

ACCESSAGILITY

AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-33 Perpetual Software Licenses
Special Item No. 132-34 Maintenance of Software as a Service
Special Item No. 132-50 Training Courses
Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-33 - PERPETUAL SOFTWARE LICENSES

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Microcomputers
Utility Software

NOTE: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

SPECIAL ITEM NUMBER 132-34 - MAINTENANCE OF SOFTWARE AS A SERVICE

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially.

Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

SPECIAL ITEM NUMBER 132-50 - TRAINING COURSES (FPDS Code U012)

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services

FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D316 IT Network Management Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

ACCESSAGILITY

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Contract Number: GS-35F-0424Y

Period Covered by Contract: May 24, 2012 through May 23, 2017

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # 001 , dated March 26, 2015.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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**USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT
PROGRAMS 45**

INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

AccessAgility, LLC
8601 Westwood Center Drive Suite 250
Vienna, VA 22182
703-870-3949x140

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

703-870-3949x140
FAX: 703-870-3779

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract
Block 16: Data Universal Numbering System (DUNS) Number: 809979805
Block 30: Type of Contractor: B: Other Small Business

Block 31: Woman-Owned Small Business - **No**
Block 37: Contractor's Taxpayer Identification Number (TIN): 26-2142112
Block 40: Veteran Owned Small Business (VOSB): A: Service Disabled Veteran Owned Small Business

- 4a. CAGE Code: 50TZ9
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-33	<u>30</u> Days
132-34	<u>30</u> Days
132-50	To be determined by the ordering agency and contractor
132-51	To be negotiated by the ordering Agency and Contractor.

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 1% / 15 Days (excludes SIN 132-51)
- b. Quantity: None
- c. Dollar Volume: Individual orders over \$250,000 - 1%
- d. Other Special Discounts Same as GSA pricing discounts for Government Educational Institutions

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: N/A

10. Small Requirements: The minimum dollar of orders to be issued is \$100.00.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-33 - Perpetual Software Licenses
Special Item Number 132-34 - Maintenance of Software as a Service
Special Item Number 132-51 - Information Technology Professional Services

b. The Maximum Order for the following Special Item Numbers (SINs) is \$25,000:

Special Item Number 132-50 - Training Courses

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) **Security Clearances:** The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) **Travel:** The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated

funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

The Geographic Scope of Contract will be domestic and overseas delivery

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes X

No _____

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.accessagility.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO PERPETUAL SOFTWARE LICENSES
(SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE AS A SERVICE (SPECIAL
ITEM NUMBER 132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY SOFTWARE**

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. GUARANTEE/WARRANTY

a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

AccessAgility LLC gives no express warranties, guarantees or conditions.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

3. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number 703-870-3949 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9:00 a.m. to 5:00 p.m. Eastern time.

email support: (6:00 a.m. – 9:00 p.m. Eastern time) support@accessagility.com

4. SOFTWARE MAINTENANCE

a. Software maintenance as it is defined: (select software maintenance type) :

_____ 1. Software Maintenance as a Product (SIN 132-32 or SIN 132-33)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

Software Maintenance as a product is billed at the time of purchase.

 X 2. Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

Maintenance per year after 1 year –17.95% of purchase price.

b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

5. PERIODS OF MAINTENANCE (SIN 132-34)

a. The Contractor shall honor orders for periods for the duration of the contract period or a lessor period of time.

b. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.

c. Annual Funding. When annually appropriated funds are cited on an order for term licenses and/or maintenance, the period of the maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the maintenance orders citing the new appropriation shall be required, if the term licenses and/or maintenance is to be continued during any remainder of the contract period.

d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.

e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the maintenance is to be terminated at that time. Orders for the continuation of maintenance will be required if the term licenses and/or maintenance is to be continued during the subsequent period.

6. UTILIZATION LIMITATIONS - (SIN 132-33, AND SIN 132-34)

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:

- (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
- (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.
- (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.
- (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
- (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

7. SOFTWARE CONVERSIONS - (SIN 132-33)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

8. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

AccessAgility LLC Software Pricing

BridgeChecker 10 License Bundle

1-4	\$78.80
5-9	\$68.83
10+	\$48.88

BridgeChecker 100 License Bundle

1	\$488.77
2-4	\$448.87
5-9	\$423.93
10+	\$389.02

BridgeChecker 1000 License Bundle

1	\$3,890.18
2	\$3,590.93
3	\$3,191.94
4	\$2,792.94
5+	\$2,493.70

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF
TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL
INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE
(SPECIAL ITEM NUMBER 132-50)**

1. SCOPE

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

3. TIME OF DELIVERY

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

4. CANCELLATION AND RESCHEDULING

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

5. FOLLOW-UP SUPPORT

The Contractor agrees to provide each student with unlimited telephone support or online support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

6. PRICE FOR TRAINING

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

7. INVOICES AND PAYMENT

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

8. FORMAT AND CONTENT OF TRAINING

a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.

b. ****If applicable**** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.

c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.

d. The Contractor shall provide the following information for each training course offered:

- (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
- (2) The length of the course;
- (3) Mandatory and desirable prerequisites for student enrollment;
- (4) The minimum and maximum number of students per class;
- (5) The locations where the course is offered;
- (6) Class schedules; and
- (7) Price (per student, per class (if applicable)).

e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

9. "NO CHARGE" TRAINING

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

None is offered.

Training Class Pricing

Training Period Class	AALLC Site	AALLC Site	AALLC Site	AALLC Site	AALLC Site
	Year 1	Year 2	Year 3	Year 4	Year 5
	May 24,2012-May 23,2013	May 24, 2013-May 23,2014	May 24, 2014-May 23,2015	May 24,2015-May 23,2016	May 24, 2016-May 23,2017
2-day Wids Training Class - Per Participant up to 8 students PN# TR-SEAT-1 Seat for 2 day WIDS Training class Single training seat in a scheduled 2 day training class On-Site, Up to (8) Students, (2) Student Minimun Certified Wireless Engineer Instructor led	\$1,491.23	\$1,532.24	\$1,574.38	\$1,617.67	\$1,662.16
3-Day WIDS - up to 10 Students PN#TR-SEAT (3)day class: WIDS Training Class includes (2) day class plus extra day for providing consulting services, knowledge transfer, fur up to (10) students Certified Wireless Engineer Instructor Led	\$12,357.79	\$12,697.63	\$13,046.81	\$13,405.60	\$13,774.26

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established

Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

IT PROFESSIONAL SERVICES LABOR CATEGORY DESCRIPTIONS

Year 1 - May 24, 2012 - May 23, 2013

Labor Category	AALLC Site	Customer Site
	Year 1	
	May 24, 2012 - May 23, 2013	
Program Manager	\$190.57	\$180.80
Technical Project Manager	\$136.82	\$130.71
Administrative Project Manager	\$108.58	\$103.59
Task Leader	\$114.34	\$109.16
Project Control Analyst	\$74.47	\$72.81
Assoc Scientist/Engineer/Systems Analyst	\$67.43	\$64.30
Int I Scientist/Engineer/Systems Analyst	\$67.13	\$64.50
Int II Scientist/Engineer/Systems Analyst	\$75.45	\$72.07
Senior I Scientist/Engineer/Systems Analyst	\$83.07	\$79.65
Senior Cert Scientist/Engineer/Systems Analyst	\$114.34	\$109.45
Senior II Scientist/Engineer/Systems Analyst	\$133.30	\$127.05
Senior PhD Scientist/Engineer/Systems Analyst	\$149.52	\$142.44
Assoc Computer Scientist/Systems Analyst	\$64.30	\$61.08
Int I Computer Scientist/Systems Analyst	\$75.25	\$72.32
Int II Computer Scientist/Systems Analyst	\$87.95	\$84.09
Senior I Computer Scientist/Systems Analyst	\$103.10	\$97.73
Senior Cert Computer Scientist/Systems Analyst	\$118.25	\$111.60
Senior II Cert Computer Scientist/Systems Analyst	\$129.49	\$123.14
Senior PhD Computer Scientist/Systems Analyst	\$144.64	\$137.80
Assoc IT Analyst	\$62.55	\$59.86
Int I IT Analyst	\$72.56	\$69.58
Int II IT Analyst	\$84.34	\$80.38
Senior I IT Analyst	\$96.75	\$94.06
Senior Cert IT Analyst	\$109.45	\$104.57
Senior II IT Analyst	\$124.11	\$118.25
Senior PhD IT Analyst	\$140.73	\$134.28
Assoc System Security/Information Assurance Analyst	\$67.43	\$64.50
Int I System Security/Information Assurance Analyst	\$77.45	\$74.27
Int II System Security/Information Assurance Analyst	\$89.91	\$85.84
Senior I System Security/Information Assurance Analyst	\$88.93	\$84.05
Senior Cert System Security/Information Assurance Analyst	\$120.20	\$113.36
Senior II Cert System Security/Information Assurance Analyst	\$134.18	\$127.93
Senior PhD System Security/Information Assurance Analyst	\$149.13	\$141.70
Assoc Technical Writer	\$50.82	\$48.38
Int I Technical Writer	\$59.61	\$56.68
Int II Technical Writer	\$70.85	\$67.68
Senior I Technical Writer	\$81.85	\$77.45
Senior Cert Technical Writer	\$91.62	\$87.47
Senior II Technical Writer	\$103.59	\$98.70
Senior PhD Technical Writer	\$120.20	\$114.34
Assoc Writer/Editor	\$49.16	\$46.91
Int I Writer/Editor	\$57.17	\$54.73
Int II Writer/Editor	\$64.50	\$61.57

Senior I Writer/Editor	\$76.42	\$72.81
Senior Cert Writer/Editor	\$96.75	\$84.05
Senior II Writer/Editor	\$98.41	\$93.53
Senior PhD Writer/Editor	\$110.82	\$105.64
Assoc Acquisition/Procurement/ Contract/Analyst	\$53.75	\$51.31
Int I Acquisition/Procurement/ Contract/Analyst	\$65.67	\$62.55
Int II Acquisition/Procurement/ Contract/Analyst	\$74.61	\$71.15
Senior I Acquisition/Procurement/ Contract/Analyst	\$86.64	\$82.58
Senior Cert Acquisition/Procurement/ Contract/Analyst	\$101.15	\$96.51
Senior II Acquisition/Procurement/ Contract/Analyst	\$114.63	\$109.26
Senior PhD Acquisition/Procurement/ Contract/Analyst	\$128.02	\$122.40
Assoc Business/Financial/ Management/Analyst	\$56.93	\$54.24
Int I Business/Financial/ Management/Analyst	\$65.97	\$63.03
Int II Business/Financial/ Management/Analyst	\$77.94	\$74.27
Senior I Business/Financial/ Management/Analyst	\$92.06	\$87.95
Senior Cert Business/Financial/ Management/Analyst	\$107.50	\$100.66
Senior II Business/Financial/ Management/Analyst	\$118.74	\$113.36
Senior PhD Business/Financial/ Management/Analyst	\$133.89	\$127.78
Assoc Trainer/Training Material Specialist	\$53.26	\$50.92
Int I Trainer/Training Material Specialist	\$63.42	\$60.40
Int II Trainer/Training Material Specialist	\$74.27	\$70.75
Senior I Trainer/Training Material Specialist	\$85.02	\$81.02
Senior Cert Trainer/Training Material Specialist	\$97.14	\$92.55
Senior II Trainer/Training Material Specialist	\$109.16	\$104.08
Senior PhD Trainer/Training Material Specialist	\$124.80	\$118.98
Technical Support I	\$47.50	\$45.25
Technical Support II	\$53.36	\$50.92
Technical Support III	\$63.38	\$60.40
Technical Support VI	\$76.47	\$72.81
Administrative Support I	\$35.38	\$33.76
Administrative Support II	\$42.02	\$40.07
Administrative Support III	\$50.67	\$48.32
Administrative Support IV	\$60.20	\$57.37
Senior Project Manager	\$112.39	\$112.39
Senior Project Engineer	\$109.45	\$109.45
Sr. Wireless LAN/WAN Engineer	\$81.11	\$81.11
Sr. Wireless Security Engineer	\$85.02	\$85.02
Computer Technician	\$45.93	\$45.93
Telecom Engineer Sr.	\$98.05	\$98.05
Test Engineer Sr.	\$70.47	\$70.47

Year 2 - May 24, 2013 - May 23, 2014

Labor Category	AALLC Site	Customer Site
	Year 2	
	May 24, 2013 - May 23, 2014	
Program Manager	\$195.81	\$185.77
Technical Project Manager	\$140.58	\$134.30
Administrative Project Manager	\$111.57	\$106.44
Task Leader	\$117.48	\$112.16
Project Control Analyst	\$76.52	\$74.81
Assoc Scientist/Engineer/Systems Analyst	\$69.28	\$66.07
Int I Scientist/Engineer/Systems Analyst	\$68.98	\$66.27
Int II Scientist/Engineer/Systems Analyst	\$77.52	\$74.05
Senior I Scientist/Engineer/Systems Analyst	\$85.35	\$81.84
Senior Cert Scientist/Engineer/Systems Analyst	\$117.48	\$112.46
Senior II Scientist/Engineer/Systems Analyst	\$136.97	\$130.54
Senior PhD Scientist/Engineer/Systems Analyst	\$153.63	\$146.36
Assoc Computer Scientist/Systems Analyst	\$66.07	\$62.76
Int I Computer Scientist/Systems Analyst	\$77.32	\$74.31
Int II Computer Scientist/Systems Analyst	\$90.37	\$86.40
Senior I Computer Scientist/Systems Analyst	\$105.94	\$100.42
Senior Cert Computer Scientist/Systems Analyst	\$121.50	\$114.67
Senior II Cert Computer Scientist/Systems Analyst	\$133.05	\$126.53
Senior PhD Computer Scientist/Systems Analyst	\$148.62	\$141.59
Assoc IT Analyst	\$64.27	\$61.51
Int I IT Analyst	\$74.56	\$71.49
Int II IT Analyst	\$86.66	\$82.59
Senior I IT Analyst	\$99.41	\$96.65
Senior Cert IT Analyst	\$112.46	\$107.45
Senior II IT Analyst	\$127.52	\$121.50
Senior PhD IT Analyst	\$144.60	\$137.97
Assoc System Security/Information Assurance Analyst	\$69.28	\$66.27
Int I System Security/Information Assurance Analyst	\$79.58	\$76.31
Int II System Security/Information Assurance Analyst	\$92.38	\$88.20
Senior I System Security/Information Assurance Analyst	\$91.38	\$86.36
Senior Cert System Security/Information Assurance Analyst	\$123.51	\$116.48
Senior II Cert System Security/Information Assurance Analyst	\$137.87	\$131.45
Senior PhD System Security/Information Assurance Analyst	\$153.23	\$145.60
Assoc Technical Writer	\$52.22	\$49.71
Int I Technical Writer	\$61.25	\$58.24
Int II Technical Writer	\$72.80	\$69.54
Senior I Technical Writer	\$84.10	\$79.58
Senior Cert Technical Writer	\$94.14	\$89.88
Senior II Technical Writer	\$106.44	\$101.41
Senior PhD Technical Writer	\$123.51	\$117.48
Assoc Writer/Editor	\$50.51	\$48.20
Int I Writer/Editor	\$58.74	\$56.24
Int II Writer/Editor	\$66.27	\$63.26
Senior I Writer/Editor	\$78.52	\$74.81
Senior Cert Writer/Editor	\$99.41	\$86.36
Senior II Writer/Editor	\$101.12	\$96.10

Senior PhD Writer/Editor	\$113.87	\$108.55
Assoc Acquisition/Procurement/ Contract/Analyst	\$55.23	\$52.72
Int I Acquisition/Procurement/ Contract/Analyst	\$67.48	\$64.27
Int II Acquisition/Procurement/ Contract/Analyst	\$76.66	\$73.11
Senior I Acquisition/Procurement/ Contract/Analyst	\$89.02	\$84.85
Senior Cert Acquisition/Procurement/ Contract/Analyst	\$103.93	\$99.16
Senior II Acquisition/Procurement/ Contract/Analyst	\$117.78	\$112.26
Senior PhD Acquisition/Procurement/ Contract/Analyst	\$131.54	\$125.77
Assoc Business/Financial/ Management/Analyst	\$58.50	\$55.73
Int I Business/Financial/ Management/Analyst	\$67.78	\$64.76
Int II Business/Financial/ Management/Analyst	\$80.08	\$76.31
Senior I Business/Financial/ Management/Analyst	\$94.59	\$90.37
Senior Cert Business/Financial/ Management/Analyst	\$110.46	\$103.43
Senior II Business/Financial/ Management/Analyst	\$122.01	\$116.48
Senior PhD Business/Financial/ Management/Analyst	\$137.57	\$131.29
Assoc Trainer/Training Material Specialist	\$54.72	\$52.32
Int I Trainer/Training Material Specialist	\$65.16	\$62.06
Int II Trainer/Training Material Specialist	\$76.31	\$72.70
Senior I Trainer/Training Material Specialist	\$87.36	\$83.25
Senior Cert Trainer/Training Material Specialist	\$99.81	\$95.10
Senior II Trainer/Training Material Specialist	\$112.16	\$106.94
Senior PhD Trainer/Training Material Specialist	\$128.23	\$122.25
Technical Support I	\$48.81	\$46.49
Technical Support II	\$54.83	\$52.32
Technical Support III	\$65.12	\$62.06
Technical Support VI	\$78.57	\$74.81
Administrative Support I	\$36.35	\$34.69
Administrative Support II	\$43.18	\$41.17
Administrative Support III	\$52.06	\$49.65
Administrative Support IV	\$61.86	\$58.95
Senior Project Manager	\$115.48	\$115.48
Senior Project Engineer	\$112.46	\$112.46
Sr. Wireless LAN/WAN Engineer	\$83.34	\$83.34
Sr. Wireless Security Engineer	\$87.36	\$87.36
Computer Technician	\$47.19	\$47.19
Telecom Engineer Sr.	\$100.75	\$100.75
Test Engineer Sr.	\$72.41	\$72.41

Year 3 - May 24, 2014 - May 23, 2015

Labor Category	AALLC Site	Customer Site
	Year 3	
	May 24, 2014 - May 23, 2015	
Program Manager	\$201.20	\$190.88
Technical Project Manager	\$144.45	\$138.00
Administrative Project Manager	\$114.63	\$109.37
Task Leader	\$120.72	\$115.25
Project Control Analyst	\$78.62	\$76.87
Assoc Scientist/Engineer/Systems Analyst	\$71.19	\$67.89
Int I Scientist/Engineer/Systems Analyst	\$70.87	\$68.10
Int II Scientist/Engineer/Systems Analyst	\$79.66	\$76.09
Senior I Scientist/Engineer/Systems Analyst	\$87.70	\$84.09
Senior Cert Scientist/Engineer/Systems Analyst	\$120.72	\$115.55
Senior II Scientist/Engineer/Systems Analyst	\$140.73	\$134.13
Senior PhD Scientist/Engineer/Systems Analyst	\$157.86	\$150.38
Assoc Computer Scientist/Systems Analyst	\$67.89	\$64.49
Int I Computer Scientist/Systems Analyst	\$79.45	\$76.35
Int II Computer Scientist/Systems Analyst	\$92.85	\$88.78
Senior I Computer Scientist/Systems Analyst	\$108.85	\$103.18
Senior Cert Computer Scientist/Systems Analyst	\$124.84	\$117.82
Senior II Cert Computer Scientist/Systems Analyst	\$136.71	\$130.01
Senior PhD Computer Scientist/Systems Analyst	\$152.70	\$145.48
Assoc IT Analyst	\$66.04	\$63.20
Int I IT Analyst	\$76.61	\$73.46
Int II IT Analyst	\$89.04	\$84.86
Senior I IT Analyst	\$102.14	\$99.30
Senior Cert IT Analyst	\$115.55	\$110.40
Senior II IT Analyst	\$131.03	\$124.84
Senior PhD IT Analyst	\$148.58	\$141.77
Assoc System Security/Information Assurance Analyst	\$71.19	\$68.10
Int I System Security/Information Assurance Analyst	\$81.77	\$78.41
Int II System Security/Information Assurance Analyst	\$94.92	\$90.63
Senior I System Security/Information Assurance Analyst	\$93.89	\$88.74
Senior Cert System Security/Information Assurance Analyst	\$126.90	\$119.68
Senior II Cert System Security/Information Assurance Analyst	\$141.66	\$135.06
Senior PhD System Security/Information Assurance Analyst	\$157.44	\$149.60
Assoc Technical Writer	\$53.65	\$51.08
Int I Technical Writer	\$62.93	\$59.84
Int II Technical Writer	\$74.80	\$71.45
Senior I Technical Writer	\$86.41	\$81.77
Senior Cert Technical Writer	\$96.73	\$92.35
Senior II Technical Writer	\$109.37	\$104.20
Senior PhD Technical Writer	\$126.90	\$120.72
Assoc Writer/Editor	\$51.90	\$49.53
Int I Writer/Editor	\$60.36	\$57.78
Int II Writer/Editor	\$68.10	\$65.00
Senior I Writer/Editor	\$80.68	\$76.87
Senior Cert Writer/Editor	\$102.14	\$88.74
Senior II Writer/Editor	\$103.90	\$98.74

Senior PhD Writer/Editor	\$117.00	\$111.53
Assoc Acquisition/Procurement/ Contract/Analyst	\$56.75	\$54.17
Int I Acquisition/Procurement/ Contract/Analyst	\$69.33	\$66.04
Int II Acquisition/Procurement/ Contract/Analyst	\$78.77	\$75.12
Senior I Acquisition/Procurement/ Contract/Analyst	\$91.47	\$87.18
Senior Cert Acquisition/Procurement/ Contract/Analyst	\$106.79	\$101.89
Senior II Acquisition/Procurement/ Contract/Analyst	\$121.02	\$115.35
Senior PhD Acquisition/Procurement/ Contract/Analyst	\$135.16	\$129.22
Assoc Business/Financial/ Management/Analyst	\$60.10	\$57.26
Int I Business/Financial/ Management/Analyst	\$69.65	\$66.54
Int II Business/Financial/ Management/Analyst	\$82.29	\$78.41
Senior I Business/Financial/ Management/Analyst	\$97.19	\$92.85
Senior Cert Business/Financial/ Management/Analyst	\$113.49	\$106.27
Senior II Business/Financial/ Management/Analyst	\$125.36	\$119.68
Senior PhD Business/Financial/ Management/Analyst	\$141.36	\$134.90
Assoc Trainer/Training Material Specialist	\$56.23	\$53.76
Int I Trainer/Training Material Specialist	\$66.96	\$63.77
Int II Trainer/Training Material Specialist	\$78.41	\$74.69
Senior I Trainer/Training Material Specialist	\$89.76	\$85.54
Senior Cert Trainer/Training Material Specialist	\$102.56	\$97.71
Senior II Trainer/Training Material Specialist	\$115.25	\$109.88
Senior PhD Trainer/Training Material Specialist	\$131.76	\$125.61
Technical Support I	\$50.15	\$47.77
Technical Support II	\$56.34	\$53.76
Technical Support III	\$66.91	\$63.77
Technical Support VI	\$80.73	\$76.87
Administrative Support I	\$37.35	\$35.64
Administrative Support II	\$44.36	\$42.30
Administrative Support III	\$53.50	\$51.01
Administrative Support IV	\$63.56	\$60.57
Senior Project Manager	\$118.66	\$118.66
Senior Project Engineer	\$115.55	\$115.55
Sr. Wireless LAN/WAN Engineer	\$85.63	\$85.63
Sr. Wireless Security Engineer	\$89.76	\$89.76
Computer Technician	\$48.49	\$48.49
Telecom Engineer Sr.	\$103.52	\$103.52
Test Engineer Sr.	\$74.40	\$74.40

Year 4 - May 24, 2015 - May 23, 2016

Labor Category	AALLC Site	Customer Site
	Year 4	
	May 24, 2015 - May 23, 2016	
Program Manager	\$206.73	\$196.13
Technical Project Manager	\$148.42	\$141.79
Administrative Project Manager	\$117.79	\$112.37
Task Leader	\$124.03	\$118.42
Project Control Analyst	\$80.78	\$78.98
Assoc Scientist/Engineer/Systems Analyst	\$73.15	\$69.75
Int I Scientist/Engineer/Systems Analyst	\$72.82	\$69.97
Int II Scientist/Engineer/Systems Analyst	\$81.85	\$78.18
Senior I Scientist/Engineer/Systems Analyst	\$90.11	\$86.40
Senior Cert Scientist/Engineer/Systems Analyst	\$124.03	\$118.73
Senior II Scientist/Engineer/Systems Analyst	\$144.60	\$137.82
Senior PhD Scientist/Engineer/Systems Analyst	\$162.20	\$154.52
Assoc Computer Scientist/Systems Analyst	\$69.75	\$66.26
Int I Computer Scientist/Systems Analyst	\$81.63	\$78.45
Int II Computer Scientist/Systems Analyst	\$95.41	\$91.22
Senior I Computer Scientist/Systems Analyst	\$111.84	\$106.02
Senior Cert Computer Scientist/Systems Analyst	\$128.28	\$121.06
Senior II Cert Computer Scientist/Systems Analyst	\$140.47	\$133.58
Senior PhD Computer Scientist/Systems Analyst	\$156.90	\$149.48
Assoc IT Analyst	\$67.85	\$64.94
Int I IT Analyst	\$78.71	\$75.48
Int II IT Analyst	\$91.49	\$87.20
Senior I IT Analyst	\$104.95	\$102.04
Senior Cert IT Analyst	\$118.73	\$113.44
Senior II IT Analyst	\$134.63	\$128.28
Senior PhD IT Analyst	\$152.66	\$145.67
Assoc System Security/Information Assurance Analyst	\$73.15	\$69.97
Int I System Security/Information Assurance Analyst	\$84.02	\$80.57
Int II System Security/Information Assurance Analyst	\$97.53	\$93.12
Senior I System Security/Information Assurance Analyst	\$96.47	\$91.18
Senior Cert System Security/Information Assurance Analyst	\$130.39	\$122.97
Senior II Cert System Security/Information Assurance Analyst	\$145.56	\$138.78
Senior PhD System Security/Information Assurance Analyst	\$161.77	\$153.71
Assoc Technical Writer	\$55.13	\$52.48
Int I Technical Writer	\$64.66	\$61.49
Int II Technical Writer	\$76.86	\$73.42
Senior I Technical Writer	\$88.79	\$84.02
Senior Cert Technical Writer	\$99.39	\$94.89
Senior II Technical Writer	\$112.37	\$107.07
Senior PhD Technical Writer	\$130.39	\$124.03
Assoc Writer/Editor	\$53.33	\$50.89
Int I Writer/Editor	\$62.02	\$59.37
Int II Writer/Editor	\$69.97	\$66.79
Senior I Writer/Editor	\$82.90	\$78.98
Senior Cert Writer/Editor	\$104.95	\$91.18
Senior II Writer/Editor	\$106.75	\$101.46

Senior PhD Writer/Editor	\$120.22	\$114.60
Assoc Acquisition/Procurement/ Contract/Analyst	\$58.31	\$55.66
Int I Acquisition/Procurement/ Contract/Analyst	\$71.24	\$67.85
Int II Acquisition/Procurement/ Contract/Analyst	\$80.94	\$77.18
Senior I Acquisition/Procurement/ Contract/Analyst	\$93.99	\$89.58
Senior Cert Acquisition/Procurement/ Contract/Analyst	\$109.73	\$104.69
Senior II Acquisition/Procurement/ Contract/Analyst	\$124.35	\$118.52
Senior PhD Acquisition/Procurement/ Contract/Analyst	\$138.87	\$132.78
Assoc Business/Financial/ Management/Analyst	\$61.76	\$58.84
Int I Business/Financial/ Management/Analyst	\$71.56	\$68.37
Int II Business/Financial/ Management/Analyst	\$84.55	\$80.57
Senior I Business/Financial/ Management/Analyst	\$99.87	\$95.41
Senior Cert Business/Financial/ Management/Analyst	\$116.61	\$109.19
Senior II Business/Financial/ Management/Analyst	\$128.81	\$122.97
Senior PhD Business/Financial/ Management/Analyst	\$145.24	\$138.61
Assoc Trainer/Training Material Specialist	\$57.78	\$55.24
Int I Trainer/Training Material Specialist	\$68.80	\$65.52
Int II Trainer/Training Material Specialist	\$80.57	\$76.75
Senior I Trainer/Training Material Specialist	\$92.23	\$87.89
Senior Cert Trainer/Training Material Specialist	\$105.38	\$100.40
Senior II Trainer/Training Material Specialist	\$118.42	\$112.90
Senior PhD Trainer/Training Material Specialist	\$135.38	\$129.07
Technical Support I	\$51.53	\$49.09
Technical Support II	\$57.88	\$55.24
Technical Support III	\$68.75	\$65.52
Technical Support VI	\$82.95	\$78.98
Administrative Support I	\$38.38	\$36.62
Administrative Support II	\$45.58	\$43.47
Administrative Support III	\$54.97	\$52.42
Administrative Support IV	\$65.30	\$62.23
Senior Project Manager	\$121.92	\$121.92
Senior Project Engineer	\$118.73	\$118.73
Sr. Wireless LAN/WAN Engineer	\$87.99	\$87.99
Sr. Wireless Security Engineer	\$92.23	\$92.23
Computer Technician	\$49.82	\$49.82
Telecom Engineer Sr.	\$106.36	\$106.36
Test Engineer Sr.	\$76.45	\$76.45

Year 5 - May 24, 2016 - May 23, 2017

Labor Category	AALLC Site	Customer Site
	Year 5	
	May 24, 2016 - May 23, 2017	
Program Manager	\$212.41	\$201.52
Technical Project Manager	\$152.50	\$145.69
Administrative Project Manager	\$121.03	\$115.46
Task Leader	\$127.45	\$121.67
Project Control Analyst	\$83.01	\$81.16
Assoc Scientist/Engineer/Systems Analyst	\$75.16	\$71.67
Int I Scientist/Engineer/Systems Analyst	\$74.82	\$71.89
Int II Scientist/Engineer/Systems Analyst	\$84.10	\$80.33
Senior I Scientist/Engineer/Systems Analyst	\$92.59	\$88.78
Senior Cert Scientist/Engineer/Systems Analyst	\$127.45	\$122.00
Senior II Scientist/Engineer/Systems Analyst	\$148.58	\$141.61
Senior PhD Scientist/Engineer/Systems Analyst	\$166.66	\$158.77
Assoc Computer Scientist/Systems Analyst	\$71.67	\$68.08
Int I Computer Scientist/Systems Analyst	\$83.88	\$80.61
Int II Computer Scientist/Systems Analyst	\$98.03	\$93.73
Senior I Computer Scientist/Systems Analyst	\$114.92	\$108.93
Senior Cert Computer Scientist/Systems Analyst	\$131.80	\$124.39
Senior II Cert Computer Scientist/Systems Analyst	\$144.33	\$137.25
Senior PhD Computer Scientist/Systems Analyst	\$161.22	\$153.59
Assoc IT Analyst	\$69.72	\$66.72
Int I IT Analyst	\$80.88	\$77.56
Int II IT Analyst	\$94.01	\$89.59
Senior I IT Analyst	\$107.84	\$104.84
Senior Cert IT Analyst	\$122.00	\$116.56
Senior II IT Analyst	\$138.34	\$131.80
Senior PhD IT Analyst	\$156.86	\$149.67
Assoc System Security/Information Assurance Analyst	\$75.16	\$71.89
Int I System Security/Information Assurance Analyst	\$86.33	\$82.78
Int II System Security/Information Assurance Analyst	\$100.22	\$95.68
Senior I System Security/Information Assurance Analyst	\$99.12	\$93.68
Senior Cert System Security/Information Assurance Analyst	\$133.98	\$126.35
Senior II Cert System Security/Information Assurance Analyst	\$149.56	\$142.59
Senior PhD System Security/Information Assurance Analyst	\$166.22	\$157.94
Assoc Technical Writer	\$56.65	\$53.93
Int I Technical Writer	\$66.44	\$63.18
Int II Technical Writer	\$78.97	\$75.44
Senior I Technical Writer	\$91.23	\$86.33
Senior Cert Technical Writer	\$102.12	\$97.50
Senior II Technical Writer	\$115.46	\$110.01
Senior PhD Technical Writer	\$133.98	\$127.45
Assoc Writer/Editor	\$54.79	\$52.29
Int I Writer/Editor	\$63.72	\$61.00
Int II Writer/Editor	\$71.89	\$68.63
Senior I Writer/Editor	\$85.18	\$81.16
Senior Cert Writer/Editor	\$107.84	\$93.68
Senior II Writer/Editor	\$109.69	\$104.25

Senior PhD Writer/Editor	\$123.52	\$117.75
Assoc Acquisition/Procurement/ Contract/Analyst	\$59.91	\$57.19
Int I Acquisition/Procurement/ Contract/Analyst	\$73.20	\$69.72
Int II Acquisition/Procurement/ Contract/Analyst	\$83.16	\$79.31
Senior I Acquisition/Procurement/ Contract/Analyst	\$96.57	\$92.05
Senior Cert Acquisition/Procurement/ Contract/Analyst	\$112.74	\$107.57
Senior II Acquisition/Procurement/ Contract/Analyst	\$127.77	\$121.78
Senior PhD Acquisition/Procurement/ Contract/Analyst	\$142.69	\$136.43
Assoc Business/Financial/ Management/Analyst	\$63.46	\$60.46
Int I Business/Financial/ Management/Analyst	\$73.53	\$70.25
Int II Business/Financial/ Management/Analyst	\$86.87	\$82.78
Senior I Business/Financial/ Management/Analyst	\$102.61	\$98.03
Senior Cert Business/Financial/ Management/Analyst	\$119.82	\$112.20
Senior II Business/Financial/ Management/Analyst	\$132.35	\$126.35
Senior PhD Business/Financial/ Management/Analyst	\$149.24	\$142.43
Assoc Trainer/Training Material Specialist	\$59.36	\$56.76
Int I Trainer/Training Material Specialist	\$70.69	\$67.32
Int II Trainer/Training Material Specialist	\$82.78	\$78.86
Senior I Trainer/Training Material Specialist	\$94.77	\$90.31
Senior Cert Trainer/Training Material Specialist	\$108.27	\$103.16
Senior II Trainer/Training Material Specialist	\$121.67	\$116.01
Senior PhD Trainer/Training Material Specialist	\$139.10	\$132.62
Technical Support I	\$52.94	\$50.44
Technical Support II	\$59.48	\$56.76
Technical Support III	\$70.64	\$67.32
Technical Support VI	\$85.24	\$81.16
Administrative Support I	\$39.44	\$37.63
Administrative Support II	\$46.84	\$44.66
Administrative Support III	\$56.48	\$53.86
Administrative Support IV	\$67.10	\$63.95
Senior Project Manager	\$125.27	\$125.27
Senior Project Engineer	\$122.00	\$122.00
Sr. Wireless LAN/WAN Engineer	\$90.41	\$90.41
Sr. Wireless Security Engineer	\$94.77	\$94.77
Computer Technician	\$51.19	\$51.19
Telecom Engineer Sr.	\$109.29	\$109.29
Test Engineer Sr.	\$78.55	\$78.55

Commercial Job Title: Management Series

Minimum/General Experience: Management covers program and project management functions. The Program Manager is the most senior of the series and has responsibility for more than one project or has responsibility for a very large project. The Technical Project Manager provides project management functions including technical leadership, quality assurance and decision oriented recommendations. The Administrative Project Manager covers contracts and situations that require no technical leadership and provides status, progress reporting while providing an administrative connection between onsite contractor staff and a contractor's home office. The Task Leader tracks task parameters including task status, requirements, and deadlines. Communicates often with project and program managers and coordinates information exchange between all levels of personnel.

Minimum Education:

Program Manager (required degree + 15 relevant years)

Technical Project Manager (required degree + 10 relevant years)

Administrative Project Manager (required degree + 10 relevant years)

Task Leader (required degree + 6 relevant years)

Project Control Analyst (required degree + 2 relevant years)

Functional Responsibilities:

1. In the project management categories, the educational requirement is identical to the nonsupport series in the functional area.
2. **The Project Control Analyst experience must be relevant to project control. The experience must be similar or identical to the following: project schedule, project plan, critical path and dependency analysis, resource allocation, baseline management, status monitoring, and related project management activities.**
3. **For the Program Manager, and Technical Project Manager categories, Project Management Professional (PMP) or equivalent project or program management certification is required.**
4. For the Task Leader two of the six years must have been in a lead role.

Scientist/Engineer/Systems Analyst series

Minimum/General Experience: Engineering, math, and/or computer science degrees are required. When supporting tasks that are Air Traffic Operations, Air Traffic Safety System, Air Traffic Management, Air Traffic Operations Training, Air Traffic Safety System Training, or Air Traffic Management Training, for the Senior and Senior with Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Functional Responsibilities:

1. This series covers engineers, professional licensed engineers, scientists, and NAS systems analysts.
2. The series is intended to provide services in support of NAS systems rather than business oriented IT systems.
3. The series is also intended to provide engineering service in support of Air Transportation Support activities for operational locations including facility maintenance, modification and remediation as well as various levels of equipment repair. R&D support service resources may be specified from this labor category series.

4. Logistic support elements that require engineering would normally be staffed within this labor categories series.

Minimum Education:

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Computer Scientist/Systems Analyst series

Minimum/General Experience: Engineering, math, and/or computer science degrees are required. For Human Factors Analysts: Psychology and related Human Factor specialized degrees are acceptable. When supporting tasks that are Information Technology Systems Architecture, Enterprise Architecture, or Network Analysis/Design/Test, for the Senior and Senior with Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Functional Responsibilities:

1. This series provides computer engineering and computer systems analysis under ES computer science and software engineering under CSD and CSS. The major difference between the domains is typically the real time, safety critical, safety of flight orientation of the ES domain and the administrative systems domain of CSD and CSS. These domains are related within the FAA and do overlap.
2. A computer scientist working in ES domains primarily focus on physical multiple sensor and communications systems, real time and safety of flight while the software engineer working in CSS would focus on database related workflow or administrative system.

Minimum Education:

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Information Technology Analyst series

Minimum/General Experience: Information systems, business systems, management information systems, IT Management, other IT degrees are required. Engineering, math, and computer science degrees are acceptable substitute degrees. For Human Factors Analysts: Psychology and related Human Factor specialized degrees are acceptable.

Functional Responsibilities:

1. This series provides information technology services in facilities planning, operations and support.

2. Storage systems analysis, design/test, and administration.
3. Server system analysis, design/test and administration
4. Database analysis, design/test, administration.
5. Website analysis, design/test, and administration.
6. Web application analysis, design/test and administration.
7. LAN analysis, design/test and administration.
8. User support planning, operations and administration.
9. Related IT systems functions.

Minimum Education:

- Senior Ph.D. (required degree + 10 relevant years)
- Senior II (required degree + 15 relevant years)
- Senior Certification (required degree + certification + 10 relevant years)
- Senior (required degree + 8 relevant years)
- Intermediate II (required degree + 5 relevant years)
- Intermediate (required degree + 3 relevant years)
- Associate (required degree + 1 relevant year)

System Security/Information Assurance Analyst series

Minimum/General Experience: Educational requirement is identical to the primary non-support series in the functional area. When supporting tasks that fall within the scope of ES, the degree and experience requirement is identical to the Scientist/Engineer/Analyst or the Computer Scientist/Systems Analyst. When supporting tasks that fall within the scope of CSD and CSS, the degree and experience requirement is identical to the Computer Scientist/Systems Analyst. In the System Security/Information Assurance Analyst labor categories for the Senior and Senior with Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Functional Responsibilities:

1. The security series provides NAS systems security engineering under ES and IT systems security in compliance with the NIST standards under CSD and CSS.
2. Covers all security related specialty engineering functions under engineering services and all information assurance functions under computer systems development and computer systems support.

Minimum Education:

- Senior Ph.D. (required degree + 10 relevant years)
- Senior II (required degree + 15 relevant years)
- Senior Certification (required degree + certification + 10 relevant years)
- Senior (required degree + 8 relevant years)
- Intermediate II (required degree + 5 relevant years)
- Intermediate I (required degree + 3 relevant years)
- Associate (required degree + 1 relevant year)

Technical Writer

Minimum/General Experience: The educational requirement is identical to the primary non-support series in the functional area. When supporting tasks that fall within the scope of ES, the degree and experience requirement is identical to the Scientist/Engineer/Analyst or the Computer Scientist/Systems Analyst. When supporting tasks that fall within the scope of CSD, the degree and experience requirement is identical to the Computer Scientist/Systems Analyst. When supporting tasks in the scope of the D&T FA, the education requirement is either of the above ES and CSD requirements. In the Technical Writer categories for the Senior and Senior with Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Functional Responsibilities:

1. This series provides support to read and analyze highly technical materials and to create presentations of that information. This may be specifications, drawings, user manuals, presentations, reports, or training documents.
2. Primarily intended for use on NAS systems under ES, on IT systems under CSD and in the Documentation and Training FA.

Minimum Education:

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Writer/Editor Minimum/General Experience: Education, English, journalism, history, political science or equivalent degrees are required. In the Writer/Editor categories for the Senior and Senior with Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Functional Responsibilities:

1. This series is to provide non-technical writing support.
2. **The writer may prepare** documents as part of Business operations, or as part of D&T.
3. **The editor is focused on the same areas** as the writer and can be applied in each area.
4. **This category includes the creation of content** for web pages.

Minimum Education:

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Acquisition/Procurement/Contract/Analyst series

Minimum/General Experience: A 4-year course of study leading to a bachelor's degree with a major in any field that included or was supplemented by; at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is required.

Functional Responsibilities:

- 1. This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions.**
- 2. This series is unique in that it primarily resides in BAM, but requires insight and knowledge of all other functional areas.**

Minimum Education:

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Business/Financial/Management/Analyst series

Minimum/General Experience: A 4-year course of study leading to a bachelor's degree with a major in any field that included or was supplemented by; at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is required.

Functional Responsibilities:

- 1. The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions.**
- 2. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding.**
- 3. These functions include business process analysis to describe and create defined business and operations controls and processes.**

Minimum Education:

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Training/Training Material Specialist series

Minimum/General Experience: Training Material Specialist labor categories, education, English, journalism, history, or political science degrees are required. In the Trainer/Training Material Specialist

labor categories for the Senior and Senior with Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Functional Responsibilities:

1. The training and documentation series appear as primary only in D&T.
2. **These are** specialist in creating and delivering training documentation.
3. **These are specialist in education, in** teaching, and in creating structured lesson plans and formal training programs.
4. **These are not the technical experts who generate the more technical portion of the documents. They are covered in** ES and CSD.

Minimum Education:

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Technical Support series

Minimum/General Experience: For ES, technical support means technicians to support the engineering efforts. These may be test technicians, installation technicians, support technicians, etc. In CSD, technical support is help desk, computer installation, copier support, telephone support, etc. In equipment maintenance, the technical support is an equipment repair technician and includes depot through field repairs.

Functional Responsibilities: Technical support varies widely. In ATS, technical support includes everything from modification of facilities, to testing sites, remediation of sites, and similar technician activity. In BAM, technical support includes graphical artist specialists. In CSD, technical support includes graphical design.

Minimum Education:

Level IV (HS + 10 relevant years)
Level III (HS + 6 relevant years)
Level II (HS + 3 relevant years)
Level I (HS + 0 relevant year)

Administrative Support series

Minimum/General Experience:

This series is office oriented, clerical, coordinating, in an administrative role.

Functional Responsibilities: telephone answering, desk staffing, copying, data entry, regular cyclical report generation, distribution, pre-defined task execution. BAM is the only one functional area that supplies administrative support.

Minimum Education:

Level IV (HS + 10 relevant years)

Level III (HS + 6 relevant years)

Level II (HS + 3 relevant years)

Level I (HS + 0 relevant year)

Senior Project Manager

Minimum/General Experience: Must have exercised independent judgment in developing methods, techniques, and evaluation criteria for obtaining results. The candidate must frequently make decisions based on policies and practices. The candidate must demonstrate extensive knowledge in job-related functional areas and of in the state of the art in business, industry and technology. Strong TCP/IP networking skills; advanced packet analysis experience; Hands-on experience with a wide array of wireless scanning tools; Excellent client relationship management skills; Well-developed oral and written communication skills; An ability to deal with individuals at all levels; AutoCAD, Visio and Excellent computer skills in Microsoft Suite.

Functional Responsibilities:

1. Has responsibility for coordination of all technical activities on Wireless Intrusion Detection projects.
2. This person also functions as a technical Subject Matter Expert on the Information Security industry.
3. Must manage extremely complex problems where analysis of situations requires an evaluation of complex variables.
4. Work described in this SOW involves complex HW/SW engineering requirements.

Minimum Education:

Must possess at least a Bachelor's Degree in Engineering and 10 years job related experience.

Senior Project Engineer

Minimum/General Experience: Ability to obtain Secret level clearance or hold active government security clearance and possess a mix of the following knowledge, skills, and abilities: Strong TCP/IP networking skills; advanced packet analysis experience; Administrator-level knowledge of UNIX and/or Windows systems; Hands-on experience with a wide array of scanning tools and surveying tools. Excellent client relationship management skills; Well-developed oral and written communication skills; An ability to deal with individuals at all levels; and such industry-recognized certifications as CISSP, SANS GIAC, CWNA, CWNE and Security + are a plus. Experience with ArcSight, BlueCoat, SourceFire, Core Impact, Cisco Works, AirMagnet and AirDefense. AutoCAD, Visio and Excellent computer skills in Microsoft Suite.

Functional Responsibilities:

1. Plans, schedules, conducts, and coordinates assigned engineering work
2. Monitors work for compliance to applicable codes, accepted engineering practices, and FAA AIS standards
3. Ensures effective communication and coordination on assigned projects between all disciplines and all other project participants.

4. Schedules and monitors program activity to achieve an “on-time” result including follow-up with external suppliers to ensure timely response to action items. Monitors program cost activity to achieve an “in budget” result.
5. Performs work which involves conventional methods and types of plans, investigations, surveys, structures, or equipment with relatively few complex features.
6. Prepares designs, drawings, plans and specifications for projects, engineered systems, technical equipment or components for Wireless and Wireless Intrusion Detection System.

Minimum Education:

A Bachelor's degree in Information Technology/Computer Science/Electrical Engineering or related technical discipline.

Senior Wireless Security Engineer

Minimum/General Experience: Possess strong technical skills and analytic abilities, as well as, experience performing wireless network security analysis and risk management. Possess broad knowledge of wireless and wired network architectures and wireless/wired network management tools. Demonstrated ability to perform complex technical tasks in pursuit of overall goals with minimal direction. Possess first rate written and oral communications skills. Experience in using Information Assurance test and risk assessment tools is required. Possess knowledge of risk management methodologies. Demonstrated ability to analyze test results and suggest mitigations for security problems. Possess a broad knowledge of Information Security policies and guidance, as well as the ability to assist in researching, evaluating, and developing relevant security policies and guidance. Experience with Network Administration, Network Security, Threat Assessment, Network Analysis (i.e. PCAP, tcpdump). 4 years experience is required. Ability to obtain Secret level clearance or hold an active government security clearance and possess a mix of the following knowledge, skills, and abilities:

- Strong TCP/IP networking skills; advanced packet analysis experience;
- Administrator-level knowledge of UNIX and/or Windows systems;
- Hands-on experience with a wide array of scanning tools;
- Excellent client relationship management skills;
- Well-developed oral and written communication skills;
- An ability to deal with individuals at all levels; and
- Such industry-recognized certifications as CISSP, SANS GIAC, CWNA, CWNE and Security + are a plus
- Experience with ArcSight, BlueCoat, SourceFire, Core Impact, AirMagnet and AirDefense.

Functional Responsibilities:

1. Utilize Intelligence Community Information Assurance policies and regulations and the certification and accreditation (C&A) process relates to it.
2. Perform technical surveys to detect wireless activity and locate wireless devices.
3. Write technical documentation and briefings.
4. Perform periodic and on-demand wireless system audits and wireless vulnerability assessments, including user accounts, application access, file system and external Web integrity scans to determine compliance for the wireless policy.

Minimum Education:

A Bachelor's degree in Information Technology/Computer Science/Electrical Engineering or related technical discipline.

Senior Wireless WAN/LAN Engineer

Minimum/General Experience: Strong TCP/IP networking skills; advanced packet analysis experience; Administrator-level knowledge of UNIX and/or Windows systems; Hands-on experience with a wide array of scanning tools; Excellent client relationship management skills; Well-developed oral and written communication skills; An ability to deal with individuals at all levels; and Such industry-recognized certifications as MCSE, CCNA, CCDA, CWNA, CWNE and Security + are a plus. Possess strong technical skills and analytic abilities, as well as, experience performing wireless network security analysis and risk management. Possess broad knowledge of wireless and wired network architectures and wireless/wired network management tools. 5 to 8 years experience in the IT industries is required.

Functional Responsibilities:

1. Demonstrated ability to perform complex technical tasks in pursuit of overall goals with minimal direction. Possess first rate written and oral communications skills.
2. Utilize Network Administration, Network Security, Threat Assessment, Network Analysis (i.e. PCAP, tcpdump).
3. Perform periodic and on-demand wireless system audits and wireless vulnerability assessments, including user accounts, application access, file system and external Web integrity scans to determine compliance for the wireless policy.

Minimum Education:

A Bachelor's degree in Information Technology/Computer Science/Electrical Engineering or related technical discipline.

Computer Technician

Minimum/General Experience: Experience performing routine technical duties following standard practices and guidelines. Problem solving experience and experience escalating issues to higher corporate levels. Demonstrate a working knowledge in job related functional areas and of specialized procedures, tools, equipment, etc.

Functional Responsibilities:

1. Perform routine duties and assignments of limited scope.
2. Follow standard practices and guidelines.
3. Solve routine problems and escalate issues as needed.

Minimum Education:

Associate's Degree and 2-5 years job related experience.

Telecom Engineer Sr.

Minimum/General Experience: Thoroughly experienced in system administration, troubleshooting, distributed monitoring, framework, inventory, remote control.

Functional Responsibilities:

1. Oversees integration of network management processes on an enterprise basis.
2. Responsible for the installation, configuration, operation, and maintenance of the full spectrum of network management tools throughout a large-scale enterprise network.

Minimum Education:

Bachelor's Degree in Computer Science, Electronics Engineering or other Engineering or Technical discipline is required and 8 years experience.

Test Engineer Sr.

Minimum/General Experience: Overall experience with system test plans and test management tools. Understanding of test execution, acceptance, and integration. Writing system test and implementation plans and preparation of technical reports and recommendations.

Functional Responsibilities:

1. Perform Quality Control testing activities with the System Engineering and Integration team.
2. Create and execute system test plans, test cases, and Quality Center test management tools.
3. Execute tests at the system, acceptance and integration levels.
4. Analyze and interpret test results. Identify and record defects in systems and deployments.
5. Create, manipulate, and execute test data files.
6. Write system test plans, implementation plans, and operational readiness certifications for each phase of testing.
7. Prepares detailed technical reports of findings and makes recommendations for needed modifications to correct.

Minimum Education:

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science or other related analytical, scientific, or technical disciplines. Four to Six years of related experience.

Allowable Substitutions:

1. A Master's degree in an appropriate discipline will be considered equivalent to two (2) years of relevant experience. A doctoral or Ph.D. degree in an appropriate discipline will be considered equivalent to four (4) years of relevant experience.
2. Eight (8) years for non IT Analyst Series, and six (6) years for the IT Analyst Series, of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to a Bachelor's degree.
3. Four (4) years for non IT Analyst Series, and three (3) years for the IT Analyst Series, of

relevant experience over and above the minimum experience requirements for the position will be considered equivalent to an Associate's degree.

4. Six (6) years for non IT Analyst Series, and five (5) years for the IT Analyst Series, of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to a Bachelor's degree, when combined with relevant, non-introductory and non-survey training totaling 60 Continuing Education Credits (CEU). Ten learning program activity hours is equivalent to 1 CEU. The CEU must be accredited by IACET or equivalent.

5. Three (3) years for non IT Analyst Series, and two (2) year for the IT Analyst Series, of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to a Associate's degree, when combined with relevant, nonintroductory and non-survey training totaling 40 Continuing Education Credits (CEU). Ten program activity hours is equivalent to 1 CEU.

6. Five (5) years for non IT Analyst Series, and four (4) years for the IT Analyst Series, of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to a Bachelor's degree, when combined with a relevant certification equivalent to Project Management Professional(PMP), Information Technology Infrastructure Library (ITIL) Expert, Information Technology Infrastructure Library (ITIL) Master, Certified Information Systems Security professional (CISSP), Cisco Certified Architect (CCA), Cisco Certified Internetwork Expert (CCIE), Cisco Certified Network Professional (CCNP), Microsoft Certified Architect(MCA), Microsoft Certified Master(MCM), Microsoft Certified IT Professional (MCITP), Microsoft Certified Professional Developer (MCPD), MCSA, Certified Professional Contract Manager (CPCM), or Certified Professional Logistician (CPL).

7. Two (2) years for non IT Analyst Series, and one (1) year for the IT Analyst Series, of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to an Associate's degree, when combined with a relevant certification equivalent to Project Management Professional(PMP), Information Technology Infrastructure Library (ITIL) Expert, Information Technology Infrastructure Library (ITIL) Master, Certified Information Systems Security professional (CISSP), Cisco Certified Architect (CCA), Cisco Certified Internetwork Expert (CCIE), Cisco Certified Network Professional (CCNP), Microsoft Certified Architect(MCA), Microsoft Certified Master(MCM), Microsoft Certified IT Professional (MCITP), Microsoft Certified Professional Developer (MCPD), MCSA, Certified Professional Contract Manager (CPCM), or Certified Professional Logistician (CPL).

8. In the support labor categories, an appropriate Bachelors' degree will be considered equivalent to two (2) years of general experience. In the support labor categories, an appropriate Associate's degree will be considered equivalent to one (1) year of general experience.

9. An accredited bachelor's or Master's degree not listed or not considered equivalent will be counted as one (1) year of relevant experience; an accredited Ph.D. degree not listed or not considered equivalent will be counted as (2) two years of relevant experience.

10. Relevant experience is experience directly reflecting the work, task or project being evaluated. The nature of the activities, analyses and work products must be very similar or identical to those of the intended project. For Senior labor categories the relevant experience must be progressively complex.

11. General experience is any experience.

12. There is no education substitution for Ph.D. categories.

13. Certification is official recognition of professional level expertise. Certification is official recognition by a trade association, industry organization, an industry or trade governance organization, an educational institution, a government agency or department, or a large corporation with a market dominant product. Certification denotes an advanced level of specific expertise commensurate with advanced educational degrees. Certification may result from work experience, education, training or a combination of these.

14. Relevant training is training that directly adds knowledge and skills that support the activities, analyses and work products of the intended project.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Zaib Kaleem – Vice President, zaib@accessagility.com, 703-870-3949 x140.

BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;

- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.