On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an
electronic delivery order are available through GSA Advantage!®, a menu driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

SCHEDULE TITLE: MULTIPLE AWARD SCHEDULE

Category Attachment Code: F
Title: Information Technology
F03. IT Services Subcategory
FSC/PSC Code: DA01

Category Attachment Code: G
Title: Miscellaneous
G06. Complementary SINs Subcategory
FSC/PSC Code: 0000

CONTRACT NUMBER: GS-35F-0499X

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

CONTRACT PERIOD: July 14, 2021 - July 13, 2026

Pricelist current through Modification PO-0014 effective July 14, 2021

CONTRACTOR: Product Data Integration Technologies dba Modulant, Inc.
7140 Northside Drive, Suite 220
North Charleston, SC 29420
Phone: 843-743-2888; Fax 843-743-2250
www.modulant.com

CONTRACTOR'S ADMINISTRATION SOURCE: Laura Chillura
Phone: 843-743-2882; Fax: 843-743-2250
Email: lchillura@modulant.com

BUSINESS SIZE: Minority Owned Small Business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151S STLOC; 54151S RC Information Technology Professional Services OLM; OLM STLOC; OLMRC Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
Not applicable.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

See awarded Labor Category and Pricing starting on page 3.

2. maximum order

SIN 54151S: $500,000.00
SIN OLM: $250,000.00

3. minimum order: $100

4. geographic coverage:
The Geographic Scope of Contract will be domestic and overseas delivery.

5. point(s) of production: N/A

6. discount from list prices: Prices shown are NET prices; Basic Discounts have been deducted. Government Educational Institutions are offered the same discounts as all other Government customers.

7. quantity discount(s): None

8. prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. foreign items: N/A

10a. time of delivery: N/A

10b. expedited delivery: Items available for expedited delivery are noted in this price list.

10c. overnight and 2-day delivery: Overnight and 2-day delivery are available. Contact the Contractor for rates.

10d. urgent requirements: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. fob point: Destination

12a. ordering address: Same as Contractor

12b. ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. payment address: Same as Contractor

14. warranty provision: N/A

15. export packing charges: N/A
16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A
17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A
18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNT FROM LIST PRICES (IF AVAILABLE): N/A
18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A
19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A
20. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A
22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A
22b. Section 508 Compliance for Electronic and Information Technology (EIT): N/A
23. DUNS NUMBER: 959415456
24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database. CAGE: 1WAW1.

PRODUCT DATA INTEGRATION TECHNOLOGIES, INC. DBA MODULANT
SKILLED SERVICES LABOR CATEGORY DESCRIPTIONS SIN 54151S

CHIEF SCIENTIST
Minimum/General Experience: 15 years’ experience in information technology, software development, management, and application domain expertise. Specializes in IT governance, business process, system design improvement and automation, data sciences and value chain management.

Functional Responsibility: Participates in overall information IT program and project planning by bringing current knowledge and future vision of technology and systems as related to the organization’s goals and strategy. Determines long-term IT needs and develops overall strategy and innovative direction for acquisition, development, integration, data management, and infrastructure planning for enterprise systems. May provide guidance to development teams of complex concepts and mature processes. Interfaces primarily with leadership in the customer’s organization.

Minimum Education: Bachelor’s degree (Master’s or PhD preferred) in Computer Science, Information Systems, Business, Engineering or related discipline.

SENIOR PROGRAM MANAGER
Minimum/General Experience: 10 years’ experience in program and project management experience, including a minimum of 5 years’ specific experience managing large, complex programs.

Functional Responsibility: Responsible for the management of several programs or one large, complex project. Oversees all aspects of assigned programs throughout project lifecycles to ensure completion within the defined scope, quality, time, and cost constraints. Ensures accurate allocations of resources throughout the program. Leads multi-disciplinary teams, composed of various levels of personnel, vendors, and clients to create and deploy.
successful solutions/systems. Has supervisory responsibilities including hiring, firing, salary, and performance management. Has primary responsibility for program scope, budget, schedule, risk management and growth. Serves as primary customer contact.

**Minimum Education:** Bachelor’s Degree in Computer Science, Information Systems, Business, or related discipline.

**PROGRAM MANAGER**

**Minimum/General Experience:** 5 years’ experience in program and project management, including a minimum of 2 years’ specific experience managing moderately complex programs.

**Functional Responsibility:** Responsible for the management of several programs or one large, complex project. Oversees all aspects of assigned programs throughout project lifecycles to ensure completion within the defined scope, quality, time, and cost constraints. Ensures accurate allocations of resources throughout the program. Leads multi-disciplinary teams, composed of various levels of personnel, vendors, and clients to create and deploy successful solutions/systems. Has supervisory responsibilities including hiring, firing, salary, and performance management. Has primary responsibility for program scope, budget, schedule, risk management and growth. Serves as primary customer contact.

**Minimum Education:** Bachelor’s Degree in Business, Finance, Engineering, Computer Science, Information Systems, Business, or related discipline.

**SENIOR PROJECT MANAGER**

**Minimum/General Experience:** 10 years’ general experience in the IT and business disciplines in commercial or government enterprises, including at least 5 years’ experience in project management for system development, and implementation or business, finance or supply chain process implementation. Must be able to identify, acquire and utilize required resources to achieve project objectives. Must be able to organize, direct, and coordinate planning and implementation of all contract support activities.

**Functional Responsibility:** Responsible for the day-to-day tactical duties for a complex technical project. Manages a multi-disciplinary team of IT specialists to architect, design and implement a variety of technical solutions or a team of business, finance or supply chain management specialists. Writes product requirement documents, implements and tracks development timelines. Monitors project to ensure work scope, schedule, budget and risk management are well defined and maintained. Provides the coordination between resource managers/supervisors and ensures all necessary reviews and approvals are performed and received.

**Minimum Education:** Bachelor’s degree in Business, Finance, Engineering, Computer Science, Mathematics, or other related discipline.

**PROJECT MANAGER**

**Minimum/General Experience:** 5 years’ general experience in IT and business disciplines in commercial or government enterprises, including at least 2 years’ experience in project management for system development and implementation or business, finance or supply chain process. Must be able to identify, acquire and utilize required resources to achieve project objectives. Must be able to organize, direct, and coordinate planning and implementation of all contract support activities.

**Functional Responsibility:** Responsible for the day-to-day tactical duties for a complex technical project. Manages a team of IT specialists to architect, design and implement a variety of technical solutions or a team of business, finance or supply chain management specialists. Writes product requirement documents, implements and tracks development timelines. Monitors project to ensure work scope, schedule, budget and risk management are well defined and maintained. Provides the coordination between resource managers/supervisors and ensures all necessary reviews and approvals are performed and received.

**Minimum Education:** Bachelor’s degree in Business, Finance, Engineering, Computer Science, Mathematics, or other related discipline.
PRINCIPAL TECHNOLOGY SPECIALIST

Minimum/General Experience: 8 years’ experience in information systems, software development, and data management, specializing in business process improvements and enterprise systems integration. Possesses and practices skills and expertise in multiple technology domains such as ERP, Solutions/Systems/Infrastructure Architecture, eCommerce, Big Data, commercial off-the-shelf (COTS) software, or Mobile Technologies. Uses knowledge of theory, principles, or technology of specific discipline or field of specialization. Has deep understanding and detailed technical knowledge of IT architectures, system design and development techniques, and/or modeling methods. Has technical knowledge of IT architectures, system design and development techniques, and/or modeling methods.

Functional Responsibility: Directs, designs and develops solutions to meet customer requirements within a specialized information technology domain. Leads and directs technical solutions, translating business needs into long-term architecture solutions. Oversees research, administers studies and surveys to obtain data. Analyzes problems to advise on analytics/BI, mobile, and/or recommends and implements major enterprise software solutions. Works primarily with middle to upper management and technical leads within the customer’s organization.

Minimum Education: Bachelor’s degree (Master’s degree preferred) in Engineering, Computer Science, Information Systems, Business, or related discipline.

SENIOR TECHNOLOGY SPECIALIST

Minimum/General Experience: 5 years’ experience in information systems, software development, and data management, specializing in business process improvements and enterprise systems integration. Possesses and practices skills and expertise in one or more technology domains such as ERP, Solutions/Systems/Infrastructure Architecture, eCommerce, Big Data, commercial off-the-shelf (COTS) software, or Mobile Technologies. Uses knowledge of theory, principles, or technology of specific discipline or field of specialization. Has technical knowledge of IT architectures, system design and development techniques, and/or modeling methods.

Functional Responsibility: Designs and develops solutions to meet customer requirements within a specialized information technology domain. Develops technical solutions, oversees research to obtain relevant data, and analyzes requirements to recommend and implement major enterprise software solutions. Works primarily with middle to upper management and, technical leads, and subject matter experts within the customer’s organization. May lead and direct the work of others.

Minimum Education: Bachelor’s degree (Master’s degree preferred) in Engineering, Computer Science, Information Systems, Business, or related discipline.

TECHNOLOGY SPECIALIST

Minimum/General Experience: 0-4 years’ experience in information systems, software development, and data management. Possesses and practices skills and expertise in at least one technology domain such as ERP, Solutions/Systems/Infrastructure Architecture, eCommerce, Big Data, commercial off-the-shelf (COTS) software, or Mobile Technologies. Uses knowledge of theory, principles, or technology of specific discipline or field of specialization. Has technical knowledge of IT architectures, system design and development techniques, and/or modeling methods.

Functional Responsibility: Develops solutions to meet customer requirements within a specialized information technology domain. Participates in the development of technical solutions and conducts research to obtain relevant data, and analyzes requirements. Works primarily with middle management and subject matter experts within the customer’s organization.

Minimum Education: Bachelor’s degree (Master’s degree preferred) in Engineering, Computer Science, Information Systems, Business, or related discipline.
PRINCIPAL SOFTWARE ENGINEER

Minimum/General Experience: 8 years’ experience in detail design and development of computer software for enterprise applications. Expertise required in multiple programming languages and scripting languages. Experience in tools, techniques and methodologies used in the development and testing of computer programs or data warehousing.

Functional Responsibility: Performs one or more of the following activities: directs, designs, and develops new software or significant enhancements to existing software, works with technical staff to understand software requirements and develops solutions, performs data analysis and schema design in support of requirements, builds export, transform and load (ETL) scripts for data migration or warehousing, designs and builds web applications and pages using a variety of graphics software applications, techniques, and tools; participates in the development of software user manuals. May lead and direct the work of others.

Minimum Education: Bachelor’s degree in Engineering, Computer Science, Information Systems, or other related discipline.

SENIOR SOFTWARE ENGINEER

Minimum/General Experience: 5 years’ experience in detail design and development of computer software. Expertise required in several programming languages and scripting languages. Experience in tools, techniques and methodologies used in the development and testing of computer programs data warehousing.

Functional Responsibility: Performs one or more of the following activities: participates as a technical expert in design, development, coding, testing and debugging new software or significant enhancements to existing software; works with technical staff to understand problems with software and develops solutions to resolve them; performs data analysis and schema design in support of requirements; builds export, transform and load (ETL) scripts for data migration or warehousing; designs and builds web applications and pages using a variety of graphics software applications, techniques and tools; participates in the development of software user manuals. May act as a team lead.

Minimum Education: Bachelor’s degree in Engineering, Computer Science, Information Systems, or other related discipline.

SOFTWARE ENGINEER

Minimum/General Experience: 0-4 years’ experience in detail design and development of computer software. Expertise required in one or more programming languages and scripting languages. Experience in tools, techniques and methodologies used in the development and testing of computer programs or data warehousing.

Functional Responsibility: Performs one or more of the following activities: participates in design development, coding, testing and debugging new software or significant enhancements to existing software; works with technical staff to understand problems with software and develops solutions to resolve them; performs data analysis and schema design in support of requirements; builds export, transform and load (ETL) scripts for data migration or warehousing; builds web applications and pages using a variety of graphics software applications, techniques, and tools; participates in the development of software user manuals.

Minimum Education: Bachelor’s degree in Engineering, Computer Science, Information Systems, or other related discipline.

PRINCIPAL INFRASTRUCTURE ENGINEER

Minimum/General Experience: 8 years’ experience in IT systems engineering, operations and maintenance. Must have progressive experience in managing IT infrastructure including data center facilities, servers, networks and supporting systems. Proven expertise in infrastructure security, technology transfer, technology insertion, data center configuration and operations, system upgrade/replacement, and application of emerging technologies.

Functional Responsibility: Performs one or more of the following activities: directs and guides information systems operations activities, including computer and telecommunications/communications operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems programming, system
security policy procedures, and/or web strategy and operations; designs, builds, and implements network and/or
database systems; directs compilation of records and reports concerning network/database operations and
maintenance; troubleshoots network/database performance issues; analyzes network traffic and provides capacity
planning solutions; monitors and responds to complex hardware and software problems; performs system-level
design and configuration of products including determination of hardware, OS, and other platform specifications;
performs system performance tuning, plans large-scale systems projects through vendor comparison and cost
studies.

Minimum Education: Bachelor’s degree in Engineering, Computer Science, or related discipline.

SENIOR INFRASTRUCTURE ENGINEER

Minimum/General Experience: 5 years’ experience in networking and computer systems. Must have experience
in hardware and desktop operating systems and applications as well as network operating systems and security.
Must be able to test, maintain, and monitor network, computer, and database systems.

Functional Responsibility: Performs one or more of the following activities: provides assistance and oversight for
all information systems operations activities, including computer and telecommunications/communications
operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems
programming, system security policy procedures, and/or web strategy and operations; designs, builds, and
implements network and/or database systems; directs compilation of records and reports concerning
network/database operations and maintenance; troubleshoots network/database performance issues; analyzes
network traffic and provides capacity planning solutions; monitors and responds to complex hardware and software
problems; monitors and responds to moderately complex hardware and software problems; performs system
level design and configuration of products including determination of hardware, OS, and other platform specifications,
performs system performance tuning.

Minimum Education: Bachelor’s degree in Engineering, Computer Science, or other related discipline.

INFRASTRUCTURE ENGINEER

Minimum/General Experience: 0-4 years’ experience in networking or computer systems. Must have experience
in hardware and desktop operating systems and applications as well as network operating systems and security.
Must be able to test, maintain, and monitor network, computer, and database systems.

Functional Responsibility: Performs one or more of the following activities: provides assistance and oversight for
all information systems operations activities, including computer and telecommunications/communications
operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems
programming, system security policy procedures, and/or web strategy and operations; assists with implementation
of network and/or database systems; compiles records and reports concerning network/database operations and
maintenance; troubleshoots network/database performance issues; analyzes network traffic and provides capacity
planning solutions; monitors and responds to hardware and software problems; monitors and responds to hardware
and software problems, performs system performance tuning.

Minimum Education: Bachelor’s degree in Engineering, Computer Science, or other related discipline.

PRINCIPAL TECHNICAL ANALYST

Minimum/General Experience: 8 years’ experience in analysis of information technology systems. Must have
broad in-depth knowledge and experience in automated business process concepts, software development, quality
assurance and systems implementation.

Functional Responsibility: Performs one or more of the following activities: formulates and defines systems
scope and objectives based on both user needs and a thorough understanding of business systems and industry
requirements; devises or modifies procedures to solve complex problems considering computer equipment capacity
and limitations, operation time, and form of desired results; analyzes business and user needs, documents
requirements and translates them into proper system requirements specifications; provides consultation on complex
projects and is considered to be the top level contributor/specialist while considering the business implications to the current and future business environment; provides an independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process; responsible for activities involving quality assurance and compliance with applicable regulatory requirements; directs audit activities including review/analysis of data and documentation; develops and implements procedures and test plans for assuring quality in a system development environment which supports large databases and applications.

**Minimum Education:** Bachelor’s degree.

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**SENIOR TECHNICAL ANALYST**

**Minimum/General Experience:** 5 years’ experience in analysis of information technology systems. Must have broad in-depth knowledge and experience in automating business processes, software development, quality assurance and systems implementation.

**Functional Responsibility:** Performs one or more of the following activities: formulates and defines systems scope and objectives based on both user needs and a thorough understanding of business systems and industry requirements; devises or modifies procedures to solve moderately complex problems considering computer equipment capacity and limitations, operation time, and form of desired results; analyzes business and user needs, documents requirements and translates them into formal system requirements specifications; provides consultation on complex projects and is considered to be a high level contributor/specialist while considering the business implications to the current and future business environment; provides an independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process; responsible for activities involving quality assurance and compliance with applicable regulatory requirements; conducts audits and reviews/analyzes data and documentation; develops and implements procedures and test plans for assuring quality in a system development environment which supports large databases and applications.

**Minimum Education:** Bachelor’s degree.

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**TECHNICAL ANALYST**

**Minimum/General Experience:** 0-4 years’ experience in analysis of information technology systems. Must have broad in-depth knowledge and experience in automation of business processes, software development, quality assurance and systems implementation.

**Functional Responsibility:** Performs one or more of the following activities: assists with formulating and defining systems scope and objectives based on both user needs and a thorough understanding of business systems and industry requirements; devises or modifies procedures to solve problems considering computer equipment capacity and limitations, operation time, and form of desired results; analyzes business and user needs, documents requirements and translates them into formal system requirements specifications; responsible for activities involving quality assurance and compliance with applicable regulatory requirements; conducts audits and reviews/analyzes data and documentation; develops and implements procedures and test plans for assuring quality in a system development environment which supports large databases and applications.

**Minimum Education:** Bachelor’s degree.

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**PRINCIPAL TECHNICAL SUPPORT ANALYST**

**Minimum/General Experience:** 8 years’ experience in technical writing, applications support, and/or instructional design industry. Must have experience in developing professional documentation for complex software, systems and processes, coordinating with industry suppliers of documentation products, managing documentation projects, and writing techniques.

**Functional Responsibility:** Performs one or more of the following activities: directs the writing of a variety of technical documentation including articles, reports, brochures, and/or manuals for a wide range of uses; coordinates
the display of graphics and the production of the document; assesses, designs and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums and other state of the art technologies related to training and behavioral studies; identifies training requirements and develops and revises training courses; prepares training catalogs and course materials; conducts either instructor-led or CBT/Virtual training; provides support to end users on a variety of issues; identifies, researches, and resolves technical problems; documents, tracks, and monitors the problem to ensure a timely resolution; configures, administers, updates, reports, and provides technical support for a wide range of software applications; performs routine analysis including planning, designing, and evaluating a variety of information technology tools; responds to user requests for system needs and upgrades; applies standard methodology, techniques, procedures and criteria; primarily works with Information Engineers and Programmers. May lead or direct the work of other technical support analysts.

**Minimum Education:** Bachelor’s Degree in Business, English or other related discipline.

**SENIOR TECHNICAL SUPPORT ANALYST**

**Minimum/General Experience:** 5 years’ experience in technical writing, applications support, and/or instructional design industry. Must have experience in developing technical documentation for complex software, systems and processes, coordinating with industry suppliers of documentation products, managing documentation projects, and writing techniques.

**Functional Responsibility:** Performs one or more of the following activities: writes a variety of complex technical documentation including articles, reports, brochures, and/or manuals for a wide range of uses; coordinates the display of graphics and the production of the document; assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies; identifies training requirements and develops and revises training courses; prepares training catalogs and course materials; conducts either instructor-led or CBT/Virtual training; provides support to end users on a variety of issues; identifies, researches, and resolves technical problems; documents, tracks, and monitors the problem to ensure a timely resolution; configures, administers, updates, reports, and provides technical support for a wide range of software applications; performs routine analysis including planning, designing, and evaluating a variety of information technology tools; responds to user requests for system needs and upgrades; applies standard methodology, techniques, procedures and criteria; primarily works with Information Engineers and Programmers. May act as a team lead.

**Minimum Education:** Bachelor’s Degree in Business, English or other related discipline.

**TECHNICAL SUPPORT ANALYST**

**Minimum/General Experience:** 0-4 years’ experience in technical writing, applications support, and/or instructional design industry. Must have experience in developing technical documentation for software, systems and processes, coordinating with industry suppliers of documentation products, managing documentation projects, and writing techniques.

**Functional Responsibility:** Performs one or more of the following activities: writes a variety of technical documentation including articles, reports, brochures, and/or manuals for a wide range of uses; assists with the coordination of the production of the document; assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies; develops and revises training courses; prepares training catalogs and course materials; conducts either instructor-led or CBT/Virtual training; provides support to end users on a variety of issues; identifies, researches, and resolves technical problems; documents, tracks, and monitors the problem to ensure a timely resolution; configures, administers, updates, reports, and provides technical support for a wide range of software applications; performs routine analysis including planning, designing, and evaluating a variety of information technology tools; responds to user requests for system needs and upgrades; applies standard methodology, techniques, procedures and criteria; primarily works with Information Engineers and Programmers.

**Minimum Education:** Bachelor’s Degree in Business, English or other related discipline.
PRINCIPAL BUSINESS SPECIALIST

Minimum/General Experience: 8 years’ experience in finance, contracts administration and/or business management. Must have experience preparing financial data, reports, budgets and/or forecasts or have experience preparing/reviewing contractual documents such as non-disclosure agreements, teaming agreements, solicitations, RFPs, etc. Familiar with standard concepts, practices, and procedures within a particular field.

Functional Responsibility: Performs one or more of the following activities: leads and directs the general accounting function; directs and participates in the preparation of journal entries, reconciliation of general ledger accounts, financial statements and sales and property tax returns. Responsible for various financial functions such as budgeting, auditing, forecasting and analysis. Directs the preparation of contractual provisions and the administration of contracts. Responsible for preparing bids and negotiating specifications and contractual provisions. Leads and conducts proposal preparation, contract negotiation and administration of major contracts or subcontracts. Monitors company performance for conformance to contract requirements; leads and facilitates activities in the Program/Project Management Office (PMO) by designing, interpreting, and recommending reports and metrics used in the analysis of key project indicators; assists in the development, implementation, and oversight of the project process methodology.

Minimum Education: Bachelor’s Degree in Business, Finance, Accounting or other related discipline.

SENIOR BUSINESS SPECIALIST

Minimum/General Experience: 5 years’ experience in finance, contracts administration and/or business management. Must have experience preparing financial data, reports, budgets and/or forecasts or have experience preparing/reviewing contractual documents such as non-disclosure agreements, teaming agreements, solicitations, RFPs, etc. Familiar with standard concepts, practices, and procedures within a particular field.

Functional Responsibility: Performs one or more of the following activities: preparation of journal entries, financial statements and sales and property tax returns and reconciliation of general ledger accounts. Responsible for various financial functions such as budgeting, auditing, forecasting and analysis and preparing bids and negotiating specifications and contractual provisions. Leads and conducts proposal preparation, contract negotiation and administration of major contracts or subcontracts; monitors company performance for conformance to contract requirements; facilitates and supports activities in the Program/Project Management Office (PMO) by designing, interpreting, and recommending reports and metrics used in the analysis of key project indicators; assists in the development, implementation, and oversight of the project process methodology. May lead the work of others.

Minimum Education: Bachelor’s Degree in Business, Finance, Accounting or other related discipline.

BUSINESS SPECIALIST

Minimum/General Experience: 0-4 years’ experience in finance, contracts administration and/or business management. Must have experience preparing financial data, reports, budgets and/or forecasts or have experience preparing/reviewing contractual documents such as non-disclosure agreements, teaming agreements, solicitations, RFPs, etc. Familiar with standard concepts, practices, and procedures within a particular field.

Functional Responsibility: Performs one or more of the following activities: assists with preparation of journal entries, financial statements and sales and property tax returns and reconciliation of general ledger accounts. Responsible for various financial functions such as budgeting, auditing, forecasting and analysis; preparing bids and negotiating specifications and contractual provisions; proposal preparation and administration of contracts or subcontracts; monitoring company performance for conformance to contract requirements. Supports activities in the Program/Project Management Office (PMO) by designing, interpreting, and recommending reports and metrics used in the analysis of key project indicators and assisting in the development, implementation, and oversight of the project process methodology.

Minimum Education: Bachelor’s Degree in Business, Finance, Accounting or other related discipline.
**PRINCIPAL ADMINISTRATIVE ASSOCIATE**

**Minimum/General Experience:** 8 years’ related administrative and/or accounting experience. Demonstrated administrative/accounting and organizational skills. Requires knowledge of word processing, spreadsheet and other pertinent software applications.

**Functional Responsibility:** Performs one or more of the following activities: directs the work of complex administrative/accounting support including scheduling conferences, meetings and business trips; purchase of materials, maintaining filing system, tracking calls, delivery orders and action items through to completion; giving daily program status updates to managers; maintaining records and minutes of daily meetings and conferences; directing complex clerical and entry-level accounting activities; may lead others in balancing accounts, preparing summary of balances, cost information, or other reports for supervisor's use in preparing financial statements; coordinates and monitors the entries of vouchers, invoices, checks, account statements, security records, reports, and other records within electronic accounting system.

**Minimum Education:** Associate’s Degree in Accounting, Business or other related discipline.

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**SENIOR ADMINISTRATIVE ASSOCIATE**

**Minimum/General Experience:** 5 years’ related administrative and/or accounting experience. Demonstrated administrative/accounting and organizational skills. Requires knowledge of word processing, spreadsheet and other pertinent software applications.

**Functional Responsibility:** Performs one or more of the following complex administrative and accounting activities: schedules conferences, meetings and business trips; purchases materials, maintains filing system; tracks calls, delivery orders and action items through to completion; gives daily program status updates to managers; maintains records and minutes of daily meetings and conferences. Participates in daily functions of the office. Performs moderately complex clerical and entry-level accounting activities; participates in balancing accounts, prepares summary of balances, cost information, or other reports for supervisor's use in preparing financial statements; enters vouchers, invoices, checks, account statements, security records, reports, and other records; reconciles bank statements. May lead the work of others.

**Minimum Education:** Associate’s Degree in Accounting, Business or other related discipline.

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**ADMINISTRATIVE ASSOCIATE**

**Minimum/General Experience:** 0-4 years’ related administrative and/or accounting experience. Demonstrated administrative/accounting and organizational skills. Requires knowledge of word processing, spreadsheet and other pertinent software applications.

**Functional Responsibility:** Performs one or more of the following routine administrative and accounting support activities: schedules conferences, meetings and business trips; purchases materials; maintains filing system; tracks calls, delivery orders and action items to completion; gives daily program status updates to managers; maintains records and minutes of daily meetings and conferences; assists with daily functions of the office; performs routine clerical and entry-level accounting activities including assistance in balancing accounts, preparing summary of balances, cost information, or other reports for supervisor's use in preparing financial statements; enters vouchers, invoices, checks, account statements, security records, reports, and other records; assists with reconciling bank statements.

**Minimum Education:** Associate’s Degree in Accounting, Business or other related discipline.
<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>LABOR CATEGORY</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Chief Scientist</td>
<td>$226.74</td>
</tr>
<tr>
<td>2</td>
<td>Senior Program Manager</td>
<td>$187.64</td>
</tr>
<tr>
<td>3</td>
<td>Program Manager</td>
<td>$143.76</td>
</tr>
<tr>
<td>4</td>
<td>Senior Project Manager</td>
<td>$137.76</td>
</tr>
<tr>
<td>5</td>
<td>Project Manager</td>
<td>$127.05</td>
</tr>
<tr>
<td>6</td>
<td>Principal Technology Specialist</td>
<td>$193.51</td>
</tr>
<tr>
<td>7</td>
<td>Senior Technology Specialist</td>
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