



**AUTHORIZED FEDERAL ACQUISITION SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

**IT70 Schedule - SIN 132-51 - INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES**

Contract Number: GS-35F-0438U

Contract Period: June 10, 2013 through June 9, 2018

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Small Disadvantaged/8a Business/HubZone

**General Services Administration
Federal Acquisition Service**

Pricelist current through Modification #PO-0002, dated June 10, 2013.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

PRICES SHOWN HEREIN ARE NET (DISCOUNT DEDUCTED)

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

DB Consulting Group, Inc
8403 Colesville Rd, 10th Floor
Silver Spring, Maryland 20910
301-589-4020
FAX 301-589-1678

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(301) 589-4020

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: 063821743
Block 30: Type of Contractor - A. Small Disadvantaged Business
Block 31: Woman-Owned Small Business - No
Block 36: Contractor's Taxpayer Identification Number (TIN): 522274227

- 4a. CAGE Code: 3CD16
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	As negotiated when order signed

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 2% - 15 days from receipt of invoice or date of acceptance, whichever is later.

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

10. Small Requirements: The minimum dollar value of orders to be issued is \$ 100.00.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
 - Special Item Number 132-3 - Leasing of Product
 - Special Item Number 132-4 – Daily / Short Term Rental
 - Special Item Number 132-8 - Purchase of Equipment
 - Special Item Number 132-12 – Maintenance of Equipment, Repair Service, and Repair Parts/Spare Parts

Special Item Number 132-32 - Term Software Licenses
Special Item Number 132-33 - Perpetual Software Licenses
Special Item Number 132-34 - Maintenance of Software
Special Item Number 132-51 - Information Technology (IT) Professional Services
Special Item Number 132-52 - Electronic Commerce (EC) Services
Special Item Number 132-53 - Wireless Services

- b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:
Special Item Number 132-50 - Training Courses
- c. The Maximum Order value for the following Special Item Numbers (SINs) is \$1,000,000:
Special Item Number 132-60 - Access Certificates for Electronic Services (ACES) Program
Special Item Number 132-61 - Public Key Infrastructure (PKI) Shared Service Provider (SSP) Program
Special Item Number 132-62 - HSPD-12 Product and Service Components

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
 - (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
 - (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
 - (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
 - (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
 - (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
 - (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
 - (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
 - (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Terms and conditions only apply to the 48 contiguous states and the District of Columbia, plus Alaska, Hawaii, and the Commonwealth of Puerto Rico.

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: www.dbconsultinggroup.com.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:
This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

9. INDEPENDENT CONTRACTOR

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may

either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICING

a. DB Consulting Group, Inc. is proposing services under Special Item Number 132-51. A description of all corresponding commercial job titles (labor categories) for those individuals who will perform the services is provided as follows.

LABOR CATEGORIES

Subject Matter Expert Level 5

Functional Responsibility: Recognized expert in his/her field of endeavor. 13 years of progressive experience in related fields. As an expert in the subject matter field, may augment or direct project teams. Provide high level functional and FIP systems analysis, design, integration, documentation, and implementation advice on

exceptionally complex studies which require an expert knowledge of the subject matter for effective problem solution. Participate in all phases of study development with emphasis on the planning, analysis, documentation, and presentation phases. Apply higher level mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other physical sciences to arrive at automated solutions. Reviews and approves the design and preparation of technical documentation and reports. Prepares and delivers senior management presentations and briefings as required by the task order. May serve as a Task Leader responsible for ensuring the quality and timeliness of services delivered.

Years of Experience: A minimum of 13 years of experience related to the field of study. A minimum of 5 years Project Management and direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master Degree will account for 2 years of experience

Senior Subject Matter Expert Level 1

Functional Responsibility: Expert in his/her field of endeavor. 10 years of progressive experience required. Apply specialized expertise within areas of engineering, computer science, systems integration, data management, networks, telecommunications, simulation, etc. in the investigation, analysis, design, development, implementation, test and evaluation of complex systems. Assumes leadership role and is responsible for managing products, programs and services. As an expert in the subject matter field, augment and direct project team. Function as the technical lead in the analysis, design and implementation. Provide technical recommendations as needed in the area of expertise. Responsible for ensuring the quality and timeliness of services delivered.

Years of Experience: A minimum of 10 years of experience related to the field of study. A minimum of 5 years Project Management and direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master Degree will account for 2 years of experience.

Senior Subject Matter Expert Level 2

Functional Responsibility: Expert in his/her field of endeavor. 11 years of progressive experience required. Applies specialized expertise within areas of engineering, computer science, systems integration, data management, networks, telecommunications, simulation, etc. in the investigation, analysis, design, development, implementation, test and evaluation of complex systems. Assumes leadership role and is responsible for managing products, programs and services. As an expert in the subject matter field, augment and direct project team. Function as the technical lead in the analysis, design and implementation. Provide technical recommendations as needed in the area of expertise. Responsible for ensuring the quality and timeliness of services delivered.

Years of Experience: A minimum of 11 years of experience related to the field of study. A minimum of 5 years of Project Management and direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master Degree will account for 2 years of experience.

Senior Subject Matter Expert Level 3

Functional Responsibility: Expert in his/her field of endeavor. 12 years of progressive experience required. Applies specialized expertise within areas of engineering, computer science, systems integration, data management, networks, telecommunications, simulation, etc. in the investigation, analysis, design, development, implementation, test and evaluation of complex systems. Assumes leadership role and is responsible for managing products, programs and services. As an expert in the subject matter field, augment and direct project team. Function as the technical lead in the analysis, design and implementation. Provide technical recommendations as needed in the area of expertise. Responsible for ensuring the quality and timeliness of services delivered.

Years of Experience: A minimum of 12 years of experience related to the field of study. A minimum of 5 years of Project Management and direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master Degree will account for 2 years of experience.

Senior Subject Matter Expert Level 4

Functional Responsibility: Expert in his/her field of endeavor. 13 years of progressive experience required. Applies specialized expertise within areas of engineering, computer science, systems integration, data management, networks, telecommunications, simulation, etc. in the investigation, analysis, design, development, implementation,

test and evaluation of complex systems. Assumes leadership role and is responsible for managing products, programs and services. As an expert in the subject matter field, augment and direct project team. Function as the technical lead in the analysis, design and implementation. Provide technical recommendations as needed in the area of expertise. Responsible for ensuring the quality and timeliness of services delivered.

Years of Experience: A minimum of 13 years of experience related to the field of study. A minimum of 5 years of Project Management and direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master Degree will account for 2 years of experience.

Senior Subject Matter Expert Level 7

Functional Responsibility: Expert in his/her field of endeavor. 16 years of progressive experience required. Apply specialized expertise within areas of engineering, computer science, systems integration, data management, networks, telecommunications, simulation, etc. in the investigation, analysis, design, development, implementation, test and evaluation of complex systems. Assumes leadership role and is responsible for managing products, programs and services. As an expert in the subject matter field, augment and direct project team. Function as the technical lead in the analysis, design and implementation. Provide technical recommendations as needed in the area of expertise. Responsible for ensuring the quality and timeliness of services delivered.

Years of Experience: A minimum of 16 years of experience related to the field of study. A minimum of 5 years Project Management and direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master Degree will account for 2 years of experience.

Principal Subject Matter Expert Level 3

Functional Responsibility: Expert in his/her field of endeavor. 14 years of progressive experience required. Apply specialized expertise within areas of engineering, computer science, systems integration, data management, networks, telecommunications, simulation, etc. in the investigation, analysis, design, development, implementation, test and evaluation of complex systems. Assumes leadership role and is responsible for managing products, programs and services. As an expert in the subject matter field, augment and direct project team. Function as the technical lead in the analysis, design and implementation. Provide technical recommendations as needed in the area of expertise. Responsible for ensuring the quality and timeliness of services delivered.

Years of Experience: A minimum of 14 years of experience related to the field of study. A minimum of 5 years Project Management and direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master Degree will account for 2 years of experience.

Senior IT Project Director

Functional Responsibility: Responsible for all phases of performance, including contract management, contract cost control, project management, coordination of resource needs, coordination with corporate resources and management, and has direct accountability for the technical accuracy, timeliness and quality of deliverables. Responsible for managing products, programs and services involving department or cross-functional teams focused on the delivery of a product, service or computer-based system to internal or external customers. Monitors the product, program and/or service from initiation through delivery, interfacing with customer on technical matters. Assigns and monitors work of systems analysis and program staff, providing technical support and direction. Programs are often of finite or infinite duration, require resources from multiple functional areas, and result in the timely delivery of a complex service or custom product in a manner previously agreed upon by the company and the customer.

Years of Experience: A minimum of 10 years Project Management and Direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master's Degree will account for 2 years of experience.

IT Project Director

Functional Responsibility: Responsible for all phases of performance, including contract management, contract cost control, project management, coordination of resource needs, coordination with corporate resources and management, and has direct accountability for the technical accuracy, timeliness and quality of deliverables. Responsible for managing products, programs and services involving department or cross-functional teams focused

on the delivery of a product, service or computer-based system to internal or external customers. Monitors the product, program and/or service from initiation through delivery, interfacing with customer on technical matters. Assigns and monitors work of systems analysis and program staff, providing technical support and direction. Programs are often of finite or infinite duration, require resources from multiple functional areas, and result in the timely delivery of a complex service or custom product in a manner previously agreed upon by the company and the customer.

Years of Experience: A minimum of 5 years Project Management and Direct Supervision experience.

Education/Degree Requirement: Bachelor's degree or appropriate combination of education and significant experience and demonstrated successful large project implementation. Related graduate degree (Master's or some Ph.D. coursework) or MBA strongly preferred. Master's Degree will account for 2 years of experience.

IT Project Manager

Functional Responsibility: Assigns and monitors the contract-related tasks to the IT team. Ensures that direct reports are billable to contracts. Ensures the attendance and professionalism of the direct reports. Supervise the project performance of staff in accordance with the organization's policies and procedures. Identifies and develops work-related procedures for staff. Skilled in structured systems design, demonstrated by the ability to clearly translate business requirements into a system design. Knowledge of system implementation methodologies and experience applying the methodologies on more than one enterprise-wide project. Provides quality assurance for all deliverables. Attends client briefings and presentations.

Years of Experience: A minimum of 3 years managing IT projects

Education/Degree Requirement: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related Scientific or Technical disciplines; four years' experience equals a Bachelor's degree.

IT Administrative Assistant

Functional Responsibility: Maintains project, team, and individual schedules of activities. Provides support to meetings, training courses, development of contract deliverables, completion of proposals, and other project-related activities. Develops draft and final correspondence, documents, briefings and other materials using software tools such as word processors and graphics presentations packages. Assists in the preparation of management plans and reports. Performs other routine administrative support tasks including making copies, processing mail and other distribution, maintaining files, and ordering and maintaining office supplies. Frequently performs tasks concurrently.

Years of Experience: A minimum of 2 years' experience performing a variety of clerical support functions.

Education/Degree Requirement: High school diploma or equivalent.

Database System Specialist

Functional Responsibility: Performs support services involving specific development, maintenance and troubleshooting activities in support of new or legacy data systems in a PC-based or network-based hardware and software environment. Installs and configures systems to comply with developer's specifications. Supports efforts to independently test and evaluate data systems for potential use. Maintains documentation of data systems, updating documentation when system upgrades are installed. May supervise others in installing and maintaining hardware and software.

Years of Experience: A minimum of 2 years' experience is required in supporting the development, installation and maintenance of data systems. Minimum of 1 year of experience in a multi-platform, distributed data processing environment. Possesses some experience supervising others in performing IT-related activities.

Education/Degree Requirement: Technical certification or Associates Degree in a technical discipline; two years experience equals an Associate's Degree.

Functional Responsibility: Performs data entry via on-line data terminal, key-to-tape, key-to-disk, or similar device. Verifies data entered, where applicable.

Years of Experience: 0 to 1 year experience in data entry and verification.

Education/Degree Requirement: High school diploma or equivalent.

Desktop/Help Desk Support Technician

Functional Responsibility: Answers incoming Help Desk calls and / or monitor e-mail or other incident reporting methods. Provides first call problem determination, troubleshooting and resolution. Log calls; accurately and completely document incident information. Assists staff with technical support of desktop computers, applications, and related technology. Support includes specification, installation, and testing of computer systems and peripherals within established standards and guidelines. Activities require interaction with application software and operating systems to diagnose and resolve unique, non-recurring problems. Assists in the setup, maintenance, and testing of network servers and associated equipment.

Years of Experience: 2-3 years hands-on experience with hardware, 2 years' experience with the installation, configuration and trouble shooting of MS Windows 2000/XP

Education/Degree Requirement: 2 year technical degree; two years' experience equals a technical degree.

Web/Graphics Designer II

Functional Responsibility: Develops graphics and layouts for product illustrations and company logo. Keys information into computer equipment to create layouts for client or supervisor. Prepares illustrations or rough sketches of material, discussing them with clients and/or supervisors and making necessary changes. Designs, develops, troubleshoots, debugs, and implements software code (such as HTML, CGI, and Javascript) for components of the website in support of Information Technology (IT) projects. Studies illustrations and photographs to plan presentation of materials, products, or services. Prepares notes and instructions for workers who assemble and prepare final layouts for printing. Review final layouts and suggest improvements as needed. Confer with clients to discuss and determine layout design. Create designs, concepts, and sample layouts based on knowledge of layout principles and esthetic design concepts. Determine size and arrangement of illustrative material and copy, and select style and size of type.

Years of Experience: 4 years of graphic design experience and 2 years' experience in Web software applications design and development, information architecture, and requirements analysis.

Education/Degree Requirement: Bachelor's degree in Graphics Arts, Computer Science, Information Systems, Engineering, Business, or other related Scientific or Technical disciplines; four years' experience equals a Bachelor's degree.

System Analyst III/Programmer III

Functional Responsibility: Serves as both lead and supporting analyst and designer on PC-based and networkbased system development and maintenance projects. Translates operational requirements into specific hardware and software designs or process solutions. Performs all necessary functions including end user interface, requirements analysis and definition, functional description development, design development, test plan development and implementation, and the development of final documentation. Designs programs using flow charts, data flow diagrams, and/or pseudo code. Performs and assists in problem resolution, and troubleshooting on existing systems. Generally assigned to more than one task concurrently.

Years of Experience: A minimum of 6 years' experience in information technology.

Education/Degree Requirement: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related Scientific or Technical discipline; four years' experience equals a Bachelor's degree.

System Analyst II/Programmer II

Functional Responsibility: Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions. Develops plans for automated information systems from project inception to conclusion. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, analyze proposed system modifications, upgrades and new COTS. Analyzes the problem and the information to be processed. Defines the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Coordinates closely with programmers to ensure proper implementation of program and system specifications. Develops, in conjunction with functional users, system alternative solutions.

Years of Experience: A minimum of 4 years' experience, of which at least 2 years must be specialized.

Education/Degree Requirement: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline; four years' experience equals a Bachelor's degree.

System Analyst I/Programmer I

Functional Responsibility: Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions. Develops plans for automated information systems from project inception to conclusion. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, analyze proposed system modifications, upgrades and new COTS. Analyzes the problem and the information to be processed. Defines the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Coordinates closely with programmers to ensure proper implementation of program and system specifications. Develops, in conjunction with functional users, system alternative solutions.

Years of Experience: A minimum of 2 years' experience.

Education/Degree Requirement: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline; four years' experience equals a Bachelor's degree.

Expert Technical Writer/Editor

Functional Responsibility: Researches, writes, and edits materials for related reports, manuals, briefs, proposals, instructional material, catalogs, technical publications, and software and hardware documentation. Revises text and recommends changes in scope, format, and content to ensure conformance with established standards. May edit, standardize, or make changes to material prepared by other writers. Performs final quality assurance on all materials. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.

Years of Experience: A minimum of 8 years of experience. Specialized experience includes: demonstrated experience in creating, editing, and proofreading documents, including technical documents.

Education/Degree Requirement: Master's degree in English, Literature, or a related discipline is preferred. A Bachelors Degree is required with a combination of other education and training. Masters will account for 2 years of experience.

Senior Analyst II

Functional Responsibility: Applies management and financial expertise, Federal government financial methodologies, regulations and principles to government projects. Functions can include proper management of budget, fund allocation and redistribution.

Years of Experience: A minimum of 5 years of experience.

Education/Degree Requirement: Master's or Bachelor's degree in a directly related field. A combination of education, training, or certification that provides the requisite knowledge, skills, and abilities may be substituted for the degree. Master's accounts for 2 years of experience.

Senior Technical Assistance Coordinator (IT)

Functional Responsibility: Manages staff, ensures work plan adherence and oversees project requirements. Analyzes general technical problems and provides programmatic and technical support in solving these problems. Analyzes project activities results, and provides recommendations for improvements for project products, systems and services. Supports the integration of solutions and technologies into networks with particular attention to protocols, interfaces, and customer support. Provides work direction and guidance to other personnel; ensures accuracy of the work of other personnel, operates under deadlines, able to work on multiple tasks.

Years of Experience: A minimum of 6 years of experience, of which at least three must be specialized experience providing onsite customer technical support

Education/Degree Requirement: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related Scientific or Technical discipline; four years' experience equals a Bachelor's degree. Master's degree preferred. Master's degree accounts for 2 years of experience.

Technical Assistance Coordinator (IT)

Functional Responsibility: Analyzes general technical problems and provides programmatic and technical support in solving these problems. Analyzes project activities results, and provides recommendations for improvements for project products, systems and services. Supports the integration of solutions and technologies into networks with particular attention to protocols, interfaces, and customer support.

Years of Experience: A minimum of 3 years of experience providing onsite customer technical support.

Education/Degree Requirement: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related Scientific or Technical discipline; four years' experience equals a Bachelor's degree.

Senior Meeting Specialist

Functional Responsibility: Plans and implements all aspects of conferences, peer reviews, or grant administrative activities. Executes all aspects of conferences and meetings of; any size. Selects and negotiates conference, review and meeting sites. Recruits peer and grant reviewers as well as meeting staff. Supervises other personnel in performing all aspects of meetings and conferences.

Years of Experience: At least 6 years of experience in all aspects of conference planning and meeting coordination.

Education/Degree Requirement: A Bachelor's Degree; four years' experience equals a Bachelor's degree. An Associate's Degree and equivalent work experience can be substituted for a Bachelor's Degree.

Logistics Specialist

Functional Responsibility: Assists in the planning and implementation of conferences, peer reviews, or grant administrative support activities. Assists in providing support for conferences and meetings of any size. Helps

manage the logistical arrangements for peer reviews, meetings and conferences. Assists in handling most forms of communication with attendees to conferences and meetings.

Years of Experience: A minimum of 2 years of experience in supporting conference and educational planning and coordinating conferences and meetings.

Education/Degree Requirement: High school diploma or equivalent.

PRICE LIST

SIN(s)	SERVICE (e.g. Job Title/Task)	June 2013 Awarded Offerer Site	June 2013 Awarded Client Site	June 2014 Awarded Offerer Site	June 2014 Awarded Client Site	June 2015 Awarded Offerer Site	June 2015 Awarded Client Site	June 2016 Awarded Offerer Site	June 2016 Awarded Client Site	June 2017 Awarded Offerer Site	June 2017 Awarded Client Site	June 2018 Awarded Offerer Site	June 2018 Awarded Client Site
132-51	Subject Matter Expert Level 5	N/A	\$119.92	N/A	\$124.12	N/A	\$128.46	N/A	\$132.96	N/A	\$137.61	N/A	\$142.43
132-51	Sr. Subject Matter Expert Level 1	N/A	\$128.91	N/A	\$133.42	N/A	\$138.09	N/A	\$142.92	N/A	\$147.93	N/A	\$153.10
132-51	Sr. Subject Matter Expert Level 2	N/A	\$125.31	N/A	\$129.70	N/A	\$134.24	N/A	\$138.93	N/A	\$143.80	N/A	\$148.83
132-51	Sr. Subject Matter Expert Level 3	N/A	\$127.72	N/A	\$132.19	N/A	\$136.82	N/A	\$141.61	N/A	\$146.56	N/A	\$151.69
132-51	Sr. Subject Matter Expert Level 4	N/A	\$139.06	N/A	\$143.93	N/A	\$148.96	N/A	\$154.18	N/A	\$159.57	N/A	\$165.16
132-51	Sr. Subject Matter Expert Level 7	N/A	\$186.67	N/A	\$193.20	N/A	\$199.97	N/A	\$206.96	N/A	\$214.21	N/A	\$221.71
132-51	Principal Subject Matter Expert Level 3	N/A	\$217.82	N/A	\$225.44	N/A	\$233.33	N/A	\$241.50	N/A	\$249.95	N/A	\$258.70
132-51	Sr. IT Project Director	\$151.23	\$135.17	\$156.52	\$139.90	\$162.00	\$144.80	\$167.67	\$149.87	\$173.54	\$155.11	\$179.61	\$160.54
132-51	IT Project Director	\$133.27	\$118.23	\$137.93	\$122.37	\$142.76	\$126.65	\$147.76	\$131.08	\$152.93	\$135.67	\$158.28	\$140.42
132-51	IT Project Manager	\$81.37	\$77.25	\$84.22	\$79.95	\$87.17	\$82.75	\$90.22	\$85.65	\$93.37	\$88.65	\$96.64	\$91.75
132-51	IT Administrative Assistant	\$35.84	\$35.05	\$37.09	\$36.28	\$38.39	\$37.55	\$39.74	\$38.86	\$41.13	\$40.22	\$42.57	\$41.63
132-51	Database System Specialist	\$58.11	\$55.25	\$60.14	\$57.18	\$62.25	\$59.19	\$64.43	\$61.26	\$66.68	\$63.40	\$69.02	\$65.62
132-51	Data Entry Technician	\$42.46	\$35.79	\$43.95	\$37.04	\$45.48	\$38.34	\$47.08	\$39.68	\$48.72	\$41.07	\$50.43	\$42.51

132-51	Desktop/Helpdesk Support Technician	\$51.44	\$39.04	\$53.24	\$40.41	\$55.10	\$41.82	\$57.03	\$43.28	\$59.03	\$44.80	\$61.09	\$46.37
132-51	Web/Graphics Designer II	\$65.43	\$58.88	\$67.72	\$60.94	\$70.09	\$63.07	\$72.54	\$65.28	\$75.08	\$67.57	\$77.71	\$69.93
132-51	System Analyst III/ Programmer III	\$81.68	\$77.31	\$84.54	\$80.02	\$87.50	\$82.82	\$90.56	\$85.71	\$93.73	\$88.72	\$97.01	\$91.82
132-51	System Analyst II/Programmer II	\$69.59	\$51.57	\$72.03	\$53.37	\$74.55	\$55.24	\$77.16	\$57.18	\$79.86	\$59.18	\$82.65	\$61.25
132-51	System Analyst I/Programmer I	\$50.35	\$47.62	\$52.11	\$49.29	\$53.94	\$51.01	\$55.82	\$52.80	\$57.78	\$54.65	\$59.80	\$56.56
132-51	Expert Technical Writer/Editor	\$113.70	\$95.53	\$117.68	\$98.87	\$121.80	\$102.33	\$126.06	\$105.92	\$130.47	\$109.62	\$135.04	\$113.46
132-51	Senior Analyst II	\$101.14	\$95.53	\$104.68	\$98.87	\$108.34	\$102.33	\$112.14	\$105.92	\$116.06	\$109.62	\$120.12	\$113.46
132-51	Senior Technical Assistance Coordinator (IT)	\$114.24	\$95.53	\$118.24	\$98.87	\$122.38	\$102.33	\$126.66	\$105.92	\$131.09	\$109.62	\$135.68	\$113.46
132-51	Technical Assistance Coordinator (IT)	\$71.61	\$52.85	\$74.12	\$54.70	\$76.71	\$56.61	\$79.40	\$58.60	\$82.17	\$60.65	\$85.05	\$62.77
132-51	Senior Meeting Specialist	\$71.61	\$52.85	\$74.12	\$54.70	\$76.71	\$56.61	\$79.40	\$58.60	\$82.17	\$60.65	\$85.05	\$62.77
132-51	Logistics Specialist	\$74.98	\$66.71	\$77.60	\$69.04	\$80.32	\$71.46	\$83.13	\$73.96	\$86.04	\$76.55	\$89.05	\$79.23

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

DB Consulting Group, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Glenn W. Wright at (301) 589-4020 x171, gwright@dbconsultinggroup.com**

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"**

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.