
Federal Supply Service

Authorized Federal Supply Schedule Pricelist

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order system are available through GSA Advantage! , a menu-driven database system. The INTERNET address for GSA Advantage! is: <http://www.gsa.gov/advantage>.

INFORMATION TECHNOLOGY SERVICES (IT70)

Special Item No. 132-51

(Prices Shown Herein are Net)



301 Maple Ave West Suite 610

Vienna, Virginia 22180

Telephone: (703) 938-9382 • **Fax:** (703) 938-9383

e-mail: gsa70@mbrcci.com

Contract Number: GS-35F-0433U

Period Covered by Contract: 06/09/08 to 06/08/13

AUTHORIZED FEDERAL ACQUISITION SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

MBR Computer Consultants, Inc. offers a broad range of functional areas, including infrastructure support services, enterprise network management, information assurance/security, systems integration, systems integration, and Storage Area Network architecture.

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D316 IT Network Management Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

MBR Computer Consultants, Inc.
301 Maple Ave West Suite 610
Vienna, VA 22180
Phone: (703) 938-9382 Fax: (703) 938-9383
Email: hmcneace@mbrcci.com Internet: www.mbrcci.com

Contract Number: GS-35F-0433U

Period Covered by Contract: 06/09/08 to 06/08/13

General Services Administration
Federal Acquisition Service

Products and ordering information in this Authorized FAS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.FAS.gsa.gov/>.

Table of Contents

INFORMATION FOR ORDERING ACTIVITIES3

1. **GEOGRAPHIC SCOPE OF CONTRACT**3

2. **CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:**3

3. **LIABILITY FOR INJURY OR DAMAGE**4

4. **STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**.....4

5. **FOB DESTINATION**4

6. **DELIVERY SCHEDULE**.....4

7. **DISCOUNTS**4

8. **TRADE AGREEMENTS ACT OF 1979, as amended:**5

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**5

10. **Small Requirements:**5

11. **MAXIMUM ORDER**5

12. **ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**.....5

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:**.....5

13.1 **FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**.....5

13.2 **FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):**.....5

14. **CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FAS-370) (NOV 2001)**6

15. **CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:**6

16. **GSA ADVANTAGE!**7

17. **PURCHASE OF OPEN MARKET ITEMS**7

18. **CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**.....7

19. **OVERSEAS ACTIVITIES**7

20. **BLANKET PURCHASE AGREEMENTS (BPAs)**8

21. **CONTRACTOR TEAM ARRANGEMENTS**8

22. **INSTALLATION, DEINSTALLATION, REINSTALLATION**.....8

23. **SECTION 508 COMPLIANCE**.....8

24. **PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES**.....8

25. **INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**.....9

26. **SOFTWARE INTEROPERABILITY**9

27. **ADVANCE PAYMENTS**9

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51).....10

1. **SCOPE**10

2. **PERFORMANCE INCENTIVES**10

3. **ORDER**10

4. **PERFORMANCE OF SERVICES**.....10

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**.....10

6. **INSPECTION OF SERVICES**11

7. **RESPONSIBILITIES OF THE CONTRACTOR**.....11

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**.....11

9. **INDEPENDENT CONTRACTOR**.....11

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**.....11

11. **INVOICES**12

12. **PAYMENTS**.....12

13. **RESUMES**.....12

14. **INCIDENTAL SUPPORT COSTS**12

15. **APPROVAL OF SUBCONTRACTS**.....12

16. **DESCRIPTION OF IT/EC SERVICES AND PRICING**.....12

 a. **SERVICES**12

 b. **PROFESSIONAL LABOR CATEGORIES PRICING**16

USA COMMITMENT TO PROMOTE17

BEST VALUE.....18

BLANKET PURCHASE AGREEMENT.....19

BASIC GUIDELINES FOR USING21

**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.FAS.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.FAS.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering Address:

**MBR Computer Consultants, Inc.
301 Maple Ave West Suite 610
Vienna, VA 22180**

Payment Address:

**MBR Computer Consultants, Inc.
301 Maple Ave West Suite 610
Vienna, VA 22180**

MBR Computer Consultants, Inc. is required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:
(703) 938-9382 Ext 112

When Authorized Dealers are allowed by MBR Computer Consultants, Inc to bill ordering activities and accept payment, the order and/or payment must be in the name of MBR Computer Consultants, Inc, in care of the Authorized Dealer.

3. LIABILITY FOR INJURY OR DAMAGE

MBR Computer Consultants, Inc. shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by MBR Computer Consultants, Inc, unless such injury or damage is due to the fault or negligence of MBR Computer Consultants, Inc.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: **014454172**
Block 30: Type of Contractor - **A. Small Disadvantaged Business**

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business -**No**
Block 36: Contractor's Taxpayer Identification Number (TIN): **54-1987174**

- 4a. CAGE Code: 3A9Z9
- 4b. MBR Computer Consultants, Inc. has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

FOB Destination available in continental US and District of Columbia.

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: MBR Computer Consultants, Inc. shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	As agreed upon between MBR Computer Consultants, Inc. and the ordering activity.

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact MBR Computer Consultants, Inc. for the purpose of obtaining accelerated delivery. MBR Computer Consultants, Inc. shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by MBR Computer Consultants, Inc. in writing.) If MBR Computer Consultants, Inc. offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: None
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions: None
- e. Other: None

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: None

10. Small Requirements: The minimum dollar value of orders to be issued is \$ 2,500.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology (IT) Professional Services: \$500,000 per order

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by MBR Computer Consultants, Inc.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FAS-370) (NOV 2001)

- (a) Security Clearances: MBR Computer Consultants, Inc may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: MBR Computer Consultants, Inc may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, MBR Computer Consultants, Inc may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, MBR Computer Consultants, Inc may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: MBR Computer Consultants, Inc may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, MBR Computer Consultants, Inc's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: MBR Computer Consultants, Inc may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.FAS.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by MBR Computer Consultants, Inc.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

NONE

Upon request of MBR Computer Consultants, Inc, the ordering activity may provide MBR Computer Consultants, Inc with logistics support, as available, in accordance with all applicable ordering activity regulations. Such

ordering activity support will be provided on a reimbursable basis, and will only be provided to MBR Computer Consultants, Inc's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.mbrcci.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom MBR Computer Consultants, Inc has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:
This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) MBR Computer Consultants, Inc shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, MBR Computer Consultants, Inc shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or MBR Computer Consultants, Inc gives written notice to the Contracting Officer, whichever period is longer.
- (c) MBR Computer Consultants, Inc shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. MBR Computer Consultants, Inc shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)****1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. MBR Computer Consultants, Inc shall provide services at MBR Computer Consultants, Inc's facility and/or at the ordering activity location, as agreed to by MBR Computer Consultants, Inc and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between MBR Computer Consultants, Inc and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by MBR Computer Consultants, Inc to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate MBR Computer Consultants, Inc. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. MBR Computer Consultants, Inc shall commence performance of services on the date agreed to by MBR Computer Consultants, Inc and the ordering activity.
- b. MBR Computer Consultants, Inc agrees to render services only during normal working hours, unless otherwise agreed to by MBR Computer Consultants, Inc and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to MBR Computer Consultants, Inc, require MBR Computer Consultants, Inc to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to MBR Computer Consultants, Inc, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, MBR Computer Consultants, Inc shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.

Within a period of 90 days after a stop-work is delivered to MBR Computer Consultants, Inc, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, MBR Computer Consultants, Inc shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in MBR Computer Consultants, Inc's cost properly allocable to, the performance of any part of this contract; and
 - (2) MBR Computer Consultants, Inc asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

MBR Computer Consultants, Inc shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by MBR Computer Consultants, Inc under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to MBR Computer Consultants, Inc, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving MBR Computer Consultants, Inc, any entity into or with which MBR Computer Consultants, Inc subsequently merges or affiliates, or any other successor or assignee of MBR Computer Consultants, Inc.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by MBR Computer Consultants, Inc and its affiliates, may either (i) result in an unfair competitive advantage to MBR Computer Consultants, Inc or its affiliates or (ii) impair MBR Computer Consultants, Inc’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on MBR Computer Consultants, Inc, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

MBR Computer Consultants, Inc, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay MBR Computer Consultants, Inc, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that MBR Computer Consultants, Inc receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICING

a. SERVICES

MBR Computer Consultants, Inc. is a privately-held minority-, veteran-owned, 8(a)-certified information technology (IT), telecommunications, and professional services SDB firm. MBR is recognized to possess expertise

in a broad range of functional areas, including infrastructure support services, enterprise network management, information assurance/security, systems integration, and Storage Area Network architecture.

MBR has grown from its inception in 2000 to recognition as one of the most dynamic providers of high quality services, employing experts who possess valuable industry knowledge. MBR leverages this experience to create powerful solutions for a wide range of network and communications services with an emphasis on IT services provided to DoD and Department of State programs. MBR ensures that each project is handled professionally with past performance reflecting the company's commitment to consistently exceed client expectations.

MBR Computer Consultants, Inc. provides various general information technology services that include enterprise infrastructure design, implementation and administration, database administration, computer programming, and helpdesk services. Through a well organized technical team, MBR Computer Consultants, Inc. is able to provide expert technical services including helpdesk support and training.

The overall goal of MBR Computer Consultants, Inc. is to offer high quality technical support to customers as part of their technical team. Through leadership and innovation, MBR Computer Consultants, Inc. offers customers the best technical solutions with the best technical people.

MBR Computer Consultants, Inc. core competency areas described below are supported by demonstrated past performance in the following:

- Systems Integration
- Infrastructure Management
- Networking & Telecom
- Information Assurance/Security
- Storage Area Networks – SAN Design/Implementation
- Events Planning & Conference Management

(1) PROFESSIONAL LABOR CATEGORIES:

Labor Category # 1

Commercial Job Title: Program Manager

Functional Responsibility: Serves as program manager for complex information technology programs. Functional responsibilities may include any of the following duties: Provides overall managerial direction for technical and functional staff. Establishes processes for reporting on status of contractor efforts to government points of contact, including technical point of contact, contracting officer's technical representatives, contracting officers representative, and government end users. Sizes tasks and provides resource/skills/budget estimates, milestones, and work breakdown structures to the government. Ensures technical solutions and schedules for task order(s) are implemented in a timely fashion. Selects staff, oversees their acquisition of required training as necessary; oversees subcontractors/vendors on behalf of end client.

Qualifications: Requires a minimum of twelve years experience, of which at least nine years must be in program development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity. General experience includes increasing responsibilities in information systems design and/or management.

Experience includes: systems development from requirements phase through production; expertise in managing and controlling project budgets and resources using automated project management tools and recognized quality control methodologies; demonstrated capability in managing multi-task contracts and/or subcontracts of varied types and complexity. General experience includes increasing responsibilities in information systems technology, design and management at levels listed below.

Minimum Education: A Bachelor's degree (a year's general experience may substitute for each year of college). A Master's Degree may substitute for two years of general and one year of specialized experience.

Labor Category #2**Commercial Job Title: Project Manager**

Functional Responsibility: : Requires a minimum of twelve years experience, of which at least nine years must be in project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity. General experience includes increasing responsibilities in information systems design and/or management.

Qualifications: Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Government Contracting officer (CO), the contract-level Contracting Officer's Representative (COR), the task order-level COR(s), government management personnel and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems.

Minimum Education: Master's degree in computer or information science, information systems, engineering, business, or other related discipline.

Labor Category # 3**Commercial Job Title: Principal Information Engineer**

Functional Responsibility: Must be capable of applying enterprise-wide set of disciplines for planning, analysis, design, and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Performs enterprise-wide strategic systems planning, information planning, business, and analysis. Performs process and data modeling in support of the planning and analysis efforts using manual and automated tools, such as Integrated Computer-Aided Software Engineering (I-CASE) tools. Must be able to apply reverse engineering and reengineering disciplines to develop migration strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools.

Qualifications: Must have 10 years of experience in managing the implementation of information engineering projects and experience in systems analysis, design, and programming, including 5 years of specialized experience.

At least 5 years of experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design, and documentation preparation.

Minimum Education: B.A. or B.S. degree or equivalent experience in a related field.

Labor Category # 4**Commercial Job Title: Systems Administrator**

Functional Responsibility: Supervises and manages the daily activities of configuration and operation of business systems which may be mainframe, mini, or client/server based. Optimizes system operation and resource utilization and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems.

Qualifications: Requires a minimum of four years experience, three years of which must be specialized in administrating UNIX or open systems-compliant systems. General experience includes operations experience on a large-scale computer system or a multi-server local area network. Functional.

Minimum Education: Bachelor's degree in computer science, information systems, engineering, business, or other related discipline.

Labor Category # 5**Commercial Job Title: Senior Network Engineer**

Functional Responsibility: Responsible for all the functions of the Network Engineer, plus the following. Designs, configures, tests, implements and maintains telecommunications and LAN operation support activities, and supports application programmers working in that environment. Provides technical support in evaluating and resolving network and processor problems. Responsible for the design, configuration and implementation of Wide Area Networks (WANs). Evaluates network performance using hardware and software diagnostic tools. Participates in planning and installation of new networks and ADP hardware.

Qualifications: Requires a total of at least 7 years experience in Information Systems with at least 4 of those years in network software and hardware. Requires all the experience and competencies of the Network Engineer, plus the following. Requires demonstrated experience in the implementation of host/server-based IS networks. Requires experience in: defining selecting hardware and software network products; implementing network hardware and software; and resolving network problems.

Minimum Education: Bachelor's Degree in Information Systems, Computer Science, or equivalent in addition to the experience.

Labor Category # 6**Commercial Job Title: Network Engineer**

Functional Responsibility: Defines and controls network users. Defines and implements hardware devices. Runs periodic network support processes such as backups. Resolves routine network problems. Restarts and shuts down the network. Works with users to resolve network problems. Monitors the operation of the network.

Qualifications: Requires a total of at least 5 years experience in Information Systems with at least 3 of those years in the administration and support of network systems hardware and software. Requires competence in the procedures used to define and control network users and resources. Requires good oral and written communication skills, including the demonstrated ability to respond effectively to user problems.

Minimum Education: Associate's Degree or equivalent in addition to the experience.

Labor Category # 7**Commercial Job Title: Systems Operator**

Functional Responsibility: : Coordinates input, output, and file media. Distributes output and controls computer operation which may be mainframe, mini, or client/server based. Monitors and supports computer processing.

Qualifications: Candidate will possess 2 years of general experience. With a Bachelor's degree no experience is required.

Minimum Education: High School Diploma, a G.E.D., other degree equivalency program, or a technical trade school certificate is acceptable.

Labor Category # 8**Commercial Job Title: Senior Systems Operator**

Functional Responsibility: Coordinates input, output, and file media. Distributes output and controls computer operation which may be mainframe, mini, or client/server based. Monitors and supports computer processing.

Qualifications: Candidate will possess 4 years of general experience. With a Bachelor's degree 1 year of experience is required.

Minimum Education: High School Diploma, a G.E.D., other degree equivalency program, or a technical trade school certificate is acceptable.

b. PROFESSIONAL LABOR CATEGORIES PRICING

Hourly Rates

The hourly rates specified shall apply regardless of whether the services are performed by MBR Computer Consultants, Inc. or its subcontractors, providing the individuals performing the services meet the education, experience and expertise requirements for the applicable category.

The following charges apply to purchases of contracted professional services during normal business hours (Monday – Friday, 8:00am – 5:00pm), exclusive of holidays observed by the Federal Government of MBR Computer Consultants, Inc. and to the local service area within a 50 mile radius. In those instances where an ordered service cannot be supported from within a 50 mile radius, MBR Computer Consultants, Inc, will, upon receipt of an order for services, provide the procuring activity with a not-to-exceed estimate of travel per diem costs. All information technology services engagements carry a minimum purchase requirement of eight (8) labor hours per individual. All hourly rates are for work performed at Federal Government site locations only.

MBR Computer Consultants, Inc. – GSA Schedule Pricelist
Government Site Labor Rates

Labor Category	FY08	FY09	FY10	FY11	FY12
Program Manager	\$99.34	\$102.32	\$105.39	\$108.55	\$111.81
Project Manager	\$99.34	\$102.32	\$105.39	\$108.55	\$111.81
Principal Information Engineer	\$100.63	\$103.65	\$106.76	\$109.96	\$113.26
Systems Administrator	\$66.70	\$68.70	\$70.76	\$72.88	\$75.07
Senior Network Engineer	\$82.32	\$84.79	\$87.34	\$89.96	\$92.66
Network Engineer	\$74.09	\$76.31	\$78.60	\$80.96	\$83.39
Systems Operator	\$43.26	\$44.56	\$45.90	\$47.27	\$48.69
Senior Systems Operator	\$52.15	\$53.71	\$55.32	\$56.98	\$58.69

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

MBR Computer Consultants, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Mr. Frantz Rousseau: (703) 938-9382 Ext. 112 , E-mail: frousseau@mbrcci.com, Fax: (703) 938-9383**

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-35F-XXXXXX, Blanket Purchase Agreements, MBR Computer Consultants, Inc agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and MBR Computer Consultants, Inc's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.