



Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*[®], a menu-driven database system. The INTERNET address GSA *Advantage!*[®] is: GSAAdvantage.gov

Schedule Title: SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

Contract number: **GS-35F-0457S**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract End Date: June 8, 2021

Offspring Solutions
5695 King Centre Drive, Suite B101
Alexandria, VA 22315
703-888-3899
[Http://www. Offspringsolutions.com](http://www.Offspringsolutions.com)

Contract Administration

Attention: Alex Armour
Phone: (703)-888-3899
Fax: (301) 576-5241
E-mail: aarmour@offspringsolutions.com

Business size: **Service-Disabled Veteran, Disadvantaged**

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s). **SIN 132 51**

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. **SIN 132 51 – Associate Consultant \$84.00**

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

2. Maximum order. \$500,000

3. Minimum order. \$100



- 4. Geographic coverage: Domestic & Overseas
- 5. Point(s) of production: N/A
- 6. Discount from list prices or statement of net price. 0%
- 7. Quantity discounts. None
- 8. Prompt payment terms. None

- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. Yes
- 10. Foreign items (list items by country of origin). N/A

CONTRACT TERMS AND CONDITIONS

- 11a. Time of delivery. As negotiated per order
- 11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery. Contact the Contractor
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. Contact the Contractor
- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery. Contact the Contractor
- 12. F.O.B. point(s). Destination
Ordering address: **Attn: Alex Armour**
Offspring Solutions
5695 King Centre Drive, Suite B101
Alexandria, VA 22315
Phone: 703-888-3899
Fax: 301-576-5241
- 13a. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. Payment address(es). **Attn: Alex Armour**
Offspring Solutions
5695 King Centre Drive, Suite B101
- 14. Warranty provision. N/A
- 15. Export packing charges, if applicable. N/A
- 16. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). Yes
- 17. Terms and conditions of rental, maintenance, and repair (if applicable). N/A
- 18. Terms and conditions of installation (if applicable). N/A

19. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
- 20a. Terms and conditions for any other services (if applicable).
20. List of service and distribution points (if applicable). N/A
21. List of participating dealers (if applicable). N/A
22. Preventive maintenance (if applicable). N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
25. Data Universal Number System (DUNS) number. 143153760
26. Notification regarding registration in Central Contractor Registration (CCR) database. Registered in SAM.gov

LABOR CATEGORY DESCRIPTIONS

Project Manager

Principal Duties

Directs the performance of a variety of related projects, which may be organized by technology, program, or client. Oversees the technology development and/or application, risk management, marketing, and resource allocation within program client base. Responsible for overall planning and execution of a program (multiple projects). Prepares and maintains the high-level project schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters.

Minimum Job Specifications

Bachelors degree in a management science field, or Bachelor s degree with accredited project management certification. Combination of ten or more years of information technology experience, including five years recent experience in a management or supervisory capacity, managing projects, resources, and funds, plus three years of experience in the functional area of the project to be managed.

Junior Project Manager

Principal Duties

Directs the performance of a variety of related program/project management tasks, which may be organized by technology, program, or client. Operates as Project Manager liason in the support of the program/project management effort. Supports the technology development and/or application, risk management, marketing, and resource allocation within program client base. Responsible for overall planning and execution of key project tasks. Prepares and maintains the high-level project schedule and budget. Prepares and delivers status reports to the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters.

Minimum Job Specifications

Bachelors degree in a management science field, or Bachelor s degree with accredited project management certification. Combination of seven or more years of information technology experience, including four years recent experience in a management or supervisory capacity, managing projects, resources, and funds, plus two years of experience in the functional area of the project to be

managed.

Senior Systems Analyst

Principal Duties

Provides technical direction and guidance to team members, delegates and monitors each phase of the project, coordinates output, and ensures the technical adequacy of the end product. Designs and directs business and technical specification and tasks to be performed by team members, defines target dates of tasks and subtasks. Has strong business and technical knowledge of all necessary phases of the assigned project. Works with management to provide direction and status. Interprets policies, guidelines, and procedures as appropriate for the purposes of the project.

Minimum Job Specifications

Bachelors degree or four years of relevant experience or a relevant technical/functional certification, and over eight years of professional work experience that provides the required knowledge and skill set.

Systems Analyst

Principal Duties

Provides technical direction and guidance to team members, delegates and monitors each phase of the project, coordinates output, and ensures the technical adequacy of the end product. Designs and directs business and technical specification and tasks to be performed by team members, defines target dates of tasks and subtasks. Has strong business and technical knowledge of all necessary phases of the assigned project. Works with management to provide direction and status. Interprets policies, guidelines, and procedures as appropriate for the purposes of the project.

Minimum Job Specifications

Bachelors degree or four years of relevant experience or a relevant technical/functional certification, and over seven years of professional work experience that provides the required knowledge and skill set.

Consultant II

Principal Duties

Has strong business and technical knowledge of all necessary phases of the assigned project. Serving as a functional/technical lead, provides business and technical direction and guidance to team members, delegates and monitors each phase of the project, and coordinates output and ensures the technical adequacy of the end product. Designs and directs business and technical specifications and tasks to be performed by team members, defines target dates of tasks and subtasks. Has full technical knowledge of all necessary phases of the assigned project. Works with management to provide direction and status. Interprets policies, guidelines, and procedures as appropriate for the purposes of the project.

Minimum Job Specifications

Bachelors degree or four years of relevant experience or a relevant technical/functional certification, and over three years of professional work experience that provides the required knowledge and skill set.

Consultant I

Principal Duties

Supports the business and technical specification and tasks related to general information systems. Has strong business and technical knowledge of all necessary phases of the assigned project. Serving as a functional/technical lead, provides business and technical direction and guidance to team members, delegates and monitors each phase of the project, and coordinates output and ensures the technical adequacy of the end product. Designs and directs business and technical specifications and tasks to be performed by team members, defines target dates of tasks and subtasks. Works with management to provide direction and status. Interprets policies, guidelines, and procedures as appropriate for the purposes of the project.

Minimum Job Specifications

Bachelors degree or three years of relevant experience or a relevant technical/functional certification, and over two years of professional work experience that provides the required knowledge and skill

set.



Associate Consultant

Principal Duties

Ensures current and accurate system documentation and the appropriate level of business involvement throughout the project lifecycle. Compiles application requirements. Participates in business analysis activities for new project development. Assists in mid to high level projects and project analysis. Assists in development of technical solutions to ensure business needs are met, conducts research, represent business interests on projects and the creation and adoption of end-user tools. Maintains current knowledge of technical tools and skills and be able to interact with both internal and external clients.

Minimum Job Specifications

Bachelor s degree in Computer Science, Engineering or related field and over two years of job-related experience or equivalent. Excellent communications and analytical skills; demonstrated working knowledge with computer systems and business processes.

ERP / Senior Solutions Engineer

Principal Duties

Leads/manages the application configuration and functional use of commercial-off-the-shelf (COTS) enterprise applications. Responsible for identifying and documenting the strategy for implementing the application. Directs senior staff to develop and review comprehensive functional description of current and future system and process requirements through structured interviews, fit/gap sessions, focus groups, documentation review and other data gathering techniques. Works directly with client management and functional staff members to identify specific application views and data requirements to ensure that the final system incorporates required functionality.

Minimum Job Specifications

Bachelor s degree and in-dept knowledge across multiple application modules in addition to ten or more years of related functional experience or general IT experience and over four years of specific application experience (e.g., PeopleSoft, SAP, Oracle). Has managed the functional/technical design/architecture of one or more ERP solutions or implementations of an ERP solution and has a broad spectrum of experience and knowledge across many business processes.

ERP / Solutions Engineer

Principal Duties

Leads/manages the application configuration and functional use of commercial-off-the-shelf (COTS) enterprise applications. Responsible for identifying and documenting the strategy for implementing the application. Directs staff to develop and review comprehensive functional description of current and future system and process requirements through structured interviews, fit/gap sessions, focus groups, documentation review and other data gathering techniques. Works directly with client management and functional staff members to identify specific application views and data requirements to ensure that the final system incorporates required functionality.

Minimum Job Specifications

Bachelor s degree and in-dept knowledge across multiple application modules in addition to five or more years of related functional experience or general IT experience and over two years of specific application experience (e.g., PeopleSoft, SAP, Oracle). Has managed the functional/technical design/architecture of one or more implementations of an ERP solution and has a broad spectrum of experience and knowledge across many business processes.

ERP Consultant III

Principal Duties

Leads/manages the application configuration and functional use of commercial-off-the-shelf (COTS) enterprise applications. Responsible for identifying and documenting all functional requirements associated with implementing the application. Develops a comprehensive functional description of current and future system and process requirements through structured interviews, fit/gap sessions, focus groups, documentation review and other data gathering techniques. Interfaces with technical personnel to identify specific system requirements and risks. Works directly with client functional



staff members to identify specific application views and data requirements to ensure that the final system incorporates required functionality.

Minimum Job Specifications

Bachelor s degree and four or more years of related functional experience or general IT experience and at least two years of specific application experience (e.g., PeopleSoft, SAP, Oracle).

ERP Consultant II

Principal Duties

Supports the application configuration and functional use of commercial-off-the-shelf (COTS) enterprise applications. Responsible for identifying and documenting functional requirements associated with implementing the application. Develops a comprehensive functional description of current and future system and process requirements through structured interviews, fit/gap sessions, focus groups, documentation review and other data gathering techniques. Interfaces with technical personnel to identify specific system requirements and risks. Works directly with agency/organization functional staff members to identify specific application views and data requirements to ensure that the final system incorporates required functionality.

Minimum Job Specifications

Bachelor s degree and three or more years of related functional experience or general IT experience and at least two years of specific application experience (e.g., PeopleSoft, SAP, Oracle).

ERP Consultant I

Principal Duties

Supports application configuration and functional use of commercial-off-the-shelf (COTS) enterprise applications. Responsible for identifying and documenting functional requirements associated with implementing the application. Develops a comprehensive functional description of current and future system and process requirements through structured interviews, fit/gap sessions, focus groups, documentation review and other data gathering techniques. Interfaces with technical personnel to identify specific system requirements and risks. Works directly with agency/organization functional staff members to identify specific application views and data requirements to ensure that the final system incorporates required functionality.

Minimum Job Specifications

Bachelor s degree and two or more years of related functional experience or general IT experience and at least two years of specific application experience (e.g., PeopleSoft, SAP, Oracle).

OFFSPRING SOLUTIONS LABOR RATES

GSA Price List	
Labor Category	GSA Price
Project Manager	\$148.24
Junior Project Manager	\$98.82
Senior Systems Analyst	\$148.24
Systems Analyst	\$133.41
Consultant II	\$123.53
Consultant I	\$113.65
Associate Consultant	\$84
ERP Senior Solutions Engineer	\$182.82
ERP Solutions Engineer	\$163.05
ERP Consultant III	\$148.24
ERP Consultant II	\$133.41



ERP Consultant I	\$108.71
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These rates includes the Industrial Funding Fee.

