



**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List
GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY
EQUIPMENT, SOFTWARE, AND SERVICES**



Contract Number:GS-35F-0442V

Pricelist current through Solicitation Refresh Number 33, dated October __, 2014. Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fas.gsa.gov/>

Contract Period: November 9, 2014 to November 8, 2019

Sapient Government Services, Inc.
1515 North Courthouse Road, 4th Floor
Arlington, Virginia 22201
Phone: 703-908-2400/Fax: 703-908-2401
E-mail: ggordondonegan@sapient.com
Web: <http://www.sapient.com>
Business Size: Large

Customer Information

1a. Table of Awarded Special Item Numbers With Cross references to Item Descriptions And Appropriate Prices

Special Item Numbers	FSC Class/FPDS Code	Products/Services
132-51 Information Technology Professional Services	FPDS Code D308	Programming Services
	FPDS Code D310	IT Backup and Security Services
	FPDS Code D311	IT Data Conversion Services
	FPDS Code D316	IT Network Management Services
	FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

1b. N/A

1c. Contractor’s Hourly Rates.

A description of all corresponding commercial job titles, experience, functional responsibility and education for each type of employee listed herein who will perform services can be found in Attachment B.

GSA Labor Category	GSA Price
Subject Matter Expert	\$237.85
Senior Manager	\$191.44
Manager	\$144.08
Senior Associate 2	\$128.97
Senior Associate 1	\$115.87
Associate 2	\$100.76
Associate 1	\$91.29
Junior Associate	\$74.47

2. **MAXIMUM ORDER:** (All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000.

3. **MINIMUM ORDER:** \$100

4. **GEOGRAPHIC SCOPE OF CONTRACT:**

Domestic delivery is delivery within the 48 contiguous states and Washington, DC.

Overseas delivery is delivery to points outside of the 48 contiguous states and Washington, DC.

5. **POINTS OF PRODUCTION:** Arlington, Virginia, USA.

6. **DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE:** Prices shown are NET Prices; Basic Discounts have been deducted.
Dollar Volume – 2.5% for Orders \$500,000.00 and greater

7. **QUANTITY DISCOUNT** – 2.5% for orders over \$500,000.00

8. **PROMPT PAYMENT.** None

- 9a. Contractors are required to accept government purchase cards for payments equal to or less than the purchase threshold for oral or written delivery orders.
- 9b. Government purchase cards will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.
10. FOREIGN ITEMS: Not applicable.
11. DELIVERY SCHEDULE
- 11a. TIME OF DELIVERY: As agreed upon between the contractor and Ordering Activity
- 11b. EXPEDITED DELIVERY: Not Applicable
- 11c. Over-night and 2 day delivery are not available.
- 11d. Urgent Requirements: N/A
12. FOB: Destination
- 13a. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Agencies should address all orders to the following address:

Sapient Government Services, Inc.
Business Operations/Contract Administration
1515 North Courthouse Road, 4th Floor
Arlington, VA 22201

13b. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

14. PAYMENT ADDRESS:

Sapient Government Services, Inc.
P.O. Box 414715
Boston, MA 02241-4715

15. CONTRACTOR WARRANTIES

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

16. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Not applicable

17. Terms and Conditions of Government purchase card acceptance: Not applicable

18. Terms and conditions of rental, maintenance and repair: Not applicable

19. Terms and conditions of installation: Not applicable

20. Terms and conditions of repair parts: Not applicable

20a. Terms and Conditions of any other services – Attached as Attachment A

21. List of Service and Distribution Points: As determined by ordering activity.

22. List of Participating Dealers: Not applicable

23. Preventive Maintenance: Not applicable

24a. Special attributes: Not applicable

24b. SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.sapient.com>

The EIT standard can be found at: www.Section508.gov/.

25. DUNS Number: 611823738

26. Sapient Government Services, Inc. is registered with the Central Contractor Registration (CCR) and such registration is current in the System for Award Management (SAM) and expires on 09/18/2015.

Attachment A – Terms and Conditions

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task

in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □ COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □ □ OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time and materials orders, the Payments under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time and materials orders placed under this contract. For labor hour orders, the Payment under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

Attachment B

DESCRIPTION OF IT SERVICES

Subject Matter Expert	
Position duties/responsibilities	<p>A Subject Matter Expert is a recognized expert in a particular field or discipline and possess in depth knowledge of information technology (IT) related topics, that may include solution planning and design, systems analysis and design, and project management. The Subject Matter Expert does not have direct management responsibilities for the project team staff, but serves as a thought leader to the project team and provides expert guidance for high-level functional information systems design and analysis, integration, documentation, data management, and implementation.</p> <p>The Subject Matter Expert is an IT specialist with a strong focus on a specific key technical or business area and is able to incorporate new ideas and constructs when dealing with complex problems that require an expert knowledge of the subject matter for effective problem solution. The Subject Matter Expert has proven resource and facilities management leadership capabilities, can guide project teams building technical solutions and business frameworks, develop evaluation processes for product areas, and feels comfortable in a hands-on work environment. The Subject Matter Expert possesses strong written and oral communication skills, has the ability to set technical direction, and provides innovation in a fast paced multi-disciplinary environment.</p>
Minimum Education	Masters degree in a related technical, computer systems engineering or business discipline
Minimum Experience	At least 10 years of relevant professional experience
Minimum Training	No formal training required
Required Certifications/Clearances	No certifications or clearances required
Senior Manager	
Position duties/responsibilities	<p>The Senior Manager provides leadership throughout the lifecycle of a project that may include direction on information technology systems architecture, development processes. This role is responsible for guiding the design, user interface, and information technology integration of projects and interfacing with the client.</p> <p>The Senior Manager also provides experienced project management capabilities, encompassing all facets of project and program management, client management, and team leadership. This person possesses strong leadership and written and oral communication skills, structures and manages integrated, multi-track projects and programs to meet overall objectives and client business drivers, and is regarded as a subject matter expert on specific information technology platform/ packages.</p>
Minimum Education	Bachelor's degree in a technical, engineering, or business related discipline from an accredited institution
Minimum Experience	At least 6 years of relevant professional experience
Minimum Training	No formal training required

Required Certifications/Clearances	No certifications or clearances required
Manager	
Position duties/responsibilities	<p>The Manager oversees the development, design, user interface, information technology integration, and site architecture management. This role works with the client's IT organization to establish technology strategy at an application level and is responsible for managing technology teams from definition phase through implementation. The Manager works with clients to align business goals with IT investments, measure IT investment metrics of success, and prioritize new and existing investments.</p> <p>The Manager brings relationship building skills as well as leadership and team management skills to lead diverse and dynamic teams in the successful delivery of complex integrated client information technology solutions. This role requires an understanding of project management tools and approaches to manage complex, multi-disciplinary projects. This role provides day-to-day project contact for the client (expectations, communications, negotiations, escalation, feedback, etc.) and project quality and performance standards.</p> <p>This role also can also serve as the leader of creative design teams, responsible for the delivery of user centered Web and software solutions using interaction design, information organization, and business/user process engineering.</p>
Minimum Education	Bachelor's degree in a technical, engineering, or business related discipline from an accredited institution
Minimum Experience	At least 5 years of relevant professional experience
Minimum Training	No formal training required
Required Certifications/Clearances	No certifications or clearances required
Senior Associate 2	
Position duties/responsibilities	<p>The Senior Associate 2 is part of the project team and may participate in the design and implementation of an application module as an individual contributor. This can include coding, planning, estimation, documentation, issue resolution, testing, and quality assurance. The Senior Associate 2 interacts with clients (client senior developers and architects) to create information technology specifications from business requirements for one of the modules within the project.</p> <p>The Senior Associate 2 plays a variety of project support roles. This includes leading sub-tracks of work as part of a larger project and supporting project managers with day-to-day project leadership activities. The Senior Associate 2 can also help develop innovative strategies to improve business performance for clients, including organizational assessment and design, user experience research and analysis, and information technology portfolio planning.</p> <p>The Senior Associate 2 can also be part of a team responsible for delivering user centered Web and software solutions using skills in interaction design, information organization, and business/user process engineering.</p>
Minimum Education	Bachelor's degree in a technical, engineering, or business related discipline from an accredited institution

Minimum Experience	At least 4 years of relevant professional experience
Minimum Training	No formal training required
Required Certifications/Clearances	No certifications or clearances required
Senior Associate 1	
Position duties/responsibilities	<p>The Senior Associate 1 is part of the project team and may participate in the design and implementation of an application module as an individual contributor. This can include coding, planning, estimation, documentation, issue resolution, testing, and quality assurance. The Senior Associate 1 interacts with clients (client senior developers and architects) to create information technology specifications from business requirements for one of the modules within the project.</p> <p>The Senior Associate 1 plays a variety of project support roles. This includes leading sub-tracks of work as part of a larger project and supporting project managers with day-to-day project leadership activities. The Senior Associate 1 can also help develop innovative strategies to improve business performance for clients, including organizational assessment and design, user experience research and analysis, and information technology portfolio planning.</p> <p>The Senior Associate 1 can also be part of a team responsible for delivering user centered Web and software solutions using skills in interaction design, information organization, and business/user process engineering.</p>
Minimum Education	Bachelor's degree in a technical, engineering, or business related discipline from an accredited institution
Minimum Experience	At least 3 years of relevant professional experience
Minimum Training	No formal training required
Required Certifications/Clearances	No certifications or clearances required
Associate 2	
Position duties/responsibilities	<p>The Associate 2 works as part of a project team and may play a variety of different roles and perform a variety of tasks on a client engagement.</p> <p>Examples of these roles may include, but are not limited to:</p> <p>Participating in information technology requirements gathering, design phases, and creates units of software code.</p> <p>Playing a variety of project support roles, including supporting project managers with day-to-day project tracking and reporting activities. This role participates in client meetings when required and maintains and updates the design documentation as required.</p> <p>The Associate 2 may also be part of a team responsible for delivering a wide variety of software solutions using skills in interaction design, information organization, and business/user process engineering.</p> <p>This role possesses strong organizational skills, verbal, and written skills.</p>
Minimum Education	Bachelor's degree in a technical, engineering, or business related discipline from an accredited institution
Minimum Experience	At least 2 years of relevant professional experience

Minimum Training	No formal training required
Required Certifications/Clearances	No certifications or clearances required
Associate 1	
Position duties/responsibilities	<p>The Associate 1 works as part of a project team and may play a variety of different roles and perform a variety of tasks on a client engagement.</p> <p>Examples of these roles may include, but are not limited to:</p> <p>Participating in information technology requirements gathering, design phases, and creates units of software code.</p> <p>Playing a variety of project support roles, including supporting project managers with day-to-day project tracking and reporting activities. This role participates in client meetings when required and maintains and updates the design documentation as required.</p> <p>The Associate 1 may also be part of a team responsible for delivering a wide variety of software solutions using skills in interaction design, information organization, and business/user process engineering.</p> <p>This role possesses strong organizational skills, verbal, and written skills.</p>
Minimum Education	Bachelor's degree in a technical, engineering, or business related discipline from an accredited institution
Minimum Experience	At least 1 year of relevant professional experience
Minimum Training	No formal training required
Required Certifications/Clearances	No certifications or clearances required
Junior Associate	
Position duties/responsibilities	<p>The Junior Associate is a member of the project team and works under the direct direction of a designated project team member. The Junior Associate performs a variety of tasks on the project team depending on the needs of the project. Examples of these tasks may include computer programming, project management support, requirements gathering, general administrative tasks, software testing, and other tasks as assigned depending on the needs of the project and the educational background of the individual junior associate.</p>
Minimum Education	Bachelor's degree in a technical, engineering, or business related discipline from an accredited institution
Minimum Experience	No minimum experience required
Minimum Training	No formal training required
Required Certifications/Clearances	No certifications or clearances required

Note: For all of the labor categories listed above, four years of professional work experience in a related field can be substituted for a bachelor's degree and 2 years of experience can be substituted for a master's degree.

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