



**GENERAL SERVICES ADMINISTRATION  
FEDERAL ACQUISITION SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: <http://www.gsaadvantage.gov>*

**Multiple Award Schedule**

**CONTRACT NUMBER:** GS-35F-0560Y

**CONTRACT PERIOD:** August 13, 2018 – August 12, 2022

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at [www.gsa.gov](http://www.gsa.gov)

**CONTRACTOR:** TechCORE Management Solutions Services™, LLC  
800 Corporate Drive,  
Suite 301- Office 309  
Stafford VA 22554

**CONTRACTOR'S ADMINISTRATION SOURCE:** Quanetta Lewis, President/CEO  
800 Corporate Drive,  
Suite 301- Office 309  
Stafford VA 22554  
Telephone: (703) 665-6639  
Fax: (540) 800-3FAX (3329)  
Email: [glewis@techcoremss.com](mailto:glewis@techcoremss.com)

**BUSINESS SIZE:** Small Woman-Owned Disadvantaged Business;  
Certified Service-Disabled Veteran-Owned Small Business

<b>GSA AWARDED TERMS AND CONDITIONS</b> <b>TECHCORE MANAGEMENT SOLUTIONS SERVICES, LLC</b>
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**1a TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**

SIN	DESCRIPTION
54151S	Information Technology Professional Services

**1b IDENTIFICATION OF THE LOWEST PRICED MODEL NUMBER AND LOWEST UNIT PRICE FOR THAT MODEL FOR EACH SPECIAL ITEM NUMBER AWARDED IN THE CONTRACT:**

Pricelist below.

**1c HOURLY RATES:** See pages 4-10 for labor category descriptions and hourly rates.

**2. MAXIMUM ORDER\*:** \$500,000

**3. MINIMUM ORDER:** \$100

**4. GEOGRAPHIC COVERAGE:** Domestic, 50 states, Washington, DC, Puerto Rico.

**5. POINT(S) OF PRODUCTION:** N/A

**6. DISCOUNT FROM LIST PRICES:** Net GSA pricing is listed in the attached pricing table; Prices shown here are Net; Basic Discounts have been deducted.

**7. QUANTITY DISCOUNT(S):****Federal Customers**

Volume: 1% discount for orders exceeding \$1 Million;  
 2% discount for orders exceeding \$1.5 Million;  
 3% discount for orders exceeding \$2.5 Million.

**8. PROMPT PAYMENT TERMS:** 2% discount for payments made within 15 days; otherwise Payment terms default to Net 30 days.

**9.a Government Purchase Cards are accepted at or below the micro-purchase threshold.**

**9.b Government Purchase Cards are not accepted above the micro-purchase threshold.**

**10. FOREIGN ITEMS:** Not Applicable

**11a TIME OF DELIVERY:** SIN 54151S: To be negotiated at the task order level

**11b. EXPEDITED DELIVERY:** Contact contractor, to be negotiated at the task order level

**11c. OVERNIGHT AND 2-DAY DELIVERY:** Contact contractor, to be negotiated at the task order level

**11d. URGENT REQUIREMENTS:** Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery

**12. FOB POINT:** Destination

**13a. ORDERING ADDRESS:**

*For Mailed Orders:*

TechCORE Management Solutions Services™, LLC  
 Attn: Director of Contracts  
 800 Corporate Drive, Suite 301- Office 309  
 Stafford VA 22554

*For Facsimile Orders:*

(540) 800-3FAX (3329)  
 Mark "To the Attention of Director of Contracts"

*Telephone Orders & Assistance:*

(703) 400-3070

- 13b. ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3

**14. PAYMENT ADDRESS:**

*For Mailed Payment*

TechCORE Management Solutions Services™, LLC  
 Attn: Accounts Receivable  
 800 Corporate Drive, Suite 301- Office 309  
 Stafford VA 22554

*ACH/EFT Payment:*

Bank account information for ACH or EFT wire transfer payments will be shown on the invoice.

- 15. WARRANTY PROVISION:** Standard Commercial Warranty
- 16. EXPORT PACKING CHARGES:** N/A
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** Not accepted above the micro-purchase threshold.
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (if applicable):** N/A
- 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. Section 508 Compliance for EIT:** As applicable, the EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
- 25. DUNS NUMBER:** 080920484
- 26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:**  
 Registration is valid

**SIN 54151S: INFORMATION TECHNOLOGY PROFESSIONAL SERVICES  
LABOR CATEGORY DESCRIPTIONS**

<b>Level Descriptions</b>	
Level 1 (Entry-Level)	Applies fundamental concepts, processes, practices, and procedures on technical assignments. Performs work that requires practical experience and training. Work is performed under supervision.
Level 2 (Journeyman)	Possesses and applies expertise on multiple complex work assignments. Assignments may be broad in nature, requiring originality and innovation in determining how to accomplish tasks. Operates with appreciable latitude in developing methodology and presenting solutions to problems. Contributes to deliverables and performance metrics where applicable.
Level 3 (Senior)	Possesses and applies a comprehensive knowledge across key tasks and high impact assignments. Plans and leads major technology assignments. Evaluates performance results and recommends major changes affecting short-term project growth and success. Functions as a technical expert across multiple project assignments. May supervise others.
Level 4 (Master)	Provides technical/management leadership on major tasks or technology assignments. Establishes goals and plans that meet project objectives. Has domain and expert technical knowledge. Directs and controls activities for a client, having overall responsibility for financial management, methods, and staffing to ensure that technical requirements are met. Interactions involve client negotiations and interfacing with senior management. Decision making and domain knowledge may have a critical impact on overall project implementation. May supervise others.

**1. Engagement Lead Manager**

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.

General Experience: Twelve (12) Years of Leading Projects (as a Project Manager or Technology Lead) or related IT experience in information systems implementation, post implementation support, process redesign and system integration.

Functional Responsibility: The Engagement Lead acts as the go between with the Technical Team and the client. Can be responsible for planning, organizing, and directing multiple projects. They have several years of experience in the IT industry and/or relevant domain experience to the project being implemented (Health Care, Finance, Government). They work with Project Sponsors and other Project Managers to establish project objectives, set development deadlines, and communicate Technical Team status. They are the key to resolving any political or scheduling issues throughout the development lifecycle.

- ❖ Provide leadership to the IT project team
- ❖ Plan and manage a detailed work plan including resource allocation and utilization, scope control, issue management and risk analysis
- ❖ Adhere to project standards and requirements by IT project team

- ❖ Communicates project status, attends, and facilitates project review meetings
- ❖ Lead client and IT project team through business process redesign activities and change management impacts
- ❖ Work with client and IT project team in the design and implementation of new organization structures and the design and development of training programs
- ❖ Help provide vision and strategy for the successful completion of the project

## 2. Application Architect

**Minimum Education:** Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.

**General Experience:** Ten (10) years of related IT experience in Information Systems Implementation, Post Implementation Support, Process Redesign and System Integration.

**Functional Responsibility:** The Architect sets the overall application architecture and works with senior level IT staff to ensure that it fits into the overall enterprise infrastructure. Experienced in the design, development, and support of large complex mission critical systems with the use of COTS BPMS products (example: Pegasystems, Oracle, IBM, Appian, etc.). Has set standards and best practices for several projects through the full Software Development Life Cycle.

- ❖ Define Business and Information Systems' integrated requirements
- ❖ Develop Functional and Technical integrated designs and processes
- ❖ Lead project team through design, development, configuration, training, testing, pilot, prototype and post implementation delivery and support activities
- ❖ Oversee the development of system integration, data mapping designs, identification of data sources and destinations, data integrity, error handling and audit tracking
- ❖ Provide configuration, designs, and computer programming
- ❖ Develops and applies systems engineering and architecture design methods, processes, tools, and techniques to analyze total systems, technology, and process integration requirements across multiple applications
- ❖ Provide subject matter expertise in a specific discipline and may direct activities of other expert and team resources
- ❖ Functional service delivery roles include but are not limited to the following: Solution Architect, Systems Analyst and Programmer

## 3. Senior Application Developer

**Minimum Education:** Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.

**General Experience:** Six (6) Years of related IT experience in information systems implementation, post implementation support, process redesign and system integration.

**Functional Responsibility:** Serves as the Senior Developer on the project. Assists in the design and architecture of the solution while acting as a lead to several junior developers. Familiar with standard development practices (such as RUP or Agile) and expert level experience with BPMS tools (such as Pegasystems, Oracle, Appian, or IBM) and standard programming languages (e.g. Java, C++, .NET)

- ❖ Define Business and Information Systems integrated requirements

- ❖ Develop Functional and Technical integrated designs and processes
- ❖ Lead project team through design, development, configuration, training, testing, pilot, prototype and post implementation delivery and support activities
- ❖ Oversee the development of system integration, data mapping designs, identification of data sources and destinations, data integrity, error handling and audit tracking
- ❖ Provide configuration, designs, and computer programming
- ❖ Develops and applies systems engineering and architecture design methods, processes, tools and techniques to analyze total systems, technology, and process integration requirements across multiple applications
- ❖ Provide subject matter expertise in a specific discipline and may direct activities of other expert and team resources
- ❖ Functional service delivery roles include but are not limited to the following: Solution Architect, Systems Analyst, and other Programmers

#### 4. Application Developer

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific or technical disciplines.

General Experience: Two (2) Years of related IT experience in information system implementation, post implementation support, business process redesign or change management

Functional Responsibility: Serves as the developer responsible for building the technical solution identified in the Use Cases. Works under the guidance of the Senior Level Application Developer and adheres to the overall design set forth by the Application Architect. Responsible for building the components that make up the application using standard development concepts, tools (such as Pegasystems/Oracle/Appian/IBM) and languages (e.g. Java, C++, .NET)

- ❖ Define Business and Information Systems requirements
- ❖ Develop Functional and Technical designs
- ❖ Provide process redesign, configuration, and computer programming
- ❖ Participate in the development of software configuration, designs, and computer programming
- ❖ Provide subject matter expertise in a specific discipline and may direct activities of other expert and team resources
- ❖ Develop documentation to support business processes, requirements, designs, testing, trainings, and briefings to support overall project
- ❖ Participate in quality reviews to ensure deliverables adhere to project standards and requirements

#### 5. Application Business Analyst

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.

General Experience: Four (4) Years of related IT experience in information system implementation, post implementation support, business process redesign or change management

Functional Responsibility: Serves as the principle level analyst who is responsible for coordinating the efforts of capturing the application requirements from the business users. Familiar with the full project SDLC life cycle. Has domain expertise in one or more verticals such as Financial, Healthcare, Insurance,

Government. Able to setup meetings with high level business users and translate business needs into detailed data flow diagrams, Use Cases, Test Plans, and other specification documents used by the application development team. Demonstrates great organizational, written, and oral communication skills, as well as being experienced with documenting in standard tools (e.g. Microsoft Word, Visio)

- ❖ Define Business and Information Systems requirements
- ❖ Develop Functional and Technical designs
- ❖ Provide process redesign, configuration, and computer programming
- ❖ Participate in the development of software configuration, designs, and computer programming
- ❖ Provide subject matter expertise in a specific discipline and may direct activities of other expert and team resources
- ❖ Develop documentation to support business processes, requirements, designs, testing, trainings, and briefings to support overall project
- ❖ Participate in quality reviews to ensure deliverables adhere to project standards and requirements

**TechCORE Management Solutions Services™, LLC**

**Equivalency Substitution Table  
Years of Experience for Education**

**Table 1**

Degree	Experience Equivalence
Bachelor’s Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.	Associate’s Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines, with at least 2 or more years of professional experience in same fields.
Master’s Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.	Bachelor’s Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines, with at least 2 or more years of professional experience in same fields.

**TechCORE Management Solutions Services™, LLC**  
**GSA Pricelist**

SIN	GSA Service Proposed	Education Level	Years of Experience	Base Term				
				GSA Hourly Rate w/ IFF Year 1	GSA Hourly Rate w/ IFF Year 2	GSA Hourly Rate w/ IFF Year 3	GSA Hourly Rate w/ IFF Year 4	GSA Hourly Rate w/ IFF Year 5
54151S	Engagement Lead Manager	Bachelor Degree	12	\$206.81	\$211.16	\$215.59	\$220.12	\$224.74
54151S	Application Architect	Bachelor Degree	10	\$184.45	\$188.33	\$192.28	\$196.32	\$200.44
54151S	Senior Application Developer	Bachelor Degree	6	\$150.91	\$154.08	\$157.32	\$160.62	\$164.00
54151S	Application Developer	Bachelor Degree	2	\$122.97	\$125.55	\$128.19	\$130.88	\$133.63
54151S	Application Business Analyst	Bachelor Degree	4	\$116.26	\$118.70	\$121.20	\$123.74	\$126.34

**SECTION III TERMS AND CONDITIONS FOR ALL IT CONTRACTORS**

**1) Organizational Conflicts of Interest**

a) Definitions

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor. An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

- b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in



situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508

## 2) Services Performed

- a) All services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.
- b) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- c) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

## 3) Travel

Any Contractor travel required in the performance of services must comply with the Pub. L. 99-234 and FAR Part 31.205-46, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel.

## 4) Warranty

- a) Unless otherwise specified in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.
- b) The Contractor's commercial guarantee/warranty shall be included in the Commercial Supplier Agreement to include Enterprise User License Agreements or Terms of Service (TOS) agreements, if applicable.
- c) Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

Regulation Number	Regulation Title/Comments
52.222-46	EVALUATION OF COMPENSATION FOR PROFESSIONAL EMPLOYEES (FEB 1993)
52.222-48	EXEMPTION FROM APPLICATION OF THE SERVICE CONTRACT LABOR STANDARDS TO CONTRACTS FOR MAINTENANCE, CALIBRATION, OR REPAIR OF CERTAIN EQUIPMENT CERTIFICATION (MAY 2014)
52.223-19	COMPLIANCE WITH ENVIRONMENTAL MANAGEMENT SYSTEMS (MAY 2011)
52.223-2	AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS (SEP 2013)
52.229-1	STATE AND LOCAL TAXES (APR 1984)
52.222-62	PAID SICK LEAVE UNDER EXECUTIVE ORDER 13706 (JAN 2017)
52.223-13	ACQUISITION OF EPEAT - REGISTERED IMAGING EQUIPMENT (JUN 2014)
52.223-14	ACQUISITION OF EPEAT® - REGISTERED TELEVISIONS (JUN 2014)
52.223-16	ACQUISITION OF EPEAT® - REGISTERED PERSONAL COMPUTER PRODUCTS (OCT 2015)
552.238-115	SPECIAL ORDERING PROCEDURES FOR THE ACQUISITION OF ORDER-LEVEL MATERIALS (MAY 2019)
552.238-107	TRAFFIC RELEASE (SUPPLIES) (MAY 2019)
552.238-73	IDENTIFICATION OF ELECTRONIC OFFICE EQUIPMENT PROVIDING ACCESSIBILITY FOR THE HANDICAPPED (MAY 2019)
552.238-86	DELIVERY SCHEDULE (MAY 2019)
552.238-89	DELIVERIES TO THE U.S. POSTAL SERVICE (MAY 2019)
552.238-90	CHARACTERISTICS OF ELECTRIC CURRENT (MAY 2019)
552.238-91	MARKING AND DOCUMENTATION REQUIREMENTS FOR SHIPPING (MAY 2019)

552.238-92	VENDOR MANAGED INVENTORY (VMI) PROGRAM (MAY 2019)
552.238-93	ORDER ACKNOWLEDGMENT (MAY 2019)
552.238-94	ACCELERATED DELIVERY REQUIREMENTS (MAY 2019)