

AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Visual Soft, Inc. provides Information Technology Professional Services including resources and facilities management, database planning and design, systems analysis and design, network services, programming, conversion and implementation support, network services project management, data/records management, web design and development, information assurance, and Information Technology support services.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Contract Number: GS-35F-046AA

Period Covered by Contract: 10/23/2012 – 10/23/2017

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # 30, dated February 13, 2012.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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1.0 INFORMATION FOR ORDERING ACTIVITIES

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering and Payment Contact:

Visual Soft, Inc.
1608 Spring Hill Road, Suite 340, Vienna, VA 22182
www.visualsoftinc.com
Attention: Ravi Nangunoori, CEO

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(703) 404-8199 (Office)

(703) 563-9732 (FAX)



3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G. Order/Modification Under Federal Schedule Contract
- Block 16: Data Universal Numbering System (DUNS) Number: 069723729
- Block 30: Type of Contractor: A. Small Disadvantaged Business
- Block 31: Woman-Owned Small Business – Yes
- Block 37: Contractor's Taxpayer Identification Number (TIN): 54-1885742
- Block 40: Veteran Owned Small Business (VOSB): No

- 4a. CAGE Code: 1VUX3
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	Commence performance of services on the date agreed to by the Contractor and the ordering activity

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0%
- b. Quantity: 0%
- c. Dollar Volume: 0%
- d. Other Special Discounts (i.e. Government Education Discounts, etc.): As negotiated by the Contractor and the ordering activity on a case by case basis

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:** Not applicable

10. **Small Requirements:** The minimum dollar of orders to be issued is \$100.

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology Professional Services

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS**

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 **FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 **FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. **CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

Not Applicable.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes

No

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.visualsoftinc.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

2.0 TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

*****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

2.1 SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2.2 PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

2.3 ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

2.4 PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

2.5 STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

2.6 INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □ COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □ □ OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

2.7 RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

2.8 RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

2.9 INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

2.10 ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives,

directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

2.11 INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

2.12 PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

2.13 RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

2.14 INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

2.15 APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

2.16 DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

3.0 PRODUCTS AND SERVICES PRICELIST

3.1 COMMERCIAL JOB TITLES

<p>Commercial Job Title: Configuration Analyst III</p>
<p>Minimum/General Experience: Five (5) years of technical experience that applies to configuration management planning techniques for complex computer systems. Requires competence in all phases of configuration identification, change control, configuration status accounting and configuration audits; also requires knowledge of requirements documentation, design documentation, and related documentation.</p>
<p>Functional Responsibility: Responsible for configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting and configuration audits. Responsible for configuration planning. Identifies and maintains the original configuration of requirements documentation, design documentation, and related documentation. Responsible for configuration change control. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Responsible for configuration status accounting. Tracks all problems and changes in product documents and reports changes and current configuration. Responsible for configuration audits. Supports audits to verify that requirements of all baselines have been met. Supports quality assurance process audits.</p>
<p>Minimum Education: Bachelor's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Cyber Security Specialist III</p>
<p>Minimum/General Experience: Four (4) years of technical experience in several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current Internet/EC technology.</p>
<p>Functional Responsibility: Provide support to plan, coordinate, and implement the organization's information security. Provide support for facilitating and helping agencies identify their current security infrastructure and define future programs, design and implementation of security related to IT systems. Ability to serve as Information System Security Officer.</p>
<p>Minimum Education: Bachelor's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Data Analyst I</p>
<p>Minimum/General Experience: Two (2) years of technical experience that applies to importing, cleaning, transforming, validating and modeling data. Requires competence in data presentation in charts, graphs, and tables; also requires ability to write Data Definition Language or Data Manipulation Language SQL commands.</p>
<p>Functional Responsibility: Under the supervision of an experienced Data Analyst, imports, cleans, transforms, validates and models data to facilitate understanding or making conclusions from the data for decision making purposes. Responsible for improving data quality and for designing or presenting conclusions gained from analyzing data using statistical tools like Microsoft Excel, SAS, SPSS and others.</p>

Minimum Education: Associates' Degree a technical or any other field or related field
Commercial Job Title: Data Analyst III
Minimum/General Experience: Three (3) years of technical experience that applies to importing, cleaning, transforming, validating and modeling data. Requires competence in data presentation in charts, graphs, and tables; also requires ability to design and develop relational databases for collecting data and builds, design data input or data collection screens, and write Data Definition Language or Data Manipulation Language SQL commands.
Functional Responsibility: Imports, cleans, transforms, validates and models data to facilitate understanding or making conclusions from the data for decision making purposes. Presents data in charts, graphs, and tables. Responsible for improving data quality and for designing or presenting conclusions gained from analyzing data using statistical tools like Microsoft Excel, SAS, SPSS and others.
Minimum Education: Associate's Degree in a technical or mathematical specialty or related field or any other field
Commercial Job Title: Database Administrator I
Minimum/General Experience: Two (2) years of technical experience that applies to database administration. Requires knowledge of access methods, access time, device allocation, validation checks, organization, protection and security, documentation and statistical methods; also requires knowledge of database design.
Functional Responsibility: Under the supervision of an experienced Database Administrator, designs, implements and maintains simple to moderately complex databases, access methods, access time, device allocation, validation checks, organization, protection and security, documentation and statistical methods. Maintains database dictionaries, monitors standards and procedures and integration of systems through database design.
Minimum Education: Associates' Degree in a technical specialty or any other field
Commercial Job Title: Database Administrator III
Minimum/General Experience: Four (4) years of technical experience that applies to database administration. Requires knowledge of access methods, access time, device allocation, validation checks, organization, protection and security, documentation and statistical methods; also requires knowledge of database design.
Functional Responsibility: Designs, implements and maintains moderately complex databases, access methods, access time, device allocation, validation checks, organization, protection and security, documentation and statistical methods. Maintains database dictionaries, monitors standards and procedures and integration of systems through database design.
Minimum Education: Bachelor's Degree in a technical specialty or any other field
Commercial Job Title: Database Architect I
Minimum/General Experience: Two (2) years of technical experience that applies to designing and building relational databases. Requires competence in all phases of data acquisitions, archive recovery, and implementation of databases; also requires knowledge of data design,

database architecture, metadata and repository creation.
Functional Responsibility: Under the supervision of an experienced Database Architect, translates business needs into long-term architecture solutions. Works in a data warehouse environment. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses.
Minimum Education: Associates' Degree in a technical field or any other related field
Commercial Job Title: Database Architect II
Minimum/General Experience: Three (3) years of technical experience that applies to designing and building relational databases. Requires competence in all phases of data acquisitions, archive recovery, and implementation of databases; also requires knowledge of data design, database architecture, metadata and repository creation.
Functional Responsibility: Translates business needs into long-term architecture solutions. Works in a data warehouse environment. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.
Minimum Education: Bachelor's Degree in a technical field or any other related field
Commercial Job Title: Database Architect III
Minimum/General Experience: Five (5) years of technical experience that applies to designing and building relational databases. Requires competence in all phases of data acquisitions, archive recovery, and implementation of databases; also requires knowledge of data design, database architecture, metadata and repository creation.
Functional Responsibility: Translates business needs into long-term architecture solutions. Works in a data warehouse environment. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.
Minimum Education: Bachelor's Degree in a technical field or any other related field
Commercial Job Title: Enterprise Architect II
Minimum/General Experience: Five (5) years of technical experience that applies to process improvement and reengineering methodologies and principles used to conduct process modernization projects. Requires competence in all phases of group facilitation, interviewing, training, and provides additional forms of knowledge transfer; also requires knowledge of activity data modeling, transaction flow analysis, and internal control and risk analysis, and modern business methods.
Functional Responsibility: Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts. Applies performance measurement

<p>techniques. Assists in establishing standards for information systems procedures. Develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and system architecture objectives. Senior level supervisors provide daily supervision and direction to staff.</p>
<p>Minimum Education: Bachelor's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Field Technician II</p>
<p>Minimum/General Experience: Two (2) years of technical experience installing and maintaining network, video, servers, workstations, and peripheral hardware.</p>
<p>Functional Responsibility: Performs maintenance of network, video, servers, workstations, and peripheral hardware. Manages maintenance plans for all hardware and related warranties and the scheduling process for video suites. Ensures compliance with QA standards.</p>
<p>Minimum Education: High School or GED diploma</p>
<p>Commercial Job Title: Information Assurance Specialist I</p>
<p>Minimum/General Experience: Two (2) years of technical experience analyzing general information assurance-related technical problems and providing basic engineering and technical support in solving these problems.</p>
<p>Functional Responsibility: Implements solutions that meet network security requirements. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle.</p>
<p>Minimum Education: Associates' Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Information Assurance Specialist III</p>
<p>Minimum/General Experience: Four (4) years of technical experience analyzing general information assurance-related technical problems and providing basic engineering and technical support in solving these problems.</p>
<p>Functional Responsibility: Designs, develops, engineers, and implements solutions that meet network security requirements. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle.</p>
<p>Minimum Education: Bachelor's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Internet/Intranet Security Specialist II</p>
<p>Minimum/General Experience: Three (3) years of technical experience that applies to implementing and maintaining business security practices and procedures. Requires competence in all phases of coordination, and implementation of information security; also requires knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current Internet/EC technology.</p>
<p>Functional Responsibility: Designs, develops, engineers and implements solutions to security</p>

requirements. Performs risk analyses which also includes risk assessment.
Minimum Education: Associate's Degree in a technical specialty or any other field
Commercial Job Title: Helpdesk/LAN Administrator I
Minimum/General Experience: Two (2) years of technical experience that applies to LAN, WAN, MAN or server installation, maintenance, and troubleshooting. Requires competence in network monitoring; also requires knowledge of system backup and recovery.
Functional Responsibility: Under general supervision, monitors LAN, WAN, MAN, and servers. Provides batch monitoring, tape backup, and restoration. Supports, installs, maintains, and troubleshoots all local area and wide area networking devices and related software for branch offices and internal and external networks.
Minimum Education: Associates' Degree in a technical field or any other field
Commercial Job Title: Helpdesk/LAN Administrator II
Minimum/General Experience: Four (4) years of technical experience that applies to LAN, WAN, MAN or server installation, maintenance, and troubleshooting. Requires competence in network monitoring; also requires knowledge of system backup and recovery.
Functional Responsibility: Monitors LAN, WAN, MAN, and servers. Provides batch monitoring, tape backup, and restoration. Supports, installs, maintains, and troubleshoots all local area and wide area networking devices and related software for branch offices and internal and external networks.
Minimum Education: Associates' Degree in a technical field or any other field
Commercial Job Title: Helpdesk/LAN Administrator III
Minimum/General Experience: Three (3) years of technical Minimum/General Experience: Two (2) years of technical experience that applies to LAN, WAN, MAN or server installation, maintenance, and troubleshooting. Requires competence in network monitoring; also requires knowledge of system backup and recovery.
Functional Responsibility: Monitors LAN, WAN, MAN, and servers. Provides batch monitoring, tape backup, and restoration. Supports, installs, maintains, and troubleshoots all local area and wide area networking devices and related software for branch offices and internal and external networks.
Minimum Education: Associate's Degree in a technical field or any other field
Commercial Job Title: Management Analyst/Senior IV&V Specialist II
Minimum/General Experience: Three (3) years of technical experience that applies to requirements documentation, design documentation, and related documentation for moderately complex to complex computer systems. Requires competence in all phases of risk management assessment and software/hardware development; also requires experience in the development of test data to be used in performing the required tests.
Functional Responsibility: Performs analysis of documented user requirements and directs or assists in the design of test plans in support of user requirements for moderately complex to complex software or IT systems. Reviews user application system requirements documentation;

<p>designs, defines and documents unit and application test plans; transforms test plans into test scripts and executes those scripts. May participate in all phases of risk management assessment and software/hardware development under the direction of a Senior Test Engineer. Responsible for ensuring proper execution of test scripts and documentation of test results in test logs or defect tracking systems. Responsible for ensuring that the test designs and documentation support all applicable client, agency or industry standards, time lines and budgets. Responsible that testing conclusions and recommendations are fully supported by test results, and those project managers are fully informed or testing status and application deviations from documented user requirements. Responsible for/or assists in the analysis of test results, documents conclusions and makes recommendations as supported by such analysis.</p>
<p>Minimum Education: Associate's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Mobile Developer II</p>
<p>Minimum/General Experience: Two (2) years of technical experience that applies to the design, development, and maintenance of mobile applications. Requires competence in all phases of design, coding, benchmark testing, debugging and documentation of applications generally dealing with utility programs, job control language, macros, subroutines and other control modules; also requires knowledge of requirements documentation, design documentation, and related documentation.</p>
<p>Functional Responsibility: Responsible for the entire applications lifecycle right from concept stage until delivery and post launch support. Works on most phases of software system development. Act as iOS and/or Android developer or any other smart device or tables OS.</p>
<p>Minimum Education: Associate's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Network Administrator II</p>
<p>Minimum/General Experience: Three (3) years of technical experience that applies to the acquisition, installation, maintenance, and usage of local area networks (LANs). Requires competence in all phases of evaluating, developing, and maintaining telecommunications systems; also requires experience ensuring that security procedures are implemented and enforced.</p>
<p>Functional Responsibility: Under general supervision, manages LAN performance and maintains LAN security. Installs all network software. Troubleshoots LAN problems. Establishes and implements LAN policies, procedures, and standards and ensures their conformance with information systems and organization objectives. Trains users on LAN operation. Typically requires two to four years of experience. Frequently reports to a PC support manager or Senior LAN Administrator.</p>
<p>Minimum Education: Associates' Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Network Architect II</p>
<p>Minimum/General Experience: Three (3) years of technical experience that applies to establishing network requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Requires competence in evaluating work flows, organization and planning, and developing appropriate corrective action; also requires experience ensuring systems are compatible and in compliance with the standards</p>

<p>for IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration with other systems, and the external interfaces.</p>
<p>Functional Responsibility: Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures that the common operating environment is compliant. Provides daily supervision and direction to staff.</p>
<p>Minimum Education: Bachelor's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Network Engineer III</p>
<p>Minimum/General Experience: Five (5) years of technical experience that applies to assists in the planning, design, and implementation of communications networks. Typically requires at least five years of experience in telecommunications with strong emphasis in network design, traffic engineering, equipment vendors, and carriers.</p>
<p>Functional Responsibility: Under general direction, responsible for the assessment and optimization of network design through review and assessment of user needs. Conducts feasibility studies for large projects, develops requests for proposal, evaluates vendor products, and makes recommendations on selection. May function as lead position providing guidance and training to less-experienced analysts. Frequently reports to a Data/Voice Communications Manager or Internal Communications Systems Consultant.</p>
<p>Minimum Education: Associate's Degree in engineering, engineering technology, or computer science or any other general field with minor in mathematics or computers or science or networks or other industry certifications or any other related field</p>
<p>Commercial Job Title: Network Operations Center Engineer III</p>
<p>Minimum/General Experience: Four (4) years of technical experience that applies to planning, designing, and implementing communications infrastructure requirements for buildings and systems. Requires knowledge of industry standards.</p>
<p>Functional Responsibility: Provides technical direction and engineering knowledge for communications systems infrastructure activities. Ensures that adequate and appropriate planning is provided to direct building architects and planners in building communications spaces and media pathways.</p>
<p>Minimum Education: Associate's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Network Technician II</p>
<p>Minimum/General Experience: Two (2) years of technical experience that applies to voice and PC/LAN communications hardware/software, in a multi-protocol environment, and network management software. Typically requires two to four years of experience in voice and data communications troubleshooting.</p>
<p>Functional Responsibility: Under general supervision, monitors and responds to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. May interface with vendor support service groups to ensure proper escalation during outages or periods of degraded system performance. May assist with installation of terminals and associated hardware. May provide LAN server support.</p>

Minimum Education: Associates' Degree in a technical specialty or any other field
Commercial Job Title: Software Developer IV
Minimum/General Experience: Three (3) years of technical experience that applies to the design development, coding, testing, and debugging new software or significant enhancements to existing software. Requires competence in the development of software user manuals; also requires knowledge of requirements documentation, design documentation, and related documentation.
Functional Responsibility: Under general direction, participates as high-level technical expert software development. Works with technical staff to understand problems with software and develops specifications to resolve them. Resolves customer complaints and responds to suggestions for improvements and enhancements. May act as team leader on less complex projects. Assists in training less experienced software development staff.
Minimum Education: Bachelor's Degree in engineering, engineering technology, or computer science or any other field
Commercial Job Title: Program Manager II
Minimum/General Experience: Three (3) years of technical experience that applies to managing the execution of the Enterprise Information Technology Contracts. Requires competence in managing multiple contract operations; also requires experience ensuring quality standards and work performance on all task orders and projects, planning, organizing, and overseeing work efforts, assigning resources, managing personnel, providing risk management, ensuring quality management, monitoring overall project and contract performance, etc.
Functional Responsibility: Provides oversight and executive level management to overall contract operations often involving multiple projects/tasks and groups of personnel at multiple locations. The Program Manager maintains and manages relationships with Senior level management within the client organization. Responsible for ensuring Senior level management within the client organization is aware of overall program status, including all relevant projects and their potential impact on higher level organizational strategic vision, this may include subject matter and unique technical knowledge.
Minimum Education: Bachelor's Degree in a technical or any other field
Commercial Job Title: Programmer/Software Developer I
Minimum/General Experience: Two (2) years of technical experience in the design of software tools and subsystems. Also requires knowledge of requirements documentation, design documentation, and related documentation.
Functional Responsibility: Assists Applications Engineer and Application Developer/Programmer to interpret software requirements and design specifications to code and integrate and test software components.
Minimum Education: Associates' Degree in a technical specialty or any other field
Commercial Job Title: Project Manager I
Minimum/General Experience: Two (2) years of technical experience that applies to overall management of task order(s). Requires competence in all phases schedule, cost, and quality

management; also requires knowledge of enterprise wide horizontal integration planning and interfacing to other functional systems.
Functional Responsibility: Serves as the project manager for a simple task order (or a group of task orders affecting the same common/standard/migration system), or, under the supervision of an experienced Project Manager, a moderately complex task order. Ensures that the technical solutions and schedules in the task order are implemented in a timely manner.
Minimum Education: Associates' Degree in a technical or any other field
Commercial Job Title: Project Manager II
Minimum/General Experience: Three (3) years of technical experience that applies to overall management of task order(s). Requires competence in all phases schedule, cost, and quality management; also requires knowledge of enterprise wide horizontal integration planning and interfacing to other functional systems.
Functional Responsibility: Serves as the project manager for a moderately complex task order (or a group of task orders affecting the same common/standard/migration system). Responsible for the overall management of the specific task order(s). Ensures that the technical solutions and schedules in the task order are implemented in a timely manner.
Minimum Education: Associate's Degree in a technical or any other field
Commercial Job Title: Project Manager III
Minimum/General Experience: Four (4) years of technical experience that applies to overall management of task order(s). Requires competence in all phases schedule, cost, and quality management; also requires knowledge of enterprise wide horizontal integration planning and interfacing to other functional systems.
Functional Responsibility: Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system). Responsible for the overall management of the specific task order(s). Ensures that the technical solutions and schedules in the task order are implemented in a timely manner.
Minimum Education: Bachelor's Degree in a technical or management specialty or any other field
Commercial Job Title: Security Analyst III
Minimum/General Experience: Four (4) years of technical experience that applies to developing and implementing information security standards and procedures.
Functional Responsibility: Determines enterprise information security standards. Ensures that all information systems are functional and secure.
Minimum Education: Associate's Degree in a technical specialty or any other field
Commercial Job Title: Security Engineer I
Minimum/General Experience: Two (2) years of technical experience that applies to analyzing security requirements and implementing security solutions for complex computer systems. Also requires knowledge of system design, development, and implementation.

<p>Functional Responsibility: Under the supervision of an experienced Security Engineer, analyzes and defines security requirement for computer systems which may include mainframes, workstations, and personal computers. Designs, develops, engineers, and implements solutions that meet security requirements. Provides integration and implementation of the computer system security solution.</p>
<p>Minimum Education: Associates' Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Security Engineer II</p>
<p>Minimum/General Experience: Two (2) years of technical experience that applies to analyzing security requirements and implementing security solutions for complex computer systems. Also requires knowledge of system design, development, and implementation.</p>
<p>Functional Responsibility: Analyzes and defines security requirement for computer systems which may include mainframes, workstations, and personal computers. Designs, develops, engineers, and implements solutions that meet security requirements. Provides integration and implementation of the computer system security solution.</p>
<p>Minimum Education: Associate's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Security Engineer III</p>
<p>Minimum/General Experience: Three (3) years of technical experience that applies to analyzing security requirements and implementing security solutions for complex computer systems. Also requires knowledge of system design, development, and implementation.</p>
<p>Functional Responsibility: Establishes and satisfies complex system-wide information security requirements based upon the analysis of user, policy, regulatory, and resource demands. Supports customers at the highest levels in the development and implementation of doctrine and policies. Applies know-how to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures.</p>
<p>Minimum Education: Associate's Degree in a technical specialty or any other field</p>
<p>Commercial Job Title: Software Developer II</p>
<p>Minimum/General Experience: Three (3) years of technical experience that applies to developing, coding, testing, and debugging new software or enhancements to existing software. Requires competence working with the technical staff to understand problems had with software and then resolve them; also requires knowledge of requirements documentation, design documentation, and related documentation.</p>
<p>Functional Responsibility: Analyzes functional business applications and design specifications for functional activities. Writes programs according to specifications. Performs maintenance on existing software products and contributes knowledge of business applications. Resolves customer complaints with the software and responds to suggestions for improvements and enhancements. Develops block diagrams and logic flow charts. Provides technical direction to programmers to ensure program deadlines are met.</p>

Minimum Education: Bachelor's Degree in a technical specialty or any other field
Commercial Job Title: Software Developer III
Minimum/General Experience: Four (4) years of technical experience that applies to developing, coding, testing, and debugging new software or enhancements to existing software. Requires competence working with the technical staff to understand problems had with software and then resolve them; also requires knowledge of requirements documentation, design documentation, and related documentation.
Functional Responsibility: Under general direction, participates as high-level technical expert in design development, coding, testing, and debugging new software or significant enhancements to existing software. Works with technical staff to understand problems with software and develops specifications to resolve them. Resolves customer complaints and responds to suggestions for improvements and enhancements. Participates in the development of software user manuals. May act as team leader on less complex projects. Assists in training less experienced software development staff. Requires five years of experience in the field.
Minimum Education: Bachelor's Degree in a technical specialty or any other field
Commercial Job Title: Software Engineer/Programmer Analyst II
Minimum/General Experience: Three (3) years of technical experience that applies to developing, coding, testing, and debugging new software or enhancements to existing software. Requires competence in developing block diagrams and logic flow charts; also requires knowledge of requirements documentation, design documentation, and related documentation.
Functional Responsibility: Analyzes functional business applications and design specifications for functional activities. Translates detailed design into computer software. Tests, debugs and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.
Minimum Education: Bachelor's Degree in engineering, engineering technology, or computer science or any other field
Commercial Job Title: Subject Matter Expert I
Minimum/General Experience: Three (3) years of technical experience providing advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems.
Functional Responsibility: Provides extremely high-level subject matter proficiency for work described in the task.
Minimum Education: Bachelor's Degree in any field
Commercial Job Title: Subject Matter Expert II
Minimum/General Experience: Five (5) years of technical experience providing advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation,

training, and implementation advice on complex problems.
Functional Responsibility: Provides extremely high-level subject matter proficiency for work described in the task.
Minimum Education: Bachelor's Degree in any field
Commercial Job Title: System Administrator I
Minimum/General Experience: Two (2) years of technical experience that applies to optimizing system operation and resource utilization, and performing system capacity analysis and planning.
Functional Responsibility: Under the supervision of an experienced System Administrator, manages the daily activities of configuration and operation of business systems which may be mainframe, mini, or client/server based. Provides assistance to users in accessing and using business systems.
Minimum Education: Associates' Degree in a technical field or any other field
Commercial Job Title: System Administrator III
Minimum/General Experience: Three (3) years of technical experience that applies to the implementation, troubleshooting and maintenance of IT systems.. Requires competence in day-to-day operations, monitoring and problem resolution for all of the client problems; also requires experience in one or more systems and architectures and associated hardware: mainframe, mini, or client/server based.
Functional Responsibility: Provide support Manages IT system infrastructure and any processes related to these systems. Provide second level problem identification, diagnosis and resolution of problems. Provide support for the dispatch system and hardware problems and remain involved in the resolution process. Provide support for the escalation and communication of status to agency management and internal customers.
Minimum Education: Bachelor's Degree in a technical field or any other discipline or any other related field
Commercial Job Title: Systems Engineer III
Minimum/General Experience: Four (4) years of technical experience that applies to system engineering in one or more areas including telecommunications concepts, computer languages, operating systems, database/DBMS and middleware. Requires competence in all phases of identification/fixing of problems within existing systems, design/implementation of new systems, and enhancement of existing systems.
Functional Responsibility: Analyzes functional business requirements and design specifications for functional activities. Participates in analysis, design and new construction of next generation IT systems. Responsible for understanding the needs of the customers and the realities of commercially available IT products, and creating requirements that will allow implementation by the architecture and engineering team and COTS products.
Minimum Education: Bachelor's Degree in engineering, engineering technology, or any other discipline or any other related field
Commercial Job Title: Telecommunication/Communication Analyst II

<p>Minimum/General Experience: Three (3) years of technical experience that applies to planning, design, and implementation of communications networks. Requires experience in telecommunications with particular emphasis in traffic engineering and network design.</p>
<p>Functional Responsibility: Under general supervision, provides assistance and technical support for network design activities. Assists in the review/assessment of user needs. May conduct feasibility studies for projects. May assist in the evaluation and selection of equipment. Frequently reports to Data/Voice Communications Management or Internal Communications Systems Consultant.</p>
<p>Minimum Education: Associates' Degree</p>
<p>Commercial Job Title: Web Developer I</p>
<p>Minimum/General Experience: Two (2) years of technical experience that applies to web technologies. Requires experience in information systems, computer programming, analysis and developing systems involving computer technology.</p>
<p>Functional Responsibility: Responsible for planning, developing, and deploying web sites including preparation of text, graphics, audio, and video for web pages. Works directly with clients to determine project scope and specifications.</p>
<p>Minimum Education: Associates' Degree in a technical field or any other field</p>
<p>Commercial Job Title: Web Developer II</p>
<p>Minimum/General Experience: Four (4) years of technical experience that applies to web technologies. Requires experience in information systems, computer programming, analysis and developing systems involving computer technology.</p>
<p>Functional Responsibility: Responsible for planning, developing, and deploying web sites including preparation of text, graphics, audio, and video for web pages. Works directly with clients to determine project scope and specifications.</p>
<p>Minimum Education: Associate's Degree in a technical field or any other related field</p>
<p>Commercial Job Title: Web Developer III</p>
<p>Minimum/General Experience: Four (4) years of technical experience that applies to web technologies. Requires experience in information systems, computer programming, analysis and developing systems involving computer technology; also includes 2+ years web development programming languages.</p>
<p>Functional Responsibility: Responsible for planning, developing, and deploying web sites including preparation of text, graphics, audio, and video for web pages. Works directly with clients to determine project scope and specifications.</p>
<p>Minimum Education: Bachelor's Degree in a technical field or any other field</p>
<p>Commercial Job Title: Lead Software Developer</p>
<p>Minimum/General Experience: Eight (8) years of technical experience that applies to developing, coding, testing, and debugging new software or enhancements to existing software. Requires competence working with the technical staff to understand problems had with software and then resolve them; also requires knowledge of requirements documentation, design</p>

documentation, and related documentation.
<p>Functional Responsibility Participates as high-level technical expert in design development, coding, testing, and debugging new software or significant enhancements to existing software. Works with technical staff to understand problems with software and develops specifications to resolve them. Resolves customer complaints and responds to suggestions for improvements and enhancements. Participates in the development of software user manuals. May act as team leader on less complex projects. Assists in training less experienced software development staff. Requires ten years of experience in the field.</p>
<p>Minimum Education: Bachelor’s degree in Computer Science or Engineering or any other related fields</p>

Substitution of experience for educational requirements	
Associate’s Degree	High School Diploma or GED + 2 Years directly related experience
Bachelor’s Degree	High School Diploma or GED + 4 Years directly related experience Associate’s Degree + 2 Years directly related experience
Master’s Degree	High School Diploma or GED + 6 Years directly related experience Associate’s Degree + 4 Years directly related experience Bachelor’s Degree + 2 Years directly related experience
Doctorate	High School Diploma or GED + 8 Years directly related experience Associate’s Degree + 6 Years directly related experience Bachelor’s Degree + 4 Years directly related experience Master’s Degree + 2 Years directly related experience

3.2 NET PRICE BY COMMERCIAL JOB TITLE

Labor Category	GSA Rate On Site (With IFF)
Configuration Analyst III	\$106.33
Cyber Security Specialist III	\$135.24
Data Analyst I	\$44.42
Data Analyst III	\$60.59
Database Administrator I	\$67.39
Database Administrator III	\$109.44
Database Architect I	\$94.66
Database Architect II	\$117.85
Database Architect III	\$143.92
Enterprise Architect II	\$133.09
Field Technician II	\$36.70
Information Assurance Specialist I	\$56.99
Information Assurance Specialist III	\$123.60
Internet/Intranet Security Specialist II	\$83.58
Helpdesk/LAN Administrator I	\$48.30
Helpdesk/LAN Administrator II	\$53.13
Helpdesk/LAN Administrator III	\$57.96
Management Analyst/Senior IV&V Specialist II	\$87.53
Mobile Developer II	\$109.44
Network Administrator II	\$84.50
Network Architect II	\$137.30
Network Engineer III	\$82.10
Network Operations Center Engineer III	\$91.76
Network Technician II	\$54.58
Software Developer IV	\$109.53
Program Manager II	\$150.69
Programmer/Software Developer I	\$82.10
Project Manager I	\$72.45
Project Manager II	\$81.55
Project Manager III	\$120.72
Security Analyst III	\$92.98
Security Engineer I	\$69.55
Security Engineer II	\$81.62
Security Engineer III	\$101.34
Software Developer II	\$93.84

Software Developer III	\$104.65
Software Engineer/Programmer Analyst II	\$97.56
Subject Matter Expert I	\$138.93
Subject Matter Expert II	\$155.88
System Administrator I	\$78.24
System Administrator III	\$109.44
Systems Engineer III	\$97.31
Telecommunication/Communication Analyst II	\$62.30
Web Developer I	\$56.51
Web Developer II	\$92.73
Web Developer III	\$103.36
Lead Software Developer	\$133.09

4.0 USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Visual Soft, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Ravi Nangunoori, CEO, (703) 404-8199 (Office), (703) 563-9732 (FAX), contracts@visualsoftinc.com.



BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, Visual Soft, Inc. agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;



(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and Visual Soft, Inc.'s invoice, the provisions of this BPA will take precedence.

6.0 CONTRACTOR TEAM ARRANGEMENTS

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

7.0 LIST OF SERVICE AND DISTRIBUTION POINTS, AS APPLICABLE

Not Applicable

8.0 LIST OF PARTICIPATING DEALERS, AS APPLICABLE

Not Applicable