GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

Note: Unique Comp Inc. wishes to participate under the Cooperative Purchasing program. The following SINs are available to state and local: 54151S and OLM.

Special Item No. SIN 54151S Information Technology Professional Services - IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.

Special Item Number (SIN) OLM - Order-Level Materials

Contract Number: GS-35F-0588T
Period Covered by Contract: August 14, 2007- August 13, 2022
Pricelist current through Modification # PO-0018

Contractor: Unique Comp Inc
27-08 42nd Road
Long Island City, NY 11101
(718) 392-5100
(718) 559-6597
Business Size: Small
www.uciny.com

APPROVED FOR COOPERATIVE PURCHASING FOR SCHEDULE 70:- Under the Cooperative Purchasing Program, state local and governments.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at http://www.fss.gsa.gov/
Customer Information

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)
   Special Item No. SIN 54151S  Information Technology Professional Services
   Special Item Number (SIN) OLM - Order-Level Materials

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: See Price List

1c. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICE FOR EACH SIN: See Labor categories and pricing starting on page #6

2. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)
   SPECIAL ITEM NUMBER  MAXIMUM ORDER
   54151S $500,000/per Order

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: The minimum dollar value of orders to be issued is $ 100.00 or as negotiated


5. POINT(S) OF PRODUCTION: Not Applicable

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA pricelist. Negotiated discount has been applied and the IFF has been added.

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT: Net 1% - 10_ days or Net 30 days

9a. GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.

9b. Government Purchase Cards are not accepted above the micro-purchase threshold. Government purchase cards are not accepted above the micro-purchase threshold. However, on occasion we may accept the Government purchase card in accordance with GSAR 552.232-79 (c) Payment by Credit Card. Contact contractor for limit.

10. FOREIGN ITEMS: None

11a. TIME OF DELIVERY: 30 Days ARO or as Negotiated at the task order level.

11b. EXPEDITED DELIVERY: Negotiated at the task order level.

11c. OVERNIGHT AND 2-DAY DELIVERY: Not Applicable

11d. URGENT REQUIREMENTS: Negotiated at the task order level.

12. FOB POINT: DESTINATION

13a. ORDERING ADDRESS
   Unique Comp Inc
   27-08 42nd Road
   Long Island City, NY 11101
   Phone: (718) 392-5100
   FAX: (718) 559-6597

13b. ORDERING PROCEDURES: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 on Blanket Purchase Agreements (BPA’s)

14. PAYMENT PURPOSES: Same as Contractor (see 13a). Bank account information for wire transfer payments will be shown on the invoice. The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:
15. **WARRANTY PROVISION:** Standard Commercial Warranty. Customer should contact contractor for a copy of the warranty.

16. **EXPORT PACKING CHARGES** Not Applicable

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** See 9a and 9b.

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** Not Applicable

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** Not Applicable

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** Not Applicable

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** Not Applicable

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** Not Applicable

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** Not Applicable

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** Not Applicable

24b. **Section 508 Compliance for EIT** If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: Not applicable

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/)

25. **DUNS NUMBER:** 045404634

26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM OF AWARD MANAGEMENT (SAM) DATABASE:** Contractor has an Active Registration in the SAM database.
1. SCOPE
   a) The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b) The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a) Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b) The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c) Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a) Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d) Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
   a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
      1. Cancel the stop-work order; or
      2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
   b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:
      1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
      2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
   c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

7. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions.
   “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
   “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
   An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
   b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment Under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31 Feb 2007 Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:
a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING:
a) The Contractor shall provide a description of each type of IT Service offered under MAS Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b) Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education. (See below for Pricing and IT Professional Services)
UNIQUE COMP INC GSA LABOR RATES  
(Government hourly rate to include IFF)  
Labor Categories and Related Prices

<table>
<thead>
<tr>
<th>SIN</th>
<th>Product Category</th>
<th>Product Description</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Project Director</td>
<td>$297.32</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Project Manager</td>
<td>$219.08</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Subject Matter Expert</td>
<td>$182.57</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Information Security Specialist</td>
<td>$180.75</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Business System Analyst</td>
<td>$172.13</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Senior ERP Functional Analyst I</td>
<td>$219.08</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Senior Application Integrator</td>
<td>$198.21</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Application Programmer</td>
<td>$153.36</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Software Systems Engineer</td>
<td>$177.35</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Senior Database Administrator</td>
<td>$189.87</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Principal DBA</td>
<td>$133.53</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Technical Writer I</td>
<td>$109.54</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Quality Control Assurance</td>
<td>$172.13</td>
</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Network Engineer I</td>
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</tr>
<tr>
<td>54151S</td>
<td>Professional Services</td>
<td>Network Engineer II</td>
<td>$153.36</td>
</tr>
</tbody>
</table>

LABOR CATEGORY DESCRIPTIONS

1. Commercial Labor Category: Project Director
Minimum/ General Experience and Years of Experience: Twelve or more years of successful program experience on large technical contracts, management of services and personnel, advanced planning, developing organizational structures and providing personnel resources, three of which shall be within the last five years. A background in determining and initiating management trade-off actions is required.

Functional Responsibility: Senior member of UCI management with ability to commit the firm and with extensive experience in systems development. Responsible for highest-level client liaison. Ability to secure necessary professional resources within the firm to meet requirements of project. The Project Director is responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising Contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. The Project Director shall establish and maintain technical and financial reports in order to show progress to management and clients. In addition, the Project Director shall maintain client contacts to ensure conformity to all contractual obligations.

Minimum Education: Bachelor’s degree in Business Administration, Computer Sciences, Information Systems, Communications, Engineering or a related field. A Master’s degree in a related field may be substituted for three years management experience.

2. Commercial Labor Category: Project Manager
Minimum/ General Experience and Years of Experience: Minimum of five years’ experience. Each post-graduate degree equivalent to up to three years’ experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for three months of experience, up to 36 credit hours).

Functional Responsibility: Supervises or directly manages and coordinates project through all phases of the systems development life cycle, including planning, requirements analysis, design, development, testing, installation, and evaluation. Responsible for conducting the project in a timely manner, ensuring the quality of work products, maintaining financial soundness of the project, managing interactions, and reporting progress and issues. Ensures conformance with work standards; interprets policies, procedures, and goals and objectives of the organization. Coordinates work effort with all parties. Reviews work products for quality, completeness, and adherence to design concepts and user requirements. Has significant expertise in managing systems projects. Responsible for client liaison.

Minimum Education: BA/BS Degree in associated discipline or the equivalent years in experience

3. Commercial Labor Category: Subject Matter Expert
Minimum/ General Experience and Years of Experience: Must have 10 years of experience in the industry. At least 8 of those years must be directly related to the required area of expertise.
Functional Responsibility: Defines problems and analyzes and develops plans and requirements in the subject matter area for complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and system specifications in the following areas: Information Systems Architecture, Automation, Telecommunications, Networking, Communication Protocols, Software, Electronic Email, Modeling and Simulation, Data Storage and Retrieval, Financials, HR, etc.

Minimum Education: BA/BS Degree or the equivalent years of experience.

Minimum/ General Experience and Years of Experience Must have Three (3) to six (6) years of experience in the field or in a related area
Functional Responsibility: Position supervises professionals in the maintenance of systems to protect data from unauthorized users. Identifies, reports, and resolves security violations. Familiar with a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Familiar with security policy guidelines, certification, accreditation, and government requirements for obtaining system authority to operate. Familiar with network security tools and their administration.
Minimum Education: Bachelor’s Degree with a curriculum or major field of study which provides substantial knowledge useful in operating in large, complex IT projects to support integrated systems. A recognized certification relevant to the task area and two years relevant work experience, or four years relevant work experience may be substituted for the degree requirement

5. Commercial Labor Category: Business System Analyst
Minimum/ General Experience and Years of Experience Must have 6 years of experience in the industry. At least 4 of those years must be directly related to the required area of expertise.
Functional Responsibility: Has experience in systems analyses. Provides leadership or analytical expertise to analysts. Operates with substantial independence and initiative. Undertakes analyses and user consultation tasks at all phases of design and implementation of an application.
Minimum Education: BA/BS Degree or the equivalent years of experience

6. Commercial Labor Category: Senior ERP Functional Analyst I
Minimum/ General Experience and Years of Experience: Must have 8 years of experience and recognized for functional expertise in the subject matter.
Functional Responsibility: Serves as the subject matter expert who analyzes user needs to determine functional requirements. Works with engineers and technical analysts to incorporate the functional requirements into new or existing systems. May remain involved through the system design development and implementation.
Minimum Education: BS Degree or the equivalent years of experience

7. Commercial Labor Category: Sr. Application / Integrator Developer
Minimum/ General Experience and Years of Experience: Eight years of experience managing or performing software engineering activities (of which at least eight years must be specialized). Specialized experience includes: demonstrated experience with programming languages in the design and implementation of systems and using database management systems. General experience includes increasing responsibilities in software engineering activities. Knowledgeable of applicable standards.
Functional Responsibility: Primary responsibility for analysis and study of complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and, when appropriate, Computer Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management.
Minimum Education: Bachelor’s degree, or equivalent, in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline
A Master’s degree in a computer related field may be substituted for two years of specialized experience.

8. Commercial Labor Category: Application Programmer
Minimum/ General Experience and Years of Experience: Four years of specialized experience as an applications programmer on database management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrate ability to work independently or under only general direction.
Functional Responsibility: Under limited supervision, analyzes and studies complex system requirements. Uses software tools and subsystems to support software reuse and domain analyses. Assists in software development and support using formal specifications, data flow diagrams, other accepted design techniques and, when appropriate, Computer Aided Software Engineering (CASE) tools. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Performs
software configuration management. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Provides technical direction to programmers to ensure program deadlines are met.

**Minimum Education:** Bachelor’s degree, or equivalent, in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master’s degree in a computer related field may be substituted for two years of specialized experience.

**9. Commercial Labor Category:** Software Systems Engineer

**Minimum/ General Experience and Years of Experience:** Eight years of progressive experience performing highly complex software engineering activities using software engineering concepts and software techniques considered state-of-the-art.

**Functional Responsibility:** Primary responsibility for performing difficult and highly complex software engineering assignments relative to the modification and/or development of software systems. Formulates and develops systems or subsystems architecture, requirements, and design documents. Performs software algorithm development, design, coding, and documentation work of systems to ensure compliance with software engineering standards. Investigates, interprets, and evaluates highly complex system software requirements, and recommends specific modifications and areas requiring further intensive study. Investigates, analyzes, and compares existing systems or subsystems software, and makes specific recommendations to increase their scope and performance to meet client’s specific requirements and ensure achievement of assigned technical activities, as required. May provide technical direction and guidance to lower-level professional software personnel.

**Minimum Education:** Bachelor’s degree, or equivalent, related to the required specialty. Master’s degree in a related field may be substituted for four years of progressive experience.

**10. Commercial Labor Category:** Sr. DBA

**Minimum/ General Experience and Years of Experience:** 10 years of progressive experience in areas related to the administration, planning, and development of computerized databases.

**Functional Responsibility:** Primary responsibility for all activities related to the administration, planning, and development of computerized databases. Formulates and implements policies and procedures pertaining to database management, security, maintenance, and utilization. Works directly with database users, providing advice as to procedures, technical problems, priorities, and methodologies.

**Minimum Education** Bachelor’s degree related to the required specialty, or equivalent.

**11. Commercial Labor Category:** Principal DBA

**Minimum/ General Experience and Years of Experience:** Five years of progressive experience in areas related to the administration, planning, and development of computerized databases.

**Functional Responsibility:** Under limited supervision, performs all activities related to the administration, planning, and development of computerized databases. Formulates and implements policies and procedures pertaining to database management, security, maintenance, and utilization. Works directly with database users, providing advice as to procedures, technical problems, priorities, and methodologies.

**Minimum Education:** Bachelor’s degree, or equivalent, related to the required specialty.

**12. Commercial Labor Category:** Technical Writer I

**Minimum/ General Experience and Years of Experience:** Eight years of related experience performing technical writing, research, and editing functions to prepare briefings, manuals, and other contract deliverables to meet contract requirements and respond to requests for information.

**Functional Responsibility:** Under minimal supervision, writes and/or edits technical documents, including business proposals, reports, manuals, briefings and presentations, guidelines, and other project deliverables to meet contract requirements. Reviews and edits documents developed by others to ensure accuracy and quality of content, organization, language, format consistency, and conformance with established standards.

Works with technical staff to develop documentation requirements; develops outlines and drafts for review and approval by technical specialists and project management; and ensures that final documents meet applicable contract requirements and regulations.

**Minimum Education:** Bachelor’s degree, or equivalent, related to the required specialty.

**13. Commercial Labor Category:** Quality Control/Accurance

**Minimum/ General Experience and Years of Experience:** Must have Five years of applicable experience

**Functional Responsibility:** Performs tasking in area of discipline within an overall effort.

Performs review and general support of software development, and designs corrective actions. Requires experience in the development of QA/QC manuals, management of QA at various levels, and in the documentation and updating of software QA data.

**Minimum Education:** BA/BS Degree in related discipline or the equivalent years in experience.

**14. Commercial Labor Category:** Network Engineer I
Minimum/General Experience and Years of Experience: Five (5) years of general experience is considered equivalent to a Bachelor’s Degree or four (4) years of general experience and a technical certification such as a MCSE, CNE, or CCIE is considered equivalent to a Bachelor’s Degree.

Functional Responsibility: Supports the planning and performance of network engineering research, design development, operations, and other assignments in conformance with network design, engineering, and customer specifications. Supports the technical/engineering part of a network project assigned to higher level engineers. Performs other duties as assigned.

Minimum Education: Bachelor's Degree in related field or equivalent.

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15. Commercial Labor Category: Network Engineer II

Minimum/General Experience and Years of Experience: Must have seven years of applicable experience.

Functional Responsibility: Plans and performs network engineering research, design development, and other assignments in conformance with network design, engineering, and customer specifications. Supervises team of Network Engineers through project completion. Experienced with local and wide area network and communications architectures. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. Coordinates the activities of Network Engineers assigned to specific network engineering projects. Performs other duties as assigned.

Minimum Education: BA/BS Degree in related discipline or the equivalent years in related field.