

COTTON & COMPANY ASSURANCE AND ADVISORY, LLC PRICE LIST

GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is: GSAAdvantage.gov.

MULTIPLE AWARD SCHEDULE – PRICE LIST

FSC GROUP: Information Technology and Miscellaneous

FSC/PSC: D399; 0000

CONTRACT NUMBER: GS-35F-0552U

CONTRACT PERIOD: August 15, 2018 through August 14, 2023
Price List is current as of Mod # PS-0045; Effective November 6, 2022
Prices Shown Herein are Net (Discount Deducted)

CONTRACTOR INFORMATION: Cotton & Company Assurance and Advisory, LLC
333 John Carlyle St
Ste 500
Alexandria, VA 22314
T: (703) 836-6701
F: (703) 836-0941
www.cottoncpa.com

CONTRACTS ADMINISTRATION SOURCE: Stephanie Tuthill, CCO
Contracts@cottoncpa.com

BUSINESS SIZE: Large Business

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.



CUSTOMER INFORMATION

- 1a. **Table of awarded special item number(s) with appropriate cross references to item descriptions and awarded price(s).**

| SIN | SIN Title | Description Page | Awarded Price Page |
|-----------------|--|------------------------|------------------------|
| 54151S/RC/STLOC | Information Technology Professional Services | 5 – 7 | 4 |
| OLM/RC/STLOC | Order Level Materials (OLM) | Defined at Order Level | Defined at Order Level |

- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

See page 4.

- 1c. **If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**

See pages 5-7 for GSA commercial labor category titles, experience, functional responsibilities, education, certifications, and hourly rates.

2. **Maximum Order:**

| SIN | Maximum Order |
|-----------------|---------------|
| 54151S/RC/STLOC | \$500,000 |
| OLM/RC/STLOC | \$250,000 |

3. **Minimum Order:** \$100
4. **Geographic Coverage (Delivery Area):** The geographic scope of the contract is worldwide.
5. **Point(s) of Production (City, County, and State or Foreign Country):** Same as company address.
6. **Discount from List Prices or Statement of Net Price:** Government net prices (discounts already deducted).
7. **Quantity Discounts:** Not Applicable

8. Prompt Payment: Net 30

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign Items (list items by country of origin): Not applicable.

10a. Time of Delivery: Specified at the order level.

10b. Expedited Delivery: Contact contractor.

10c. Overnight and 2-Day Delivery: Contact contractor.

10d. Urgent Requirements: Please note the Urgent Requirements clause of this contract and contact the contractor.

11. F.O.B. Point(s): Destination.

12a. Ordering Address:

Cotton & Company Assurance and Advisory, LLC
333 John Carlyle St
Ste 500
Alexandria, VA 22314
(703) 836-6701
Contracts@cottoncpa.com

12b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment Address:

Cotton & Company Assurance and Advisory, LLC
333 John Carlyle St
Ste 500
Alexandria, VA 22314
(703) 836-6701

14. Warranty Provision: Not applicable. This is a services contract.

15. Export Packing Charges: Not applicable.

16. Terms and Conditions of Rental, Maintenance, and Repair: Not applicable.

17. Terms and Conditions of Installation: Not applicable.

18a. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices: Not applicable.

18b. Terms and Conditions for Any Other Services: Not applicable.

19. List of Service and Distribution Points: Not applicable.

20. List of Participating Dealers: Not applicable.

21. Preventive Maintenance: Not applicable.

22a. Special Attributes (Environmental): Not applicable.

22b. Special Attributes (Section 508): Cotton's Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services can be found at:
<https://www.cottoncpa.com/our-expertise/>.

The EIT standards can be found at: <http://www.Section508.gov>.

23. Unique Entity Identifier (UEI) Number: QKVWLDNE82D4

24. System for Award Management (SAM) Database: Cotton & Company Assurance and Advisory, LLC is registered and active in the SAM database.

FIRM OVERVIEW

Cotton & Company Assurance and Advisory, LLC (Cotton) is a certified public accounting (CPA) firm based in Alexandria, Virginia. Since our founding in 1981, Cotton made a conscious decision to focus our practice on providing services predominantly related to governmental agencies, programs, activities, and functions. Our experience and service offerings include a full range of expertise in the following professional areas.

ADVISORY

- Financial Management Consulting
- CIO and CISO Support
- OMB Circular A-123 Implementation and Compliance Support
- Financial Management Training
- Department of Defense (DoD) Cybersecurity Maturity Model Certification (CMMC) Advisory Support

ASSURANCE

- Financial Statement Audits
- Performance Audits
- IT and Cybersecurity Audits
- Attestation
- Department of Defense (DoD) Cybersecurity Maturity Model Certification (CMMC) Assessment Services
- Internal Audits

CONTRACTS & GRANTS

- Financial and Compliance Audits of Government Contracts and Grants
- Indirect Cost Rates
- Audit Support
- Forensic Analysis

FRAUD RISK MANAGEMENT

- Fraud Awareness Training
- Fraud Policies and Procedures Development
- Fraud Prevention and Detection Profile Assessment
- Fraud Risk Identification and Internal Controls
- Fraud Prevention and Detection Controls Testing
- Fraud Prevention and Detection Controls Maintenance

LITIGATION SUPPORT (OLMs)

- Forensic Analysis
- Contract Claims Evaluation
- Contract Claims Preparation
- Expert Witness Services
- Training

LABOR CATEGORY HOURLY RATES

Rates applicable to SIN 54151S:

| Labor Category Title | Hourly Rate |
|----------------------|-------------|
| IT Partner | \$223.07 |
| Senior Manager I | \$175.28 |
| IT Manager I | \$154.03 |
| IT Senior II | \$111.54 |
| IT Staff II | \$90.30 |
| IT Staff I | \$79.67 |

Price adjustments are made in accordance with the market indicator published by the U.S. Bureau of Labor Statistics Table 5 for Professional, Scientific, and Technical Services.

Prices are inclusive of the 0.75% IFF.

Contractor will accept T&M, LH, and FFP orders.

Extended Price Guarantee: Prices in effect at the time of a task order award will remain in effect for 120 days following task order award.

Service Contract Labor Standards: Cotton & Company Assurance and Advisory, LLC understands the Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish an SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

LABOR CATEGORY DESCRIPTIONS

SINs 54151S

| Title | IT Partner |
|--------------------------------------|--|
| Functional Responsibilities | Serve as liaison with governmental agency, direct projects, review final reports, assumes signatory authority for all client deliverables. |
| Minimum Education and Certifications | Bachelors Degree in appropriate subject matter field from an accredited college or university. CPA, CISA, CISSP, CIPP, MCSE, CEH, CAP, or other relevant IT certification required. |
| Minimum Experience Requirements | At least seven (7) years general business administration experience including at least two (2) years specialized experience in supervising and managing information technology and related projects. Two (2) years of general experience may be substituted by a post graduate degree in computer science, information technology, or other related field. |

| Title | Senior Manager I |
|--------------------------------------|--|
| Functional Responsibilities | Manage project staff onsite, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project team, project partner and client, and perform assigned tasks related to the engagement. Manager has the responsibility for drafting reports and client deliverables and ensuring on time and on budget delivery of work products. A thorough knowledge of information technology concepts related to the federal government including relevant OMB memos and guidance, Federal Information processing Standards and National Institute of Standards and Technology Special Publication is expected. Leads and/or executes information security audits, attack and penetration work, vulnerability scans, certification and accreditation review and analysis, privacy audits and consulting, and other information assurance projects. |
| Minimum Education and Certifications | Bachelors Degree in appropriate subject matter field from an accredited college or university. CISA, CISSP, CIPP, MCSE, CEH, CAP or other relevant IT certification required. |
| Minimum Experience Requirements | At least six (6) years general business administration experience including at least two (2) years specialized experience in supervising and managing information technology and related projects. Two (2) years of general experience may be substituted by a post graduate degree in computer science, information technology, or other related field. |

| Title | IT Manager I |
|---|--|
| Functional Responsibilities | Manage project staff onsite, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project team, project partner and client, and perform assigned tasks related to the engagement. Manager has the responsibility for drafting reports and client deliverables and ensuring on time and on budget delivery of work products. A thorough knowledge of information technology concepts related to the federal government including relevant OMB memos and guidance, Federal Information processing Standards and National Institute of Standards and Technology Special Publication is expected. Leads and/or executes information security audits, attack and penetration work, vulnerability scans, certification and accreditation review and analysis, privacy audits and consulting, and other information assurance projects. |
| Minimum Education and Certifications | Bachelors Degree in appropriate subject matter field from an accredited college or university. CISA, CISSP, CIPP, MCSE, CEH, CAP or other relevant IT certification required. |
| Minimum Experience Requirements | At least four (4) years general business administration experience including at least two (2) years specialized experience in supervising and managing information technology and related projects. Two (2) years of general experience may be substituted by a post graduate degree in computer science, information technology, or other related field. |

| Title | IT Senior II |
|---|--|
| Functional Responsibilities | Provide onsite supervision of project staff, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager. Detailed, thorough understanding of computer based systems. Executes information security audits, attack and penetration work, vulnerability scans, certification and accreditation review and analysis, privacy audits and consulting, and other information assurance projects. |
| Minimum Education and Certifications | Bachelors Degree in appropriate subject matter field from an accredited college or university. |
| Minimum Experience Requirements | At least two (2) years of IT systems, IT audit, or financial audit experience. Experience may be substituted by a post graduate degree in computer science, information technology, or other related field. |

| Title | IT Staff II |
|---|--|
| Functional Responsibilities | Perform on IT or other technical advisory consulting engagement to include executing work program steps and performing detailed analysis and review activities under the supervision of a more experienced IT consultant. Basic understanding of computer-based systems. |
| Minimum Education and Certifications | Bachelors Degree in appropriate subject matter field from an accredited college or university. |
| Minimum Experience Requirements | At least one (1) year of IT experience. Experience may be substituted by a post graduate degree in computer science, information technology, or other related field. |

| Title | IT Staff I |
|---|--|
| Functional Responsibilities | Perform on IT or other technical advisory consulting engagement to include executing work program steps and performing detailed analysis and review activities under the supervision of a more experienced IT consultant. Basic understanding of computer-based systems. |
| Minimum Education and Certifications | Bachelors Degree in appropriate subject matter field from an accredited college or university. |