



**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Autonomic Resources is a provider of Information Technology services and proposes to offer our services under the following SIN to the Federal Government.

SIN 132-8 PURCHASE OF EQUIPMENT

FSC CLASS 7025 - INPUT/OUTPUT AND STORAGE DEVICES

Other Input/Output and Storage Devices, Not Elsewhere Classified

SIN 132-32 - TERM SOFTWARE LICENSES

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Microcomputers
Application Software

SIN 132-33 - PERPETUAL SOFTWARE LICENSES

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Microcomputers
Application Software

SIN 132-34 - MAINTENANCE OF SOFTWARE

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316 IT Network Management Services
FPDS Code D317 Automated News Services, Data Services, or Other Information Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

SIN 132-52 - ELECTRONIC COMMERCE (EC) SERVICES

FPDS Code D304 Value Added Network Services (VANs)
FPDS Code D304 Internet Access Services
FPDS Code D399 Other Data Transmission Services, Not Elsewhere Classified - Except "Voice" and Pager Services

- Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.
Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.
Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Contract Number: **GS-35F-0587R**
DUNS: **12-734-9228**
Period Covered by Contract: **May 19, 2005 – May 18, 2010**

General Services Administration Federal Supply Service
Pricelist current through Modification # PO-0012, dated 9-02-2008

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. Contractor's Ordering Address and Payment Information:

Ordering:

Autonomic Resources, LLC
200 Cascade Pointe Dr. Suite 103
Cary, NC 27513

Payment:

AP - Raleigh
PO Box 2878
Buffalo, NY 14240-2878

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Phone Numbers:

1-202-349-0775

1-866-237-7671

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

- N/A

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 12-734-9228

Block 30: Type of Contractor – A – Small Disadvantaged Business

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business NO

Block 36: Contractor's Taxpayer Identification Number (TIN): 06-1619955

4a. CAGE Code: 3DK02

4b. Contractor has/has not registered with the Central Contractor Registration Database.

5. FOB Destination

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-8</u>	<u>30</u> Days
<u>132-33</u>	<u>30</u> Days
<u>132-33</u>	<u>30</u> Days
<u>132 -34</u>	<u>30</u> Days
<u>132-51</u>	<u>*</u> Days
<u>132-52</u>	<u>*</u> Days

**To be negotiated between the Contractor and the Ordering Agency.*

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: **1% - 10 days from receipt of invoice or date of acceptance, whichever is later.**
- b. Quantity- **NONE**
- c. Dollar Volume- **NONE**
- d. Government Educational Institutions- **Government Education Institutions are offered the same discounts as all other Government Customers**
- e. Other- **NONE**

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing:

10. Small Requirements: The minimum dollar value of orders to be issued is **\$200**.

11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

- Special Item Number 132-8 - Purchase of Equipment
- Special Item Number 132-32 - Term Software Licenses
- Special Item Number 132-33 - Perpetual Software Licenses
- Special Item Number 132-34 – Maintenance of Software
- Special Item Number 132-51 - Information Technology (IT) Professional Services
- Special Item Number 132-52 - Electronic Commerce (EC) Services

12. USE OF FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE CONTRACTS. In accordance with FAR 8.404:

[NOTE: Special ordering procedures have been established for Special Item Numbers (SINs) 132-51 IT Professional Services and 132-52 EC Services; refer to the terms and conditions for those SINs.]

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering activities need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering activity has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the ordering activity's needs.

- a. Orders placed at or below the micro-purchase threshold. Ordering activities can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.
- b. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering activities should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the ordering activity's needs. In selecting the supply or service representing the best value, the ordering activity may consider--
 - (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
 - (2) Trade-in considerations;
 - (3) Probable life of the item selected as compared with that of a comparable item;
 - (4) Warranty considerations;
 - (5) Maintenance availability;
 - (6) Past performance; and
 - (7) Environmental and energy efficiency considerations.
- c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering activity to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering activities shall--

Review additional Schedule Contractors'

- (1) catalogs/pricelists or use the “GSA Advantage!” on-line shopping service;
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering activity determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
 - (2) Offer the lowest price available under the contract; or
 - (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).
- d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering activities may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.
- e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering activities will find it advantageous to request a price reduction. For example, when the ordering activity finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering activity the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order.
- f. Small business. For orders exceeding the micro-purchase threshold, ordering activities should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.
- g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an ordering activity requirement, in excess of the micro-purchase threshold, is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering activity shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the ordering activity’s needs.
13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

- 13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.
- 13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.
14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)
- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
 - (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
 - (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
 - (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
 - (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
 - (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. **CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. **GSA Advantage!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. **PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated at open market purchases. Ordering Activities procuring open market items must follow FAR 8.401(d).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. **CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
 - (1) Time of delivery/installation quotations for individual orders;
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. **OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. **BLANKET PURCHASE AGREEMENTS (BPAs)**

Federal Acquisition Regulation (FAR) 13.303-1(a) defines Blanket Purchase Agreements (BPAs) as "...a simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply." The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.303-2(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the Suggested Format, contained in this Schedule Pricelist, for customers to consider when using this purchasing tool.

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT
(SPECIAL ITEM NUMBER 132-8)**

1. MATERIAL AND WORKMANSHIP

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders and BPAs, telephone orders are permissible.

3. TRANSPORTATION OF EQUIPMENT

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

4. INSTALLATION AND TECHNICAL SERVICES

a. **INSTALLATION.** When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the ordering activity, at the ordering activity's location, to install the equipment and to train ordering activity personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule:

All products offered are self-installable

b. **INSTALLATION, DEINSTALLATION, REINSTALLATION.** The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

c. **OPERATING AND MAINTENANCE MANUALS.** The Contractor shall furnish the ordering activity with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

5. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any equipment that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming equipment at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

6. WARRANTY

- a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.
- d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor's plant, the address is as follows:

**Autonomic Resources, LLC
200 Cascade Point Lane, Ste 103
Cary, NC 27513**

7. PURCHASE PRICE FOR ORDERED EQUIPMENT

The purchase price that the ordering activity will be charged will be the ordering activity purchase price in effect at the time of order placement, or the ordering activity purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

9. TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT

When an ordering activity determines that Information Technology equipment will be replaced, the ordering activity shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).

TERMS AND CONDITIONS APPLICABLE TO TERM SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-32), PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE (SPECIAL ITEM NUMBER 132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. GUARANTEE/WARRANTY

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

Please see the Autonomics Resources standard commercial warranty.

- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

3. TECHNICAL SERVICES

SPYRUS

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number **408-545-0120** for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from **8:00AM to 5:00PM (PACIFIC TIME.)**

4. SOFTWARE MAINTENANCE

- a. Software maintenance service shall include the following:

Please see Autonomics Resources current License Agreements for details.

- b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

5. PERIODS OF TERM LICENSES (132-32) AND MAINTENANCE (132-34)

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. Annual Funding. When annually appropriated funds are cited on an order for maintenance, the period of the maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the maintenance orders citing the new appropriation shall be required, if the maintenance is to be continued during any remainder of the contract period.
- d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the maintenance is to be terminated at that time. Orders for the continuation of maintenance will be required if the maintenance is to be continued during the subsequent period.

6. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE- NOT APPLICABLE

- a. The ordering activity may convert term licenses to perpetual licenses for any or all software at any time following acceptance of software. At the request of the ordering activity the Contractor shall furnish, within ten (10) calendar days, for each software product that is contemplated for conversion, the total amount of conversion credits which have accrued while the software was on a term license and the date of the last update or enhancement.
- b. Conversion credits which are provided shall, within the limits specified, continue to accrue from one contract period to the next, provided the software remains on a term license within the ordering activity.
- c. The term license for each software product shall be discontinued on the day immediately preceding the effective date of conversion from a term license to a perpetual license.
- d. The price the ordering activity shall pay will be the perpetual license price that prevailed at the time such software was initially ordered under a term license, or the perpetual license price prevailing at the time of conversion from a term license to a perpetual license, whichever is the less, minus an amount equal to N/A% of all term license payments during the period that the software was under a term license within the ordering activity.

7. TERM LICENSE CESSATION –NOT APPLICABLE

- a. After a software product has been on a continuous term license for a period of N/A* months, a fully paid-up, non-exclusive, perpetual license for the software product shall automatically accrue to the ordering activity. The period of continuous term license for automatic accrual of a fully paid-up perpetual license does not have to be achieved during a particular fiscal year; it is a written Contractor commitment which continues to be available for software that is initially ordered under this contract, until a fully paid-up perpetual license accrues to the ordering activity. However, should the term license of the software be discontinued before the specified period of the continuous term license has been satisfied, the perpetual license accrual shall be forfeited.
- b. The Contractor agrees to provide updates and maintenance service for the software after a perpetual license has accrued, at the prices and terms of Special Item Number 132-34, if the licensee elects to order such services. Title to the software shall remain with the Contractor.

8. UTILIZATION LIMITATIONS - (132-32, 132-33, AND 132-34)

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
 - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
 - (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.
 - (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.
 - (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
 - (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

9. SOFTWARE CONVERSIONS - (132-32 AND 132-33)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system , or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version. Under a term license (132-32), conversion credits which accrued while the earlier version was under a term license shall carry forward and remain available as conversion credits which may be applied towards the perpetual license price of the new version.

10. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

11. RIGHT-TO-COPY PRICING

The Contractor shall insert the discounted pricing for right-to-copy licenses.

Contractor does not offer this option on a commercial basis and therefore cannot offer it in connection with this Contract.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND
ELECTRONIC COMMERCE (EC) SERVICES (SPECIAL ITEM NUMBER 132-52)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services and Special Item Number 132-52 Electronic Commerce Services apply exclusively to IT/EC Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

- d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

9. INDEPENDENT CONTRACTOR

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT/EC Service offered under Special Item Numbers 132-51 and 132-52. IT/EC Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT/EC Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

17. DESCRIPTION OF IT/EC SERVICES AND PRICING

EC SERVICES SIN #132-52	GSA Price Including Industrial Funding Fee (IFF)
On Demand – 3 users	1,577.03

LABOR CATEGORY SIN #132-51	GSA Price Including Industrial Funding Fee (IFF)
Exchange/Active Directory-Senior Engineer	72.04
Exchange/Active Directory-Project/Arch Engineer	94.20
Help Desk Support Service Specialist	39.29
Database Administrator-Intermediate	67.00
Database Administrator-Senior	101.76
Storage Related Engineers-Mid-Level	67.00
Storage Related Engineers-Senior	105.28
Network Engineer	58.44
Network Engineer-Senior	89.97
Project Manager-Intermediate	66.04
Project Manager – Advanced	76.57
Systems Engineer-Advanced	76.57
Software Engineer Junior	85.39
Software Engineer Intermediate	100.75
Administrative Support	22.77

IT Professional Services Description

FPDS Code D302 - IT Systems Development Services:

Furnish personnel, equipment, and facilities to accomplish database planning and design. Include: requirements analysis, comparative study and evaluation of available database engines, concept development, hardware specifications, database specifications, internet and intranet design, data warehousing applications, database compatibility assessments, recommendations, acquisition support and documentation.

FPDS Code D306 - IT Systems Analysis Services:

Furnish personnel, equipment and facilities to accomplish systems analysis and design. Include: Mission requirements analysis, concept development, Systems requirements analyses and information engineering, Systems specifications, Database specifications, Business Process Re-engineering, Requirements Modeling and Prototyping, User-oriented design, Coding, unit testing, and integration testing, test plans and test analysis reports, hardware specifications, acquisition support and documentation.

FPDS Code D307 - Automated Information System Design Integration Services:

Furnish technical support required from delivery of product through installation and integration to a fully functioning system. Include: Site preparation, Network analysis and design, COTs product evaluation and selection, Migration plan, Network configuration management plans, Communication interface analyses, LAN/WAN installation and integration, equipment acquisition, receipt, unpacking, relocation and inventory, assembly of system components, loading of software, testing and evaluation, customer training, acquisition support and documentation.

FPDS Code D308 - Programming Services:

Furnish software development of tailored programs and modification and enhancement of existing and/or COTs programs. Include: Design specifications, Code generation, Interoperability studies, Prototype development, migration to match platform requirements, testing, debugging, verification and validation, Source code management, User interface design, Internet and multimedia development, Firewalls/Security, and acquisition support.

FPDS Code D311 - IT Data Conversion Services:

Furnish facilities design, media conversion to digital format, systems deployment and transition/re-hosting, systems reengineering, cabling/system installation, training, acquisition support and documentation.

FPDS Code D316 - IT Network Management Services

Furnish project management personnel and services, including, Project Management, personnel support services, including, Project management, personnel support services, personnel management, Integrated logistics support, total cost of ownership analysis and modeling, Program control, monitoring, scheduling, cost oversight, acquisition planning, financial management/budgeting services, status reviews, customer interface, quality assurance/independent verification and validation support, administrative assistance, acquisition support and documentation.

FPDS Code D317-1 - Automated News Services, Data Services, or Other Information Services

Furnish data input/export, data/records analysis, error identification and resolution, acquisition support and documentation.

FPDS Code D399 - Other Information Technology Services, not elsewhere classified

Provide the following services for integration of all current and future hardware and software products:

- Organization development,
- IT management,
- Performance measurements,
- Engineering assessment of new technologies,
- Analyses of hardware and software requirements to implement requirements,
- Migration planning,
- Development of architectures,
- Software design evaluations,
- Interface requirements definition,
- Design support,
- Facilities management and upgrade analysis,
- Asset management,
- Network management,
- Help desk operations,
- Testing support,
- Acquisition support,
- Documentation and Financial management/budgeting services.

Labor Category Descriptions

LABOR CATEGORY SIN #132-51	Job Description and Detail
Exchange/Active Directory-Senior Engineer	<p>The Exchange/Active Directory Senior Engineer is primarily responsible for all aspects of planning, design, architecture, monitoring, maintenance, and optimization of messaging systems.</p> <p>Duties:</p> <ul style="list-style-type: none"> * Designs, plans and architects the production and corporate email systems, including determining of areas for improvement, evaluation of solutions, implementation planning, implementation, and post-implementation support and evaluation; * Evaluates the design and configuration of the email system and recommends changes and improvements, taking into account business needs, scalability, security, and stability; * Designs, plans, and architects other communications systems, to include Instant Messaging, Video Conferencing, Web Conferencing, etc. * Analyzes bandwidth and server capacity/performance, and designs a plan ensuring that system is scalable to projected requirements; * Analyzes security considerations, designs and implements systems to monitor and maintain a secure communications infrastructure. Includes spam filtering, virus scanning, SMTP security, and other security technologies; * Assists in on-call support of production system, which includes being available 24 hours a day, 7 days a week (duration is not more than one week at one time) to respond to system notifications and troubleshoot accordingly; * Maintains, configures and monitors production and corporate email systems; * Designs and plans all email systems to provide redundancy and ensure optimal uptime and stability; *Manages vendor relations regarding software, hardware, product support, product availability, and product functionality; * Troubleshoots and repairs issues with email related hardware, including servers, some networking equipment, and software, including, Active Directory, Exchange 2000/2003, SMTP, Virus scanning and gateways, etc.; * Plans and designs an integrated email system that spans all environments, and is secure, robust, and fault tolerant. <p>Requires: Bachelor*s degree (Computer Science) strongly preferred, and at least five(5) years experience with systems, networks, and messaging. *Advanced level experience or knowledge required in the following technologies: MS Exchange 2000 and 2003, MS Active Directory 2000 and 2003, SMTP delivery, routing, and security, SMTP and Exchange based Antivirus products, TCP/IP, DNS, Server hardware configuration and maintenance, Multi-site messaging architectures, Instant Messaging operation and communication.</p>

LABOR CATEGORY SIN #132-51	Job Description and Detail
Exchange/Active Directory-Project/Architect Engineer	<p>The Exchange/Active Directory Project/Architect Engineer is primarily responsible for all aspects of planning, design, architecture, monitoring, maintenance, and optimization of messaging systems.</p> <p>Duties:</p> <ul style="list-style-type: none"> * Designs, plans and architects the production and corporate email systems, including determining of areas for improvement, evaluation of solutions, implementation planning, implementation, and post-implementation support and evaluation; * Evaluates the design and configuration of the email system and recommends changes and improvements, taking into account business needs, scalability, security, and stability; * Designs, plans, and architects other communications systems, to include Instant Messaging, Video Conferencing, Web Conferencing, etc. * Analyzes bandwidth and server capacity/performance, and designs a plan ensuring that system is scalable to projected requirements; * Analyzes security considerations, designs and implements systems to monitor and maintain a secure communications infrastructure. Includes spam filtering, virus scanning, SMTP security, and other security technologies; * Assists in on-call support of production system, which includes being available 24 hours a day, 7 days a week (duration is not more than one week at one time) to respond to system notifications and troubleshoot accordingly; * Maintains, configures and monitors production and corporate email systems; * Designs and plans all email systems to provide redundancy and ensure optimal uptime and stability; *Manages vendor relations regarding software, hardware, product support, product availability, and product functionality; * Troubleshoots and repairs issues with email related hardware, including servers, some networking equipment, and software, including, Active Directory, Exchange 2000/2003, SMTP, Virus scanning and gateways, etc.; * Plans and designs an integrated email system that spans all environments, and is secure, robust, and fault tolerant. <p>Requires: Bachelor*s degree (Computer Science) strongly preferred, and at least seven (7) years experience with systems, networks, and messaging. *Advanced level experience or knowledge required in the following technologies: MS Exchange 2000 and 2003, MS Active Directory 2000 and 2003, SMTP delivery, routing, and security, SMTP and Exchange based Antivirus products, TCP/IP, DNS, Server hardware configuration and maintenance, Multi-site messaging architectures, Instant Messaging operation and communication.</p>
Help Desk Support Service Specialist	<p>The Help Desk Support Service Specialist provides essential functions such as:</p> <ul style="list-style-type: none"> *Resolve customer problems via the telephone, WEB, E-mail, Chat or Auto-support (Automated E-mail response system) and be responsible for addressing customer technical issues through the use of technical expertise, knowledge base, and any tools which provide for the customer's success.

LABOR CATEGORY SIN #132-51	Job Description and Detail
	<p>*Will initiate, track, and resolve customer's technical issues and address them immediately or escalate the case to the appropriate level of support.</p> <p>*Will partner with other technical staff members in support of various processes of the case management cycle and other functions that may be assigned.</p> <p>*Will create content solutions accessible to customers, partners and field support persons.</p> <p>Requires: Should possess a BS degree in Computer Science, Electrical Engineering, or related field with 1 (+) years experience in UNIX and/or Windows NT/2000/2003 system administration or technical support. Additionally, candidate must possess excellent communications skills and demonstrate the ability to communicate on varying technical levels.</p>
<p>Database Administrator-Intermediate</p>	<p>The Database Administrator-Intermediate provides one of the following Oracle/DB2/MS SQL/Teradata or other commercially available DBMS -DBA and Logical Database Design. Perform day-to-day data modeling support to maintain Data Dictionary, Data Diagramming, Logical Modeling, and round-trip implementation as required. Must support the following responsibilities. Perform regular administrative tasks such as database backup and restore, database analysis and tuning in a development and test. May support production environment and server side code promotions Database release and patch management, capacity planning and standardization Management of database security, auditing and review. Participate in the planning and implementation of changes and upgrades to the development and test. Approved upgrades results in change request to trigger production staff environment upgrade. Near 24x7 support for development and test database applications and services. Actively review and recommend changes to enhance the stability and reliability of production systems. Develop, document and maintain database scripts. Responsible for ongoing analysis and tuning of databases. Work with developers to ensure compliance with established standards for creation and maintenance of database objects.</p> <p>Requires: Minimum 5 years experience supporting extraction and transformation of functional informational requirements to Logical Database Design following CASE*Method using Oracle Designer 9i or like packages. Support iterative rapid proto-type software development cycle, Support round-trip builds from Designer Repository to multiple development environments, Support server-side code promotions from development to system test and UAT, and prepare for production release, Possess knowledge rules of Data Normalization to 3rdNF, Model most optimal and effective design to support functional requirement, and Strong analytical and problem solving skills.</p>

LABOR CATEGORY SIN #132-51	Job Description and Detail
Database Administrator-Senior	<p>The Database Administrator-Intermediate provides one of the following Oracle/DB2/MS SQL/Teradata or other commercially available DBMS -DBA and Logical Database Design. Perform day-to-day data modeling support to maintain Data Dictionary, Data Diagramming, Logical Modeling, and round-trip implementation as required. Must support the following responsibilities. Perform regular administrative tasks such as database backup and restore, database analysis and tuning in a development and test. May support production environment and server side code promotions Database release and patch management, capacity planning and standardization Management of database security, auditing and review. Participate in the planning and implementation of changes and upgrades to the development and test. Approved upgrades results in change request to trigger production staff environment upgrade. Near 24x7 support for development and test database applications and services. Actively review and recommend changes to enhance the stability and reliability of production systems. Develop, document and maintain database scripts. Responsible for ongoing analysis and tuning of databases. Work with developers to ensure compliance with established standards for creation and maintenance of database objects.</p> <p>Requires: Minimum 7 years experience supporting extraction and transformation of functional informational requirements to Logical Database Design following CASE*Method using Oracle Designer 9i or like packages. Support iterative rapid proto-type software development cycle, Support round-trip builds from Designer Repository to multiple development environments, Support server-side code promotions from development to system test and UAT, and prepare for production release, Possess knowledge rules of Data Normalization to 3rdNF, Model most optimal and effective design to support functional requirement, and Strong analytical and problem solving skills.</p>
Storage Related Engineers-Mid-Level	<p>The Storage Related Engineer-Mid-Level provides configurations combining storage as an FCP/iSCSI target with initiators running under Unix, Linux and Windows host operating systems. Will be responsible for developing detailed test plans, developing and augmenting test automation scripts, and executing both manual and automated tests for various storage configurations.</p> <ul style="list-style-type: none"> *. Develops and utilizes existing infrastructure, including tests and automation using scripts. *. Develops detailed test plans and specifications *. Executes manual and automated tests, reviews results, reports defects, and works with the special projects team to identify and resolve problems. <p>Requires: BS required. Minimum 3 years industry experience. Previous experience with SCSI, Fibre Channel and/or iSCSI storage solutions is a major plus. Understanding of the entire I/O path on a host OS (driver, volume manager, file system, etc.) is required. Experience with host clustering and multipath I/O on one or more of the following: Solaris/Veritas, HP-UX, IBM-AIX, Linux or Windows is a major plus. Experience with developing and maintaining test automation of a complex system is a major plus.</p> <p>Must work well with others and have very strong verbal and written</p>

LABOR CATEGORY SIN #132-51	Job Description and Detail
	communication skills. Experience with scripting languages is required. Programming skills, especially in scripting languages. Must work well with others and have very strong verbal and written communication skills.
Storage Related Engineers-Senior Level	<p>The Storage Related Engineer-Senior-Level provides configurations combining storage as an FCP/iSCSI target with initiators running under Unix, Linux and Windows host operating systems. Will be responsible for developing detailed test plans, developing and augmenting test automation scripts, and executing both manual and automated tests for various storage configurations.</p> <ul style="list-style-type: none"> *. Develops and utilizes existing infrastructure, including tests and automation using scripts. *. Develops detailed test plans and specifications *. Executes manual and automated tests, reviews results, reports defects, and works with the special projects team to identify and resolve problems. <p>Requires: BS required. Minimum 5 years industry experience. Previous experience with SCSI, Fibre Channel and/or iSCSI storage solutions is a major plus. Understanding of the entire I/O path on a host OS (driver, volume manager, file system, etc.) is required. Experience with host clustering and multipath I/O on one or more of the following: Solaris/Veritas, HP-UX, IBM-AIX, Linux or Windows is a major plus. Experience with developing and maintaining test automation of a complex system is a major plus.</p> <p>Must work well with others and have very strong verbal and written communication skills. Experience with scripting languages is required. Programming skills, especially in scripting languages. Must work well with others and have very strong verbal and written communication skills.</p>
Network Engineer	<p>The Network Engineer will support the planning, analysis, design, testing, and troubleshooting of networks or operational systems. The Engineer will participate in systems planning, information planning, and analysis in support of telecommunications support functions, including trouble ticket management, service order entry, and/or configuration management. The Engineer will be responsible for documenting and communicating the steps that will be followed in execution of generic or specific networking projects. Additional duties include communicating project status, deliverables, priorities, roadblocks, contingencies, and etcetera... The Network Engineer should be experienced with Network troubleshooting, design, switch configurations, and writing standards. Works with wiring vendor to alleviate site problems. Perform site surveys, along with wiring vendor, in support of various project locations. Reviews and approves technical proposals. Performs site inspections and acceptance testing. Reviews and approves test results and other vendor submittals. Performs technical analysis in LAN planning and engineering design for various project locations. Provides local site training. Provides guidance at local site to migrate existing LAN to new LAN environment. Troubleshoots and resolves LAN issues during site migration.</p> <p>Requires: Bachelor's degree in a related discipline and at least 3 years related experience</p>

LABOR CATEGORY SIN #132-51	Job Description and Detail
	may include Cisco or like Certifications and/or possible RCDD certification
Network Engineer-Senior	<p>The Network Engineer-Senior will support the planning, analysis, design, testing, and troubleshooting of networks or operational systems. The Engineer will participate in systems planning, information planning, and analysis in support of telecommunications support functions, including trouble ticket management, service order entry, and/or configuration management. The Engineer will be responsible for documenting and communicating the steps that will be followed in execution of generic or specific networking projects. Additional duties include communicating project status, deliverables, priorities, roadblocks, contingencies, and etcetera... The Senior Network Engineer should be experienced with Network troubleshooting, design, switch configurations, and writing standards. Works with wiring vendor to alleviate site problems. Perform site surveys, along with wiring vendor, in support of various project locations. Reviews and approves technical proposals. Performs site inspections and acceptance testing. Reviews and approves test results and other vendor submittals. Performs technical analysis in LAN planning and engineering design for various project locations. Provides local site training. Provides guidance at local site to migrate existing LAN to new LAN environment. Troubleshoots and resolves LAN issues during site migration.</p> <p>Requires: Bachelor's degree in a related discipline and at least 5 years related experience may include Cisco or like Certifications and/or possible RCDD certification.</p>
Project Manager-Intermediate	<p>The Project Manager-Intermediate will:</p> <ul style="list-style-type: none"> -Coordinate, implement and administer technology requests and activities -Become a trusted advisor to multiple customers whose main responsibility is to deliver required technology to the professional practices of the company -Manage projects or components of projects as appropriate and in conjunction with business and Information Services (IS) leadership -Understand and stay current on a subset of business unit technology products, strategy and plans -Facilitate the transfer of knowledge required within the IS organization to support the successful deployment and implementation of business focused technology initiatives -Develop trusted partner and advisor relationships with designated leads from specified business unit -Capture, record, analyze, plan and manage/implement technology services that address business requirements and are consistent with the firm's IT strategy -Understand and stay current on major strategy and direction within the firm's IS organization -Manage non-standard technology requests generated from the business -Maintain contacts and relationships with key components of the IS organization under guidance and direction of the specified business unit lead -Provide status reports on a regular basis -Actively represent the technology strategy of specified business unit as appropriate on firm wide technology initiatives

LABOR CATEGORY SIN #132-51	Job Description and Detail
	<p>Requires:</p> <ul style="list-style-type: none"> -BA/BS degree from an accredited college/university is required -Preferred concentration in Management Information Services -Three years of experience in information technology with at least one year managing projects and project teams -A knowledge of project management theory and experience in the use of basic project management tools is required -Must be a self-starter who can function independently with minimum day-to-day direction -Must have strong interpersonal and communication skills for interpreting and conveying the firm's policies in situations requiring judgment and persuasion -Must have excellent relationship management skills -Background and experience in implementing and/or supporting information technology is required -Must have strong analytical ability to manage multiple technology projects -Outstanding written and verbal communication skills, the ability to prepare and deliver presentations and excellent organizational skills are a must -This position requires current knowledge and experience in the application of a wide variety of technology solutions as applied in a large, mobile organization. The individual must be capable of managing a complex technology project as well as multiple small projects
<p>Project Manager – Advanced</p>	<p>The Project Manager-Advanced will:</p> <ul style="list-style-type: none"> -Coordinate, implement and administer technology requests and activities -Become a trusted advisor to multiple customers whose main responsibility is to deliver required technology to the professional practices of the company -Manage projects or components of projects as appropriate and in conjunction with business and Information Services (IS) leadership -Understand and stay current on a subset of business unit technology products, strategy and plans -Facilitate the transfer of knowledge required within the IS organization to support the successful deployment and implementation of business focused technology initiatives -Develop trusted partner and advisor relationships with designated leads from specified business unit -Capture, record, analyze, plan and manage/implement technology services that address business requirements and are consistent with the firm's IT strategy -Understand and stay current on major strategy and direction within the firm's IS organization -Manage non-standard technology requests generated from the business -Maintain contacts and relationships with key components of the IS organization under guidance and direction of the specified business unit lead -Provide status reports on a regular basis -Actively represent the technology strategy of specified business unit as appropriate on firm wide technology initiatives <p>Requires:</p> <ul style="list-style-type: none"> -BA/BS degree from an accredited college/university is required -Preferred concentration in Management Information Services -Five years of experience in information technology with at least one year

LABOR CATEGORY SIN #132-51	Job Description and Detail
	<p>managing projects and project teams -A knowledge of project management theory and experience in the use of basic project management tools is required -Must be a self-starter who can function independently with minimum day-to-day direction -Must have strong interpersonal and communication skills for interpreting and conveying the firm's policies in situations requiring judgment and persuasion -Must have excellent relationship management skills -Background and experience in implementing and/or supporting information technology is required -Must have strong analytical ability to manage multiple technology projects -Outstanding written and verbal communication skills, the ability to prepare and deliver presentations and excellent organizational skills are a must -This position requires current knowledge and experience in the application of a wide variety of technology solutions as applied in a large, mobile organization. The individual must be capable of managing a complex technology project as well as multiple small projects</p>
Systems Engineer-Advanced	<p>The Systems Engineer – Advanced has as its major functions on of the following Network Operating Systems Windows/Linux/UNIX system administration and support of multiple enterprise level servers and peripheral systems in a 24x7 operational environment. Primary duties consist of providing administrative support for creation and maintenance of user accounts, storage space, file-system management and system performance analysis and tuning, etc. System Administration entails installation, configuration and routine maintenance of the operating system on servers, which may consist of any of the following - Windows XP, Windows 2000 and Windows 2003 systems, Linux and UNIX. In addition, the System Engineer is responsible for troubleshooting system problems, monitoring system usage and performance, management of backup and recovery of the operating system, support file-systems and database storage. The System Engineer must also have a background in capacity planning and provide guidance on equipment upgrade and replacement, and is the primary interface to vendor support service groups. It is also important that the engineer have strong verbal and written communication skills with the ability to articulate to peers, development staff and management. Required are excellent interpersonal skills, excellent work ethics and strong commitment to the team and the organization's success.</p> <p>Additional Duties & Responsibilities- Strong ability to install and configure PCs and peripherals for use on a network. Familiarity with one of the family of operating systems Windows platforms NT/2000/XP/2003, Linux and or UNIX including enterprise deployment. Strong experience with server configuration and maintenance. Strong ability to configure and troubleshoot PCs and servers in the enterprise. Strong ability to quickly analyze, isolate and fix problems with servers, PCs and peripherals. Strong experience and working knowledge of TCP/IP networks and components. Experience with backup software and general knowledge of backup and restoration procedures. Familiarity setting up a network printing environment. General knowledge and usage of the following productivity</p>

LABOR CATEGORY SIN #132-51	Job Description and Detail
	<p>applications (MS Office, Visio, Project, Blackberry, etc.). Experience with MS IIS, SQL 2000, Exchange, SendMail or other UNIX and Linux based messaging systems. Proficiency in multiple programming languages for scripting, monitoring, etc. Strong working/maintenance experience with MS office suites. Strong server configuration experience.</p> <p>Requires:</p> <ul style="list-style-type: none"> · Certifications in NOS systems preferred · 5 years systems engineering experience · BS (Computer Information system preferred)
<p>Software Engineer Junior</p>	<p>The Software Engineer-Junior will design, modify, develop, write and implement software programming applications. They will support install software applications, participate in the testing process through test review and analysis, test witnessing and certification of software. Individual will be responsible for designing, developing, and supporting software products as well as work with business analysts and other development team members to develop features, enhancements and repair defects. Individual will also support test teams and customer support teams in their duties. Produce software in a development environment for applications. Possible will work with offshore companies in reviewing their code and providing them with feed back and suggestions. Support testing activities by internal test teams. Help maintain Applications. Work with Installation scripts.</p> <p>Requires: Bachelor's degree from a four-year college or university in related field, or equivalent experience. 3 years software development experience. Hands-on software product development experience. Experience with team-based development approach.</p>
<p>Software Engineer Intermediate</p>	<p>The Software Engineer-Intermediate will design, modify, develop, write and implement software programming applications. They will support install software applications, participate in the testing process through test review and analysis, test witnessing and certification of software. Individual will be responsible for designing, developing, and supporting software products as well as work with business analysts and other development team members to develop features, enhancements and repair defects. Individual will also support test teams and customer support teams in their duties. Produce software in a development environment for applications. Possible will work with offshore companies in reviewing their code and providing them with feed back and suggestions. Support testing activities by internal test teams. Help maintain Applications. Work with Installation scripts. Perform code review s of other developer's designs and code.</p> <p>Requires: Bachelor's degree from a four-year college or university in related field, or equivalent experience. 5 years software development experience. Hands-on software product development experience. Experience with team-based development approach. Experience with object oriented component development.</p>

LABOR CATEGORY SIN #132-51	Job Description and Detail
Admin Support	Admin Support -Personnel management, funds management, management analysis, procurement, contract management, data processing, property management, space management, travel and transportation management, public information, office management, safety, and security. Requires: Specific Experience – Four years of progressively responsible specialized experience in one of the fields listed under Experience above. The specific field of specialization must be appropriate to the position being filled

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Advantage Professionals of Raleigh LLC – DBA – Autonomic Resources provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

POC - John F. Keese

Phone - 202-349-0775

Email - jfk@autonomicresources.com

Fax - 919-840-2737

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.