

**AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY**

**SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301 IT Facility Operation and Maintenance

FPDS Code D302 IT Systems Development Services

FPDS Code D306 IT Systems Analysis Services

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Wyant Data Systems, Inc  
245 Century Circle, Suite 106  
Louisville, CO 80027  
303 604-6254  
303 665-4453 Fax  
Email: [wds@wyantdata.com](mailto:wds@wyantdata.com) Internet: [www.wyantdata.com](http://www.wyantdata.com)

Contract Number: **GS-35F-0557K**

Period Covered by Contract: **September 2005 through September 2010**

General Services Administration  
Federal Supply Service

Pricelist current through Modification #**FX 65**, dated **12/4/2008**.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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# INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

## SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!<sup>TM</sup> on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!<sup>TM</sup> and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

### 1. Geographic Scope of Contract:

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

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### 2. Contractor's Ordering Address and Payment Information:

Wyant Data Systems, Inc  
245 Century Circle, Suite 106  
Louisville, CO 80027  
303 604-6254  
303 665-4453 Fax  
[wds@wyantdata.com](mailto:wds@wyantdata.com)

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will/will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

**(303) 604-6254**

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. Statistical Data for Government Ordering Office Completion of Standard Form 279:**

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: **937786341**
- Block 30: Type of Contractor - **B. Other Small Business**
  - A. Small Disadvantaged Business
  - B. Other Small Business
  - C. Large Business
  - G. Other Nonprofit Organization
  - L. Foreign Contractor

- Block 31: Woman-Owned Small Business - **No**
- Block 36: Contractor's Taxpayer Identification Number (TIN): **84-1326711**

- 4a. CAGE Code: **1NRF7**
- 4b. Contractor **has** registered with the Central Contractor Registration Database.

**5. FOB Destination**

**6. DELIVERY SCHEDULE**

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	<u>30</u> Days
	As agreed upon between the contractor and the ordering activity.

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.**

- a. Prompt Payment: **0.0 % - N/A days from receipt of invoice or date of acceptance, whichever is later.**
- b. Quantity
- c. Dollar Volume
- d. Government Educational Institutions
- e. Other

**8. Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. Statement Concerning Availability of Export Packing:**

None

**10. Small Requirements:**

The minimum dollar value of orders to be issued is \$ 100 .

**11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:  
 Special Item Number 132-8 - Purchase of Equipment  
 Special Item Number 132-12 – Maintenance of Equipment, Repair Service, and Repair Parts/Spare Parts  
 Special Item Number 132-51 - Information Technology (IT) Professional Services

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

#### **14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES**

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

**16. GSA Advantage!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

**17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

NONE

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

## **INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

### **23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

**[www.wyantdata.com](http://www.wyantdata.com)**

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

### **24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

### **25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

## **26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

## **27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

# **TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

## **1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

## **2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

## **3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

## **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

The Inspection of Services-Fixed Price (AUG 1996) (Deviation - May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation - May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation - May 2003) Rights in Data - General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials

and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

### **16. DESCRIPTION OF IT/EC SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Number 132-51. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

See the next pages for Wyant Data Systems Description of IT Services and Pricing for SIN 132-51.

# Wyant Data Systems Complete Catalog of Services

## Position Rates & Definitions

The following documents the complete catalog of labor categories and rates for Wyant Data Systems, Inc. under our existing GSA Schedule 70 Agreement # GS35F-0557K.

**The following documents the complete catalog of labor categories and rates for Wyant Data Systems, Inc. under our existing GSA Schedule 70 Agreement # GS35F-0557K.**

**Wyant Data Systems Hourly Rates**

<b>Job Title</b>	<b>Rate/Hour</b>
<b>Principal Consultant</b>	<b>\$123.43</b>
<b>Senior Consultant</b>	<b>\$98.74</b>
<b>Senior Consultant IV&amp;V/QA</b>	<b>\$98.74</b>
<b>Senior Project Manager</b>	<b>\$84.11</b>
<b>Senior IT Business Analyst</b>	<b>\$76.17</b>
<b>Lead Programmer/Analyst</b>	<b>\$64.30</b>
<b>Senior Analyst</b>	<b>\$64.18</b>
<b>Programmer/Analyst</b>	<b>\$59.24</b>
<b>Lead Network Analyst</b>	<b>\$59.16</b>
<b>System Testing Analyst</b>	<b>\$51.77</b>
<b>Lead Microcomputer Programmer</b>	<b>\$60.10</b>
<b>Testing Analyst</b>	<b>\$24.19</b>
<b>Independent QA /Testing Junior Analyst</b>	<b>\$29.62</b>
<b>Junior Microcomputer Programmer</b>	<b>\$28.39</b>
<b>Junior Technical Writer</b>	<b>\$27.64</b>
<b>Configuration Management Specialist</b>	<b>\$25.67</b>
<b>Project Administrator</b>	<b>\$56.77</b>
<b>DataBase Administrator</b>	<b>\$78.50</b>
<b>Senior Internet/ Intranet Developer</b>	<b>\$69.09</b>
<b>Internet/ Intranet Developer</b>	<b>\$60.45</b>

### Wyant Data Systems Hourly Rates (continued)

<b>Job Title</b>	<b>Rate/Hour</b>
<b>Software Engineer</b>	<b>\$86.35</b>
<b>Technical Consultant</b>	<b>\$107.94</b>
<b>Senior Security / Vulnerability Analyst</b>	<b>\$112.21</b>
<b>Senior Network Consultant</b>	<b>\$85.30</b>
<b>Senior Business Continuity / Disaster Recovery Consultant</b>	<b>\$134.64</b>
<b>System Administrator (UNIX, Windows)</b>	<b>\$74.05</b>
<b>Senior Database Architect</b>	<b>\$112.21</b>
<b>Senior Security Architect</b>	<b>\$112.21</b>
<b>Senior Object Oriented Developer</b>	<b>\$112.21</b>
<b>Object Oriented Developer</b>	<b>\$98.74</b>
<b>Data Analyst – Statistician</b>	<b>\$78.99</b>
<b>Intermediate Technical Writer</b>	<b>\$34.53</b>

## Wyant Data Systems, Inc. - Description of Services and Pricing

**Note:** Equivalent experience for substitution for a degree: 3 years experience equals a Bachelors degree

### **Job Title: Principal Consultant**

**Minimum/General Experience: 10+ years experience in Information Technology or Computer Science; associated with leading or performing Applications Development of Web and Legacy applications, Database development and maintenance and Web related hardware and system software support, Server Consolidation, or Facility design and relocations. May possess professional certification related to expertise. Leading and working on software development teams building and implementing business systems. May have used C++, Visual Basic (VB), Java, Microsoft .NET, WebSphere, .COM, ASP, XML, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows 2000, NT, UNIX, Linux, AIS, IIS or other operating systems.**

**Functional Responsibility: Develops functional requirements, strategic and tactical business plans, advises alternative approaches, conducts feasibility studies, and performs consulting on various IT issues, including Business Continuity and Disaster Recovery, Infrastructure and Network Architecture, Resource Optimization / Consolidation. Supports completion of all IT projects which would include business application development and software maintenance; infrastructure, network or facility migration; Disaster Recovery / Business Continuity activities. Uses industry standard and best practice, including the Project Management Institute (PMI), Rational Unified Process (RUP), the WDS Project Management Methodology and the Project Management Book of Knowledge (PMBOK), to provide project related reports. Subject matter expert in specific IT, Communications, Network, Infrastructure or business discipline. Designs, develops and leads the implementation of IT business applications. Leads the creation of Functional and System requirements and specifications. Leads the design of facility layout or relocations, including HVAC, power and other infrastructure components. Expert in internet, intranet legacy and/or web applications. Expert with standard Project Management and software development methodologies. Leads System, Integration and User Acceptance Testing using standardized QA and IV&V methodologies. Leads service provider review, selection and management activities.**

**Minimum Education: Bachelor's Degree or equivalent experience**

## Wyant Data Systems, Inc. - Description of Services and Pricing

Job Title: Senior Consultant

Minimum/General Experience: **8+ years experience in Information Technology or Computer Science; associated with leading or performing Applications Development of Web and Legacy applications, Database development and maintenance and Web related hardware and system software support, Server Consolidation, or Facility design and relocations. May possess professional certification related to expertise. Leading and working on software development teams building and implementing business systems. May have used C++, Visual Basic (VB), Java, Microsoft .NET, WebSphere, .COM, ASP, XML, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows 2000, NT, UNIX, Linux, AIS, IIS or other operating systems.**

Functional Responsibility: **Develops functional requirements, strategic and tactical business plans, advises alternative approaches, conducts feasibility studies, and performs consulting on various IT issues, including Business Continuity and Disaster Recovery, Infrastructure and Network Architecture, Resource Optimization / Consolidation. Supports completion of all IT projects which would include business application development and software maintenance; infrastructure, network or facility migration; Disaster Recovery / Business Continuity activities. Uses industry standard and best practice, including the Project Management Institute (PMI), Rational Unified Process (RUP), the WDS Project Management Methodology and the Project Management Book of Knowledge (PMBOK), to provide project related reports. Subject matter expert in specific IT, Communications, Network, Infrastructure or business discipline. Designs, develops and leads the implementation of IT business applications. Leads the creation of Functional and System requirements and specifications. Leads the design of facility layout or relocations, including HVAC, power and other infrastructure components. Expert in internet, intranet legacy and/or web applications. Expert with standard Project Management and software development methodologies. Leads System, Integration and User Acceptance Testing using standardized QA and IV&V methodologies. Leads service provider review, selection and management activities.**

**Minimum Education:** Bachelor's Degree or equivalent experience

Job Title: Senior Consultant IV&V / QA

Minimum/General Experience: **8+ years experience in Quality Assurance (QA) or Independent Validation and Verification (IV+V) with direct Quality Assurance experience on medium to large projects.**

Functional Responsibility: **Develops Quality Assurance (QA) and Independent Validation and Verification (IV&V) test plans, Conducts Quality testing, Performs Project Oversight and Audit roles, Uses industry standards and best practices, including IEEE 1012, ISO and SEI CMM standards and guidelines. Designs, executes and documents software assurance tests, including Unit tests, Regression Testing, System Testing, Integration testing, User Acceptance Testing. Creates written test plans and test scripts. Use Standardized IV&V and QA practices, such as IEEE, ISO, ITIL, Malcolm Baldrige, SEI, Rational Unified Process (RUP) and Six Sigma, to verify accuracy and completeness of data, product or service. Participates in Functional Requirement and Design Activities. Interprets test results with both technical and non-technical end users. Uses automated testing tools from Rational and Microsoft whenever possible.**

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Senior Project Manager**

Minimum/General Experience: **5+ years direct experience managing software maintenance of technology development projects larger than 15-20 man-years.**

Functional Responsibility: **Performs as manager of IT projects which would include business application development and software maintenance; infrastructure, network or facility migration; Disaster Recovery / Business Continuity activities. Supports completion of all IT projects which would include business application development and software maintenance; infrastructure, network or facility migration; Disaster Recovery / Business Continuity activities. Uses industry standard and best practice, including the Project Management Institute (PMI), Rational Unified Process (RUP), the WDS Project Management Methodology and the Project Management Book of Knowledge (PMBOK), to provide project related reports. Familiar with Microsoft Project, Visio, Project Planning document templates, test scripts or other Project Management tools. Develops software lifecycle documentation including requirements, design, specifications, management plans, software quality assurance plans (SQAP), and implementation plans.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Senior IT Business Analyst**

Minimum/General Experience: **5+ years leading a team that has charted business processes, conducted data modeling, completed process decomposition, gathered user requirements, and written requirements documents.**

Functional Responsibility: **Develop business processes, gather user requirements for functional requirements document, and performs data modeling. Uses industry standard and best practice, including the Software Engineering Institute (SEI), Rational Unified Process (RUP), the WDS Project Management Methodology and the Project Management Book of Knowledge (PMBOK), for analysis and documentation of business processes. Familiar with Microsoft Project, Visio, Project Planning document templates, test scripts or other Project Analysis tools. Develops software lifecycle documentation including requirements, design, specifications, management plans, software quality assurance plans (SQAP), and implementation plans.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Lead Programmer/Analyst**

Minimum/General Experience: **5+ years. May have used COBOL, FORTRAN, Assembler, C++, Visual Basic (VB), Java, Microsoft .NET, Web Services, WebSphere, .COM, ASP, XML, HTML, VBScript, JavaScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows (XP, 2000, NT, 98, Me, 95), UNIX, Linux, AIS, IIS or other operating systems.**

Functional Responsibility: **Performs as lead person to develop IT business applications and computer program maintenance using a variety of programming languages and methodologies such as client/server, object-oriented, and structured techniques. Develops and tests IT business applications and performs computer program maintenance of mainframe, client/server, internet, intranet and web applications. Conduct Unit, System and Integration Testing using standardized QA and IV&V methodologies.**

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Senior Analyst**

Minimum/General Experience: **5+ years as an analyst in the IT field.**

Functional Responsibility: **Perform analysis of a business unit for the development of an IT business application. Develops functional requirements, detailed design documents, test plans, training plans and project plan. Manages delivery to appropriate plan. Develop business processes, gather user requirements for functional requirements document, and performs data modeling. Uses industry standard and best practice, including the Software Engineering Institute (SEI), Rational Unified Process (RUP), the WDS Project Management Methodology and the Project Management Book of Knowledge (PMBOK), for analysis and documentation of business processes. Familiar with Microsoft Project, Visio, Project Planning document templates, test scripts or other Project Analysis tools. Develops software lifecycle documentation including requirements, design, specifications, management plans, software quality assurance plans (SQAP), and implementation plans.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Programmer/Analyst**

Minimum/General Experience: **3+ years. May have used COBOL, FORTRAN, Assembler, C++, Visual Basic (VB), Java, Microsoft .NET, Web Services, WebSphere, .COM, ASP, XML, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows (XP, 2000, NT, 98, Me, 95), UNIX, Linux, AIS, IIS or other operating systems.**

Functional Responsibility: **Performs analytical activities to develop IT applications. Develops IT business applications and computer program maintenance using a variety of programming languages and methodologies such as client/server, object-oriented, and structured techniques. Develops and tests IT business applications and performs computer program maintenance of mainframe, client/server, internet, intranet and web applications. Conduct Unit, System and Integration Testing using standardized QA and IV&V methodologies.**

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Lead Network Analyst**

**Minimum/General Experience: 5+ years including bachelor's degree. 10+ years experience including expertise with network, voice and computer technology, including architecture, operating systems and hardware components. Knowledgeable in distributed computing system concepts, including n-tier computing issues, storage technology, and computer network technology. Thoroughly understands complex network / voice principles related to, but not limited to, SNA, IEE802, ISDN, X.25, TI, VoIP, TCP/IP, ATM and NFS. This knowledge includes protocol specifications, performance limitations, network inter-connectivity issues, and network security. Network experience configuring one or more networks based on several of the following: serial communications, MODEMS, Ethernet, TCP/IP, and NFS. Has ability to effectively communicate technical information to non-technical personnel, both orally and in writing.**

**Functional Responsibility: Leads a team to engineer, install and maintain a LAN/WAN network using knowledge of network-based system analysis, design, and programming. Supports Network performance and operational assessments. Conducts troubleshooting of network problems using a variety of analytical and tactical tools and processes. Responsible for developing, refining, and troubleshooting a distributed environments, involving Legacy, NT, Windows, UNIX, MS-DOS, AIX, LINUX or other platforms. Designs and oversees verification testing of network/voice enhancements. Specifies, installs and tests system components as required to enable system to meet desired performance objectives.**

**Minimum Education: Bachelor's Degree or equivalent experience**

### **Job Title: System Testing Analyst**

**Minimum/General Experience: 2 to 5 years experience with written test plans and scripts, designed test runs, documented results and aided interpretation for non-IT users. Directed small and subsystem level testing efforts with direct Quality Assurance experience on medium to large projects.**

**Functional Responsibility: Performs testing and programming activities that could use various computer languages and environments. Designs, executes and documents software assurance tests, including Unit tests, Regression Testing, System Testing, Integration testing, User Acceptance Testing. Creates written test plans and test scripts. Use Standardized IV&V and QA practices, such as IEEE, ISO, ITIL, Malcolm Baldrige, SEI, Rational Unified Process (RUP) and Six Sigma, to verify accuracy and completeness of data, product or service. Participates in Functional Requirement and Design Activities. Interprets test results with both technical and non-technical end users. Uses automated testing tools from Rational and Microsoft whenever possible.**

**Minimum Education: Bachelor's Degree or equivalent experience**

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Lead Microcomputer Programmer**

Minimum/General Experience: **5+ years working on software development teams building and implementing standalone and Networked microcomputer systems. May have used C++, Visual Basic (VB), Java, Microsoft .NET, WebSphere, .COM, ASP, XML, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows (XP, 2000, NT, 98, Me, 95), UNIX, Linux, AIS, IIS or other operating systems.**

Functional Responsibility: **Performs as lead person to develop IT business applications and computer program maintenance primarily in a microcomputer system environment. Develops and tests IT business applications and performs computer program maintenance primarily in a microcomputer and web environment. Conduct Unit, System, Regression and Integration Testing using standardized QA and IV&V methodologies. Conduct Unit and System, testing using standardized QA and IV&V methodologies.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Testing Analyst**

Minimum/General Experience: **Bachelor's degree with no experience, or 2 Years direct experience with written test plans and scripts, designed test runs, documented results and aided interpretation for non-IT users. Directed small and subsystem level testing efforts with direct Quality Assurance experience on medium to large projects.**

Functional Responsibility: **Performs testing and programming activities that could use various computer languages and environments. Executes and documents software assurance tests, including Unit tests, Regression Testing, System Testing, Integration testing, User Acceptance Testing. Creates written test plans and test scripts. Use Standardized IV&V and QA practices, such as IEEE, ISO, ITIL, Malcolm Baldrige, SEI, Rational Unified Process (RUP) and Six Sigma, to verify accuracy and completeness of data, product or service. Interprets test results with both technical and non-technical end users. Uses automated testing tools from Rational and Microsoft whenever possible.**

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Independent QA / Testing Junior Analyst**

Minimum/General Experience: **5+ years experience working on software or business process projects, with direct Quality Assurance experience on medium to large projects.**

Functional Responsibility: **Designs, executes and documents software assurance tests, including Unit tests, Regression Testing, System Testing, Integration testing, User Acceptance Testing. Creates written test plans and test scripts. Use Standardized IV&V and QA practices, such as IEEE, ISO, ITIL, Malcolm Baldrige, SEI, Rational Unified Process (RUP) and Six Sigma, to verify accuracy and completeness of data, product or service. Participates in Functional Requirement and Design Activities. Interprets test results with both technical and non-technical end users. Uses automated testing tools from Rational and Microsoft whenever possible.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Junior Microcomputer Programmer**

Minimum/General Experience: **2+ years working on software development teams building and implementing standalone and Networked microcomputer systems. May have used C++, Visual Basic (VB), Java, Microsoft .NET, WebSphere, .COM, ASP, XML, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows (XP, 2000, NT, 98, Me, 95), UNIX, Linux, AIS, IIS or other operating systems.**

Functional Responsibility: **Develops and tests IT business applications and performs computer program maintenance primarily in a microcomputer and web environment. Conduct Unit, System, Regression and Integration Testing using standardized QA and IV&V methodologies. Conduct Unit and System, testing using standardized QA and IV&V methodologies.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Junior Technical Writer**

Minimum/General Experience: **2+ years experience preparing technical, user, process or project documentation.**

Functional Responsibility: **Collects and organizes information required for preparation of user's manuals, training materials, Help Systems installation guides, proposals, and reports. Edit functional descriptions, system specifications, project reports, user's manuals, special reports, help text, and other customer deliverables and documents. Familiar with MS Office (Word, Excel, Powerpoint), WordPerfect, Project, HTML or other documentation software tools.**

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Configuration Management Specialist**

Minimum/General Experience: **5+ years experience supporting IT projects in related role.**

Functional Responsibility: **Manage configuration of all system documents, files, libraries, and materials. Control system revisions and updates. Distribute system updates, documentation revisions, and minutes from all meetings. Capture discussion items, actions, and planning items from technical and management meetings. Coordinates the systematic rollout of software by bridging the gap between the IT and business users involved.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Project Administrator**

Minimum/General Experience: **5+ years experience supporting or managing software development or Information Technology projects.**

Functional Responsibility: **Supports completion of all IT projects which would include business application development and software maintenance; infrastructure, network or facility migration; Disaster Recovery / Business Continuity activities. Uses industry standard and best practice, including the Project Management Institute (PMI), Rational Unified Process (RUP), the WDS Project Management Methodology and the Project Management Book of Knowledge (PMBOK), to provide project related reports. Familiar with Microsoft Project, Visio, Project Planning document templates, test scripts or other Project Management tools. Develops software lifecycle documentation including requirements, design, specifications, management plans, software quality assurance plans (SQAP), and implementation plans.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Database Administrator**

Minimum/General Experience: **5+ years supporting or working on software development teams building and implementing standalone and Networked business applications. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows (XP, 2000, NT, 98, Me, 95), UNIX, Linux, AIS, IIS or other operating systems. Working knowledge of the RDBMS tools including Rational and ERWin.**

Functional Responsibility: **Database design, database implementation, and database administration using database management systems (DBMS) in a complex mainframe or network-based environment, similar in size and complexity to the client environment. Proven skills in problem analysis, testing, and performance tuning with both applications through explain plans and database engines. Technical expertise using at least one of the following DBMS products: IMS, DB2, ADABAS, ORACLE, SYBASE, SQL Server, SQL 2000, INFORMIX or INGRES. Work experience includes concurrent experience in technical writing in the form of status reports, documentation of problems and problem resolution, as well as presenting verbal reports. Skill sets include the design and implementation of an efficient, scalable database schema, and/or the maintaining and supporting existing databases.**

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Senior Internet / Intranet Developer**

Minimum/General Experience: **3+ years experience in Information Technology or Computer Science; associated with Internet/Intranet Web page design, Web applications and Database development and maintenance and Web related hardware and system software support. May possess certification as a Microsoft Certified System Engineer or other recognized professional certification. Working on software development teams building and implementing Internet and Intranet systems. May have used C++, Visual Basic (VB), Java, Microsoft .NET, WebSphere, .COM, ASP, XML, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows (XP, 2000, NT, 98, Me, 95), UNIX, Linux, AIS, IIS or other operating systems.**

Functional Responsibility: **Develops and tests IT business applications and performs computer program maintenance of internet, intranet and web applications. Conduct Unit, System and Integration Testing using standardized QA and IV&V methodologies.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Internet / Intranet Developer**

Minimum/General Experience: **1+ years experience in Information Technology or Computer Science; associated with Internet/Intranet Web page design, Web applications and Database development and maintenance and Web related hardware and system software support. Working on software development teams building and implementing Internet and Intranet systems. May have used C++, Visual Basic (VB), Java, Microsoft .NET, WebSphere, .COM, ASP, XML, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows (XP, 2000, NT, 98, Me, 95), UNIX, Linux, AIS, IIS or other operating systems.**

Functional Responsibility: **Develops and tests IT business applications and performs computer program maintenance of internet, intranet and web applications. Conduct Unit, System and Integration Testing using standardized QA and IV&V methodologies.**

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Software Engineer**

**Minimum/General Experience: 5+ years experience in Information Technology or Computer Science; associated with leading or performing Applications Development of Web and Legacy applications, Database development and maintenance and Web related hardware and system software support. May possess professional certification. Leading and working on software development teams building and implementing business systems. May have used C++, Visual Basic (VB), Java, Microsoft .NET, WebSphere, .COM, ASP, XML, Microsoft Frontpage, Dreamweaver, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows 2000, NT, UNIX, Linux, AIS, IIS or other operating systems.**

**Functional Responsibility: Designs, develops and leads the implementation of IT business applications. Leads the creation of Functional and System requirements and specifications. Expert in internet, intranet legacy and/or web applications. Expert with standard Project Management and software development methodologies. Leads System, Integration and User Acceptance Testing using standardized QA and IV&V methodologies. Interprets design documents and specifications to build web pages and applications.**

**Minimum Education: Bachelor's Degree or equivalent experience**

### **Job Title: Technical Consultant**

**Minimum/General Experience: 10+ years experience in Information Technology or Computer Science; associated with leading or performing Applications Development of Web and Legacy applications, Database development and maintenance and Web related hardware and system software support, Server Consolidation, or Facility design and relocations. May possess professional certification related to expertise. Leading and working on software development teams building and implementing business systems. May have used C++, Visual Basic (VB), Java, Microsoft .NET, WebSphere, .COM, ASP, XML, HTML, VBScript, JAVAScript, PERL, OOP/OOD, n-tier and other development technologies. Familiar with Oracle, SQL Server, SQL 2000, Informix, Sybase, Clipper, dBase, FoxPro, Access or other Database (DBMS) software. Familiar with Windows 2000, NT, UNIX, Linux, AIS, IIS or other operating systems.**

**Functional Responsibility: Subject matter expert in specific IT, Communications, Network, Infrastructure or business discipline. Designs, develops and leads the implementation of IT business applications. Leads the creation of Functional and System requirements and specifications. Leads the design of facility layout or relocations, including HVAC, power and other infrastructure components. Expert in internet, intranet legacy and/or web applications. Expert with standard Project Management and software development methodologies. Leads System, Integration and User Acceptance Testing using standardized QA and IV&V methodologies. Leads service provider review, selection and management activities.**

**Minimum Education: Bachelor's Degree or equivalent experience**

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Sr. Security / Vulnerability Analyst**

**Minimum/General Experience:** 10+ years experience in Information Technology or Computer Science; associated with leading or performing Security Assessments, Business Continuity or Disaster Recovery Assessments. Expertise in developing and managing vulnerability related programs. Thorough understanding of risk assessment and management processes and has background in developing IT security programs, including security policies and procedures. Well versed in current best security practices, general IT concepts, and incident response and recovery. Current with the latest safeguard technologies and practices, and their application in a wide range of business environments. This individual might possess professional certification such as a Certified Information Systems Security Professional (CISSP) or Certified Business Continuity Professional (CBCP).

**Functional Responsibility:** Uses risk analysis and vulnerability techniques, including the use of automated tools. Analyzes network and organization architectures, identify problem areas, and apply appropriate baseline controls or best practice solutions to problem areas to mitigate risks Participates in controlled penetration projects and performs security product evaluations and testing. Leads or participates in Continuity or Disaster program tests.

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Senior Network Consultant**

**Minimum/General Experience:** 10+ years experience including expertise with network, voice and computer technology, including architecture, operating systems and hardware components. Knowledgeable in distributed computing system concepts, including n-tier computing issues, storage technology, and computer network technology. Thoroughly understands complex network / voice principles related to, but not limited to, IEEE802, ISDN, X.25, TI, VoIP, TCP/IP, ATM and NFS. This knowledge includes protocol specifications, performance limitations, network inter-connectivity issues, and network security. Network experience configuring one or more networks based on several of the following: serial communications, MODEMS, Ethernet, TCP/IP, and NFS. Has ability to effectively communicate technical information to non-technical personnel, both orally and in writing.

**Functional Responsibility:** Responsible for developing, refining, and troubleshooting a large distributed environment, involving Legacy, NT, Windows, UNIX, MS-DOS, AIX, LINUX or other platforms. Designs and oversees verification testing of network/voice enhancements. Design and implement diagnostic utilities to analyze and report status and performance of communications and networking facilities. Specifies, installs and tests system components as required to enable system to meet desired performance objectives. Leads service provider review, selection and management activities.

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Senior Business Continuity / Disaster Recovery Consultant**

Minimum/General Experience: **10+ years experience in Information Technology or Computer Science; associated with leading or performing Business Continuity or Disaster Recovery Assessments. Expertise in developing and managing Continuity programs. Thorough understanding of risk assessment, threat analysis, risk mitigation and business management processes. Strong background in developing IT and Business Continuity and Disaster Recovery programs, including policies and procedures. Well versed in current best practices, general IT concepts, and incident response and recovery. Current with the latest industry technologies and practices, and their application in a wide range of business environments. This individual might possess professional certification such as Certified Business Continuity Professional (CBCP).**

Functional Responsibility: **Uses risk analysis and vulnerability techniques, including the use of automated tools to define and manage Business Continuity and Disaster Recovery Programs. Analyzes business, technical and organization architectures to identify problem or risk areas, and apply appropriate baseline controls or best practice solutions to mitigate risks. Leads or participates in Continuity or Disaster Program tests. Leads service provider review, selection and management activities.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: System Administrator – UNIX, Windows**

Minimum/General Experience: **10+ years of Information Technology experience. System management experience on Unix or Microsoft platforms. Familiar with Sun / Solaris, HP-Unix, IBM – AIX, Linux, Corn Shell, Borne Shell, PERL, Cron, Microsoft Windows NT, Windows 2000, or Windows XP operating systems.**

Functional Responsibility: **System administration on multiple servers. Designed, implemented and maintained servers in N-Tier (Application Servers, Web Servers, Database Servers) and J2EE or Microsoft configurations. Experience with NFS, Veritas, Apache. Installation and administration of RDBMS including Informix, DB2, Oracle and SQL Server / SQL 2000.**

**Minimum Education:** Bachelor's Degree or equivalent experience

### **Job Title: Sr. Database Architect – Informix, Oracle, SQL, Sybase, DB2, IMS, Ingress**

Minimum/General Experience: **10+ years of Relational Database Management experience. Extensive experience designing, development and implementing databases. Database Administrator on multiple platforms. Tuning of applications and database engines. Working knowledge of multiple RDBMS including Informix, Oracle, Sybase, DB2, SQL Server or SQL 2000.**

Functional Responsibility: **Design database using documentation tools, Rational, Erwin like. Create, load and maintain production database environments. Assure data integrity through server configuration and back-up recovery methodologies. Designed and maintained servers in N-Tier (Application Servers, Web Servers, Database Servers) and J2EE configurations. Experience with NFS, Veritas, Apache. Architectural design of RDBMS including Informix, DB2, Oracle and/or SQL Server / SQL 2000.**

**Minimum Education:** Bachelor's Degree or equivalent experience

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Sr. Security Architect**

Minimum/General Experience: **10+ years of System and Server Security experience. General familiarity with both commercial and open systems security tools including: OpenSSH – Encryption of “telnet” like access, OpenSSL – Encryption of Web Services, Tripwire – File change notification, Firewall-1 – Firewall and VPN protection, PGP – File and e-mail encryption, Webtrends – Log Analysis experience.**

Functional Responsibility: **Conduct “white hat” attacks on Web Sites, FTP sites, Networks (Internal / External), databases, and applications. Expertise in developing and managing vulnerability related programs. Thorough understanding of risk assessment and management technologies. Has background in developing effective IT security programs, including security infrastructure, policies and procedures. Well versed in current best security practices, general IT concepts, and incident response and recovery, including the latest safeguard technologies and practices, and their application in a wide range of business environments. This individual might possess professional certification such as a Certified Information Systems Security Professional (CISSP).**

Minimum Education: **Bachelor’s Degree or equivalent experience**

### **Job Title: Sr. Object Oriented Developer**

Minimum/General Experience: **8+ years of Object Oriented system development work. Has extensive experience in designing, developing and implementing systems. Expert in OO design, coding and testing using standard development methodologies. Experienced with OO language, including C, Java, or Forte, and OO tools like Rational. Experienced with Relational databases including, Oracle, DB2, SQL Server, SQL 2000, Sybase or Informix.**

Functional Responsibility: **Design, develop and implement OO programs. Leads the creation of functional and system requirements and design documents. Lead the creation and execution of software test plans at unit, system and integration levels.**

Minimum Education: **Bachelor’s Degree or equivalent experience**

### **Job Title: Object Oriented Developer**

Minimum/General Experience: **5+ years of system development work, including Object Oriented applications. Has experience in developing and implementing systems. Experienced in OO design, coding and testing using standard development methodologies. Experienced with OO language, including C, Java, or Forte, and OO tools like Rational. Experienced with Relational databases including, Oracle, DB2, SQL Server, SQL 2000, Sybase or Informix.**

Functional Responsibility: **Design, develop and implement OO programs using functional and system requirements and design documents. Creates and executes software test plans at unit, system and integration levels.**

Minimum Education: **Bachelor’s Degree or equivalent experience**

## Wyant Data Systems, Inc. - Description of Services and Pricing

### **Job Title: Data Analyst – Statistician**

Minimum/General Experience: **10+ years of Data Analysis or Statistical experience. Extensive experience with data analysis tools including, SAS, Excel or SPS, and is familiar with Quality and IV&V methodologies.**

Functional Responsibility: **Quality Assurance of processes and systems. Establish statistically sound sampling plans bases on data. Develop sampling plans for established error thresholds. Analyze data to establish relationships and population characterization. Develops a clear understanding of system requirements in order to use Quality Assurance to meet or exceed the customer's expectations. Methodologies such as the graded approach assure that the right amount of emphasis is given to the correct areas of the project.**

Minimum Education: **Bachelor's Degree or equivalent experience**

### **Job Title: Intermediate Technical Writer**

Minimum/General Experience: **3+ years experience preparing technical, user, process or project documentation.**

Functional Responsibility: **Collects and organizes information required for preparation of user's manuals, training materials, Help Systems installation guides, proposals, and reports. Edit functional descriptions, system specifications, project reports, user's manuals, special reports, help text, and other customer deliverables and documents. Familiar with MS Office (Word, Excel, Powerpoint), WordPerfect, Project, HTML or other documentation software tools.**

Minimum Education: **Bachelor's Degree or equivalent experience**

# USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

## PREAMBLE

ABC Company provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

## COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Mr. Richard D. Wyant, Phone: (303) 604-6254 , E-mail: wds@wyantdata.com, Fax: (303) 665-4453**



**(CUSTOMER NAME)**  
**BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-35F-0557K, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.