

AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Table of Contents

- Information For Ordering Activities
- Terms and Conditions Applicable to Information Technology (IT) Professional Services and Identity Access Management (IAM) Professional Services (Special Item Number 132-51 and 132-60F)
- Products and Services Pricelist
- Blanket Purchase Agreements (BPAs).
- Contractor Team Arrangements.
- List of Service and Distribution Points, as applicable.

CEB Inc.

18-477-9924

1919 North Lynn Street

Arlington VA 22209-1742

571-303-3000

www.cebglobal.com

Contract Number: **GS-35F-0549W**

Period Covered by Contract: July 22, 2010 to July 21, 2020

General Services Administration
Federal Acquisition Service

Pricelist current through Modification #_PA-0018_____, dated ___ 11/13/2015_____.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsadvantage.gov>).

**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

CEB Inc.

1919 North Lynn Street

Arlington VA 22209-1742

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

571-303-3000

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 18-477-9924

Block 30: Type of Contractor - C

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - NO _____

Block 36: Contractor's Taxpayer Identification Number (TIN): 52-2056410

4a. CAGE Code: 1EBR5

4b. Contractor has/has not registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

132-51 _____

30 Days

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: 0___% - ___ days from receipt of invoice or date of acceptance, whichever is later.

- b. Quantity
- c. Dollar Volume
- d. Government Educational Institutions

Government Educational Institutions are offered the same discounts as all other Government customers.**

- e. Other

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

10. Small Requirements: The minimum dollar value of orders to be issued is \$_100_____.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS

Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.cebglobal.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

28. UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS (JUN 2013)(FAR 52.232-39)

(a) Except as stated in paragraph (b) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:

(1) Any such clause is unenforceable against the Government.

(2) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an “I agree” click box or other comparable mechanism (e.g., “click-wrap” or “browse-wrap” agreements), execution does not bind the Government or any Government authorized end user to such clause.

(3) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.

(b) Paragraph (a) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND IDENTITY ACCESS
MANAGEMENT PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 132-60F)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

Terms of Agreement

CEB Inc. (“CEB”) is delighted to invite [Department/Division name located within Government Department/Office/Agency] at [Government Department/Office/Agency name] (“COMPANY”), to participate in the program(s) listed below. During the term, CEB grants COMPANY a non-exclusive, royalty-free, worldwide, revocable, non-transferable and non-assignable license to use, reproduce, and distribute the Program’s Materials solely for COMPANY’s internal business purposes. If other departments or divisions at COMPANY would like to access the Program Materials, additional memberships must be purchased. Program Materials, may consist of publications, surveys, websites, teleconferences, meetings, and other CEB materials and services.

The website access, decision support tools, publications, reports, applications, teleconferences, and data being provided are Commercial Items as defined by 48 C.F.R. 2.101. Consistent with 48 C.F.R. 12, the access, use and disclosure of the website, decision support tools, publications, reports, applications, teleconferences, and data of CEB by Government end users is subject to the terms, conditions and limitations set forth in this Letter of Agreement and the Program Terms incorporated by reference in it.

SUPPLEMENTAL MEMBERSHIP TERMS

- *General. These Membership Terms constitute an agreement between CEB and MEMBER regarding the terms and conditions that apply to the use of CEB Membership, except to the extent superseded by an executed agreement between CEB and MEMBER.*

Definitions.

- *CEB Inc. is a Delaware Corporation that provides subscription-based best practices research, decision support tools, and executive education to a membership of companies, not-for-profit institutions, and government offices (collectively “CEB Network”).*
- *“Benchmarking Data” is aggregated data received, collected, analyzed, and maintained by CEB derived from information received from Members, public information, and surveys.*
- *“MEMBER” is an entity that subscribes to a CEB program.*
- *“Membership Materials” are program-specific and may consist of publications, surveys, websites, and other materials and services prepared by CEB, including portions thereof. CEB reserves the right to update, replace, delete or modify Membership Materials from time to time at its discretion.*

Member Conduct.

- *MEMBER understands that, so long as this agreement is in effect and MEMBER is complying with its obligations hereunder, MEMBER has a non-exclusive, royalty-free, worldwide, revocable, non-transferable, and non-assignable license to use, reproduce, and distribute Membership Materials for MEMBER’s internal business purposes only. MEMBER agrees to not sublicense, sell, assign, or otherwise distribute all or any portion of any Membership Material.*
- *MEMBER acknowledges and agrees that CEB owns all copyright, trademark, trade secret, patent, and all other proprietary rights in all Membership Materials (and all derivatives thereof) (including that CEB owns a copyright in the selection, coordination, arrangement, and enhancements of such proprietary*

information, as well as the content original to it) and that MEMBER has no right or interest in any of the foregoing property (or any derivatives thereof) beyond the license above.

- *In the event MEMBER provides personally identifiable information to CEB, MEMBER represents and warrants that it has obtained all necessary consents, approvals, and authorizations to provide the personal information, and it is not violating any laws, rules, or regulations, or the rights of any individual or entity, by providing such personal information to CEB.*
- *MEMBER agrees to abide by any instructions or restrictions placed by CEB upon the use of any Membership Materials containing personally identifiable information necessary to ensure CEB complies with any applicable data protection and privacy laws and shall abide by all applicable data protection and privacy laws when furnishing such information to CEB.*

Member Research.

- *Printed Research. CEB uses information collected from Members to develop and share best practice research within the CEB Network and otherwise provide services, including Membership Materials, to Members and Prospective Members. To the extent that any information is or has been disclosed by MEMBER to CEB, either orally or in writing, for its inclusion in Membership Materials or for the provision of other services, MEMBER hereby grants to CEB an irrevocable, perpetual, worldwide, freely assignable and transferable, royalty-free license to such information. Such license includes, without limitation, the right to display, perform, sublicense, distribute (internally and externally), prepare derivative works based upon, copy, and use such pre-existing information and derivative works thereof. Any derivative works prepared or created by CEB shall be owned by CEB. The foregoing license and rights granted to CEB shall survive termination of MEMBER's membership.*
- *Benchmarking Research. MEMBER authorizes CEB to use survey Benchmarking Data disclosed by MEMBER to CEB for the purposes of combining it with other Benchmarking Data on the condition that (1) CEB aggregates and presents in anonymous form such Benchmarking Data with information from other Members; and (2) any disclosure by CEB of such Benchmarking Data to third parties does not include (directly or by inference) any information identifying MEMBER or any individual as the source of such information, except to the extent required by law or order of a court of competent jurisdiction.*

Other Terms and Conditions.

- *MEMBER permits CEB to use MEMBER's name and logo in its published internal member lists and internal meeting attendance lists. MEMBER understands that, if this permission is not granted, CEB will not be able to recognize MEMBER at its meetings or in its research.*
- *MEMBER permits CEB to use MEMBER's name and logo in CEB's Member Materials if MEMBER discloses information to CEB for research purposes. MEMBER understands that if this permission is not granted, CEB may not be able to feature MEMBER's best practices in Membership Materials.*
- *CEB will not use MEMBER's name and logo for any other purpose without MEMBER's consent.*
- *CEB disclaims, to the extent permitted by applicable law, all warranties for its Membership Materials, either express or implied, including, without limitation, warranties of merchantability and fitness for a particular purpose. CEB does not warrant or guarantee that MEMBER will realize any results by virtue of the use of Membership Materials or services provided hereunder.*
- *Nothing in this Agreement shall create or be deemed to create any third party beneficiary rights in any person not a party to this Agreement pursuant to the Contracts (Rights of Third Parties) Act 1999.*

CEB Enterprise Architecture Leadership Council

Summary:

CEB Enterprise Architecture Leadership Council is a service of CEB Inc., a publicly-traded (ticker: CEB) research and advisory firm that serves a network of over 120,000 corporate and public sector professionals across fifty countries. CEB Enterprise Architecture Leadership Council provides research and advice specifically tailored for Chief Enterprise Architects and their teams on critical technology-based business decisions. CEB Enterprise Architecture Leadership Council uses both quantitative techniques and qualitative research to help solve the most pressing challenges in the enterprise architecture domain.

Service Duration: One Year

Quantity: Unlimited Access

Topic Areas:

- Architecture Governance
- Asset Portfolio Optimization
- Information Management
- Service-Oriented Architecture
- Technology Roadmapping

Service Description:

CEB Enterprise Architecture Leadership Council clients receive unmetered website access, research briefs, tools, diagnostics as well as formal advisory services highlights below:

Research and Insights

- Evaluation of new issues and challenges facing IT leaders
- Analysis of successful business tactics employed by leading companies

Proven Federal Agency Best Practices

- Innovative approaches to perennial problems
- Lightweight, cost-effective solutions

Peer Benchmarks

- Access to proprietary data to identify investments, benchmark against peers, and inform decisions
- Rigorous data collection and analysis processes, overseen by a dedicated team of experts in statistical methods

Executive Networking

- Online peer discussion groups
- On-request peer networking for advice, feedback, and perspectives from other leading executives
- Government-only executive meetings

Advisory Support

- Personalized counsel with a government executive advisor for pending decisions, new tactics, internal presentations, and other needs
- Customized advice based on changing government mandates, regulations, and OMB guidelines

Decision and Diagnostic Tools

- Self-assessments for strategic planning, resource allocation, capability evaluation, and more

Live and Online Learning Events

- Senior executive-only meetings
- Staff workshops, training, and skill development
- Member-hosted forums

PRICING:

CEB Enterprise Architecture Leadership Council	GSA Price
Non Client	\$22,134.63
Non Client \$3 and above	\$26,644.26
Client Below \$3B	\$19,921.10
Client \$3B and above	\$23,979.83

- CEB Enterprise Architecture Leadership Council customers who renew their subscription receive a 10% discount
- CEB Enterprise Architecture Leadership Council customers who renew their subscriptions early and prepay the last four months of their current subscription are given a 2% discount.

CEB CIO Leadership Council

Summary:

CEB CIO Leadership Council is a service of CEB Inc., a publicly traded (ticker: CEB) research and advisory services firm that serves a network of over 120,000 corporate and public sector professionals across fifty countries. CEB CIO Leadership Council identifies the best business solutions to challenging functional and IT management problems facing CIOs. CEB solutions are vendor independent and sourced from a vast executive network. This unique position allows CEB to share best practices that offer tangible business value across industries and U.S. federal agencies. CEB CIO Leadership Council solutions are peer informed and immediately actionable, helping members elevate corporate performance.

Service Duration: One Year

Quantity: Unlimited Access

Topic Areas:

Governance

- Streamline Portfolio Management
- Design the IT Funding Model
- Re(Design) the IT Organization

Performance Measurement

- Improve IT Value Communication

Business Enablement

- Generate Insight through Analytics
- Improve Change Management
- Define End-to-End IT Services

Business Relationship Management

- Improve IT-Business Engagement

Staff and Leadership Development

- Develop High-Potential Employees
- Build Key Leadership Skills

Technology Lifecycle Management

- Develop Strategic Plan

Service Description:

CEB CIO Leadership Council members receive unmetered website access, research briefs, tools, and diagnostics, as well as formal advisory services highlighted below:

Research and Insights

- Evaluation of new issues and challenges facing IT leaders
- Analysis of successful business tactics employed by leading companies

Proven Federal Agency Best Practices

- Innovative approaches to perennial problems
- Lightweight, cost-effective solutions

Peer Benchmarks

- Access to proprietary data to identify investments, benchmark against peers, and inform decisions
- Rigorous data collection and analysis processes, overseen by a dedicated team of experts in statistical methods

Executive Networking

- Online peer discussion groups
- On-request peer networking for advice, feedback, and perspectives from other leading executives
- Government-only executive meetings

Advisory Support

- Personalized counsel with a government executive advisor for pending decisions, new tactics, internal presentations, and other needs
- Customized advice based on changing government mandates, regulations, and OMB guidelines

Decision and Diagnostic Tools

- Self-assessments for strategic planning, resource allocation, capability evaluation, and more

Live and Online Learning Events

- Senior executive-only meetings
- Staff workshops, training, and skill development
- Member-hosted forums

Pricing: \$53,923.00

CEB Infrastructure Leadership Council

Summary:

CEB Infrastructure Leadership Council is a service of CEB Inc., a publicly traded (ticker: CEB) research and advisory services firm that serves a network of over 120,000 corporate and public sector professionals across fifty countries. CEB Infrastructure Leadership Council identifies the best business solutions to challenging functional and IT management problems facing heads of Infrastructure. CEB solutions are vendor independent and sourced from a vast executive network. This unique position allows CEB to share best practices that offer tangible business value across industries and U.S. federal agencies. CEB Infrastructure Leadership Council solutions are peer informed and immediately actionable, helping members elevate corporate performance.

Service Duration: One Year

Quantity: Unlimited Access

Topic Areas:

Governance

- Build a Strategic Plan
- Improve Process Maturity

Performance Measurement

- Improve Metrics

Business Enablement

- Create a Service Catalog

Business Relationship Management

- Improve Cost Transparency and Financial Management

Staff and Leadership Development

- Develop Service Managers

Technology Lifecycle Management

- Build a Technology Roadmapping Plan
- Build an Asset Management Program

Service Description:

CEB Infrastructure Leadership Council members receive unmetered website access, research briefs, tools, and diagnostics, as well as formal advisory services highlighted below:

Research and Insights

- Evaluation of new issues and challenges facing IT leaders
- Analysis of successful business tactics employed by leading companies

Proven Federal Agency Best Practices

- Innovative approaches to perennial problems
- Lightweight, cost-effective solutions

Peer Benchmarks

- Access to proprietary data to identify investments, benchmark against peers, and inform decisions

- Rigorous data collection and analysis processes, overseen by a dedicated team of experts in statistical methods

Executive Networking

- Online peer discussion groups
- On-request peer networking for advice, feedback, and perspectives from other leading executives
- Government-only executive meetings

Advisory Support

- Personalized counsel with a government executive advisor for pending decisions, new tactics, internal presentations, and other needs
- Customized advice based on changing government mandates, regulations, and OMB guidelines

Decision and Diagnostic Tools

- Self-assessments for strategic planning, resource allocation, capability evaluation, and more

Live and Online Learning Events

- Senior executive-only meetings
- Staff workshops, training, and skill development
- Member-hosted forums

Pricing: \$44,558.00

CEB PMO Leadership Council

Summary:

CEB PMO Leadership Council is a service of CEB Inc., a publicly traded (ticker: CEB) research and advisory services firm that serves a network of over 120,000 corporate and public sector professionals across fifty countries. CEB PMO Leadership Council identifies the best business solutions to challenging functional and IT management problems facing heads of PMO. CEB solutions are vendor independent and sourced from a vast executive network. This unique position allows CEB to share best practices that offer tangible business value across industries and U.S. federal agencies. CEB PMO Leadership Council solutions are peer informed and immediately actionable, helping members elevate corporate performance.

Service Duration: One Year

Quantity: Unlimited Access

Topic Areas:

Governance

- Improve Project and Program Management Methodology
- Upgrade Resource Estimation Methodology

Performance Measurement

- Design Benefit Tracking and Value Reporting

Business Enablement

- Implement Post-Project Reviews

Business Relationship Management

- Improve End-to-End Stakeholder Management

Staff and Leadership Development

- Develop the PM Talent Bench
- (Re)Chartering the PMO

Service Description:

CEB PMO Leadership Council members receive unmetered website access, research briefs, tools, and diagnostics, as well as formal advisory services highlighted below:

Research and Insights

- Evaluation of new issues and challenges facing IT leaders
- Analysis of successful business tactics employed by leading companies

Proven Federal Agency Best Practices

- Innovative approaches to perennial problems
- Lightweight, cost-effective solutions

Peer Benchmarks

- Access to proprietary data to identify investments, benchmark against peers, and inform decisions
- Rigorous data collection and analysis processes, overseen by a dedicated team of experts in statistical methods

Executive Networking

- Online peer discussion groups

- On-request peer networking for advice, feedback, and perspectives from other leading executives
- Government-only executive meetings

Advisory Support

- Personalized counsel with a government executive advisor for pending decisions, new tactics, internal presentations, and other needs
- Customized advice based on changing government mandates, regulations, and OMB guidelines

Decision and Diagnostic Tools

- Self-assessments for strategic planning, resource allocation, capability evaluation, and more

Live and Online Learning Events

- Senior executive-only meetings
- Staff workshops, training, and skill development
- Member-hosted forums

Pricing: \$29,083.00

CEB Applications Leadership Council

Summary:

CEB Applications Leadership Council is a service of CEB Inc., a publicly traded (ticker: CEB) research and advisory services firm that serves a network of over 120,000 corporate and public sector professionals across fifty countries. CEB Applications Leadership Council identifies the best business solutions to challenging functional and IT management problems facing heads of Applications. CEB solutions are vendor independent and sourced from a vast executive network. This unique position allows CEB to share best practices that offer tangible business value across industries and U.S. federal agencies. CEB Applications Leadership Council solutions are peer informed and immediately actionable, helping members elevate corporate performance.

Service Duration: One Year

Quantity: Unlimited Access

Topic Areas:

Governance

- Embed QA into the Development Lifecycle

Performance Measurement

- Design the Applications Scorecard
- Build an Applications Strategic Plan

Business Enablement

- Improve Requirements Gathering
- Increase Use of Agile Methods

Business Relationship Management

- Start/Improve an IT Product Management Organization
- Improve Value from Sourcing Arrangements

Staff and Leadership Development

- Develop Business Analytics

Technology Lifecycle Management

- Manage the Applications Portfolio

Service Description:

CEB Applications Leadership Council members receive unmetered website access, research briefs, tools, and diagnostics, as well as formal advisory services highlighted below:

Research and Insights

- Evaluation of new issues and challenges facing IT leaders
- Analysis of successful business tactics employed by leading companies

Proven Federal Agency Best Practices

- Innovative approaches to perennial problems
- Lightweight, cost-effective solutions

Peer Benchmarks

- Access to proprietary data to identify investments, benchmark against peers, and inform decisions

- Rigorous data collection and analysis processes, overseen by a dedicated team of experts in statistical methods

Executive Networking

- Online peer discussion groups
- On-request peer networking for advice, feedback, and perspectives from other leading executives
- Government-only executive meetings

Advisory Support

- Personalized counsel with a government executive advisor for pending decisions, new tactics, internal presentations, and other needs
- Customized advice based on changing government mandates, regulations, and OMB guidelines

Decision and Diagnostic Tools

- Self-assessments for strategic planning, resource allocation, capability evaluation, and more

Live and Online Learning Events

- Senior executive-only meetings
- Staff workshops, training, and skill development
- Member-hosted forums

Pricing: \$41,199.00

CEB Information Risk Leadership Council

Summary:

CEB Information Risk Leadership Council is a service of CEB Inc., a publicly traded (ticker: CEB) research and advisory services firm that serves a network of over 120,000 corporate and public sector professionals across fifty countries. CEB Information Risk Leadership Council identifies the best business solutions to challenging functional and IT management problems facing heads of Information Security. CEB solutions are vendor independent and sourced from a vast executive network. This unique position allows CEB to share best practices that offer tangible business value across industries and U.S. federal agencies. CEB Information Risk Leadership Council solutions are peer informed and immediately actionable, helping members elevate corporate performance.

Service Duration: One Year

Quantity: Unlimited Access

Topic Areas:

Governance

- Improve Strategic Planning Effectiveness
- Organize the Security Function

Performance Measurement

- Design an Information Risk Scorecard
- Understand the Maturity of Your Controls

Business Enablement

- Create End-User Awareness

Business Relationship Management

- Manage Third-Party Risk

Staff and Leadership Development

- Build Staff Business Relationship Skills

Technology Lifecycle Management

- Build a Standardized Risk Assessment Toolkit
- Improve Incident Response

Service Description:

CEB Information Risk Leadership Council members receive unmetered website access, research briefs, tools, and diagnostics, as well as formal advisory services highlighted below:

Research and Insights

- Evaluation of new issues and challenges facing IT leaders
- Analysis of successful business tactics employed by leading companies

Proven Federal Agency Best Practices

- Innovative approaches to perennial problems
- Lightweight, cost-effective solutions

Peer Benchmarks

- Access to proprietary data to identify investments, benchmark against peers, and inform decisions

- Rigorous data collection and analysis processes, overseen by a dedicated team of experts in statistical methods

Executive Networking

- Online peer discussion groups
- On-request peer networking for advice, feedback, and perspectives from other leading executives
- Government-only executive meetings

Advisory Support

- Personalized counsel with a government executive advisor for pending decisions, new tactics, internal presentations, and other needs
- Customized advice based on changing government mandates, regulations, and OMB guidelines

Decision and Diagnostic Tools

- Self-assessments for strategic planning, resource allocation, capability evaluation, and more

Live and Online Learning Events

- Senior executive-only meetings
- Staff workshops, training, and skill development
- Member-hosted forums

Pricing: \$29,083.00

SIN	Program Description	GSA Price
132-51	CEB CIO Leadership Council	\$53,923.00
132-51	CEB Infrastructure Leadership Council	\$44,558.00
132-51	CEB PMO Leadership Council	\$29,083.00
132-51	CEB Applications Leadership Council	\$41,199.00
132-51	CEB Information Risk Leadership Council	\$29,083.00

CEB IT Leadership Council for Midsized Companies Select

Summary:

The CEB IT Leadership Council for Midsized Companies Select is a service of CEB Inc., a publicly traded (ticker: CEB) research and advisory services firm that serves a network of over 120,000 corporate and public sector professionals across fifty countries. CEB solutions are vendor independent and sourced from a vast executive network. This unique position allows CEB to share best practices that offer tangible business value across industries and U.S. public sector agencies. The CEB IT Leadership Council for Midsized Companies Select solutions are peer informed and immediately actionable, helping members elevate corporate performance.

Service Duration: One Year

Quantity: Unlimited Access

Topic Areas:

- *Measuring and Communicating IT Value*
- *Strategic Planning and Budgeting*
- *Formalizing Project Planning and Execution*
- *Strengthening the IT Security Function*
- *Introducing IT Service Management*
- *Improving Business Partner Engagement*
- *Transforming the IT Help Desk*
- *Measuring and Benchmarking Levels of IT Maturity*
- *Benchmarking Emerging Technology Adoption Trends and Building Effective Roadmaps*

Service Description:

- 1) *Research and Insight*
- 2) *Decision and Diagnostic Tools*
- 3) *Peer Benchmarks*
- 4) *Proven Best Practices*
- 5) *Advisory Support*
- 6) *CEB IT Roadmap Builder: Emerging visualization tool:*
 - a. *Includes up to 75 technologies*
 - b. *Includes two (2) Master Administrator Users (User role with permission to interact with the Program by, for example, submitting Company Data and other information; creating, editing, and deleting Roadmaps)*
 - c. *Includes unlimited Viewer Users (User role with permission to view certain Output and/or Program Materials associated with the Program)*

Terms of Agreement for CEB IT Leadership Council for Midsized Companies Select

- During the Term of Agreement, CEB grants COMPANY a non-exclusive, royalty-free, worldwide, revocable, non-transferable and non-assignable license to use, reproduce, and distribute the Program Materials solely for COMPANY's internal business purposes. *This license shall not be extended to any other divisions or other*

legal or corporate entities, regardless of whether such divisions or legal or corporate entities are owned by, affiliated with or under common control with COMPANY.

- For purposes of CEB IT Roadmap Builder: Emerging, COMPANY shall be regarded as having purchased one (1) subscription to the Program for each User (described above). COMPANY shall not license, sublicense, sell, resell, rent, lease, transfer, assign, distribute, time share or otherwise commercially exploit or make the Program available to any third party.
- For purposes of CEB IT Roadmap Builder: Emerging, COMPANY shall own all Roadmaps (output generated by the Program as a result of the input of Company data, and that present COMPANY-tailored technology product information including plots in various graphical configurations), subject to the same limitations that apply to Customized Program Materials in the Program Terms.
- For clarity, Confidential Information under CEB's Program Terms includes but it not limited to any information collected by CEB during surveys for COMPANY.
- Representations and Warranties. During the term of this Letter of Agreement, CEB represents that (i) the Program shall perform materially in accordance with the provided user guide, (ii) the user guide shall define the functionalities and features provided by the program, and (iii) CEB reserves the right to from time to time modify, enhance, update or upgrade the Program.

SIN 132-51

<i>CEB IT Leadership Council for Midsized Companies Select</i>	
Pricing by Number of Employees	GSA Price With IFF
Pricing <500 EE	\$19,949.62
Pricing 500-1500 EE	\$21,900.25
Pricing 1500-3000 EE	\$23,496.22
Pricing 3000-4000 EE	\$26,599.50
Pricing 4000-5000 EE	\$35,465.99
Pricing 5000+ EE	\$44,332.49

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

CEB Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact .

Name: Christy Mallen

Title: Director, Purchasing

Address: 1919 North Lynn Street, Arlington, Virginia 22209

Telephone: 571-303-3000