



GSA

GSA IT 70 Schedule 70

Blue Canopy Group, LLC

General Services Administration

Information Technology Schedule 70

Authorized Federal Supply Price List

Contract Number: GS-35F-0541P

May 22, 2014 – May 21, 2019

Contract Representative/Administrator:

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BlueCanopy



**AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D316 IT Network Management Services

Note 1:

All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2:

Offerors and Agencies are advised that the Group 70 Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3:

This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Point Of Contact: MJ Peters, mjpeters@bluecanopy.com

Contract Number: GS-35F-0541P

Period Covered by Contract: 5/22/2014 – 5/21/2019

This Price list contains clause: I-FSS-163 OPTION TO EXTEND THE TERM OF THE CONTRACT
(EVERGREEN) (APR 2000)

General Services Administration
Federal Supply Service

Pricelist current through Modification #PS-0019, dated 18 August 2016.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).



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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! online shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage! and the Federal Supply Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

The Geographic Scope of Contract will be domestic and overseas delivery.

The Geographic Scope of Contract will be overseas delivery only.

The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Blue Canopy Group, LLC

11091Sunset Hills Road, Suite 777

Reston, VA 20190-9703

Office:(703) 896-4000, Fax:(703)435.9715

www.bluecanopy.com

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Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance: **Office: (703) 896-4000**

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: 10-036-4152
Block 30: Type of Contractor: B. Other Small Business
Block 31: Woman-Owned Small Business: Yes (DYNAMIC)
Block 36: Contractor Taxpayer Identification Number (TIN): 54-204-5682

4a. CAGE Code: 1Y3T0

4b. Contractor has registered with: System Award Management
www.sam.gov

5. FOB DESTINATION, (CONUS AND OCONUS)

The Contractor shall conform to FOB Destination requirements at the request of the ordering agency. Please note that Contractor only provides services.

6. DELIVERY SCHEDULE

- a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	<u>30</u> Days

- b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS:

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0 % - 0 days from receipt of invoice or date of acceptance, whichever is later. None
- b. Quantity None
- c. Dollar Volume None
- d. Government Educational Institutions None
- e. Other None

8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Not applicable

10. SMALL REQUIREMENTS:

The minimum dollar value of orders to be issued is \$100.00.

11. MAXIMUM ORDER:

(All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$550,000:

- Special Item Number 132-3 - Leasing of Product
- Special Item Number 132-4 - Daily / Short Term Rental
- Special Item Number 132-8 - Purchase of Equipment
- Special Item Number 132-12 - Maintenance of Equipment
- Special Item Number 132-32 - Term Software Licenses
- Special Item Number 132-33 - Perpetual Software Licenses
- Special Item Number 132-34 - Maintenance of Software
- Special Item Number 132-51 - Information Technology (IT) Professional Services
- Special Item Number 132-52 - Electronic Commerce (EC) Services
- Special Item Number 132-53 - Wireless Services

- b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:

- Special Item Number 132-50 - Training Courses

- c. The Maximum Order value for the following Special Item Numbers (SINs) is \$1,000,000:

- Special Item Number 132-60A-F - Access Certificates for Electronic Services (ACES) Program
- Special Item Number 132-61 - Public Key Infrastructure (PKI) Shared Service Provider (SSP) Program
- Special Item Number 132-62 - HSPD-12 Product and Service Components

12. USE OF FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE CONTRACTS.

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1. FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2. FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. SECURITY REQUIREMENTS.

- a. Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- b. Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- c. Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- d. Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

- e. Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- f. Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- g. Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- h. Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- i. Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- j. Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- k. Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING OFFICES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA Advantage!



GSA Advantage! is online, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: Netscape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

_____ None _____

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, de-installation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

Please reference www.bluecanopy.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- a. A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- b. The following statement:

This order is placed under written authorization from enter date. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE-WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)28.310

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - a. For such period as the laws of the State in which this contract is to be performed prescribe; or
 - b. Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - 1. Cancel the stop-work order; or
 - 2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - 1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - 2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;

- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

LABOR CATEGORY QUALIFICATION EQUIVALENCIES

When considering the qualifications of an individual against the minimum requirements of the labor categories, substitutions for the education and experience requirements may be made as shown in the table below.

Allowable Substitutions of Education versus Experience

The minimum education and experience for a labor category will be met when the educational equivalencies in the tables below are considered.

Additional relevant educational achievements in excess of requirements can be substituted for experience requirements:

Required Education for the Labor Category	Actual Education Obtained by the Employee	Additional Years of Experience Credited the Employee
MA/MS	Ph.D.	3
BA/BS	Ph.D.	5
BA/BS	MA/MS	2
HS/GED	BA/BS	4

Additional years of experience in excess of requirements can be substituted for educational requirements:

Actual Education Obtained by the Employee	Required Education for the Labor Category	Additional Years of Experience Needed for Educational Requirements Equivalency
None	HS/GED	2
HS/GED	Tech-Inst./Military Train.	2
HS/GED	BA/BS	4
HS/GED	MA/MS	No equivalency
HS/GED	Ph.D.	No equivalency
BA/BS	MA/MS	2
BA/BS	Ph.D.	5
MA/MS	Ph.D.	3

GENERAL IT LABOR DESCRIPTIONS

1. Administrative Support

Education: Associate's Degree or technical/trade school.

Responsibility

Supports documentation preparation and administrative support efforts. Prepares technical documentation in accordance with applicable Government and industry standards. Supports Program or Project Manager on administrative tasks. Gathers, analyzes, edits, and prepares technical information. Conducts research and ensures the use of proper technical terminology and documentation standards. Translates technical information into readable documents. Assists in the preparation of presentation graphics and supports the development of contract deliverables and reports. Supports administrative contract documentation preparation including resource files, correspondence, schedules and travel documentation.

Experience: Must have at least 1 year experience of performing administrative functions.

2. Analyst

Education: Bachelor's degree.

Responsibility

Provides minimally supervised support for difficult analysis and evaluation assignments. Performs analysis and evaluation of existing or proposed processes, applications, systems, or software. Performs, and/or may direct, project planning, scope, control, management, tracking, or review. Performs analysis and evaluation throughout the process, application, system, or software development life-cycle which includes, but is not limited to: planning, requirements, design, acquisition, development, integration, installation/deployment, performance tuning, testing, or training. Performs, or may direct, document development/preparation at various stages of a project life-cycle (e.g., planning through implementation) to detail analysis results and solution recommendations. May serve as a liaison between functional and technical specialists. Assists with testing to support the project life-cycle, as applicable. Uses methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases at advanced levels to perform assigned tasks. Ensures compliance with, and/or may develop, the standards and organization requirements relative to specific assignments.

Experience: Must have at least 5 years of relevant experience in an area of specialization associated with the requirement.

3. Business Analyst I

Education: Bachelor's degree.

Responsibility

Meets with customers and/or Contracting Officer's Representative (COR) and technical staff to coordinate efforts, resolve conflicts, and provide guidance for meeting project requirements. Evaluates proposed automated solutions to determine technical and functional feasibility and adequacy, and cost for implementation and operation. Ensures that functional integration is adequately planned and implemented in order to meet total system requirements. Guides the customer through requirements analysis. Passes requirements to task leaders, reviews design functionality and assists in the planning and execution of system development tasks. Assists with system design, quality assurance, testing and customer training. Prepares and documents briefings. Provides functional area analysis and support for information systems development.

Supports the execution of technical tasks, reviews work products for correctness, design specifications, user interface, and schedule and cost compliance. Assists management in mitigating risk and assuring customer satisfaction.

Experience: Must have at least 3 years of relevant experience.

4. Business Analyst II

Education: Bachelor's degree.

Responsibility

Meets with customers and/or Contracting Officer's Representative (COR) and technical staff to coordinate efforts, resolve conflicts, and provide guidance for meeting project requirements.

Evaluates proposed automated solutions to determine technical and functional feasibility and adequacy, and cost for implementation and operation. Ensures that functional integration is adequately planned and implemented in order to meet total system requirements. Guides the customer through requirements analysis. Passes requirements to task leaders, reviews design functionality and assists in the planning and execution of system development tasks. Assists with system design, quality assurance, testing and customer training. Prepares and documents briefings. Assists with project management functions, tracking task status and interfacing with customer and/or COR. Provides functional area analysis and support for information systems development. Supports the execution of technical tasks, reviews work products for correctness, design specifications, user interface, and schedule and cost compliance. Assists management in mitigating risk and assuring customer satisfaction.

Experience: Must have at least 6 years of relevant experience.

5. Consultant I

Education: Bachelor's degree.

Responsibility

Provides in-depth knowledge and insight, technical experience and/or subject-matter expertise to help solve complex problems or in support of complex information systems development/support efforts. Performs analyses and develops recommendations that may have substantial impact on programs and activities. Provides in-depth domain expertise to project technical staff and/or customers.

Experience: Must have at least 5 years of relevant experience.

6. Consultant II

Education: Bachelor's degree.

Responsibility

Provides in-depth knowledge and insight, technical experience and/or subject-matter expertise to help solve complex problems or in support of complex information systems development/support efforts. Performs analyses and develops recommendations that may have substantial impact on major programs and activities. Provides in-depth domain expertise to project technical staff and/or customers. May supervise technical staff.

Experience: Must have at least 10 years of relevant experience.

7. Consultant III

Education: Bachelor's degree.

Responsibility

Provides in-depth knowledge and insight, technical experience and/or subject-matter expertise to help solve complex problems or in support of complex information systems development/support efforts. Performs analyses and develops recommendations that may have substantial impact on major programs and activities. Provides in-depth domain expertise to project technical staff and/or customers. May supervise technical staff.

Experience: Must have at least 15 years of relevant experience.

8. Help Desk Operator

Education: High School diploma, Technical Institute Certification, Military Trained.

Responsibility

Under immediate supervision, responds to and diagnoses problems through discussions with users. Conducts problem recognition, research, isolation, resolution, and follow-up steps. Resolves less complex problems immediately and assigns more complex problems to second-level support, senior operator, or supervisor. Assures timely close-out of trouble tickets and escalates additional support as needed.

Experience: Must have at least 1 year experience of performing help desk functions.

9. Information Engineer

Education: Bachelor's Degree in Information Systems Engineering, Computer Science, Engineering, Business or other related field.

Responsibility

Performs high level information engineering planning, analysis, design, construction and implementation of complex data-based systems. Develops project plans, controls project scope, and tracks direction in review of complex data products. Designs and facilitates rapid prototyping and joint application development (JAD) sessions designed to provide input into the case tool for development of the application.

Experience: Must have at least 6 years of experience with 2 years of experience in application requirements, system development, and implementation. Implementation must include the utilization of I-CASE Information Engineering processes, methodologies, automated I-CASE tools/toolsets, database modeling and design concepts.

10. Network Engineer

Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Responsibility

Responsible for acquisition, installation, maintenance, and usage of network hardware and software. Determines products to meet needs and presents results. Manages system performance and maintains system security. Troubleshoots system problems. Establishes and implements system policies, procedures, and standards, and ensures their conformance with information systems objectives. May train users on system operation. May perform network planning and engineering functions. May be responsible for both local and remote administration of networks.

Experience: Must have at least 2 years of technical experience installing, maintaining, and managing Local Area Networks (LANs).

11. Network Operating Center Technician

Education: High School Diploma.

Responsibility

A member of the technical staff who performs monitoring, notification, tracking and problem resolution on enterprise IT services. Works closely with developers and vendors to develop architecture that supports needs. Supports the NOC Manager to ensure that the technology and processes are in place and followed, service interruptions are tracked to resolution, and proper escalation to appropriate personnel including the executive staff is followed. Duties may include a combination of the following:

- Establish system requirement
- Establish communications paths with system owners
- Develop test criteria
- Install equipment at designated site
- Perform operational tests on equipment and circuits.

Experience: Must have at least 1 year of relevant experience.

12. Principal / Partner

Education: Master's Degree.

Responsibility

Provides consulting and executive support to enterprise-wide or national level programs and personnel. Provides executive knowledge and insight, technical experience and/or subject-matter expertise to projects. Performs analyses and develops recommendations that may have substantial impact on major programs and activities. Performs enterprise-wide strategic systems planning. May supervise technical staff.

Experience: Must have at least 12 years of experience supporting the resolution of extremely complex systems engineering, computer science, or other related issues or provides in-depth domain expertise.

13. Program Manager

Education: Bachelor's Degree in Information Systems Engineering, Computer Science, Engineering, Business or other related field.

Responsibility

Serves as the contractor's single contract manager and authorized interface with the client on large or complex information technology programs. Performs program management and oversight to ensure successful program performance. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor and subcontractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. May perform enterprise-wide horizontal integration planning and interfaces with other functional systems. Responsible for overall contract performance.

Experience: Must have 10 years of experience with 8 years of information systems management experience.

14. Programmer/Analyst III

Education: Bachelor's Degree in Information Systems Engineering, Computer Science, Engineering, Business or other related field.

Responsibility

Provides technical guidance and skills in support of information systems development and integration efforts. Performs in a variety of technical areas including systems requirements analysis, data analysis and engineering, systems design, systems development, computer programming, systems testing and deployment, quality assurance, configuration management, and systems documentation. May serve as a technical lead for a task or project. Provides technical and administrative support for information systems development tasks, including execution of technical tasks, the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with management staff to ensure problem solution and user satisfaction.

Experience: Must have at least 10 years of experience with 6 years of related technical specialized experience.

15. Programmer/Analyst I

Education: Bachelor's Degree in Information Systems Engineering, Computer Science, Engineering, Business or other related field.

Responsibility

Provides technical support for software development and integration efforts. Performs in a variety of technical areas including systems requirements analysis, data analysis and engineering, systems design, systems development, computer programming, systems testing and deployment, quality assurance, configuration management, and systems documentation. Defines the problem and develops system requirements and program specifications. Integrates, tests, and debugs software components. Prepares required documentation including program-level and user-level documentation. Enhances existing software

systems. May provide technical database support including: database design; data integration; data standardization; and database management.

Experience: Must have at least 1 year of relevant experience.

16. Programmer/Analyst II

Education: Bachelor's Degree in Information Systems Engineering, Computer Science, Engineering, Business or other related field.

Responsibility

Provides technical support for software development and integration efforts. Performs in a variety of technical areas including systems requirements analysis, data analysis and engineering, systems design, systems development, computer programming, systems testing and deployment, quality assurance, configuration management, and systems documentation.

Typically reports to technical lead for a task or project. Defines the problem and develops system requirements and program specifications. Integrates, tests, and debugs software components. Prepares required documentation including program-level and user-level documentation. Enhances existing software systems. May provide technical database support including: database design; data integration; data standardization; and database management.

Experience: Must have at least 5 years of experience with 3 years of related technical specialized experience.

17. Project Manager

Education: Bachelor's degree in computer science, management information systems, engineering, or business management is required.

Responsibility

Serves as the project manager for a large or complex information technology project or group of tasks. The project manager ensures the timely and successful performance of the tasks. The project manager usually reports to a program manager but may report directly to the client's representative. Takes guidance from the Program Manager and is responsible for the overall management of specific tasks/projects. Ensures technical solutions and schedules are implemented in a timely manner.

Experience: Must have at least 7 years of experience with 4 years of information systems management experience.

18. Quality Assurance (QA) / Test Engineer

Education: Bachelor's degree.

Responsibility

A member of the technical staff responsible for supporting operational and developmental testing. Responsible for development and execution of test plans and procedures. Assists in development of test master plans with developing contractors and customers. May support both the acquisition and user communities to meet testing needs. May serve as test director of test support team to evaluate and document system capabilities as meeting requirements. Will provide test planning support to include test resource plans and test concepts. Will determine data collection requirements and methods and implement collection strategy during test conduct.

Experience: Must have at least 6 years of relevant experience, including a sound familiarity with applicable testing tools and evaluation processes. Must possess good oral and written communication skills for direct client interface.

19. Security Engineer

Education: Bachelor's degree.

Responsibility

Support for Information Security (INFOSEC) and trusted systems technology. Assists in the analysis and definition of security requirements. Assists in the design, development, testing, and documentation of cryptographic products, trusted networks, database management systems and telecommunications subsystems. Researches, drafts, and provides input regarding information security policies, trusted computing base architectures, and security engineering practices and processes. Assists with certifications and accreditation reviews, security test and evaluations, and may draft associated reports. Supports automated information system security engineering tasks which may include policy development, asset and risk assay, development of security specifications/architectures/plans, development and/or installation of digital signature systems, support for key and certificate management, implementation/support of trusted computing base, systems certification and accreditation support, and hands-on development and operation of pilot or prototype information security applications. Provides research and initial input for analysis of the current information security architecture and comparative assessments of alternate approaches. Assists in the design, development, debugging, testing, documentation development and maintenance of computer programs for security applications.

Experience: Experience will include at least 2 years in the INFOSEC fields of computer security, cryptography, network security, certification/accreditation, and risk analysis.

20. Senior System Architect

Education: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Responsibility

Provides technical direction and expertise in a variety of specialized areas including information systems engineering, systems architecture, systems integration, telecommunications, systems standards, process engineering, systems design and requirements specification. May serve as technical director or as a senior technical staff member. Responsibilities may include a combination of the following:

- Establishes system information requirements.
- Designs architecture to include the software, hardware and communications to support the total requirements.
- Evaluates and integrates cross-functional requirements and interfaces.
- Evaluates and defines system requirements.
- Performs enterprise-wide strategic systems planning.
- Provides technical and/or subject-matter expertise to project.
- May supervise technical staff.

Experience: Must have 12 years of experience with 10 years of related technical specialized experience.

21. Software Architect

Education: Bachelor's Degree in Information Systems Engineering, Computer Science, Engineering, Business, or other related field.

Responsibility

Provides technical direction and expertise in a variety of specialized areas including information systems engineering, software systems architecture, systems integration, data integration, enterprise application integration (EAI), systems design and requirements specification. May serve as technical lead or as a senior technical staff member. Responsibilities may include a combination of the following:

- Establishes system information requirements.
- Designs architecture to include the applications, data and services to support the total requirements.
- Evaluates and integrates cross-functional requirements and interfaces.
- Evaluates and defines software requirements.

- Performs enterprise-wide strategic systems planning.
- Provides technical and/or subject-matter expertise to project.
- May supervise less senior technical staff.

Experience: Must have at least 8 years of experience with 6 years of related technical specialized experience.

22. System Administrator

Education: Bachelor's degree.

Responsibility

Under general supervision from senior technical staff and/or project manager, performs analytical, technical, and administrative work in the planning, design, and installation of new and existing computer systems. Works on moderately complex applications. Confers with technical staff members and/or end users to determine types of hardware and software required. Writes programs to fulfill requirements or selects appropriate commercial off-the-shelf (COTS) software and customizes it as necessary. Installs new hardware and maintains existing hardware. May train end users in use of hardware and software. May perform limited routine network administration functions.

Experience: Must have at least 2 years of experience in the evaluation, installation, configuration management, and user support of hardware and software.

23. Systems Engineer

Education: Bachelor's Degree in Information Systems Engineering, Computer Science, Engineering, Business or other related field.

Responsibility

Supports systems integration efforts involving hardware, software, operating system and communications interoperability. Provides design, development, and implementation support. Provides technical design, programming, testing, and implementation support for operating, communications, and hardware systems integration. Prepares specifications, code, system tests, and documentation in accordance with standards and requirements specifications. May support installation of physical and software components.

Experience: Must have at least 5 years of experience with 3 years of related technical specialized experience.

24. Technical Writer

Education: Bachelor's degree

Responsibility

Reviews, edits and prepares support documentation and technical and operations manuals for selected systems and networks, including related hardware and software. Works closely with other technical team members and/or customers to insure complete and accurate system descriptions and required operating procedures are properly captured. Establishes style, formatting, and related "look and feel" standards for document production. Edits and writes technical materials and manuals. Analyze requirements for needed documentation and completeness. Ensures that technical subject materials are presented clearly and succinctly. Ensures customer deadlines and publication dates are met.

Experience: Previous customer-related experience and at least 2 years of technical writing experience required. Excellent oral and written communication skills are required. Experience and fluency in standard MS Office software is required.

25. Telecom Engineer I

Education: Bachelor's degree.

Responsibility

Provides technical support for difficult assignments in the planning, analysis, design, testing, and troubleshooting of networks or operational systems. Performs systems planning, information planning, and

analysis in support of telecommunications support functions, including trouble ticket management, service order entry, and/or configuration management. Tests processes and data models in support of the planning and analysis efforts using both manual and automated tools. Evaluates system problems of workflow, organization, and planning. Performs all work in accordance with established standards.

Experience: Must have at least 1 year of experience in support of telecommunication systems or networks.

26. Telecom Engineer II

Education: Bachelor's degree.

Responsibility

Provides technical support for difficult assignments in the planning, analysis, design, testing, and troubleshooting of networks or operational systems. Performs and/or leads systems planning, information planning, and analysis in support of telecommunications support functions, including trouble ticket management, service order entry, and/or configuration management. Tests processes and data models in support of the planning and analysis efforts using both manual and automated tools. Evaluates system problems of workflow, organization, and planning.

Knowledgeable of applicable telecommunications engineering techniques and the use of automated support tools. Performs all work in accordance with established standards.

Experience: At least 3 years of experience in support of telecommunication systems or networks.

27. Telecom Engineer III

Education: Bachelor's degree.

Responsibility

Provides expert technical support and/or leadership for difficult assignments in the planning, analysis, design, testing, and troubleshooting of networks or operational systems. Performs and/or leads systems planning, information planning, and analysis in support of telecommunications support functions, including trouble ticket management, service order entry, and/or configuration management. Tests processes and data models in support of the planning and analysis efforts using both manual and automated tools. Evaluates system problems of workflow, organization, and planning. Supervises that appropriate corrective action is taken. Knowledgeable of applicable telecommunications engineering techniques and the use of automated support tools. Performs all work in accordance with established standards.

May supervise or manage tasks/projects.

Experience: Must have at least 5 years of experience in support of telecommunication systems or networks.

28. Information Assurance Engineer I

Education: Bachelor's Degree in Information Systems, Security, Engineering, or other related scientific or technical discipline.

Responsibility

Responsible for supporting Information Assurance engineering teams with network/server scanning, patching, mitigation, and compliance cross-checking of target network assets. Required basic understanding of approved COTS security analyst tools and government mitigation/ compliance checkers. Basic comprehension of FISMA, DIACAP, NIST-800 SPs and DCID 6/3 standards and policy control grouping. Assist in determining products to meet needs and presents results. Supports system performance and maintaining system security, as well as troubleshooting any system security problems. May be responsible for both local and remote administration of networks.

Experience: Must have at least 2 years of technical experience installing, maintaining, and managing Local Area Networks (LANs) or Wide Area Networks (WAN).

Certifications:

MCP CompTIA-Network + CompTIA-Security +

29. Information Assurance Engineer II

Education: Bachelor's Degree in Information Systems, Security, Engineering, or other related scientific or technical discipline.

Responsibility

Responsible for technical information assurance engineering efforts with network/server scanning, patching, mitigation, and compliance cross-checking of target network assets. Experience in ST&E process and POAM generation. Requires strong understanding of approved COTS security analyst tools and government mitigation/compliance checkers. Strong comprehension of FISMA, DIACAP, NIST-800 SPs and DCID 6/3 standards and policy control grouping. Experience determining products to meet client needs and presenting results. Acts a tier two support engineer during system performance testing. Experience providing tier two support and troubleshooting any system security problems arising from security lockdowns. May be responsible for both local and remote administration of networks.

Experience: Must have 8 years of experience with at least 3 years of technical experience installing, maintaining, and managing Local Area Networks (LANs) or Wide Area Networks (WAN) and 3 years of security engineering, system security auditing or system penetration testing.

Certifications

MCSA/Unix/Linux CCNA CompTIA-Network +
CompTIA-Security + CISSP Certification

30. Information Assurance Engineer III

Education: Bachelor's Degree in Information Systems, Security, Engineering, or other related scientific or technical discipline.

Responsibility

Responsible for technical information assurance engineering efforts with network/server scanning, patching, mitigation, and compliance cross-checking of target network assets. Experience in ST&E process and POAM generation. Requires strong understanding of approved COTS security analyst tools and government mitigation/compliance checkers. Strong familiarity with FIPS 199/200, NIST SP 800-37, NIST SP 800-26, NIST SP 800-53, NIST SP 800-18, OMB Circular A-130 Experience determining products to meet client needs and presenting results. Acts a tier three support engineer during system performance testing. Experience providing tier three support & troubleshooting any system security problems arising from security lockdowns. May be responsible for minor customer interface and IA site engineering leadership.

Experience: Must have 10 years of experience with at least 4 years of technical experience installing, maintaining, and managing Local Area Networks (LANs) or Wide Area Networks (WAN) and 4 years of security engineering, system security auditing or system penetration testing.

Certifications:

MCSE/Unix/Linux CCNA/CCNP CompTIA-Network +,
CompTIA-Security + CISSP Certification

31. Information Assurance Policy Analyst

Education: Bachelor's Degree in Information Systems, Security, Engineering, or other related scientific or technical discipline.

Responsibility

Provide Information Assurance support in tracking, reporting and providing guidance in FISMA, DIACAP, NIST-800 SPs, ISO: 17799 and DCID 6/3 standards and policy control grouping. Manage and track annual security compliance activities including but not limited to incident response testing, contingency testing, and policy and procedures. Provide updates to Administration of Access Control Program, manage access/account control process including collecting, distributing, tracking and storing access request forms, perform annual user revalidation documentation updates. Enforcement and re-alignment of security policy with the

document change management process Plan of Action and Milestones (POAM), manage and track completion dates for POAM items, assemble remediation packages for POAM items and perform remediation of findings involving security program compliance.

Experience: Must have 6 years of experience with at least 4 years of Information Assurance Policy experience in experience in security administration, evaluation of security/Information Assurance product capabilities, assessment and policy development.

Certifications:

CompTIA-Network + CompTIA-Security + CISSP Certification

32. 32. Senior Information Assurance Policy Analyst

Education: Bachelor's Degree in Information Systems, Security, Engineering, or other related scientific or technical discipline.

Responsibility

Provide Information Assurance expertise in tracking, reporting and providing guidance in FISMA, DIACAP, NIST-800 SPs, ISO: 17799 and DCID 6/3 standards and policy control grouping. Manage and track annual security compliance activities including but not limited to incident response testing, contingency testing, and policy and procedures. Provide updates to Administration of Access Control Program, manage access/account control process including collecting, distributing, tracking and storing access request forms, perform annual user revalidation documentation updates. Prepare certification analysis and reports, develop or review certification test plans, and provide certification recommendations. Enforcement and re-alignment of security policy with the document change management process Plan of Action and Milestones (POAM), manage and track completion dates for POAM items, assemble remediation packages for POAM items and perform remediation of findings involving security program compliance. Develop a security concept of operations from user requirements or source documents that addresses all of the user's functional and security requirements.

Experience: Must have 10 years of experience with at least 7 years of Information Assurance Policy experience in experience in security administration, evaluation of security/Information Assurance product capabilities, assessment and policy development.

Certifications

CompTIA-Network + CompTIA-Security + CISSP Certification

33. Information Assurance Subject Matter Expert

Education: Master's Degree in Information Systems, Security, Engineering, or other related scientific or technical discipline.

Responsibility

Provide Information Assurance expertise in tracking, reporting and providing guidance in FISMA, DIACAP, NIST-800 SPs, ISO: 17799 and DCID 6/3 standards and policy control grouping. Provide senior guidance on the development of and acceptance by civilian and defense Government agencies on Information Assurance plans; system evolution; capabilities; compliance with FISMA, DIACAP, DCID, NIST 800 SP, FIPS, and legal or statutory requirements. Serve as advisor to CIO, CTO, CISO, Program Director, Systems Owner, or Operations Managers to develop, implement, and manage Information Assurance as a core competence. Must have extensive experience in design, test, evaluation, certification and accreditation of systems. Must also possess strong background in Cross Domain Solutions and cross contamination avoidance methodologies. Core skill in requirements analysis, requirements writing, development of security architectures, secure network protocols, secure authentication technologies, intrusion detection systems, information assurance standards and policies, and forensic analysis.

Experience: Must have 15 years of experience with at least 10 years of Information Assurance Policy; technical experience installing, maintaining, and managing Local Area Networks (LANs) or Wide Area Networks (WAN); or security engineering, system security auditing, or system penetration testing.

Certifications

MCSA/MCSE
CompTIA-Security +

CCNA/CCNP
CISSP Certification

CompTIA-Network +

34. 34. Senior System Administrator

Education: Bachelor's degree.

Responsibility

Under general direction from senior technical staff and/or project manager, performs analytical, technical, and administrative work in the planning, design, and installation of new and existing computer systems. Supports complex applications and/or IT infrastructure for an organization. Coordinates with technical staff members and/or end users to determine types of hardware and software required. Responsibilities may involve the automation of maintenance tasks or the selection of appropriate commercial off-the-shelf software and customizing it as necessary. Installs new hardware and maintains existing hardware. May train helpdesk staff and/or end users in use of hardware or software. May perform some network administration functions or coordinate activities with network engineers.

Experience: Must have at least 5 years of experience in the evaluation, installation, configuration management, and user support of hardware and software.

35. Program Control Specialist

Education: Bachelor's degree.

Responsibility

Supports the project/program manager for a large or complex information technology project or group of tasks. May interact frequently with the client's representative. Responsibilities may include the creation and updating of a project plan and all artifacts included in that plan. This will involve coordination with senior technical staff on their activities and the impact of this on the project schedule, budget, risk management, progress reporting, etc. Takes direction from the PM responsible for the overall management of the project and shares responsibility with that PM for the quality of the project plan. May be involved in briefing the client's representative on some aspects of the project.

Experience: Must have at least 4 years of overall work experience with 2 years of experience supporting the management of projects, budget management, or other similar activities that involve tracking and oversight of team efforts.

36. Senior Administrative Support

Education: Associate's Degree or technical/trade school.

Responsibility

Supports and often leads or supervises documentation preparation and administrative support efforts. Prepares technical documentation in accordance with applicable Government and industry standards. Supports Program or Project Manager on administrative tasks. Gathers, analyzes, edits, and prepares technical information. Conducts research and ensures the use of proper technical terminology and documentation standards. Translates technical information into readable documents.

Assists in the preparation of presentation graphics and supports the development of contract deliverables and reports. Supports administrative contract documentation preparation including resource files, correspondence, schedules and travel documentation.

Experience: Must have at least 4 years of experience of performing administrative functions.

BLUE CANOPY GROUP – CLIENT (GOVERNMENT) RATES

CLIENT (GOVERNMENT) SITE			
		LABOR CATEGORY	RATE
G	1	Administrative Support	\$40.90
G	2	Analyst	\$122.72
G	3	Business Analyst I	\$99.35
G	4	Business Analyst II	\$116.89
G	5	Consultant I	\$140.26
G	6	Consultant II	\$192.86
G	7	Consultant III	\$216.23
G	8	Help Desk Operator	\$70.13
G	9	Information Engineer	\$157.79
G	10	Network Engineer	\$111.04
G	11	Network Operating Center Technician	\$75.97
G	12	Principal / Partner	\$262.98
G	13	Program Manager	\$210.39
G	14	Programmer/Analyst I	\$111.04
G	15	Programmer/Analyst II	\$134.41
G	16	Programmer/Analyst III	\$171.14
G	17	Project Manager	\$175.33
G	18	Quality Assurance (QA) / Test Engineer	\$122.72
G	19	Security Engineer	\$134.41
G	20	Senior System Architect	\$239.61
G	21	Software Architect	\$181.16
G	22	System Administrator	\$116.89
G	23	Systems Engineer	\$111.04
G	24	Technical Writer	\$99.35
G	25	Telecom Engineer I	\$87.66
G	26	Telecom Engineer II	\$99.35
G	27	Telecom Engineer III	\$111.04
G	28	Information Assurance Engineer I	\$105.19
G	29	Information Assurance Engineer II	\$157.79
G	30	Information Assurance Engineer III	\$187.01
G	31	Information Assurance Policy Analyst	\$163.64
G	32	Senior Information Assurance Policy Analyst	\$204.54
G	33	Information Assurance Subject Matter Expert	\$257.15
G	34	Senior System Administrator	\$140.26
G	35	Program Control Specialist	\$143.54
G	36	Senior Administrative Support	\$58.44

BLUE CANOPY GROUP – CONTRACTOR RATES

CONTRACTOR SITE			
		LABOR CATEGORY	RATE
C	1	Administrative Support	\$43.63
C	2	Analyst	\$130.89
C	3	Business Analyst I	\$105.96
C	4	Business Analyst II	\$124.66
C	5	Consultant I	\$149.59
C	6	Consultant II	\$205.68
C	7	Consultant III	\$230.62
C	8	Help Desk Operator	\$74.80
C	9	Information Engineer	\$168.28
C	10	Network Engineer	\$118.43
C	11	Network Operating Center Technician	\$81.03
C	12	Principal / Partner	\$280.48
C	13	Program Manager	\$224.39
C	14	Programmer/Analyst I	\$111.88
C	15	Programmer/Analyst II	\$135.43
C	16	Programmer/Analyst III	\$182.53
C	17	Project Manager	\$182.25
C	18	Quality Assurance (QA) / Test Engineer	\$130.89
C	19	Security Engineer	\$143.36
C	20	Senior System Architect	\$255.55
C	21	Software Architect	\$188.32
C	22	System Administrator	\$124.66
C	23	Systems Engineer	\$118.43
C	24	Technical Writer	\$105.96
C	25	Telecom Engineer I	\$93.49
C	26	Telecom Engineer II	\$105.96
C	27	Telecom Engineer III	\$118.43
C	28	Information Assurance Engineer I	\$112.19
C	29	Information Assurance Engineer II	\$164.02
C	30	Information Assurance Engineer III	\$199.46
C	31	Information Assurance Policy Analyst	\$174.52
C	32	Senior Information Assurance Policy Analyst	\$218.15
C	33	Information Assurance Subject Matter Expert	\$274.24
C	34	Senior System Administrator	\$149.59
C	35	Program Control Specialist	\$153.09
C	36	Senior Administrative Support	\$62.33

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS PREAMBLE

(**Blue Canopy Group, LLC**) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Blue Canopy Group, LLC

11091 Sunset Hills Road, Suite 777

Reston, VA 20190-9703

Office: (703) 896-4000

Fax: (703)435.9715

www.bluecanopy.com

Point Of Contact: MJ Peters, mjpeters@bluecanopy.com

**BLANKET PURCHASE AGREEMENT I
FEDERAL SUPPLY SCHEDULE**

CUSTOMER NAME (Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act

(Ordering activity)

And

(Contractor)

enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date

Contractor Date

BLANKET PURCHASE AGREEMENT II

(CUSTOMER NAME)

BPA NUMBER: _____
Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER _____ *SPECIAL BPA DISCOUNT/PRICE _____

- (2) Delivery:

DESTINATION _____ DELIVERY SCHEDULES / DATES _____

- (3) The ordering activity estimates, but does not guarantee that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE _____ POINT OF CONTACT _____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (b) Name of Contractor;
- (c) Contract Number;
- (d) BPA Number;
- (e) Model Number or National Stock Number (NSN);
- (f) Purchase Order Number;
- (g) Date of Purchase;
- (h) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (i) Date of Shipment.

- (10) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

- (11) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

The customer identifies their requirements.

- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.