



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is <http://www.gsaadvantage.gov>

**GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE, AND SERVICES**

FSC GROUP: 70

SIN 132-32 Term Software Licenses

FSC Class 7030 - Information technology Software Microcomputers

Application Software

SIN 132.32 Software Maintenance as a Product

SIN 132-33 Perpetual Software Licenses

FSC Class 7030 - Information technology Software Microcomputers

Application Software

SIN 132-34 Maintenance of Software as a Service

SIN 132-50 Training Courses

SIN 132-51 Information Technology Professional Services

FPDS Code D306 IT System Analysis Services

FPDS Code D311 IT Data Conversion Services

**Companion Data Services, LLC
I-20 at Alpine Road, AA-278
Columbia, SC 29219**

Phone: 803.264.3610 Fax: 803.264.2999

<https://www.companiondataservices.com>

GS_35F-0530Y

Period Covered by Contract: July 25, 2012 through July 24, 2017

Prices current through Modification PA-0007, effective date 12-13-13

List of Mass Mod Approvals

Mod #:	Title:	Date of Action
A308	Schedule 70 Refresh 31	2/4/2013
A344	Removal of Clause I-FSS-125	12/19/2013
A345	Schedule 70 Refresh 32	10/21/2013
A377	Schedule 70 Refresh 33	7/8/2014

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):

- SIN 132-32 Term Software Licenses – See pages 12-16
- SIN 132-33 Perpetual Software Licenses – See pages 12-16
- SIN 132-34 Maintenance of Software as a Service – See pages 12-16
- SIN 132-50 Training Courses – See pages 17 to 18
- SIN 132-51 Information Technology Professional Services - – See pages 19 to 23
- Awarded Pricing – See pages 24 to 27.

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

- 132-32 - Optical Image Technology, Inc. item DAM-112-U (1000+) for \$18.82.
- 132-33 – Optical Image Technology, Inc. item DU-111 (1000+) for \$94.12.
- 132-34 – Optical Image Technology, Inc. item DMSV-200-1 for \$188.24.
- 132-50 – Optical Image Technology, Inc. item DCPT-201-3 for \$1,411.79.
- 132-51 - Companion Data Services, LLC services Database Administrator and Endeavor Support Specialist for \$120.87 each.

1c. HOURLY RATES (Services Only): See page 23.

2. MAXIMUM ORDER:

\$500,000 per SIN/per Order for SINs 132-32, 132-33, 132-34 and 132-51

\$25,000 per SIN/per Order 132-50

3. MINIMUM ORDER: \$100

4. GEOGRAPHIC COVERAGE: Domestic, 48 States, Alaska, Hawaii, Puerto Rico, Washington DC, and US Territories.

5. POINT(S) OF PRODUCTION: Columbia, SC, Richland County

6. DISCOUNT FROM LIST PRICES: Government prices are net.

7. QUANTITY DISCOUNT(S): Additional 1% discount for single orders exceeding \$300,000 for all awarded SINs.

8. PROMPT PAYMENT TERMS: .25% Net 20 or 0% Net 30 days from receipt of invoice or date of acceptance, whichever is later.

9a. Government Purchase Cards are accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards are not accepted above the micro-purchase threshold.

10. FOREIGN ITEMS: None.

11a. TIME OF DELIVERY:

SINs 132-32, 132-33 & 132-34

Normal Delivery: 30 Days

SINs 132-50

Per course schedule or as mutually agreed

SINs 132-51

As mutually agreed

11b. EXPEDITED DELIVERY: As negotiated on the task order level

11c. OVERNIGHT AND 2-DAY DELIVERY: As negotiated on the task order level

11d. URGENT REQUIRMENTS: As negotiated on the task order level

12. FOB POINT: DESTINATION.

13a. ORDERING ADDRESS:

Companion Data Services, LLC
I-20 at Alpine Road, AA-278
Columbia, SC 29219

Phone: 803.264.3610

Fax: 803.264.2999

<https://www.companiondataservices.com>

13b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS:

Companion Data Services, LLC
Attn: CDS Finance-AF-789
2401 Faraway Drive
Columbia, SC 29219

15. WARRANTY PROVISION: See pages 22 to 26.

16. EXPORT PACKING CHARGES: Not applicable.

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:
Accepted at or below and above the micro-purchase level.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A
19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A
20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: See pages 18 to 22.
21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A
22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A
23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A
- 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A
- 24b. Section 508 Compliance for EIT: See pages 5 to 11.
25. DUNS NUMBER: 362904331
26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM OF AWARD MANAGEMENT (SAM) DATABASE: Cage Code 8ADG0

VPAT™

Voluntary Product Accessibility Template

Date: 11/30/2012

Name of Product: **Docfinity from Optical Image Technology, Inc**

Contact for more Information

Richard Christian/443-261-8844

richard.christian@companiondataservices.com

Summary Table

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<i>Criteria</i>	Supporting Features	Remarks and explanations
Section 1194.21 Software Applications and Operating Systems	Generally supported.	
Section 1194.22 Web-based Internet Information and Applications	Generally supported.	
Section 1194.31 Functional Performance Criteria	Generally supported.	
Section 1194.41 Information, Documentation and Support	Supported.	

Section 1194.21 Software Applications and Operating Systems – Detail

VPAT™

Criteria	Supporting Features	Remarks and explanations
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Supported with minor exceptions.	
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	Supported.	
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	Supported.	
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Supported with minor exceptions.	Financially infeasible to implement JAWS.
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Supported.	
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Supported with minor exceptions.	Flash Player does not use native controls.
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Supported.	

(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Supported.	
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Supported.	
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Supported.	
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Supported.	
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Partially supported	Tooltips are used in most places

Section 1194.22 Web-based Internet information and applications – Detail
VPAT™

Criteria	Supporting Features	Remarks and explanations
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Supported.	
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Not applicable.	
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Supported.	
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Not applicable.	
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not applicable.	
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Not applicable.	
(g) Row and column headers shall be identified for data tables.	Supported.	
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Not applicable	
(i) Frames shall be titled with text that facilitates frame identification and navigation	Not applicable.	
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Supported.	
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	Not applicable	
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	Not applicable.	

(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	Supported.	
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Limited support	Portable Document Format forms can be passed to users in BPM
(o) A method shall be provided that permits users to skip repetitive navigation links.	Supported.	
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Not applicable.	

Note to 1194.22: The Board interprets paragraphs (a) through (k) of this section as consistent with the following priority 1 Checkpoints of the Web Content Accessibility Guidelines 1.0 (WCAG 1.0) (May 5 1999) published by the Web Accessibility Initiative of the World Wide Web Consortium: Paragraph (a) - 1.1, (b) - 1.4, (c) - 2.1, (d) - 6.1, (e) - 1.2, (f) - 9.1, (g) - 5.1, (h) - 5.2, (i) - 12.1, (j) - 7.1, (k) - 11.4.

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Section 1194.31 Functional Performance Criteria – Detail
VPAT™

<i>Criteria</i>	Supporting Features	Remarks and explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Supported with minor exceptions.	Graphic design tools require vision
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supported with exceptions.	Not operationally feasible.
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	Supported.	
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Supported.	
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Supported.	
(f) At least one mode of operation and information retrieval that does not require fine motor control or	Supported.	

simultaneous actions and that is operable with limited reach and strength shall be provided.		
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<i>Section 1194.41 Information, Documentation and Support – Detail</i>		
VPAT™		
<i>Criteria</i>	Supporting Features	Remarks and explanations
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge	Supported.	
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supported.	
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supported.	

**TERMS AND CONDITIONS APPLICABLE TO TERM SOFTWARE LICENSES
(SPECIAL ITEM NUMBER 132-32), PERPETUAL SOFTWARE LICENSES
(SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE AS A SERVICE
(SPECIAL ITEM NUMBER 132-34) OF GENERAL PURPOSE COMMERCIAL
INFORMATION TECHNOLOGY SOFTWARE**

1.
INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. **ENTERPRISE USER LICENSE AGREEMENTS REQUIREMENTS (EULA)**

The Contractor shall provide all Enterprise User License Agreements in an editable Microsoft Office (Word) format.

3.
GUARANTEE/WARRANTY

a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

Optical Image Technology, Inc (OIT) warrants that the media on which a Product is furnished to be free from defects in materials and workmanship for ninety (90) days from the date of delivery to CUSTOMER. OIT warrants that the Licensed Software, as delivered by OIT, is an accurate version and will reasonably conform to the material specifications as described in The Licensed Documentation. OIT warrants the provision of expedient and professional service and support when problems and errors with the software occur in a manner consistent with industry standards.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

4. **TECHNICAL SERVICES**

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number 1.814.238.0006 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 7am to 7pm eastern time.

5. **SOFTWARE MAINTENANCE**

a. Software maintenance as it is defined: (select software maintenance type) :

1. Software Maintenance as a Product (SIN 132-32)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs,

discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

Software Maintenance as a product is billed at the time of purchase.

 X 2. Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

- b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324).
PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

6. PERIODS OF TERM LICENSES (SIN 132-32) AND MAINTENANCE (SIN 132-34)

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Term licenses and/or maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. Annual Funding. When annually appropriated funds are cited on an order for term licenses and/or maintenance, the period of the term licenses and/or maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term licenses and/or maintenance orders citing the new appropriation shall be required, if the term licenses and/or maintenance is to be continued during any remainder of the contract period.
- d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the term licenses and/or maintenance is to be terminated at that time. Orders for the continuation of term licenses and/or maintenance will be required if the term licenses and/or maintenance is to be continued during the subsequent period.

7. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE

- a. The ordering activity may convert term licenses to perpetual licenses for any or all software at any time following acceptance of software. At the request of the ordering activity the Contractor shall furnish, within ten (10) calendar days, for each software product that is contemplated for conversion, the total amount of conversion credits which have accrued while the software was on a term license and the date of the last update or enhancement.
- b. Conversion credits which are provided shall, within the limits specified, continue to accrue from one contract period to the next, provided the software remains on a term license within the ordering activity.

- c. The term license for each software product shall be discontinued on the day immediately preceding the effective date of conversion from a term license to a perpetual license.
- d. The price the ordering activity shall pay will be the perpetual license price that prevailed at the time such software was initially ordered under a term license, or the perpetual license price prevailing at the time of conversion from a term license to a perpetual license, whichever is the less, minus an amount equal to % of all term license payments during the period that the software was under a term license within the ordering activity.

8. TERM LICENSE CESSATION

- a. After a software product has been on a continuous term license for a period of _____* months, a fully paid-up, non-exclusive, perpetual license for the software product shall automatically accrue to the ordering activity. The period of continuous term license for automatic accrual of a fully paid-up perpetual license does not have to be achieved during a particular fiscal year; it is a written Contractor commitment which continues to be available for software that is initially ordered under this contract, until a fully paid-up perpetual license accrues to the ordering activity. However, should the term license of the software be discontinued before the specified period of the continuous term license has been satisfied, the perpetual license accrual shall be forfeited.
- b. The Contractor agrees to provide updates and maintenance service for the software after a perpetual license has accrued, at the prices and terms of Special Item Number 132-34, if the licensee elects to order such services. Title to the software shall remain with the Contractor.

9. UTILIZATION LIMITATIONS - (SIN 132-32, SIN 132-33, AND SIN 132-34)

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
 - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
 - (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.
 - (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.
 - (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to

another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

10. SOFTWARE CONVERSIONS - (SIN 132-32 AND SIN 132-33)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version. Under a term license (132-32), conversion credits which accrued while the earlier version was under a term license shall carry forward and remain available as conversion credits which may be applied towards the perpetual license price of the new version.

11. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

Optical Image Technology, Inc:

Supported Operating Systems:

Microsoft Windows Server

Red Hat Enterprise Linux

SUSE Linux Enterprise

SUSE Linx Enterprise for IBM System Z

Supported Browsers:

Microsoft Internet Explorer

Mozilla Firefox

Google Chrome

Apple Safari (Mac Only).

J2EE Servers:

JBoss

WebSphere

12. RIGHT-TO-COPY PRICING

The Contractor shall insert the discounted pricing for right-to-copy licenses.
Optical Image Technology, Inc - Not applicable.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF
TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL
INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE
(SPECIAL ITEM NUMBER 132-50)**

1. SCOPE

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

3. TIME OF DELIVERY

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

4. CANCELLATION AND RESCHEDULING

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

5. FOLLOW-UP SUPPORT –

The Contractor agrees to provide each student with unlimited online access to training course content for a period of ninety (90) days from the completion of the training course. During this period, Contractor's instructors can be made available for refresher assistance and answers to related course curriculum questions when scheduled through Contractor's appointed POC for scheduling of training.

6. PRICE FOR TRAINING

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

7. INVOICES AND PAYMENT

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

8. FORMAT AND CONTENT OF TRAINING

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. ****If applicable**** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
 - d. The Contractor shall provide the following information for each training course offered (see spreadsheet) (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
 - (2) The length of the course;
 - (3) Mandatory and desirable prerequisites for student enrollment;
 - (4) The minimum and maximum number of students per class;
 - (5) The locations where the course is offered;
 - (6) Class schedules; and
 - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

9. "NO CHARGE" TRAINING

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

None.

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs

allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time- and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND

PRICING IT Project Manager

Minimum Experience: 7 years applications development experience with prior team lead or supervisory experience

Functional Duties: Provide technical and administrative direction to the development of new EDP systems and the maintenance and enhancements of operational EDP systems.

Minimum Education: Associate Degree.

Sr Analyst

Minimum Experience: 6 Years IT Experience

Functional Duties: Involved in the planning and prioritization of business support related activities. Ensure the design and integration of process, system, software, and hardware solutions.

Minimum Education: Associate Degree.

Database Administrator

Minimum Experience: 6 Years IT Experience.

Functional Duties: Ensures departmental standards for data are adhered to in constructing data management programs and tools.

Minimum Education: Bachelor's Degree.

Endeavor Support Specialist

Minimum Experience: 7 years technical experience with systems analysis, design and/or programming. Functional Duties: Makes recommendations to management to adjust system performance parameters. Minimum Education: Bachelor's Degree.

Voice Data Communications Support Specialist

Minimum Experience: 5 Years IT Experience.

Functional Duties: Administers infrastructure including hardware, software and various configurations. Provides administration and maintenance of user devices and communications links to assure operational availability.

Minimum Education: Associate Degree.

On-Site Rates
(Companion Data Services, LLC)

Labor Category	Yr 3 7-25-14 to 7-24-15	Yr 4 7-25-15 to 7-24-16	Yr 5 7-25-16 to 7-24-17
IT Project Manager	\$151.16	\$154.03	\$156.96
Sr Analyst	\$128.62	\$131.06	\$133.55
Database Administrator	\$120.87	123.16	\$125.50
Endeavor Support Specialist	\$120.87	123.16	\$125.50
Voice Data Communications Support Specialist	\$133.60	\$136.14	\$138.73

Mfg	Mfg #	SIN#	Descriptions	GSA	Warranty Period
Optical Image Technology, Inc.	DCM-100	132-33	Foundation of the Product Suite. Categorizes information so documents can be retrieved quickly and easily; makes virtual copies of current documents, adding them to batches for indexing; uses blind entry fields for secure information; and checks data for validity against pre-configured criteria. Converts paper documents to digital files to ease handling, speed processing, and save space. Provides instantaneous, onscreen visibility for single documents or complete files. word searches that provide intuitive inquiry of active databases and archives. Enables key. Gives you complete control over access, task assignment and monitoring, load balancing, and security from a single, intuitive interface. Includes object, index and e mail importers that let you automate the import of virtually any file type directly into the system or a workflow process, even from other document management systems. Enables users to print multiple stored documents without having to open them, reducing network traffic and increasing productivity. Tracks changes to documents, files, metadata, and markup, preserving the history and evolution of a document and allowing revision to previous versions. Integrates DocFinity and Microsoft Office to allow Word documents to be directly imported to DocFinity and to open documents stored in DocFinity in Word. Allows all attendant systems, applications, and data sources to interface with DocFinity	\$37,647.80	90 Days
Optical Image Technology, Inc.	DEM-101	132-33	Takes user-defined collections of documents and extracts the files and associated database records that identify those documents. The extracted content – written to the network folder or to the CCD/DVD drive of choice — then can be used to transfer document collections reliably to third parties and/or other systems.	\$9,411.95	90 Days
Optical Image Technology, Inc.	DXM-102	132-33	Calls documents from the database with a single keystroke and integrates DocFinity into current line-of-business applications without programming	\$4,705.98	90 Days
Optical Image Technology, Inc.	DFI-103	132-33	Connects with electronic fax servers and applications	\$4,705.98	90 Days
Optical Image Technology, Inc.	DPT-104	132-33	Indexes documents into the DocFinity repository from their native applications by selecting DocFinity PDF Printer as the printer. The PDF copy then opens so you can provide indexing metadata according to a pre-selected indexing scheme.	\$4,705.98	90 Days
Optical Image Technology, Inc.	DWF-105	132-33	Standardizes and expedites processes by pushing and pulling data and/or files - from email, voice mail, faxes, admin systems, and more - to people and/or systems. Easily design and modify robust workflows via intuitive drag-and-drop, point-and-click designer.	\$23,529.88	90 Days
Optical Image Technology, Inc.	DLD-106	132-33	Monitors mainframes, network servers, UNIX servers, and print spoolers to capture print streams in ASCII, EBCDIC, IBMM AFP, Xerox Metacode/DJDE, Postscript/PDF, and PCL, reducing expenses by eliminating unnecessary printing, storage, and mailing costs.	\$23,529.88	90 Days
Optical Image Technology, Inc.	DES-107	132-33	Queries the repository for text matches in non-text file formats such as PDF, TIFF, HTML, and J PEG. Locates structured and unstructured data contained in files and other documents — and combines keyword and full-text searching.	\$28,235.85	90 Days
Optical Image Technology, Inc.	DEF-108	132-33	Enables users to design simple and complex electronic forms. It also enables forms to automatically trigger new workflow processes upon submission – and to be integrated into existing websites, portals, or any other system and software investments	\$18,823.90	90 Days
Optical Image Technology, Inc.	DRM-109	132-33	Creates clear, auditable trails of evidence for every process performed on every record in the system. Groups related documents into Record Series and provides mechanisms to automate management in basic retention policies — including rules to map records to retention policies, approval process or record disposal, and rendering records in non-editable formats. Provides advanced retention policies, including legal hold	\$23,529.88	90 Days
Optical Image Technology, Inc.	DDB-110	132-33	The purpose of DocFinity's dashboard module is to provide a clear picture of how the system is working and specifically how a business is functioning as it relates to DocFinity through comprehensive metrics of performance.	\$18,823.90	90 Days
Optical Image Technology, Inc.	DU-111-1-25	132-33	1 through 25 Concurrent Users are licensed to access the instance of DocFinity database tables through the DocFinity Web Client capabilities. Any Web Client item active is considered a logged-in Concurrent User. The number of Concurrent Users licensed represents the total number of system users that can log into and use the system at any given time. System access is restricted to the total number of Concurrent Users licensed. A concurrent user license is required for anyone to access, use, and/or execute system functionality.	\$800.02	90 Days
Optical Image Technology, Inc.	DU-111-26-50	132-33	26 through 50 Concurrent Users are licensed to access the instance of DocFinity database tables through the DocFinity Web Client capabilities. Any Web Client item active is considered a logged-in Concurrent User. The number of Concurrent Users licensed represents the total number of system users that can log into and use the system at any given time. System access is restricted to the total number of Concurrent Users licensed. A concurrent user license is required for anyone to access, use, and/or execute system functionality.	\$705.90	90 Days
Optical Image Technology, Inc.	DU-111-51-1000	132-33	51 through 100 Concurrent Users are licensed to access the instance of DocFinity database tables through the DocFinity Web Client capabilities. Any Web Client item active is considered a logged-in Concurrent User. The number of Concurrent Users licensed represents the total number of system users that can log into and use the system at any given time. System access is restricted to the total number of Concurrent Users licensed. A concurrent user license is required for anyone to access, use, and/or execute system functionality.	\$611.78	90 Days
Optical Image Technology, Inc.	DU-111-101-250	132-33	101 through 250 Concurrent Users are licensed to access the instance of DocFinity database tables through the DocFinity Web Client capabilities. Any Web Client item active is considered a logged-in Concurrent User. The number of Concurrent Users licensed represents the total number of system users that can log into and use the system at any given time. System access is restricted to the total number of Concurrent Users licensed. A concurrent user license is required for anyone to access, use, and/or execute system functionality.	\$470.60	90 Days
Companion Data Services, LLC Optical Image Technology, Inc.	DU-111-251-750	132-33	251 through 750 Concurrent Users are licensed to access the instance of DocFinity database tables through the DocFinity Web Client capabilities. Any Web Client item active is considered a logged-in Concurrent User. The number of Concurrent Users licensed represents the total number of system users that can log into and use the system at any given time. System access is restricted to the total number of Concurrent Users licensed. A concurrent user license is required for anyone to access, use, and/or execute system functionality.	Pg 24 \$235.30	90 Days

Mfg	Mfg #	SIN#	Descriptions	GSA	Warranty Period
Optical Image Technology, Inc.	DU-111-251-750	132-33	251 through 750 Concurrent Users are licensed to access the instance of DocFinity database tables through the DocFinity Web Client capabilities. Any Web Client item active is considered a logged-in Concurrent User. The number of Concurrent Users licensed represents the total number of system users that can log into and use the system at any given time. System access is restricted to the total number of Concurrent Users licensed. A concurrent user license is required for anyone to access, use, and/or execute system functionality.	\$235.30	90 Days
Optical Image Technology, Inc.	DU-111-751-1000	132-33	751 through 1000 Concurrent Users are licensed to access the instance of DocFinity database tables through the DocFinity Web Client capabilities. Any Web Client item active is considered a logged-in Concurrent User. The number of Concurrent Users licensed represents the total number of system users that can log into and use the system at any given time. System access is restricted to the total number of Concurrent Users licensed. A concurrent user license is required for anyone to access, use, and/or execute system functionality.	\$141.18	90 Days
Optical Image Technology, Inc.	DU-111-1000+	132-33	1001 and beyond Concurrent Users are licensed to access the instance of DocFinity database tables through the DocFinity Web Client capabilities. Any Web Client item active is considered a logged-in Concurrent User. The number of Concurrent Users licensed represents the total number of system users that can log into and use the system at any given time. System access is restricted to the total number of Concurrent Users licensed. A concurrent user license is required for anyone to access, use, and/or execute system functionality.	\$94.12	90 Days
Optical Image Technology, Inc.	DMSV-200-1	132-34	DocFinity Maintenance Services Hourly Rate - Offsite/Remote Provision - Maintenance as a Service - DocFinity Maintenance Services include the following services: Project Planning, System Design, Creation, and Application, Consulting based on DocFinity software (products falling under SIN 132-33) application and use, DocFinity software installation, DocFinity software custom programming, DocFinity software interfacing/integration with third party or CUSTOMER-owned software applications, Business process analysis and consulting, Risk assessment consulting, Change management consulting, Backup and disaster recovery consulting, DocFinity product training courses. Maintenance services are contracted as work-for-hire engagements that require agreed and signed Statements Of Work (SOW)	\$188.24	Not applicable
Optical Image Technology, Inc.	DMSV-200-2	132-34	DocFinity Maintenance Services Daily Rate - Onsite Provision - Maintenance as a Service - DocFinity Maintenance Services include the following services: Project Planning, System Design, Creation, and Application, Consulting based on DocFinity software (products falling under SIN 132-33) application and use, DocFinity software installation, DocFinity software custom programming, DocFinity software interfacing/integration with third party or CUSTOMER-owned software applications, Business process analysis and consulting, Risk assessment consulting, Change management consulting, Backup and disaster recovery consulting, DocFinity product training courses. Maintenance services are contracted as work-for-hire engagements that require agreed and signed Statements Of Work (SOW)	\$1,411.79	Not applicable
Optical Image Technology, Inc.	DCPT-201-1	132-50	Per student. Provides high-level overview of the DocFinity software solution. Covers core concepts that all other course content assumes as basic knowledge. End user tools and administrative overviews are covered in this class. 5 Day course. No prerequisites. Minimum number of students is 1 and maximum is 12. Course taught at Optical Image Technology, Inc. or customer location. Course is offered monthly or as scheduled by customer.	\$7,058.96	Not applicable
Optical Image Technology, Inc.	DCPT-201-2	132-50	Per student. Class covers the three main BPM components: client, designer, and server. Course designed for anyone who will design and/or modify BPM designs. 5 Day course. The Mandatory and desirable prerequisites for student enrollment DocFinity 101 and DocFinity Admin portions of DocFinity CORE. Minimum number of students is 1 and the maximum is 12. Course taught at Optical Image Technology, Inc. or customer location. Course is offered monthly or as scheduled by customer.	\$7,058.96	Not applicable
Optical Image Technology, Inc.	DCPT-201-3	132-50	Per student. Overview class for managers to understand BPM core concepts and process integration to best be able to contribute to process consulting engagements. One (1) Day course. No prerequisites. Minimum number of students is 1 and the maximum is 12. Course taught at Optical Image Technology, Inc. or customer location. Course is scheduled as requested.	\$1,411.79	Not applicable
Optical Image Technology, Inc.	DCPT-201-4	132-50	Per student. Hands-on configuration and management of computer report output and how to configure indexing and automate the capture stream process. 3 Day course. No prerequisites. Minimum number of students is 1 and the maximum is 12. Course taught at Optical Image Technology, Inc. or customer location. Course is scheduled as requested.	\$4,235.38	Not applicable
Optical Image Technology, Inc.	DCPT-201-5	132-50	Hands-on class that covers the DocFinity URL API and the web-services based DocFinity API. One (1) Day course. No prerequisites. Minimum number of students is 1 and the maximum is 12. Course taught at Optical Image Technology, Inc. or customer location. Course is scheduled as requested.	\$1,411.79	Not applicable
Optical Image Technology, Inc.	DCPT-201-6	132-50	Per student. The eForms module creates & processes electronic, web-based forms that work with the document management and bpm suite. The class covers eForms admin, & eForms designer functionality with activities that illustrate how to create & design eForms. 2 Day course. The Mandatory and desirable prerequisites for student enrollment DocFinity 101 and DocFinity Admin portions of DocFinity CORE. Minimum number of students is 1 and the maximum is 12. Course taught at Optical Image Technology, Inc. or customer location. Course is scheduled as requested.	\$2,823.59	Not applicable
Optical Image Technology, Inc.	DAM-112-1	132-32	Maintenance as a Product - DocFinity Core Module - The DocFinity Annual Maintenance Program provides Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$7,529.56	Not applicable

Mfg	Mfg #	SIN#	Descriptions	GSA	Warranty Perio
Optical Image Technology, Inc.	DAM-112-2	132-32	Maintenance as a Product - DocFinity Exporter - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$1,882.39	Not applicable
Optical Image Technology, Inc.	DAM-112-3	132-32	Maintenance as a Product - DocFinity Connect - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$941.20	Not applicable
Optical Image Technology, Inc.	DAM-112-4	132-32	Maintenance as a Product - Fax Integration - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$941.20	Not applicable
Optical Image Technology, Inc.	DAM-112-5	132-32	Maintenance as a Product - Print to DocFinity - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$941.20	Not applicable
Optical Image Technology, Inc.	DAM-112-6	132-32	Maintenance as a Product - BPM Workflow - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$4,705.98	Not applicable
Optical Image Technology, Inc.	DAM-112-7	132-32	Maintenance as a Product - COLD - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$4,705.98	Not applicable
Optical Image Technology, Inc.	DAM-112-8	132-32	Maintenance as a Product - Enterprise Search - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$5,647.17	Not applicable
Optical Image Technology, Inc.	DAM-112-9	132-32	Maintenance as a Product - eForms - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$3,764.78	Not applicable
Optical Image Technology, Inc.	DAM-112-10	132-32	Maintenance as a Product - Records Management - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$4,705.98	Not applicable
Optical Image Technology, Inc.	DAM-112-11	132-32	Maintenance as a Product - Dashboards - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$3,764.78	Not applicable
Optical Image Technology, Inc.	DAM-112-U	132-32	DocFinity Users - 1 through 25 - Maintenance as a Product - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$160.00	Not applicable
Optical Image Technology, Inc.	DAM-112-U	132-32	DocFinity Users - 26 through 50 - Maintenance as a Product - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$141.18	Not applicable

Mfg	Mfg #	SIN#	Descriptions	GSA	Warranty Period
Optical Image Technology, Inc.	DAM-112-U	132-32	DocFinity Users - 51 through 100 - Maintenance as a Product - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$122.36	Not applicable
Optical Image Technology, Inc.	DAM-112-U	132-32	DocFinity Users - 101 through 250 - Maintenance as a Product - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$94.12	Not applicable
Optical Image Technology, Inc.	DAM-112-U	132-32	DocFinity Users - 251 through 750 - Maintenance as a Product - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$47.06	Not applicable
Optical Image Technology, Inc.	DAM-112-U	132-32	DocFinity Users - 751 through 1000 - Maintenance as a Product - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$28.24	Not applicable
Optical Image Technology, Inc.	DAM-112-U	132-32	DocFinity Users - 1001+ - Maintenance as a Product - The DocFinity Annual Maintenance Program provides:Updated Versions of the licensed product, Patched/Fixed versions of the licensed product, Industry practiced help desk support for trouble shooting, Access to help desk support via web submission process, email, and phone, Access to DocFinity FTP site, Web-based/remote access help desk/trouble shooting support, Options to participate in BETA-User/Testing, Access to DocFinity Knowledge Base and customer discussion forums	\$18.82	Not applicable