



Interactive Business Systems, Inc.

A Strategic Supplier of MS SharePoint and Mobile Applications

PRICE LIST

IT Professional Services

GSA Schedule 70

Contract No. GS-35F-0444Y

Special Item Number 132-51

Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING

Interactive Business Systems, Inc. (IBS)

2625 Butterfield Road, Suite 114W

Oak Brook, IL 60523

800-555-5IBS (Phone – Toll Free)

630-571-9100 (Phone – Main Office)

dwilliams@ibs.com



Contract Holder

Veteran-Owned Small Business

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Interactive Business Services, Inc.
COMPANY OVERVIEW

SERVICES

Core Services

- SharePoint Services
 - Analysis, Design & Implementation
 - Planning & Architecture
 - Assessment, Upgrade & Migration
 - Business Connectivity Services
 - Governance Design & Documentation
 - Document Lifecycle Management
 - Web Content Management
 - Data Management through Dashboards and other Business Intelligence Tools
 - Regulatory compliance
 - Enterprise-wide search

- Mobile Applications
 - GPS-enabled applications (location aware)
 - Streaming video
 - Internationalization
 - User Interface Design optimized for small screens
 - Multi-platform compatibility
 - Reading Quick Response (QR) 2 dimensional barcodes
 - Wi-Fi applications
 - Voice-over-Internet Protocol (VOIP) and Session Initiation Protocol (SIP)

Other Services

- Web Design
- Electronic Health Records
- Document Management
- Application Modernization
- Intranets
- IT Staffing
- E-Business

CLIENTS

Below is a summary of our client information.

Types of Clients	Clients (Past and Present)
<ul style="list-style-type: none"> • Healthcare Payors (e.g. Insurance Companies such as Blue Cross-Blue Shield) • Finance • Insurance • Manufacturing • Retail 	<ul style="list-style-type: none"> • Blue Cross – Blue Shield (IL, MI, TX, NM, OK) • Healthcare Management Services (HMS) • McDonalds • Northern Trust • State of Wisconsin • Abbott Labs • W.W. Grainger • Discover Financial Services

Interactive Business Services, Inc.
COMPANY OVERVIEW (Continued)



IBS Headquarters Office – Oak Brook, IL

WHY WE ARE DIFFERENT

Capacity. **We have over 100 employees in 8 offices on 3 continents. Locations in US, UK, & India.**

Experience. **Over 30 years in business. Senior staff has over 250 years' industry experience.**

Industry Leader. **Co-Founder of Tech Serve Alliance.**

Special Training:

- **CMMi level 5 certified**
- **Microsoft Gold Partner**
- **ISO9000 certified**

Flexible. **Bringing flexibility and responsiveness to every staffing engagement.**

Global. **We have international experience working with IT suppliers in India and China.**

SUPPLIER DIVERSITY

Veteran Owned Small Business (VOSB)

DUNS NUMBER

113655468

KEY CONTACTS

Dan Williams
Frank Carroll
Nancy Williams

President & CEO
Controller
Director of Marketing

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**AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance

FPDS Code D302 IT Systems Development Services

FPDS Code D306 IT Systems Analysis Services

FPDS Code D307 Automated Information Systems Design and Integration Services

FPDS Code D308 Programming Services

FPDS Code D310 IT Backup and Security Services

FPDS Code D311 IT Data Conversion Services

FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services

FPDS Code D316 IT Network Management Services

FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)

FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

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Contract Number: GS-35F-0444Y

Period Covered by Contract: June 8, 2012 to June 7, 2017

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # N/A, dated N/A

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Interactive Business Systems, Inc. (IBS)
2625 Butterfield Road, Suite 114W
Oak Brook, IL 60523
dwilliams@ibs.com

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

800-555-5IBS (Phone – Toll Free)
630-571-9100 (Phone – Main Office)

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract
Block 16: Data Universal Numbering System (DUNS) Number: 113655468
Block 30: Type of Contractor: Veteran Owned Small Business (VOSB)
Block 31: Woman-Owned Small Business - No
Block 37: Contractor's Taxpayer Identification Number (TIN): 363152441
Block 40: Veteran Owned Small Business (VOSB): Yes

*****Copy the applicable letter and corresponding language from the following list*****

- A: Service Disabled Veteran Owned Small Business
- B: Other Veteran Owned Small Business
- 4a. CAGE Code: 5VKG8
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

All services provided FOB Destination.

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	<u>As Agreed</u> Days

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: None% - None days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity Not Applicable
- c. Dollar Volume Not Applicable
- d. Other Special Discounts (i.e. Government Education Discounts, etc.) None

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Not Applicable

10. Small Requirements: The minimum dollar of orders to be issued is \$100.00.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products

under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the

U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes
No

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.IBS.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:
This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
- (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND IDENTITY
ACCESS MANAGEMENT PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 132-60F)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all

reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □□OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the

Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Frank Carroll, CFO
Interactive Business Systems, Inc.
630-571-9100 (Phone)
fcarroll@ibs.com
630-571-2490 (Fax)

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

LABOR RATES
GSA Schedule 70 Price List

GSA IT Professional Services Pricing

Special Item Number 132-51

IT Professional Services	GSA Rate
1. Project Manager (1)	\$90.25
2. Project Manager (2)	\$114.00
3. Technical Architect	\$114.00
4. Lead Developer	\$80.75
5. Developer	\$69.35
6. Lead Tester	\$74.10
7. Tester	\$69.35
8. Database Administrator (DBA) Level 1	\$85.50
9. Database Administrator (DBA) Level 2	\$95.00
10. Data Migration Specialist	\$76.95
11. SAS Developer	\$80.35
12. SharePoint Architect/Developer	\$109.25
13. Senior Technical Consultant	\$128.25
14. Solutions Consultant	\$166.25

**LABOR CATEGORY DESCRIPTIONS
GSA Schedule 70 Price List**

Solutions Consultant	
Minimum/General Experience	10 -20 years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, and structure and management practices. Has strategic planning experience and expertise dealing with complex organizational issues such as: mergers and acquisitions, divestitures, major process reengineering, and transformational projects. Deals with C level and board of directors.
Functional Responsibility	Responsible for investigation, interviewing, determining needed resources and information, analysis, determining options and approaches to solutions, preparing and presenting results and recommendations.
Minimum Education	Bachelor's Degree, Master's Degree (preferred)
Project Manager (1)	
Minimum/General Experience	10+ years of experience. Must possess extensive knowledge and expertise in the use of project management methodologies and tools, resource management practices and change management techniques. This is a leadership role with requiring experience in hiring/firing, performance management, mentoring, and team development. Manages one or more cross-functional projects of medium to high complexity. More senior role has responsibility for multiple large, complex projects with greater impact to the enterprise.
Functional Responsibility	Responsible for overall coordination, status reporting and stability of project oriented work efforts. Establishes and implements project management processes and methodologies for the IT community to ensure projects are delivered on time, within budget, adhere to high quality standards and meet customer expectations. Responsible for assembling project plans and teamwork assignments, directing and monitoring work efforts on a daily basis, identifying resource needs, performing quality review; and escalating functional, quality, timeline issues appropriately. Responsible for tracking key project milestones and adjusting project plans and/or resources to meet the needs of customers. Coordinates communication with all areas of the enterprise that impacts the scope, budget, risk and resources of the work effort being managed. Assists Senior Manager(s) in partnering with senior management of the business community to identify and prioritize opportunities for utilizing IT to achieve the goals of the enterprise.
Minimum Education	Bachelor's Degree

Project Manager (2)	
Minimum/General Experience	5-10 years of hands on experience. Knowledge of project management tools, methods and best practices such as those defined by the Project Management Body of Knowledge (PMBOK).
Functional Responsibility	Designs, implements, evaluates and audits project management processes and templates for the project management office (PMO). Compiles metrics relating to IT project success, project attributes, and individual productivity and adherence to defined processes. May track costs and performance, service levels and other metrics required to ensure project goals and objectives are met. Serves as a resource to project managers and project leaders to educate and assist them with implementing project management processes and making improvement/changes. Provides administrative support to project managers and project leaders. Ensures project control systems are in place and integrates project data for decision makers. Administers and maintains project management software and tools (e.g., Microsoft Project Server). Organizes and publishes project-related documentation in various sources.
Minimum Education	Bachelor's Degree
Technical Architect	
Minimum/General Experience	10+ years of experience in large complex environments. Must have strong organizational and project management skills and excellent writing and editing skills. Ability to efficiently and effectively utilize all Microsoft Office products including Microsoft Visio.
Functional Responsibility	The Technical Architect is responsible for designing architectural solutions for evolving business needs. This person will conceptualize and experiment with alternative architectural approaches, creating component and interface specification documents and validating the architecture against requirements and assumptions. This person should be able to articulate the current architectural vision as well as provide input for future architecture strategy. They are accountable for adhering to the architecture framework for future technology decisions, understanding and linking business architecture with the technical architecture for the enterprise and bridging the gaps between business and technology. The Technical Architect will also assist in developing an Information Architecture to support high volume operational and reporting systems.
Minimum Education	Bachelor's Degree
Lead Developer	
Minimum/General Experience	The Lead Developer will have 5-10 years of experience and must be able to design, implement and support enterprise applications using Object-Oriented programming languages including (Java or C#)
Functional Responsibility	Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems. Organizational and follow up skills Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity of the application. Provides support to end users on a variety of issues. Identifies, researches, and resolves problems. Responds to telephone calls, email and personnel requests for technical support.

	<p>Develop, implement and maintain policies, procedures, and standards to ensure conformance with company objectives. Develop and maintain detailed documentation.</p> <p>Analyze and recommend new products and applications that meet the company's needs. Provide strategic recommendations that will increase company efficiencies.</p> <p>Cooperate with other IS team members to resolve service issues and participate in planning sessions.</p> <p>Ability to communicate basic ideas and concepts to all levels of the organization</p> <p>Ability to work in a team environment</p>
Minimum Education	Bachelor's Degree
Developer	
Minimum/General Experience	<p>An IBS Developer will have 2-10 years of experience and be hands-on and capable of doing development work across multiple applications and projects using languages such as Java or C#.</p> <p>Work directly with senior developers, testers, and application architects.</p> <p>Work in an Agile development environment.</p>
Functional Responsibility	<p>The Developer's role is to design, code, and test software application reports. This includes researching requirements, designing and documenting solutions, and modifying the software throughout the production life cycle. This particular position will have a heavy emphasis on report design and writing, and well as understanding non-technical business requirements. The Developer will also analyze and address software errors, and maintain the status of assigned work items.</p>
Minimum Education	Bachelor's Degree
Lead Tester	
Minimum/General Experience	<p>The Lead QA Test Engineer will have 5-10 years of experience and work with a cross-functional team to derive business and technical requirements. Test all requirements to ensure they meet specific quality standards.</p>
Functional Responsibility	<p>Responsible for developing and executing formal test plans to ensure the delivery of quality software applications. Involved in test planning, writing test cases/scripts, test case automation and test execution. Defines and tracks quality assurance metrics such as defects, defect counts, test results and test status. Collects and analyzes data for software process evaluation and improvements, and integrates them into business processes to address the business needs. Documents all problems and assists in their resolution. Delivers quality process training to technical staff and acts as an internal quality consultant to advise or influence business or technical partners. Performs quality audits across the various IT functions to ensure quality standards, procedures and methodologies are being followed.</p>
Minimum Education	Bachelor's Degree

Tester	
Minimum/General Experience	With 2-10 years of knowledge in quality methods and procedures as well as PC, PVCS, UNIX and scripting languages is required for successful performance in this role.
Functional Responsibility	Develops and maintains the build environment, the source code control system and the issue tracking systems. Creates and tests builds, resolves issues, applies labels to file and communicates build status. Responsible for building scripts and installation procedures. Proactively identifies and implements procedures to streamline the build process which may drive the development and maintenance of an automated build process with automatic notification of build and unit test failure problems to responsible engineers. May assist programming management in making choices for source code management systems, and other development and testing tools.
Minimum Education	Bachelor's Degree
DBA Level 1	
Minimum/General Experience	With 10+ years of experience, the DBA serves as a team member/individual contributor in developing, implementing and/or supporting new/updated technology; Assists management in identifying and implementing standards and methodologies and documents and maintains administration guidelines. Defines the functional requirements of the system to support business needs and assists management in identifying, evaluating and testing new/emerging technologies. Assists security in the development of appropriate audit controls and procedures to ensure the integrity, protection and compliance of company resources. Works with project teams and customers to understand business objectives and defines requirements to ensure technical designs comply with technology standards.
Functional Responsibility	<p>This role entails full DBA responsibilities: design & installation of databases, implement backup, recovery, archiving and conversion strategies, and provide subject matter expertise to all pertinent parties: Establishes database support tools and standards and procedures, and ensure integration of systems through sound database design. Define content and structure of database.</p> <ul style="list-style-type: none"> *Maintains accurate and up-to-date database system documentation. *Ensure availability of physical storage space and initiate requests for new devices when appropriate. *Propose data standards for both software and physical protection. *Assist in data base reorganization/restructuring. Create new schema for the development of new software products. *Inform systems and applications programming staff of any future database changes that might require program modification. *Assist in the change control process to implement changes. *Work to achieve timely and accurate preparation of reorganization/restructuring schedule for completion of department projects. Recommend effective operational procedures in accordance with department goals and application guidelines, in order to effectively utilize the database systems and remain within the security and integrity control limits. *Review/Plan for performance and capacity.

Minimum Education	Bachelor's Degree
DBA Level 2	
Minimum/General Experience	With 5-10 years of experience, the DBA Level 2 will support critical applications within the organization. This role will have impact in the design, configuration and ongoing support of databases to meet the business demand.
Functional Responsibility	Manages and maintains all production and non-production databases. Responsible for standards and design of physical data storage, maintenance, access and security administration. Performs backup and recovery on Database Management Systems, configures database parameters and prototype designs against logical data models, and defines data repository requirements, data dictionaries and warehousing requirements. This position optimizes database access and allocates/re-allocates database resources for optimum configuration, database performance and cost.
Minimum Education	Bachelor's Degree
Data Migration Specialist	
Minimum/General Experience	With 5-10 years of experience, the Data Migration Specialist is responsible for defining and delivering the Extract, Transform and Load (ETL) strategy, processes, and technology solution to support cross-boundary data-to-data integration, and ETL within the Enterprise Data Warehouse (EDW) environment as well as conversion/migration to new systems.
Functional Responsibility	Lead definition, execution, and communication of ETL strategy, design and processes to support the EDW environment. Coordinate and lead design review of all ETL packages (programs). Provide leadership and guidance to project team to ensure that all aspects of ETL design and implementation align with The Company's reference model. Set strategy and oversee design and development of EDW staging areas and target tables. Establish and ensure appropriate data quality and ETL metrics are defined, monitored and managed in support of and in alignment with stakeholder business requirements. Address and resolve technical design issues as they are appropriately escalated. Provide guidance and leadership on technical methodologies for projects, such as technical requirements, design topics, code reviews and testing procedures.
Minimum Education	Bachelor's Degree
SAS Developer	
Minimum/General Experience	With 3-8 years of experience, this position is responsible for working on multiple project tasks in support of the design, implementation, and maintenance of analytic solutions; supporting end-to-end analysis development, management, and delivery; interfacing between various business and technical teams to compile requirements and design solutions; providing technical leadership to the team; work closely with

	customers to build relationships; and continuously gaining a deeper understanding of relevant data and processes to build analytic solutions to meet business needs.
Functional Responsibility	SAS/BASE and SAS/STAT experience. Strong SAS programming skills including familiarity with array statements do loops, macro language and SAS SQL. Experience creating complex SQL queries. Familiarity with regression techniques (at a minimum, OLS and logistic) and associated diagnostics. Ability to multitask and work with minimal supervision. Experience creating data requirements and clear, complete project documentation.
Minimum Education	Bachelor's Degree
SharePoint Developer	
Minimum/General Experience	An IBS SharePoint Solution Architect will have 7+ years of experience as a Solution Architect in the analysis, design, hands-on development and delivery of web-based applications. In addition, a SharePoint Solution Architect will have 2+ years of experience with SharePoint Technologies (Windows SharePoint Services 3.0, Office SharePoint Server 2007, SharePoint Server 2010, InfoPath, Forms Services, Excel Services, Search, Business Data Catalog and Web Services) in a variety of business environments.
Functional Responsibility	<p>Leadership and architecture experience and skills:</p> <ul style="list-style-type: none"> -Strong analytical and problem solving abilities. -Business analysis and business process understanding. -Strong ability to assist clients with business requirements for their SharePoint and Office System based solutions and create the appropriate information architecture, taxonomy and solution approach. -Demonstrated ability to effectively communicate with all levels of business both verbally and in writing. -Experience working with and presenting to C-level executives. -Ability to lead complete software development lifecycle, including analysis, design, configuring, programming and unit testing for information worker applications based on Microsoft technologies. -Experience producing end-user and technical documentation. -Ability to work independently with users and executives to expand the use of SharePoint to address business issues. -Can help others in the organization with SharePoint knowledge at a level of understanding appropriate to their job function. -Ability to know when SharePoint is not the right solution for a business problem and can communicate this effectively. <p>Technical SharePoint-specific experience and skills:</p> <ul style="list-style-type: none"> -Must possess an in depth understanding of the capabilities of Microsoft Office SharePoint Server 2007, SharePoint Server 2010, SharePoint Designer 2007 and SharePoint Designer 2010. -Knowledge must include architectural design, web parts development, management and troubleshooting with a focus on planning, deploying and supporting enterprise SharePoint implementations. -In depth experience with Collaboration, Portals, Enterprise Search, Enterprise Content Management, Business Process and Forms, and/or Business Intelligence.

	<p>-SharePoint experience must include SharePoint Designer workflows, effective use of the data view web part (DVWP), content query web part, data form web part, navigation customization, and some branding customization.</p> <p>-Web development experience (HTML, CSS, XSL, XSLT, JavaScript) is required.</p> <p>-Experience with SharePoint templates (site templates, list templates, master page customization) is required.</p> <p>-Experience configuring and working with Microsoft Internet Information Server (IIS) and SQL Server 2008 is required.</p> <p>-Experience with server installation, performance tuning is not required but valued.</p>
Minimum Education	Bachelor's Degree
Senior Technical Consultant	
Minimum/General Experience	<p>With 5- 10 years of experience the Sr. Technical Consultant is a technical subject matter expert in an area such as; Siebel, IBM Enterprise Content Management, SAP, PeopleSoft, etc. Their primary goal is to contribute to the implementation of a quality production system with required functionality on time. Reporting to a Senior Systems Manager and working with business analysts and subject matter experts, quality assurance engineers, and the development team, the Senior Technical Consultant collaborates in the development of application functionality by translating the features desired in an application release into functional specifications based on his/her domain expertise and knowledge of existing functionality within the system.</p>
Functional Responsibility	<p>Partner with Internal Business Customers and development teams to gather all requirements to formulate specifications and application functionality, with the ability to understand and negotiate compromises between business and technical constraints to arrive at a mutually acceptable solution.</p> <p>Document workflows and results of business and system analysis to obtain sign-off from fellow teams on requirements specifications including the data model.</p> <p>Assist the development team in translating application functionality into application architecture with attention to considerations such as usability and performance.</p> <p>Position self to become a subject matter expert in assigned areas, assisting with education and knowledge transfer to other groups where applicable.</p> <p>Understand the long-term business objectives and suggest technical strategies to meet those objectives by introducing innovation to business processes through technology.</p> <p>Be able to take a broader view of the functionality of the system and how it fits into overall enterprise objectives and direction.</p> <p>Recommend enhancements and identify new business requirements to Development organization where applicable.</p> <p>Experience coordinating with appropriate vendors to maximize the client's investment.</p>
Minimum Education	Bachelor's Degree

How to Hire Interactive Business Systems (IBS) Under GSA Schedule 70

Below is a summary of how to order from us.

1. **For orders up to \$2,500:** Develop a Scope of Work (SOW) and have your procurement office place the order directly with IBS
2. **For orders over \$2,500 but less than \$500,000:** Develop a performance-based SOW, send a Request for Quote to at least three GSA Schedule 70 Holders, evaluate quotes based on your best value criteria, and place the order with the selected contractor.
3. **For orders over \$1,000,000:** Follow the procedures as per #2 above but seek additional quotes.
4. **Blanket Purchase Agreement (BPA).** In order to further decrease costs, reduce paperwork, and save time, access IBS directly by establishing a Blanket Purchase Agreement.

Reference: FAR Subpart 8.4, Federal Supply Schedule.

