On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu driven database system. The INTERNET address GSA Advantage!® is: GSAdvantage.gov.

Multiple Award Schedule
FSC/PSC Codes: D399, J070, 7030

Contract Number: GS-35f-0483R
Contract Period: April 6, 2005 through April 5, 2025
Price List current through Modification 0025.

Gallery Systems, Inc.
5 Hanover Sq Room 1901
New York, NY 10004-2638
646-733-2239
www.gallerysystems.com
Business Size: Small, Certified Small Disadvantaged business

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.
ABOUT GALLERY SYSTEMS

Gallery Systems is committed to working with government clients to provide trusted solutions for collections and media management.

Gallery Systems provides collections management software and services for museums, government agencies, foundations, collectors and visual resource libraries throughout the world. Our software organizes collection information, tracking inventory control and accountability for collections of any type or size, including digital assets, archives, artifacts and specimen collections. Gallery Systems also offers collection-to-web interfaces that publish collections information online. All products support international standards and combine open, scalable technology (Microsoft SQL Server) with clear, flexible interface design, making them both powerful and easy to use.
Customer Information

1a. Table of Awarded Special Item Numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>511210*</td>
<td>Software Licenses</td>
</tr>
<tr>
<td>54151*</td>
<td>Software Maintenance Services</td>
</tr>
<tr>
<td>54151S*</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>611420*</td>
<td>Information Technology Training</td>
</tr>
<tr>
<td>OLM*</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

*All SINS are awarded under Cooperative Purchasing and Disaster Recovery

1b. Identification of the lowest priced model number and lowest price for that model for each special item number awarded in the contract:
See Awarded GSA Pricing

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided:
See Awarded GSA Pricing

2. Maximum Order:
SINs 511210, 54151, 54151S - $500,000
SINs 611420, OLM - $250,000

3. Minimum Order:
$100.00

4. Geographic Coverage (delivery area):
Domestic delivery – 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. Point(s) of Production (city, county, and state or foreign country):
Same as Contractor

6. Discount from list prices or statement of net price:
GSA prices are Net

7. Quantity discounts:
None

8. Prompt payment terms:
Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. Foreign items:
None

10a. Time of Delivery:
SIN 511210 - 30 Days ARO
SINs: 54151, 54151S, 611420, OLM – As Negotiated between Gallery Systems, Inc. and the ordering agency

10b. Expedited Delivery: Contact Contractor

10c. Overnight and 2-day Delivery: Contact Contractor

10d. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

11. F.O.B. Points:
Destination

12a. Ordering Address:
Gallery Systems, Inc.
5 Hanover Sq Room 1901
New York, NY 10004-2638
Phone: 646-733-2239

12b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment Address:
Gallery Systems, Inc.
5 Hanover Sq Room 1901
New York, NY 10004-2638
Phone: 646-733-2239

14. Warranty Provision:
Unless specified otherwise in this contract, the Contractor’s standard commercial guarantee/warranty as stated in the contract’s commercial pricelist will apply to this contract.

15. Export Packing Charges:
Not Applicable

16. Terms and conditions of rental, maintenance, and repair:
Not Applicable
17. Terms and conditions of installation:
See GSA price list for maintenance and service options

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:
Not Applicable

18b. Terms and conditions for any other services:
Not Applicable

19. List of service and distribution points:
Not Applicable

20. List of participating dealers:
Not Applicable

21. Preventative maintenance:
Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):
None

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/
Please contact Gallery Systems, Inc. directly at 646-733-2239 regarding Section 508 compliance.

23. Data Universal Numbering System (DUNS) number:
804902740

24. Notification regarding registration in System for Award Management (SAM):
Cage Code: 3S2M2
### GSA Awarded Pricing – Software

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>GSA Price per User</th>
</tr>
</thead>
<tbody>
<tr>
<td>TMS-1</td>
<td>The Museum System Application License (1-10 Users)</td>
<td>$3,790.22</td>
</tr>
<tr>
<td>TMS-2</td>
<td>The Museum System Application License (11-20 Users)</td>
<td>$3,411.19</td>
</tr>
<tr>
<td>TMS-3</td>
<td>The Museum System Application License (21-30 Users)</td>
<td>$3,032.17</td>
</tr>
<tr>
<td>TMS-4</td>
<td>The Museum System Application License (31-40 Users)</td>
<td>$2,653.15</td>
</tr>
<tr>
<td>TMS-5</td>
<td>The Museum System Application License (41-50 Users)</td>
<td>$2,274.94</td>
</tr>
<tr>
<td>TMS-6</td>
<td>The Museum System Application License (51-100 Users)</td>
<td>$1,895.11</td>
</tr>
<tr>
<td>TMS-7</td>
<td>The Museum System Application License (101-250 Users)</td>
<td>$1,516.09</td>
</tr>
</tbody>
</table>

- License Fees apply to each user level as applicable. Final pricing is calculated based on the number of concurrent users. License Numbers on each level must be exhausted before succession to higher level (and additional discounting of) license fees are allowed.
- Licenses are calculated based on simultaneous users, irrespective of the number of workstations installed.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>TMS-8</td>
<td>The Museum System site license (250+) provides unlimited concurrent users per single database</td>
<td>$444,307.50</td>
</tr>
</tbody>
</table>

- The Museum System (TMS) is available as a site license for concurrent users greater than 250 on a single database. Purchase of 250 concurrent user licenses is required.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMU-1</td>
<td>eMuseum Standard License</td>
<td>$9,571.25</td>
</tr>
<tr>
<td>EMU-2</td>
<td>eMuseum Developer License</td>
<td>$16,271.13</td>
</tr>
<tr>
<td>EMU-U</td>
<td>eMuseum Upgrade Developer License</td>
<td>$6,699.98</td>
</tr>
</tbody>
</table>

- Each license includes technical documentation and two hours of installation support (schedules in advance).
- Unlimited Number of Users
- eMuseum is the essential link between any database and a web browser. Use it to show information about a collection on an Internet or intranet site, or to create a specialized search facility.
- eMuseum publishes information on a read-only basis using any standard web browser. Records derive directly from a database, so all information remains current and up to date.
- eMuseum works with Gallery Systems’ product The Museum System, as well as with other databases.
GSA Awarded Pricing – Software Maintenance

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>STS-1</td>
<td>The Museum System Application License Maintenance</td>
<td>$717.84</td>
</tr>
<tr>
<td>SEM-1</td>
<td>eMuseum Standard License Maintenance</td>
<td>$1,914.25</td>
</tr>
<tr>
<td>SEM-2</td>
<td>eMuseum Developer License Maintenance</td>
<td>$3,255.50</td>
</tr>
<tr>
<td>SEM-U</td>
<td>eMuseum Upgrade Developer License Maintenance</td>
<td>$1,339.75</td>
</tr>
</tbody>
</table>

GSA Awarded Pricing – Training

<table>
<thead>
<tr>
<th>Description</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Course - TMS Application Training (1-10 Students)</td>
<td>$473.78</td>
</tr>
<tr>
<td>Open Course - Using Crystal Reports with the TMS Database (1-10 Students)</td>
<td>$473.78</td>
</tr>
</tbody>
</table>

- Offered at Gallery Systems, Inc. site only. Price is per student, per day. Minimum and maximum number of students as indicated. Course is open and may consist of attendees from other institutions.

<table>
<thead>
<tr>
<th>Description</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private Course - TMS Application Training (1-10 Students)</td>
<td>$1,148.55</td>
</tr>
<tr>
<td>Private Course - Using Crystal Reports with the TMS Database (1-10 Students)</td>
<td>$1,148.55</td>
</tr>
</tbody>
</table>

- Offered at Gallery Systems, Inc. site or onsite. Price is group rate, per day. Minimum and maximum number of students as indicated above. This is a private course with attendees from one institution only.

<table>
<thead>
<tr>
<th>Description</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internet Course Using Crystal Reports w/the TMS Database (1-10 Students) days</td>
<td>$1,148.55</td>
</tr>
</tbody>
</table>

- Remote training via remote desktop application on the Internet. Price is per course per day.
- Minimum and maximum number of students as indicated above. This is a private course with attendees from one institution only.
**TMS APPLICATION TRAINING**
This course is designed to introduce new users to the basic application functions of The Museum System (TMS). The focus will be on the everyday uses of TMS, such as navigating through modules, cataloguing, and searching. The class will consist of lecture and hands-on workshop sessions. Private courses can be customized to focus on topics that are most important to the participating institution.

There are no mandatory and desirable prerequisites for student enrollment.

**TMS SYSTEM ADMINISTRATION TRAINING**
This course is designed to introduce new users to the basics of The Museum System (TMS) and SQL system administration: installation, backups, creating and restoring a database, security, creating users, disaster recovery. The class will consist of lecture and hands-on workshop sessions. Private courses can be customized to focus on topics that are most important to the participating institution.

This is a beginning course. There are no prerequisites, but the audience consists of Windows Server and SQL Administrators who will be installing TMS on the server and workstations, and maintaining the database and the network, including security.

**USING CRYSTAL REPORTS WITH THE TMS DATABASE**
This course is designed to give users of The Museum System (TMS) an introduction to Crystal Reports. Participants will learn the basics of the Crystal Reports’ structure, the basics of the TMS structure, basic reporting guidelines, and create a simple Crystal Report. Participants should be proficient with TMS. The class will consist of lecture and hands-on workshop sessions. Private courses can be customized to focus on topics that are most important to the participating institution.

TMS User Training or proficient knowledge of TMS is required. This is a beginning-to-intermediate course.

### GSA Awarded Pricing – Services

<table>
<thead>
<tr>
<th>Description</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web Interface Configuration</td>
<td>$1,148.55</td>
</tr>
<tr>
<td>Escrow Services</td>
<td>$574.28</td>
</tr>
<tr>
<td>Project Manager Consulting</td>
<td>$1,148.55</td>
</tr>
<tr>
<td>Technical Advisor Consulting</td>
<td>$1,148.55</td>
</tr>
<tr>
<td>Form Customization</td>
<td>$1,148.55</td>
</tr>
<tr>
<td>Plug-in Customization</td>
<td>$1,435.69</td>
</tr>
<tr>
<td>Reports Customization</td>
<td>$1,148.55</td>
</tr>
<tr>
<td>Customized Data Conversion</td>
<td>$1,148.55</td>
</tr>
</tbody>
</table>
WEB INTERFACE CONFIGURATION
Gallery Systems can provide project-specific Web Interface Configuration that involves adding or removing fields from any of the screens in eMuseum. These may include: adding or removing display fields, adding or removing fields from the Quick Search option, adding, removing or changing the behavior of fields/values on the Advanced Search page. Additionally, services may include interface modifications – including colors, text, page navigation, page layout, or integration with an existing website.

ESCROW SERVICES
The Museum System source code is held in an escrow account with DSI Technology Escrow Services for the guaranteed protection of our clients. Client may purchase enrollment as a beneficiary of The Museum System software source code. DSI acts as a trusted third party to protect intellectual property. Escrow services are required when two or more parties are negotiating a license for technology, such as mission-critical software or other types of proprietary information. If the licensee of that technology is concerned that the vendor will, for some reason in the future, no longer provide support, then the licensee will request that the technology or source code be placed into an escrow account. The amount listed is an annual fee associated with this service.

PROJECT MANAGER CONSULTING
Gallery Systems can provide a project manager to be the primary contact throughout the implementation. The project manager’s expertise will include in-depth technical/functional knowledge related to Gallery System’s products, collections management techniques and problem resolution support services.

We will make recommendations related to project planning and phasing, data analysis, mapping, reports and system configuration. These recommendations may include modifications to existing procedures, coding structures, naming conventions, field definitions, or other areas that enable the client to maximize the full functionality of TMS.

TECHNICAL ADVISOR CONSULTING
Gallery Systems can assign a Technical Advisor to oversee how the new collections management software will be integrated into the overall technical environment of the institution or company. We offer technical services ranging from non-application upgrades or new installations to recommendations as to network architecture, system backup maintenance and systems integration.

FORM CUSTOMIZATION
Gallery Systems can work with the Client’s personnel to design data entry forms and list views within the TMS application that best support the company’s workflow. These may also include design and programming services required to incorporate new functionality into existing workflow.

PLUG-IN CUSTOMIZATION
Gallery Systems can provide custom designed plug-in utilities in support of Client’s individual needs. (Plug-in utilities are programs that exist outside of the TMS application but work closely with the program.) The scope, design and programming of plug-ins are executed by Gallery Systems in close consultation with clients, as required.
REPORTS CUSTOMIZATION
Gallery Systems can work with the Clients personnel to design or modify the standard reports provided in its TMS application to support client policies and procedures already in place. Reports may be designed or customized to integrate new functionality into existing workflow.

CUSTOMIZED DATA CONVERSION
Our services can include a data conversion review and plan and implementation for our clients. Certain existing databases currently in use by the client will require customized “cleaning” and manipulation to make it compliant with Gallery Systems products. An examination of data will determine data to be converted, mapping issues and the methodology to be applied. Gallery Systems is then able to provide both a conversion estimate and timetable for completion of the work.