



Contract Holder

General Services Administration

Federal Acquisition Service Authorized Federal Supply Schedule FSS Price List

GSA Multiple Award Schedule

Federal Supply Groups: Information Technology; Office Management

GSA Contract Number: GS-35F-0590X

Contract Period: September 12, 2016, to September 11, 2026

Price List current as of Modification # PA-0026, effective March 30, 2023.

For more information on ordering go to the following website:
<https://www.gsa.gov/schedules>.

Small Business ~ SBA Certified Small Disadvantaged Business
SBA Certified 8(a) Firm ~ SBA Certified HUBZone Firm



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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®. The internet address for GSA Advantage!® is: <https://www.GSAAdvantage.gov>.

Contents

Our GSA Contract's Scope of Services..... 1

Customer Information..... 3

Labor Category Descriptions 5

Prices 9

Contact Us 10

Our GSA Contract's Scope of Services

SIN 54151S, Information Technology (IT) Professional Services

Database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.

NOTE: Subject to Cooperative Purchasing

SIN 518210ERM, Electronic Records Management Solutions

Provide a comprehensive capability to solve the complex challenges posed by the movement, manipulation, archiving, security, and management of electronic records. The vendor provides professional management and administrative support personnel with the necessary skills to perform effective record management services for both classified and/or unclassified records. The services are provided using either Government or vendor equipment and facilities or a combination of both. The objective of electronic records management services is to permit the access, maintenance, control, storage, disposition, and transfer of electronic records. Includes any ancillary supplies and/or services necessary to provide a total electronic records management solution.

SIN OLM, Order-Level Materials

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the Ordering Contracting Officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs. OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

OLM SIN-Level Requirements/Ordering Instructions:

OLMs are:

- Purchased under the authority of the FSS Program.
- Unknown until an order is placed.
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115.

Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs.)

- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN).
- Subject to a Not to Exceed (NTE) ceiling price.

OLMs are not:

- “Open Market Items.”
- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level).

Customer Information

1a. Awarded Special Item Numbers (SINs) under the GSA Multiple Award Schedule contract:

SIN 54151S, Information Technology Professional Services
SIN 518210ERM, Electronic Records Management Solutions
SIN OLM, Order-Level Materials

1b. Prices: See “Prices” section, below.

1c. Labor Category Descriptions: See “Labor Category Descriptions” section, below.

2. Maximum Order: SIN 54151S: \$500,000; SIN 518210ERM: \$1 million; SIN OLM: \$250,000.

Note: The amount shown for each SIN is not a limit on the size of any task order. The contractor may honor orders exceeding the maximum in accordance with Clause 52.216-19.

3. Minimum Order: \$100

4. Geographic Coverage: Domestic.

5. Points of Production: Same as company address.

6. Discount from List Prices or Statement of Net Price: Government net prices (discounts already deducted). See “Prices” section, below.

7. Quantity/Volume Discounts: See “Prices” section, below.

8. Prompt Payment Terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign Items: None.

10a. Time of Delivery: As specified in Task Orders.

10b. Expedited Delivery: Contact Bravo.

10c. Overnight and 2-day Delivery: Contact Bravo.

10d. Urgent Requirements: Contact Bravo.

11. F.O.B. point(s): Destination.

12a. Ordering Address:

880 Harrison St., Suite 158
Leesburg, VA 20175-4530

E-mail: gsa@bravocg.com

Tel.: (800) 385-7856

Web: www.bravocg.com

- 12b. Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment Address:** Same as company address.
- 14. Warranty Provision:** Contractor's standard commercial warranty.
- 15. Export Packing Charges (if applicable):** N/A
- 16. Terms and Conditions of Rental, Maintenance, and Repair (if applicable):** N/A
- 17. Terms and Conditions of Installation (if applicable):** N/A
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 18b. Terms and Conditions for Any Other Services (if applicable):** N/A
- 19. List of Service and Distribution Points (if applicable):** N/A
- 20. List of Participating Dealers (if applicable):** N/A
- 21. Preventive Maintenance (if applicable):** N/A
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 22b. Section 508.** N/A.
- 23. Unique Entity Identifier (UEI):** R9ZHLKANR3F9
- 24. Notification Regarding Registration in System for Award Management:** Registered.

Labor Category Descriptions

IT Systems Analyst

Functional Responsibilities: Conducts information systems planning to include requirement definition, implementation and planning. Undertakes analysis supporting applications; defines, designs, and specifies processes and procedures supporting the implementation of information technology. Develops documentation supporting analysis and makes recommendations on design and implementation of complex systems.

Minimum Experience: Two years of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

Jr. Technical Systems Administrator

Functional Responsibilities: Performs information systems development, programming, and program documentation. Provides technical expertise for development of information management systems. Implements system organization, database integration methods, and security procedures for specific applications, using tools such as SharePoint, Project Server, SQL, Adobe Photoshop.

Minimum Experience: Six months of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

Technical Systems Administrator

Functional Responsibilities: Performs information systems design, development, systems analysis and design, functional and data requirements analysis, programming, program design and documentation preparation. Provides technical expertise for design and development of information management systems. Implements system organization, database integration methods, and security procedures for specific applications, using tools such as SharePoint, Project Server, SQL, and Adobe Photoshop.

Minimum Experience: One year of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

Sr. Technical Systems Administrator

Functional Responsibilities: Performs information systems design, development, systems analysis and design, functional and data requirements analysis, programming, program design and documentation preparation. Provides technical expertise for design and development of information management systems. Incorporate all changes and additions to system change requests. Implements system organization, database integration methods, and security

procedures for specific applications, using tools such as SharePoint, Project Server, SQL, and Adobe Photoshop. Supervises work of System Administrators and supporting staff.

Minimum Experience: Two years of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

IT Systems Architect

Functional Responsibilities: Responsible for the most critical activities on a technical project, including architecting and implementing solutions, designing code modules, defining system functionality, developing and testing code. Should be familiar with tools such as SharePoint, Project Server, SQL, Visual Studio, Team Foundation Server and Agile Development. Involved in every stage of the project lifecycle and works closely with project team to deliver system applications.

Minimum Experience: Two or more years of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

Jr. Software Engineer

Functional Responsibilities: Develop and maintain application software using formal specifications, data flow diagrams or other accepted design techniques. Provides software development estimates and schedules, overseeing software configuration management, interpreting software requirements and design specifications, managing/performing independent verification and validation, managing integration and software unit test activities. Reports to Software Engineer. Able to work with other team members to complete projects as well as provide assistance to more experienced technical staff. Familiar with using tools such as SharePoint, SQL, C#, Object Oriented Development, Visual Studio and Agile Development.

Minimum Experience: Six months of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

Software Engineer

Functional Responsibilities: Review, analyze, design, develop and maintain application software using formal specifications, data flow diagrams or other accepted design techniques. Provides software development estimates and schedules, overseeing software configuration management, interpreting software requirements and design specifications, managing/performing independent verification and validation, managing integration and software unit test activities. Reports to Sr. Software Engineer. Able to work with other team members and leads to complete projects. Familiar with using tools such as SharePoint, Project Server, SQL Server, C#, Object Oriented Development, Visual Studio, Team Foundation Server and Agile Development.

Minimum Experience: One year of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

Sr. Software Engineer

Functional Responsibilities: Review, analyze, design, develop and maintain application software using formal specifications, data flow diagrams or other accepted design techniques. Provides software development estimates and schedules, overseeing software configuration management, interpreting software requirements and design specifications, managing/performing independent verification and validation, managing integration and software unit test activities. Oversees work done by Software Engineers. Familiar with using tools such as SharePoint, Project Server, SQL Server, C#, Object Oriented Development, Visual Studio, Team Foundation Server, and Agile Development.

Minimum Experience: Two years of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

IT Systems Project Manager

Functional Responsibilities: Acts as the focal point for technical projects. Responsible for interacting with clients and managing, coordinating, and ensuring the proper sequencing of critical activities on information systems projects, including implementing solutions, defining system functionality, developing and testing code. Involved in every stage of the project lifecycle and manages technical project team to deliver information system applications. Develops and manages project plans, scope and requirements in conjunction with clients. Ensures delivery of high quality results, on time and within budget.

Minimum Experience: Two years of relevant experience.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other technical discipline.

Sr. Records Analyst

Functional Responsibility: Responsible for analyzing content within the customer's environment and working with the customer's team to identify the retention policies for that content, how to tag that content and the specific pieces of data within that content that define the record. Designs the solution that is required to apply those tags to the content and by applying those tags to the retention function within the electronic records management system, and leveraging both of these together to identify them as a record together with its retention schedule and its transference to schedule (e.g., transference to NARA).

Minimum Experience: 3

Minimum Education: Bachelor's Degree

Sr. Records Architect

Functional Responsibility: Examines the structure of the data with the customer's records, and within the data the specific terms, the specific combination of the terms, the way they are applied within the content and how they are applied in order to define the retention rate and the retention policy. Develops tags required to identify specific types of records both in terms of external requirements (e.g., NARA) and the customer's requirements, to ensure that all the content is properly tagged and configured. Ensures that the taxonomy and ontology are applied correctly. Defines the type of record retention policy that must be applied.

Minimum Years of Experience: 4

Minimum Education: Bachelor's Degree

Sr. Records Engineer

Functional Responsibility: Responsible for taking the tagging and structuring that the Senior Records Analyst and Senior Records Architect have defined and designs the content locations for the records, the actual physical mechanics, and the cybersecurity procedures. Configures the records management system itself to be able to manage all records and content.

Minimum Years of Experience: 4

Minimum Education: Bachelor's Degree

Substitution factor for all labor categories: Five (5) additional years of relevant experience can substitute for a Bachelor's Degree.

Prices

The following prices are “net” (prices shown include all applicable discounts and are inclusive of the 0.75% Industrial Funding Fee).

GSA Awarded Hourly Rates

SIN	Labor Category Title	Hourly Rate
54151S	IT Systems Analyst	\$124.69
54151S	Jr. Technical Systems Administrator	\$49.87
54151S	Technical Systems Administrator	\$84.79
54151S	Sr. Technical Systems Administrator	\$104.74
54151S	IT Systems Architect	\$124.69
54151S	Jr. Software Engineer	\$69.82
54151S	Software Engineer	\$89.77
54151S	Sr. Software Engineer	\$124.69
54151S	IT Systems Project Manager	\$124.69
518210ERM	Sr. Records Analyst	\$170.51
518210ERM	Sr. Records Architect	\$170.51
518210ERM	Sr. Records Engineer	\$170.51

Volume Discount:

For any individual Task Order under this GSA contract that exceeds \$500,000, the hourly rates will be discounted by 1%. If an individual Task Order that does not exceed \$500,000 is amended, and the amendment increases that Task Order’s value to more than \$500,000, Bravo will apply the 1% discount as soon as the amendment is issued. In this instance, however, the 1% discount will not apply retroactively to amounts for which Bravo has already issued invoices.

Contact Us

How can we be of service? Please give us a call or drop us a line:

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