GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov.

Multiple Award Schedule

FSC Group: Information Technology   FSC Class: D399

FSC Group: Facilities   FSC Class: R799

Contract Number:
GS-35F-0437Y

Period Covered by Contract:
May 30, 2022 – May 31, 2027

Pergravis, LLC
10012 N Dale Mabry Hwy, Ste 109
Tampa, FL, 33618-4425
813-792-6009
www.PERGRAVIS.com

Business Size: Small Business

DUNS: 80-690-5555

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.fss.gsa.gov.

Pricelist current through Modification # PO-0018 dated 05/31/2022.
INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

CUSTOMER INFORMATION:

1.a  TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151SRC</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM's)</td>
</tr>
<tr>
<td>561210FAC</td>
<td>561210FAC</td>
<td>Facilities Maintenance and Management</td>
</tr>
</tbody>
</table>

1.b  LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: See page 6.

1.c  HOURLY RATES (Services only): See page 6.

2.  MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order for the Special Item Numbers (SINs) is:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>$500,000.00</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000.00</td>
</tr>
<tr>
<td>561210FAC</td>
<td>$1,000,000.00</td>
</tr>
</tbody>
</table>

3.  MINIMUM ORDER: The minimum dollar of orders to be issued is $100.

4.  GEOGRAPHIC COVERAGE (Delivery Area): Domestic

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

5.  POINT(S) OF PRODUCTION: Same as Contractor Address

6.  DISCOUNT FROM LIST PRICES: Prices shown are NET Prices; Negotiated Discounts have been applied and the IFF has been added. Government Net Prices (discounts already deducted.)

7.  QUANTITY DISCOUNT(S): None

8.  PROMPT PAYMENT TERMS: 0% - Net 30 days from receipt of invoice or date of acceptance, whichever is later.
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. FOREIGN ITEMS: N/A

10.a TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER</th>
<th>DELIVERY TIME (Days ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Contact Contractor or To Be Determined at the Task Order level</td>
</tr>
<tr>
<td>561210FAC</td>
<td>Contact Contractor or To Be Determined at the Task Order level</td>
</tr>
</tbody>
</table>

10.b EXPEDITED DELIVERY: Contact Contractor for availability of expedited delivery.

10.c OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor for availability of Overnight and 2-day delivery; additional rates may apply.

10.d URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

11. FOB POINT: Destination

12.a CONTRACTOR’S ORDERING ADDRESS

Pergravis, LLC  
10012 N Dale Mabry Hwy, Ste 109, Tampa, FL, 33618-4425  
813-792-609  
www.pergravis.com

12.b ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules). These procedures apply to all schedules.

13. PAYMENT ADDRESS

Pergravis, LLC  
10012 N Dale Mabry Hwy, Ste 109, Tampa, FL, 33618-4425  
813-792-609  
www.pergravis.com
14. WARRANTY PROVISION

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

15. EXPORT PACKING CHARGES: N/A

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR: N/A

17. TERMS AND CONDITIONS OF INSTALLATION: N/A

18.a TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES: N/A

18.b TERMS AND CONDITIONS FOR ANY OTHER SERVICES: N/A

19. LIST OF SERVICE AND DISTRIBUTION POINTS: N/A

20. LIST OF PARTICIPATING DEALERS: N/A

21. PREVENTIVE MAINTENANCE: N/A

22.a SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

22.b Section 508 Compliance for Electronic and Information Technology (EIT)

Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.Section508.gov.

23. **Unique Entity Identifier (UEI) number:** 80-690-5555

24. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Contractor has an Active Registration in the SAM database.
## AUTHORIZED PRICELIST

APPLICABLE TO SPECIAL ITEM NUMBER 54151S

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<tr>
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<td>92.56</td>
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<tr>
<td>Coordinator</td>
<td>62.56</td>
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LABOR CATEGORY DESCRIPTIONS for SIN 54151S

1. Principal

**Minimum General Experience:** Twelve (12) years

**Functional Responsibility:**
- Provides consulting to agency directors and senior managers on implementation of agency wide strategy development, implementation and process technical improvement initiatives. Possesses extensive experience in group collaboration and one-on-one executive coaching to organization leaders.
- Designs, organizes, leads and conducts executive level workshops, seminars, training sessions and facilitation.
- Tailors strategy development, implementation and quality improvement courses and workshops for an agency and its specific needs.
- Designs, organizes, leads and conducts benchmarking and surveys for an organization.
- Creates original and innovative models and techniques to facilitate strategy development, implementation and process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area.
- Manages a team of senior consultants and analysts supporting an agency’s strategy development, implementation, organization change, process improvement and training efforts.
- Gives lectures, speeches or write original articles or documents relating to strategy development, implementation and process improvement or technical enhancements to process improvement and customer service.

**Minimum Education:** Master’s Degree in Business or Public Administration, and/or a Bachelor’s Degree; or equivalent combination of education and experience.

**Required/Supplemental Certifications:** None

2. Program Manager

**Minimum General Experience:** Ten (10) years

**Functional Responsibility:**
- Responsible for overall contract performance, to include substantial program technical support involving multiple project/task orders and personnel at one or more locations.
- Organizes, directs, and coordinates planning and execution of all program/technical support activities.
- Maintains information technology expertise and communications skills to be able to interface with all levels of management.
- Establishes and alters management structure to effectively direct program technical support activities.
- Meets and consults with client management officials regarding the status of a specific program technical activities progress, problems, issue or conflicts regarding resolution.
- Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing program discrepancies, supervising personnel and communicating policies, purposes, and goals to the organization subordinates.
- Schedules and allocates work; provides advice, guidance, and training to subordinates; and recommend/determines personnel actions.
- Plans, directs and coordinates the development of new business to an operational account stage.
- Monitors and reviews costs, operations budgets, schedules and staffing requirements for project team.

**Minimum Education:** Master’s Degree in Business, Engineering or related technical field or a Bachelor’s Degree and/or ten years of relevant experience; or equivalent combination of education and experience.
Required/Supplemental Certifications: None

3. Project Manager I

Minimum General Experience: Ten (10) years

Functional Responsibility:
- Responsible for the successful implementation and delivery of strategic, complex IT/data center/telecom projects, including project plans, level of effort estimates, scheduling, monitoring and progress tracking of projects.
- Allocates work, provides advice, guidance and training to subordinates, and recommends personnel staffing.
- Responsible for program and risk management including strategy, project controls, project plan reviews, risk analysis and mitigation, reporting staffing, and organization development.
- Participates in meetings, as necessary to convey and/or gather information required to perform job functions.
- Supports project staff and/or other trades to complete projects and work orders efficiently.
- Prepares written reports documenting findings and activities.
- Manages a staff of consultants and support staff to implement a technical plan or lead and direct a project team; allocates work among the tradesmen and provides guidance to team members; prepares project schedules.

Minimum Education: Master’s Degree or a Bachelor’s Degree and/or ten years of relevant experience; or equivalent combination of education and experience.

Required/Supplemental Certifications: None

4. Project Manager II

Minimum General Experience: Five (5) years

Functional Responsibility:
- Responsible for the successful implementation and delivery of IT/data center/telecom projects, including project plans, level of effort estimates, scheduling, monitoring and progress tracking of projects.
- Allocates work, provides advice, guidance and training to subordinates, and recommends personnel staffing.
- Responsible for risk management including strategy, project controls, project plan reviews, risk analysis and mitigation, and staffing.
- Participates in meetings, as necessary to convey and/or gather information required to perform job functions.
- Supports project staff and/or other trades to complete projects and work orders efficiently.
- Prepares written reports documenting findings and activities.
- Most often works independently, but at times, supports Project Manager I in complex IT/data center/telecom project execution.
- Manages a staff of consultants and support staff to implement a technical plan or lead and direct a project team; allocates work among the tradesmen and provides guidance to team members; prepares project schedules.

Minimum Education: Bachelor’s Degree and/or five years of relevant experience; or equivalent combination of education and experience.

Required/Supplemental Certifications: None
5. Critical Facilities Engineer I

**Minimum General Experience:** Ten (10) years or demonstrated equivalent capability

**Functional Responsibility:**
- Responsible for commissioning, maintaining and repairing critical IT/data center/telecom facility systems to ensure reliability and performance.
- Performs all critical IT/data center/telecom system service tasks including, but not limited to:
  - Visually inspects equipment including connections (input, output, internal), subassemblies, wiring harnesses, contacts, cables and major components;
  - Checks of air filters for cleanliness;
  - Checks module(s) and its component(s) for any sign of damage, discoloration, swelling or leaking;
  - Reviews system logs.
  - Logs system voltages and current meter readings;
  - Checks all nuts, bolts, screws, and connectors for tightness, correct torque and heat discoloration;
  - Tests the operation of systems and in the case of UPS systems, unit transfer and battery discharge;
  - Calibrates all electronics to system specifications;
  - Installs or updates systems according to Field Service Bulletins (FSB), as necessary;
  - Repairs and replaces equipment and components including UPSs, batteries, capacitors, fuses, and control boards;
  - Measures and records all low-voltage power supply levels, phase-to-phase input voltage and currents;
  - Diagnosis equipment problems, prepares field service reports and written recommendations according to best practice.
- Participates in on-site coordination meeting with Program Manager, Project Manager, other subcontractors and suppliers.
- Supports in the preparation of written reports documenting findings, recommendations and activities.

**Minimum Education:** Bachelor’s degree in a related technical field or equivalent combination of education and experience.

**Required/Supplemental Certifications:** OEM Trained, Certified and Employed.

6. Critical Facilities Engineer II

**Minimum General Experience:** Five (5) years or demonstrated equivalent capability

**Functional Responsibility:**
- Responsible for commissioning, maintaining and repairing critical IT/data center/telecom facility systems to ensure reliability and performance.
- Performs all critical IT/data center/telecom system service tasks including, but not limited to:
  - Visually inspects equipment including connections (input, output, internal), subassemblies, wiring harnesses, contacts, cables and major components;
  - Checks of air filters for cleanliness;
  - Checks module(s) and its component for any sign of damage, discoloration, swelling or leaking;
  - Logs of voltage and current meter readings;
  - Checks all nuts, bolts, screws, and connectors for tightness and heat discoloration;
  - Checks fuses on the capacitor;
  - Tests the operation of the system including unit transfer and battery discharge;
  - Calibrates all electronics to system specifications;
  - Repairs and replaces equipment and components including UPSs, batteries, capacitors, fuses, and control boards;
  - Measures and records all low-voltage power supply levels, phase-to-phase input voltage and currents; and
o diagnosis equipment problems, prepares field service reports and written recommendations according to best practice.

- Participates in on-site coordination meeting with Program Manager, Project Manager, other subcontractors and suppliers.
- Supports in the preparation of written reports documenting findings, recommendations and activities.

**Minimum Education:** Bachelor’s degree in a related technical field or equivalent combination of education and experience.

**Required/Supplemental Certifications:** Third-party Trained and Certified.

7. Site Supervisor

**Minimum General Experience:** Three (3) years

**Functional Responsibility:**
- Assists the Project Manager in the delivery of IT/data center/telecom projects by supervising and coordinating the on-site activities during project initiation through completion.
- Participates in meetings, as necessary to convey and/or gather information required to perform job functions.
- Ensures the project is updated weekly for and/or with the Project Manager.
- Coordinates and manages all site activities of site staff, subcontractors and suppliers.
- Communicates, to all site staff, subcontractors and suppliers, the site activities and responsibilities to ensure timely response and delivery of services and product.
- Participates in on-site coordination meeting with Program Manager, Project Manager, subcontractors and suppliers.
- Participates in client meetings as required.
- Supports in the preparation of written reports documenting findings and activities.

**Minimum Education:** Bachelor’s degree in a related technical field or equivalent combination of education and experience.

**Required/Supplemental Certifications:** None

8. Senior Consultant

**Minimum General Experience:** Ten (10) years

**Functional Responsibility:**
- Provides technical experience in IT systems, critical facility, data center and/or related project experience providing senior level consultation and solutioning.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Provides project vision for execution by program and project management staff.
- Personally involved with client’s business and technical requirements, delivering costs savings plans, taking into account the client’s business objectives, return on investment (ROI), and long term technical infrastructure growth.
- Provides high level knowledge and leadership in the development of physical infrastructure to support network architecture plans, implementation, migration and future state initiatives based on client organization IT/data center/telecom strategy.
- Evaluates analytically and systematically initiative planning, deficiencies, remediation and related for various communication environments and enterprise-wide or large scale information systems.
- Prepares written reports documenting findings and activities.
Minimum Education: Bachelor’s degree in computer science or related technical field or equivalent combination of education and experience.

Required/Supplemental Certifications: None

9. Data Center Specialist I

Minimum General Experience: Eight (8) years

Functional Responsibility:
- Ability to lead discussions surrounding client and business objectives and IT/data center/telecom network infrastructure as related to IT facility infrastructure requirements.
- Consults on critical IT/data center/telecom facility projects.
- Advises on IT hardware, data center designs, configurations, and IT facility operational specifications.
- Analyzes blue prints, schematics, and drawings of data center facilities to determine the most efficient design and configuration of the various operational systems.
- Inspects IT/data center/telecom facilities for the purpose of evaluating conditions, identifying areas of remediation and/or recommending reconfiguration of systems to ensure that these the IT/data center/telecom facility is operating within local/State/Federal and District codes, regulations and specifications.
- Diagnoses hazards or areas of inefficiency in assigned IT/data center/telecom facilities in order to identify the structure, equipment and/or systems needing remediation.
- Conceptually designs or redesigns IT facility/data center and/or its systems to ensure best practice methods are implemented or installed to ensure network systems reliability.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Coordinates with assigned project staff and/or other trades to complete projects and work orders efficiently.
- Prepares written reports documenting findings and activities.

Minimum Education: Bachelor’s degree from an accredited college or university in computer science, architecture or engineering, or equivalent combination of education and experience.

Required/Supplemental Certifications: None

10. Data Center Specialist II

Minimum General Experience: Five (5) years

Functional Responsibility:
- Consults and advises on critical IT/data center/telecom facility projects.
- Advises on IT hardware, data center designs, configurations, and IT facility operational specifications.
- Coordinates with assigned project staff and/or other trades to complete projects and work orders efficiently.
- Supports the inspection of IT/data center/telecom facilities for the purpose of evaluating conditions, identifying areas of remediation and/or recommending reconfiguration of systems to ensure that these the IT/data center/telecom facility is operating within local/State/Federal and District codes, regulations and specifications.
- Organizes and prepares collected IT/data center/telecom due diligence for analysis.
- Utilizes CAD for project drawing purposes.
- Prepares written reports documenting findings and activities.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
Minimum Education: Bachelor’s degree from an accredited college or university in computer science or engineering, or equivalent combination of education and experience.

Required/Supplemental Certifications: None

11. Cabling Specialist I

Minimum General Experience: Eight (8) years

Functional Responsibility:
- Services performed include, but are not limited to, rack level patching, labeling, cable management installation and related cabling activities.
- Conducts and/or participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Coordinates with assigned project staff and/or other trades to complete projects and work orders efficiently.
- Serves as a point of contact and responsible party for on-site cabling activities.
- Prepares written reports documenting findings and activities.

Minimum Education: Bachelor’s degree in computer science or equivalent work experience.

Required/Supplemental Certifications: BICSI Certification or equivalent industry experience

12. Cabling Specialist II

Minimum General Experience: Three (3) years

Functional Responsibility:
- Services performed include, but are not limited to, rack level patching, labeling, cable management installation and related cabling activities.
- Supports assigned project staff and/or other trades to complete projects and work orders efficiently.

Minimum Education: Associate’s Degree, certification and/or related work experience.

Required/Supplemental Certifications: BICSI Certification or equivalent industry experience

13. Data Center Designer I

Minimum General Experience: Twelve (12) years

Functional Responsibility:
- Analyzes blue prints, schematics, and drawings of IT/data center/telecom systems to determine the efficient installation of new or upgraded systems.
- Reviews and analyzes IT/data center/telecom critical facility infrastructure design.
- Provides leadership developing complex IT/data center/telecom facility technical solutions for planning, design and engineering studies and analysis.
- Diagnoses causes of critical facility problems or failures in assigned IT facility support systems in order to identify the equipment and/or systems needing remediation.
- Designs or redesigns IT/data center/telecom facility systems to be implemented in assigned projects.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Prepares written reports documenting findings and activities.

Minimum Education: Master’s degree from an accredited college or university in an engineering discipline or demonstrated capability and extensive prior experience.
Required/Supplemental Certifications: None

14. IT Facility Technician I
Minimum General Experience: Eight (8) years

Functional Responsibility:
- Assists with the analysis, inspection, diagnosis, installation and remediation of IT/data center/telecom facilities environmental systems.
- Inspects IT/data center/telecom systems for the purpose of evaluating conditions, identifying areas of remediation and/or recommending replacement systems to ensure that the system is operating within local/State/Federal and District codes, regulations and specifications.
- Diagnoses causes of problems or failures in assigned systems in order to identify the equipment and/or systems needing remediation.
- Analyzes systems to determine the efficient installation of new or upgraded network and facility systems.
- Installs and repairs network systems to ensure maximum dependability, safety, and proper energy usage including load balancing, protection coordination, power quality, and power factor.
- Coordinates with assigned project staff and/or other trades to complete projects and work orders efficiently.
- Prepares written reports documenting findings and activities.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Coordinates with assigned project staff and/or other trades to complete projects and work orders efficiently.
- Prepares written reports documenting findings and activities.

Minimum Education: Bachelor’s degree from an accredited college or university in a related field.

Required/Supplemental Certifications:

15. IT Facility Technician II
Minimum General Experience: Six (6) years

Functional Responsibility:
- Assists with the analysis, inspection, diagnosis, installation and remediation of IT/data center/telecom facilities environmental systems.
- Assists with the inspection of IT/data center/telecom systems for the purpose of evaluating conditions, identifying areas of remediation and/or recommending replacement systems to ensure that the system is operating within local/State/Federal and District codes, regulations and specifications.
- Diagnoses causes of problems or failures in assigned systems in order to identify the equipment and/or systems needing remediation.
- Analyzes systems to determine the efficient installation of new or upgraded network and facility systems.
- Installs and repairs network systems to ensure maximum dependability, safety, and proper energy usage including load balancing, protection coordination, power quality, and power factor.

Minimum Education: Certificate of Completion from any accredited trade/technical school in a related field.

16. Coordinator
Minimum General Experience: Six (6) years

Functional Responsibility:
- Responsible for tracking IT/data center/telecom project changes, expenditures, labor and materials, and compiling summary reports for executive review.
- Responsible for taking input from the project staff to develop and maintain the detailed schedule, which includes all phases, disciplines, and tasks involved in the IT/data center/telecom project.
• Interfaces with management, clients and project staff to ensure IT/data center/telecom projects flow smoothly.
• Plans and manages contract order tasks.
• Formats and finalizes reports and other deliverables for the project team.
• Prepares and/or edits meeting minutes, presentations and tables.
• Assists in resource allocation to IT/data center/telecom project tasks.

**Minimum Education:** Bachelor’s degree from an accredited college or university or equivalent experience.

**Required/Supplemental Certifications:** None
# AUTHORIZED PRICELIST
APPLICABLE TO SPECIAL ITEM NUMBER 561210FAC

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LABOR CATEGORY DESCRIPTIONS for SIN 561210FAC

1. **Program Manager**

**Minimum General Experience:** Ten (10) years

**Functional Responsibility:**
- Responsible for overall contract performance, to include substantial program technical support involving multiple critical facility maintenance project/task orders and personnel at one or more locations.
- Organizes, directs, and coordinates planning and execution of all program, technical and support activities.
- Maintains critical facility expertise in all systems including HVAC, electrical, fire suppression, physical security, energy management control, and power distribution systems, and communication skills to be able to interface with all levels of management and technical subject matter experts.
- Establishes and alters management structure to effectively direct program technical support activities.
- Meets and consults with client management officials regarding overall program status as well as the status of specific program technical activities, program and project progress, problem identification and resolution, and any issues or conflicts regarding resolution.
- Responsible for formulating and enforcing work standards, assigning and coordinating contractor schedules, reviewing program discrepancies, supervising personnel and communicating policies, purposes, and goals to the organization subordinates.
- Schedules and allocates work; provides advice, guidance, and training to subordinates; and recommend/determines personnel actions.
- Plans, directs and coordinates the development of new business to an operational account stage.
- Monitors and reviews costs, operations budgets, schedules and staffing requirements for maintenance project team.

**Minimum Education:** Master’s Degree in Business, Engineering or related technical field or a Bachelor’s Degree and/or ten years of relevant experience; or equivalent combination of education and experience.

**Required/Supplemental Certifications:** None

2. **Project Manager I**

**Minimum General Experience:** Ten (10) years

**Functional Responsibility:**
- Responsible for the successful implementation and delivery of strategic, complex critical facility maintenance projects, including project plans, level of effort estimates, scheduling, monitoring and progress tracking of projects involving HVAC, electrical, fire suppression, physical security, energy management control, and power distribution systems.
- Allocates work, provides advice, guidance and training to subordinates, and recommends personnel staffing.
- Responsible for program and risk management including strategy, project controls, project plan reviews, risk analysis and mitigation, reporting staffing, and organization development.
- Participates in customer site walks and internal meetings, as necessary to convey and/or gather information required to perform job functions.
- Supports project staff and/or other trades to complete critical facility maintenance projects and work orders efficiently.
- Prepares written reports documenting project progress, findings and activities.
- Manages a staff of consultants and support staff to implement a technical plan or lead and direct a project team; allocates work among the tradesmen and provides guidance to team members; prepares project schedules.
Minimum Education: Master’s Degree or a Bachelor’s Degree and/or ten years of relevant experience; or equivalent combination of education and experience.

Required/Supplemental Certifications: None

3. Project Manager II

Minimum General Experience: Five (5) years

Functional Responsibility:
- Responsible for the successful implementation and delivery of critical facility maintenance projects, including project plans, level of effort estimates, scheduling, monitoring and progress tracking of projects involving HVAC, electrical, fire suppression, physical security, energy management control, and power distribution systems.
- Allocates work, provides advice, guidance and training to subordinates, and recommends personnel staffing.
- Responsible for risk management including strategy, project controls, project plan reviews, risk analysis and mitigation, and staffing.
- Participates in meetings, as necessary to convey and/or gather information required to perform job functions.
- Supports project staff and/or other trades to complete critical facility maintenance projects and work orders efficiently.
- Prepares written reports documenting project progress, findings and activities.
- Most often works independently, but at times, supports Project Manager I in complex critical facility maintenance project execution.
- Manages a staff of consultants and support staff to implement a technical plan or lead and direct a project team; allocates work among the tradesmen and provides guidance to team members; prepares project schedules.

Minimum Education: Bachelor’s Degree and/or five years of relevant experience; or equivalent combination of education and experience.

Required/Supplemental Certifications: None

4. Critical Facilities Engineer I

Minimum General Experience: Ten (10) years or demonstrated equivalent capability

Functional Responsibility:
- Responsible for commissioning, maintaining and repairing critical facility systems including HVAC, electrical, fire suppression, physical security, energy management control, and power distribution to ensure reliability and performance.
- Performs all critical facility system service tasks including, but not limited to:
  - Visually inspects equipment including connections (input, output, internal), subassemblies, wiring harnesses, contacts, cables and major components;
  - Checks of air filters for cleanliness;
  - Checks module(s) and its component(s) for any sign of damage, discoloration, swelling or leaking;
  - Reviews system logs.
  - Logs system voltages and current meter readings;
  - Checks all nuts, bolts, screws, and connectors for tightness, correct torque and heat discoloration;
  - Checks fuse and capacitor condition;
  - Tests the operation of systems and in the case of UPS systems, unit transfer and battery discharge;
  - Calibrates all electronics to system specifications;
  - Installs or updates systems according to Field Service Bulletins (FSB), as necessary;
Repairs and replaces equipment and components including UPSs, batteries, capacitors, fuses, and control boards;
- Measures and records all low-voltage power supply levels, phase-to-phase input voltage and currents; and
- Diagnosis equipment problems, prepares field service reports and written recommendations according to best practice.

- Participates in on-site coordination meeting with Program Manager, Project Manager, other subcontractors and suppliers.
- Supports in the preparation of written reports documenting findings, recommendations and activities.

**Minimum Education:** Bachelor’s degree in a related technical field or equivalent combination of education and experience.

**Required/Supplemental Certifications:** OEM Trained, Certified and Employed.

### Critical Facilities Engineer II

**Minimum General Experience:** Five (5) years or demonstrated equivalent capability

**Functional Responsibility:**

- Responsible for commissioning, maintaining and repairing critical facility systems including HVAC, electrical, fire suppression, physical security, energy management control, and power distribution to ensure reliability and performance.
- Performs all critical facility system service tasks including, but not limited to:
  - Visually inspects equipment including connections (input, output, internal), subassemblies, wiring harnesses, contacts, cables and major components;
  - Checks of air filters for cleanliness;
  - Checks module(s) and its component(s) for any sign of damage, discoloration, swelling or leaking;
  - Reviews system logs.
  - Logs system voltages and current meter readings;
  - Checks all nuts, bolts, screws, and connectors for tightness, correct torque and heat discoloration;
  - Checks fuse and capacitor condition;
  - Tests the operation of systems and in the case of UPS systems, unit transfer and battery discharge;
  - Calibrates all electronics to system specifications;
  - Installs or updates systems according to Field Service Bulletins (FSB), as necessary;
  - Repairs and replaces equipment and components including UPSs, batteries, capacitors, fuses, and control boards;
  - Measures and records all low-voltage power supply levels, phase-to-phase input voltage and currents; and
  - Diagnosis equipment problems, prepares field service reports and written recommendations according to best practice.
- Participates in on-site coordination meeting with Program Manager, Project Manager, other subcontractors and suppliers.
- Supports in the preparation of written reports documenting findings, recommendations and activities.

**Minimum Education:** Bachelor’s degree in a related technical field or equivalent combination of education and experience.

**Required/Supplemental Certifications:** Third-party Trained and Certified.
6. Site Supervisor

**Minimum General Experience:** Three (3) years

**Functional Responsibility:**
- Assists the Project Manager in the delivery of critical facility maintenance projects involving HVAC, electrical, fire suppression, physical security, energy management control, and power distribution systems by supervising and coordinating the on-site activities during project initiation through completion.
- Participates in meetings, as necessary to convey and/or gather information required to perform job functions.
- Ensures the project is updated weekly for and/or with the Project Manager.
- Provides technical support and job-site leadership to ensure professional, high-quality customer service delivery.
- Coordinates and manages all site activities of site staff, subcontractors and suppliers.
- Communicates, to all site staff, subcontractors and suppliers, the site activities and responsibilities to ensure timely response and delivery of services and product.
- Participates in on-site coordination meeting with Program Manager, Project Manager, subcontractors and suppliers.
- Participates in client meetings as required.
- Supports in the preparation of written reports documenting findings and activities.

**Minimum Education:** Bachelor’s degree in a related technical field or equivalent combination of education and experience.

**Required/Supplemental Certifications:** None

7. Senior Consultant

**Minimum General Experience:** Ten (10) years

**Functional Responsibility:**
- Provides technical experience in critical facility and/or related systems maintenance project experience providing senior level consultation and solutioning on a variety of HVAC, electrical, fire suppression, physical security, energy management control, and power distribution projects.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Provides project vision for execution by program and project management staff.
- Personally involved with client’s business and technical requirements, delivering costs savings plans, taking into account the client’s business objectives, return on investment (ROI), and long term technical infrastructure growth.
- Provides high level knowledge and leadership in the development of physical infrastructure to support critical facility plans, implementation, migration and future state initiatives based on client organization critical facility strategy.
- Provides guidance to engineering teams, manufacturers and execution teams regarding system requirements, architecture and methods of procedure.
- Evaluates analytically and systematically initiative planning, deficiencies, remediation and related for various critical environments and enterprise-wide or large scale critical infrastructure systems.
- Prepares written reports documenting findings and activities.

**Minimum Education:** Bachelor’s degree in Engineering or related technical field or equivalent combination of education and experience.

**Required/Supplemental Certifications:** None
8. Data Center Specialist I

**Minimum General Experience:** Eight (8) years

**Functional Responsibility:**
- Ability to lead discussions surrounding client and business objectives and systems maintenance as related to critical facility infrastructure requirements.
- Consults on critical facility maintenance projects.
- Advises on IT hardware, HVAC, electrical, fire suppression, physical security, energy management control, power distribution, data center designs, configurations, and critical facility operational specifications.
- Analyzes blue prints, schematics, and drawings of critical facilities to determine the most efficient design and configuration of the various operational systems.
- Inspects critical facilities for the purpose of evaluating conditions, identifying areas of remediation and/or recommending reconfiguration of systems to ensure that the critical facility is operating within local/State/Federal and District codes, regulations and specifications.
- Diagnoses hazards or areas of inefficiency in assigned critical facilities in order to identify the structure, equipment, components and/or systems needing remediation.
- Conceptually designs or redesigns critical facilities and/or its systems to ensure best practice methods are implemented or installed to ensure consistence enterprise systems reliability.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Coordinates with assigned project staff and/or other trades to complete projects and work orders efficiently.
- Prepares written reports documenting findings and activities.

**Minimum Education:** Bachelor’s degree from an accredited college or university in Architecture or Engineering or equivalent combination of education and experience.

**Required/Supplemental Certifications:** None

9. Data Center Specialist II

**Minimum General Experience:** Five (5) years

**Functional Responsibility:**
- Consults and advises on critical facility maintenance projects.
- Advises on IT hardware, HVAC, electrical, fire suppression, physical security, energy management control, power distribution, data center designs, configurations, and critical facility operational specifications.
- Supports the inspection of critical facilities for the purpose of evaluating conditions, identifying areas of remediation and/or recommending reconfiguration of systems to ensure that these the critical facility is operating within local/State/Federal and District codes, regulations and specifications.
- Organizes and prepares collected critical facility due diligence for analysis.
- Utilizes CAD for project drawing purposes.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Coordinates with assigned project staff and/or other trades to complete projects and work orders efficiently.
- Prepares written reports documenting findings and activities.

**Minimum Education:** Bachelor’s degree from an accredited college or university in Architecture or Engineering, or equivalent combination of education and experience.

**Required/Supplemental Certifications:** None
10. Cabling Specialist I

Minimum General Experience: Eight (8) years

**Functional Responsibility:**
- Services performed include, but are not limited to, rack level patching, labeling, cable management installation, documentation development and related cabling activities.
- Conducts and/or participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Coordinates with assigned project staff and/or other trades to complete projects and work orders efficiently.
- Serves as a point of contact and responsible party for on-site cabling activities.
- Prepares written reports documenting findings and activities.

Minimum Education: Bachelor’s degree in a related technical field or equivalent work experience.

Required/Supplemental Certifications: BICSI Certification or equivalent industry experience

11. Cabling Specialist II

Minimum General Experience: Three (3) years

**Functional Responsibility:**
- Services performed include, but are not limited to, rack level patching, labeling, cable management installation and related cabling activities.
- Supports assigned project staff and/or other trades to complete projects and work orders efficiently.

Minimum Education: Associate’s Degree, certification and/or related work experience.

Required/Supplemental Certifications: BICSI Certification or equivalent industry experience

12. Data Center Designer I

Minimum General Experience: Twelve (12) years

**Functional Responsibility:**
- Analyzes blue prints, schematics, and drawings of critical facility systems to determine the efficient installation of new or upgraded systems including HVAC, electrical, fire suppression, security, energy management control, and power distribution.
- Reviews and analyzes critical facility infrastructure design.
- Provides leadership developing complex critical facility technical solutions for planning, design and engineering studies and analysis.
- Diagnoses causes of critical facility problems or failures in assigned facility support systems in order to identify the equipment and/or systems needing remediation.
- Designs or redesigns critical facility systems to be implemented in assigned projects.
- Participates in meetings and seminars, as necessary to convey and/or gather information required to perform job functions.
- Prepares written reports documenting findings and activities.

Minimum Education: Master’s degree from an accredited college or university in an engineering discipline or demonstrated capability and extensive prior experience.

Required/Supplemental Certifications: None
13. Coordinator

**Minimum General Experience:** Six (6) years

**Functional Responsibility:**
- Responsible for tracking critical facility maintenance project changes, expenditures, labor and materials, and compiling summary reports for executive review.
- Responsible for taking input from the project staff to develop and maintain the detailed schedule, which includes all phases, disciplines, and tasks involved in the critical facility maintenance project.
- Interfaces with management, clients and project staff to ensure critical facility projects flow smoothly.
- Plans and manages contract order tasks.
- Formats and finalizes reports and other deliverables for the project team.
- Prepares and/or edits meeting minutes, presentations and tables.
- Assists in resource allocation to critical facility project tasks.

**Minimum Education:** Bachelor’s degree from an accredited college or university or equivalent experience.

**Required/Supplemental Certifications:** None

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.