



**AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES**



Special Item No. 132-32 Term Software Licenses  
Special Item No. 132-33 Perpetual Software Licenses  
Special Item No. 132-50 Training Courses  
Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**SIN 132-32 - TERM SOFTWARE LICENSES**

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Large Scale Computer  
Application Software  
Microcomputers  
Application Software

**SIN 132-33 - PERPETUAL SOFTWARE LICENSES**

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Large Scale Computer  
Application Software  
Microcomputers  
Application Software

**SIN 132-50 - TRAINING COURSES FOR INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE (FPDS Code U012)**

**SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS CODE D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D308	Programming Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Automated News Services, Data Services, or Other Information Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

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**Contract Number: GS-35F-0469L**  
**Period Covered by Contract: June 21, 2001 through June 20, 2016**  
**General Services Administration**  
**Federal Supply Service**

*Pricelist current through Modification #PO-0009 dated 21 June 2011.*

*Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Ordering Activities can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>*

**TABLE OF CONTENTS**

INFORMATION FOR ORDERING ACTIVITIES ..... 3

TERMS AND CONDITIONS APPLICABLE TO TERM SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-32) AND PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE..... 12

TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE (SPECIAL ITEM NUMBER 132-50) ..... 15

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM 132-51)..... 17

INFORMATION TECHNOLOGY LABOR CATEGORY DESCRIPTIONS ..... 26

ECOMPEX, INC. GSA FSS AUTHORIZED IT SCHEDULE PRICELIST ..... 39

<b>INFORMATION FOR ORDERING ACTIVITIES</b>
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**SPECIAL NOTICE TO ORDERING ACTIVITIES:**

**Small Business Participation**

**SPECIAL NOTICE TO ORDERING ACTIVITIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows Ordering Activities to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires Ordering Activities to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, and the Commonwealth of Puerto Rico and all U.S. Ordering Activity installations and/or Ordering Activities abroad.



- (1) Delivery will be f.o.b. inland carrier, point of exportation (FAR 52.247-38), with the transportation charges to be paid by the Ordering activity from the point of exportation to destination in Alaska, Hawaii, the Commonwealth of Puerto Rico, and such overseas locations specified, as designated by the ordering office. The Contractor shall add the actual cost of transportation to destination from the point of exportation in the 48 contiguous States nearest to the designated destination. Such costs will, in all cases, be based upon the lowest regularly established rates on file with the Interstate Commerce Commission, the U.S. Maritime Commission (if shipped by water), or any State regulatory body, or those published by the U.S. Postal Service; and must be supported by paid freight or express receipt or by a statement of parcel post charges including weight of shipment.
- (2) The right is reserved to ordering activities to furnish Ordering activity bills of lading.

Ordering Activities will be required to pay differential between freight charges and express charges where express deliveries are desired by the Ordering Activity.

## 6. DELIVERY SCHEDULE

- a. Time of Delivery: The contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below.

<b>Items or Groups of Items (SIN or Nomenclature)</b>	<b>Delivery Time (Days ARO)</b>
132-32	30 Days or as negotiated on the task order level.
132-33	30 Days or as negotiated on the task order level.
132-50	30 Days or as negotiated on the task order level.
132-51	30 Days or as negotiated on the task order level.

- b. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, activities are encouraged, if time permits, to contact the contractor for the purpose of obtaining accelerated delivery. The contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the contractor in writing.) If the contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
- c.
  - i. SIN 132-54 and SIN 132-55, ACCELERATED SERVICE DELIVERY (7 calendar days or less): the time required for COMSATCOM services to be available after order award. Under Accelerated Service Task Orders, service acceptance testing, unless otherwise required by the satellite provider or host nation, shall be deferred until Ordering Activity operations permit.
  - ii. SIN 132-54 and SIN 132-55, TIME-CRITICAL DELIVERY (4 hours or less): the time required for COMSATCOM services to be available after order award. Under Time-Critical Task Orders, service acceptance testing unless otherwise required by the satellite provider or host nation shall be deferred until Ordering Activity operations permit. Time-Critical Delivery shall be predicated on the availability of COMSATCOM transponded capacity (contracted bandwidth and power, pre-arranged Host Nation

Agreements, frequency clearance) or COMSATCOM subscription services (bandwidth, terminals, network resources, etc.).

iii. For SIN 132-54 and SIN 132-55, EXTENDED SERVICE DELIVERY TIMES: the time required under extenuating circumstances for COMSATCOM services to be available after order award. Such extenuating circumstances may include extended time required for host nation agreements or landing rights, or other time intensive service delivery requirements as defined in the individual requirement. Any such extended delivery times will be negotiated between the Ordering Activity and Contractor.

**7. DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: None - NET 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions: Government Educational Institutions are offered the same discounts as all other Government customers.
- e. Other: None

**8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:** All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:** Export packing is available at extra cost outside the scope of this contract.

**10. SMALL REQUIREMENTS:** The minimum dollar value of orders to be issued is \$100.00.

**11. MAXIMUM ORDER:** (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-32 - Term Software Licenses  
Special Item Number 132-33 - Perpetual Software Licenses  
Special Item Number 132-51 - Information Technology (IT) Professional Services

b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:

Special Item Number 132-50 - Training Courses

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** ordering activities acquiring products from this Schedule must

comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering activity, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

**16. GSA ADVANTAGE!:** *GSA Advantage!* is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. *GSA Advantage!* Will allow the user to perform various searches across all contracts including, but not limited to:

- (a) Manufacturer

- (b) Manufacturer's Part Number; and
- (c) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

## **17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

## **18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS:**

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule Contract.

## **19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: N/A

Upon request of the contractor, the Ordering Activity may provide the contractor with logistics support, as available, in accordance with all applicable Ordering Activity regulations. Such Ordering Activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## **20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

## **21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

## **22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

## **23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: [www.ecompex.com](http://www.ecompex.com). The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

## **24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE-WORK ON A GOVERNMENT ACTIVITY INSTALLATION  
(JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO TERM SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-32) AND PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE**

**1. INSPECTION/ACCEPTANCE**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

**2. GUARANTEE/WARRANTY**

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

**3. TECHNICAL SERVICES**

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number (703) 288-3382 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 8:30 am to 5:00 pm Eastern Time.

**4. SOFTWARE MAINTENANCE**

- a. Software maintenance service shall include the following:

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- b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

**5. PERIODS OF TERM LICENSES (132-32)**

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Term licenses and/or maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. **Annual Funding.** When annually appropriated funds are cited on an order for term licenses and/or maintenance, the period of the term licenses and/or maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term licenses and/or maintenance orders citing the new appropriation shall be required, if the term licenses and/or maintenance is to be continued during any remainder of the contract period.
- d. **Cross-Year Funding Within Contract Period.** Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.

e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the term licenses and/or maintenance is to be terminated at that time. Orders for the continuation of term licenses and/or maintenance will be required if the term licenses and/or maintenance is to be continued during the subsequent period.

## **6. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE**

a. The ordering activity may convert term licenses to perpetual licenses for any or all software at any time following acceptance of software. At the request of the ordering activity the Contractor shall furnish, within ten (10) calendar days, for each software product that is contemplated for conversion, the total amount of conversion credits which have accrued while the software was on a term license and the date of the last update or enhancement.

b. Conversion credits which are provided shall, within the limits specified, continue to accrue from one contract period to the next, provided the software remains on a term license within the ordering activity.

c. The term license for each software product shall be discontinued on the day immediately preceding the effective date of conversion from a term license to a perpetual license.

d. The price the ordering activity shall pay will be the perpetual license price that prevailed at the time such software was initially ordered under a term license, or the perpetual license price prevailing at the time of conversion from a term license to a perpetual license, whichever is the less, minus an amount equal to \_\_\_\_\_% of all term license payments during the period that the software was under a term license within the ordering activity.

## **7. TERM LICENSE CESSATION**

a. After a software product has been on a continuous term license for a period of \_\_\_\_\_\* months, a fully paid-up, non-exclusive, perpetual license for the software product shall automatically accrue to the ordering activity. The period of continuous term license for automatic accrual of a fully paid-up perpetual license does not have to be achieved during a particular fiscal year; it is a written Contractor commitment which continues to be available for software that is initially ordered under this contract, until a fully paid-up perpetual license accrues to the ordering activity. However, should the term license of the software be discontinued before the specified period of the continuous term license has been satisfied, the perpetual license accrual shall be forfeited.

b. The Contractor agrees to provide updates and maintenance service for the software after a perpetual license has accrued, at the prices and terms of Special Item Number 132-34, if the licensee elects to order such services. Title to the software shall remain with the Contractor.

## **8. UTILIZATION LIMITATIONS - (132-32, 132-33)**

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:

(1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.

(2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.

(3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third

party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.

(4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

#### **9. SOFTWARE CONVERSIONS - (132-32 AND 132-33)**

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version. Under a term license (132-32), conversion credits which accrued while the earlier version was under a term license shall carry forward and remain available as conversion credits which may be applied towards the perpetual license price of the new version.

#### **10. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY**

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

#### **11. RIGHT-TO-COPY PRICING**

The Contractor shall insert the discounted pricing for right-to-copy licenses.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF TRAINING COURSES FOR  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT AND  
SOFTWARE (SPECIAL ITEM NUMBER 132-50)**

**1. SCOPE**

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

**2. ORDER**

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

**3. TIME OF DELIVERY**

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

**4. CANCELLATION AND RESCHEDULING**

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

**5. FOLLOW-UP SUPPORT**

The Contractor agrees to provide each student with unlimited telephone support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

**6. PRICE FOR TRAINING**

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

**7. INVOICES AND PAYMENT**

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**8. FORMAT AND CONTENT OF TRAINING**

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. **\*\*If applicable\*\*** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
  - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
  - (2) The length of the course;
  - (3) Mandatory and desirable prerequisites for student enrollment;
  - (4) The minimum and maximum number of students per class;
  - (5) The locations where the course is offered;
  - (6) Class schedules; and
  - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity’s location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

**9. “NO CHARGE” TRAINING**

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

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**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Ordering Activity per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a

stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

The Inspection of Services–Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed Ordering Activity contract, without some restriction on activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the Ordering Activity, Ordering Activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT SERVICES AND PRICING**

ECOMPEX, INC. provides the following types of services: IT Facility Operation and Maintenance; IT Systems Analysis Services; Automated Information Services Design and Integration Services; Programming Services; IT Data Conversion Services; Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services; and IT Network Management Services.

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

**PREAMBLE**

ECOMPEX, INC. provides commercial products and services to the Ordering Activity. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact: Hubin Jiang, ECOMPEX, INC. 703-288-3382, EXT 205; FAX: 703-288-4436; [hubin.jiang@ecomplex.com](mailto:hubin.jiang@ecomplex.com)



BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<b>MODEL NUMBER/PART NUMBER</b>	<b>*SPECIAL BPA DISCOUNT/PRICE</b>
_____	_____
_____	_____

(2) Delivery:

<b>DESTINATION</b>	<b>DELIVERY SCHEDULE/DATES</b>
_____	_____
_____	_____

(3) The Ordering Activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<b>OFFICE</b>	<b>POINT OF CONTACT</b>
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING  
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

**ECOMPEX, INC.  
Labor Category Descriptions**

**1. Operation Manager I**

Three (3) years experience in operating medium or large scale computer systems. Have minimum one year experience supervising personnel operating computer systems. The person will have knowledge to understand and do limited trouble shooting on problems with network, printer, scanner, computer, and software and hardware. Responsible for the operation of one or more shifts. Supervises personnel in computer operations, data entry, data control, and operations support functions. Assigns personnel, directs their work and evaluates operational performance. Has daily responsibilities for problem/change management as related to computer operations procedures and control mechanisms. Responsible for quality assurance and security. Requires Bachelor's Degree. (or equivalent 5 year experience).

**2. Operation Manager II**

Have at least 7 years experience in computer system and personnel management or 3 years experience with Microsoft Certification in system integration, programming, and life cycle development. Knowledgeable and experienced in working fields. Have experience in QC, reporting, documentation, etc. Responsible for all activities relating to the operation of centralized data processing equipment and peripheral information system equipment. Establishes detailed schedules for the utilization of all equipment in the computer operations section to obtain maximum utilization. Assigns personnel to various operations and directs their activities; reviews and evaluates their work and prepares performance reports. Confers with and advises subordinates on administrative policies and procedures, technical problems, priorities and methods. Consults with personnel in other information systems sections to coordinate activities. Prepares activity and progress reports regarding the computer operations section. Requires Bachelor's Degree. (or equivalent 9 year experience).

**3. Operation Manager III**

Have at least 9 years experience in project management. Have a good knowledge and/or experience in System Analysis, Design, and Architecture; Life Cycle Development of Software; Software Engineering and Development; Software QC and Maintenance; Object Oriented Design and Modeling; Workflow, Business Process Reengineering. Knowledgeable about Imaging. Have hands-on programming skills. Acts as overall system engineer, technical manager, and administrator for one or more delivery orders; serves as the primary interface and point of contact with the Ordering Activity program authorities and representatives on technical program/project issues; supervises program/project operations by developing system engineering and management procedures, planning and directing execution of the engineering and technical effort, and monitoring and reporting progress; manages acquisition and employment of the program/project resources; manages and controls financial and administrative aspects of the program/project with respect to delivery order requirements. Requires Bachelor's Degree. (or equivalent 9 year experience).

**4. Database Specialist II**

Two (2) years of technical experience which applies to design and programming techniques for database systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and

management practices. Under general direction, designs, implements and maintains complex databases, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. Includes maintenance of database dictionaries, overall monitoring of standards and procedures, and integration of systems through database design. Competent to work at the highest level of all phases of database management. Requires Bachelor's Degree. (or equivalent 2 year experience).

#### **5. Database Specialist III**

Five (5) years of technical experience which applies to design and programming techniques for database systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices. Responsible for all activities related to the administration of computerized databases. Assigns personnel to various projects and directs their activities; reviews and evaluates their work and prepares performance reports. Confers with and advises subordinates on administrative policies and procedures, technical problems, priorities and methods. Consults with and advises users of the various databases. Projects long-range requirements for database administration and design in conjunction with other managers in the information systems function. Prepares activity and progress reports regarding the database management section. Requires Bachelor's Degree. (or equivalent 5 year experience).

#### **6. Programmer I**

2 years of general experience in developing systems designs in an open systems architecture utilizing object oriented design methodology. Shall be knowledgeable of and trained in using CASE tools, SQL, prototyping, and third/fourth generation languages in the design of software systems. Under general direction, designs, codes, tests, debugs and documents those programs. Competent to work at the good technical level of all phases of applications programming activities. Requires Bachelor's Degree. (or equivalent 2 year experience).

#### **7. Programmer III**

5 years of general experience which includes 2 years specialized experience in performing studies, analyzing requirements, recommending optimum approaches. experienced in developing systems designs in an open systems architecture utilizing object oriented design methodology. Shall be knowledgeable of and trained in using CASE tools, SQL, prototyping, and third/fourth generation languages in the design of software systems. Under general direction, devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Designs, codes, tests, debugs and documents those programs. Competent to work at the highest technical level of all phases of applications programming activities. Requires Bachelor's Degree. (or equivalent 5 year experience).

#### **8. Technical Support II**

One (3) year experience on general computer system operation, hardware and software. Under general supervision, performs analytical, technical and administrative work in the planning, design and installation of new and existing personal computer systems. Works on moderately complex

applications. Confers with end users to determine types of hardware and software required. Writes programs to fulfill requirements or selects appropriate off-the-shelf software and modifies to suit. May maintain or utilize telecommunications protocols. Installs new hardware and maintains existing hardware. Trains end users in use of equipment and software. Requires Bachelor's Degree. (or equivalent 3 year experience).

#### **9. Technical Support Manager II**

One (5) year experience on general computer system operation, hardware and software. Plus two (2) year experience on help desk and personnel management. Responsible for overall personal computer activity. Establishes and implements PC policies, procedures and standards, and ensures their conformance with information systems goals and procedures. Studies and projects PC resource requirements including personnel, software, equipment and facilities and makes recommendations to management. Maintains currency in new developments and technology. Provides for the training of department staff and end users. Directs setup and maintenance of library and materials for end user reference and reviews department staff. Ensures that security procedures are implemented and enforced. Provides leadership in the effective use of internal data processing, automated office systems and data communications. May also manage LAN services. Requires a Bachelor's Degree. (or equivalent 5 year experience).

#### **10. Data Process Operator II**

One (1) year experience on general computer data process operation. Knowledge on software operation. Under general supervision, monitors and controls a computer or hardware/software by operating the central console or on-line terminals. May operate auxiliary equipment directly associated with the computer. May maintain records regarding output units and supply inventories. May assist in manipulating controls to rearrange sequence of job steps to continue operations when individual units of the system malfunction. Competent to work on most phases of computer operations, but still may require some instruction and guidance for other phases. Requires a High School Diploma/1 year.

#### **11. Document Prepper I**

Be able to follow instructions to prepare document for scanning, and be able to achieve required preparation volume. Prepare document for scanning under the directions of manager and supervisor.

#### **12. Program Manager**

external customers as well as top management for the purpose of communicating status of project throughout life cycle. Requires Bachelor's degree or equivalent, and three to nine years of related experience.

#### **13. Project Manager I**

Assists higher level manager in directing the project life cycle by assisting in development of comprehensive project plans to include both long and short-range goals and milestones. Identifies, acquires, and utilizes company resources to achieve project technical objectives. Directs a project team usually within a matrix organization, monitoring and encouraging functional organizations to complete milestones within

specific budgets and schedules. May on occasion interface with external customers as well as top management for the purpose of communicating status of project throughout life cycle. Requires Bachelor's degree or equivalent, and three to nine years of related experience.

**14. Project Manager II**

Responsible for the performance of a projects or a definable portion of a larger program in accordance with contract requirements and company policies, procedures and guidelines. At a portion level, work with customers directly and indirectly to satisfy client's requirements, and directs and supervises all support resources for the performance of project assignments and activities. Also responsible for acquiring follow-on business associated with assigned projects and for supporting new business development by leading relatively small proposals or assisting with major proposals. Requires Bachelor's degree or equivalent, and five to twelve years of related (technical environment) experience.

**15. Project Manager III**

Responsible for the performance of projects or a definable portion of a larger technical program in accordance with contract requirements and company policies, procedures and guidelines. Work with customers directly and indirectly to satisfy client's requirements. Directs and supervises all support resources for the performance of project assignments and activities. Manages the technical direction of a project through the design, implementation, and testing in accordance with project objectives. Also responsible for acquiring follow-on business associated with assigned projects and for supporting new business development by leading relatively small proposals or assisting with major proposals. Requires Bachelor's degree or equivalent, and five to twelve years of related (technical environment) experience.

**16. QA/QC Manager I**

Responsible for implementing and managing a program of reporting, tracking and analyzing key project metrics, monitoring quality procedures and enforcing quality and productivity of project working products. May on occasion interface with external customers as well as top management for the purpose of communicating status of project throughout life cycle. Requires Bachelor's degree or equivalent experiences, and ten to six years of related (technical environment) experience.

**17. QA/QC Manager II**

Responsible for implementing and managing a program of reporting, tracking and analyzing key project metrics, monitoring quality procedures and enforcing quality and productivity of project working products. Identifies, acquires, and utilizes company resources to achieve project technical objectives. Directs a project team usually within a matrix organization, monitoring and encouraging functional organizations to complete milestones within specific budgets and schedules. May on occasion interface with external customers as well as top management for the purpose of communicating status of project throughout life cycle. Requires Bachelor's degree or equivalent experiences, and three to ten years of related (technical environment) experience including five years of related management experience.

**18. Technical Supervisor I**

Responsible for the coordination and supervision of a specific task or function. Ensures all activities are carried out in accordance with project commitments or specific objectives. Position typically supervises

between 1 and 10 employees. Responsible for day-to-day coordination and administration of tasks by ensuring quality and productivity standards are maintained while meeting client schedules. Coordinates with other contract and subcontract personnel to ensure work moves smoothly from one functional area to another. Works with project manager and/or client to prepare work schedules and man-hour estimates. Ensures proper training of subordinates. Maintains record of changes in instructions and ensures all team members are informed of changes. Assigns and reviews subordinates' performance. Prepares employee performance evaluations. Ensures completion of administrative reporting, e.g., timecards, daily statistics, logs, and task narratives. Responds to client requests and questions. Assists with writing manuals and other documentation. Responsible for status and task management reports for area of responsibility. Sets up and manages project facilities as dictated by workload requirements. One to three years of related work experience.

**19. Technical Supervisor II**

Responsible for the coordination and supervision of a specific task or function. Ensures all activities are carried out in accordance with project commitments or specific objectives. Position typically supervises between 10 and 30 employees. Responsible for day-to-day coordination and administration of tasks by ensuring quality and productivity standards are maintained while meeting client schedules. Coordinates with other contract and subcontract personnel to ensure work moves smoothly from one functional area to another. Works with project manager and/or client to prepare work schedules and man-hour estimates. Ensures proper training of subordinates. Maintains record of changes in instructions and ensures all team members are informed of changes. Assigns and reviews subordinates' performance. Prepares employee performance evaluations. Ensures completion of administrative reporting, e.g., timecards, daily statistics, logs, and task narratives. Responds to client requests and questions. Assists with writing manuals and other documentation. Responsible for status and task management reports for area of responsibility. Sets up and manages project facilities as dictated by workload requirements. One to three years of related work experience.

**20. Technical Supervisor III**

Responsible for the coordination and supervision of a specific project task or function. Ensures all activities are carried out in accordance with project commitments or specific objectives. Position typically supervises more than 30 employees. Responsible for day-to-day coordination and administration of tasks by ensuring quality and productivity standards are maintained while meeting client schedules. Coordinates with other contract and subcontract personnel to ensure work moves smoothly from one functional area to another. Works with project manager and/or client to prepare work schedules and man-hour estimates. Ensures proper training of subordinates. Maintains record of changes in instructions and ensures all team members are informed of changes. Assigns and reviews subordinates' performance. Prepares employee performance evaluations. Ensures completion of administrative reporting, e.g., timecards, daily statistics, logs, and task narratives. Responds to client requests and questions. Assists with writing manuals and other documentation. Responsible for status and task management reports for area of responsibility. Sets up and manages project facilities as dictated by workload requirements. Bachelor's Degree in related field or equivalent and a minimum of two to five years of related work experience.

**21. Imaging Assistant**

Responsible for the coordination and support of a specific project task or function. Assist in imaging operation, copying and printing, facility planning and setup, human resource, reporting, training, inventory, and other project related tasks. High School Diploma or equivalent.

**22. Document Processing I**

Responsible for document processing tasks such as document preparation for scanning, labeling, scanning, image QC, document reassembly, etc. Document may include paper document, microfilm, microfiche, oversize drawings, etc. Perform other document processing related tasks assigned by supervisors. Requires High School diploma or equivalent.

**23. Document Processing II**

Responsible for document processing tasks such as document preparation for scanning, labeling, scanning, image QC, document reassembly, etc. Document may include paper document, microfilm, microfiche, oversize drawings, etc. Perform other document processing related tasks assigned by supervisors. Requires High School diploma or equivalent, and one to two years of related experience.

**24. Document Processing III**

Responsible for document processing tasks such as document preparation for scanning, labeling, scanning, image QC, document reassembly, etc. Document may include paper document, microfilm, microfiche, oversize drawings, etc. Perform other document processing related tasks assigned by supervisors. Supervises and directs other document processing staff to accomplish work. Reports on progress, troubleshoots, performs quality control, ensures work meets contract requirements for quality and delivery schedules. . Functions as expert operative on all equipment and processes. Determine appropriate scanner and scanner settings based on document type, planned processing, and document characteristics. Provide supervision, training and group lead roles to a specific task group. Requires High School diploma or equivalent, and one to two years of related experience.

**25. Archives Technician**

Transfer records from one Record Center to the other, receive, move and store records, and transfer blocks of records from one area to another. Retrieves records boxes and related archival materials for imager, researchers, administrators, and other authorized persons who seek specific documentary information. Assists in maintaining the security of the Records Service Centers by securing all entrances and exits to receive or ship authorized records or record center equipment and follows safety mechanisms. Performs other duties as assigned. Requires High School diploma or equivalent.

**26. Data Entry Operator I**

Enters, transcribes, and verifies a variety of alphanumeric data onto an on-line, batch mode, or personal computer system. Assignments are generally routine in nature and work parameters are typically well defined. Maintains files, records, and chronologies of entry activities. Produces output on magnetic tape, diskettes, or other media. Requires High School diploma or equivalent.

**27. Data Entry Operator II**

Enters, transcribes, and verifies a variety of alphanumeric data onto an on-line, batch mode, or personal computer system. Assignments are generally routine in nature and work parameters are typically well defined. Maintains files, records, and chronologies of entry activities. Produces output on magnetic tape, diskettes, or other media. Requires High School diploma or equivalent, and one to two years of related experience.

**28. Data Entry Operator III**

Coordinates lower level clerks activities, such as entering, transcribing, and verifying alphanumeric data onto an on-line, batch mode, or personal computer system. Assignments are somewhat complex in nature and work parameters are usually well defined. Assists in designing and implementing data entry program. Maintains files, records, and chronologies of entry activities. Produces output on magnetic tape, diskettes, or other media. Reports on progress, troubleshoots, performs quality control, ensures work meets contract requirements for quality and delivery schedules. . Functions as expert operative on all equipment and processes. Provide supervision, training and group lead roles to a specific task group. Requires High School diploma or equivalent, and one to three years of related experience.

**29. Document Domain Expert I**

Be able to analyze, categorize, and recognize a document and/or document pages in a specific application area such as litigation, loan application, etc. Requires High School diploma or equivalent.

**30. Document Domain Expert II**

Be able to analyze, categorize, and recognize a document and/or document pages in a specific application area such as litigation, loan application, etc. Requires High School diploma or equivalent, and one to two years of related experience.

**31. Document Domain Expert III**

Be able to analyze, categorize, and recognize a document and/or document pages in a specific application area such as litigation, loan application, etc. Reports on progress, troubleshoots, performs quality control, ensures work meets contract requirements for quality and delivery schedules. Functions as expert operative on all equipment and processes. Provide supervision, training and group lead roles to a specific task group. Requires High School diploma or equivalent, and one to two years of related experience.

**32. Database Specialist I**

Responsible for programming in database management systems (network, hierarchical, relational and object) and web-based information management and retrieval system. Requires Bachelor's degree or equivalent, and zero to one years of related (technical environment) experience.

**33. Database Specialist II**

Responsible for programming in database management systems (network, hierarchical, relational and object) and web-based information management and retrieval system. Be knowledgeable of the current data base management concepts (network, hierarchical, relational and object), optimizing techniques, relational models, and structured query languages. Requires Bachelor's degree or equivalent, and one to three years of related (technical environment) experience.

**34. Database Specialist III**

Responsible for programming in database management systems (network, hierarchical, relational and object) and web-based information management and retrieval system. Experienced in the current data base management concepts (network, hierarchical, relational and object), optimizing techniques, relational models, and structured query languages. Reports on progress, troubleshoots, performs quality control, ensures work meets contract requirements for quality and delivery schedules. Functions as expert operative on all equipment and processes. Provide supervision, training and group lead roles to a specific task group. Requires Bachelor's degree or equivalent, and three to ten years of related (technical environment) experience.

**35. Software Engineer I**

Program in the language specified in the particular task order. Shall have knowledge and training in using CASE tools, OOP and OOD tools, SQL, and third/fourth generation languages in the design of software systems. Shall be knowledgeable in software reuse and shall focus on reuse in the design and implementation of system development and recommend the most beneficial reuse opportunities and priorities for library population. Requires Bachelor's degree or equivalent, and zero to two years of related (technical environment) experience.

**36. Software Engineer II**

Have programming experience in software system development from design through test and implementation. Have programming experience in the language specified in the particular task order. Have experience as a computer systems analyst performing studies, analyses, and recommending solutions. Shall have experience and training in using CASE tools, OOP and OOD tools, SQL, and third/fourth generation languages in the design of software systems. Shall be knowledgeable in software reuse and shall focus on reuse in the design and implementation of system development and recommend the most beneficial reuse opportunities and priorities for library population. Shall be knowledgeable in the collection of metrics for software reuse. Requires Bachelor's degree or equivalent, and two to four years of related (technical environment) experience.

### **37. Software Engineer III**

Have programming experience in software system development from design through test and implementation. Have programming experience in the language specified in the particular task order. Have experience as a computer systems analyst performing studies, analyses, and recommending optimum solutions. Have experience in developing systems designs in an open systems architecture utilizing object oriented design methodology. Shall have experience and training in using CASE tools, OOP and OOD tools, SQL, and third/fourth generation languages in the design of software systems. Shall be knowledgeable in software reuse and shall focus on reuse in the design and implementation of system development and recommend the most beneficial reuse opportunities and priorities for library population. Shall be knowledgeable in software reuse and be responsible for identifying reuse opportunities within & across projects, building generic domain models and architectures. Reports on progress, troubleshoots, performs quality control, ensures work meets contract requirements for quality and delivery schedules. Requires Bachelor's degree or equivalent, and five to ten years of related (technical environment) experience.

### **38. Database Administrator**

Responsible for database related system administration including backup/recovery, basic software management, security management, library management, operating computer systems, sizing, performance, tuning, hardware/software troubleshooting, resource allocation, and operation reporting specified by high-level management. Shall have a thorough knowledge of capabilities of the applicable hardware/software configurations. Requires Bachelor's degree or equivalent, and two to five years of related (technical environment) experience.

### **39. Network Engineer**

Responsible for data communications engineering, data communications hardware or software analysis, network administration or management, data communication equipment installation and maintenance. Working knowledge of network operating systems. Modifies command language programs, network start up files, assigns/re-assigns network device logicals, participates in load balancing efforts throughout the network to achieve optimum device utilization and performance. Establishes new user accounts on the network granting access to required network files and programs. Manages network E-mail functions. Establishes mail boxes and monitors mail performance on the network. Troubleshoots network/user problems, presents resolutions for implementation. Prepares a variety of network resource reports. Requires Bachelor's degree or equivalent, and one to five years of related (technical environment) experience.

### **40. System Administrator**

Responsible for system administration, system backup/recovery, basic software management, security management, library management, operating computer systems, sizing, performance, tuning, hardware/software troubleshooting, and resource allocation. Shall have a thorough knowledge of capabilities of the applicable hardware/software configurations. Requires Bachelor's degree or equivalent, and one to five years of related (technical environment) experience.

**41. Technical Support Manager II**

Responsible for overall personal computer activity. Establishes and implements PC policies, procedures and standards, and ensures their conformance with information systems goals and procedures. Studies and projects PC resource requirements including personnel, software, equipment and facilities and makes recommendations to management. Maintains currency in new developments and technology. Provides for the training of department staff and end users. Directs setup and maintenance of library and materials for end user reference and reviews department staff. Ensures that security procedures are implemented and enforced. Provides leadership in the effective use of internal data processing, automated office systems and data communications. May also manage LAN services. Requires Bachelor's degree or equivalent, and one to five years of related (technical environment) experience.

**42. Technical Support I**

Under general supervision, performs analytical, technical and administrative work in the planning, design and installation of new and existing personal computer systems. Works on moderately complex applications. Confers with end users to determine types of hardware and software required. Writes programs to fulfill requirements or selects appropriate off-the-shelf software and modifies to suit. May maintain or utilize telecommunications protocols. Installs new hardware and maintains existing hardware. Trains end users in use of equipment and software. Requires High School Diploma or equivalent, and zero to one years of related (technical environment) experience.

**43. Technical Support II**

Under general supervision, performs analytical, technical and administrative work in the planning, design and installation of new and existing personal computer systems. Works on moderately complex applications. Confers with end users to determine types of hardware and software required. Writes programs to fulfill requirements or selects appropriate off-the-shelf software and modifies to suit. May maintain or utilize telecommunications protocols. Installs new hardware and maintains existing hardware. Trains end users in use of equipment and software. Requires Bachelor's degree or equivalent, and one years of related (technical environment) experience.

**44. System Analyst I**

Performs systems analysis, design, programming, documentation, or implementation of complex system applications and related IT systems concepts for effective implementation. Participates in all phases of the software development life cycle with emphasis on the planning, analysis, programming, testing and acceptance phases. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required. Requires Bachelor's degree or equivalent, and zero to one years of related (technical environment) experience.

**45. System Analyst II**

Performs systems analysis, design, programming, documentation, or implementation of complex system applications and related IT systems concepts for effective implementation. Participates in all phases of the software development life cycle with emphasis on the planning, analysis, programming, testing and acceptance phases. Designs and prepares technical reports and related documentation, and makes charts

and graphs to record results. Prepares and delivers presentations and briefings as required. Requires Bachelor's degree or equivalent, and one to three years of related (technical environment) experience.

**46. System Analyst III**

Performs systems analysis, design, programming, documentation, or implementation of complex system applications and related MIS systems concepts for effective implementation. Participates in all phases of the software development life cycle with emphasis on the planning, analysis, testing and acceptance phases. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required. Indicates this category may serve as a task leader on one or more delivery orders. Management experience will be required since the category qualifications do not require managerial experience. Task leaders must have supervisory or project leader experience. This experience is not in addition to the experience requirements for the skill category. Project leader experience is experience that demonstrates an individual's ability to accomplish projects/tasks through others. Requires Bachelor's degree or equivalent, and five to ten years of related (technical environment) experience.

**47. Technical Writer**

Researches, writes, edits, and proofreads technical data for use in documents or sections of documents such as manuals, procedures and specifications. Ensures technical documentation is accurate, complete, meets editorial and government specifications and adheres to standards for quality, graphics, coverage, format, and style. Assists in establishing style guidelines and standards for texts and illustrations or equivalent. Excellent written communication skills Requires Bachelor's degree (in related technical field) or equivalent, and one to two years of related (technical writing and copy editing) experience

**48. Web Designer**

Assists in developing custom programs for web sites, which will attract and be appealing to users, and provide desired information. Possesses a thorough knowledge of programming and server software operations. Creates Web front-end user interface to new or existing databases using a combination of HTML, SQL, C, VB or other languages to make business applications accessible. Requires Bachelor's degree or equivalent, and zero to two years of related work experience.

**49. QA Professional**

Responsible for quality control/quality assurance management including implementing a program of reporting, tracking and analyzing key software metrics, monitoring quality procedures and participating in software reviews and testing. Requires Bachelor's degree or equivalent, and one to two years of related work experience.

**50. System QC Professional**

Responsible for assisting system quality control/quality assurance including implementing a program of reporting, tracking and analyzing key software metrics, monitoring quality procedures and participating in software reviews and testing. Requires Bachelor's degree or equivalent, and zero to two years of related

work experience.

**51. System Engineer**

Participates throughout systems development at the enterprise level, with particular emphasis in the front-end phases: planning and business process reengineering. Performs strategic planning (mission, vision, goals, objectives, strategies, critical success factors), modeling (functional activity, business object, process, and workflow), data administration, data standardization, and assists in database design, development, and implementation. Follow established project standards and processes, and uses automated tools. Applies reverse engineering and re-engineering disciplines to develop migration and strategic and planning documents. Performs business strategic systems planning, information planning, and business analysis. Often acts as user liaison and may augment test team. As information engineer progresses to higher levels, performs with increasing autonomy and activities reflect greater complexity, breadth and/or depth of expertise. Requires Bachelor's degree or equivalent, and two to four years of related experience.

**52. System Tester**

Responsible for test and evaluation of software development and system deployment including developing and documenting test plans and procedures, conducting testing, and evaluating and documenting results. Shall be familiar with standards/regulations governing software acceptance test and evaluation. Requires Bachelor's degree or equivalent, and one to four years of related experience.

**ECOMPEX, INC**  
**AUTHORIZED IT GSA SCHEDULE PRICELIST**

	#	LABOR CATEGORY TITLE	2011 GSA PRICE w/ IFF	
			On-Site	Off-Site
132-51	1	Operation Manager I	\$67.19	\$70.95
132-51	2	Operation Manager II	\$127.50	\$134.63
132-51	3	Operation Manager III	\$146.83	\$155.05
132-51	4	Database Specialist II	\$93.02	\$98.22
132-51	5	Database Specialist III	\$127.50	\$134.63
132-51	6	Programmer I	\$78.11	\$81.86
132-51	7	Programmer III	\$149.86	\$158.25
132-51	8	Technical Support II	\$67.19	\$70.95
132-51	9	Technical Support Manager II	\$98.19	\$103.68
132-51	10	Data Process Operator II	\$46.51	\$49.12
132-51	11	Document Prepper I	\$26.36	\$27.83
132-51	12	Program Manager (Project Manager)	\$177.61	\$187.48
132-51	13	Project Manager I (Operation Manager I)	\$96.21	\$101.55
132-51	14	Project Manager II (Operation Manager II)	\$140.60	\$148.42
132-51	15	Project Manager III (Operation Manager III)	\$162.79	\$171.83
132-51	16	QA/QC Manager I	\$88.82	\$93.77
132-51	17	QA/QC Manager II	\$125.83	\$132.83
132-51	18	Technical Supervisor I	\$59.21	\$62.49
132-51	19	Technical Supervisor II	\$73.99	\$78.12
132-51	20	Technical Supervisor III	\$88.84	\$93.99
132-51	21	Imaging Assistant	\$44.41	\$46.86
132-51	22	Document Processing I	\$32.73	\$34.54
132-51	23	Document Processing II	\$35.81	\$37.80
132-51	24	Document Processing III	\$53.30	\$56.25
132-51	25	Archives Technician	\$24.53	\$25.91
132-51	26	Data Entry I	\$32.73	\$34.54
132-51	27	Data Entry II	\$35.82	\$37.81
132-51	28	Data Entry III	\$53.30	\$56.25
132-51	29	Document Domain Expert I	\$59.21	\$62.49
132-51	30	Document Domain Expert II	\$81.40	\$85.92
132-51	31	Document Domain Expert III	\$111.01	\$117.19
132-51	32	Database Specialist I	\$79.92	\$84.35
132-51	33	Database Specialist II	\$102.11	\$107.79

132-51	34	Database Specialist III	\$139.13	\$146.86
132-51	35	Software Engineer I	\$84.34	\$89.05
132-51	36	Software Engineer II	\$125.83	\$132.83
132-51	37	Software Engineer III	\$170.22	\$179.67
132-51	38	Database Admin	\$103.59	\$109.36
132-51	39	Network Engineer	\$81.40	\$85.92
132-51	40	System Admin	\$96.21	\$101.55
132-51	41	Technical Support Manager II	\$111.01	\$117.19
132-51	42	Technical Support I	\$51.83	\$54.69
132-51	43	Technical Support II	\$73.99	\$78.12
132-51	44	System Analyst I	\$79.92	\$84.35
132-51	45	System Analyst II	\$106.59	\$112.51
132-51	46	System Analyst III	\$177.61	\$187.48
132-51	47	Technical Writer	\$66.59	\$70.30
132-51	48	Web Designer	\$91.76	\$96.87
132-51	49	QA Professional	\$68.10	\$71.89
132-51	50	System QC Professional	\$66.59	\$70.30
132-51	51	System Engineer	\$96.21	\$101.55
132-51	52	System Tester	\$51.83	\$54.69

OPTIONAL PRICING / PER IMAGE				
Part #	Description of Service	Unit of Issue	W/B	COLOR
			(GSA Price per Image)	
Scan1	Scan to Digital Imaging Including standard preparation, standard scanning, standard image quality control	8.5"x11" or smaller	\$0.360	\$0.410
Scan2	Scan to Digital Imaging Including standard preparation, standard scanning, standard image quality control	larger than 8.5"x11" and less than or equal to 8.5"x14"	\$0.460	\$0.510
Cod1	Standard Coding		\$0.150	\$0.150

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
132-32	JDXECX01	jDocXpt Server License for Microsoft Windows Server. Version 2.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (Includes up to 5,000,000 pages.) Priced per CPU.	\$74,047.70	USA
132-32	JDXECX02	Business Hours Product Support and Maintenance on product code JDXECX01. Annual charge.	\$37,023.85	USA
132-33	JDXECX03	jDocXpt Perpetual Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (Includes up to 5,000,000 pages.) Perpetual license fee per CPU.	\$129,583.47	USA
132-33	JDXECX04	jDocXpt Perpetual Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 5,000,001 to 10,000,000 pages.) Perpetual license fee per image. Unlimited CPU.	\$0.0252	USA
132-33	JDXECX05	jDocXpt Perpetual Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 10,000,001 to 15,000,000 pages.) Perpetual license fee per image. Unlimited CPU.	\$0.0245	USA
132-33	JDXECX06	jDocXpt Perpetual Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 15,000,001 to 20,000,000 pages.) Perpetual license fee per image. Unlimited CPU.	\$0.0237	USA
132-33	JDXECX07	jDocXpt Perpetual Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 20,000,001 to 25,000,000 pages.) Perpetual license fee per image. Unlimited CPU.	\$0.0230	USA

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
132-33	JDXECX08	jDocXpt Perpetual Enterprise Server License for Microsoft Windows Server. Version 2.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 25,000,001 to 50,000,000 pages.) Unlimited CPU.	\$0.0222	USA
132-33	JDXECX09	jDocXpt Perpetual Enterprise Server License for Microsoft Windows Server. Version 2.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 50,000,001 to 75,000,000 pages.) Unlimited CPU.	\$0.0208	USA
132-33	JDXECX10	jDocXpt Perpetual Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 75,000,000+ pages.) Perpetual license fee per image. Unlimited CPU.	\$0.0193	USA
		<b>Term Licensing</b>		
132-32	JDXECT11	jDocXpt Term Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (Includes up to 5,000,000 pages.) Annual license fee per CPU.	\$92,559.62	USA
132-32	JDXECT12	jDocXpt Term Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 5,000,001 to 10,000,000 pages.) Annual license fee per image. Unlimited CPU.	\$0.0182	USA
132-32	JDXECT13	jDocXpt Term Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 10,000,001 to 15,000,000 pages.) Annual license fee per image. Unlimited CPU.	\$0.0179	USA

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
132-32	JDXECT14	jDocXpt Term Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 15,000,001 to 20,000,000 pages.) Annual license fee per image. Unlimited CPU.	\$0.0177	USA
132-32	JDXECT15	jDocXpt Term Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 20,000,001 to 25,000,000 pages.) Annual license fee per image. Unlimited CPU.	\$0.0173	USA
132-32	JDXECT16	jDocXpt Term Enterprise Server License for Microsoft Windows Server. Version 2.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 25,000,001 to 50,000,000 pages.) Annual license fee. Unlimited CPU.	\$0.0169	USA
132-32	JDXECT17	jDocXpt Term Enterprise Server License for Microsoft Windows Server. Version 2.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 50,000,001 to 75,000,000 pages.) Annual license fee. Unlimited CPU.	\$0.0164	USA
132-32	JDXECT18	jDocXpt Term Enterprise Server License for Microsoft Windows Server. Version 2.0.0 jDocXpt Server License to provide knowledgebased Auto classification, data capturing, FOIA support, and data processing services. (from 75,000,000+ pages.) Annual license fee per image. Unlimited CPU.	\$0.0159	USA
		<b>Optional Pricing</b>		
132-32	JDXEOP01	jDocXpt Per JPEG or TIFF Machine OCR - "8.5 x 11" or smaller .	\$0.0283	USA
132-32	JDXEOP02	jDocXpt Per Image Usage Fee - PDF Conversion.	\$0.0605	USA

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
		<b>Training</b>		
132-50	ECXT0001	jDocXpt for Systems Administrators. A 2-day course for IT/Systems Administrators who need to install configure and maintain jDocXpt systems. Minimum of 4 delegates, maximum of 8 delegates. Price per delegate.	\$886.02	USA
132-50	ECXT0002	jDocXpt for Systems Administrators (Train-the-Trainer format). A 2-day Train-the-Trainer course for IT/Systems Administrators who need to install configure and maintain jDocXpt systems. Minimum of 4 delegates, maximum of 8 delegates. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0003	jDocXpt Knowledge Based Systems Management for Systems Administrators. A 2-day course for IT/Systems Administrators who need to install configure and maintain jDocXpt systems including records management. Minimum of 4 delegates, maximum of 8 delegates. Price per delegate.	\$886.02	USA
132-50	ECXT0004	jDocXpt Knowledge Based Management for Systems Administrators (Train-the-Trainer format). A 2-day Train-the-Trainer course for IT/Systems Administrators who need to install configure and maintain jDocXpt systems including records management. Minimum of 4 delegates, maximum of 8 delegates. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0005	jDocXpt Knowledge Based Training for Records Managers. A 2-day course for departmental records officers and records managers who need to configure and maintain the fileplan. Minimum of 4 delegates, maximum of 8. Price per delegate.	\$886.02	USA
132-50	ECXT0006	jDocXpt Knowledge Based Training for Records Managers (Train-the-Trainer format). A 2-day train-the-trainer course for departmental records officers and records managers who need to configure and maintain the fileplan. Minimum of 4 delegates, maximum of 8. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0007	jDocXpt Knowledge Based Management for End Users (Train-the-Trainer format). A 2-day Train-the-Trainer course covering use of jDocXpt for Microsoft Outlook, jDocXpt for Desktop Applications, jDocXpt for Web Users and jDocXpt Offline. Maximum of 8 delegates. Price per course and includes the right to reuse training materials.	\$5,905.52	USA

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
132-50	ECXT0008	jDocXpt Knowledge Based Management Training for End Users (Train-the-Trainer format). A 2-day Train-the-Trainer course covering use of jDocXpt for Microsoft Outlook, jDocXpt for Desktop Applications, jDocXpt for Web Users, jDocXpt Offline and jDocXpt for SharePoint Portal Server, including records management features. Maximum of 8 delegates. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0009	Advanced Application Development for jDocXpt Knowledge Based Systems. A 2-day course covering advanced use of the jDocXpt Document Management Web Service. Minimum of 4 delegates, maximum of 8 delegates. Price per delegate.	\$886.02	USA
132-50	ECXT0010	Application Development for Records Management. A 2-day course covering the use of the jDocXpt Records Management Web Service. Minimum of 4 delegates, maximum of 8 delegates. Price per delegate.	\$886.02	USA
132-50	ECXT0011	Document Management Help Desk. A 2-day course for support staff that need to offer 1st and 2nd line support to customers for jDocXpt and jDocXpt based EDM applications. Includes 1-day end user training. Minimum of 4 delegates, maximum of 8. Price per delegate.	\$886.02	USA
132-50	ECXT0012	Document and Records Management Help Desk. A 1-day course for support staff that need to offer 1st and 2nd line support to customers for jDocXpt and jDocXpt based EDRM applications. Includes end user training. Minimum of 4 delegates, maximum of 8. Price per delegate.	\$442.63	USA
132-50	ECXT0013	Advanced modules. Advanced training modules on jDocXpt EDRM. Minimum of 4 delegates, maximum of 8. Price per delegate per day.	\$442.63	USA

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
132-32	JDMAXX01	jDocMax Server License for Microsoft Windows Server. Version 2.0.0 jDocMax Server License to provide document and records management services. (Includes up to 249 users.) Priced per CPU.	\$45,224.16	USA
132-32	JDMAXX02	Business Hours Product Support and Maintenance on product code JDMAXX01. Annual charge.	\$22,612.08	USA
132-33	JDMAXX03	Perpetual Enterprise Agreement for jDocMax. Band A (250 - 2,399 users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$316.57	USA
132-33	JDMAXX04	Perpetual Enterprise Agreement for jDocMax. Band B (2,400 - 5,999 users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$271.34	USA
132-33	JDMAXX05	Perpetual Enterprise Agreement for jDocMax. Band C (6,000 - 14,999 users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$248.73	USA
132-33	JDMAXX06	Perpetual Enterprise Agreement for jDocMax. Band D (15,000 - 24,999 users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$226.12	USA
132-33	JDMAXX07	Perpetual Enterprise Agreement for jDocMax. Band E (25,000 - 49,999 users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$203.51	USA
132-33	JDMAXX08	Perpetual Enterprise Agreement for jDocMax. Band F (50,000 - 74,999 users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$180.90	USA
132-33	JDMAXX09	Perpetual Enterprise Agreement for jDocMax. Band G (75,000 - 99,999 users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$135.67	USA

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
132-33	JDMAXX10	Perpetual Enterprise Agreement for jDocMax. Band H (100K+ users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$132.96	USA
		<b>Term Licensing</b>		
132-32	JDMAXT11	Term Enterprise Agreement for jDocMax. Band A (250 - 2,399 users). Version 2.0.0 Document and records management product license. Annual license fee per desktop/user. Unlimited number of servers.	\$226.12	USA
132-32	JDMAXT12	Term Enterprise Agreement for jDocMax. Band B (2,400 - 5,999 users). Version 2.0.0 Document and records management product license. Annual license fee per desktop/user. Unlimited number of servers.	\$203.51	USA
132-32	JDMAXT13	Term Enterprise Agreement for jDocMax. Band C (6,000 - 14,999 users). Version 2.0.0 Document and records management product license. Annual license fee per desktop/user. Unlimited number of servers.	\$194.46	USA
132-32	JDMAXT14	Term Enterprise Agreement for jDocMax. Band D (15,000 - 24,999 users). Version 2.0.0 Document and records management product license. Annual license fee per desktop/user. Unlimited number of servers.	\$180.90	USA
132-32	JDMAXT15	Term Enterprise Agreement for jDocMax. Band E (25,000 - 49,999 users). Version 2.0.0 Document and records management product license. Annual license fee per desktop/user. Unlimited number of servers.	\$167.33	USA
132-32	JDMAXT16	Term Enterprise Agreement for jDocMax. Band F (50,000 - 74,999 users). Version 2.0.0 Document and records management product license. One time, up front license fee per desktop/user. Unlimited number of servers.	\$158.28	USA
132-32	JDMAXT17	Term Enterprise Agreement for jDocMax. Band G (75,000 - 99,999 users). Version 2.0.0 Document and records management product license. Annual license fee per desktop/user. Unlimited number of servers.	\$140.19	USA

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
132-32	JDMAXT18	Term Enterprise Agreement for jDocMax. Band H (100K+ users). Version 2.0.0 Document and records management product license. Annual license fee per desktop/user. Unlimited number of servers.	\$135.67	USA
		<b>Optional Pricing</b>		
132-32	JDMXOP01	jDocMax Per JPEG or TIFF Machine OCR - "8.5 x 11" or smaller.	\$0.0368	USA
132-32	JDMXOP02	jDocMax Per Image Usage Fee - PDF Conversion.	\$0.0605	USA
		<b>Training</b>		
132-50	ECXT0001	Document Management for Systems Administrators. A 2-day course for IT/Systems Administrators who need to install configure and maintain Ecomplex systems. Minimum of 4 delegates, maximum of 8 delegates. Price per delegate.	\$886.02	USA
132-50	ECXT0002	Document Management for Systems Administrators (Train-the-Trainer format). A 2-day Train-the-Trainer course for IT/Systems Administrators who need to install configure and maintain eComplex systems. Minimum of 4 delegates, maximum of 8 delegates. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0003	Document and Records Management for Systems Administrators. A 2-day course for IT/Systems Administrators who need to install configure and maintain eComplex systems including records management. Minimum of 4 delegates, maximum of 8 delegates. Price per delegate.	\$886.02	USA
132-50	ECXT0004	Document and Records Management for Systems Administrators (Train-the-Trainer format). A 2-day Train-the-Trainer course for IT/Systems Administrators who need to install configure and maintain eComplex systems including records management. Minimum of 4 delegates, maximum of 8 delegates. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0005	Records Management for Records Managers. A 2-day course for departmental records officers and records managers who need to configure and maintain the fileplan. Minimum of 4 delegates, maximum of 8. Price per delegate.	\$886.02	USA

SIN	Mfr Part Number	Product Description	GSA Price with IFF	Country of Origin
132-50	ECXT0006	Records Management for Records Managers (Train-the-Trainer format). A 2-day train-the-trainer course for departmental records officers and records managers who need to configure and maintain the fileplan. Minimum of 4 delegates, maximum of 8. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0007	Document Management for End Users (Train-the-Trainer format). A 2-day Train-the-Trainer course covering use of eCompex for Microsoft Outlook, eCompex for Desktop Applications, eCompex for Web Users and eCompex Offline. Maximum of 8 delegates. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0008	Document and Records Management for End Users (Train-the-Trainer format). A 2-day Train-the-Trainer course covering use of eCompex for Microsoft Outlook, eCompex for Desktop Applications, eCompex for Web Users, eCompex Offline and eCompex for SharePoint Portal Server, including records management features. Maximum of 8 delegates. Price per course and includes the right to reuse training materials.	\$5,905.52	USA
132-50	ECXT0009	Advanced Application Development for Document Management. A 2-day course covering advanced use of the eCompex Document Management Web Service. Minimum of 4 delegates, maximum of 8 delegates. Price per delegate.	\$886.02	USA
132-50	ECXT0010	Application Development for Records Management. A 2-day course covering the use of the eCompex Records Management Web Service. Minimum of 4 delegates, maximum of 8 delegates. Price per delegate.	\$886.02	USA
132-50	ECXT0011	Document Management Help Desk. A 2-day course for support staff who need to offer 1st and 2nd line support to customers for eCompex and eCompex based EDM applications. Includes 1-day end user training. Minimum of 4 delegates, maximum of 8. Price per delegate.	\$886.02	USA
132-50	ECXT0012	Document and Records Management Help Desk. A 1-day course for support staff who need to offer 1st and 2nd line support to customers for eCompex and eCompex based EDRM applications. Includes end user training. Minimum of 4 delegates, maximum of 8. Price per delegate.	\$442.63	USA
132-50	ECXT0013	Advanced modules. Advanced training modules on eCompex EDRM. Minimum of 4 delegates, maximum of 8. Price per delegate per day.	\$442.63	USA

Unless specified otherwise in this contract, the Contractor's standard license agreement as stated in the contract's commercial pricelist will apply to this contract. License agreement is available upon request.