



2ND Quarter Specials

Microsearch Corporation
[GS-35F-0551K](#)

What Content Professionals Need	Our services help
<ul style="list-style-type: none"> • Secure Search solutions for your critical content 	Instantly find a word or phrase in 1,000,000 pages
<ul style="list-style-type: none"> • Off-line portable content access 	Publish Manuals on CD-ROM
<ul style="list-style-type: none"> • Offsite/Onsite content digitization services 	Scan a roomful of documents, make them Internet accessible
<ul style="list-style-type: none"> • PDA and Cell Phone content access 	Provide Wireless Access to documents anywhere, anytime
<ul style="list-style-type: none"> • A GSA vendor to manage the entire content process 	Our On-Schedule Professional Services get it all together GSA GS-35F-0551K

Get a no obligation quote now Call 800-895-0212 Extension 22



[About us - The Company](#).....

General Solutions.....

Government Clients.....

Wireless access to documents`

Discounts Available Now

Free Software Use
Free Digitization Services

Document Retrieval Services
Digital Library Services
Website Design
Activity Tracking

Our Fast Search Engine.....

GSA-listed Professional Services.....

Technology Project Manager
Senior System Analyst
Database Publisher
Web-site Designer

Other electronic document services.....

Current Discount Service Specials..... **Error! Bookmark not d**

Free Content Services.....

Clients

[Microsearch Corporation](#)

[The Company](#)

Microsearch has provided electronic document solutions to Federal Agencies since 1992.

Microsearch is an **Application Services Provider** (ASP), and delivers total document access solutions for our clients. Whether the existing documents are on paper, or in any existing electronic format, Microsearch provides all the services necessary to create searchable, browser-based instant access solutions.

Microsearch specializes in fast, precise search and retrieval for client collections of important electronic documents. We provide the software, services, and hardware as a fully integrated service solution.

Microsearch provides a total service solution, with guaranteed results. We provide a firm, fixed price for all projects, and our guarantee is absolute. Our end product meets the client specifications, or we don't get paid. All our promises are in writing, and all our promises are delivered on.

We are the only ASP provider of search solutions that combine both:

1. Experienced Professional and support staff services
2. Powerful, customizable search and retrieval software tools

Microsearch has focused on servicing government agencies clients for over a decade. From its early years as a CD-ROM publisher of searchable electronic documents, Microsearch has evolved into the premier full-service online document search and retrieval ASP it is today.

Microsearch is located on historic US Route 1 just north of Boston in Saugus, Ma, in the heart of the Red Sox Nation.

Solutions

Microsearch is a recognized as expert in electronic document solutions (EDS). Our EDS services include electronic documents creation, conversion, indexing, search and retrieval. We provide an array of unique solutions that have been developed to address specific client needs.

Adobe PDF Solutions

Microsearch has special expertise dealing with Adobe PDF document creation, conversion, online search and online retrieval. We provide online search and retrieval for PDF documents, as well as more traditional CD-ROM and DVD-based search and retrieval.

Page-by-Page image Search

Microsearch has developed the technology to allow long PDF documents to be retrieved page-by-page after a search, so that retrieval is limited to only the page with the hit results. Once the page is delivered (very fast, even with dial-up connections) the pages include navigational buttons to allow retrieving any other page in the PDF document.

Beyond Large, to the Very Large

Microsearch has developed the technology to allow search and retrieval from document collections that include millions of documents without increasing search times. In fact, a search within a document collection of 100 million pages can be conducted in as little as ¼ second.

Pure Power – on the Cheap

Microsearch has developed the technology that allows pure document search at very low cost. For our pure power search option, we index and provide access to documents at a low cost while still providing the significant advantages of a Microsearch solution, including hit

highlighting, an online index of all the words in the document collections, and hit to hit navigation. The pure document search option includes an automatically generated Table of Contents that reflects the file structure of the submitted documents.

Publishing

Microsearch has developed expert Electronic Document Publishing and Content Management capabilities over the past decade. Today; Microsearch is recognized by our clients as the best electronic document Content Publishing company in the business. Our Publishing services allow clients to give users the ultimate in search speed and precise finding agents. Utilizing the ability to include as many metadata fields as are necessary for precision searching, a nested Table of Contents that provides independent access to every document in the database, an online index window into the contents of every metadata field as well as every document, and fast, fast search speed.

CD-ROM Content Search

We can provide content/document access services on CD-ROM for those situations where online access is not appropriate or available. With a Microsearch-published CD-ROM of agency content, authenticated users have full portability of large amounts of research content. A Microsearch CD-ROM incorporates a very fast search engine, and a searchable database of important research content.

Government Agency Clients

Microsearch has a diverse array of clients, commercial as well as Federal Agency clients. Our commercial client list includes such companies as Coors Brewery and GE. Our Federal Agency clients include:

--US Department of Transportation, TASC Library

For the TASC Library, Microsearch has created and hosts a number of Special Collections, created by scanning and converting millions of pages of rare books and manuals. The collections include:

- Civil Aeronautic Manuals
- Civil Air Regulations
- Superseded Advisory Circulars
- I.C.C. Historical Railroad Investigation Reports (1911-1966)
- National Conferences on Street and Highway Safety
- Historical Aircraft Accident Reports (1934-1965)
- FAA and CAA Research Reports
- US Coast Guard Navigation and Inspection Circulars
- Historic CAB/DOT Orders
- Historical FARS
- (CAB/DOT Orders collection represents a small number of orders from

the historic collection. In the future, all historic orders will be available on this web site.)

These databases are open to the public, and may be viewed and searched at"

<http://dotlibrary.specialcollection.net/>

--US Marines

The US Marines Directives are a collection of manuals that help the Marines keep abreast of rules and regulations that affect every aspect of their service lives. Microsearch has helped the Marines provide improved access to these documents, first by publishing them as searchable documents on CD-ROM, and later on the internet.

The collected Directives are published using Microsearch's CD-ROM publishing toolkit that features very fast search and retrieval.

--FAA Airports

The FAA Airports had a need to be able to track and search all incoming and out-going official correspondence related to a unique issue. Microsearch has created and now hosts a database of these documents, organized by authoritative originating correspondence (such as a letter from a congressman asking for constituent assistance with an FAA problem). The letter trail sometime reaches hundreds of letters. These letters are converted into searchable text and hosted by Microsearch on a server that is secure and can be accessed only to FAA personnel for research and compliance purposes.

Search Services

Microsearch is an Application Services Provider (ASP) of Content Search and Retrieval Solutions, as well as of web-site design and implementation services.

1. Low Cost Document indexing and search/retrieval solutions- as low as \$.005 per page per month, including secure online hosting.
2. Digital Library solutions - combining document plus metadata search and retrieval capabilities. Advanced search of both full text and associated metadata.
3. Web-site design services, featuring our ability to create easy-to-use, content-intensive research web sites.

Microsearch's document-only search and retrieval solution is designed to provide a low-cost search solution where only the document contents are to

be searched. Utilizing the fully automatic features of WebSearch Studio, the database professional simply tells WSS where the documents are. WSS quickly indexes the documents and creates a compressed database, complete with a Table of Contents that reflects the folder structure of the source documents. WSS does not alter the original documents in any way.

The Digital Library solution is a complete publishing solution, combining searchable document content with advanced features such as searchable metadata fields, fully customized Help file and Table of Contents, an online index of database word contents, and an introductory web page design. These publishing enhancements are designed to enhance the online search and retrieval experience for users.

Microsearch's web-site design, implementation, and maintenance services are designed for creating special purpose research sites incorporating WebSearch Studio databases into a web-site framework that works for agency researchers.

Document-only Search and Retrieval Advantages

- Least expensive—everything is automated
- Fast—a database of existing electronic documents can be online within a week
- Easy to maintain—just add new documents to the original document folders and re-index the database

Digital Library advantages

- Easy to use by researchers
- Precise, fast searching
- Metadata can be searched alone or in combination with documents
- Satisfies Professional researchers need for multiple ways to find information

Web-site design advantages

- Easy to use
- Unlimited number of documents
- Unlimited number of databases
- Web-services flexibility
- Experienced in designing research-oriented web sites.

**FAST, FAST Search Engine:
WebSearch Studio (WSS)**

Microsearch has developed a highly unique electronic document search engine to provide the search and retrieval speed and accuracy needed by complex client databases. Microsearch's specialized document search engine possesses a number of unique characteristics.

Scrollable Table of Contents. Even if the database contains millions of documents, each document is listed in nested folders that make up the Table of Contents.

Hit navigation (jump from hit to hit within one document or between documents within the database.) This feature is particularly useful for jumping from hit to hit in long documents.

On-screen index (Word Wheel) of all words in the entire database (lets the user know in advance whether or not to search for a particular word, and also give the user the ability to find a word that may be misspelled) This feature includes a list of all words in the database, the number of times the word occurs, and the number of documents containing the word.

Web services flexibility (a web services version of WSS is available when necessary) This feature means that the client can have search functionality show up on any page of a website, or anywhere in any electronic platform connected to the Internet.)

Optimized for long documents (WSS is optimized for long documents) WSS has the ability to retrieve just the one page in a document with hits, or retrieve just a small number of words surrounding the search expression to limit the time necessary to download the document containing the search expression.

Optimized for PDF search and retrieval (millions of PDF documents instantly searchable!) WSS can search millions of PDF documents instantly, and return to the user only the page(s) with hits – saving immense amounts of time, especially if the user is connected to the Internet via wireless device, or slow a slow dial-up connections.

No size limitation (WSS can instantly search hundreds of millions of pages)

*WSS does not change the documents that are published. All indexed documents remain in their original formats (Word, PDF, and HTML). Only the generated **document index** is maintained in a proprietary format. The use of this proprietary format enables the ultra-fast search capabilities WSS has become famous for, while keeping the original documents in their original format.*



GSA-listed Professional Services

Microsearch meets client requirements by combining higher-level Professional Services (listed in its GSA Schedule), along with non-professional services that are priced according to the needs of the particular document database.

For instance, scanning fees are based on the condition of the original documents; the volume of documents and the filing status of the documents (Are they in binders? Are they bound? Are they mixed with other documents?) These lower-level services are priced on a per-item basis, and the total fees may be included in the fixed priced service deliverable contract.

Professional Services schedule prices:

Database Project Manager	\$119.70 per hour
Sr. Systems Analyst/Programmer	\$99.75 per hour
Database Publisher/Administrator	\$79.80 per hour
Website Design/Implementation	\$99.75 per hour

2nd Quarter Discounts

We are currently offering a discount of 40% for all new Federal Agency Professional Service contracts. This discount will give Federal Agency information professionals the opportunity to see first-hand the performance characteristics of our search services. The temporary prices are:

Database Project Manager	\$71.82 per hour
Sr. Systems Analyst/Programmer	\$59.85 per hour
Database Publisher/Administrator	\$47.88 per hour
Website Design/Implementation	\$59.85 per hour

Other electronic document services

Our array of electronic document services supporting our GSA-listed professional Services includes:

Digitization

- Scanning and Imaging
- OCR processing and re-keying
- Conversion from obsolete formats
- Quality Control the entire process

Database

- Collecting the Metadata to associate with the documents
- Organizing the Document Collection
- Indexing the Metadata and Documents
- Quality Control the entire process

Hosting

- Selecting the host server
- Setting up the server with appropriate hosting software
- Establishing client-controlled password assignment utility
- Monitoring the server 24 X 7 X 365.25

The fees for these services are project variable and priced either separately or in combination with the Professional Service fees to establish a firm, fixed price for each database project.

Sample prices for non-professional ancillary services include:

1. Scanning	\$.08 - \$1.00 per page
2. Converting scanned tiff images to multiple formats:	
* PDF Image-only	\$.02 - \$.03
* PDF Captured	\$.04 - \$.06
* HTML	\$.05 - \$.08
3. Re-keying	\$3.00/page
4. Adding metadata to the database	\$.50/metadata field
5. Indexing	\$.005 - \$.01 (per page)
6. Online Password Assignment Utility	\$1,000 -\$2,000
7. Internet hosting	\$25 per Gigabyte per month
8. Software licensing fees	NO Charge for our Federal Agency clients

Free Electronic Document Services

As a means of introducing ourselves to new Federal Agency clients, Microsearch offers the following free services:

Free PDF Conversion

We will convert tiff images to PDF format image only or captured as PDF image with hidden text at no additional charge when included in a Microsearch searchable document database.

Free CD-ROM/DVD Publishing

We will provide a CD-ROM or DVD versions of any electronic document database we create for any Federal Agency. The CD-ROM or DVD database functions exactly like an online searchable databases, but instead of online, is accessed through the user's CD drive.

Free Database Planning and Training

We will meet with Federal Agencies and conduct a training session with up to ten students to learn how electronic documents are created, indexed, and searched. A free version of WebSearch Studio will be provided to each student.

Wireless Access to Documents



Microsearch is a pioneer in providing access to large documents via wireless devices. We have developed a process which breaks long documents into pages/clips which are rapidly downloaded by wireless devices. Whether page-by-page, or clip-by-clip, Microsearch makes clients documents securely accessible by wireless devices.

Content Search Everywhere

Please contact us at 800-895-0212 Ext. 22



microsearch

5 broadway | saugus, ma | 01906

www.microsearch.net

800.895.0212