AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-51 Information Technology Professional Services

FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing Services
FPDS Code D316	IT Network Management Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Advanced Concepts and Technologies
International, LLC
1105 Wooded Acres, Suite 500
Waco, TX 76710
Tel: 254-776-9511 ext. 202
Fax: 254-776-3813

Contract Number: GS-35F-0516J
Period Covered by Contract: June 10, 2009 through June 9, 2019
General Services Administration Federal Supply Service
Pricelist current through Modification #PS0018 dated 15 May 2014 and through Refresh #33.

Products and ordering information in the Authorized ADP Schedule Pricelist are also available on the GSA *Advantage!* System. Agencies can browse GSA *Advantage!* by accessing the GSA's Home Page via Internet at www.gsa.gov.

ACT I *Advanced Concepts and Technologies International, LLC*

TABLE OF CONTENTS

INFORMATION FOR ORDERING ACTIVITIES APPLICABLE
TO ALL SPECIAL ITEM NUMBERS 3

TERMS AND CONDITIONS APPLICABLE TO INFORMATIONTECHNOLOGY (IT)
PROFESSIONAL SERVICES (SIN 132-51) 13

LABOR CATEGORY DESCRIPTIONS 17

LABOR RATES 29

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS 31

BEST VALUE BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE 32

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM AGREEMENTS” 35

INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation
SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

[ ] The Geographic Scope of Contract will be domestic and overseas delivery.
[ ] The Geographic Scope of Contract will be overseas delivery only.
[XX] The Geographic Scope of Contract will be domestic delivery only.

2. Contractor's Ordering Address and Payment Information:

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will/will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

Advanced Concepts and Technologies International, LLC
1105 Wooded Acres, Suite 500
Waco, TX 76710
Tel: 254-776-9511 ext. 202
Fax: 254-776-3813
Internet: http://www.act-i.com
Email: csawyer@act-i.com

Government Commercial Credit Cards will be acceptable for payment. ACT I bank account information for wire transfer payments will be shown on the invoice.

The following telephone number can be used for ordering activities to obtain technical and/or ordering assistance:

254-776-9511 ext. 202

3. Liability For Injury Or Damage

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: _00-805-0242_
Block 30: Type of Contractor - __B-Other Small Business_
Block 31: Woman-Owned Small Business - _____No_____
Block 36: Contractor's Taxpayer Identification Number (TIN): __74-2868948__

4a. CAGE Code: _1C2H1__

4b. ACT I has registered with the Central Contractor Registration Database.

5. FOB Destination

6. Delivery Schedule

a. Time of delivery: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	To be negotiated between contractor and ordering activity.

b. Urgent requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: 0 % - 30 days from receipt of invoice or date of acceptance, whichever is later.
b. Quantity: none
c. Dollar Volume: none
d. Government Educational Institutions: Same as all other government ordering activities.
e. Other: None

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing:

None applicable.

10. Small Requirements: The minimum dollar value of orders to be issued is $100.00.

11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order value for the following Special Item Numbers (SINs) is $500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

12. ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. Federal Information Technology/Telecommunication Standards Requirements: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 Federal Information Processing Standards Publications (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 Federal Telecommunication Standards (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning

their applicability can be obtained by writing or calling: the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. Contractor Tasks / Special Requirements (C-Fss-370) (Nov 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. Contract Administration For Ordering Activities: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

(1) Manufacturer;
(2) Manufacturer's Part Number; and
(3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.fss.gsa.gov/.

17. Purchase Of Open Market Items

NOTE: Open Market Items are also known as incidental items, non-contract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

(1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

(2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

(3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

(4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. Contractor Commitments, Warranties And Representations

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Non-applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE

Advanced Concepts and Technologies International LLC (ACT I) is committed to assisting federal agencies and their clients to properly interpret and implement the requirements of Section 508 of the Rehabilitation Act of 1973 ("Section 508"). To that end, ACT I is ready to provide our customers with advisory assistance at any time during the IT procurement life cycle – from performing Section 508 requirements analyses or market surveys to providing compliant goods or services needed by our customers to meet their mission requirements. Additionally, when providing goods and

services covered by Section 508, ACT I informs its customers about Section 508 compliance so that they may make informed procurement decisions and satisfy the requirements of the Act. Section 508 compliance information may include completed compliance matrices in the form set forth at http://www.section508.gov or other information made available by our third party IT product suppliers and manufacturers.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order -

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (Jan 1997)(Far 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow

reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair

competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (Alternate I (APR 1984)) at FAR 52.232-7 applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts (FEB 2002) (Alternate II (FEB 2002)) at FAR 52.232-7 applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

LABOR CATEGORY DESCRIPTIONS

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Commercial Job Title: **Executive IT Subject Matter Expert (ESME)**

Minimum/General Experience: Executive technical experience which applies to corporate management, including experience as an executive level subject matter expert of either a corporate division or operation involving information systems, modeling, simulation, operations research, LAN/WAN or networking support. Experience should include oversight or direct technical expertise and experience including management of highly technical experts in IT and related fields (networks, computer HW/SW systems, telecommunications, applications).

Functional Responsibility: Provides executive level technical analysis, advice and services to ADP, IS/IT and related customers on architectures, networks, operations, systems development and systems maintenance. Provides executive level technical advice, and services to Executives, Program Managers and customers. Ensures overall corporate technical management on large, complex systems, contracts and delivery orders.

Minimum Education/Years Experience: A Master Degree (e.g., M.S., MBA/MPA, MA) plus at least 20 years experience in government or commercial program, information systems or acquisition management. A B.S./B.A. plus 22 years experience will meet the requirements. A Phd and 15 years experience in government or commercial program, information systems or acquisition management.

Commercial Job Title: **Senior IT Subject Matter Expert (SSME)**

Minimum/General Experience: Senior technical experience which applies to corporate management, including experience as a senior level subject matter expert of either a corporate division or operation involving information systems, modeling, simulation, operations research, LAN/WAN or networking support. Experience should include oversight or direct technical expertise and experience including management of highly technical experts in IT and related fields (networks, computer HW/SW systems, telecommunications, applications).

Functional Responsibility: Provides senior level technical analysis, advice and services to ADP, IS/IT and related customers on architectures, networks, operations, systems development and systems maintenance. Provides senior level technical advice, and services to Program Managers and customers. Ensures overall corporate technical management on large, complex systems, contracts and delivery orders.

Minimum Education/Years Experience: A Master Degree (e.g., M.S., MBA/MPA, MA) plus at least 15 years experience in government or commercial program, information systems or acquisition management. A B.S./B.A. plus 18 years experience will meet the requirements. A Phd and 10 years experience in government or commercial program, information systems or acquisition management.

Commercial Job Title: **IT Subject Matter Expert (SME)**

Minimum/General Experience: Technical experience which applies to corporate management, including experience as a subject matter expert of either a corporate division or operation involving information systems, modeling, simulation, operations research, LAN/WAN or networking support. Experience should include direct technical expertise and experience including management of highly technical experts in IT and related fields (networks, computer HW/SW systems, telecommunications, applications).

Functional Responsibility: Provides specialized technical analysis, advice and services to ADP, IS/IT and related customers on architectures, networks, operations, systems development and systems maintenance. Provides specialized technical advice, and services to Program Managers and customers. Ensures technical analysis large, complex systems, contracts and delivery orders.

Minimum Education/Years Experience: A Master Degree (e.g., M.S., MBA/MPA, MA) plus at least 10 years experience in government or commercial program, information systems or acquisition management. A B.S./B.A. plus 12 years experience will meet the requirements. A Phd and 7 years experience in government or commercial program, information systems or acquisition management.

Commercial Job Title: **Executive Program Manager**

Minimum/General Experience: General experience which applies to corporate management, including experience as a manager of either a corporate division or operation involving information systems, modeling, simulation, operations research, LAN/WAN or networking support. Experience should include oversight or direct management responsibilities including profit/loss, personnel management, corporate planning, financial management, business development and strategic planning.

Functional Responsibility: Provides corporate level analysis, advice and services to ADP, IS/IT and related customers on corporate operations, systems development and systems maintenance. Provides corporate resources, advice, and services to Program Managers

and customers. Ensures overall corporate management on large, complex systems, contracts and delivery orders.

Minimum Education/Years Experience: A Master Degree (e.g., M.S., MBA/MPA, MA) plus at least 15 years experience in government or commercial program, information systems or acquisition management. A B.S./B.A. plus 18 years experience will meet the requirements.

Commercial Job Title: **Program Manager**

Minimum/General Experience: General experience which applies to program and contract management, including experience as a manager of either a large, complex project/contract/delivery order or multiple projects/delivery orders. Experience on projects involving information systems, modeling, simulation, operations research, LAN/WAN or networking support to include direct supervision and oversight of system development, contract administration, and personnel management.

Functional Responsibility: Provides technical, contractual and administrative oversight of the technical staff responsible for contract performance. PM provides resources to the Delivery Order managers and ensures quality and technical performance meet contractual requirements. PM coordinates all tasks and seeks resolution of contractual and technical issues while working with the COR, COTR, and Customer Program Managers.

Minimum Education/Years Experience: A Master Degree (e.g., M.S., MBA/MPA, MA) plus at least 10 years experience in government or commercial program, information systems or acquisition management. A B.S./B.A. plus 13 years experience will meet the requirements as well.

Commercial Job Title: **Senior Engineer/Technical Analyst**

Minimum/General Experience: Specific experience which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Experience should include direct technical responsibilities like technical task planning, problem identification, methodology development and implementation, task technical performance, and technical supervision of junior level technical staff.

Functional Responsibility: Provides technical analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance. Applies analytics techniques when gathering and using information from others. Develops complete specifications to enable other team members to complete technical requirements. Reviews task proposals requirements, gathers key information, analyzes data, prepares project progress reports, compares technical alternatives and cost options, and briefs results of projects to users and customers.

Minimum Education/Years Experience: A Master Degree (e.g., M.S., MBA/MPA, MA) plus at least 10 years experience in government or commercial program, information

systems or acquisition management. A B.S./B.A. plus 13 years experience will meet the minimum requirements as well. A PHD will reduce the experience requirement to 7 years.

Commercial Job Title: **Engineer/Technical Analyst**

Minimum/General Experience: Experience in systems analysis, engineering or information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Experience should include direct technical responsibilities like planning, analyzing and managing information systems and subsystems. This position requires a knowledge of system acquisition of computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports technical task planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of a senior technical staff member.

Functional Responsibility: Provides technical analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance. Applies analytics techniques under the supervision of a senior staff member when gathering or using information from others. Drafts task proposal requirements, gathers key information, analyzes data, prepares draft sub-project progress reports, compares technical alternatives and cost options, and supports briefings on the project findings to users and customers.

Minimum Education/Years Experience: A Bachelor Degree (e.g. B.S., BA in Engineering, Computer Science, Operations Research, Systems Analysis, Business or a related technical or business field) plus at least 7 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the education requirement to 4 years. A PHD will reduce the experience requirement to 2 years.

Commercial Job Title: **Junior Engineer/Technical Analyst**

Minimum/General Experience: General knowledge of systems analysis, engineering or information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. This position supports the Senior and Mid Level technical staff in task planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of a Senior level technical staff member.

Functional Responsibility: Provides technical support on computer operations, systems development and systems operation and maintenance. Applies analytical techniques under the supervision of a senior staff member when gathering and using information from others. Gathers key information, analyzes data, prepares technical analyses under the close supervision of a Senior staff member.

Minimum Education/Year Experience: An Associates Degree (e.g., A.S.) in Computer Science, Operations Research, Systems Analysis, Business or a related technical or business field) plus at least 3 years experience in government or commercial program, information systems or acquisition management. A Bachelor Degree (e.g., B.S., B.A. in Engineering, Computer Science, Operations Research, Systems Analysis, Business or a related technical or business field) will meet the requirement without any formal experience.

Commercial Job Title: **Senior Cost Estimator/Researcher/Financial Analyst**

Minimum/General Experience: Specific experience which applies to financial management or cost estimating of ADP, IS/IT or weapon systems including experience as a financial manager/lead estimator of a project involving weapons systems, information systems, financial modeling, or operations research. Has demonstrated responsibility on complex assignments and has managed or provided overall direction and leadership for the preparation of cost estimates or cost research projects. Experience in weapon system acquisition cost analysis (e.g., space, radar, aircraft, missile, software, command, control, and communications, ADP systems).

Functional Responsibility: Plans, organizes, directs, and conducts weapons systems cost-estimating/research tasks on complex projects. Systems are ill defined and require the use of sophisticated estimating/financial techniques. Has extensive technical responsibility for interpreting, organizing, executing, and coordinating assignments, including the direction of other cost estimating/research analysts. Work is reviewed by the Program Manager to ensure it satisfies customer needs and complies with the contractor's standards.

Minimum Education/Years Experience: A Bachelor's Degree (e.g., B.S., B.A.) plus at least 8 years experience in government or commercial weapons systems, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the education requirement to 5 years. A PHD will reduce the experience requirement to 3 years.

Commercial Job Title: **Cost Estimator/Researcher/Financial Analyst**

Minimum/General Experience: Specific experience which applies to financial management or cost estimating of weapon systems, ADP or information systems including experience as a financial analyst/estimator on a project involving weapons systems, information systems, financial modeling or operations research. Has demonstrated responsibility on analytical assignments and has provided technical support in the preparation of cost estimates or cost research projects. Experience in weapon system acquisition cost analysis (e.g., space, radar, aircraft, missile, software, command, control, and communications, ADP systems).

Functional Responsibility: Performs weapons systems cost-estimating/research tasks on complex projects. Has technical experience in performing financial analysis, cost estimating, earned value management or cost research. Work is reviewed by a Senior

technical staff member to ensure it satisfies customer needs and complies with the contractor's standards.

Minimum Education/Years Experience: A Bachelor's Degree (e.g., B.S., B.A.) plus at least 5 years experience in government or commercial weapons systems, information systems or acquisition management. An MS/MBS/MPS/MA will reduce the education requirement to 2 years. A PHD will reduce the experience requirement to 1 year.

Commercial Job Title: **Junior Cost Estimator/Researcher/Financial Analyst**

Minimum/General Experience: General knowledge of financial management or cost estimating of weapon systems, ADP or information systems (e.g., space, radar, aircraft, missile, software, command, control, and communications, ADP systems).

Functional Responsibility: Performs simple weapons systems cost-estimating/research tasks projects. Work is reviewed by a Senior or Mid level technical staff member to ensure it satisfies customer needs and complies with the contractor's standards.

Minimum Education/Years Experience: An Associates Degree (e.g., A.S.) plus at least 3 years experience in government or commercial weapons systems, information systems or acquisition management. A Bachelor's Degree alone will satisfy the education and experience requirement.

Commercial Job Title: **Junior Program Analyst**

Minimum/General Experience: General knowledge of program management or analysis which applies to acquisition and/or systems management in aerospace, software, communications, ground systems or information systems.

Functional Responsibility: Performs basic program management or analysis tasks like scheduling, management reporting, metrics and progress analysis. Work is reviewed by senior and/or mid level technical staff member to ensure that it satisfies the clients' needs and complies with the contractor's standards.

Minimum Education/Years Experience: An Associates Degree (e.g., AS) plus at least 4 years experience in government or commercial program analysis or acquisition management. A Bachelor's Degree alone will satisfy the education and experience requirement.

Commercial Job Title: **Senior Laboratory or IT Security Analyst**

Minimum/General Experience: Experience in developing or operating engineering or information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems in a Laboratory or a Security

environment. Experience should include direct technical responsibilities like planning, analyzing and managing secure or laboratory information systems and subsystems. This position requires a knowledge of system acquisition of secure and/or laboratory computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports technical task planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of a senior technical staff member.

Functional Responsibility: Provides technical analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance in a laboratory or secure environment. Applies analytics techniques under the supervision of a senior staff member when gathering or using information from others. Drafts task proposal requirements, gathers key information, analyzes data, prepares draft sub-project progress reports, compares technical alternatives and cost options, and supports briefings on the project findings to users and customers.

Minimum Education/Years Experience: A High School degree and related Specialized IT experience of 15 years in a laboratory and/or secure IT environment; or 13 years experience and a 2 year Associates degree in Engineering, Computer Science, Operations Research, Systems Analysis, Business or a related technical or business field); or a Bachelor Degree (e.g. B.S., BA) plus at least 10 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the experience requirement to 6 years. A PHD will reduce the experience requirement to 5 years.

Commercial Job Title: **Laboratory or IT Security Analyst**

Minimum/General Experience: Experience in developing or operating engineering or information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems in a Laboratory or a Security environment. Experience should include direct technical responsibilities like planning, analyzing and managing secure or laboratory information systems and subsystems. This position requires knowledge of system acquisition of secure and/or laboratory computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports technical task planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of a senior technical staff member.

Functional Responsibility: Provides technical analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance in a laboratory or secure environment. Applies analytics techniques under the supervision of a senior staff member when gathering or using information from others. Drafts task proposal requirements, gathers key information, analyzes data, prepares draft sub-project progress reports, compares technical alternatives and cost options, and supports briefings on the project findings to users and customers.

Minimum Education/Years Experience: A High School degree and related Specialized IT experience of 12 years in a laboratory and/or secure IT environment; or 10 years experience and a 2 year Associates degree in Engineering, Computer Science, Operations Research, Systems Analysis, Business or a related technical or business field); or a Bachelor Degree (e.g. B.S., BA) plus at least 8 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the experience requirement to 6 years. A PHD will reduce the experience requirement to 3 years.

Commercial Job Title: **Senior Network Architect**

Minimum/General Experience: Experience in developing information architectures for information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Experience should include direct technical responsibilities like architecting, developing, planning, analyzing information systems and subsystem architectures. This position requires a knowledge of technical information system development and acquisition of information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports technical architectural planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of an executive staff member.

Functional Responsibility: Provides architectural analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance. Applies architectural techniques under the supervision of a executive manager when gathering or using information from others. Drafts architectures and task proposal requirements, gathers key information, analyzes data, prepares and presents project progress reports, compares technical alternatives and cost options, and supports briefings on the architectural findings to users and customers.

Minimum Education/Years Experience: A High School degree and related Specialized IT experience of 15 years in a laboratory and/or secure IT environment; or 13 years experience and a 2 year Associates degree in Engineering, Computer Science, Operations Research, Systems Analysis, Business or a related technical or business field); or a Bachelor Degree (e.g. B.S., BA) plus at least 10 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the experience requirement to 8 years. A PHD will reduce the experience requirement to 5 years.

Commercial Job Title: **Network Architect**

Minimum/General Experience: Experience in developing information architectures for information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Experience should include direct technical responsibilities like architecting, developing, planning, analyzing information

systems and subsystem architectures. This position requires a knowledge of technical information system development and acquisition of information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports technical architectural planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of an executive staff member.

Functional Responsibility: Provides architectural analysis, advice and services to a Senior Network Architect, PM, or and Executive PM on ADP, IS/IT and related customers on computer operations, systems development and systems maintenance. Applies architectural techniques under the supervision of a senior or executive manager when gathering or using information from others. Drafts architectures and task proposal requirements, gathers key information, analyzes data, prepares and presents project progress reports, compares technical alternatives and cost options, and supports briefings on the architectural findings to senior network architects, or executive managers who then present final architectures to users and customers.
Minimum Education/Years Experience: A High School degree and related Specialized IT experience of 10 years in a laboratory and/or secure IT environment; or 8 years experience and a 2 year Associates degree in Engineering, Computer Science, Operations Research, Systems Analysis, Business or a related technical or business field); or a Bachelor Degree (e.g. B.S., BA) plus at least 4 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the experience requirement to 2 years. A PHD will reduce the experience requirement to 1 years.

Commercial Job Title: **Senior Network Engineer**

Minimum/General Experience: Experience in engineering information architectures or systems for information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Experience should include direct technical engineering responsibilities like developing, planning, analyzing information systems and subsystem architectures. This position requires a knowledge of technical information system development and acquisition of information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports engineering planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of an executive staff member.

Functional Responsibility: Provides engineering analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance. Applies engineering techniques under the supervision of a executive manager when gathering or using information from others. Drafts engineering proposal requirements, gathers key information, analyzes data, prepares and presents engineering project progress reports, compares technical alternatives and cost options, and supports briefings on engineering findings to users and customers.

Minimum Education/Years Experience: A Bachelor Degree (e.g. B.S., BA in Engineering, Computer Science, Operations Research, Systems Analysis, or a related technical or scientific field) plus at least 10 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the education requirement to 8 years. A PHD will reduce the experience requirement to 5 years. An Associates degree in Engineering, Computer Science, Operations Research, Systems Analysis, or a related technical or scientific field) and 12 years experience may be substituted for a 4 year degree. A high school degree and 15 years related network engineering experience may be substituted.

Commercial Job Title: **Network Engineer**

Minimum/General Experience: Experience in engineering information architectures or systems for information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Experience should include direct technical engineering responsibilities like developing, planning, analyzing information systems and subsystem architectures. This position requires a knowledge of technical information system development and acquisition of information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports engineering planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of a senior network engineer, PM, or executive manager.

Functional Responsibility: Provides engineering analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance. Applies engineering techniques under the supervision of a senior network engineer or executive manager when gathering or using information from others. Drafts engineering proposal requirements, gathers key information, analyzes data, prepares and presents engineering project progress reports, compares technical alternatives and cost options, and supports briefings on engineering findings to senior network engineers, or an executive manager, who would brief the users and customers.
Minimum Education/Years Experience: A Bachelor Degree (e.g. B.S., BA in Engineering, Computer Science, Operations Research, Systems Analysis, or a related technical or scientific field) plus at least 6 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the experience requirement to 4 years. A PHD will reduce the experience requirement to 1 years. An Associates degree in Engineering, Computer Science, Operations Research, Systems Analysis, or a related technical or scientific field) and 8 years experience may be substituted for a 4 year degree. A high school degree and 10 years related network engineering experience may be substituted.

Commercial Job Title: **Senior Network Operator/Administrator**

Minimum/General Experience: Experience in operations/administration information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research

tools, or LAN/WAN or networking systems. Experience should include direct technical responsibilities like operating/administering, developing, planning, analyzing information systems and subsystems. This position requires a knowledge of technical information system development and acquisition of information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports network operations/administration, planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of an executive staff member.

Functional Responsibility: Provides network operations/administration, analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance. Applies operation/administration techniques under the supervision of a executive manager when gathering or using information from others. Generates operations/administration proposal requirements, gathers key information, analyzes data, prepares and presents engineering project progress reports, compares technical alternatives and cost options, and supports briefings on findings to users and customers.
Minimum Education/Years Experience: A Bachelor Degree (e.g. B.S., BA in Engineering, Computer Science, Operations Research, Systems Analysis, or a related technical or scientific field) plus at least 10 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the education requirement to 8 years. A PHD will reduce the experience requirement to 5 years. An Associates degree in Engineering, Computer Science, Operations Research, Systems Analysis, or a related technical or scientific field) and 12 years experience may be substituted for a 4 year degree. A high school degree and 15 years related network engineering experience may be substituted.

Commercial Job Title: **Network Operator/Administrator**

Minimum/General Experience: Experience in operations/administration information networks which applies to designing, developing, implementing, operating, or maintaining complex computer or information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Experience should include direct technical responsibilities like operating/administering, developing, planning, analyzing information systems and subsystems. This position requires a knowledge of technical information system development and acquisition of information systems, models, simulations, operations research tools, or LAN/WAN or networking systems. Position supports network operations/administration, planning, problem identification, methodology development and implementation, task technical performance under the technical supervision of a senior network operator/administrator or PM.

Functional Responsibility: Provides network operations/administration, analysis, advice and services to ADP, IS/IT and related customers on computer operations, systems development and systems maintenance. Applies operation/administration techniques under the supervision of a senior network operator/administrator, or executive manager, when gathering or using information from others. Generates operations/administration proposal requirements, gathers key information, analyzes data, prepares and presents

engineering project progress reports, compares technical alternatives and cost options, and supports briefings on findings to senior network operator who presents to users and customers.

Minimum Education/Years Experience: A Bachelor Degree (e.g. B.S., BA in Engineering, Computer Science, Operations Research, Systems Analysis, or a related technical or scientific field) plus at least 6 years experience in government or commercial program, information systems or acquisition management. An MS/MBA/MPA/MA will reduce the experience requirement to 4 years. A PHD will reduce the experience requirement to 1 years. An Associates degree in Engineering, Computer Science, Operations Research, Systems Analysis, or a related technical or scientific field) and 8 years experience may be substituted for a 4 year degree. A high school degree and 10 years related network engineering experience may be substituted.

	SIN	SERVICE PROPOSED (e.g. Job Title/Task)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	GSA Rate 6/10/2014-6/9/2015	GSA Rate 6/10/2015-6/9/2016	GSA Rate 6/10/2016-6/9/2017	GSA Rate 6/10/2017-6/9/2018	GSA Rate 6/10/2018-6/9/2019
1	132-51	Executive IT Subject Matter Expert (ESME)	PhD/Masters/B.S.or B.A.	$277.08	$282.73	$288.50	$294.39	$300.40
2	132-51	Sr IT Subject Matter Expert (SSME)	PhD/Masters/B.S.or B.A.	$246.85	$251.89	$257.03	$262.28	$267.63
3	132-51	IT Subject Matter Expert (SME)	PhD/Masters/B.S.or B.A.	$204.53	$208.71	$212.97	$217.31	$221.75
4	132-51	Executive Program Manager	Masters/B.S.or B.A.	$198.49	$202.54	$206.67	$210.89	$215.19
5	132-51	Program Manager	Masters/B.S.or B.A.	$166.25	$169.64	$173.10	$176.63	$180.24
6	132-51	Senior Engineer/Tech Analyst	PhD/Masters/B.S.or B.A.	$162.22	$165.53	$168.91	$172.35	$175.87
7	132-51	Engineer/ Technical Analyst	PhD/Masters/B.S.or B.A.	$116.92	$119.30	$121.74	$124.22	$126.76
8	132-51	Junior Engineer/Tech Analyst	Bachelors/Associates	$84.84	$86.57	$88.33	$90.14	$91.98
9	132-51	Senior Financial Analyst/Cost Estimator	PhD/Masters/B.S.or B.A.	$130.51	$133.17	$135.89	$138.66	$141.49
10	132-51	Cost Estimator/ Researcher/ Financial Analyst	PhD/Masters/B.S.or B.A.	$102.51	$104.60	$106.74	$108.91	$111.14
11	132-51	Junior Financial Analyst/Cost Estimator/	Bachelors/Associates	$49.91	$50.93	$51.97	$53.03	$54.12
12	132-51	Junior Program Analyst	Bachelors/Associates	$84.84	$86.57	$88.33	$90.14	$91.98
13	132-51	Senior Laboratory or IT Security Analyst	PhD/Masters/B.S.or B.A./Associates/HS	$132.78	$135.49	$138.25	$141.07	$143.95
14	132-51	Laboratory or IT Security Analyst	PhD/Masters/B.S.or B.A./Associates/HS	$94.56	$96.49	$98.46	$100.47	$102.52

	SIN	SERVICE PROPOSED (e.g. Job Title/Task)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	GSA Rate 6/10/2014-6/9/2015	GSA Rate 6/10/2015-6/9/2016	GSA Rate 6/10/2016-6/9/2017	GSA Rate 6/10/2017-6/9/2018	GSA Rate 6/10/2018-6/9/2019
15	132-51	Senior Network Architect	PhD/Masters/B.S.or B.A./Associates/HS	$206.08	$210.28	$214.57	$218.95	$223.42
16	132-51	Network Architect	PhD/Masters/B.S.or B.A./Associates/HS	$152.11	$155.22	$158.38	$161.62	$164.91
17	132-51	Senior Network Engineer	PhD/Masters/B.S.or B.A./Associates/HS	$186.52	$190.33	$194.21	$198.17	$202.22
18	132-51	Network Engineer	PhD/Masters/B.S.or B.A./Associates/HS	$98.15	$100.15	$102.19	$104.28	$106.41
19	132-51	Senior Network Operator/Administrator	PhD/Masters/B.S.or B.A./Associates/HS	$100.22	$102.27	$104.35	$106.48	$108.66
20	132-51	Network Operator/Administrator	PhD/Masters/B.S.or B.A./Associates/HS	$72.65	$74.14	$75.65	$77.19	$78.77

1 - All rates are on-site rates.
2 - All rates include the .75% IFF.
3 – 2% escalation for years 2-5

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Advanced Concepts and Technologies International LLC (ACT I) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Mr. William Ward
Contract Administrator
Advanced Concepts and Technologies International, LLC
1105 Wooded Acres, Suite 500
Waco, Texas 76710
Tel: 254-776-9511, ext. 218
ext. 202
Fax: 254-776-3813
Email: wward@act-i.com

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____		_____	
Ordering Activity	Date	Contractor	Date

BPA NUMBER_____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)_____, Blanket Purchase Agreements, the Contractor agrees to

the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor

(b) Contract Number

(c) BPA Number

(d) Model Number or National Stock Number (NSN)

(e) Purchase Order Number

(f) Date of Purchase

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information; and

(h) Date of Shipment

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- Customers identify their requirements.
- Federal Supply Schedule Contractors may individually meet the customers' needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.