DataVise *Information Technology Services, Inc.*

P.O. Box 1298, Burnet, TX 78611

P.O. Box 1298, Burnet, TX 78611
Phone 512-472-2932 Fax 512-472-2933
www.datavise.net
Contract Number: GS-35F-0566P

AUTHORIZED FEDERAL SUPPLY SERVICE

INFORMATION TECHNOLOGY SCHEDULE PRICELIST

GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY

EQUIPMENT, SOFTWARE AND SERVICES

General Services Administration

Federal Supply Service

Pricelist current through May 28, 2026

Period Covered by Contract: May 28, 2019 –May 28, 2026

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 - Information Technology Schedule is NOT to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to: architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected or incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of its authorized agents.

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ On-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1.   GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:
        [x]   The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2.   CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

All orders placed under this Schedule may be directed to the following:

Company Name	DataVise Information Technology Services
Address 1:	P.O. Box 1298
Address 2:	800 CR 330
City, State & Postal Code:	Burnet, Texas 78611
Attention:	Contracts Manager
e-mail:	riley.carrruthers@datavise,net

P.O. Box 1298, Burnet, TX 78611

Phone Number:	512-472-2932
Facsimile:	512-472-2933

All payments under this schedule should be forwarded to:

Company Name	DataVise Information Technology Services
Address 1:	P.O. Box 1298
Address 2:	800 CR 330
City, State & Postal Code:	Burnet, TX 78611
Attention:	Accounts Receivable
e-mail:	contractsmanager@datavise.net
Phone Number:	512-472-2932
Facsimile:	512-472-2933

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Technical ordering assistance	Phone number
Riley Carruthers	512-472-2932 x 105

3.   LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4.   STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

 Block 9: G.   Order/Modification Under Federal Schedule Contract
 Block 16:   Data Universal Numbering System (DUNS) Number: **884462722**
 Block 30: A.   Small Disadvantaged Business
 Block 36:   Contractor's Taxpayer Identification Number (TIN): **74-2767760**
 Block 40 A.   Service Disabled Veteran Owned Small Business
4a.   CAGE Code: **03MB5**
4b.   Contractor has registered with the Central Contractor Registration Database (now SAM)

5.   FOB DESTINATION

The FOB is Destination

6.   DELIVERY SCHEDULE

a.   TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER   DELIVERY TIME (Days ARO)

  132-51   1 Days

b.   URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7.   DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

     a.   Government Educational Institutions: <u>Government Educational Institutions are offered the same discounts as all other Government customers.</u>

     b.   Other: None

8.   TRADE AGREEMENTS ACT OF 1979, as amended: All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9.   STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

N/A to SIN 132-51

10.   SMALL REQUIREMENTS: The minimum dollar value of orders to be issued is $100.00.

11.   MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a.   The Maximum Order value for the following Special Item Numbers (SINs) is $500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

12.   ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a.   FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b.   FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13.   FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:
ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1   FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2   FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14.   CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

(a)   Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b)   Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c)   Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d)   Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15.   CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity,
with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16.   GSA ADVANTAGE!
GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

(1)   Manufacturer;
(2)   Manufacturer's Part Number; and
(3)   Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser; the Internet address is http://www.fss.gsa.gov/.

17.   PURCHASE OF OPEN MARKET ITEMS
NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

    (1)   All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

    (2)   The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

    (3)   The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

    (4)   All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18.   CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a.   For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

    (1)   Time of delivery/installation quotations for individual orders;

    (2)   Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

    (3)   Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b.   The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19.   OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: **None**

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20.   BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21.   CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each

contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22.   INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, de-installation, and reinstallation services under SIN 132-8.

23.   SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

>   www.datavise.com

The EIT standard can be found at: www.Section508.gov/.

24.   PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

(a)   A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b)   The following statement:

> This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25.   INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)

(a)   The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b)   Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

> (1)   For such period as the laws of the State in which this contract is to be performed prescribe; or

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(2)   Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c)   The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26.   SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

27.   ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO:

SIN 132-50 - TRAINING

FPDS Code U012   Training for Information Technology Equipment and Software

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301   IT Facility Operation and Maintenance
FPDS Code D302   IT Systems Development Services
FPDS Code D306   IT Systems Analysis Services
FPDS Code D307   Automated Information Systems Design and Integration Services
FPDS Code D308   Programming Services
FPDS Code D310   IT Backup and Security Services
FPDS Code D311   IT Data Conversion Services
FPDS Code D313   Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316   IT Network Management Services
FPDS Code D317   Automated News Services, Data Services, or Other Information Services
FPDS Code D399   Other Information Technology Services, Not Elsewhere Classified

1.   SCOPE

a.   The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/EC Services within the scope of this Information Technology Schedule.

b.   The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2   PERFORMANCE INCENTIVES.

a.   Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.

b.   The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c.   Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3.   ORDER

a.   Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b.   All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4.   PERFORMANCE OF SERVICES

a.   The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b.   The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c.   The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d.   Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5.   STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a)   The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1)   Cancel the stop-work order; or

(2)   Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b)   If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1)   The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2)   The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c)   If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d)   If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6.   INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7.   RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8.   RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

9.   INDEPENDENT CONTRACTOR

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10.   ORGANIZATIONAL CONFLICTS OF INTEREST

a.   Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b.   To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11.   INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12.   PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
    (1) The offeror;
    (2) Subcontractors; and/or
    (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13.   RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14.   INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15.   APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

DATAVISE ITS'GSA SCHEDULE 70 SERVICES

SIN 132-50 Training
FPDS Code U012 Training for Information Technology Equipment and Software

SIN 132-51: Information Technology (IT) Professional Services
FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D316 IT Network Management Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

DATAVISE ITS'GSA SCHEDULE 70 SERVICES POSITION DESCRIPTIONS

The DataVise Position Descriptions below are a general guide to the types of experience and educational background of typical candidates in each labor category. Most positions will require a security clearance at minimum of the secret level, some frequently higher at the TS/SCI level; compliance with DoD and FISMA requirements is mandated, it is noted that as technology advances new or more stringent security requirements will come into being. These will be adhered to when instituted.

Education and experience may be substituted for each other. Each year of relevant experience may be substituted for 1 year of education, and vice versa. For example successful completion of each year of higher education that has not yet resulted in a degree may be counted 1-for-1 for a year of experience.

In addition relevant work experience credit may be granted for certain specific security credentials generally at the rate of 2 years' per applicable credential with the customers concurrence. The security credentials referenced may be superseded or become more stringent as the threat morphs and intensifies. The latest relevant certifications will be employed to meet customer requirements

Degree	Experience Equivalence	Other Equivalence
Associate's	1 year relevant experience	Vocational or technical training in work-related field, Security/IA Specific Certifications
Bachelor's	Associate's degree + 2 years' relevant experience, or 4 years' relevant experience	Professional certification, Security/IA Specific Certifications

Master's	Bachelor's + 3 years' relevant experience, or Associate's + 8 years' relevant experience 4 years' relevant experience	Professional license, Security/IA Specific Certifications
Doctorate	Master's + 4 years' relevant experience, or Bachelor's + 8 years' relevant experience	Professional license, Security/IA Specific Certifications

DATAVISE ITS POSITION DESCRIPTIONS FOR THE FOLLOWIING SINS:
SIN 132-51:   Information Technology (IT) Professional Services

1   Senior Program Manager
Experience: Ten (10) or more years of experience planning, estimating, tracking, managing projects, and insuring on-time project completion supporting DoD, Intelligence Community, or other US government agencies. Organizes, directs, and coordinates planning and execution of all program/technical support activities. Simultaneously plans and manages the transition of several projects, with Project Manager (s) reporting to the Program Manager. Monitors and controls the expenditure of funds and labor hours on the overall contract. Acts as the primary customer contact for program activities, leading program reviews. Engages the customer in discussion of program status, including: identification of problems, issues, and strategies for resolution. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Interacts with client contracting officials, the Program Manager, and other management personnel. Reports in writing and orally to contractor management and client representatives. May manage subcontractors.
Education: Bachelor's Degree in a relevant field. Requires PMP (Project Management Professional) certification.

2   Program Manager
Experience: Five (5) or more years of experience planning, estimating, tracking, managing projects, and insuring on-time project completion. Provides competent leadership and responsible program direction through successful performance of a variety of detailed, diverse elements of project transition. Directs completion of tasks within estimated timeframes and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Interacts with client contracting officials and other management personnel. Reports in writing and orally to contractor management and client representatives. May manage subcontractors.
Education: Bachelor's Degree in a relevant field. Requires PMP certification.

3   Voice Communications Manager – Planning and Implementation
Experience: Ten (10) years of experience in software/hardware voice network design and analysis usually in a telephone operating company. Ensures that adequate and appropriate planning is provided for remote hardware and communications facilities to develop and implement methodologies for analysis, installation, and support of voice communications systems. Provides coordination in the analysis, acquisition, and installation of remote hardware and software. Interfaces with internal/external customers and vendors to determine system needs.
Education: Bachelor's degree in computer science or a related field. Requires CCNP (Cisco Certified Network Professional) certification.

4   Director Security Programs

Experience: Twenty five (25) years of relevant IT Security experience including 15 years of program management experience supporting DoD, Intelligence Community, or other US government agencies' IT systems. Requires proven program management skills; demonstrated customer management skills; ability to leverage functions to support issue resolution and communicate effectively with executive management; demonstrated sound judgment; and the ability to independently lead a team of leaders. Responsible for driving program execution across the portfolio of programs, covering all phases of programs from inception through completion. Responsible for assessing and ensuring program health and subordinate program managers' performance. Directs all phases of programs from inception through completion. Drives program cost, schedule, and technical performance. Prepares and participates in the negotiation of contract and contract changes. Coordinates the preparation of proposals, business plans, proposal work statements, and specifications, operating budgets, and financial contract terms and conditions. Acts as the primary customer contact for program activities, leading program reviews with customers. Establishes design concepts, criteria, and engineering efforts for product research, development, integration, and test. Establishes milestones and monitors adherence to master plans and schedules. Identifies program problems and develops and implements solutions.

Education: Master's degree in Computer Science or Engineering; PhD is desirable. Requires PMP, Certified Information Systems Security Professional (CISSP), and Information System Security Architecture Professional (ISSAP) certification or equivalent; others may be required depending upon customer's unique needs. Information Technology Infrastructure Library (ITILV3) experience is desirable.

5   Manager Security Programs

Experience: Fifteen (15) years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems, with six (6) or more years of relevant experience providing general management of contractual effort, management of engineering, training, analytical service, systems administration, and other functional areas in support of IT Security tasks. Duties include managing and leading teams supporting the security requirements of DoD, Intelligence Community, and other US government agencies IT networks. Responsible for assessing and ensuring program health and subordinate team leads' performance. Directs all phases of programs from inception through completion. Drives program cost, schedule, and technical performance.

Education: Master's degree in Computer Science or Engineering. Requires PMP certification and one (1) of the following: CISSP, Global Information Assurance Certification (GIAC), ISSAP or equivalent certification; others may be required depending upon customer's unique needs. ITIL V3 experience is desirable.

6   Principal Security Architect

Experience: Fifteen (15) years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with at least eight (8) years of technical experience in the IA Security field supporting DoD, Intelligence Community, or other US government agencies' IT systems. Evaluates the Enterprise Computing Environment and provides program, policy, and technical leadership for the planning, development, and implementation of IT Security architecture globally, covering all relevant security domains including application, database, operating system, network, identify and access management, intrusion detection, data leak protection, incident response, and forensics. May also serve as project manager or team lead.

Education: Master's degree in Computer Science or Engineering. Requires CISSP and ISSAP certification or equivalent; others may be required depending upon customer's unique needs. ITIL V3 experience and PMP Certification is desirable.

7   Principal Network Security Engineer

Experience: Fifteen (15) years of experience in the IT field, with eight (8) years serving as a principal software and network engineer for issues concerning security of DoD, Intelligence Community, and other US government agencies' IT networks. Analyzes network system designs, identifies potential security vulnerabilities, and performs technical investigations of computer emergency incidents involving Microsoft or other Operating Systems. Determines security factors to protect Government information commensurate with the data vulnerability and

strategic importance; tracks new and on-going security incidents. Develops software security tools as needed to monitor and analyze unauthorized activity on servers or networks. Assists in development of standard system and network security configuration policy in accordance with Government security policies. Resolves hardware and software computer emergency problems through telephonic or on-site contracts with users.

Education: Master's Degree in Computer Science or Engineering. Requires CCNA and one (1) additional certification such as CISSP, Certified Protection Professional (CPP) or GIAC; others may be required depending upon customer's unique needs.

8   Principal Information Engineer

Experience: Fifteen (15) years of experience in the IT field with eight (8) years of experience in the design, development, architecture, and integration of engineered security requirements into DoD, Intelligence Community, or other US government agencies' computer-based systems. Proven IT professional with strong managerial, supervisory, and communications skills including giving formal presentations. Demonstrated experience directing the development of information and information security systems based on understanding the information gathering and the manipulation requirements of customers. Develops analytical and computational IT techniques and methodology for problem solutions in all information assurance functions and areas. Performs enterprise-wide strategic network/computer systems planning, business information planning, and business analysis. Verifies system compliance with standards; performs risk analysis and threat analysis. Develops and reviews security policy. Models data and business processes. Develops security test and evaluation (ST&E) programs and certification and accreditation (C&A) programs.

Education: Master's degree in Computer Science or Engineering. Requires CCNA and one (1) additional certification such as CISSP, CPP, or GIAC; others may be required depending upon customer's unique needs.

9   Principal Information Security Analyst

Experience: Twelve (12) years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with six (6) years as an InfoSec Analyst. Serves as a Principal InfoSec Analyst for issues concerning security of DoD, Intelligence Community, and other US government agencies' IT systems. Designs, develops, tests, and implements software, communications, and monitoring systems to assure security needs. Analyzes network system designs, identifies potential security vulnerabilities, and performs technical investigation of computer emergency incidents. Develops security architectures boundary protection factors to guard information commensurate with the data vulnerability and sensitivity. Develops and manages security tools as needed to monitor and analyze unauthorized activity on servers or networks. Assists in development of standard systems and network security configuration policy in accordance with US security policies. Uses an incident response management system to support incident handling and track new and on-going security incidents.

Education: Bachelor's degree in Computer Science or Engineering. Requires one (1) certification such as CISSP, CPP, or GIAC; others may be required depending upon customer's unique needs.

10   Senior IA Security Specialist – SME

Experience: Twelve (12) years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with at least eight (8) years of technical experience in the IA Security field with four (4) of those in a management role. Provides technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture, networking, automation, communications protocols, and risk management/analysis.

Education: Bachelor's degree in Computer Science or Engineering. Requires PMP certification and one (1) or more of the following: CISSP, ISSAP, or equivalent; others may be required depending upon customer's unique needs. ITIL V3 experience is desirable.

11   Security Subject Matter Expert - SME

Experience: Ten (10) years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with five (5) years of experience in a relevant IT subject matter area including at least one (1) of the following: Information Systems Architecture, Telecommunications Systems Design, Architecture or Implementation, Information Systems Integration, Software Development Methodologies, Network and Computer System Security Engineering, or Communications and Network Systems and Systems Security Management. Provides expert IT support, analysis, and research into complex problems and processes relating to the subject matter. Serves as technical expert on project teams providing technical direction, interpretation, and alternatives. Thinks independently and demonstrates written and oral communications skills.

Education: Master's degree in Computer Science or related field. Requires one (1) or more of the following professional certifications: CCNP, Microsoft Certified System Engineer (MCSE), CISSP, CPP, or GIAC; others may be required depending upon customer's unique needs.

12   Information Assurance Cross Domain Solutions – SME

Experience: Ten (10) years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with six (6) years of experience in the design and integration of DoD, Intelligence Community, and other US government agencies' cross-domain solutions. Knowledgeable of DICAP, DODISS, NIAP, SABI, TSABI, and CDSWG. Knowledge of cross-domain products and mechanisms. Develops program requirements, CONOPS, and policy requirements. Must have expertise in multi- and cross-domain security risk, threat, and vulnerability assessments. Develops specifications, and generates requirements and management-based policies and security risks. Designs multi-domain and cross domain IA architectures tuned to mission need and acceptable residual risk. Conducts qualification and evaluation of commercial off-the-shelf and government off-the-shelf products. Perform integration, test, and security validation tests. Provides Certification and Accreditation (C&A) support according to the appropriate C&A standards.

Education: Bachelor's degree in Computer Science or related field. Requires certification in one (1) or more of the following depending upon customers' requirements: National Security Agency's INFOSEC Assessment Methodology (NSA IAM), CCISP, Certified Information Security Manager (CISM), CISSP, Systems Security Certified Practitioner (SSCP), GIAC, Certified Security Professional (CSP – RSA), or CPP.

13   Information Assurance Security Forensics Specialist – SME

Experience: Seven (7) years of IT experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with five (5) years of expert-level acquisition, marking, handing, and storage of evidence procedures. Ability to follow chain-of-custody procedures and understand rules of evidence as they relate to computer examination. Must have a basic knowledge of hardware construction and theory and be knowledgeable in network protocols. Proficient at authenticating documents and accessing and interpreting metadata. Able to develop and document collection and analysis procedures of evidence recovered from a system under investigation. Must know and understand Best Business Practices on how to investigate and recover deleted data. Has expert knowledge of hacker tactics, techniques, and procedures (TTP) and ability to research vulnerabilities and analyze exploits. Able to perform imaging and forensic analysis with hands-on experience with EnCase/FTK Data Recovery Software Tools.

Education: Bachelor's degree in Computer Science or related field. Must meet Defense Cyber Crime (DC3) certification requirements; others may be required depending upon customer's unique needs.

14   Senior Certified Penetration Tester

Experience: Ten (10) years of IT experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with five (5) years of experience conducting penetration testing by scanning networks for open ports and other security vulnerabilities present on the network. Evaluates and documents the results of poor or improper system configuration, both known and unknown hardware or software flaws, and operational weaknesses in process or technical countermeasures. Determines the feasibility of an attack through the process of carrying out a

penetration test. Reports on status of security applications. Assists customer with advice on how to rectify issues - i.e. trigger antivirus/antispyware update, etc.

Education: Bachelor's degree in Computer Science or related field. Requires one (1) or more of the following professional certifications: CISSP, CPP, or GIAC; others may be required depending upon customer's unique needs.

15   Senior Network Security Engineer

Experience: Ten years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with a minimum of five (5) years of experience in Security Engineering. Possesses and applies expertise in one or more professional or technical specialty areas on multiple complex work assignments. Assignments are broad, requiring originality and innovation in determining how to accomplish tasks. Contributes to overall strategic vision and integrates a broad range of solutions in support of client requirements for IT projects. Formulates and defines system scope and objectives, develops or modifies processes to solve complex problems for computer systems and business and electronic interfaces to achieve desired results through the use of innovative technologies. Develops and applies advanced engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces, and applications, in providing security solutions.

Education: Master's degree in Computer Science or Engineering. Requires one (1) or more of the following professional certifications: CCNP, MCSE, CISSP, CPP, or GIAC; others may be required depending upon customer's unique needs.

16   Network Security Engineer

Experience: Five (5) years of experience in IT; four (4) years serving as a Network Security Engineer in support of DoD, Intelligence Community, or other US government agencies' IT systems. Responsible for design and specification of network security hardware and software, enforcing the network security policy, and complying with requirements of external security audits and recommendations. Other responsibilities include performing analysis of network security needs; analyzing, troubleshooting, and correcting network problems remotely and on-site; and continuous evaluation of perimeter security systems such as firewalls and intrusion detection systems.

Education: Bachelor's degree in Computer Science or Engineering. Requires CCNA certification; others may be required depending upon customer's unique needs.

17   Senior Network Security Analyst

Experience: Seven (7) years of experience in IT; five (5) years of relevant IT experience with three (3) years serving as a Network Security Analyst for DoD, Intelligence Community, or other US government agencies' IT systems. Responsible for the implementation, maintenance, and integration of WAN, LAN, and server architecture. Responsible for implementation and maintenance of IT security solutions including firewalls, anti-virus solutions, and intrusion detection/prevention systems. Manages the Information System Security Request form for account creation and deletion. Investigates any actual or potential information security incidents. Performs reviews of network security architecture, information security administration, and policy. Provides periodic reporting on information security issues.

Education: Bachelor's degree in Computer Science or related field. Requires one (1) or more of the following certifications: Security+, CCNA, CCISP, MCSE; others may be required depending upon customer's unique needs. ITIL V3 experience is desirable.

18   Information Assurance Analyst

Experience: Ten (10) years of experience in IT supporting DoD, Intelligence Community, or other US government agencies' IT systems with eight (8) years of experience in Information Assurance (e.g., Certification and Accreditation, Continuity of Operations, Risk Assessments, Vulnerability Management, IA Awareness, FISMA).

Formulates and defines system scope and objectives. Requires broad and detailed knowledge of information assurance processes, controls, regulatory requirements, etc. Must have demonstrated experience in two (2) or more of the following areas: performing vulnerability assessments including development of responsive mitigation strategies; managing full lifecycle risk management and compliance processes and stakeholder contribution such as certification and accreditation; design, implementation, and sustainment of Continuity of Operations plans and processes; identification, development, and implementation of IA-oriented policies, guidance, instructions, and/or procedures.

Education: Bachelor's degree in Computer Science or related field. Requires certification in one (1) or more of the following: CISSP, CISM and/or other security certifications; others may be required depending upon customer's unique.

19   Vulnerability Assessment Analyst

Experience: Five (5) years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems working on complex IA projects involving all phases of vulnerability assessments and network operations. Assesses, addresses, correlates, analyzes, IA threats and provides course-of-action decisions to support mitigation. Develops high quality assessments that provide an understanding and resolution to security related events as they occur. Develops and documents vulnerabilities including solutions/countermeasures and exploits for the purpose of identifying signatures. Able to address problem area and recommend automated solutions. Assesses impact, determines probable damage and suggests methods of damage control; conducts computer forensics, and follow-on analysis to build historical and predictive capabilities. Analyzes and recommends resolution of vulnerabilities based on knowledge of the major hardware and software products and services and understanding of their limitations. Applies knowledge of current IA policy, tactics, techniques, policy, and doctrine, and relationship to IA reporting requirements and structure.

Education: Bachelor's degree in Computer Science or related field. Requires one (1) or more of the following certifications: CISSP, CISM and/or other security certifications; others may be required depending upon customer's unique.

20   Senior System Security Administrator

Experience: Five (5) years of experience in IT with three (3) years of experience as a System Security Administrator in support of DoD, Intelligence Community, or other US government agencies' IT systems. Responsible for providing information security policy development and maintenance, monitoring compliance with organizational security policy, assessing and managing information security risk, and providing vulnerability assessment and remediation. Reviews, monitors, and documents compliance with IT Security controls, policies, procedures, and relevant regulations and contractual requirements.

Education: Associate's degree in an IT technical support or Security curriculum. CISSP, SANS GIAC, Security+ certifications desirable; others may be required depending upon customer's unique needs. ITIL V3 experience is desirable.

21   Systems Security Administrator

Experience: Three (3) years of experience in IT with one (1) year of experience as a System Security Administrator in support of DoD, Intelligence Community, or other US government agencies' IT systems. Responsible for providing information security policy development and maintenance, monitoring compliance with organizational security policy, assessing and managing information security risks, and providing vulnerability assessment and remediation. Reviews, monitors, and documents compliance with IT Security controls, policies, procedures, and relevant regulations and contractual requirements.

Education: Associate's degree in an IT technical support or Security curriculum. CISSP, SANS GIAC, Security+ certifications desirable; others may be required depending upon customer's unique needs. ITIL V3 experience is desirable.

22   Administrative Security Specialist

Experience: One (1) year of experience providing Security Administrative Services in support of a DoD, Intelligence Community, or other US government agencies' IT systems. Provides assistance for PSO security reviews at prime contractor and field activity facilities. Ability to draft Standard Operating Procedures (SOP), Automated Information System Security Plans (AISSP), and Operations Security (OPSEC) Plan documents. Assists with administrative security related functions. Prepares briefings and training on IT Security policies and procedures.
Education: Associate's degree in an IT technical support or Security curriculum is desirable.

23   Senior Security Support Technician

Experience: Four (4) years of experience providing security systems technical support, as described below, in support of DoD, Intelligence Community, or other US government agencies' IT systems. Knowledge and understanding of applicable technical concepts and practices. Works under the general supervision of a Network Engineer. Achieves and maintains protection of classified and/or sensitive information through security surveys and computer network testing. Supports analysis of systems, capabilities, processes, procedures, architectures, networks, and communications to define and recommend improvements or alternatives. May prepare high-level, technical reports to illustrate improved operations and recommendations. May supervise junior-level Security Support Technicians.
Education: Associate's degree in an IT technical support or Security curriculum

24   Security Support Technician

Experience: Two (2) years of experience providing security systems technical support, as described below, in support of DoD, Intelligence Community, or other US government agencies' IT systems. Knowledge and understanding of applicable technical concepts and practices. Performs under the direct supervision of a Network Engineer or Senior Support Technician. Achieves and maintains protection of classified and/or sensitive information through security surveys and computer network testing. Supports analysis of systems, capabilities, processes, procedures, architectures, networks, and communications to define and recommend improvements or alternatives. Assists in preparing high-level, technical reports to illustrate improved operations and recommendations.
Education: Associate's degree in an IT technical support or Security curriculum

25   Project Manager Supervisory Control and Data Acquisition (SCADA)

Experience: Five (5) years of experience in Supervisory Control and Data Acquisition (SCADA) development and support with two (2) years of experiences in ICONICS Products. Manages the development, deployment, maintenance, troubleshooting, and enhancements of SCADA systems for Industrial Control Systems (ICS). Leads the planning, budgeting, technology enhancements, outage responses, troubleshooting, customer satisfaction, and system performance. Directs completion of tasks within estimated timeframes and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Interacts with client contracting officials and other management personnel. Reports in writing and orally to contractor management and client representatives. May manage subcontractors.
Education: Bachelor's degree in Computer Science or Engineering

26   Applications Developer Supervisory Control and Data Acquisition (SCADA)

Experience: Four (4) years of experience in developing SCADA databases, reports, displays, and specialized functions with two (2) years of ICONICS software development experience. Provides technical support to the design, deployment, trouble shooting, and testing teams.
Education: Bachelor's degree in Electrical Engineering or Computer Science

27   Chief Engineer SCADA (Supervisory Control and Data Acquisition)
Experience: Twelve (12) years of experience in SCADA development with four (4) years of experience in ICONICS Products. Responsible for the oversight, review, and direction of specification, design, installation, and maintenance of hardware, software applications, and networking protocols associated with ICS, Energy Management System (EMS) including SCADA, and Industrial Control (IC) applications. Provides technical direction and supervision to other personnel on a variety of SCADA system design and engineering tasks, including supporting personnel, hardware, software, and support facilities and equipment.
Education: Bachelor's degree in Electrical Engineering. Requires ICONICS certification.

28   Senior Engineer Supervisory Control and Data Acquisition (SCADA)
Experience: Seven (7) years of experience in SCADA development with two (2) years of experience in ICONICS Products. Responsible for the oversight, review, and direction of specification, design, installation, and maintenance of hardware, software applications, and networking protocols associated with ICS, EMS including SCADA, and IC applications.
Education: Bachelor's degree in Electrical Engineering.

29   Engineer Supervisory Control and Data Acquisition (SCADA)
Experience: Five (5) years of experience in SCADA development with one (1) year in ICONICS Product engineering. Responsible for the specification, design, installation, and maintenance of hardware, software applications, and networking protocols associated with ICS, EMS including SCADA, and IC applications.
Education: Bachelor's degree in Electrical Engineering

30   Senior Technician Supervisory Control and Data Acquisition (SCADA)
Experience: Five (5) years of experience in controls installation, troubleshooting, and calibration. Provides critical SCADA support and maintenance of a SCADA control system. Supports SCADA system implementation, integration, operation, calibration, testing, and maintenance that include data analysis, screen development, database updates, point-to-point checkout, and documentation. Assists in the creation of SCADA display screens (one-lines, overviews, etc.). Deploys as a field technician for point-to-point checkout. Implements and manages work assignments through the control center. Operates in a dynamic and fast-paced environment. Serves in on-call rotation for 24x7 support of control center.
Education: Associate's degree in IT or ICS desired

31   Technician Supervisory Control and Data Acquisition (SCADA)
Experience: Three (3) years of experience in controls installation, troubleshooting, and calibration. Provides critical SCADA support and maintenance of a SCADA control system. Supports SCADA system implementation, integration, operation, calibration, testing, and maintenance. Frequently deploys as a field technician for point-to-point checkout. Operates in a dynamic and fast-paced environment. Serves in on-call rotation for 24x7 support of control center.
Education: Associate's degree in IT or CS desired

32   Consultant
Experience: Seven (7) or more years of experience developing software and databases as well as three (3) years or more of experience supporting LANs and WANs for DoD, Intelligence Community, or other US government agencies' IT systems. Provides high-level functional and systems analysis, program management and integration, design integration, and documentation and implementation advice on complex studies that require specialized and/or unique skills or knowledge. Participates in all levels of the study development. Prepares and delivers senior management presentations and briefings as required by the task order. May serve as a task leader, with responsibility for the quality and timeliness of the product or services delivered. Performs alone or as part of

consulting teams or consulting tasks providing consulting services to clients, sometimes at multiple locations. Serves as an integral part of the program/technical support activities of the team/task. Assists senior consultants or clients in research and analysis related to process improvement, and in developing recommendations concerning enterprise-wide, agency, or program strategies, tactics, activities, and processes designed to improve organizational effectiveness and ensure achievement of the mission of the enterprise and its components.
Education: Master's degree in an applicable field. Professional or technical certifications may be required dependent on customer's needs.

33   Business Process Consultant

Experience: Five (5) years of experience in the field advising DoD, Intelligence Community, other US government agencies, or Fortune 500 corporations. Applies advanced skills and experience in systems development, detailed knowledge of business processes, and technical background and supervisory skills to implement business solutions. Provides direction to project teams and interacts with clients at the supervisory level. Responsible for most complex systems process analysis, design, and simulation. Employs highest level of understanding of organization's business systems and industry requirements. Focus is on process analysis and re-engineering, with an understanding of technical problems and solutions as they relate to the current and future business environment. Creates process change by integrating new processes with existing ones and communicating these changes. Recommends and facilitates quality improvement efforts. May lead a re-engineering team as the project manager.
Education: Master's degree in an applicable field. Professional or technical certifications may be required dependent on customer's needs.

34   Senior Database Administrator

Experience: Ten (10) or more years of experience developing applications and designing data relationships supporting DoD, Intelligence Community, other US government agencies, or Fortune 500 corporations. Experienced in design and utilization of database systems using current DBMS technologies, application design utilizing various DBMS, and DBMS internals. Must have experience with relational database management and administration. Coordinates changes to databases, tests and implements changes or new database designs, and applies knowledge of database management systems. Writes logical and physical database descriptions, including location, space, access method, and security requirements. Provides direction to programmers and analysts as required to affect changes to database management systems. Provides answers to database questions. Skills include the knowledge and ability to monitor database, and to analyze and organize data.
Education: Bachelor's degree in Computer Science or relevant field

35   Database Administrator

Experience: Five (5) years of in-field experience supporting DoD, Intelligence Community, or other US government agencies, or Fortune 500 corporations. Performs day-to-day database maintenance, including data archival, data recovery, anomaly detection, and data entry. Develops systems and processes to monitor data integrity issues. Corrects data as required and provides feedback to appropriate personnel. Analyzes information and runs queries to ensure accuracy. Must be able to write logical and physical database descriptions, including location, space, access method, and security requirements. Creates system data problem reports as may be required. Proactively reviews and improves overall system data processes to ensure high integrity of information.
Education: Bachelor's degree in Computer Science or relevant field

36   ERP Project Manager

Experience: Fifteen (15) years of experience in IT with five (5) years of leadership experience in the field implementing ERP solutions for DoD, Intelligence Community, other US government agencies, or Fortune 500 corporations. Oversees client/server enterprise application projects from start to finish. Manages and coordinates all development applications including requirements definition, vendor evaluation, strategic systems planning, process reengineering, design, development, documentation, release management, and production support. Acts as the

primary customer contact for program activities, leading program reviews. Engages the customer in discussion of program status, including: identification of problems, issues, and strategies for resolution.
Education: MBA. Requires PMP certification.

37   ERP Business Analyst - SME

Experience: Ten (10) years of experience in the field analyzing ERP solutions for DoD, Intelligence Community, other US government agencies, or Fortune 500 corporations. Serves as subject matter expert associated with content, processes, and procedures associated with enterprise applications. Manages research and analysis related to process improvement to support the development of recommendations concerning enterprise-wide activities and processes designed to improve organizational effectiveness. Applies functional knowledge to design and customization of workflow systems that provide seamless integration for client/server applications. Writes functional requirements, develops test plans, and works with production issues.
Education: Bachelor's degree in an applicable field. Requires PMP certification.

38   Business Systems Specialist

Experience: Five (5) years of experience in the field of business systems as an acknowledged top-level technical contributor with expertise in particular business processes responsible for formulating systems scope and objectives relative to the organization's business plan and industry requirements. Acts independently, or as a member of a project team, responsible for providing technical guidance concerning the business implication of the application of various systems. Provides technical consulting on complex projects. Devises and/or modifies procedures to solve the most complex technical problems related to computer equipment capacity and limitations, operating time, and form of desired results. Creates detailed specifications from which programs will be written. May have quality assurance responsibilities**.**
Education: **B**achelor's degree in Computer Science or related field

39   Senior ERP Business Analyst

Experience: Five (5) years of experience in the field. Serves as senior subject matter expert associated with content, processes, and procedures associated with ERP. Defines the detailed requirements, analyzes the business needs, and validates solutions with the client. Details requirements through product development and other functions to support the project team. Monitors other business analysts in software development methods and processes and implementation of these methods. Evaluates development projects and assists in tailoring the development process to meet project needs.
Education: MBA. Requires PMP certification.

40   Senior Business Systems Analyst

Experience: Seven (7) years of experience in the field. Under general direction, formulates and defines systems scope and objectives based on both user needs and a good understanding of applicable business systems and industry requirements. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results; includes analysis of business and user needs, documentation of requirements, and translation into proper system requirement specifications. Guides and advises less experienced Business Systems Analysts. Competent to work at the highest level of most phases of systems analysis while considering the business implication of the application of technology to the current and future business environment**.**
Education: MBA

41 Business Systems Analyst

Experience: Five (5) years of experience in the field. Under general supervision, formulates and defines systems scope and objectives through research and fact finding combined with an understanding of applicable business systems and industry requirements. Develops or modifies moderately complex information systems; includes analysis of business and user needs, documenting requirements, and revising existing system logic difficulties as necessary. Competent to work in some phases of systems analysis and consider the business implications of technology to the current business environment.
Education: Bachelor's degree in applicable field

42 ERP Programmer

Experience: Three (3) years of experience in the field. Works primarily in ERP client/server enterprise applications. Designs and develops all aspects of data conversion. Codes individual modules and complex functions. Develops application tables, panels and reports for projects. Responsible for software integration and external interface development. Troubleshoots and resolves testing issues. Responsible for technical documentation.
Education: Bachelor's degree in Computer Science or related field

43 Senior Applications Systems Programmer

Experience: Three (3) years of experience in the field. Formulates/defines systems scope and objectives. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Prepares detailed specifications from which programs will be written; designs, codes, tests, debugs, and documents those programs. Competent to work at the highest level of all phases of applications systems analysis and programming activities. May be responsible for completion of a phase of a project. Regularly provides guidance and training to less experience analyst/programmers.
Education: Bachelor's degree in Computer Science or related field

44 Applications Systems Programmer

Experience: Two (2) years of experience in the field. Under general supervision, formulates and defines systems scope and objectives through research and fact-finding to develop or modify moderately complex information systems. Prepares detailed specifications from which programs will be written. Designs, codes, tests, debugs, documents, and maintains these programs. Competent to work on most phases of applications systems analysis and programming activities, but may require instruction and guidance in other phases.
Education: Bachelor's degree in Computer Science or related field

45 Senior Information Engineer

Experience: Ten (10) years of experience supporting DoD, Intelligence Community, or other US government agencies' IT systems with five (5) years of experience in the integration of engineered security requirements into computer-based systems. Proven supervisory and communications skills, including giving formal presentations. Demonstrated experience designing, developing, and integrating secure IT processes into computer systems based on understanding customer's information gathering and manipulation requirements. Applies business process improvement practices to include re-engineering critical and best-practice methodologies and associated business process modernization projects. Models data and business processes. Verifies system compliance with standards and performs risk analyses. Constructs sound, logical business improvement opportunities consistent with customer IT and assurance requirements, cost savings, and open systems architecture objectives.
Education: Bachelor's degree in Computer Science or Engineering. Requires one (1) or more of the following professional certifications: CISSP, CPP, or GIAC; others may be required depending upon customer's unique needs.

46   Supervisor/Project Manager Network Planning

Experience: Five (5) years of experience in the field. Conducts feasibility studies on strategic and tactical plans. Designs digital/analog networks; evaluates network services/technology for current and future network development. Performs complex technical analysis of software, hardware, and network systems. Performs systems engineering for front-end processors, multiplexors, LAN/WAN communications, network nodes, switches and various transmission systems. Conducts analysis and preparation of financial, budget, and recovery reports. May serve as technical liaison with vendors.
Education: Bachelor's degree in Computer Science or Electrical Engineering

47   Senior Network Engineer

Experience: Five (5) years of experience in the field. Reviews, plans, and evaluates network systems. May troubleshoot network systems and recommend improvements to network. Provides documentation/project tracking and management reporting. Provides tactical and strategic input on overall network planning and related projects. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks with a wide degree of creativity and latitude. May lead and direct the work of others.
Education: Bachelor's degree in related field. Requires CCNA certification.

48   Network Engineer

Experience: Two (2) years of experience in the field. Reviews, plans, and evaluates network systems. May troubleshoot network systems and recommend improvements to network. Provides documentation/project tracking and management reporting. Provides tactical and strategic input on overall network planning and related projects. Familiar with standard concepts, practices, and procedures in the field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks with a certain degree of creativity and latitude. Works under general supervision; typically reports to a project leader or manager.
Education: Bachelor's degree in related field. Requires CCNA certification.

49   Junior Network Engineer

Experience: Two (2) years of experience in the field. Troubleshoots network systems and recommends improvements to network. Provides documentation/project tracking and management reporting. Provides tactical and strategic input on overall network planning and related projects. Familiar with standard concepts, practices, and procedures in the field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks using a certain degree of creativity and latitude. Works under general supervision; typically reports to a project leader or manager.
Education: Bachelor's degree in a related field

50   Senior Network Planning Analyst

Experience: Five (5) years of experience in the field. Evaluates complex existing network systems and makes recommendations for resources required to maintain and/or expand service levels. Provides highly skilled technical assistance in network planning, engineering, and architecture. Develops technical standards and interface applications; provides resolution for network problems. Identifies and evaluates new products; may interface with vendors to identify and purchase hardware and software.
Education: Bachelor's degree in Computer Science or related field. Requires one (1) or more of the following certifications: MCSE, CCNA, or Security+.

51   Network Planning Analyst

Experience: Three (3) years of experience in the field**.** Plans and evaluates moderately complex existing network systems and makes recommendations for resources required to maintain and/or expand service levels. Provides assistance in network planning, engineering, architecture, and the development of technical standards and interface applications. Provides resolution for network problems. Evaluates new products.
Education: Bachelor's degree in Computer Science or related field. Requires one (1) of the following certifications: MCSE, CCNA, or Security+.

52   Technician

Experience: Three (3) or more years of experience performing IT technical support and/or technical trouble shooting. Inspects, tests, and trouble shoots electronic systems. Makes repairs requiring standard and non-standard techniques. Services or calibrates electronic test equipment or control systems. Maintains logs and reports as required.
Education: High school diploma or equivalent

53   Senior Systems Analyst

Experience: Five (5) or more years of experience developing and designing software or databases. Must have extensive experience in client-server architectures, advanced networking techniques and protocols, data bases (flat-file, relational, and object-oriented), high-order programming languages (e.g., C, C++, PERL), and operating systems (e.g., UNIX/ULTRIX, HP-UX, SUN-OS, Windows). Designs and implements advanced networking techniques and protocols and data base management systems.
Education: Bachelor's degree in related field

54   Systems Analyst

Experience: Three (3) or more years of experience developing software or databases. Must have progressive experience in client-server architectures, advanced networking techniques and protocols, data bases (flat-file, relational, and object-oriented), high-order programming languages (e.g., C, C++, PERL), and operating systems (e.g., UNIX/ULTRIX, HP-UX, SUN-OS, Windows). Assists in design and implementation of advanced networking techniques and protocols and data base management systems.
Education: Bachelor's degree in related field

55   Senior Systems Administrator

Experience: Ten (10) or more years of experience administering operating systems (e.g., UNIX/ULTRIX, HP-UX, SUN-OS, Windows, etc.); efforts to include, but not be limited to, installation/de-installation of systems; attachment and configuration of systems and processes to the network; installation and integration of commercial software; fault isolation of local area network or system problems; management of file servers; maintenance of file system structures; user support services; and system management planning. Trouble shoots hardware, software, and other peripheral equipment to identify and resolve problems. Installs, configures, and upgrades hardware and software to new baseline standards. Conducts research of various technical databases to solve systems problems.
Education: Bachelor's degree or equivalent job experience of twenty (20) or more years of developing software or databases.

56   System Administrator

Experience: Five (5) or more years of experience administering operating systems (e.g., UNIX/ULTRIX, HP-UX, SUN-OS, Windows, etc.); efforts to include, but not be limited to, installation/de-installation of systems; attachment and configuration of systems and processes to the network; installation and integration of commercial software; fault isolation of local area network or system problems; management of file servers; maintenance of file system

structures; user support services; and system management planning. Trouble shoots hardware, software, and other peripheral equipment to identify and resolve problems. Installs, configures, and upgrades hardware and software to new baseline standards. Conducts research of various technical databases to solve systems problems.
Education: Bachelor's degree or equivalent job experience of ten (10) or more years of developing software or databases.

57   Systems Support Specialist II

Experience: Five (5) or more years of experience supporting software development projects. Must have knowledge of networking techniques.
Education: High school diploma or equivalent

58   Systems Support Specialist I

Experience: Three (3) or more years of experience supporting software development projects. Must have knowledge of networking techniques.
Education: High school diploma or equivalent

59   Web Project Manager

Experience: Two (2) years of experience in this field or a related area. Serves as project manager of a development team responsible for planning, developing, and deploying web sites including preparation of text, graphics, audio, and video for web pages. Works directly with partners and clients to determine project scope and specifications. Coordinates the work of design and development teams to implement online designs. Reviews progress, manages resources, and ensures overall quality of completed web site. Understands Web technologies.
Education: Bachelor's degree in Computer Science. Requires PMP certification.

60   Senior Web Software Developer

Experience: Ten (10) or more years of experience designing and developing software websites. Designs, codes and tests software. Provides conceptual design of specific sites/portals. Uses standard HTML tools as well as design applications. Develops and produces web-based interfaces (conception, design, development, documentation, and implementation of Internet-based applications). Implements configuration changes to packaged software applications. Documents and assists in defining the functional and technical requirements of Web-based applications, as well as application maintenance and trouble shooting. Proficient in the use of ASP, Perl, HTML, XML, Visual Basic, JAVA, and other environments. Responsible for interface implementation. Integrates Web applications with backend databases. Deploys large Web-based transaction systems using application servers. Researches, tests, builds, and coordinates the integration of new products per production and client requirements. Requires strong navigation and site-design instincts.
Education: Bachelor's degree

61   Web Designer

Experience: Two (2) years of experience in field. Designs and builds Web pages using a variety of graphics software applications, techniques, and tools. Designs and develops user interface features, site animation, and special-effects elements. Contributes to the design group's efforts to enhance the look and feel of the organization's online offerings. Designs the website to support the organization's strategies and goals relative to external communications. Requires understanding of Web-based technologies and thorough knowledge of HTML, PhotoShop, Illustrator, and/or other design-related applications.
Education: Bachelor's degree in Fine Arts or Graphic Design

62   Web Software Developer

Experience: Two (2) years of experience in field. Designs, develops, troubleshoots, debugs, and implements software code (such as HTML, CGI, and JavaScript) for a component of the website. Designs, codes, and tests software. Implements configuration changes to packaged software applications. Documents and assists in defining the functional and technical requirements of Web-based applications, as well as application maintenance and troubleshooting. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Responsible for interface implementation. Integrates Web applications with backend databases. Deploys large Web-based transaction systems using application servers. Researches, tests, builds, and coordinates the integration of new products per production and client requirements. Requires strong navigation and site-design instincts. Requires development experience in Web-based languages.
Education: Bachelor's degree in Computer Science or related field

63   Web Technical Administrator

Experience: Two (2) years of experience in field. Responsible for achieving overall technical integrity of organization's website. Maintains and upgrades hardware and software including website technical architecture related to hardware and telecommunication connectivity. Administers e-mail, chat, and FTP services. Communicates router configuration changes and troubleshoots system errors and bugs. Maintains servers, creates monitoring reports and logs, and ensures functionality of links. Creates tools to ease production process. Automates routine procedures. Works on system-level services to ensure proper patch levels on applications and operating systems. Monitors database integrity. Monitors site for acceptable performance and user accessibility. Establishes backups and monitors site security. Requires experience in systems technologies.
Education: Bachelor's degree in Computer Science or related field

64   Web Content Administrator

Experience: Two (2) years of experience in field. Responsible for developing and providing content that will motivate and entertain users to regularly access website and utilize it as a major source for information and decision making. Responsible for managing/performing website editorial activities including gathering and researching information that enhances the value of the site. Locates, negotiates, and pursues content and seeks out customers to gather feedback for website improvement and enhancements. Requires experience in production management, web page design, HTML, and web graphics types and standards.
Education: Bachelor's degree in English, Journalism, Graphic Design, Communication, or related field

65   Logistics Technician Lead

Experience: Five (5) years of experience in the logistics field with two (2) years of experience as lead. Performs a broad level of assignments in material project support and may be responsible for a portion of the administrative functions of a support organization. Works independently and in some cases supervising lower-level assistants. Has proven knowledge of and experience in materials handling, warehousing, and inventory and accounting procedures. Qualified to operate a variety of material handling equipment and to instruct subordinates in their safe operation.
Education: High school diploma or equivalent

66   Logistics Technician

Experience: Three (3) years of experience in the logistics field. Under supervision, works in material project support and may assist in supporting a portion of the administrative functions of a support organization. Has knowledge of and experience in materials handling, warehousing, and inventory and accounting procedures. Qualified to operate a variety of material handling equipment.
Education: High school diploma or equivalent

67   Technical Writer

Experience: Seven (7) years of experience performing technical writing. Plans, schedules, and manages technical writing and editing. Gathers, analyzes, and composes technical IT information and documentation. Conducts research and ensures the use of proper technical terminology. Interprets technical documentation standards and prepares documentation accordingly. Reviews documentation and determines editing and graphics in the preparation of major documentation tasks and contract deliverables. Establishes schedules for document production and conducts quality assurance/control inspections at specific intervals to ensure standards are met. Maintains a continuing review of submitted documents in order to make recommendations for continued and improved methods of quality control and quality assurance.
Education: Bachelor's degree in Technical Writing or relevant field

68   Junior Technical Writer

Experience: Two (2) years of experience performing technical writing. Works under general supervision to analyze and compose technical IT information and documentation. Assigned research projects and ensures the use of proper technical terminology. Interprets technical documentation standards and prepares documentation accordingly.
Education: High school diploma or equivalent

69   Senior Administrator

Experience: Five (5) years of experience in field with two (2) years of experience as lead. Performs a broad level of assignments in administrative project support and may be responsible for leading the organization's administrative functions. Works independently and in some cases supervising lower-level assistants. Assists with overall administration and management of financial resources. Screens all personnel request actions for technical accuracy and maintains liaison with the personnel office on all personnel actions. Provides advice to management on various staffing alternatives. Assists the Program Manager in reviewing, monitoring, and coordinating procurement requests. Maintains accurate and timely status of budget commitment, obligation, and expenditure information.
Education: High school diploma or equivalent

70   Administrator

Experience: Two (2) or more years of experience performing general administrative support duties. Performs a variety of support services such as operation of reproduction equipment, courier service, mail service, etc. Prepares special reports under general guidance. Coordinates special projects and programs. Responds to routine and non-routine inquiries using standardized formats.
Education: High school diploma or equivalent

71   Instructor

Experience: Three or more years' experience or certification in delivering training classes.
Education: Bachelor's Degree or equivalent job experience

72   Senior Instructor
Experience: Bachelor's Degree or equivalent job experience and five or more years' experience delivering training classes.
Education: Bachelor's Degree

73   Telecommunications Support Specialist II
Experience: Three (3) or more years of experience supporting analog or digital telecommunications equipment. Must have experience as a telephone operator. Education: High school diploma or equivalent

74   Telecommunications Support Specialist I
Experience: Two (2) or more years of experience supporting analog or digital telecommunications equipment. Must have experience as a telephone operator. Education: High school diploma or equivalent

DataVise ITS Schedule 70 Professional IT Services Pricing

Ref #	Labor Categories	9/2019-8/2020 Hourly Bill Rate Gov Site	9/2019-8/2020 Hourly Bill Rate Ctr Site	9/2020-8/2021 Hourly Bill Rate Gov Site	9/2020-8/2021 Hourly Bill Rate Ctr Site	9/2021-8/2022 Hourly Bill Rate Gov Site	9/2021-8/2022 Hourly Bill Rate Ctr Site
1	Senior Program Manager	134.505	145.26	136.79	147.73	139.12	150.24
2	Program Manager	113.265	122.325	115.19	124.40	117.15	126.52
3	Voice Communications Manager – Planning and Implementation	118.935	128.445	120.96	130.63	123.01	132.85
4	Director Security Programs	226.53	244.65	230.38	248.81	234.30	253.04
5	Manager Security Programs	134.505	145.26	136.79	147.73	139.12	150.24
6	Principal Security Architect	162.825	175.845	165.59	178.83	168.41	181.87
7	Principal Network Security Engineer	155.745	168.195	158.39	171.05	161.09	173.96
8	Principal Information Engineer	155.745	168.195	158.39	171.05	161.09	173.96
9	Principal Information Security Analyst	154.32	166.665	156.94	169.50	159.61	172.38
10	Senior IA Security Specialist SME	134.505	145.26	136.79	147.73	139.12	150.24
11	Security Subject Matter Expert SME	127.425	137.61	129.59	139.95	131.79	142.33
12	Information Assurance Cross Domain Solutions SME	120.345	129.975	122.39	132.18	124.47	134.43
13	IA Security Forensics	120.345	129.975	122.39	132.18	124.47	134.43

	Specialist SME						
14	Senior Certified Penetration Tester	120.345	129.975	122.39	132.18	124.47	134.43
15	Senior Network Security Engineer	127.425	137.61	129.59	139.95	131.79	142.33
16	Network Security Engineer	99.105	107.04	100.79	108.86	102.50	110.71
17	Senior Network Security Analyst	120.345	129.975	122.39	132.18	124.47	134.43
18	Information Assurance Analyst	104.775	113.145	106.56	115.07	108.37	117.02
19	Vulnerability Assessment Analyst	113.265	122.325	115.19	124.40	117.15	126.52
20	Senior System Security Administrator	99.105	107.04	100.79	108.86	102.50	110.71
21	Systems Security Administrator	92.025	99.39	93.59	101.08	95.18	102.80
22	Administrative Security Specialist	77.865	84.105	79.19	85.53	80.53	86.99
23	Senior Security Support Tech	84.945	91.74	86.39	93.30	87.86	94.89
24	Security Support Tech	77.865	84.105	79.19	85.53	80.53	86.99
25	Project Manager Supervisory Control and Data Acquisition (SCADA)	113.265	122.325	115.19	124.40	117.15	126.52
26	Applications Developer Supervisory Control and Data Acquisition (SCADA)	134.505	145.26	136.79	147.73	139.12	150.24
27	Chief Engineer Supervisory Control and Data Acquisition	226.53	244.65	230.38	248.81	234.30	253.04

	(SCADA)						
28	Senior Engineer Supervisory Control and Data Acquisition (SCADA)	120.345	129.975	122.39	132.18	124.47	134.43
29	Engineer Supervisory Control and Data Acquisition (SCADA)	106.185	114.675	107.99	116.62	109.83	118.61
30	Senior Technician Supervisory Control and Data Acquisition (SCADA)	84.945	91.74	86.39	93.30	87.86	94.89
31	Technician Supervisory Control and Data Acquisition (SCADA)	70.785	76.455	71.99	77.75	73.21	79.08
32	Consultant	189.72	204.9	192.95	208.38	196.23	211.93
33	Business Process Consultant	135.915	146.79	138.23	149.29	140.58	151.82
34	Senior Database Administrator	120.345	129.975	122.39	132.18	124.47	134.43
35	Database Administrator	99.105	107.04	100.79	108.86	102.50	110.71
36	ERP Project Manager	127.425	137.61	129.59	139.95	131.79	142.33
37	ERP Business Analyst SME	148.665	160.56	151.19	163.29	153.76	166.07
38	Business Systems Specialist	135.92	146.79	138.23	149.29	140.58	151.82
39	Senior ERP Business Analyst	134.51	145.26	136.79	147.73	139.12	150.24
40	Senior Business Systems Analyst	134.51	145.26	136.79	147.73	139.12	150.24

41	Business Systems Analyst	120.35	129.975	122.39	132.18	124.47	134.43
42	ERP Programmer	120.35	129.975	122.39	132.18	124.47	134.43
43	Senior Applications Systems Programmer	134.51	145.26	136.79	147.73	139.12	150.24
44	Applications Systems Programmer	101.94	110.1	103.67	111.97	105.44	113.88
45	Senior Information Engineer	127.43	137.61	129.59	139.95	131.79	142.33
46	Supervisor/Project Manager Network Planning	126.02	136.095	128.16	138.41	130.34	140.76
47	Senior Network Engineer	113.27	122.325	115.19	124.40	117.15	126.52
48	Network Engineer	92.03	99.39	93.59	101.08	95.18	102.80
49	Junior Network Engineer	80.70	87.165	82.07	88.65	83.47	90.15
50	Senior Network Planning Analyst	138.75	149.85	141.11	152.40	143.51	154.99
51	Network Planning Analyst	92.03	99.39	93.59	101.08	95.18	102.80
52	Technician	53.81	58.11	54.72	59.10	55.65	60.10
53	Senior Systems Analyst	99.11	107.04	100.79	108.86	102.50	110.71
54	Systems Analyst	89.19	96.33	90.71	97.97	92.25	99.63
55	Senior Systems Administrator	103.35	111.63	105.11	113.53	106.89	115.46
56	System Administrator	92.03	99.39	93.59	101.08	95.18	102.80

57	Systems Support Specialist II	58.05	62.685	59.04	63.75	60.04	64.83
58	Systems Support Specialist I	48.14	51.99	48.95	52.87	49.79	53.77
59	Web Project Manager	134.51	145.26	136.79	147.73	139.12	150.24
60	Senior Web Software Developer	113.27	122.325	115.19	124.40	117.15	126.52
61	Web Designer	106.19	114.675	107.99	116.62	109.83	118.61
62	Web Software Developer	106.19	114.675	107.99	116.62	109.83	118.61
63	Web Technical Administrator	99.11	107.04	100.79	108.86	102.50	110.71
64	Web Content Administrator	99.11	107.04	100.79	108.86	102.50	110.71
65	Logistics Technician Lead	52.04	56.205	52.92	57.16	53.82	58.13
66	Logistics Technician	45.15	48.765	45.92	49.59	46.70	50.44
67	Technical Writer	66.54	71.865	67.67	73.09	68.82	74.33
68	Junior Technical Writer	59.46	64.215	60.47	65.31	61.50	66.42
69	Senior Administrator	47.45	51.24	48.25	52.11	49.07	53.00
70	Administrator	43.62	47.115	44.36	47.92	45.12	48.73
71	Senior Instructor	99.11	107.04	100.79	108.86	102.50	110.71
72	Instructor	89.19	96.33	90.71	97.97	92.25	99.63
73	Telecom Spt Spec II	49.21	50.68	50.05	51.54	50.90	52.42
74	Telecom Spt Spec I	41.65	42.896	42.36	43.63	43.08	44.37

Ref #	Labor Categories	9/2022-8/2023 Hourly Bill Rate Gov Site	9/2022-8/2023 Hourly Bill Rate Ctr Site	9/2023-8/2024 Hourly Bill Rate Gov Site	9/2023-8/2024 Hourly Bill Rate Ctr Site	9/2024-8/2025 Hourly Bill Rate Gov Site	9/2024-8/2025 Hourly Bill Rate Ctr Site
1	**Senior Program Manager**	**141.48**	**152.79**	**143.89**	**155.39**	**146.33**	**158.03**
2	**Program Manager**	**119.14**	**128.67**	**121.17**	**130.86**	**123.23**	**133.08**
3	**Voice Communications Manager – Planning and Implementation**	**125.10**	**135.11**	**127.23**	**137.40**	**129.39**	**139.74**
4	**Director Security Programs**	**238.28**	**257.34**	**242.33**	**261.72**	**246.45**	**266.16**
5	**Manager Security Programs**	**141.48**	**152.79**	**143.89**	**155.39**	**146.33**	**158.03**
6	**Principal Security Architect**	**171.27**	**184.97**	**174.18**	**188.11**	**177.14**	**191.31**
7	**Principal Network Security Engineer**	**163.82**	**176.92**	**166.61**	**179.93**	**169.44**	**182.99**
8	**Principal Information Engineer**	**163.82**	**176.92**	**166.61**	**179.93**	**169.44**	**182.99**
9	**Principal Information Security Analyst**	**162.32**	**175.31**	**165.08**	**178.29**	**167.89**	**181.32**
10	**Senior IA Security Specialist SME**	**141.48**	**152.79**	**143.89**	**155.39**	**146.33**	**158.03**
11	**Security Subject Matter Expert SME**	**134.03**	**144.75**	**136.31**	**147.21**	**138.63**	**149.71**
12	**Information Assurance Cross Domain Solutions SME**	**126.59**	**136.72**	**128.74**	**139.04**	**130.93**	**141.40**
13	**IA Security Forensics Specialist SME**	**126.59**	**136.72**	**128.74**	**139.04**	**130.93**	**141.40**
14	**Senior Certified Penetration Tester**	**126.59**	**136.72**	**128.74**	**139.04**	**130.93**	**141.40**

15	Senior Network Security Engineer	134.03	144.75	136.31	147.21	138.63	149.71
16	Network Security Engineer	104.25	112.59	106.02	114.51	107.82	116.45
17	Senior Network Security Analyst	126.59	136.72	128.74	139.04	130.93	141.40
18	Information Assurance Analyst	110.21	119.01	112.08	121.04	113.99	123.09
19	Vulnerability Assessment Analyst	119.14	128.67	121.17	130.86	123.23	133.08
20	Senior System Security Administrator	104.25	112.59	106.02	114.51	107.82	116.45
21	Systems Security Administrator	96.80	104.55	98.44	106.32	100.12	108.13
22	Administrative Security Specialist	81.90	88.47	83.30	89.97	84.71	91.50
23	Senior Security Support Tech	89.35	96.50	90.87	98.14	92.42	99.81
24	Security Support Tech	81.90	88.47	83.30	89.97	84.71	91.50
25	Project Manager Supervisory Control and Data Acquisition (SCADA)	119.14	128.67	121.17	130.86	123.23	133.08
26	Applications Developer Supervisory Control and Data Acquisition (SCADA)	141.48	152.79	143.89	155.39	146.33	158.03
27	Chief Engineer Supervisory Control and Data Acquisition (SCADA)	238.28	257.34	242.33	261.72	246.45	266.16
28	Senior Engineer Supervisory Control and Data Acquisition	126.59	136.72	128.74	139.04	130.93	141.40

	(SCADA)					
29	Engineer Supervisory Control and Data Acquisition (SCADA)	111.69	120.62	113.59	122.67	115.52	124.76
30	Senior Technician Supervisory Control and Data Acquisition (SCADA)	89.35	96.50	90.87	98.14	92.42	99.81
31	Technician Supervisory Control and Data Acquisition (SCADA)	74.46	80.42	75.72	81.79	77.01	83.18
32	Consultant	199.56	215.53	202.95	219.19	206.40	222.92
33	Business Process Consultant	142.97	154.40	145.40	157.03	147.87	159.70
34	Senior Database Administrator	126.59	136.72	128.74	139.04	130.93	141.40
35	Database Administrator	104.25	112.59	106.02	114.51	107.82	116.45
36	ERP Project Manager	134.03	144.75	136.31	147.21	138.63	149.71
37	ERP Business Analyst SME	156.38	168.89	159.03	171.76	161.74	174.68
38	Business Systems Specialist	142.97	154.40	145.40	157.03	147.87	159.70
39	Senior ERP Business Analyst	141.48	152.79	143.89	155.39	146.33	158.03
40	Senior Business Systems Analyst	141.48	152.79	143.89	155.39	146.33	158.03
41	Business Systems Analyst	126.59	136.72	128.74	139.04	130.93	141.40

42	ERP Programmer	126.59	136.72	128.74	139.04	130.93	141.40
43	Senior Applications Systems Programmer	141.48	152.79	143.89	155.39	146.33	158.03
44	Applications Systems Programmer	107.23	115.81	109.05	117.78	110.90	119.78
45	Senior Information Engineer	134.03	144.75	136.31	147.21	138.63	149.71
46	Supervisor/Project Manager Network Planning	132.55	143.15	134.81	145.59	137.10	148.06
47	Senior Network Engineer	119.14	128.67	121.17	130.86	123.23	133.08
48	Network Engineer	96.80	104.55	98.44	106.32	100.12	108.13
49	Junior Network Engineer	84.89	91.69	86.33	93.25	87.80	94.83
50	Senior Network Planning Analyst	145.95	157.62	148.43	160.30	150.95	163.03
51	Network Planning Analyst	96.80	104.55	98.44	106.32	100.12	108.13
52	Technician	56.60	61.12	57.56	62.16	58.54	63.22
53	Senior Systems Analyst	104.25	112.59	106.02	114.51	107.82	116.45
54	Systems Analyst	93.82	101.33	95.41	103.05	97.03	104.80
55	Senior Systems Administrator	108.71	117.42	110.56	119.42	112.44	121.45
56	System Administrator	96.80	104.55	98.44	106.32	100.12	108.13
57	Systems Support Specialist II	61.06	65.94	62.10	67.06	63.15	68.20
58	Systems Support Specialist I	50.63	54.69	51.49	55.62	52.37	56.56

59	Web Project Manager	141.48	152.79	143.89	155.39	146.33	158.03
60	Senior Web Software Developer	119.14	128.67	121.17	130.86	123.23	133.08
61	Web Designer	111.69	120.62	113.59	122.67	115.52	124.76
62	Web Software Developer	111.69	120.62	113.59	122.67	115.52	124.76
63	Web Technical Administrator	104.25	112.59	106.02	114.51	107.82	116.45
64	Web Content Administrator	104.25	112.59	106.02	114.51	107.82	116.45
65	Logistics Technician Lead	54.73	59.12	55.66	60.13	56.61	61.15
66	Logistics Technician	47.49	51.29	48.30	52.17	49.12	53.05
67	Technical Writer	69.99	75.59	71.18	76.88	72.39	78.18
68	Junior Technical Writer	62.54	67.55	63.61	68.69	64.69	69.86
69	Senior Administrator	49.91	53.90	50.75	54.81	51.62	55.75
70	Administrator	45.88	49.56	46.66	50.40	47.46	51.26
71	Senior Instructor	104.25	112.59	106.02	114.51	107.82	116.45
72	Instructor	93.82	101.33	95.41	103.05	97.03	104.80
73	Telecom Spt. Spec II	51.76	53.31	52.64	54.22	53.54	55.14
74	Telecom Spt. Spec I	43.81	45.12	44.56	45.89	45.31	46.67

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act   (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____	_____
Ordering Activity Date	Contractor Date

BPA NUMBER_____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)_____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1)   The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER   *SPECIAL BPA DISCOUNT/PRICE

(2)   Delivery:

DESTINATION   DELIVERY SCHEDULES / DATES

_____   _____

_____   _____

(3)   The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4)   This BPA does not obligate any funds.

(5)   This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6)   The following office(s) is hereby authorized to place orders under this BPA:

OFFICE   POINT OF CONTACT

_____   _____

_____   _____

_____   _____

(7)   Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8)   Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

   (a)   Name of Contractor;

   (b)   Contract Number;

   (c)   BPA Number;

   (d)   Model Number or National Stock Number (NSN);

   (e)   Purchase Order Number;

   (f)   Date of Purchase;

   (g)   Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

   (h)   Date of Shipment.

(9)   The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10)   The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.

- Federal Supply Schedule Contractors may individually meet the customers needs, or -

- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.

- Customers make a best value selection.