Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems. Responsible for installing, configuring, and maintaining operating system workstations and servers, including two web servers, in support of business processing requirements. Performs software installations and upgrades to operating systems and

layered software packages. Schedules installations and upgrades and maintains them in accordance with established IT policies and procedures. Develops and maintains a comprehensive operating system hardware and software configuration database/library of all supporting documentation.  
Requirements:

**Requirements:** Bachelor's degree in related field with 5 or more years of experience.

### **Business Analyst I**

**Description:** Responsible for the alignment of organizational culture with business objectives and human capital processes. Develops and facilitates programs to improve organizational effectiveness. Provides guidance for organizational or company MIS issues/problems to include network architecture, telecommunications, system administration, system integration, application of new technology, and the electronic transfer of knowledge.

**Requirements:** Bachelor's degree in Organizational Development, Staff Development, or Human Resources with 6 or more years of experience. Graduate degree is preferred.

### **Business Analyst II**

**Description:** Researches and analyzes various organizational development and management issues. Primary output includes questionnaires, surveys, presentations, research reports/findings. Analyzes and reports to clients.

**Requirements:** Bachelor's degree in business, MIS, statistics, or related field with 6 or more years of experience. Graduate degree is preferred.

### **Communications Technician I**

**Description:** Installs and repairs data communications lines and equipment. Reviews work orders to move, change, install, repair, or remove data communications equipment, such as modems, cables, network cards, and wires. Measures, cuts, and installs wires and cables. Connects microcomputer or terminal to data communications lines. Develops test plans and tests communication lines to ensure that data is being transmitted between locations according to specifications using testing instruments such as voltmeter and data scope. Uses diagnostic techniques to locate problem, and repairs wiring and cables. May plan layout and installation of data communications equipment.

**Requirements:** Associate's degree, trade school, or manufacturer training program in communications system devices and equipment with 1 to 2 years of experience.

### **Communications Technician II**

**Description:** Installs and repairs data communications lines and equipment. Reviews work orders to move, change, install, repair, or remove data communications equipment, such as modems, cables, network cards, and wires. Measures, cuts, and installs wires and cables. Connects microcomputer or terminal to data communications lines. Develops test plans and tests communication lines to ensure that data is being transmitted between locations according to specifications using testing instruments such as voltmeter and data scope. Uses diagnostic techniques to locate problem, and repairs wiring and cables. May plan layout and installation of data communications equipment.

**Requirements:** Associate's degree, trade school, or manufacturer training program in communications system devices and equipment with 1 to 2 years of experience.

### Communications Technician III

**Description:** Installs and repairs data communications lines and equipment. Reviews work orders to move, change, install, repair, or remove data communications equipment, such as modems, cables, network cards, and wires. Measures, cuts, and installs wires and cables. Connects microcomputer or terminal to data communications lines. Develops test plans and tests communication lines to ensure that data is being transmitted between locations according to specifications using testing instruments such as voltmeter and data scope. Uses diagnostic techniques to locate problem, and repairs wiring and cables. May plan layout and installation of data communications equipment.

**Requirements:** Associate's degree, trade school, or manufacturer training program in communications system devices and equipment with 5 or more years of experience.

### Computer Specialist I

**Description:** Investigates and resolves computer software problems. Assists users with installation and configuration issues relating to supported software applications and standard hardware configurations, as well as general network access. May perform this service directly with the user or with the support of a help desk. Answers user questions, applying knowledge of computer hardware, hardware, and procedures. May develop training materials

**Requirements:** HS diploma with 1 to 2 years general experience in operating, maintaining or troubleshooting micro computer systems.

### Computer Specialist II

**Description:** Investigates and resolves computer software problems. Assists users with installation and configuration issues relating to supported software applications and standard hardware configurations, as well as general network access. May perform this service directly with the user or with the support of a help desk. Answers user questions, applying knowledge of computer hardware, hardware, and procedures. May develop training materials.

**Requirements:** HS diploma with 2 to 4 years general experience in operating, maintaining or troubleshooting micro computer systems.

### Computer Specialist III

**Description:** Investigates and resolves computer software problems. Assists users with installation and configuration issues relating to supported software applications and standard hardware configurations, as well as general network access. May perform this service directly with the user or with the support of a help desk. Answers user questions, applying knowledge of computer hardware, hardware, and procedures. May develop training materials. May direct the activities of other specialists and handle escalated trouble tickets.

**Requirements:** HS diploma with 5 to 7 years general experience in operating, maintaining or troubleshooting micro computer systems.

### Database Designer/Developer I

**Description:** Manages the development of database projects. Performs a broad range of tasks associated with the design, implementation and operation of database management systems. Uses knowledge and information supplied relative to the technical or administrative aspects of the program to perform and/or support system analysis and design activities.

**Requirements:** Bachelor's degree in Computer Science or related field with 1 to 3 years practical experience in the development and maintenance of database systems.

### **Database Designer/Developer II**

**Description:** Manages the development of database projects. Performs a broad range of tasks associated with the design, implementation and operation of database management systems. Uses knowledge and information supplied relative to the technical or administrative aspects of the program to perform and/or support system analysis and design activities. Plans and budgets staff and database resources.

**Requirements:** Bachelor's degree in Computer Science or related field with 4 to 6 years practical experience in the development and maintenance of database systems.

### **Database Designer/Developer III**

**Description:** Manages the development of database projects. Performs a broad range of tasks associated with the design, implementation and operation of database management systems. Uses knowledge and information supplied relative to the technical or administrative aspects of the program to perform and/or support system analysis and design activities. Plans and budgets staff and database resources. Works independently, under general supervision, modifies and/or adapts techniques and standard approaches to solve moderately difficult problems encountered.

**Requirements:** Bachelor's degree in Computer Science or related field with 7 or more years' practical experience in the development and maintenance of database systems.

### **Database Engineer I**

**Description:** Coordinates, designs and develops, and effects changes to computer databases applying knowledge of database management systems. Establishes physical database parameters, codes database descriptions and specifies database identifiers to the database management system.

**Requirements:** Bachelor's degree in Computer Science or related field with 1 to 3 years practical experience. Must have experience designing logical data models, implementing physical schema, and implementing and maintaining databases.

### **Database Engineer II**

**Description:** Coordinates, designs and develops, and effects changes to computer databases applying knowledge of database management systems. Establishes physical database parameters, codes database descriptions and specifies database identifiers to the database management system.

**Requirements:** Bachelor's degree in Computer Science or related field with 4 to 6 years practical experience. Must have significant experience designing logical data models, implementing physical schema, and implementing and maintaining databases.

### **Database Engineer III**

**Description:** Coordinates, designs and develops, and effects changes to computer databases applying knowledge of database management systems. Establishes physical database parameters, codes database descriptions and specifies database identifiers to the database management system. Serves as project lead or supervisor for database requirements.

**Requirements:** Bachelor's degree in Computer Science or related field with 7 or more years' practical experience. Must have significant experience designing logical data models, implementing physical schema, and implementing and maintaining databases.

### **Documentation Specialist I**

**Description:** Prepares and/or maintains documentation pertaining to programming, systems operation and user documentation. Translates business specifications into user documentation. Plans, writes, and maintains systems and user support documentation efforts, including online help screen. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision.

**Requirements:** Associate's degree preferred with 0 to 2 years of experience in the field or related area.

### **Documentation Specialist II**

**Description:** Prepares and/or maintains documentation pertaining to programming, systems operation and user documentation. Translates business specifications into user documentation. Plans, writes, and maintains systems and user support documentation efforts, including online help screen. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

**Requirements:** Associate's degree preferred with 3 to 4 years of experience in the field or related area.

### **Documentation Specialist III**

**Description:** Prepares and/or maintains documentation pertaining to programming, systems operation and user documentation. Translates business specifications into user documentation. Plans, writes, and maintains systems and user support documentation efforts, including online help screen. Has extensive knowledge of commonly-used concepts, practices and procedures within a particular field. Relies on experience to plan and accomplish goals. A wide degree of latitude and creativity is required. May supervise the work of others.

**Requirements:** Associate's degree preferred with 5 or more years of experience in the field or related area.

### **Engineer I**

**Description:** Designs and develops systems using general engineering and management principles to solve complex problems for clients. Communicates with clients, contractor team members, and supervisors. Must be capable of analyzing information requirements. Evaluates system problems of workflow, organization, and planning. Develops appropriate corrective action.

**Requirements:** Bachelor's degree in engineering plus 1 to 3 years of experience.

### **Engineer II**

**Description:** Designs and develops systems using general engineering and management principles to solve complex problems for clients. Communicates with clients, contractor team members, and

supervisors. Must be capable of analyzing information requirements. Evaluates system problems of workflow, organization, and planning. Develops appropriate corrective action. Develops realistic concepts from theoretical notions and technical capabilities. Possesses supervisory experience and excellent organizational and communications skills, with the ability to work multiple projects.

**Requirements:** Bachelor's degree in engineering plus 4 to 7 years of experience.

### **Engineer III**

**Description:** Designs and develops systems using general engineering and management principles to solve complex problems for clients. Communicates with clients, contractor team members, and supervisors. Must be capable of analyzing information requirements. Evaluates system problems of workflow, organization, and planning. Develops appropriate corrective action. Develops realistic concepts from theoretical notions and technical capabilities. Possesses supervisory experience and excellent organizational and communications skills, with the ability to work multiple projects.

**Requirements:** Bachelor's degree in engineering plus 8 or more years of experience.

### **Help Desk Manager**

**Description:** Provides daily supervision and direction to Help Desk staff. Serves as the subject matter expert for troubleshooting hardware/software PC and printer problems.

**Requirements:** Bachelor's degree in Computer Science, Information Systems, or Engineering with 5 to 7 years of experience with management of a multi-server environment. Must demonstrate the ability to communicate orally and in writing with a positive customer service attitude.

### **Help Desk Supervisor**

**Description:** Provides daily supervision and direction to Help Desk staff. Ensures that production schedules are met and that computer system resources are used efficiently. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services.

**Requirements:** Bachelor's degree in computer systems, computer technology, information systems, or related discipline with 5 to 7 years of experience supervising and operating a multi-server environment.

### **Help Desk Technician I**

**Description:** Applies understanding of computer software and hardware to resolve problems of internal users. Receives calls from users having computer software or hardware problems and determines whether the problem is caused by software or hardware such as processor, hard disk, network cards, modem, printer, and cables.

**Requirements:** HS diploma with one year general experience in operating, maintaining, or troubleshooting micro computer systems. Must demonstrate the ability to communicate orally and in writing with a positive customer service attitude. An associate's degree in a related field could be substituted for the experience.

### **Help Desk Technician II**

**Description:** Applies understanding of computer software and hardware to resolve problems of internal users. Receives calls from users having computer software or hardware problems and

determines whether the problem is caused by software or hardware such as processor, hard disk, network cards, modem, printer, and cables.

**Requirements:** HS diploma with 2 to 3 years general experience in operating, maintaining, or troubleshooting micro computer systems. Must demonstrate the ability to communicate orally and in writing with a positive customer service attitude. An associate's degree in a related field could be substituted for the experience.

### Help Desk Technician III

**Description:** Applies understanding of computer software and hardware to resolve problems of internal users. Receives calls from users having computer software or hardware problems and determines whether the problem is caused by software or hardware such as processor, hard disk, network cards, modem, printer, and cables. Writes or revises user training manuals and procedures, develops training materials such as exercises and visual displays, and trains users on software and hardware. HS diploma with 4 to 6 years general experience in operating, maintaining, or troubleshooting micro computer systems. Must demonstrate the ability to communicate orally and in writing with a positive customer service attitude. A bachelor's degree in a related field could be substituted for the experience.

**Requirements:** HS diploma with 4 to 6 years general experience in operating, maintaining, or troubleshooting micro computer systems. Must demonstrate the ability to communicate orally and in writing with a positive customer service attitude. A bachelor's degree in a related field could be substituted for the experience.

### Help Desk Technician IV

**Description:** Applies understanding of computer software and hardware to resolve problems of internal users. Receives calls from users having computer software or hardware problems and determines whether the problem is caused by software or hardware such as processor, hard disk, network cards, modem, printer, and cables. Writes or revises user training manuals and procedures, develops training materials such as exercises and visual displays, and trains users on software and hardware.

**Requirements:** Associate's degree in a related field with 5 or more years' practical experience in operating, maintaining, or troubleshooting micro computer systems. Must demonstrate the ability to communicate orally and in writing with a positive customer service attitude. A Bachelor's degree is preferred.

### Knowledge Engineer I

**Description:** Responsible for the design, development, implementation, and analysis of technical products and systems. Performs engineering design evaluations. Recommends alterations to development and design to improve the quality of products and/or procedures. Has knowledge of commonly used practices, concepts and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Maintains a positive relationship with clients within and outside of the organization.

**Requirements:** Bachelor's degree in Information Technology, Engineering, or related field with 1 to 2 years of experience.

### **Knowledge Engineer II**

**Description:** Responsible for the design, development, implementation, and analysis of technical products and systems. Performs engineering design evaluations. Recommends alterations to development and design to improve the quality of products and/or procedures. Has knowledge of commonly used practices, concepts and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Able to write effectively to communicate complex ideas to nontechnical personnel.

**Requirements:** Bachelor's degree in Information Technology, Engineering, or related field with 3 to 6 years of experience.

### **Knowledge Engineer III**

**Description:** Provides expert consultation in one of more areas for the design, development and implementation of technical products and systems. Technical leader and resource for knowledge engineer team. Recommends alterations to development and design to improve the quality of products and/or procedures. Responsible for all internal activities and product development. Demonstrates expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. May provide consultation on complex projects. Bachelor's degree in Information Technology, Engineering, or related field with 7 or more years of experience.

**Requirements:** Bachelor's degree in Information Technology, Engineering, or related field with 7 or more years of experience.

### **Media Specialist/Graphic Designer I**

**Description:** Creates publication cover designs and computer-generated illustrations and graphics including tables, charts, logos and other artwork. Performs page layout for technical documents, newsletters, brochures, posters and other types of documents. Relies on instructions and pre-established guidelines to perform the functions of the job.

**Requirements:** Associate's degree or equivalent with 1 to 2 years of experience.

### **Media Specialist/Graphic Designer II**

**Description:** Creates publication cover designs and computer-generated illustrations and graphics including tables, charts, logos and other artwork. Performs page layout for technical documents, newsletters, brochures, posters and other types of documents. Relies on limited experience and judgment to plan and accomplish goals.

**Requirements:** Associate's degree or equivalent with 2 to 4 years of experience.

### **Media Specialist/Graphic Designer III**

**Description:** Creates publication cover designs and computer-generated illustrations and graphics including tables, charts, logos and other artwork. Performs page layout for technical documents, newsletters, brochures, posters and other types of documents. Relies on extensive experience to plan and accomplish goals, may direct and supervise the work of others.

**Requirements:** Bachelor's degree with 4 to 6 years of experience.

### Network Engineer I

**Description:** Performs duties associated with the design, testing and implementation of Local Area Networks (LANs) and Wide Area Networks (WANs). Provides technical support related to LAN/WAN activities and end user needs. Develops standardized procedures for LAN/WAN operation and associated documentation. Evaluates new technology and makes recommendations for implementation. Analyzes requirements for system upgrades and implementations including hardware/software resources, logistics and planning issues, testing and training.

**Requirements:** Bachelor's degree in computer sciences or information systems or other related field with 1 to 3 years of experience in information systems development, functional data requirement analysis, system analysis and design, programming, program design, and documentation preparation.

### Network Engineer II

**Description:** Performs duties associated with the design, testing and implementation of Local Area Networks (LANs) and Wide Area Networks (WANs). Provides technical support related to LAN/WAN activities and end user needs. Develops standardized procedures for LAN/WAN operation and associated documentation. Evaluates new technology and makes recommendations for implementation. Analyzes requirements for system upgrades and implementations including hardware/software resources, logistics and planning issues, testing and training.

**Requirements:** Bachelor's degree in computer sciences or information systems or other related field with 4 to 6 years of experience in information systems development, functional data requirement analysis, system analysis and design, programming, program design, and documentation preparation.

### Network Engineer III

**Description:** Performs duties associated with the design, testing and implementation of Local Area Networks (LANs) and Wide Area Networks (WANs). Provides technical support related to LAN/WAN activities and end user needs. Develops standardized procedures for LAN/WAN operation and associated documentation. Evaluates new technology and makes recommendations for implementation. Analyzes requirements for system upgrades and implementations including hardware/software resources, logistics and planning issues, testing and training. Experienced engineers may be used for planning and to direct the activities of other engineers and technicians.

**Requirements:** Bachelor's degree in computer sciences or information systems or other related field with 8 or more years of experience in information systems development, functional data requirement analysis, system analysis and design, programming, program design, and documentation preparation.

### Network Technician I

**Description:** Conducts site surveys and documents current site network configuration and user requirements. Designs and optimizes network topologies. Follows installation schedules. Works with network installation team and prepares site installation and test reports/inputs.

**Requirements:** HS diploma or equivalent with a minimum of 3 years of experience.

### Network Technician II

**Description:** Conducts site survey and assesses and documents current site network configuration and user requirements. Designs and optimizes network topologies. Analyzes existing requirements and prepares specifications for hardware acquisitions. Develops hardware installation schedules and

prepares drawings documenting configuration changes. Configures computers, communications devices, and peripheral equipment. Installs network hardware.

**Requirements:** HS diploma or equivalent with 4 to 5 years of experience.

### **Network Technician III**

**Description:** Organizes and directs network installations and site surveys. Assesses and documents current site network configuration and user requirements. Designs and optimizes network topologies. Develops installation schedules. Works with network installation team and assists in the preparation of drawing and documenting configuration changes at each site. Assesses and documents current site network configuration and user requirements. Manages Network Technician team.

**Requirements:** Bachelor's degree with 6 or more years of experience.

### **Program Analyst**

**Description:** Acts as assistant to the Program Manager for the contract effort. Serves as primary interface/POC with Government program authorities/representatives on technical/program/project issues. Implements procedures and plans and directs the administrative support effort. Provides periodic reports on progress. Manages acquisition of program resources. Manages financial and administrative aspects of projects assigned. Informs the Program Manager of issues, concerns, and/or problems that may impact the schedule, quality of services, or the products of scope.

**Requirements:** Bachelor's degree in related field with 3 to 4 years of experience, including performance in the area required by the relevant project.

### **Program Manager**

**Description:** Serves as the client's single point of contact. Prepares and maintains the project schedule and budget. Prepares and delivers status reports to the customer. Hires, supervises, and retains a highly qualified workforce. Analyzes program, projects and delivery orders. Demonstrates written and oral communication skills.

**Requirements:** Bachelor's degree in business field appropriate to program management with 8 to 12 years of experience. Graduate degree preferred but can be substituted with experience.

### **Programmer I**

**Description:** Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and documenting programs. Has knowledge of commonly used concepts, practices, and procedures within the programming field. Uses standard programming methods and techniques during the development process. Prepares required documentation, including both program-level and user-level documentation.

**Requirements:** Associate's degree or equivalent in computer science or related field with 2 years practical experience.

### **Programmer II**

**Description:** Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and documenting programs. Has knowledge of commonly used concepts, practices, and procedures within the programming field. Uses standard programming methods and techniques during the development process. Prepares required documentation, including both program-level and user-level documentation. Reviews programs to make refinements, reduce operating time, improve

techniques, etc. Works with management and end-user groups to identify requirements for future product enhancements. Develops technical documentation, end-user documentation, and training materials.

**Requirements:** Associate's degree in computer science or related area with 3 to 4 years practical experience.

### **Programmer III**

**Description:** Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and documenting programs. Has knowledge of commonly used concepts, practices, and procedures within the programming field. Uses standard programming methods and techniques during the development process. Prepares required documentation, including both program-level and user-level documentation. Reviews programs to make refinements, reduce operating time, improve techniques, etc. Works with management and end-user groups to identify requirements for future product enhancements. Develops technical documentation, end-user documentation, and training materials.

**Requirements:** Bachelor's degree in computer science or related field with 4 to 7 years practical experience.

### **Programmer IV**

**Description:** Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and documenting programs. Has knowledge of commonly used concepts, practices, and procedures within the programming field. Uses standard programming methods and techniques during the development process. Prepares required documentation, including both program-level and user-level documentation. Reviews programs to make refinements, reduce operating time, improve techniques, etc. Works with management and end-user groups to identify requirements for future product enhancements. Develops technical documentation, end-user documentation, and training materials. May direct the activities of other programmers.

**Requirements:** Bachelor's degree in computer science or related field with 7 to 9 years practical experience.

### **Project Analyst**

**Description:** Prepares and/or updates management plans or technical work plans, schedules and budgets, as directed by the Project Manager. When assigned a task lead role, reports directly to the Project Manager for project related issues. Responsible for informing the Project Manager of issues, concerns, or problems that may impact the schedule, quality of service, or products of scope. Prepares and coordinates schedules to complete proposals, conduct task order reviews, prepare briefings, and ensure contract deliverables.

**Requirements:** Bachelor's degree in related field with at least one year experience is highly preferred, but an associate's degree or HS diploma with 2 to 4 additional years of experience may be substituted.

### **Project Manager**

**Description:** Manages a specific project or delivery order program. Performs day-to-day management of assigned delivery order projects. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and

production of all activities associated with assigned delivery order projects. Plans, organizes, and controls activities to ensure accomplishment of objectives, goals, and missions. Supervises subordinate managers, supervisors, and other assigned personnel. Demonstrates written and oral communications skills

**Requirements:** Bachelor's degree in business field appropriate to program management with 5 to 8 years of experience. Graduate degree preferred but can be substituted with experience.

### **Quality Assurance Inspector**

**Description:** Provides technical and administrative direction for personnel, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Program and/or Project Manager to ensure problem solution and user satisfaction. Provides daily supervision and direction to support staff.

**Requirements:** Bachelor's degree in related field with at least 6 years of experience.

### **Quality Manager**

**Description:** Develops, implements, communicates, and maintains quality systems and policies related to regulatory standards. Works with other personnel to train them in the requirements, documentation, and maintenance of the quality system and provides design control quality assurance functions. Supervises quality assurance inspector.

**Requirements:** Bachelor's degree in related field with 7 or more years of experience in the field.

### **Security Engineer I**

**Description:** Reads and interprets logs from anti-virus software, intrusion detection software, and server operating system logs. Assists senior security engineers.

**Requirements:** Bachelor's degree in computer science of related field with 1 to 2 years of experience.

### **Security Engineer II**

**Description:** Analyzes and defines security requirements for information protection. Defines and develops security policies. Analyzes the sensitivity of information and performs vulnerability and risk assessments on the basis of defined sensitivity and information flow. Conducts system penetration studies. Monitors networks to detect intrusions.

**Requirements:** Bachelor's degree in computer science or related field with 3 to 4 years of experience in developing, maintaining, and enforcing a cyber-security program covering information resources and activities.

### **Security Engineer III**

**Description:** Analyzes and defines security requirements for information protection. Defines and develops security policies. Analyzes the sensitivity of information and performs vulnerability and risk assessments on the basis of defined sensitivity and information flow. Conducts system penetration studies. Monitors networks to detect intrusions

**Requirements:** Bachelor's degree in computer science or related field with 5 or more years of experience in developing, maintaining, and enforcing a cyber-security program covering information resources and activities.

### Subject Matter Expert (SME)

**Description:** Provides expert consultative support to a functional technical area of the project. Develops solutions to complex problems. Develops requirements from a project's inception to its conclusion in the subject matter area for simple to moderately complex problems. Assists other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, and development and/or maintenance efforts. Contributes to the core content and original materials and is available for information acquisition through formal and informal interviews. Reviews design documents, scripts, and the final deliverable for accuracy. Explains processes, creates flow diagrams, provides sample dialogue, and shapes simulated settings.

**Requirements:** Bachelor's degree in area of expertise with 5 to 8 years of experience. A graduate degree is preferred.

### SME/Instructor/Facilitator I

**Description:** Instructs trainees to acquire and develop the skills needed to carry out their jobs. Delivers instructional content in either a classroom or an alternative learning environment. The delivery can be either synchronous or asynchronous web-based learning environment. The instructor employs multiple training delivery methodologies to meet project-specific requirements such as: lecture case study, gaming, practical demonstration, coaching, mentoring, videos, role play, or simulation. Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials, such as: course outline, background, material, and training aids. Prepares all student materials, such as: course manuals, workbooks, handouts, completion certificates, and course critique forms.

**Requirements:** Graduate degree in related field with 2 to 4 years of experience.

### SME/Instructor/Facilitator II

**Description:** Manages or serves as the lead instructor for a team of training instructors. Instructs trainees to acquire and develop the skills needed to carry out their jobs. Delivers instructional content in either a classroom or an alternative learning environment. The delivery can be either synchronous or asynchronous web-based learning environment. The instructor employs multiple training delivery methodologies to meet project-specific requirements such as: lecture case study, gaming, practical demonstration, coaching, mentoring, videos, role play, or simulation. Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials, such as: course outline, background, material, and training aids. Prepares all student materials, such as: course manuals, workbooks, handouts, completion certificates, and course critique forms.

**Requirements:** Graduate degree in related field with 5 or more years of experience.

### System Analyst I

**Description:** Analyzes, identifies, and determines client requirements and system status. Develops a plan of action using general technical system processes and management principles. Communicates with clients, contractor team members, and supervisors. Analyzes and develops computer software possessing a wide range of capabilities, including: engineering, business, and management. Develops plans for IT systems from project inception to conclusion.

**Requirements:** Bachelor's degree in related field with 2 to 4 years of experience.

## System Analyst II

**Description:** Analyzes, identifies, and determines client requirements and system status. Develops a plan of action using general technical system processes and management principles. Communicates with clients, contractor team members, and supervisors. Analyzes and develops computer software possessing a wide range of capabilities, including: engineering, business, and management. Develops plans for IT systems from project inception to conclusion. May supervise an Information Technology team or other System Analysts

**Requirements:** Bachelor's degree in related field with 5 or more years of experience.

## Technical Writer I

**Description:** Collects, organizes, and prepares information required for user's manuals, training materials, installation guides, proposals, and reports. Responsible for documentation development and preparation throughout the production cycle that can include: technical writing/editing, editorial consultation, copy design/editing, editorial consultation, copy design/editing, proofreading, or overall documentation review. Checks documents for spelling, grammar, organization, consistency, and content. Ensures that documents follow the appropriate style guide.

**Requirements:** Bachelor's degree in a technical or related field with 1 to 2 years of experience relevant to understanding and documenting general/technical aspects of the projects.

## Technical Writer II

**Description:** Develops, drafts, revises, and edits reports, articles, manuals, specifications, presentation materials, and other technical documents, using rough outlines and materials. Responsible for documentation development and preparation throughout the production cycle that can include: technical writing/editing, editorial consultation, copy design/editing, editorial consultation, copy design/editing, proofreading, or overall documentation review. Works with management, technical personnel, authors, and subject matter experts to define documentation content, guidelines, specifications, and development schedules. Prepares required documentation in an appropriate format. Adheres to required configuration management or quality assurance standards. Analyzes the data and user requirements to ensure that documentation is clear, concise, and valid. Ensures that documents follow the appropriate style guide. Coordinates or supervises resources during the production cycle.

**Requirements:** Bachelor's degree in a technical or related field with 3 to 4 years of experience relevant to understanding and documenting general/technical aspects of the projects.

## Technical Writer III

**Description:** Develops, drafts, revises, and edits reports, articles, manuals, specifications, presentation materials, and other technical documents, using rough outlines and materials. Responsible for supervising and/or performing documentation development and preparation throughout the production cycle that can include: technical writing/editing, editorial consultation, copy design/editing, editorial consultation, copy design/editing, proofreading, or overall documentation review. Works with management, technical personnel, authors, and subject matter experts to define documentation content, guidelines, specifications, and development schedules.

**Requirements:** Bachelor's degree in a technical or related field with 5 or more years of experience relevant to understanding and documenting general/technical aspects of the projects.

### Test Engineer I

**Description:** Performs assignments in the test arena when provided specific objectives and standards. Establishes and uses appropriate business management information feedback systems to review, control, and report on assigned projects. Applies knowledge and experience of test and evaluation in the design, planning, execution and analysis phases of test programs to assess the performance of the systems, subsystems, and equipment. Develops, publishes, and implements test plans. Writes/maintains test automation.

**Requirements:** Bachelor's degree in computer science or engineering with 5 to 8 years of experience in designing and developing analytical data solutions, solid skills in data architecture, data query, analysis, SQL, reporting tools and methodologies.

### Test Engineer II

**Description:** Performs assignments in the test arena when provided specific objectives and standards. Establishes and uses appropriate business management information feedback systems to review, control, and report on assigned projects. Applies knowledge and experience of test and evaluation in the design, planning, execution and analysis phases of test programs to assess the performance of the systems, subsystems, and equipment. Develops, publishes, and implements test plans. Writes/maintains test automation.

**Requirements:** Bachelor's degree in computer science or engineering with 8 or more years of experience in designing and developing analytical data solutions, solid skills in data architecture, data query, analysis, SQL, reporting tools and methodologies.

### Web Designer I

**Description:** Determines customer requirements into internet web and translates applications requirements into the design of complex web sites, including integrating web pages and applications to serve either as stand-alone sites or as the front end to web-based applications. Applies new and emerging technologies to the site development process. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Knowledgeable in web development methodology.

**Requirements:** Bachelor's degree in computer science, mathematics, engineering or other related field with 1 to 2 years of experience.

### Web Designer II

**Description:** Determines customer requirements into internet web and translates applications requirements into the design of complex web sites, including integrating web pages and applications to serve either as stand-alone sites or as the front end to web-based applications. Applies new and emerging technologies to the site development process. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Knowledgeable in web development methodology.

**Requirements:** Bachelor's degree in computer science, mathematics, engineering or other related field with 3 to 4 years of experience.



May 20, 2016

### **Web Designer III**

**Description:** Determines customer requirements into internet web and translates applications requirements into the design of complex web sites, including integrating web pages and applications to serve either as stand-alone sites or as the front end to web-based applications. Applies new and emerging technologies to the site development process. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Knowledgeable in web development methodology.

**Requirements:** Bachelor's degree in computer science, mathematics, engineering or other related field with 5 or more years of experience.

## Section IV – Price List

KeyBridge Technologies, Inc. GSA Schedule 70 Price List					
Government Site Rates					
Labor Category	Effective May 20, 2016	Effective May 20, 2017	Effective May 20, 2018	Effective May 20, 2019	Effective May 20, 2020
Administrative Assistant I	\$ 32.66	\$ 33.48	\$ 34.32	\$ 35.18	\$ 36.06
Administrative Assistant II	\$ 41.54	\$ 42.58	\$ 43.64	\$ 44.73	\$ 45.85
Administrative Assistant III	\$ 51.75	\$ 53.04	\$ 54.37	\$ 55.73	\$ 57.12
Administrator I	\$ 66.61	\$ 68.28	\$ 69.99	\$ 71.74	\$ 73.53
Administrator II	\$ 78.84	\$ 80.81	\$ 82.83	\$ 84.90	\$ 87.02
Business Analyst I	\$ 57.91	\$ 59.36	\$ 60.84	\$ 62.36	\$ 63.92
Business Analyst II	\$ 84.15	\$ 86.25	\$ 88.41	\$ 90.62	\$ 92.89
Communications Technician I	\$ 57.60	\$ 59.04	\$ 60.52	\$ 62.03	\$ 63.58
Communications Technician II	\$ 72.04	\$ 73.84	\$ 75.69	\$ 77.58	\$ 79.52
Communications Technician III	\$ 86.33	\$ 88.49	\$ 90.70	\$ 92.97	\$ 95.29
Computer Specialist I	\$ 44.03	\$ 45.13	\$ 46.26	\$ 47.42	\$ 48.61
Computer Specialist II	\$ 60.74	\$ 62.26	\$ 63.82	\$ 65.42	\$ 67.06
Computer Specialist III	\$ 83.44	\$ 85.53	\$ 87.67	\$ 89.86	\$ 92.11
Database Designer/Developer I	\$ 67.25	\$ 68.93	\$ 70.65	\$ 72.42	\$ 74.23
Database Designer/Developer II	\$ 81.90	\$ 83.95	\$ 86.05	\$ 88.20	\$ 90.41
Database Designer/Developer III	\$ 132.71	\$ 136.03	\$ 139.43	\$ 142.92	\$ 146.49
Database Engineer I	\$ 62.82	\$ 64.39	\$ 66.00	\$ 67.65	\$ 69.34
Database Engineer II	\$ 73.13	\$ 74.96	\$ 76.83	\$ 78.75	\$ 80.72
Database Engineer III	\$ 95.27	\$ 97.65	\$ 100.09	\$ 102.59	\$ 105.15
Documentation Specialist I	\$ 43.60	\$ 44.69	\$ 45.81	\$ 46.96	\$ 48.13
Documentation Specialist II	\$ 57.04	\$ 58.47	\$ 59.93	\$ 61.43	\$ 62.97
Documentation Specialist III	\$ 68.25	\$ 69.96	\$ 71.71	\$ 73.50	\$ 75.34
Engineer I	\$ 81.37	\$ 83.40	\$ 85.49	\$ 87.63	\$ 89.82
Engineer II	\$ 111.56	\$ 114.35	\$ 117.21	\$ 120.14	\$ 123.14
Engineer III	\$ 141.95	\$ 145.50	\$ 149.14	\$ 152.87	\$ 156.69
Help Desk Manager	\$ 70.93	\$ 72.70	\$ 74.52	\$ 76.38	\$ 78.29
Help Desk Supervisor	\$ 87.11	\$ 89.29	\$ 91.52	\$ 93.81	\$ 96.16
Help Desk Technician I	\$ 38.06	\$ 39.01	\$ 39.99	\$ 40.99	\$ 42.01
Help Desk Technician II	\$ 48.47	\$ 49.68	\$ 50.92	\$ 52.19	\$ 53.49
Help Desk Technician III	\$ 57.46	\$ 58.90	\$ 60.37	\$ 61.88	\$ 63.43
Help Desk Technician IV	\$ 75.31	\$ 77.19	\$ 79.12	\$ 81.10	\$ 83.13
Knowledge Engineer I	\$ 76.58	\$ 78.49	\$ 80.45	\$ 82.46	\$ 84.52
Knowledge Engineer II	\$ 95.88	\$ 98.28	\$ 100.74	\$ 103.26	\$ 105.84
Knowledge Engineer III	\$ 137.99	\$ 141.44	\$ 144.98	\$ 148.60	\$ 152.32
Media Specialist/Graphic Designer I	\$ 43.00	\$ 44.08	\$ 45.18	\$ 46.31	\$ 47.47
Media Specialist/Graphic Designer II	\$ 61.93	\$ 63.48	\$ 65.07	\$ 66.70	\$ 68.37
Media Specialist/Graphic Designer III	\$ 86.09	\$ 88.24	\$ 90.45	\$ 92.71	\$ 95.03
Network Engineer I	\$ 75.66	\$ 77.55	\$ 79.49	\$ 81.48	\$ 83.52
Network Engineer II	\$ 97.62	\$ 100.06	\$ 102.56	\$ 105.12	\$ 107.75
Network Engineer III	\$ 141.33	\$ 144.86	\$ 148.48	\$ 152.19	\$ 155.99
Network Technician I	\$ 42.23	\$ 43.29	\$ 44.37	\$ 45.48	\$ 46.62
Network Technician II	\$ 58.35	\$ 59.81	\$ 61.31	\$ 62.84	\$ 64.41
Network Technician III	\$ 78.02	\$ 79.97	\$ 81.97	\$ 84.02	\$ 86.12
Program Analyst	\$ 67.28	\$ 68.96	\$ 70.68	\$ 72.45	\$ 74.26
Program Manager	\$ 139.96	\$ 143.46	\$ 147.05	\$ 150.73	\$ 154.50
Programmer I	\$ 52.98	\$ 54.30	\$ 55.66	\$ 57.05	\$ 58.48
Programmer II	\$ 72.04	\$ 73.84	\$ 75.69	\$ 77.58	\$ 79.52
Programmer III	\$ 95.73	\$ 98.12	\$ 100.57	\$ 103.08	\$ 105.66
Programmer IV	\$ 122.28	\$ 125.34	\$ 128.47	\$ 131.68	\$ 134.97
Project Analyst	\$ 52.88	\$ 54.20	\$ 55.56	\$ 56.95	\$ 58.37
Project Manager	\$ 106.12	\$ 108.77	\$ 111.49	\$ 114.28	\$ 117.14
Quality Assurance Inspector	\$ 48.36	\$ 49.57	\$ 50.81	\$ 52.08	\$ 53.38
Quality Manager	\$ 97.04	\$ 99.47	\$ 101.96	\$ 104.51	\$ 107.12
Security Engineer I	\$ 86.87	\$ 89.04	\$ 91.27	\$ 93.55	\$ 95.89
Security Engineer II	\$ 105.20	\$ 107.83	\$ 110.53	\$ 113.29	\$ 116.12
Security Engineer III	\$ 133.74	\$ 137.08	\$ 140.51	\$ 144.02	\$ 147.62
SME	\$ 172.20	\$ 176.51	\$ 180.92	\$ 185.44	\$ 190.08
SME/Instructor-Facilitator I	\$ 83.90	\$ 86.00	\$ 88.15	\$ 90.35	\$ 92.61
SME/Instructor-Facilitator II	\$ 122.51	\$ 125.57	\$ 128.71	\$ 131.93	\$ 135.23
System Analyst I	\$ 66.98	\$ 68.65	\$ 70.37	\$ 72.13	\$ 73.93
System Analyst II	\$ 91.49	\$ 93.78	\$ 96.12	\$ 98.52	\$ 100.98
Technical Writer I	\$ 53.57	\$ 54.91	\$ 56.28	\$ 57.69	\$ 59.13
Technical Writer II	\$ 66.13	\$ 67.78	\$ 69.47	\$ 71.21	\$ 72.99
Technical Writer III	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.56	\$ 84.62
Test Engineer I	\$ 72.89	\$ 74.71	\$ 76.58	\$ 78.49	\$ 80.45
Test Engineer II	\$ 89.28	\$ 91.51	\$ 93.80	\$ 96.15	\$ 98.55
Web Designer I	\$ 72.23	\$ 74.04	\$ 75.89	\$ 77.79	\$ 79.73
Web Designer II	\$ 81.08	\$ 83.11	\$ 85.19	\$ 87.32	\$ 89.50
Web Designer III	\$ 121.59	\$ 124.63	\$ 127.75	\$ 130.94	\$ 134.21

Note: All rates are inclusive of .75% Industrial Funding Fee (IFF)

KeyBridge Technologies, Inc. GSA Schedule 70 Price List					
Contractor Site Rates					
Labor Category	Effective May 20, 2016	Effective May 20, 2017	Effective May 20, 2018	Effective May 20, 2019	Effective May 20, 2020
Administrative Assistant I	\$ 40.81	\$ 41.83	\$ 42.88	\$ 43.95	\$ 45.05
Administrative Assistant II	\$ 51.92	\$ 53.22	\$ 54.55	\$ 55.91	\$ 57.31
Administrative Assistant III	\$ 64.68	\$ 66.30	\$ 67.96	\$ 69.66	\$ 71.40
Administrator I	\$ 83.26	\$ 85.34	\$ 87.47	\$ 89.66	\$ 91.90
Administrator II	\$ 98.53	\$ 100.99	\$ 103.51	\$ 106.10	\$ 108.75
Business Analyst I	\$ 72.38	\$ 74.19	\$ 76.04	\$ 77.94	\$ 79.89
Business Analyst II	\$ 105.19	\$ 107.82	\$ 110.52	\$ 113.28	\$ 116.11
Communications Technician I	\$ 72.01	\$ 73.81	\$ 75.66	\$ 77.55	\$ 79.49
Communications Technician II	\$ 90.04	\$ 92.29	\$ 94.60	\$ 96.97	\$ 99.39
Communications Technician III	\$ 107.89	\$ 110.59	\$ 113.35	\$ 116.18	\$ 119.08
Computer Specialist I	\$ 55.03	\$ 56.41	\$ 57.82	\$ 59.27	\$ 60.75
Computer Specialist II	\$ 75.94	\$ 77.84	\$ 79.79	\$ 81.78	\$ 83.82
Computer Specialist III	\$ 104.32	\$ 106.93	\$ 109.60	\$ 112.34	\$ 115.15
Database Designer/Developer I	\$ 84.06	\$ 86.16	\$ 88.31	\$ 90.52	\$ 92.78
Database Designer/Developer II	\$ 102.37	\$ 104.93	\$ 107.55	\$ 110.24	\$ 113.00
Database Designer/Developer III	\$ 165.89	\$ 170.04	\$ 174.29	\$ 178.65	\$ 183.12
Database Engineer I	\$ 78.53	\$ 80.49	\$ 82.50	\$ 84.56	\$ 86.67
Database Engineer II	\$ 91.40	\$ 93.69	\$ 96.03	\$ 98.43	\$ 100.89
Database Engineer III	\$ 119.08	\$ 122.06	\$ 125.11	\$ 128.24	\$ 131.45
Documentation Specialist I	\$ 54.50	\$ 55.86	\$ 57.26	\$ 58.69	\$ 60.16
Documentation Specialist II	\$ 71.30	\$ 73.08	\$ 74.91	\$ 76.78	\$ 78.70
Documentation Specialist III	\$ 85.31	\$ 87.44	\$ 89.63	\$ 91.87	\$ 94.17
Engineer I	\$ 101.71	\$ 104.25	\$ 106.86	\$ 109.53	\$ 112.27
Engineer II	\$ 139.45	\$ 142.94	\$ 146.51	\$ 150.17	\$ 153.92
Engineer III	\$ 177.43	\$ 181.87	\$ 186.42	\$ 191.08	\$ 195.86
Help Desk Manager	\$ 88.67	\$ 90.89	\$ 93.16	\$ 95.49	\$ 97.88
Help Desk Supervisor	\$ 108.90	\$ 111.62	\$ 114.41	\$ 117.27	\$ 120.20
Help Desk Technician I	\$ 47.58	\$ 48.77	\$ 49.99	\$ 51.24	\$ 52.52
Help Desk Technician II	\$ 60.60	\$ 62.12	\$ 63.67	\$ 65.26	\$ 66.89
Help Desk Technician III	\$ 71.81	\$ 73.61	\$ 75.45	\$ 77.34	\$ 79.27
Help Desk Technician IV	\$ 94.14	\$ 96.49	\$ 98.90	\$ 101.37	\$ 103.90
Knowledge Engineer I	\$ 95.74	\$ 98.13	\$ 100.58	\$ 103.09	\$ 105.67
Knowledge Engineer II	\$ 119.87	\$ 122.87	\$ 125.94	\$ 129.09	\$ 132.32
Knowledge Engineer III	\$ 172.49	\$ 176.80	\$ 181.22	\$ 185.75	\$ 190.39
Media Specialist/Graphic Designer I	\$ 53.74	\$ 55.08	\$ 56.46	\$ 57.87	\$ 59.32
Media Specialist/Graphic Designer II	\$ 77.43	\$ 79.37	\$ 81.35	\$ 83.38	\$ 85.46
Media Specialist/Graphic Designer III	\$ 107.63	\$ 110.32	\$ 113.08	\$ 115.91	\$ 118.81
Network Engineer I	\$ 94.58	\$ 96.94	\$ 99.36	\$ 101.84	\$ 104.39
Network Engineer II	\$ 122.03	\$ 125.08	\$ 128.21	\$ 131.42	\$ 134.71
Network Engineer III	\$ 176.66	\$ 181.08	\$ 185.61	\$ 190.25	\$ 195.01
Network Technician I	\$ 52.80	\$ 54.12	\$ 55.47	\$ 56.86	\$ 58.28
Network Technician II	\$ 72.96	\$ 74.78	\$ 76.65	\$ 78.57	\$ 80.53
Network Technician III	\$ 97.53	\$ 99.97	\$ 102.47	\$ 105.03	\$ 107.66
Program Analyst	\$ 84.10	\$ 86.20	\$ 88.36	\$ 90.57	\$ 92.83
Program Manager	\$ 174.95	\$ 179.32	\$ 183.80	\$ 188.40	\$ 193.11
Programmer I	\$ 66.22	\$ 67.88	\$ 69.58	\$ 71.32	\$ 73.10
Programmer II	\$ 90.05	\$ 92.30	\$ 94.61	\$ 96.98	\$ 99.40
Programmer III	\$ 119.63	\$ 122.62	\$ 125.69	\$ 128.83	\$ 132.05
Programmer IV	\$ 152.86	\$ 156.68	\$ 160.60	\$ 164.62	\$ 168.74
Project Analyst	\$ 66.11	\$ 67.76	\$ 69.45	\$ 71.19	\$ 72.97
Project Manager	\$ 132.66	\$ 135.98	\$ 139.38	\$ 142.86	\$ 146.43
Quality Assurance Inspector	\$ 60.46	\$ 61.97	\$ 63.52	\$ 65.11	\$ 66.74
Quality Manager	\$ 121.32	\$ 124.35	\$ 127.46	\$ 130.65	\$ 133.92
Security Engineer I	\$ 108.58	\$ 111.29	\$ 114.07	\$ 116.92	\$ 119.84
Security Engineer II	\$ 131.51	\$ 134.80	\$ 138.17	\$ 141.62	\$ 145.16
Security Engineer III	\$ 167.16	\$ 171.34	\$ 175.62	\$ 180.01	\$ 184.51
SME	\$ 215.26	\$ 220.64	\$ 226.16	\$ 231.81	\$ 237.61
SME/Instructor-Facilitator I	\$ 104.87	\$ 107.49	\$ 110.18	\$ 112.93	\$ 115.75
SME/Instructor-Facilitator II	\$ 153.15	\$ 156.98	\$ 160.90	\$ 164.92	\$ 169.04
System Analyst I	\$ 83.72	\$ 85.81	\$ 87.96	\$ 90.16	\$ 92.41
System Analyst II	\$ 114.38	\$ 117.24	\$ 120.17	\$ 123.17	\$ 126.25
Technical Writer I	\$ 66.96	\$ 68.63	\$ 70.35	\$ 72.11	\$ 73.91
Technical Writer II	\$ 82.67	\$ 84.74	\$ 86.86	\$ 89.03	\$ 91.26
Technical Writer III	\$ 95.84	\$ 98.24	\$ 100.70	\$ 103.22	\$ 105.80
Test Engineer I	\$ 91.12	\$ 93.40	\$ 95.74	\$ 98.13	\$ 100.58
Test Engineer II	\$ 111.60	\$ 114.39	\$ 117.25	\$ 120.18	\$ 123.18
Web Designer I	\$ 90.30	\$ 92.56	\$ 94.87	\$ 97.24	\$ 99.67
Web Designer II	\$ 101.35	\$ 103.88	\$ 106.48	\$ 109.14	\$ 111.87
Web Designer III	\$ 152.00	\$ 155.80	\$ 159.70	\$ 163.69	\$ 167.78

Note: All rates are inclusive of .75% Industrial Funding Fee (IFF)